



**Airport Advisory Commission
Monthly Meeting**

*Airport, Conference Room
5:00 pm – March 9, 2026*

MEETING AGENDA

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| 1. Call to Order and Welcome Guests | Mr. Wilfong |
| 2. Agenda Review and Approval | Mr. Wilfong |
| 3. Minutes for Approval
<i>ACTION REQUESTED: Approval of <u>February</u> Regular Meeting Minutes</i> | Mr. Wilfong |
| 4. Airport Report | Mr. Weeks |
| a) Year-Over-Year Analysis for February 2026 vs February 2025 | |
| b) Operations for February 2026 | |
| c) Daily Average – February 2026 | |
| d) Jet Traffic – February 2026 | |
| 5. Terminal Parking Lot (Crack Repair/Sealcoating/Re-Striping) | Mr. Weeks |
| 6. Airfield Logic Implementation | Mr. Weeks |
| 7. EQY Fuel Workshop | Ms. Hollowell |
| 8. Air Traffic Control Tower / New Hangar L1 Updates | Ms. Hollowell |
| 9. Davinci Jets Maintenance SASO Business Update | Ms. Hollowell |
| 10. Wildlife Fencing Project Update | Mr. Player |
| 11. Apron Reconstructing Project Update | Mr. Player |
| 12. Citizen Input Regarding the Airport (Limited to 2 Minutes / Attendee) | Mr. Wilfong |
| 13. Adjourn | |

Next Meeting:
March 9, 2026
Airport, Conference Room



**Airport Advisory Commission Meeting
Conference Room, EQY Airport Terminal
5:00 pm – February 9, 2026**

Chair: Mr. Gary Wilfong

Attending Members: Mr. Chris Cooper, Mr. Brooks Durham, Mr. Rob Fulton and Mr. John Stephens.

Staff in Attendance: Mr. Mark Watson (arrived at 5:10 pm), Mrs. Lisa Hollowell, Mrs. Lisa Strickland, Mr. Malcom Weeks, Mrs. Cindy Brooks

Engineer of Record Attendee: Mr. Michael Player

Visitors: Councilman James Kerr (arrived at 5:10 pm), and Mr. Ethan Cloutier

1. Welcome Guests

Chair Wilfong called the meeting to order at 5:00 pm on February 9, 2026 welcoming the Commissioners, staff and guests.

2. Motion to Approve Agenda:

Approval of the agenda for the February 9, 2026 Meeting was requested.

Motion: Mr. Rob Fulton made a motion to approve the agenda of the February 9, 2026 Meeting.

Second: Mr. John Stephens

Action: The motion to approve the agenda of the February 9, 2026 Meeting passed unanimously with the following votes:

AYES: Chair Wilfong, Mr. Chris Cooper, Mr. Brooks Durham, Mr. Rob Fulton, Mr. John Stephens.

NAYS: None

3. **Motion to Approve Minutes:**

Approval of the minutes for the January 12, 2026 Meeting was requested.

Motion: Mr. Brooks Durham made a motion to approve the minutes of the January 12, 2026 Meeting.

Second: Mr. Chris Cooper.

Action: The motion to approve the minutes of the January 12, 2026 Meeting passed unanimously with the following votes:

AYES: Chair Wilfong, Mr. Chris Cooper, Mr. Brooks Durham, Mr. Rob Fulton, Mr. John Stephens.

NAYS: None

4. **Airport Report**

- Mr. Weeks discussed the Airport report that was displayed to all on the wall screen, explaining the year-to-date operations, and the increase from the previous year. Mr. Weeks discussed the past month's operations, including facility fees.

- Mr. Weeks displayed the numbers for the jet operations having increased, and overall operations increased for the year.
- Mr. Weeks also went over the overall numbers on the Airport finance, and in specific the facility fees verses purchasing fuel. (report displayed on the screen.)
- Some general discussion ensued regarding the Airport finances, operations and space availability.
- Some general discussion ensued regarding facility fees, transient customers, fee changes and responses to fees, finally the value to the airport.

