

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE MEETING
CITY HALL CONFERENCE ROOM
300 W. CROWELL STREET
MONROE, NORTH CAROLINA 28112
NOVEMBER 23, 2020 – 4:00 PM
AGENDA
www.monroenc.org**

In order to comply with the need for social distancing and to limit mass gatherings in accordance with Executive Order 176, total attendance at the meeting will be limited to ten (10) people which includes the members of the Committee and City Staff. Once total attendance reaches ten (10), no additional persons will be allowed into the meeting room.

1. Minutes of Citizens Appointment Committee Meeting of August 24, 2020
2. Consideration of Upcoming Appointments

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE MEETING
AUGUST 24, 2020 – 4:00 P.M.
MINUTES**

Present: Council Member Surluta Anthony (Chair), Council Member Freddie Gordon and Mayor Pro Tem Marion Holloway.

Absent: None.

Visitors: City Manager Larry Faison, Assistant City Manager Brian Borne, City Attorney Mujeeb Shah-Khan and Deputy City Clerk Sherry Hicks.

The Citizens Appointment Committee met in the City Hall Meeting Room at 4:00 p.m. on August 24, 2020. Council Member Anthony presided.

Item No. 1. Approval of Minutes of Citizens Appointment Committee Meetings of August 24, 2020. Council Member Gordon moved to approve the Minutes of the Citizens Appointment Committee Meeting of August 24, 2020. Mayor Pro Tem Holloway seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Anthony, Gordon and Mayor Pro Tem Holloway
NAYS: None

Item No. 2. Consideration of Upcoming Appointments.

A. Incomplete Applications. Council Member Anthony advised that Jacqueline Hampton had applied for the Public Enterprise Committee and Tammy Millward had applied for the Parks and Recreation Commission. She advised that both applications were incomplete and neither applicant had attended a mandatory meeting; therefore, they were not eligible for consideration at this time. Council Member Anthony advised that changes were made to give people an opportunity to attend a meeting to see if that was what they really wanted to do and people should follow the protocol.

Mayor Pro Tem Holloway stated that he agreed.

City Attorney Shah-Khan advised that was the City's online form that was available on the website; however, due to COVID-19, most meetings had been cancelled.

Council Member Anthony made a motion to table the applications of Jacqueline Hampton and Tammy Millward due to being incomplete. Mayor Pro Tem Holloway seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Anthony, Gordon and Mayor Pro Tem Holloway
NAYS: None

B. Monroe Historic District Commission. Council Member Anthony advised that an application had been received from Archie Morgan, currently serving as an Alternate Member and requesting to become a Regular Member of the Monroe Historic District Commission.

Mayor Pro Tem Holloway made a motion to appoint Alternate Member Archie Morgan to a Regular Member to replace Cathryn Chappell on the Monroe Historic District Commission with an effective date of January 1, 2020 and term expiration date of December 31, 2023. Council Member Gordon seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Anthony, Gordon and Mayor Pro Tem Holloway
NAYS: None

C. Union County Historic Preservation Commission. Council Member Anthony advised that an application had been received from John Dickerson for consideration for a position on the Union County Historic Preservation Commission.

Council Member Gordon made a motion to appoint John Dickerson to a Partial Term to replace Mary Lou Gamble on the Union County Historic Preservation Commission with an effective date of January 1, 2020 and term expiration date of December 31, 2020. Council Member Gordon seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Anthony, Gordon and Mayor Pro Tem Holloway
NAYS: None

Item No. 3. Term Limits for Chairs and Vice-Chairs of Boards, Commissions, and Committees. City Attorney Mujeeb Shah-Khan explained that term limits for chairs and vice-chairs came up last year as a Committee recommendation which Council adopted an ordinance removing the exemption.

City Attorney Shah-Khan advised that Staff's recommendation was delay that to this year; however, ultimately the Committee and Council wanted to have it in place for the end of 2019. He explained that Council and the Committee then recognized that might not be the most appropriate thing to do and extended it to 2020. City Attorney Shah-Khan advised that the hope was that the chairs and vice-chairs would plan and coordinate prior to December 31, 2020; however, Staff was not aware of that having taken place.

City Attorney Shah-Khan advised that all except five individuals would lose their spots as chair or vice-chair. He explained that Staff wanted to bring that to the Committee's attention and from Staff's perspective, move forward to notify the chairs and vice-chairs and ask them to begin the process of succession planning and did not want to suddenly have a problem with chairs and vice-chairs being out the door in December.

City Attorney Shah-Khan advised that exemption requests were received for the Fireman's Relief Fund Board and the Downtown Advisory Board that the chairs and vice-chairs for those boards be temporarily exempted from the rule.

City Attorney Shah-Khan explained that if the Committee wanted Staff to move forward with most of the chairs and vice-chairs rotating off due to term limits on December 31, 2020, Staff would mail letters to remind and encourage them to begin the process of getting new members up to speed and making recommendations. He advised that if no recommendations were made, Staff would advertise to make sure that folks were aware of the opportunities.

City Attorney Shah-Khan advised that if the Committee chose to honor the exemption requests, as other departments had not been aware of this, it was possible there would be additional requests later.

Council Member Anthony advised that the only people with lifetime term limits was the Supreme Court Justices. She explained that she wanted to make sure that people had opportunities to serve in their positions and even though some of these chairs and vice-chairs were leaving, there were other members having served two or three years and received knowledge. Council Member Anthony explained that the Committee had to be very careful when making a policy and bent it this way and that way because everyone was going to want the same consideration and may as well not have a policy. She noted that there had already been one concession made when it was changed from 2019 to 2020 and if the committees were functioning as they should, three months should be ample time for getting their succession.

City Attorney Shah-Khan advised that there was a rare lifetime appointment of honorary members that did not have the ability to vote. He explained with regards to the term limit, it did not mean that the person could not come back and serve, they just had to wait a year to return.

Council Member Gordon advised that he was not a Committee member when the decision was made regarding term limits.

City Attorney Shah-Khan advised that the Committee at that time consisted of Council Member Anthony, former Mayor Pro Tem Anderson, and Council Member Holloway.

Council Member Anthony advised that those were the only two positions that one could serve forever.

Council Member Gordon advised that he did not have a problem with any of that, but did not think necessarily to -get people off, but agreed with Council Member Anthony that occasionally if there was some turnover and new people to give their ideas and thoughts with changing some of these people out or putting term limits.

