



**Airport Advisory Commission
Monthly Meeting
Airport Conference Room
3900 Paul J. Helms Drive
Monroe, NC 28110
September 14, 2026 – 5:00 p.m.**

MEETING AGENDA

1. Call to Order and Welcome Guests
2. Agenda Review and Approval
3. Minutes for Approval – August 10, 2026
(ACTION REQUESTED: Approval of Regular Meeting Minutes)
4. Airport Reports
 - A. AVGAS/JET-A Fuel Sales
 - B. Operations
 - C. Daily Average
 - D. Jet Traffic
5. Airport Fee Schedule Update
6. Air Traffic Control Tower/Hangar L1 Updates
7. Airport Financial Results – Fiscal Year 2025-2026
8. Security Fencing Aviation Drive Project Status and Estimated Start Date
9. Apron Reconstructing Project Update-Next Steps-Anticipated Start
10. Citizen Input Regarding the Airport (Limited to 2 Minutes/Attendee)
11. Adjourn



**Airport Advisory Commission Meeting
Conference Room, EQY Airport Terminal
5:00 pm – August 10, 2026**

Chair: Mr. Gary Wilfong

Attending Members: Mr. Chris Cooper, Mr. Brooks Durham, Mrs. Libby Helms, Mr. Drew Lawrence and Mr. John Stephens.

Staff in Attendance: Mrs. Lisa Hollowell, Mrs. Lisa Strickland, Mr. Malcolm Weeks, Mr. Keegan Lax and Mrs. Cindy Brooks.

Engineer of Record Attendee: Mr. Michael Player.

Visitors: Mr. Kevin Acoven, Mr. Scott Baldus, Mr. Ethan Cloutier, Councilman James Kerr, Mr. Alex Mello, Mr. Lee Myers.

1. Welcome Guests

Chair Wilfong called the meeting to order at 5:00 pm August 10, 2026 welcoming the Commissioners, staff and guests. Chair Wilfong asked the guests visitors to stand introduce themselves.

2. Motion to Approve Agenda:

Approval of the agenda for the August 10, 2026 Meeting was requested.

Motion: Mr. Stephens made a motion to approve the agenda of the August 10, 2026 Meeting.

Second: Mr. Durham

Action: The motion to approve the agenda of the August 10, 2026 Meeting passed unanimously with the following votes:

AYES: Chair Wilfong, Mr. Brooks Durham, Mr. Chris Cooper, Mrs. Libby Helms, Mr. Drew Lawrence and Mr. John Stephens.

NAYS: None

3. **Motion to Approve Minutes:**

Approval of the minutes for the July 20, 2026 Meeting was requested.

Motion: Mrs. Helms made a motion to approve the minutes of the July 20, 2026 Meeting.

Second: Mr. Stephens

Action: The motion to approve the minutes of the July 20, 2026 Meeting passed unanimously with the following votes:

AYES: Chair Wilfong, Mr. Brooks Durham, Mr. Chris Cooper, Mrs. Libby Helms, Mr. Drew Lawrence and Mr. John Stephens.

NAYS: None

4. **Airport Report**

- Mr. Weeks discussed the Airport report that was displayed to all on the wall screen showing the fiscal year 2026 vs 2025 year-to-date operations and numbers, and the increase from the previous year.
- Mr. Weeks explained that most of the numbers are holding true, jet operations are up along with transient numbers.

- Mr. Weeks recapped that the AVGAS fuel numbers have gone down due to all fuel contracts ending, but there should be positive changes that should reflect number increases soon. Mr. Weeks added that JET-A to date is 122% over from last year.
- Mr. Weeks explained facilities fees are down but that is due to pilots choosing to purchase fuel over paying the facility fee.

5. Air Traffic Control Tower Update

- Mrs. Hollowell explained the City plans to move forward regarding construction of the tower as best they can using the money already set aside to begin the land clearing, adding the City is working with the DOT for required environmental assessments.
- Mrs. Hollowell added we are in a holding pattern currently waiting for the DOA to give the go ahead on the proposed work.

6. Hangar L1 Construction Update

- Mr. Player explained they were able to obtain some preliminary site plans for the hangar, they will be reviewing and providing their feedback to the developer soon.

7. Security Fencing Aviation Drive Project Status and Estimated Start Date

- Mr. Player explained on East side fence is complete, the focus has turned to the Aviation Drive fence and the security measures, including new gates. Mr. Player explained they are moving forward on the design phase, an upcoming meeting with City staff regard the electrical communication aspect, the goal is to have the design wrapped up in the next 60-90 days.
- General conversation ensued regarding construction start time, location and security coverage.