5. Air Traffic Control Tower Update

- Mrs. Lisa Hollowell explained the City has applied for two grants since the last meeting, including the Federal Contract Tower Power Grant notice for financial opportunity they have been waiting to open, requested eleven million.
- Mrs. Hollowell explained the City has letters of support coming in.
- Some general discussion ensued regarding the Contract Tower Grants, the cost of the tower, and the timing of construction.

6. Discussion of new Airport Business

- Mrs. Hollowell explained they will bare still in negotiations with Davinci Jet, there a few items they are requesting be adjusted in the contract.

7. L-1 Hangar Update

- Mrs. Hollowell explained there is no update on this item.

8. Wildlife Fencing Project Update

- Mr. Michael Player explained they are working through a schedule with the contractors, there have been some delays due to materials. Mr. Player explained they hope to know a start schedule in the next few weeks, adding that all the

grants are in place, as well as all the contracts. about what a wildlife skirt is, and different options of a wildlife skirt.

- Mr. Player explained they sent some estimates and exhibits to the State for the fencing along Aviation Drive.

9. Apron Reconstructing Project Update

- Mr. Player explained they sent the 90% plans back at the beginning of the year, received the 90% comments back, then on to the 100% after which they will wait for the go ahead to start the bidding, the Airport expects to receive some Federal funding.
- Mr. Watson explained the City is in the process of the yearly budgets, adding the we appear to be in good shape.
- Mr. Watson also commented on the recent weather events, how safety is number one concern, and what a great job the Streets Department and the Airport did.
- Mr. Watson explained they are looking at restructuring the Airport parking lot.

10. Citizen Input

- None

MOTION To Adjourn:

Motion: Mr. Brooks Durham made a motion to adjourn.

Second: Mr. Rob Fulton.

Action: The motion to adjourn the meeting.

The motion passed unanimously with the following votes:

AYES: Chair Wilfong, Mr. Chris Cooper, Mr. Brooks Durham, Mr. Rob Fulton, Mr. John Stephens.

NAYS: None

Meeting was adjourned at 5:31pm.

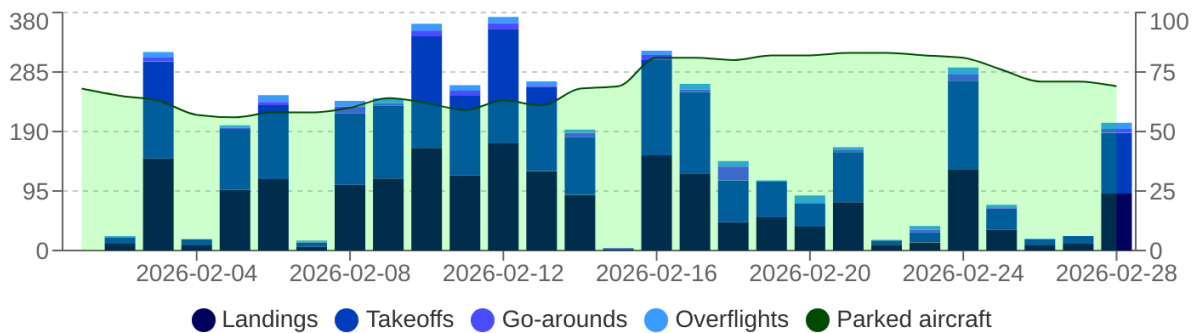
DRAFT

Charlotte-Monroe Exec | Runway Operations Report

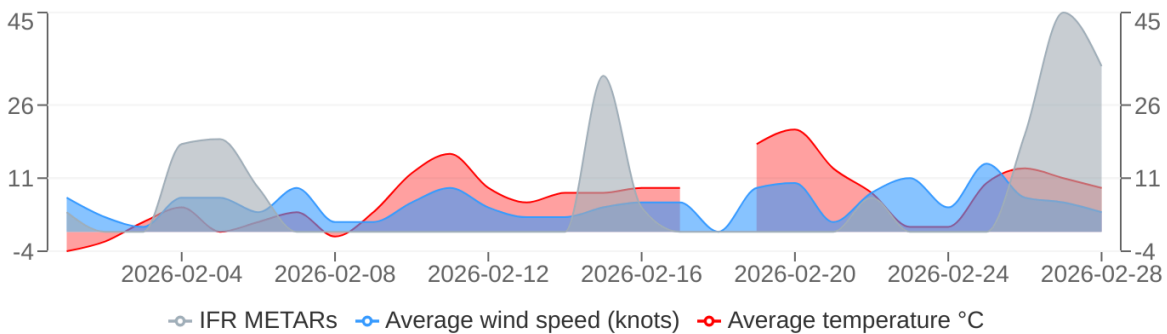
Report Date Range: 02/2026
 Report creation date: 03/04/2026 01:01
 Generated by: mweeks@monroenc.org

