

**CITY OF MONROE
HOMELESS AND ADDICTION COMMITTEE MEETING
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112**

August 25, 2025 - 4:00 PM

AGENDA

www.monroenc.org

1. Minutes of Citizens Appointment Committee Meetings of March 4, 2024, April 1, 2024, June 3, 2024, August 26, 2024, October 15, 2024 and December 2, 2024.
2. Consideration of Appointments

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE
REGULAR MEETING
MARCH 4, 2024
4:00 p.m.**

Present: Mayor Pro Tem/Chair David Dotson, Council Member Gary Anderson and Council Member Surluta Anthony.

Absent: None.

Staff

Present: City Manager Mark Watson, City Attorney Richard Long, Senior Staff Attorney Terry Sholar, Communications and Tourism Director Pete Hovanec, Asst. to City Manager Lisa Hollowell, and Deputy Clerk Sherry Hicks.

Staff

Absent: None.

Visitors: Woman.

The Citizens Appointment Committee met in the City Hall Conference Room at 4:06 p.m. on March 4, 2024. Chair Dotson presided.

Item No. 1. Discussion of Possible Appointment and Reappointment Recommendations.

A. Animal Welfare Committee. Chair Dotson reviewed the applicants for the Animal Welfare Committees: Marie Bando, Gina Crawley, Adam Dailey, Pam Duda, Chrissy Elder, Sharon House Goldfarb, Larry Kee, Jennifer Loria, Shannon McDonough, Angela Quintero, Dayna Robidoux, Barbara Rooney, Katie Ryan, Tracy Stone, Emma Sullivan, Laura Sur, Michelle Vereckey, Kymberly Williams, Robert Yanacsek, and Melinda Yandow.

City Attorney Richard Long advised that Mayoral Committees were restricted to City residents.

1. Maria Bando. Mayor Pro Tem/Chair Dotson moved to recommend appointment of Maria Bando to a full-term on the Animal Welfare Committee with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

2. Barbara Rooney. Mayor Pro Tem/Chair Dotson moved to recommend reappointment of Barbara Rooney to a full-term on Animal Welfare Committee with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

3. Emma Sullivan. Mayor Pro Tem/Chair Dotson moved to recommend reappointment of Emma Sullivan to a full-term on Animal Welfare Committee with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

4. Robert Yanacsek. Mayor Pro Tem/Chair Dotson moved to recommend reappointment of Robert Yanacsek to a full-term on Animal Welfare Committee with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

B. Board of Adjustment. Chair Dotson advised that an application was received from William Draper for consideration of reappointment.

1. William Draper. Council Member Anderson moved to recommend reappointment of William Draper to the Board of Adjustment to a full-term on the Board of Adjustment with an effective date of January 1, 2024 and term expiration date of December 31, 2026. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

C. Charlotte-Monroe Executive Airport Commission. Chair Dotson advised that applications were received from Lynn Keziah and John Wiggins for consideration of appointment.

1. Lynn Keziah. Council Member Anthony moved to recommend appointment of Lynn Keziah to the Charlotte-Monroe Executive Airport Commission to a full-term with an effective date of January 1, 2024 and term expiration date of December 31, 2026. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

D. Homeless and Addiction Committee. Chair Dotson advised that an application was received from Gray Biber, Sheila Crunkleton and Joseph Qunito for consideration of appointment.

1. Gray Biber. Council Member Anthony moved to recommend appointment of Gray Biber to the Homeless and Addiction Committee to a full-term with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

2. Sheila Crunkleton. Council Member Anthony moved to recommend appointment of Sheila Crunkleton to the Homeless and Addiction Committee to a full-term with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

3. Joseph Quinto. Council Member Anthony moved to recommend appointment of Joseph Quinto to the Homeless and Addiction Committee to a full-term with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

E. Public Safety Committee. Mayor Pro Tem/Chair advised that an application was received from Robert Yanacsek for consideration to the Public Safety Committee.