8. Apron Reconstructing Project Update

- Mr. Player explained they were recently updated by the State DOA they are permitted to move forward with bidding, with a deadline of August 19th to submit the information to the State.

9. Citizen Input

- Mr. Alex Mello, base customer, his input included asking the ATC location, voicing his concern about EQY high fuel prices and no discounts for base customers, asking for more specific Jet operations information, also voiced his concern about the Airport Maintenance fee, stating they receive nothing for it.
- Mr. Kevin Acovenno, base customer, his input included expressing concern about transparency and consistency, asking where the Airport operations fee are published, AOPA requested the Airport Maintenance fee ledger and claims it has not been provided, and concerns that fuel prices are higher than any other Airport, and ramp fees are higher.
- Mr. Scott Baldus, base customer, his input included the Airport development fee has not been paid by everyone, feels it is not charged evenly, adding that a fee should be charged to everyone and the uses of the fee money should be disclosed.

MOTION To Adjourn:

Motion: Mr. Brooks made a motion to adjourn.

Second: Mrs. Helms.

Action: The motion to adjourn the meeting.

The motion passed unanimously with the following votes:

AYEs : Chair Wilfong, Mr. Brooks Durham, Mr. Chris Cooper, Mrs. Libby Helms, Mr. Drew Lawrence and Mr. John Stephens.

NAYS: None

Meeting was adjourned at 5:23 pm.

Charlotte-Monroe Exec | Runway Operations Report

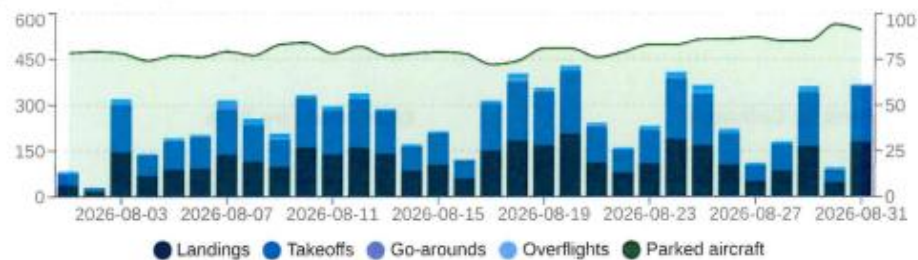
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Report creation date: 09/07/2026 11:22

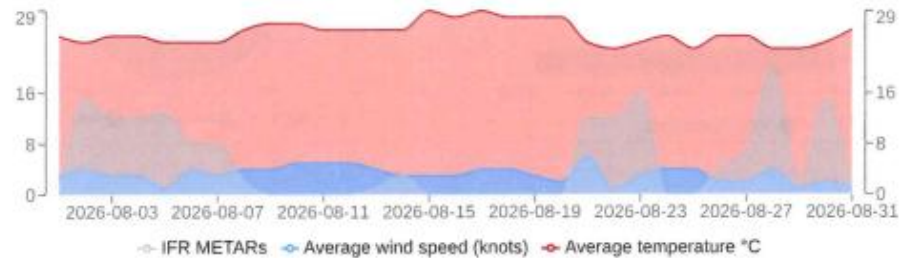
Generated by: mweeks@monroenc.org

Total Operations	Landings	Takeoffs	Go-Arounds	Overflights
7,765	3,633	3,713	145	274

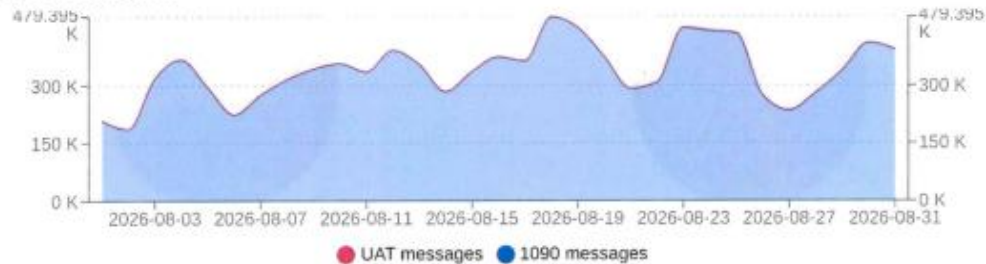
Operations by Day



Weather Conditions



Receiver health



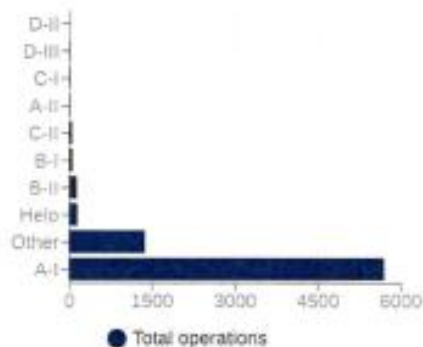
Charlotte-Monroe Exec | Runway Operations Report

