

**CITY COUNCIL REGULAR MEETING
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112
MARCH 10, 2026 – 6:00 P.M.
AGENDA
www.monroenc.org**

RECOGNITIONS

1. Invocation
2. Pledge of Allegiance
3. Employee/Department Recognitions
 - A. Engineering Department
 - 1) Levi Adams – North Carolina Advanced Roads Scholar
 - 2) Alex Luther – North Carolina Master Roads Scholar
 - B. Human Resources Department
 - 1) New Hires for February 2026
 - 2) Service Anniversaries for March 2026
 - C. Police Department
 - 1) Retiring Employee Phillip Gabriel Broome
 - a. Award of Service Side Arm (Surplus Equipment)
 - b. Resolution of Appreciation
 - 2) Ricky Kilian – Officer of the Month

AGENDA ADOPTION

CONSENT AGENDA

The City Council uses a Consent Agenda to consider items that are non-controversial and routine. The Consent Agenda is acted upon by one motion and vote of the Council. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Council Member or Citizen with consent of Council. The Consent Agenda contains the following items:

4. Advertisement of Unpaid Real Estate Property Taxes
5. Award of Fiscal Year 2026 Audit Contract to Martin Starnes & Associates
6. Budget Amendments
 - A. Fire Department Donation from Citizen
 - B. Police Department Donation from Hendrick Chevrolet
7. Call for Public Hearings to be Held April 28, 2026
 - A. Level IV Economic Development Incentive Grant to Confidential Company for Project Nickel
 - B. Zoning Map Amendment Request to Rezone Property Located at 600 Honeysuckle Lane from Residential Medium Density to Conditional Residential

8. Downtown Building Rehabilitation and Improvement Grant Policy Amendments
9. Minutes of City Council Meetings of February 10, 2026 and February 24, 2026
10. Ordinances
 - A. Code of Ordinances Amendment to Chapter 75 titled Traffic Schedules to Add Streets in Kellerton Place and Scotch Meadows Neighborhoods to Schedule II titled Through Streets
 - B. Code of Ordinances Amendment to Chapter 75 titled Traffic Schedules to Add Streets in Kellerton Place Neighborhood to Schedule I(B) titled Speed Limits – City-Maintained Streets
 - C. Code of Ordinances Amendment to Chapter 75 titled Traffic Schedules to Add One Section of Deese Road from Trinity Road to Concord Highway to Schedule I(A) titled Speed Limits – State-Maintained Streets
 - D. Fiscal Year 2025-2026 Fee Schedule Amendment Establishing Encroachment Review Fees for Chapter VII titled Engineering and Public Works
 - E. Prohibiting Vehicular Traffic on Portion of Richardson Street
11. Proclamations
 - A. Child Abuse Prevention Month as April 2026
 - B. Month of the Young Child as April 2026 and Week of the Young Child as April 11-17, 2026
12. Resolution of Intent to Abandon Walkway Right-of-Way Easement Between Elizabeth Avenue and Normand Street and Calling for Public Hearing to be Held April 28, 2026 to Consider Abandonment
13. Second Amendment to Offer to Purchase and Contract of Property to Pure Power Contractors, LLC for Project Power Up
14. Special Event Permit Requests
 - A. Music Across Main Fridays Hosted by Home Brew Taproom & Tunes to be Held April 24, 2026, May 15, 2026, June 26, 2026, July 24, 2026, August 28, 2026, September 25, 2026 and October 23, 2026
 - B. Seventy-Fifth Anniversary Celebration Hosted by Duke's Grill to be Held April 18, 2026
 - C. Spring Fest Hosted by Home Brew Taproom & Tunes to be Held April 11, 2026
15. Tax Releases for January 2026
16. Water and Sewer Capital Reserve Funds Amendments
 - A. Resolution for Establishment and Maintenance of Water Capital Reserve Fund
 - B. Amend Title of Water and Sewer Capital Reserve Fund to be Sewer Capital Reserve Fund
 - C. Capital Project Budget Ordinance

17. Winchester Avenue Culvert Replacement Project
 - A. Award of Contract to Litman Excavating & Construction
 - B. City Manager to Execute Document

INFORMATIONAL COMMITTEE MINUTES, COMMITTEE STAFF NOTES AND REPORTS

18. Building Permit Data for January 2026
19. Charlotte-Monroe Executive Airport Aviation Activity for January 2026
20. City Council Discretionary Fund Disbursements for February 2026
21. Committee Minutes/Staff Notes
 - A. Minutes of Board of Adjustment Meeting of January 22, 2026
 - B. Minutes of General Services Committee Meeting of February 5, 2026
 - C. Minutes of Historic District Commission Meeting of January 12, 2026
 - D. Minutes of Planning Board Meeting of January 7, 2026
 - E. Minutes of Public Enterprise Committee Meetings of December 2, 2025 and January 6, 2026
 - F. Minutes of Public Safety Committee Meetings of September 18, 2025, November 3, 2025, December 1, 2025, January 5, 2026 and February 6, 2026
 - G. Minutes of Winchester Revitalization Committee Meeting of November 6, 2025
22. Financial Reports for January 2026
23. Piedmont Pharmaceutical Care Network, LLC Executive Summary for Employee Biometric Screenings for 2025
24. Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims for February 2026
25. Water Supply Update for March 2026