1. Robert Yanacsek. Council Member Anthony moved to recommend appointment of Robert Yanacsek to the Public Safety Committee to a full-term with an effective date of January 1, 2024 and term expiration date of December 31, 2025. Motion failed for lack of a second.

F. Special Needs and Disabilities Committee. Chair Dotson advised that an application was received from Selina Campbell and Kelly Stegall for consideration of appointment.

1. Selina Campbell. Council Member Anderson moved to recommend appointment of Selina Campbell to the Special Needs and Disabilities Committee to a full-term with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

2. Kelly Stegall. Council Member Anderson moved to recommend appointment of Kelly Stegall to the Special Needs and Disabilities Committee to a full-term with an effective date of March 12, 2024 and term expiration date of March 12, 2025. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

Council Member Anderson thanked Staff and noted that the Committee was very appreciative with this many people wanting to be a part of City's committees. He advised that positions came open for whatever reason and two months something could change and a position could come open. Council Member Anderson advised that these applications were kept on file for 12 months and if a position became open, then obviously we should give priority to those that have already applied and done their paperwork.

Mayor Pro Tem/Chair Dotson advised that the Adhoc Committees were treated the same as the Standing Committees and would be available to review again if someone gets on a committee and finds out it is not what they wanted to do.

There being no further business, Council Member Anderson moved to adjourn the Citizens Appointment Committee Meeting of March 4, 2024 at 4:48 p.m. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES:	Mayor Pro Tem/Chair Dotson, Council Members Anderson and Anthony
NAYS:	None

David Dotson, Mayor Pro Tem/Chair

Attest:

Sherry K. Hicks, Deputy City Clerk

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE
REGULAR MEETING
April 1, 2024
5:00 p.m.**

Present: Mayor Pro Tem/Chair David Dotson, Council Member Gary Anderson and Council Member Surluta Anthony.

Absent: None.

Staff

Present: Mayor Robert Burns, City Manager Mark Watson, Senior Staff Attorney Terry Sholar, Communications and Tourism Director Pete Hovanec, Asst. to City Attorney Lisa Hollowell, and Deputy Clerk Sherry Hicks.

Staff

Absent: None.

The Citizens Appointment Committee met in the City Hall Conference Room at 5:00 p.m. on April 1, 2024. Chair Dotson presided.

Item No. 1. Discussion of Possible Appointments Recommendations.

A. Monroe-Union County Economic Development Board of Advisors. Chair Dotson advised that Randy Adcock had applied to the Monroe-Union County Economic:

1. Randy Adcock. Council Member Anthony moved to recommend appointment of Randy Adcock to a full-term on the Monroe-Union County Economic Development Board of Advisors with an effective date of January 1, 2024 and term expiration date of December 31, 2026. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

B. Board of Adjustment. Chair Dotson advised that Corey Noland had applied to the Board of Adjustment:

1. Corey Noland. Council Member Anthony moved to recommend appointment of Corey Noland to a full-term on the Board of Adjustment with an effective date of January 1, 2024 and term expiration date of December 31, 2027. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

C. Planning Board. Chair Dotson advised that two applications were received for the Planning Board: Parker Mills and Louis Philippi.

1. Parker Mills. Council Member Anthony moved to recommend appointment of Parker Mills to a full-term as an Alternate on the Board of Adjustment with an effective date of January 1, 2024 and term expiration date of December 31, 2027. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

2. Louis Philippi. Council Member Anthony moved to recommend appointment of Louis Philippi to a full-term on the Planning Board with an effective date of January 1, 2024 and term expiration date of December 31, 2027. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

David Dotson, Mayor Pro Tem/Chair

Attest:

Sherry K. Hicks, Deputy City Clerk

CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE MEETING
JUNE 3, 2024
4:00 P.M.

The Citizens Appointment Committee of the City of Monroe, North Carolina, met in Regular Session in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 4:00 p.m. on June 3, 2024 with Mayor Pro Tem/Chair David Dotson presiding.