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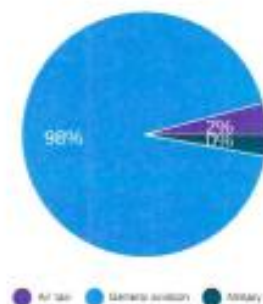
Operations by Runway



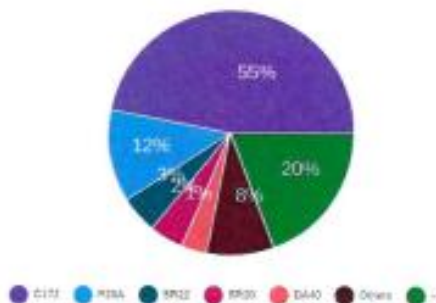
Operations by Category



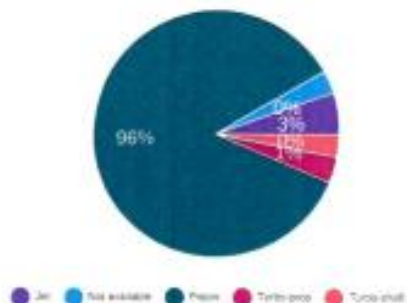
Operations by Type



Top Aircraft Types



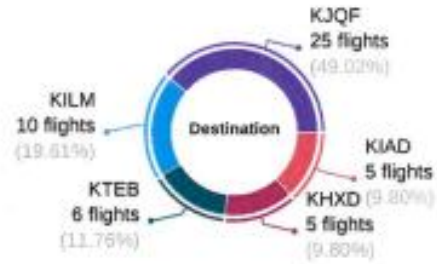
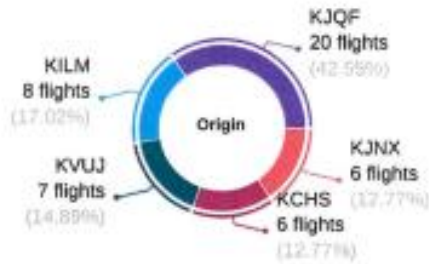
Operations by Engine Type



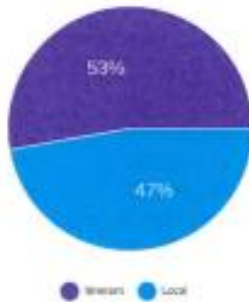
Charlotte-Monroe Exec | Runway Operations Report

Report Date Range: 08/2026

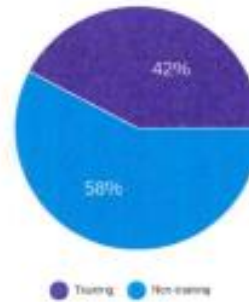
Top Airports



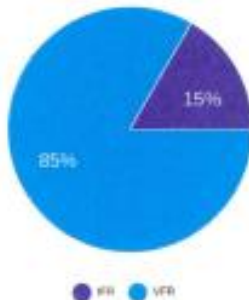
Local vs Itinerant Flights



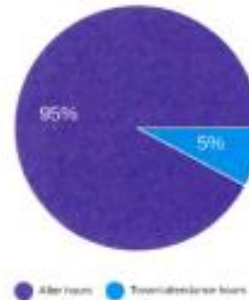
Training Operations



IFR vs VFR Flights



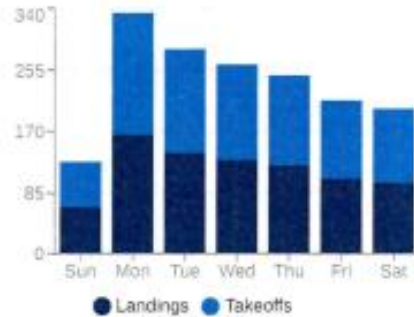
After Hours Operations



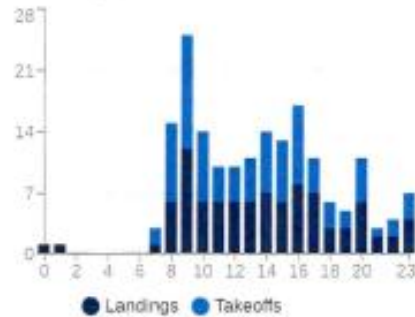
Charlotte-Monroe Exec | Runway Operations Report