Mayor Pro Tem Holloway advised that he would like to request a third exemption: ABC Board (Gil Rushing and Steve Lowder). He explained that the City was blessed to have a great staff that did so much with these committees and really needed continuity and had both been on there a long time, but it was not where someone could just step in and take over.

Council Member Anthony asked if the Committee appointed the ABC Board since they were State governed

City Attorney Shah-Khan advised that the Committee did appoint them.

Mayor Pro Tem Holloway advised that the ABC Board worked with hand in hand with the State and if the Committee was going to do exemptions for everybody, then they were back where they started from.

City Manager Faison advised that if the Committee started making exceptions, it would invite everyone to make a case. He explained that there might be extenuating circumstances, a crisis in leadership although he had not heard of any, but that could come up; however, Council had made a ruling of term limits and how do you make an exception to one.

City Attorney Shah-Khan advised of another option if the Committee was concerned about the lack of development and push this requirement out additional year. He advised that hopefully the pandemic would be ending at some point in the next year that might allow the committees to start meeting again. City Attorney Shah-Khan explained that this was a Council Ordinance that could be changed, kept, or exemptions made as it was up to the Committee.

Council Member Anthony advised that if there was going to be a policy, then it should be enforced and not keep changing.

Council Member Anthony advised that if a committee member attended meetings, they would learn and someone should be able to step into that role as none of these positions required a degree.

Council Member Anthony advised that some people would be glad to have someone else to step up because a lot of people might be silent about it because the person had done it for a while and they respected that person and did not want hard feelings.

Fire Chief Ron Fowler explained that the Fireman's Relief Fund Board was different from the other committees as he was speaking on their behalf. He advised that this board only served about 100 members of the Fire Department including retirees and these other City boards were making decisions affecting the entire community. Mr. Fowler advised that it was a small five-member board and only two members were appointed by Council as two were Fire Department members elected by the Fire Department and a member appointed by the Commission of Insurance. He advised that there was not an opportunity for someone to serve as a member and then be appointed because it was employees of the Fire Department that served and those other two members were from the community that Council elected.

Mr. Fowler explained that Mr. Hall and Mr. Cannup had both served since January 2012 and both were retired and very dedicated. He advised that the primary task of this board was to manage the fund which came from a percentage of the fire insurance premiums sold in this district and no tax dollars were involved as this was set up by the State by General Statute for every fire department that had one. Mr. Fowler advised that some of the key things were scholarships for children of

fire fighters, \$125 per month supplemental retirement for retirees, and, a destitute firefighter which seldom happened.

Mr. Fowler advised that the other board members included two Fire Department members; one appointed by the Commissioner of Insurance; and, the ones elected by the Fire Department were re-elected every year on a rotating basis. He explained that the State statute changed and those served at the pleasure of the Fire Department. and the other two elected by the Committee served at the pleasure of the Council.

Council Member Anthony asked if the Fireman's Relief Fund Board could go directly to Council since it did not affect the citizens and not the Citizens Appointment Committee or if it could be within the Fire Department itself.

City Attorney Shah-Khan advised that Staff would have to look at the structure of the board and of course, Council was already making those appointments because the Committee made the recommendations.

City Attorney Shah-Khan advised that if the Committee and Council wanted to recommend for that board to be exempt from the appointment process and just appointed by Council, the final decision would be up to Council but still would not change the situation. He explained that this only applied to the boards that the Committee had appointment authority for and while there were other members who were subject to other requirements, those two were the ones that the Committee had sole appointment and removal power.

Council Member Anthony advised that it was a hard decision, but stood by her statement that if there was a policy, it had to apply to everyone.

Mayor Pro Tem Holloway advised that he could not recall the actual reason that the term limits were opposed by former Mayor Pro Tem Anderson, if that came from a prior meeting.

Council Member Anthony explained that chairs were staying for as long as they desired without term limits and not giving other people an opportunity to serve. She advised that it was stagnated because if someone stayed in anything too long, sometimes people were possessive.

Mayor Pro Tem Holloway made a motion to exempt the Fireman's Relief Fund Board, Downtown Advisory Board and the ABC Board from the term limits.

Council Member Gordon advised that there could be other exemption requests in the future.

Council Member Anthony advised that either be exempt or not and felt the Committee was setting a dangerous precedent if started exempting.

Council Member Gordon recommended a one-year term limit extension because a lot of things had changed especially with the pandemic as the boards were having to deal with new things. He felt that Staff should notify all of the boards to find replacements for chair and vice-chairs.

City Attorney Shah-Khan advised that Mayor Pro Tem Holloway's motion died for lack of second. He advised that Council Member Gordon had made a motion to extend the term limit exemption for one year to December 31, 2021 and the Committee could vote if there was a second.

City Attorney Shah-Khan advised that the original recommendation was for one year because it would have expired December 31, 2019 and then waited until 2020 so there was adequate time to prepare. He explained that former Mayor Pro Tem Anderson requested the issue reconsidered because everyone recognized that it was just a four-month period that chairs and vice chairs would be lost.

City Manager Faison advised that the mitigating factor extending it a year ago was it would fall around the election and a possibility of being turned over to a new Council with new members and could be confusing and felt 18 months was better.

Mayor Pro Tem Holloway recommended a 24-month extension.

City Attorney Shah-Khan advised that the Committee could make whatever decision to recommend to Council; however, they were not making the final decision, but were three of the seven that would.

Council Member Anthony advised that she was not excited about it, but agreed to a one-year extension.

City Attorney Shah-Khan explained that if the term limits were extended a year, it would then be the first act of the new Council to fill all of these slots. He explained that the question was if the Committee wanted to do it one year and then put the burden on the next Council or two years and then it would fall in the middle after having the Council together for a year or 18 months.

Council Member Anthony advised that was not a hard decision and hoped that everyone who ran for Council was competent enough.

City Attorney Shah-Khan advised that it was up to the Committee and Staff would follow their direction whether it be 12, 18, or 24 months, remove the exemption entirely, and or keep the current policy in place and deal with it at a later date.

Council Member Gordon made a motion for a 12-month extension.

Mayor Pro Tem Holloway asked if Council Member Gordon would amend it to 18 months.

City Attorney Shah-Khan explained that 18 months would be in the middle of the year and if it would be better to push it out an additional six months because terms were set up for individuals to begin at the calendar year January 1 and be either 12 or 24 months.

Mayor Pro Tem Holloway made a motion to allow for an 18-month extension.