Present: Mayor Pro Tem/Chair David Dotson, Council Member Gary Anderson and Council Member Surluta Anthony.

Absent: None.

Visitors: Mark Watson, Richard Long, Terry Sholar, Bradley Lucore and Bridgette Robinson.

Mayor Pro Tem/Chair Dotson called the Citizens Appointment Committee Regular Meeting of June 3, 2024 to order at 4:00 p.m. A quorum was present

Item No. 1. Consideration of Appointments. The Citizens Appointment Committee reviewed applications for various boards. Following review and discussion, the following recommendations were made to be presented to City Council on June 11, 2024 for consideration of formal appointments:

A. Charlotte-Monroe Executive Airport Commission – John Wiggins. Council Member Anderson moved to recommend reappointment of John Wiggins to fill the unexpired term of Patrick Furr on the Charlotte-Monroe Executive Airport Commission with an effective date of January 1, 2024 and term expiration date of December 31, 2024. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson, Council Members Anderson and Anthony
NAYS: None

B. Special Needs and Disabilities Committee (Mayoral).

1) Karen Heath. Council Member Anthony moved to recommend appointment of Karen Heath to a full term on the Special Needs and Disabilities Committee (*Mayoral*) with an effective date of June 11, 2024 and term expiration date of March 12, 2024. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson, Council Members Anderson and Anthony
NAYS: None

2) Melinda Plue. Council Member Anderson moved to recommend appointment of Melinda Plue to a full term on the Special Needs and Disabilities Committee (*Mayoral*) with an effective date of June 11, 2024 and term expiration date of March 12, 2024. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson, Council Members Anderson and Anthony
NAYS: None

C. Winchester Revitalization Committee (Mayoral).

1) Celestine Alsbrooks. Council Member Anthony moved to recommend appointment of Celestine Alsbrooks to a full term on the Winchester Revitalization Committee (*Mayoral*) with an effective date of June 11, 2024 and term expiration date of June 11, 2025. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson, Council Members Anderson and Anthony
NAYS: None

2) Millie Atwater. Council Member Anthony moved to recommend appointment of Millie Atwater to a full term on the Winchester Revitalization Committee (*Mayoral*) with an effective date of June 11, 2024 and term expiration date of June 11, 2025. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson, Council Members Anderson and Anthony
NAYS: None

3) Eric Hall. Council Member Anthony moved to recommend appointment of Eric Hall to a full term on the Winchester Revitalization Committee (*Mayoral*) with an effective date of June 11, 2024 and term expiration date of June 11, 2025. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson, Council Members Anderson and Anthony
NAYS: None

4) Eleanor (Ellen) McGinnis. Council Member Anthony moved to recommend appointment of Eleanor (Ellen) McGinnis to a full term on the Winchester Revitalization Committee (*Mayoral*) with an effective date of June 11, 2024 and term expiration date of June 11, 2025. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson, Council Members Anderson and Anthony
NAYS: None

There being no further business, Council Member Anthony moved to adjourn the Citizens Appointment Committee Meeting of June 3, 2024 at 4:05 p.m. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson, Council Members Anderson
and Anthony
NAYS: None

David Dotson, Mayor Pro Tem/Chair

Attest:

Bridgette H. Robinson, City Clerk

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE
REGULAR MEETING
August 26, 2024
5:00 p.m.**

Present: Mayor Pro Tem/Chair David Dotson, Council Member Gary Anderson and Council Member Surluta Anthony.

Absent: None.

Staff

Present: Mayor Robert Burns, City Manager Mark Watson, Senior Staff Attorney Terry Sholar, Communications and Tourism Director Pete Hovanec, Asst. to City Attorney Lisa Hollowell, and Deputy Clerk Sherry Hicks.

Staff

Absent: None.

