

**CITY OF MONROE
COMMITTEE ON DISABILITIES
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112
TUESDAY, SEPTEMBER 2, 2025 – 3:00 P.M.
AGENDA
www.monroenc.org**

- Item 1.** Public Comment Period
- Item 2.** Staff Notes for Information Purposes Only – May 6, 2025
- Item 3.** Meeting Schedule
- Item 4.** Renewal of Goals
- Item 5.** Discussion of Guidelines for Committee Members
- Item 6.** Recommendation of Chairperson

ATTENTION COMMITTEE MEMBERS: Please contact Angie Sustar at asustar@monroenc.org or 704-290-1838 to confirm your attendance. Thank you.

CITY OF MONROE
SPECIAL NEEDS AND DISABILITIES COMMITTEE MEETING
MAY 6, 2025
STAFF NOTES FOR INFORMATION PURPOSES ONLY

The Special Needs and Disabilities Committee of the City of Monroe, North Carolina in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 3:00 p.m. on May 6, 2025. Due to the lack of a quorum, Chair Julie Thompson proceeded with the Agenda for information purposes for those attending. Staff Notes were prepared *for information purposes only*.

Members Present: Council Member Julie Thompson (Chair), Member Kelly Stegall, Property Management Director Ryan Jones (ex-officio), and Clerk Angie Sustar

Members Absent: Member Karen Heath, Member Melinda Plue, and Mayor Robert Burns

Staff: Assistant City Manager Lisa Hollowell

Due to the lack of a quorum, Chair Julie Thompson proceeded with the Agenda for information purposes for those attending. Staff Notes will be prepared for information purposes only.

Chair Thompson advised that this is the end of the twelve months for this committee and there will need to be an official report from the committee. At Ryan Jones' suggestion, Chair Thompson recommended that today we discuss and compile a list of accomplishments, things the committee would like to see accomplished, and discuss future goals. Because this is a twelve-month mayoral committee, it would be up to Council if it is to continue or integrate into another committee. She advised that Mr. Jones would prepare a preliminary report, she will forward it to the Mayor for his input, and then he will email committee members to make sure we're all on the same page. The goal is to do this and present at the June Council meeting. The young man who wrote the letter to Mayor Burns that was read at our last meeting would like to come to a committee meeting. Because we may not have another meeting right away, Chair Thompson suggested to have him come to the Strategic meeting in June.

Item No. 1. Public Comment. None

Item No. 2. Approval of Minutes – March 4, 2025.

No action taken due to lack of a quorum.

Item No. 3. Review Accomplishments and Goals of the Committee.

Chair Thompson advised that one accomplishment was the Autistic Signage Policy. Discussion followed between members of the committee as they worked to compile the list of accomplishments, discuss the community survey developed by the committee, and discuss adding an individual with lived experience to the committee, and reference organizations that made presentations to the committee.

Chair Thompson stated that one goal would be to have an EXPO. Mr. Jones advised that he had spoken with Parks and Recreation and they would love to do something like that. The discussion was that when that type of an event is planned, that we need to be aware of which facility we have to make sure that it's the most easily accessible. Mr. Jones acknowledged ACM Hollowell and her work on the Legislative Agenda. He advised that some of the items from the community survey regarding

accessibility downtown were included as a goal on the Legislative Agenda.

Chair Thompson stated that she would like for the committee to move forward and become a permanent committee on disabilities. Member Stegall mentioned providing closed caption for City Council meetings and others as a recommendation.

Mr. Jones will compile and prepare a list of accomplishments, recommendations, and opportunities to be presented as a final report to Council. Chair Thompson will review and present the report to Council at the June Meeting.

Item No. 4. Committee Impact Discussion. Chair Thompson advised that Member Karen Heath was unable to attend the meeting due to her daughter being sick. She was to share about the work she is involved with and the impact being made in the community.

The meeting ended at 3:35pm.

DRAFT