City Attorney Shah-Khan advised that Mayor Pro Tem Holloway's substitute motion needed a second and upon hearing no second, the main motion for the 12-month extension remained.

Council Member Anthony seconded the 12-month extension, which passed unanimously with the following votes:

AYES:	Council Members Anthony, Gordon and Mayor Pro Tem Holloway
NAYS:	None

Council Member Gordon recommended not wait until the last meeting of the last quarter to address this again.

City Manager Faison advised that this was City Attorney Shah-Khan's and Staff's idea to re-evaluate this item as it had been known for over a year as there was a lot of discussion, awareness, and a letter was sent out last year to all of the chair and vice-chairs explaining the term limits.

City Attorney Shah-Khan advised that depending on Council's vote next week, Staff would make the chairs and vice-chairs aware as some might be expecting to be out of their seats at the end of 2020.

Council Member Anthony advised that it was important when people were notified of an extension to explain why it was done and she did not want anyone to feel like it was being done because of any certain person, but due to extenuating circumstances and the pandemic.

There being no further business, the meeting adjourned at 4:45 p.m.

Surluta Anthony, Chair

08-24-2020



STAFF REPORT

TO: Citizens Appointment Committee
VIA: E.L. Faison, City Manager
DATE: December 1, 2020
FROM: Bridgette H. Robinson, City Clerk
PREPARED BY: Sherry K. Hicks, Deputy City Clerk
SUBJECT: Consideration of Upcoming Appointments and Reappointments to Boards and Commissions

SUMMARY STATEMENT

Consideration of upcoming appointments and reappointments to Boards and Commissions.

REVIEW

The Citizens Appointment Committee will meet on November 23, 2020 to consider the following applications:

Name of Board	Vacancies	Applicant(s)	Attended Committee Meeting
Board of Adjustment	Two Regular Four Alternates One ETJ	George Smith Ken Deal (<i>Previous Member</i>)	09-24-2020
Charlotte-Monroe Executive Airport Commission	One – City One – County	Gary Wilfong (Replace John Stephens as a County Rep) due to his term ending	11-09-2020
Downtown Advisory Board	Two	Caroline Brown – Current member eligible for reappointment	Reapplied
Monroe Historic District Commission	One Regular One Alternate	Susan Sganga – Current Alternate and wants to be a Regular Member Bob Yanacsek (<i>Previous Member</i>)	Applied
Monroe Housing Authority	One Regular	Monique Holt	11-10-2020

	One – Housing Authority resident	James Mungo – Current member eligible for reappointment	Reapplied
Monroe Tourism Development Authority	Three At-Large Two Hotel Reps. One Restaurant	Cierra Fitzgerald - (Replace Chris Redfern as Hotel Representative) Gina Day – Hotel Representative Lorayn Deluca –Current At-Large member eligible for reappointment	09-10-2020 11-12-2020 Reapplied
Monroe-Union County Economic Development Board of Advisors	Four	Steven Coward – Current member eligible for reappointment Jeff Duke – Current member eligible for reappointment Chad Griffin – Current member eligible for reappointment Todd Shapiro – Current member eligible for reappointment	Reapplied Reapplied Reapplied Reapplied
Parks and Recreation Commission	Three	John Thomasson Debbie Dillion	11-17-2020 10-20-2020
Public Enterprise Committee	Up to nine citizens	Loretta Melancon (Previous Member)	
Public Safety Committee	Up to nine citizens (One partial term member to replace Vann Davis term ending 12/31/21)	Bob Yanacsek Charles Perry	10-19-2020 10-19-2020
Union County Historic Preservation Commission	Two	John Dickerson – Current member eligible for reappointment James Kerr	Reapplied 11-05-2020

RECOMMENDATION

Discussion and recommendation of appointment to City Council.

Sherry Hicks

From: City of Monroe <no-reply@monroenc.org>
Sent: Thursday, September 24, 2020 8:08 PM
To: Sherry Hicks
Subject: Committee Application

Committee Application Form

Committee Board of Adjustments

Committee Meeting Attended
(Mandatory) Board of Adjustments

Date Attended (Mandatory) 9-24-2020

Applicant's Name George Smith

Applicant's Address 407 S Westover Dr
Monroe, NC 28112

Applicant's Email meanassnake@yahoo.com

Applicant's Phone (704) 2198895

Applicant's Employer Retired

Position Retired Materials Engineer

Residency Information City

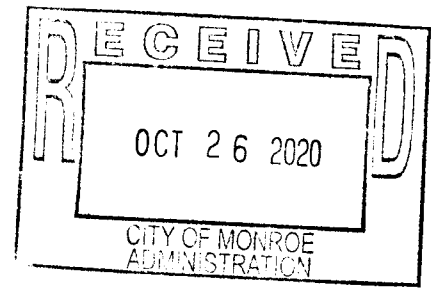
Are you a U.S. citizen? Yes

Please list education, experience,
and activities which relate to your
interest in serving on the above
committee. State briefly why you
are interested in serving on this
committee.

I am interested the growth and stabilization of the community as it
grows

Signature George Smith

Date 9-24-2020



APPLICATION FOR CITY OF MONROE COMMITTEES

IF PORTIONS OF THIS APPLICATION ARE LEFT BLANK – IT WILL NOT BE CONSIDERED
(APPLICATIONS ARE KEPT ON FILE FOR TWO YEARS)

Committee:	Board of Adjustment													
Applicant's Name:	Kenneth H, Deal								(704)221-7829					
									Home Phone #					
Street Address:	1212 Rosa Dr.													
	Monroe					NC		28112						
	City					State		Zip Code						
Mailing Address: (If different than above)	Same													
	City					State		Zip Code						
Employer:	Retired Naval Officer													
									Phone #					
Position:														
Resident of:	City	☒	or	County	☐									
Are you a United States Citizen?	Yes		☒	No	☐									
Residence Location:	Central	☐		North	☐		South	☐		East	☒		West	☐

Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

I am reapplying for the Board of Adjustment. I previously served 2 terms on the Board so my experience is documented with the City of Monroe. I consider my membership as a continuation of my Public Service. I am a Retired Senior Naval Officer with varied experience in Human Resources, Administration, Law Enforcement, Corrections and Marine Engineering. I have served as a Chief of Police, the Warden of a Federal Military Prison, as a Nuclear Weapons Release Authority, as a Major Staff Commanding Officer, and a Forward Deployed Battalion Combat Commander and Deputy Brigade Commander as well as dozens of other important assignments both ashore and at Sea during my 35 plus years of service. I have also overseen military construction projects worth millions of dollars, involving hundreds of Contractors. As such, I am familiar with both residential and commercial construction practices, can read construction blueprints and interpret structural/electrical requirements. I have often found that my varied Managerial and Leadership experiences after 35 years in the Military bring some unique insights into Public Administration programs and policies. Now that I'm retired, I find that I still want to serve the Community through volunteering to help where I can. I have also assisted the Union County Board of Elections for 2016 as a Handicapped Voter Assitant. Looking forward to returning to the Board of Adjustment.