Total Operations	Landings	Takeoffs	Go-Arounds	Overflights
4,530	2,060	2,180	125	165

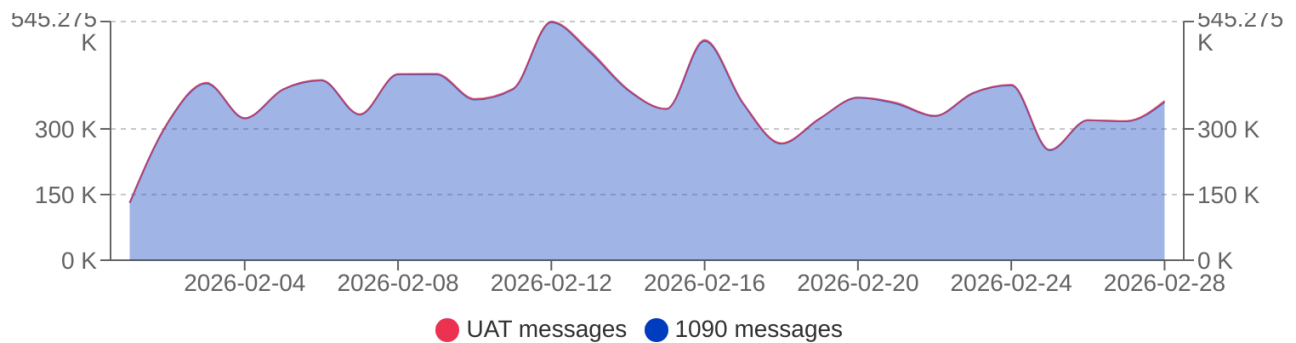
Operations by Day



Weather Conditions



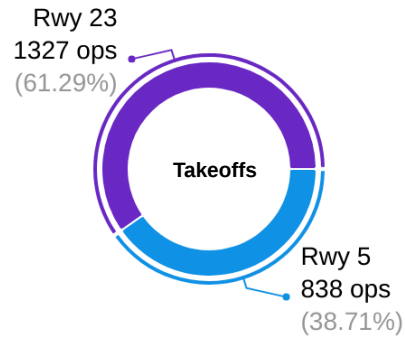
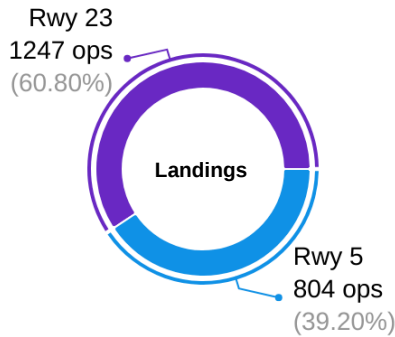
Receiver health



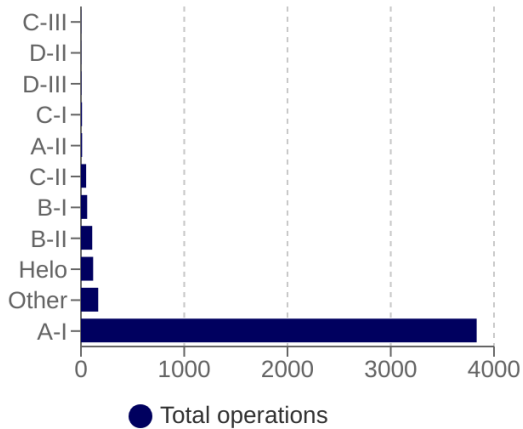
Charlotte-Monroe Exec | Runway Operations Report