The Citizens Appointment Committee met in the City Hall Conference Room at 5:00 p.m. on August 26, 2024. Chair Dotson presided.

Item No. 1. Consideration of Appointments.

A. Parks and Recreation Commission. Chair Dotson advised that Joseph Milner had applied to the Parks and Recreation Commission:

1. Joseph Milner. Council Member Anthony moved to recommend appointment of Joseph Milner to a full-term on the Parks and Recreation Commission with an effective date of January 1, 2024 and term expiration date of December 31, 2027. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

B. Planning Board. Chair Dotson advised that Daryle Anderson had applied to the Planning Board:

1. Daryle Anderson. Council Member Anthony moved to recommend appointment of Daryle Anderson to a partial-term on the Planning Board to replace Kenneth Deal with an effective date of January 1, 2024 and term expiration date of December 31, 2027. Council Member Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Chair Dotson, Council Members Anderson and Anthony
NAYS: None

David Dotson, Mayor Pro Tem/Chair

Attest:

Sherry K. Hicks, Deputy City Clerk

CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE SPECIAL MEETING
OCTOBER 15, 2024
5:00 P.M.

The Citizens Appointment Committee of the City of Monroe, North Carolina, met in Special Session in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 5:00 p.m. on October 15, 2024 with Mayor Pro Tem/Chair David Dotson presiding.

Present: Mayor Pro Tem/Chair David Dotson and Council Member Surluta Anthony.

Absent: None.

Visitors: Richard Long, Terry Sholar, Bradley Lucore, Lisa Hollowell and Sherry Hicks.

Mayor Pro Tem/Chair Dotson called the Citizens Appointment Committee Special Meeting of October 15, 2024 to order at 5:01 p.m. A quorum was present

Item No. 1. Consideration of Appointments: Board of Adjustment. The Citizens Appointment Committee reviewed applications for the Board of Adjustment. Following review and discussion, the following recommendations were made to be presented to City Council on November 18, 2024 for consideration of formal appointments:

Mayor Pro Tem Dotson advised that there are currently six vacancies and two applicants. He advised that Daniel Haywood applied and had fulfilled the requirements.

Council Member Anthony advised that she had reviewed these two applicants and knew it was important that the City have a Board of Adjustment; however, she was leaning towards not recommending either application and let Council decide because they eventually decided anyway. She advised that it needs to be filled with qualified individuals and she was not saying they were not; however, after reading their resume and experiences, it did not lend to the Board of Adjustment types of things such as zoning matters and variances and they had no expertise. Council Member Anthony advised that she was not comfortable with making a recommendation to Council.

Mayor Pro Tem Dotson inquired that to be clear, she did not feel that the qualifications with the background and the experiences would be an asset to the Board of Adjustment.

Council Member Anthony advised that she did not; however, she was glad that they had a desire to serve the City but did not think that their experiences would be a great asset.

Mayor Pro Tem Dotson moved to forward these the two applications for Daniel Haywood and Thomas Loria for appointment to the Board of Adjustment with no recommendation from the Citizens Appointment Committee, but for Council review and appoint if they choose to. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

Item No. 2. Diversity, Equity and Inclusion Committee Discussion. Council Member Anthony advised that she knew the DEI Committee was having a problem with having a quorum and would like to recommend reducing the committee size in order to make a quorum because it held them back.

Following discussion, Mayor Pro Tem Dotson moved that the DEI Chair make the determination of who would be removed.

City Attorney Long said let me clarify – are you trying to reduce the size of the committee or just trying to reduce the number for a quorum.

Surluta said

David said changing ex officio change them from voting to non-voting exofficio –does that make our quorum seven.

Council Member Anthony advised that

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

There being no further business, Council Member Anthony moved to adjourn the Citizens Appointment Committee Meeting of October 15, 2024 at 5:14 p.m. Mayor Pro Tem Dotson seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

David Dotson, Mayor Pro Tem/Chair

Attest:

Sherry Hicks, Deputy City Clerk

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE MEETING
DECEMBER 2, 2024
4:00 P.M.**

The Citizens Appointment Committee of the City of Monroe, North Carolina, met in Regular Session in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 4:00 p.m. on December 2, 2024 with Mayor Pro Tem/Chair David Dotson presiding.