Return to:	Bridgette Robinson, City Clerk	Signature:	//S// Kenneth H. Deal
	City of Monroe	Date:	October 26th, 2020
	P.O. Box 69		
	Monroe, NC 28111-0069	Email:	dealk@yahoo.com
	Email: brobinson@monroenc.org		
	Phone: 704/282-4502	Fax:	None.
	Fax: 704/283-9098		

Sherry Hicks

From: City of Monroe <no-reply@monroenc.org>
Sent: Monday, November 02, 2020 3:23 PM
To: Sherry Hicks
Subject: Committee Application

Committee Application Form

Committee Monroe Executive Airport Commission

Committee Meeting Attended
(Mandatory) Monroe Executive Airport Commission

Date Attended (Mandatory) 11-9-2020

Applicant's Name Gary Wilfong

Applicant's Address 1304 Lawyers Rd W
Indian Trail, NC 28079

Applicant's Email gwilfong@carolina.rr.com

Applicant's Phone (704) 5898412

Applicant's Employer Retired (USAF) and (USAIRWAYS)

Position Pilot

Residency Information County

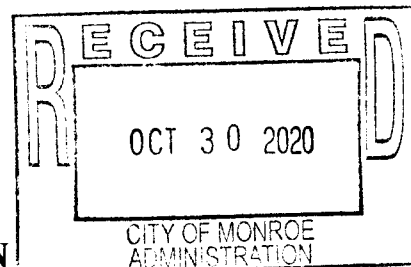
Are you a U.S. citizen? Yes

Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.

BA and MA Degrees from East Carolina University. Retired BG USAF. Retired Boeing 757/767 Captain US AIRWAYS. Councilman Town of Fairview. Board Member Union County Community Shelter. Staff Judge Advocate American Legion Post 535. Worked FBO at Pitt-Greenville Airport while in college. I am interested in the Monroe Executive Airport and it's future as a vital aerial transportation center serving the local area as well as a domestic and international complex.

Signature Gary Wilfong

Date 11-2-2020



COMMITTEE APPLICATION

1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST WITHIN ONE YEAR PRIOR TO SUBMITTING APPLICATION BEFORE APPLICATION WILL BE CONSIDERED.
2. COMMITTEE MEETING/DATE ATTENDED: _____
3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS.

Committee:

Downtown Advisory Board

Caroline Brown

Name:

104 Dogwood Circle

Address:

Monroe, N.C. 28110

Mailing Address:

(If different from above)

Contact Info:

carolinemoserbrown@gmail.com

Email Address

704-989-4972

Phone #

Employment Info:

Employer

Position

Residency Info:

City ☒ County ☐

☐

Are you a United States Citizen?

Yes ☒ No ☐

☐

Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

Retired Educator

Co Chair "Get Centered" Campaign

Native Monrovia

Return to:

Bridgette Robinson, City Clerk

City of Monroe

P.O. Box 69

Monroe, NC 28111-0069

E: brobinson@monroenc.org

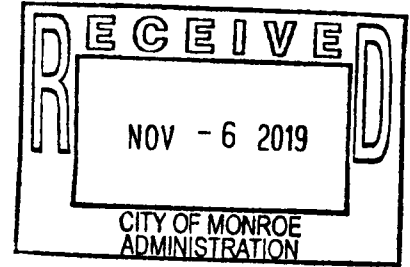
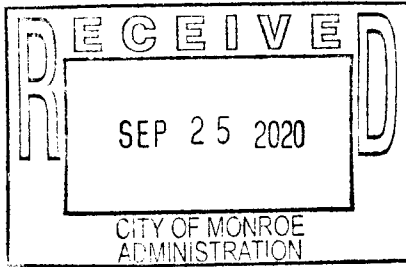
P: 704/282-4502/F: 704/290-1818

Signature:

Caroline Brown

Date:

10-30-20



COMMITTEE APPLICATION

Alternate to
Regular member

1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST BEFORE APPLICATION WILL BE CONSIDERED

2. COMMITTEE MEETING/DATE ATTENDED: Historic District Commission
11-4-19

3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS

Committee:

Historic District Commission

Name:

Susan Frances Sganga

Address:

503 South Hayne, Monroe, NC 28112

Mailing Address:

(If different from above)

Contact Info:

stonetablemonroe@gmail.com

Email Address

704-254-1548

Phone #

Employment Info:

Stone Table

Employer

Baker/caterer

Position

Residency Info:

City ☒ County ☒

Are you a United States Citizen? Yes ☒ No ☐

Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

I have a Masters degree in education and did research on the use of primary source documents in teaching elementary school students. My residence in a house in the Historic District exemplifies my interest in (over)

Return to: Bridgette Robinson, City Clerk
City of Monroe

P.O. Box 69

Monroe, NC 28111-0069

E: brobinson@monroenc.org

P: 704/282-4502/F: 704/283-9098

Signature:

Susan Sganga

Date:

November 6, 2019

Monroe's unique history and culture.
Preserving our historic homes adds to
the beauty and value of our city.

Sherry Hicks

From: Sherry Hicks
Sent: Friday, September 11, 2020 9:00 AM
To: 'bobformonroenc@gmail.com'
Subject: Application - Monroe Historic District Commission

Good morning – we received your application for the Monroe Historic District Commission; however, the application was not complete since the education/experience section was blank. Please complete this section and just email me the revised application – thank you and enjoy your day.