Report Date Range: 02/2026

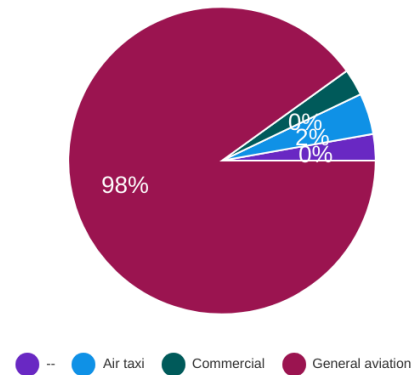
Operations by Runway



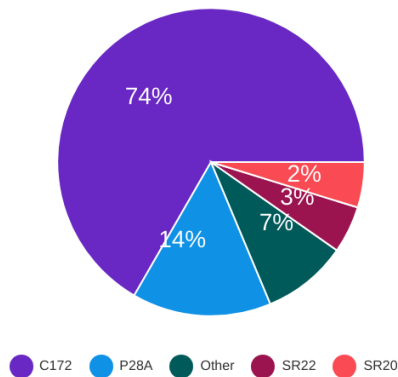
Operations by Category



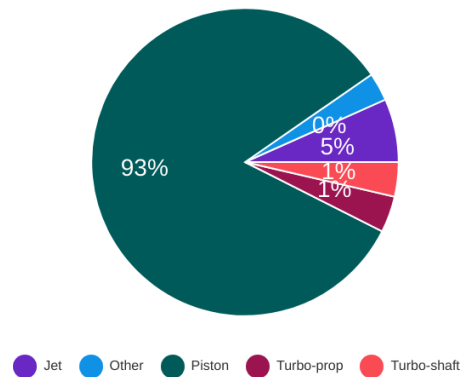
Operations by Type



Top Aircraft Types



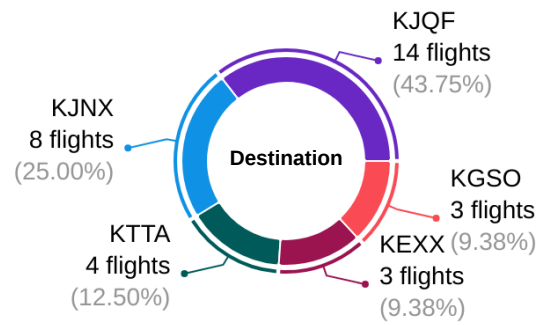
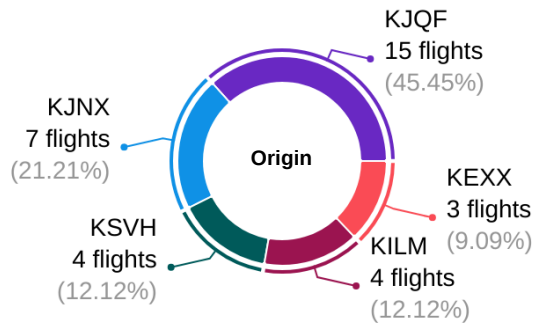
Operations by Engine Type



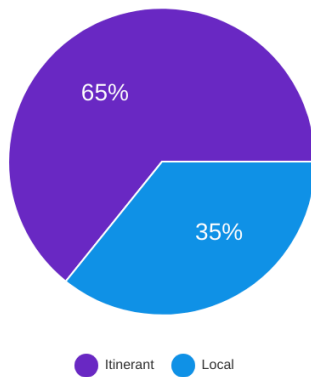
Charlotte-Monroe Exec | Runway Operations Report