Present: Mayor Pro Tem/Chair David Dotson and Council Member Surluta Anthony.

Absent: None.

Visitors: Mark Watson, Richard Long, Terry Sholar, and Bradley Lucore.

Mayor Pro Tem/Chair Dotson called the Citizens Appointment Committee Regular Meeting of December 2, 2024 to order at 4:00 p.m. A quorum was present

Item No. 1. Consideration of Upcoming Appointments and Reappointments. The Citizens Appointment Committee reviewed applications for various boards. Following review and discussion, the following recommendations were made to be presented to City Council on June 11, 2024 for consideration of formal appointments:

A. ABC Board.

1. Frank Garrett. Council Member Anderson moved to recommend reappointment of Frank Garrett to a full term on the ABC Board with an effective date of January 1, 2024 and term expiration date of December 31, 2026. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

2. Gary Roderick. Council Member Anderson moved to recommend reappointment of Gary Roderick to a full term on the ABC Board with an effective date of January 1, 2024 and term expiration date of December 31, 2027. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

B. Charlotte-Monroe Executive Airport Commission.

1. Brooks Durham. Council Member Anderson moved to recommend reappointment of Brooks Durham to a full term on the Charlotte-Monroe Executive Airport Commission with an effective date of January 1, 2025 and term expiration date of December 31, 2028. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

2. Howard (John) Stephens. Council Member Anderson moved to recommend reappointment of Hoard (John) Stephens to a full term on the Charlotte-Monroe Executive Airport Commission with an effective date of January 1, 2025 and term expiration date of December 31, 2028. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

C. Monroe Tourism Development Authority.

1. Arpan Bhakta. Council Member Anderson moved to recommend reappointment of Arpan Bhakta to a full term on the Monroe Tourism Development Authority with an effective date of January 1, 2025 and term expiration date of December 31, 2027. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

2. Pat Kahle. Council Member Anderson moved to recommend reappointment of Pat Kahle to a full term on the Monroe Tourism Development Authority with an effective date of January 1, 2025 and term expiration date of December 31, 2027. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

D. Planning Board.

1. MaryAnn Rasberry. Council Member Anderson moved to recommend reappointment of MaryAnn Rasberry to a full term on the Planning Board with an effective date of January 1, 2025 and term expiration date of December 31, 2028. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

2. Jennifer Smith. Council Member Anderson moved to recommend appointment of Jennifer Smith to a full term as Chair on the Planning Board with an effective date of January 1, 2025 and

term expiration date of December 31, 2027. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

E. Public Safety Committee.

1. Daryle Anderson. Council Member Anderson moved to recommend appointment of Daryle Anderson to a full term on the Public Safety Committee with an effective date of January 1, 2025 and term expiration date of December 31, 2028. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

F. Union County Historic Preservation Commission.

1. John Dickerson. Council Member Anderson moved to recommend reappointment of John Dickerson to a full term on the Union County Historic Preservation Commission with an effective date of January 1, 2025 and term expiration date of December 31, 2028. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

2 Realignment of ABC Board Member Terms. Senior Staff Attorney Terry Sholar advise that

There being no further business, Council Member Anthony moved to adjourn the Citizens Appointment Committee Meeting of December 2, 2024 at 4:05 p.m. Mayor Pro Tem Dotson seconded the motion, which passed unanimously with the following votes:

AYES: Mayor Pro Tem/Chair Dotson and Council Member Anthony
NAYS: None

David Dotson, Mayor Pro Tem/Chair

Attest:

Sherry K. Hicks, Deputy City Clerk



STAFF REPORT

TO: Citizens Appointment Committee
VIA: Mark Watson, City Manager
DATE: August 25, 2025
FROM: Bridgette H. Robinson, City Clerk
PREPARED BY: Sherry K. Hicks, Deputy City Clerk
SUBJECT: Consideration of Appointments and Reappointment

SUMMARY STATEMENT

Consideration of Appointments and Reappointment to Boards.