From: City of Monroe, NC [mailto:no-reply@monroenc.org]
Sent: Thursday, September 10, 2020 8:16 AM
To: Sherry Hicks <shicks@monroenc.org>
Subject:

Live Form

Committee	Historic district committee
Committee Meeting/Date Attended	I regularly attend commio meetings throughout the year. COVID has restricted access to most meetings this year.
Applicant's Name	Yanacsek
Applicant's Address	513 Everette St Monroe, NC 28112-4852 United States
Applicant's Email	bobformonroenc@gmail.com
Applicant's Phone	704-261-4222
Employer	City of charlotte
Position	Police Officer
Residency Information	City
Are you a U.S. citizen?	Yes
Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.	[Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.]
Signature	Robert Yanacsek

Committee Application

missions

Design

ct All

	Position	Residency Information	Are you a U.S. citizen?	Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.	Signature	Date
				12345		
te	Police officer	City	Yes	Wingate University BS Degree. Prior District Committee member, deeply involved with other city functions and events. As a historic district homeowner I understand the importance of preservation and restoration. The historic district is an amazing asset to the city of Monroe and I want to help see it flourish.	Robert Yanacsek	9-14-2020

Sherry Hicks

From: Bridgette Robinson
Sent: Tuesday, July 09, 2019 7:42 AM
To: Sherry Hicks
Subject: FW: Committee Application Alert

Bridgette H. Robinson
City of Monroe
City Clerk/Assistant to City Council and City Manager
POB 69 (28111); 300 W. Crowell Street (28112)
Monroe, NC
Office 704-282-4528
Fax 704-283-9098
brobinson@monroenc.org
Monroenc.org



From: DNN Corp <no-reply@monroenc.org>
Sent: Monday, July 08, 2019 9:42 PM
To: Bridgette Robinson <brobinson@monroenc.org>
Subject: Committee Application Alert

Attended 7/10/20 meeting

Committee Application Form

Committee	Monroe Housing Authority
Applicant's Name	Monique Holt
Applicant's Address	2032 Glenn Valley Lane Apt 102 Indian Trail, NC 28079 United States
Applicant's Email	mholt@monroenc.org
Applicant's Phone	704-506-0772
Employer	City of Monroe
Position	Police Officer
Residency Information	County
Are you a U.S. citizen?	Yes

Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.

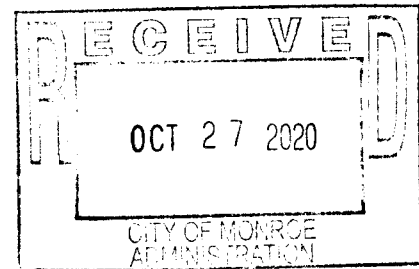
Signature

Date

I have my associate degree in criminal justice and two classes from having my BA degree. I have 15 years of experience as a police officers and dealing with the citizens of Monroe. I am currently over community services and work a lot with the community and I think this would be a great thing for me and the community if I was apart of this board. I work very close with Monroe Housing.

Monique Holt

7-8-2019



COMMITTEE APPLICATION

1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST WITHIN ONE YEAR PRIOR TO SUBMITTING APPLICATION BEFORE APPLICATION WILL BE CONSIDERED.

2. COMMITTEE MEETING/DATE ATTENDED: OCT. 13, 2020

3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS.

Committee:

Monroe Housing Authority

Name:

James H. Mungo

Address:

1307 Cookley St. Monroe, N.C. 28110

Mailing Address:

(If different from above)

Contact Info:

Email Address

704-283-5307

Phone #

Employment Info:

Retired

Employer

Commissioner

Position

Residency Info: City ☒ County ☐

Are you a United States Citizen? Yes ☒ No ☐

Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

Two years of College. I Am concern About housing AND I AM honored to be Able contribute to The well being of housing in this Area.

Return Bridgette Robinson, City Clerk

to: City of Monroe

P.O. Box 69

Monroe, NC 28111-0069

E: brobinson@monroenc.org

P: 704/282-4502/F: 704/290-1818

Signature:

James H. Mungo

Date:

OCT. 27, 2020

Sherry Hicks

From: Sherry Hicks
Sent: Friday, September 11, 2020 8:45 AM
To: 'cierra.fitzgerald@hilton.com'
Subject: Application for Monroe Tourism Development Authority

Good morning – we received your application for the Monroe Tourism Development Authority; however, the application was not complete since the education/experience section was blank. Please complete this section and just email me the revised application – thank you and enjoy your day.

From: City of Monroe, NC [mailto:no-reply@monroenc.org]
Sent: Thursday, September 10, 2020 6:11 PM
To: Sherry Hicks <shicks@monroenc.org>
Subject:

Live Form

Committee	Tourism
Committee Meeting/Date Attended	9/10/2020
Applicant's Name	Cierra Fitzgerald
Applicant's Address	2936 Turning Oak Drive Charlotte, North Carolina 28208 United States
Applicant's Email	cierra.fitzgerald@hilton.com
Applicant's Phone	704-220-2200
Employer	Hampton Inn Charlotte/Monroe
Position	Sales Manager
Residency Information	
Are you a U.S. citizen?	Yes
Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.	[Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.]
Signature	Cierra Fitzgerald
Date	9-10-2020

Committee Application

sions

Design

All

Applicant Name	Position	Residency Information	Are you a U.S. citizen?	Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.	Signature	DOB
Donna Inn Monroe	Sales Manager		Yes	Before moving to Charlotte, from 2014-15 I served on a staff that partnered with the city of Youngstown, Ohio to plan, promote and manage city wide events. This included surveying and polling the demographics to take into consideration what events the city would like to see, dissecting price points for tickets (if cost was applied), and coordinating the day(s) the event took place. I'd	Cierra Fitzgerald	9

tee Application

Design

Position

Residency Information

Are you a U.S. citizen?

Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.

Signature

would like to see, dissecting price points for tickets (if cost was applied), and coordinating the day(s) the event took place. I'd love to use the tools I learned back then to the city of Monroe to generate more traffic and curate more events to the city.

Sherry Hicks

From: City of Monroe <no-reply@monroenc.org>
Sent: Friday, September 25, 2020 3:21 PM
To: Sherry Hicks
Subject: Committee Application

Committee Application Form

Committee	Toursim Board
Committee Meeting Attended (Mandatory)	n/a
Date Attended (Mandatory)	9- ¹⁰ 25 -2020
Applicant's Name	Gina Day
Applicant's Address	1825 Williams Rd Monroe, NC 28110
Applicant's Email	gina.day@aimhosp.com
Applicant's Phone	(678) 9560260
Applicant's Employer	Fairfield Charlotte Monroe
Position	General Manager
Residency Information	City
Are you a U.S. citizen?	Yes
Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.	Currently the General Manager for the new Fairfield Charlotte Monroe location. I have served in Hotel Manangement for the past 10 years in the Charlotte and Altanta Markets. I feel I could be an asset with assisting the city continue on its path of growing Tourism efforts in the Monroe and Union County area.
Signature	Gina Day
Date	9-25-2020



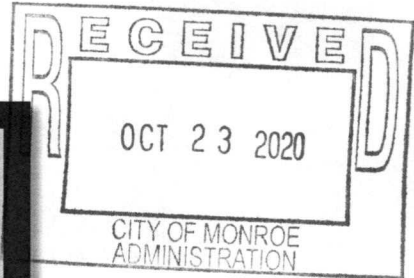
COMMITTEE APPLICATION

1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST WITHIN ONE YEAR PRIOR TO SUBMITTING APPLICATION BEFORE APPLICATION WILL BE CONSIDERED.