REGULAR AGENDA

26. Citizens Appointment Committee Recommendations to Boards and Commissions
27. Reserved Parking Program Update
28. Closed Session Pursuant to North Carolina General Statute Sections 143-318.11(a)(1), (a)(3) – *Angelia James vs. City of Monroe*, (a)(4) and (a)(5)

- **Agenda** is tentative and is subject to change up to and including the time of the Meeting.
- **Addressing Item on Agenda:** Prior to the Meeting, please complete the Sign-up Sheet located in the Lobby area. Each speaker will be limited to three minutes.
- **Addressing Item Added to Agenda during Meeting:** Please raise your hand during the item you wish to address. Each speaker will be limited to three minutes.
- **Cell Phones/Pagers:** As a courtesy, please turn off cell phones and pagers while Meeting is in progress.
- **Rules Governing Public Comment Period and Rules of Decorum During City Council Regular Meetings** *Adopted: September 6, 2005 (R-2005-35); Amended: April 2, 2019 (R-2019-23); February 13, 2024; May 14, 2024; July 19, 2024; July 8, 2025; October 14, 2025; November 25, 2025; January 27, 2026)*
 1. A Public Comment Period shall be placed on the Agenda of the City Council Regular Meeting occurring on the fourth Tuesday of each month. Said agenda item shall occur on the Regular Meeting Agenda immediately following Public Hearings. When adopting the Agenda, City Council may move the Public Comment Period to another location on the Agenda solely at City Council's discretion. Such change is effective only during that meeting.
 2. Each person desiring to speak during the Public Comment Period shall sign up to speak prior to the start of the meeting on the form provided by listing their name, City and County of their residence, and topic on which he or she will speak. An individual may only sign up for themselves and not sign up or place another individual's name on the Signup Sheet. Any speaker that signs up and fails or refuses to give all the required information will not be called on to comment.
 3. A total time of sixty (60) minutes will be allotted for the Public Comment Period on the Regular Agenda. Any speaker that signs up to speak and does not get a chance to speak during the Public Comment Period due to the sixty-minute time limit will be given priority to speak during the next City Council Public Comment Period. City Council, in its discretion, may extend the sixty (60) minutes allotted for the Public Comment Period during any meeting.
 4. City of Monroe residents will be given the opportunity to speak first, followed by Union County residents, followed by residents of other areas. The Mayor, or presiding officer, shall determine the order in which speakers are called to comment.
 5. Each speaker shall be allotted up to two (2) minutes to speak which shall be strictly observed at all times. Speakers shall immediately cease speaking when their allotted time is over. Groups of persons speaking on the same topic are strongly encouraged to designate a spokesperson to speak on their behalf. As an incentive, a spokesperson making comments for two (2) to five (5) individuals that signed up to speak will be given up to three (3) minutes, and for six (6) or more, a spokesperson will be given up to five (5) minutes to speak.
 6. Speakers shall refrain from: obscene speech, defamation, communicating true threats of physical harm to anyone, incitement to imminent lawless action, or speaking fighting words. Speakers shall remain at the podium to make comments and not approach City Council or City staff. No one can accompany the speaker at the podium.
 7. Members of the audience shall not willfully interrupt, disturb, or disrupt a City Council meeting. Audience members shall refrain from commenting, jeering, clapping, or cheering in response to comments. Audience members shall not engage in demonstrations or theatrics and shall remain seated at all times unless called on to be identified from their seat when designating a spokesperson and immediately be seated. Audience members shall

never approach the podium or dais. Improper behavior as described in this section by a member of the audience will not be tolerated and may result in sanctions up to and including being asked to leave the meeting following the same procedures set out to sanction a speaker.

8. Members of the audience may hold signs no larger than 8 inches by 11½ inches in size but shall not raise them above their heads or so as to block the view of those behind them.
9. The Mayor, as the presiding officer, has the authority and responsibility to enforce and carry out these Rules. However, any member of City Council may identify improper conduct by raising a point of order during the meeting. Upon raising a point of order by a Council Member, the Mayor, or presiding officer, shall call for all public comments to cease immediately. The presiding officer shall then, at a minimum, warn the violator and demand the individual cease the violation first. If the violator continues to violate the rules, the presiding officer may impose appropriate sanctions including, but not limited to, loss of time, removal from the Council meeting, or other appropriate action needed to restore decorum. However, if a City Council member believes the warning or sanction imposed are insufficient based on the nature of the violation, any City Council Member may renew the point of order and call for additional sanctions up to and including removal of the offender from the meeting premises upon motion, second, and approval by a majority of City Council. The City Attorney, as Parliamentarian for the City, shall be the final arbiter of the procedural rules and take necessary action to see that proper parliamentary procedures are followed and maintained during City Council Meetings.
10. Anyone that willfully interrupts, disturbs, or disrupts a City Council Meeting may be asked to leave the meeting premises immediately by the Mayor or upon point of order by a City Council Member and approval by City Council. Upon failure to leave as directed, the individual may be cited for violating NC General Statute §143-318.17.
11. Speakers shall not speak on any topic which is the subject of a public hearing on the same Agenda.
12. City Council will refrain from engaging in a dialogue with speakers except to the extent necessary to clarify the speaker's position.
13. No formal action will be taken by City Council during the same meeting on any matter which was initially introduced during the Public Comment Period.
14. The City of Monroe shall not record, video, live stream, or post on the internet any video or audio recordings of public comments made during the Public Comment Period.
15. City Council shall not restrict the subject matter of any comment based on content in any way except as provided herein.