

**CITY OF MONROE  
COMMITTEE ON DISABILITIES  
300 WEST CROWELL STREET  
MONROE, NORTH CAROLINA 28112  
TUESDAY, MARCH 3, 2026 – 3:00 P.M.  
AGENDA  
[www.monroenc.org](http://www.monroenc.org)**

- Item 1.** Public Input Regarding Individuals with Disabilities
- Item 2.** Approval of Minutes – December 2, 2025
- Item 3.** Mission and Vision Statements
- Item 4.** Priorities and Goals
- Item 5.** Organizational Resource List Update
- Item 6.** Sensory Friendly Event Template Update

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**ATTENTION COMMITTEE MEMBERS:** Please contact Angie Sustar at [asustar@monroenc.org](mailto:asustar@monroenc.org) or 704-290-1838 to confirm your attendance. Thank you.

**CITY OF MONROE  
COMMITTEE ON DISABILITIES  
REGULAR MEETING  
DECEMBER 2, 2025  
MINUTES**

The Committee on Disabilities of the City of Monroe, North Carolina met in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 3:00 p.m. on December 2, 2025.

Present: Melinda Plue (Chair), Member Kelly Stegall, Jonathan Belk (ex officio), Property Management Director Ryan Jones (ex officio), Assistant City Manager Lisa Hollowell, Staff Attorney Scott Hunt, and Clerk Angie Sustar

Absent: Member Karen Heath

Chair Plue called the Committee on Disabilities Meeting of December 2, 2025 to order at 3:05 p.m. and welcomed everyone in attendance. A quorum was present.

**Item No. 1 Public Input.** None

Chair Plue asked for suggestions to increase public awareness of upcoming meetings to encourage public engagement. Discussion followed relating to agenda items, public comment rules and guidelines.

Topics included:

- specifying input, focusing on matters related to the Committee on Disabilities
- identifying effective methods for engaging the disabilities community to provide input
- aligning committee public comment guidelines with the recently updated City Council guidelines
- identifying those rules at the beginning to provide clarity for all involved
- researching public comment procedures utilized by other committees
- defining specific topics for public comment to improve quality and relevance
- limiting public comment to pertinent topics/agenda items
- the notification process for committee chairs regarding Council changes to public input

**Item No. 2 Approval of Minutes – November 4, 2025.** Chair Plue made a motion to approve the minutes of the November 4, 2025 meeting. Ms. Stegall seconded the motion, which passed unanimously with the following votes:

AYES: Member Stegall and Chair Plue  
NAYS: None

**Item No. 3 Sensory Friendly Event Template.** Mr. Belk provided an update.

**Item No. 4 Organizational Resource List.** Mr. Jones advised that the resource list have been categorized into local, state, and federal sections. Mr. Belk incorporated necessary modifications

and will email the list to Chair Plue. Chair Plue will review and email the edited list to committee members for review. A brief discussion followed relating to the impact of this committee at the local and regional levels.

**Item No. 5 Mission Statement.** Member Stegall advised that a shared Google doc was created to allow committee members to review and edit the Mission, Vision, and Goals discussed. She noted that there were five goals and two ways in which we would measure those goals.

Chair Plue directed members to review the Mission Statement, Vision Statement, and Goals located on the shared Google Drive. Members are requested to make edits directly to the document to facilitate finalization at the January meeting.

**Item No. 6 Priorities / Goals.** Item has been combined with Item No. 5 Mission Statement.

The following agenda items came up and were discussed towards end of meeting.

Chair Plue advised that as a follow up to discussion at the October meeting, a letter be sent to City Council inquiring about accessibility for Council meetings. She will be attending the General Services meeting on Thursday, December 4 and will have an update at the next meeting.

Ms. Stegall requested clarification regarding the policy of not streaming public comments, specifically asking if this restriction applies to overflow rooms. Ms. Hollowell confirmed that public comment is not videoed, and therefore, it is not broadcast to areas outside of the Council Chambers.

Assistant City Manager Lisa Hollowell reported that the City is moving forward with a closed captioning contract to meet upcoming compliance standards ahead of the 2027 deadline. Additionally, a new reverse 911 mass communication system will be implemented within the next month to improve emergency communication, such as water boil notices.

Chair Plue noted that Parks and Recreation Director Pete Hovanec attended the November meeting. The committee expressed interest in having a permanent representative from Parks and Recreation department on the committee and inquired of a formal request is necessary. A brief discussion followed.

Chair Plue reported on a discussion with Trinisha Dean, Executive Director of The Alliance for Children, regarding the inclusion of low-volume “sensory-friendly” sections at future parades. The Alliance expressed interest and willingness to engage in that discussion.

There being no further business, Ms. Stegall made a motion to adjourn. Chair Plue seconded the motion, which passed unanimously with the following votes:

AYES:	Chair Plue and Members Stegall
NAYS:	None

The meeting adjourned at 3:40 p.m.