2. COMMITTEE MEETING/DATE ATTENDED: TDA

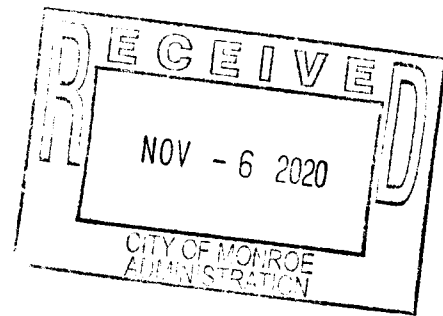
3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS.

Committee:	TDA		
Name:	LORAYN DELUCA		
Address:	805 W FRANKLIN ST MONROE		
Mailing Address: (If different from above)			
Contact Info:	LDELUCA52@gmail.com		
	Email Address	Phone #	
Employment Info:	Visual Artist Actor. Writer. Producer.		Self
	Employer	Position	
Residency Info:	City	County	
Are you a United States Citizen?	Yes ☒	No ☐	
Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).			
I have served on TDA for several years & would like to continue helping serving our community.			
Return to:	Bridgette Robinson, City Clerk City of Monroe P.O. Box 69 Monroe, NC 28111-0069 E: brobins@monroenc.org P: 704/282-4502/F: 704/290-1818		Signature:
			Date:
			10/23/20



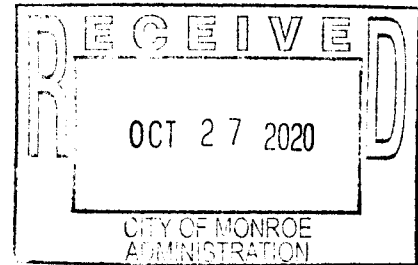


COMMITTEE APPLICATION



1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST WITHIN ONE YEAR PRIOR TO SUBMITTING APPLICATION BEFORE APPLICATION WILL BE CONSIDERED.
2. COMMITTEE MEETING/DATE ATTENDED: _____
3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS.

Committee:	Monroe-Union County Economic Development		
Name:	Steven Coward		
Address:	401 S Church St Monroe NC 28112		
Mailing Address: (If different from above)			
Contact Info:	scoward.rs@gmail.com	920 328-2112	
	Email Address	Phone #	
Employment Info:	Entrepreneur		
	Employer	Position	
Residency Info:	City	County	
Are you a United States Citizen?	Yes	No	
Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).			
City of Monroe resident.			
Return to:	Bridgette Robinson, City Clerk City of Monroe P.O. Box 69 Monroe, NC 28111-0069 E: brobinsong@monroenc.org P: 704/282-4502/F: 704/290-1818		Signature:
			Date: 11/6/2020



COMMITTEE APPLICATION

1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST WITHIN ONE YEAR PRIOR TO SUBMITTING APPLICATION BEFORE APPLICATION WILL BE CONSIDERED.

2. COMMITTEE MEETING/DATE ATTENDED: September 8, 2020 (via Zoom)

3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS.

Committee: Monroe-Union County Economic Development Board of Advisors

Name: Jeff Duke

Address: 3000 Highway 74 East, Monroe, NC 28112

Mailing Address:
(If different from above) _____

Contact Info: Jeff.Duke@assaabloy.com 704-233-1503
Email Address Phone #

Employment Info: ASSA ABLOY Process Innovation Manager
Employer Position

Residency Info: City ☐ County ☐

Are you a United States Citizen? Yes ☒ No ☐

Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

BS – Industrial Technology from North Carolina A&T State University

MS – Industrial Technology (Industrial Engineering) from Iowa State University

I am looking forward to continuing my membership on the advisory board, and helping Monroe – Union County bring new industries and jobs to the area.

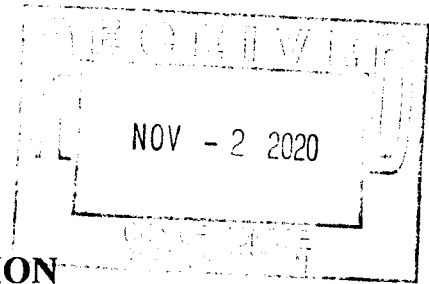
Return to: Bridgette Robinson, City Clerk
City of Monroe
P.O. Box 69
Monroe, NC 28111-0069
E: brobinson@monroenc.org
P: 704/282-4502/F: 704/290-1818

Signature:

Jeff Duke

Date:

10/27/20



COMMITTEE APPLICATION

1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST WITHIN ONE YEAR PRIOR TO SUBMITTING APPLICATION BEFORE APPLICATION WILL BE CONSIDERED.

2. COMMITTEE MEETING/DATE ATTENDED: Served 1 period + 1 full term

3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS.

Committee:

Monroe-Union County Economic Development Board of Advisors

Name:

Chad Grotkin

Address:

3918 Tom Starnes Road

Mailing Address:

(If different from above)

Waxhaw, NC 28173

Contact Info:

Cgrotkin@charlottepipe.com

Email Address

704-291-3215

Phone #

Employment Info:

Charlotte Pipe & Foundry Co.

Employer

Sr. V.P. Plastics

Position

Residency Info:

City ☐ County ☒

Are you a United States Citizen? Yes ☒ No ☐

Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

My leadership role at Charlotte Pipe and my life long residency in Union County allow me to bring perspectives that are beneficial to this advisory group

Return to: Bridgette Robinson, City Clerk
City of Monroe

P.O. Box 69

Monroe, NC 28111-0069

E: brobinson@monroenc.org

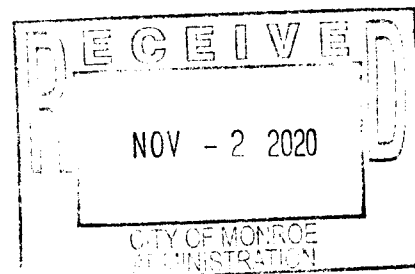
P: 704/282-4502/F: 704/290-1818

Signature:

Chad Grotkin

Date:

11/2/2020



COMMITTEE APPLICATION

1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST WITHIN ONE YEAR PRIOR TO SUBMITTING APPLICATION BEFORE APPLICATION WILL BE CONSIDERED.
2. COMMITTEE MEETING/DATE ATTENDED: EDC Monthly
3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS.