REVIEW

The Citizens Appointment Committee will meet on August 25, 2025 to consider the following applications:

Name of Board	Vacancies	Applicant	Met Meeting Requirement and Provided Resume
Animal Welfare Committee	Three	Jennifer Loria	Yes
Board of Adjustment	Two Regular Members (one of which may be an ETJ Member appointed by Union County) Two Alternate Members	Myles Kuly	Yes
Charlotte-Monroe Airport Commission	One County Resident Two City Residents	Chris Cooper – County Andrew Erdle – County Rob Fulton – County	Yes Yes Yes
Committee on Disabilities	Three	Jonathan Belk (Ex-Officio)	Yes
Homeless and Addiction Committee	One	Myles Kuly	Yes

Monroe Tourism Development Authority	One At-Large Rep, One Restaurant Rep. One Hotel Rep.	William Heisner (At-Large) Pat Kahle (At-Large) Jennifer Moore (Restaurant)	Yes Yes Yes
Parks and Recreation Commission	Three Members	Jose Ayala Debra Huhnerkoch Denise W. Leon Jalen Sowell Luis Yens	Yes Yes Yes Yes Yes
Planning Board	One Regular Member One Alternate Member	Alisha DeBerry Robin Holland	Yes Yes

RECOMMENDATION

Discussion and recommendation of appointments to City Council.

Occupation: List past 3 and current employers and positions held.

Treasurer & Project Manager, Carolina Street Cats, Inc.
Monroe, NC | February 2024 – Present
Independent Distributor, Senegence International
2017 – Present
Independent Insurance Broker
2001 – 2013

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

Carolina Street Cats, Inc. – Treasurer & Project Manager; coordinate community cat TNR projects throughout Union County; collaborate with local organizations and manage public-facing initiatives.

Union County Animal Services – Volunteer; support fostering and adoption outreach efforts, including assistance with promoting shelter animals.

Historic District Commission, City of Monroe – Active member; participate in decisions related to preservation and development within Monroe’s historic areas.

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

I love our city and believe, like former Animal Welfare Committee Chair David Dotson, that a city is only as strong as how it treats its animals—the voiceless among us. As a passionate animal advocate and lifelong community builder, I am committed to supporting sustainable, compassionate solutions that benefit both animals and people in Monroe.

Professionally, I bring over 20 years of experience in leadership, sales, and community engagement. As Treasurer and Project Manager for Carolina Street Cats, I coordinate all TNR projects across Union County, oversee caregiver intake, manage trapping schedules, maintain records, and help lead partnerships with UCAS, Community Pets Mobile Vet Clinic, and the Humane Society of Union County. I also serve as financial officer for our 501(c)(3) nonprofit.

I volunteer with Union County Animal Services to assist with foster and adoption outreach and collaborate with shelter staff on urgent placement needs.

With over \$8 million in team sales under my belt, I bring a business-savvy, solutions-driven mindset to animal welfare work. My background strengthens our ability to scale outreach, increase public engagement, and build impactful cross-sector partnerships—always with compassion and purpose at the core.

Areas of expertise/special skills relevant to the

◆ TNR Project Coordination – Lead 50–100 cat projects monthly across Union County

Committee/Board seeking appointment:

- ◆ Nonprofit Finance & Strategy – Treasurer of a 501(c)(3); oversee budgets and funding logistics
- ◆ Community Collaboration – Active partnerships with UCAS, Community Pets, HSUC, and more
- ◆ Public Engagement – Experienced in outreach, education, and fostering citywide support
- ◆ Leadership & Team Building – 20+ years in sales management and volunteer coordination
- ◆ Mission-Driven Advocate – Passionate about compassionate solutions for Monroe's animals

Please explain your interest in serving on the above named Committee/Board.