Report Date Range: 08/2025

Operations by Day of Week

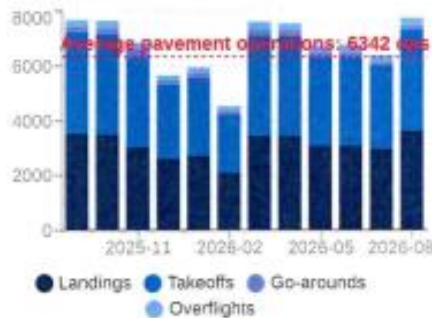


Operations by Hour



Historical Data

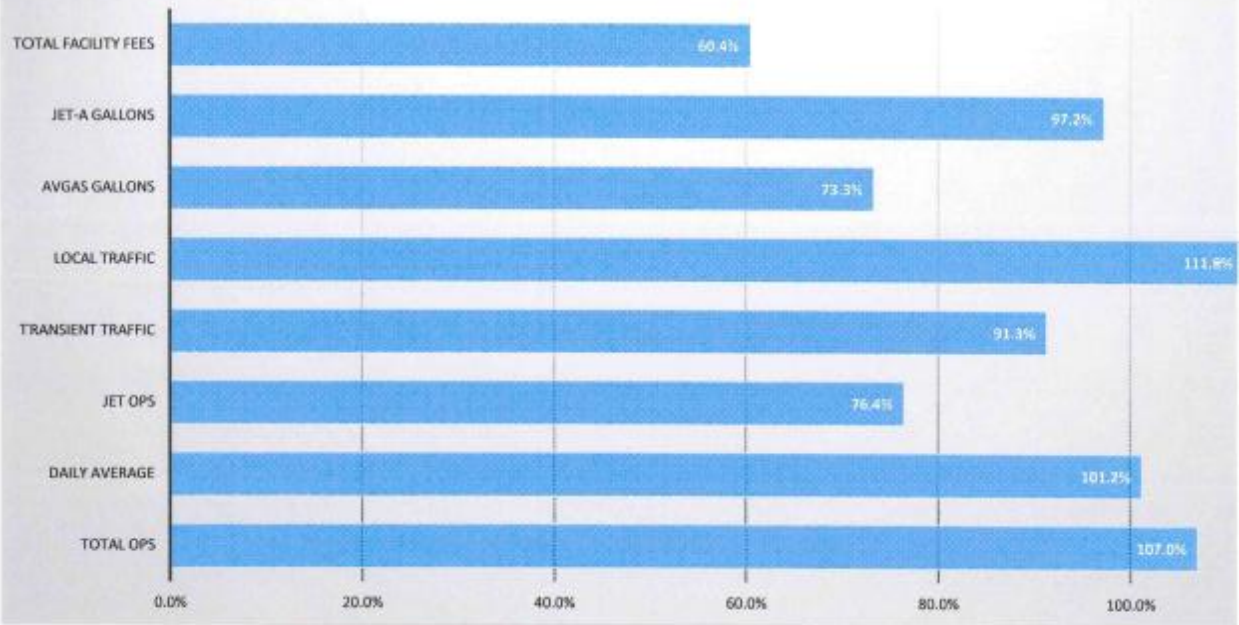
Landings and Takeoff By Month



Busiest Days on Record

Rank	Date	Pavement ops	Aircraft
1	2025-04-29 (Th)	487	46
2	2026-03-25 (W)	463	59
3	2026-05-13 (W)	461	44
4	2025-09-24 (W)	434	52
4	2025-08-15 (F)	434	53
5	2023-02-18 (S)	431	42
6	2024-08-14 (W)	426	48
7	2025-04-17 (T)	425	55
8	2024-08-16 (F)	421	41
9	2025-12-09 (T)	418	53

OPERATION ANALYSIS AUGUST 2025 VS AUGUST 2026



8/25 vs 8/26		
Total Ops	↑	107.0%
Daily Average	↑	101.2%
Jet Ops	↓	76.4%
Transient Traffic	→	91.3%
Local Traffic	↑	111.8%
AVGAS Gallons	↓	73.3%