Committee:

EDC

Name:

Todd Shapiro

Address:

617 Barington Place Matthews NC 28105

Mailing Address:

(If different from above)

Contact Info:

Tshapiro@decore.com

Email Address

704-604-2279

Phone #

VP

Employment Info:

Decore-ative Specialties

Employer

Position

Residency Info:

City ☐ County ☐

Are you a United States Citizen? Yes ☒ No ☐

Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

Attended Pierce Jr College business classes in 1981-1982 during the time I had my own cabinet shop in Los Angeles CA - 1981-1991. I have been employed at Decore-ative Specialties 1991- current. I am the Vice President of Eastern Operations today and oversee a 250,000-manufacturing facility with 280 folks. Decore-ative Specialties manufactures custom cabinet doors and components for the kitchen cabinet and refacing industry.

I enjoy servicing on the ECD learning and contributing to local Economic Development in our area. I find it helpful knowing more about the other businesses in our area or looking to move to Monroe / Union County.

Return to: Bridgette Robinson, City Clerk
City of Monroe
P.O. Box 69
Monroe, NC 28111-0069

Signature:


TODD SHAPIRO

Date:

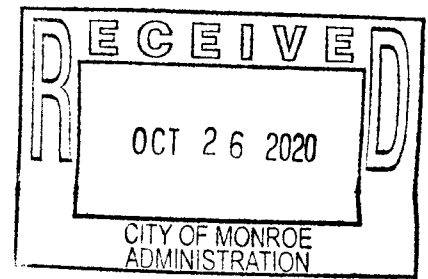
11/02/2020

Sherry Hicks

From: City of Monroe <no-reply@monroenc.org>
Sent: Friday, October 23, 2020 3:49 PM
To: Sherry Hicks
Subject: Committee Application

Committee Application Form

Committee	Parks and Rec
Committee Meeting Attended (Mandatory)	Parks and Rec Committee
Date Attended (Mandatory)	11-17-2020
Applicant's Name	John Thomasson
Applicant's Address	3301 lexie ln Monroe, NC 28110
Applicant's Email	thomajo@prodigy.net
Applicant's Phone	(936) 5851235
Applicant's Employer	Retired--Pilgrim's Corp
Position	Region Director, Human Resources
Residency Information	City
Are you a U.S. citizen?	Yes
Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.	PHD, Higher Ed. MA Spanish. BA Accounting. Have served on boards of YMCA, United Way, Salvation Army. Experience in upper level management in large corporations, with significant planning and management of people and resources. Experience teaching children and adults, and still teach martial arts in Charlotte.
Signature	John Thomasson
Date	10-23-2020



COMMITTEE APPLICATION

APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS

Committee:

Parks + Recreation -

Name:

Debbie D Dillion

Address:

300 S Washington St, Monroe, NC 28112

Mailing Address:

(If different from above)

Contact Info:

dddillio@ncsu.edu

Email Address

540.270.9553

Phone #

Employment Info:

NC State Extension - County
Employer

Union

Horticulture Extension Agent
Position

Residency Info:

City



County



Are you a United States Citizen?

Yes



No



Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

BSA - Landscape Design + Urban Horticulture, University of Arkansas
MS - Horticulture Science, Virginia Tech

I have 25+ years experience working for Cooperative Extension in Virginia + North Carolina. I train + work with volunteers to provide horticulture based educational programs to the public. Our Union County Extension Master Gardeners have partnered with Monroe Parks + Recreation on programs + I want to continue to

Return to: Bridgette Robinson, City Clerk

City of Monroe

P.O. Box 69

Monroe, NC 28111-0069

E: brobinson@monroenc.org

P: 704/282-4502

F: 704/283-9098

Signature:

Debbie D Dillion

Date:

10.22.2020

build
that
relationship.

Sherry Hicks

From: City of Monroe, NC <no-reply@monroenc.org> on behalf of no-reply@monroenc.org
Sent: Sunday, August 23, 2020 10:16 AM
To: Sherry Hicks

Live Form

Committee	Public Enterprise Committee
Committee Meeting/Date Attended	December 2019 when my term expired
Applicant's Name	Loretta Melancon
Applicant's Address	2923 Meadow Creek Lane Monroe, NC 28110 United States
Applicant's Email	nurseloretta@juno.com
Applicant's Phone	704-2253299
Employer	Retired
Position	Litter Queen founder of Litter Busters of Union County NC
Residency Information	City
Are you a U.S. citizen?	Yes
Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.	[Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.]
Signature	Loretta Melancon
Date	8-23-2020

Committee Application

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Design

All

er	Position	Residency Information	Are you a U.S. citizen?	Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.	Signature	Da
	Litter Queen founder of Litter Busters of Union County NC	City	Yes	that binds us together. BSN in nursing, founder of Litter Busters of Unionn County NC in 2017, passionate about keeping litter off roadsides, adopter of 2 miles of Olive Branch thru NCDOT, member of UC Environmental 2050 Visiioning Committee, past service on this committee and want to continue to stay abreast of activities that impact our city's environment.	Loretta Melancon	8-

Sherry Hicks

From: City of Monroe <no-reply@monroenc.org>
Sent: Tuesday, October 20, 2020 12:37 PM
To: Sherry Hicks
Subject: Committee Application

Committee Application Form

Committee Public Safety Committee

Committee Meeting Attended
(Mandatory) Public Safety Committee

Date Attended (Mandatory) 10-19-2020

Applicant's Name Robert Yanacsek

Applicant's Address 513 EVERETTE ST
Monroe, NC 28112

Applicant's Email bobformonroenc@gmail.com

Applicant's Phone (704) 2614222

Applicant's Employer City of Charlotte

Position Police officer

Residency Information City

Are you a U.S. citizen? Yes

Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.