Monroe, as the county seat, has shown Union County that it cares deeply about its animals. In just the last 12 months, with the formation of the Animal Welfare Committee, the city has taken bold steps—standing up to decades-old ordinances that failed to protect animals, while also recognizing the importance of community education.

I want to continue building on that foundation. My interest in serving stems from a passion for policies that support peaceful coexistence between animals and people, rooted in compassion, education, and practical solutions. Monroe has set the tone for progress, and I'm committed to keeping that momentum going.

Are you currently serving on any other appointed bodies? Yes

If yes, please list. Historic Commission

Do you currently hold an elected office? No

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? No

Has any formal charge of professional misconduct ever been sustained? No

against you in any jurisdiction?

Have you completed the City's Citizen's Academy? Yes

If yes, when did you complete the academy? November 2023

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. [LoriaAnimalWelfare7.15.pdf](#)

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required may be Electronically I understand

Signed by either party,
pursuant to NCGS 66-
315(b).

Signature

Jennifer Loria

Date

7/15/2025

Email not displaying correctly? [View it in your browser.](#)

Jennifer Loria

305 Maurice Street, Monroe, NC 28112 | Email: jennrloria@gmail.com | Phone: 704.777.8994

Objective

To leverage my deep-rooted passion for community service and animal welfare into a meaningful contribution on the Animal Welfare Committee. With leadership experience as Treasurer and Project Manager for Carolina Street Cats and direct partnerships with local shelters and advocacy groups, I aim to enhance Monroe's animal welfare policies through strategic planning, cross-agency collaboration, and public education.

Education

Coursework Completed Towards a Bachelor's Degree in International Business

University of North Carolina at Charlotte, 1999–2001

Professional Experience

Treasurer & Project Manager, Carolina Street Cats, Inc.

Monroe, NC | February 2024 – Present

- Serve as Treasurer on the Board of Directors for Carolina Street Cats, a 501(c)(3) nonprofit dedicated to the humane management of community cat populations through TNR.
- Lead project coordination from intake to execution: manage all caregiver communications, schedule trapping events, ensure proper documentation and payment, and track progress.
- Collaborate with local partners such as Union County Animal Services, Community Pets Mobile Vet Clinic, and the Humane Society of Union County.
- Help maintain accurate records of over 50–100 cats TNR'd each month, including intake, medical treatment, recovery, and return.
- Organize vaccine clinics and collaborate on countywide animal welfare outreach efforts.
- Contribute to social media planning and content alignment in collaboration with the social media manager.

Independent Distributor, Senegence International

2017 – Present

- Lead a successful beauty sales team driving over \$8M in sales and managing 100+ team members.
- Coach and mentor team members empowering them to achieve their goals and maximize their potential.
- Execute marketing and sales strategies, building brand awareness and driving revenue growth.
- Foster a culture of teamwork and learning, inspiring team members to exceed expectations.
- Manage administrative and financial aspects of the business ensuring compliance and profitability.

Independent Insurance Broker

2001 – 2013

- Guided seniors in insurance and financial planning generating millions in sales.
- Led multiple teams providing extensive training and support.
- Fostered a culture of growth and success inspiring team members to exceed sales goals.
- Cultivated relationships with clients, carriers, and professionals providing the best financial solutions.
- Adapted to changing conditions, staying ahead of industry trends and compliance requirements.
- Delivered exceptional customer service building a reputation as a trusted advisor.

Professional & Community Involvement

Volunteer, Union County Animal Shelter

Monroe, NC | 2024 – Present

- Support shelter efforts by promoting adoptable and foster-eligible animals in the community.
- Collaborate with shelter staff and local organizations to find placement for at-risk kittens and community cats.
- Provide foster care assistance as needed to support shelter intake and adoption outcomes.

