



**Airport Advisory Commission Meeting
Conference Room, EQY Airport Terminal
5:00 pm – May 20, 2026**

Chair: Mr. Gary Wilfong

Attending Members: Mr. Chris Cooper, and Mr. John Stephens.

Staff in Attendance: Mrs. Lisa Hollowell, Councilman James Kerr

Engineer of Record Attendee: Mr. Michael Player

Visitors: Mr. Ethan Cloutier, Ms. Jennifer Guignard, Ms. Pam Hinson, Mrs. Libby Helms, Mr. Drew Lawrence

1. Welcome Guests

Chair Wilfong called the meeting to order at 5:00 pm on May 20, 2026 welcoming the Commissioners, staff and guests.

2. Motion to Approve Agenda:

Approval of the agenda for the May 20, 2026 Meeting was requested.

Motion: Mr. John Stephens made a motion to approve the agenda of the May 20, 2026 Meeting.

Second: Mr. Chris Cooper

Action: The motion to approve the agenda of the May 20, 2026 Meeting passed unanimously with the following votes:

AYES: Chair Wilfong, Mr. Chris Cooper, Mr. John Stephens.

NAYS: None

3. Motion to Approve Minutes:

Approval of the minutes for the April 13, 2026 Meeting was requested.

Motion: Mr. Brooks Durham made a motion to approve the minutes of the March 9, 2026 Meeting.

Second: Mr. John Stephens

Action: The motion to approve the minutes of the April 13, 2026 Meeting passed unanimously with the following votes:

AYES: Chair Wilfong, Mr. Chris Cooper, Mr. John Stephens.

NAYS: None

4. Airport Report

- Mr. Weeks discussed the Airport report that was displayed to all on the wall screen, explaining the year-to-date operations for March, and the increase from the previous year. Mr. Weeks discussed the past month's operations, including facility fees, adding her tries to hit the numbers given by the City.
- Mr. Weeks explained that most of the numbers are holding true, jet operations are up along with transient numbers.
- Mr. Weeks explained some numbers are down slightly from the sealing work being done on the runway causing some closures.

- Mr. Weeks informed the Commission that Harris Teeter is no longer a base customer, and is working to replace with another jet.
- Mr. Watson explained that the goal for the Airport is to be self-sustaining, by paying for it self operationally. Mr. Watson added that there have been changes made to fuel sales, fees and the fee schedule, that are helping the Airport achieve that goal.

5. NC Division of Aviation (EQY-SPAM Program)

- Mr. Weeks explained that the purpose of the project is to enhance the pavement on the runway and taxiway, adding they are about two thirds of the way finished.
- Mr. Weeks explained that the DOT will put down a crack sealant on the runway, the taxiway and all the connectors to ensure rejuvenated pavement plus they will update the markings.
- Mr. Weeks explained that the next step scheduled for early June will be the pavement rejuvenator.
- Mr. Weeks explained this should last about a 5-year window, adding the next project will be the runway strengthening.
- Mr. Watson added the DOA, and the FAA both agreed that all pavement improvement projects for EQY will all be upgraded to 95 thousand pounds.
- Mr. Weeks added that there will be some runway closures during this due to the work being done on the runway; all base customers are being notified, and NOTAMs will be issued.

6. Air Traffic Control Tower Update

- Mrs. Hollowell explained they are still waiting to hear about the rest of the grant money and hope to hear within two weeks.
- General discussion ensued regarding the tower.

7. Hangar L1 Construction Update

- Mrs. Hollowell explained that the City has yet to receive the plans to move forward with the approval process, adding that T,B and E is working with Charlotte Monroe Hangar 1 LLC to get the plans.
- Mrs. Hollowell added there is no real update.

8. Wildlife Fencing Project Update

- Mr. Player explained the project for this in attendance not familiar.
- Mr. Player explained the contractors are expected to have the clearing completed in the next week, and install the final posts that are needed.
- Mr. Player also explained next the contractors will work on the fence fabric and the wildlife skirt, adding they are experiencing some delays attaining the gates for the fence.
- Mr. Player added they are working with the DOA to obtain a contract for additional fencing along Aviation Drive for extra security.
- Some general discussion ensued regarding fencing projects, and safety .

9. Apron Reconstructing Project Update

- Mr. Player explained that they have been working on this project for some time, they have gotten approval now from the State, hoping the project will start soon.
- Mr. Player added they are expecting some federal funding to come in for this project.

10. Citizen Input

- None

Mrs. Hollowell spent a few minutes explain the Airport Advisory Commission and the process to apply to be a member.

MOTION To Adjourn:

Motion: Mr. Chris Cooper made a motion to adjourn.

Second: Mr. John Stephens.

Action: The motion to adjourn the meeting.

The motion passed unanimously with the following votes:

AYES: Chair Wilfong, Mr. Chris Cooper, Mr. John Stephens.

NAYS: None

Meeting was adjourned at 5:46 pm.

DRAFT