Report Date Range: 02/2026

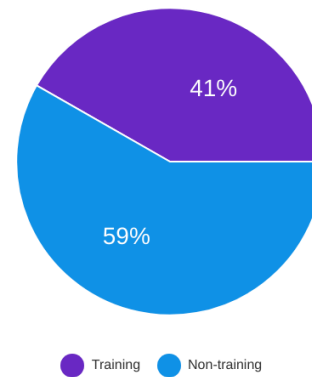
Top Airports



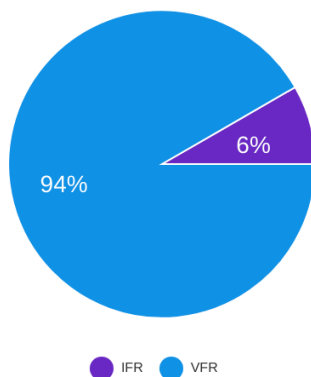
Local vs Itinerant Flights



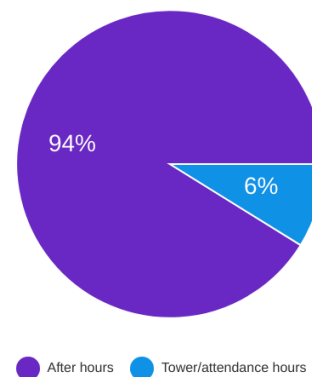
Training Operations



IFR vs VFR Flights



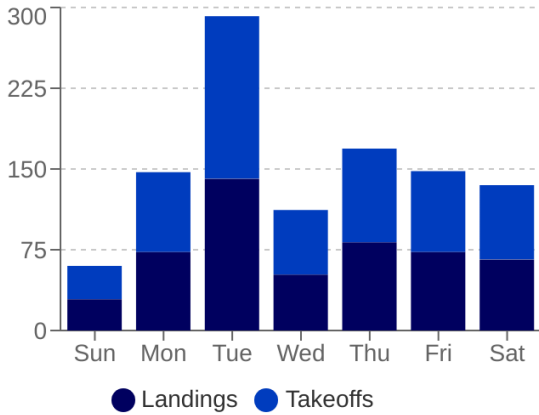
After Hours Operations



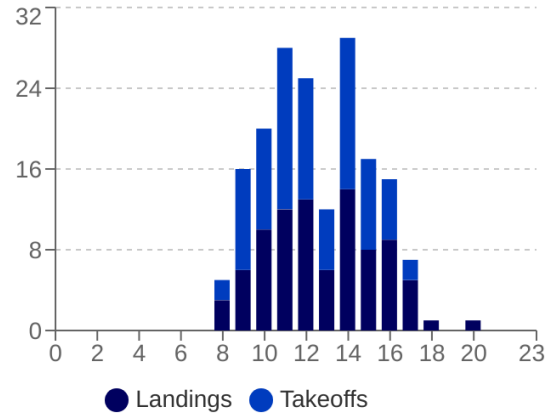
Charlotte-Monroe Exec | Runway Operations Report

Report Date Range: 02/2026

Operations by Day of Week

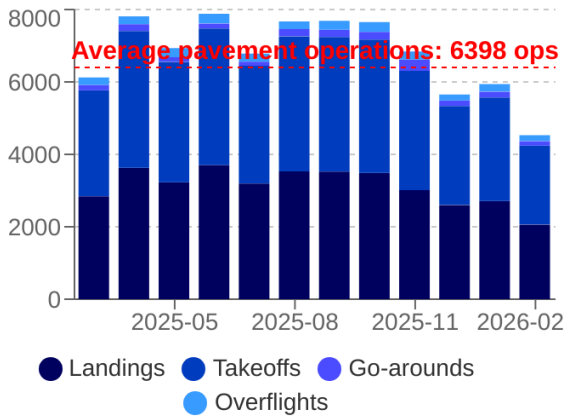


Operations by Hour



Historical Data

Landings and Takeoff By Month



Busiest Days on Record

Rank	Date	Pavement ops	Aircraft
1	2025-04-29 (Tr)	487	46
2	2025-08-15 (Fr)	434	53
2	2025-09-24 (W)	434	52
3	2023-02-18 (S)	431	42
4	2024-08-14 (W)	426	48
5	2025-04-17 (Tr)	425	55
6	2024-08-16 (Fr)	421	41
7	2025-12-09 (Tr)	418	53
8	2026-01-08 (Tr)	412	56
9	2023-06-27 (Tr)	407	46