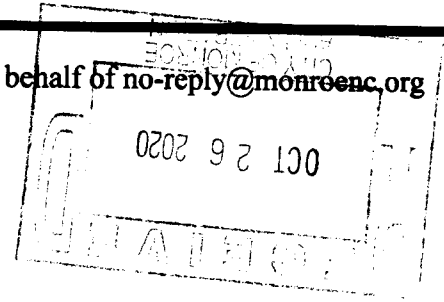
Wingate College BS, Charlotte Meck Police 28 years of service, I believe in making Monroe the best it can be and that includes providing the best public safety services to all of its citizens. With well over 30 years of experience in the emergency services field I can assist the committee with the many challenges it faces.

Signature Robert Yanacsek

Date 10-20-2020

Sherry Hicks

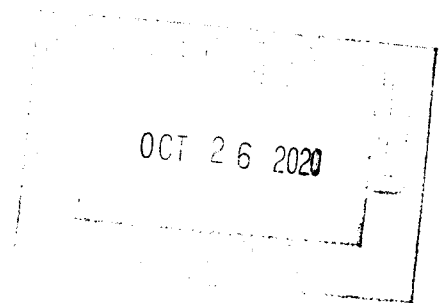
From: DNN Corp <no-reply@monroenc.org> on behalf of no-reply@monroenc.org
Sent: ~~Monday, July 22, 2019 4:00 PM~~
To: Sherry Hicks
Subject: Committee Application Alert



Committee Application Form

Committee ~~Planning~~ *Public Safety Committee*
Applicant's Name Charles Perry
Applicant's Address 2504 Foxmoor Dr.
Monroe, NC 28110
United States
Applicant's Email charlesperry982000@yahoo.com
Applicant's Phone 704-651-8747
Employer Retired from Union County Public Schools
Position Director of Career and Technical Education
Residency Information City
Are you a U.S. citizen? Yes

*10/19/20
attended
meeting*

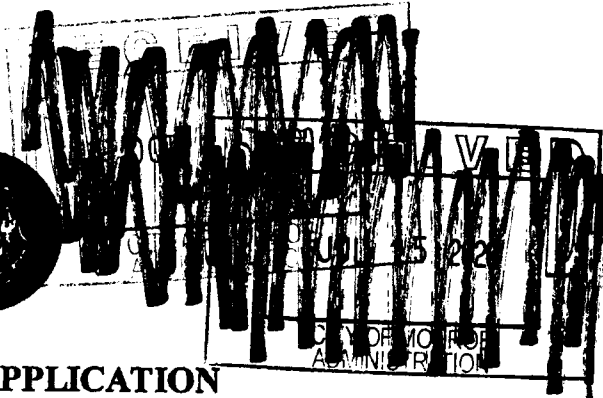
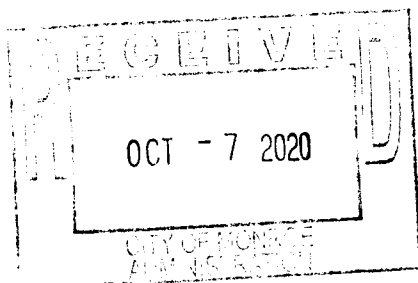


Please list education, experience, and activities which relate to your interest in serving on the above committee. State briefly why you are interested in serving on this committee.

I hold a Masters in Educational Administration from Charlotte. Worked with UCPS for 37 years and then did educational consulting work for five years. My focus was on preparing the workforce of the next generation. I have worked with Economic Development indirectly during the planning and construction of the Central Academy of Technology and Arts. I feel that I have a good working knowledge of Union County, its industries, and would like to be a part of planning its future.

Signature Charles Perry

Date ~~Monday, July 22, 2019 4:00 PM~~



COMMITTEE APPLICATION

1. APPLICANT MUST ATTEND AT LEAST ONE COMMITTEE MEETING OF INTEREST WITHIN ONE YEAR PRIOR TO SUBMITTING APPLICATION BEFORE APPLICATION WILL BE CONSIDERED.
2. COMMITTEE MEETING/DATE ATTENDED: 11-07-2019
3. APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS.

Committee:

Union County Historic Preservation Commission

Name:

John H. Dickerson

Address:

423 Ridgewood Drive, Monroe, NC 28112

Mailing Address:

(If different from above)

Contact Info:

jh.dickerson@frontier.com

Email Address

704-283-8268

Phone #

Employment Info:

J. H. Dickerson Architect

Employer

OWNER

Position

Residency Info:

City ☒ County ☐

Are you a United States Citizen? Yes ☒ No ☐

Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

Bachelor of Architecture and prior service on the
Historic Preservation Commission - term expired 2019.

Return to: Bridgette Robinson, City Clerk
City of Monroe

P.O. Box 69

Monroe, NC 28111-0069

E: brobinson@monroenc.org

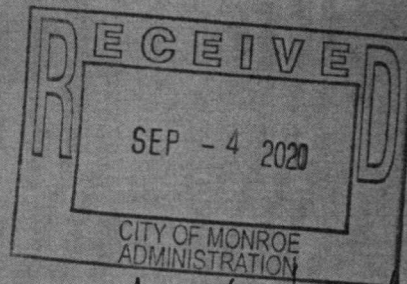
P: 704/282-4502/F: 704/290-1818

Signature:

JH Dickerson

Date:

07/15/2020



Attended 11/5/2020 meeting

COMMITTEE APPLICATION

APPLICATION WILL BE KEPT ON FILE FOR TWO YEARS

Committee:

Union County Historic Preservation Commission

Name:

James M. Kerr

Address:

804 W. Franklin St. Monroe, NC 28112

Mailing Address:

(If different from above)

P.O. Box 783 Monroe, NC 28111-0783

Contact Info:

kerrjamesmaxwell@gmail.com

Email Address

704-283-3911

Phone #

Employment Info:

J Kerr and Co., LLC

Employer

broker/owner

Position

Residency Info:

City



County



Are you a United States Citizen?

Yes



No



Please list education, experience and activities which relate to your interest in serving on the above Committee. State briefly why you are interested in serving on this Committee (use additional sheets if necessary).

Charlotte Latin School '85, NCSU '91 (BA Political Science)

Served on the Monroe Historic District Commission for more than 10 years, City delegate to Preservation NC conferences 2 years, family renovated and owns three designated properties, committee member to expand current district

Return to:

Bridgette Robinson, City Clerk
City of Monroe
P.O. Box 69
Monroe, NC 28111-0069
E: brobinson@monroenc.org
P: 704/282-4502
F: 704/283-9098

Signature:

Date:

James M. Kerr
9/4/20