Member, Historic District Commission

Monroe, NC | April 2023 – Present

- Actively participate in the review and approval of modifications, demolitions, and constructions within the historic district, ensuring projects align with local preservation standards.
- Collaborate with local government officials and community stakeholders to preserve Monroe's historical integrity.
- Engage in outreach and education on historic preservation's importance to community identity.

Community Animal Welfare Advocate

Monroe, NC | 2021 – Present

- Initiated TNR outreach in Monroe's Historic District and surrounding areas, advocating for humane stray population management.
 - Educated neighbors on the importance of spay/neuter and responsible colony caregiving.
-

Skills

- Leadership & Strategic Planning
- Community Engagement & Public Speaking
- Animal Welfare Coordination (TNR, Vaccination, Fostering)
- Nonprofit Management & Grant Collaboration
- Cross-Agency Partnership Building
- Recordkeeping & Project Oversight

Sherry Hicks

From: noreply@civicplus.com
Sent: Friday, July 11, 2025 12:20 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking Board of Adjustment
appointment

Applicant's Name Myles Kuly

Street Address 1318 Saint Andrews Dr

City Monroe

State NC

Postal / ZipCode 28112

Applicant's Email mbkuly@gmail.com

Applicant's Phone 7049896371

Residency Information City

Are you a US citizen? Yes

Have you attended any meetings of the Committee/Board of interest? Yes

List dates of meeting(s) attended of the Committee/Board of interest. 2015-2019

Education: List schools, dates attended, degrees obtained. Monroe High School 8/99-6/02 : Diploma
University of North Carolina at Chapel Hill 8/02-5/09 B.A.,
History with concentration in U.S. History, Minor in Philosophy

Occupation: List past 3 and current employers and positions held.	<p>Current: Teacher at Health Sciences Academy at Monroe Middle School Cashier at JKOBLL, LLC</p>
	<p>Past: Manager, Pinnacle Green Landscaping and Hardscapes</p>
Please list civic and fraternal organizations in which you participate in Monroe/Union County.	Freemasons, AFAM Lodge 244
Business and civic experience/skills relevant to the Committee/Board seeking appointment:	Served previous terms on board.
Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	Analytical skills that find and address needs and underlying causes of problems as well as creating solutions, unbiased adjudication, knowledge of the area. Quick and adaptable learner able to both gain proficiency and understanding of my role in a short amount of time and transition to a role that includes improving different aspects of the work in such a way that increases both efficacy and efficiency.
Please explain your interest in serving on the above named Committee/Board.	I understand that there is a shortage of members and matters cannot progress as a result, and so would like to request reappointment. I enjoyed serving on the board previously and desire to serve my city in as many capacities as possible to give back to the community. I took a break when I was managing a landscaping company and later became a teacher, but civil service and doing right by the people of Monroe has always been a passion of mine. I also feel that adjudicative matters, being centered in principles, should always be decided without bias in order to remain fair in the eyes of and stay true to the spirit of the law.
Are you currently serving on any other appointed bodies?	No
Do you currently hold an elected office?	No
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Have you completed the City's Citizen's Academy? No

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. Myles Kuly Resume.docx

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required I understand

may be Electronically
Signed by either party,
pursuant to NCGS 66-
315(b).

Signature

Myles Kuly

Date

7/11/2025

Email not displaying correctly? [View it in your browser.](#)

Myles Kuly

Monroe, NC 28112
mbkuly@gmail.com
7049896371

- Education and management professional with 3+ years experience each in of education and managing operations and an aptitude for developing high level proficiency in any new skill and role.
- Wide-ranging experience in logistics, management, data entry, customer service, sales, and training, among other things.
- Helped build a company from the ground up to the point of out-competing and outproducing rival companies that have 10x the manpower, resources, and capital while establishing a reputation for quality and excellence among our peers, all in under 4 years with zero prior management experience.

Work Experience

6th Grade Social Studies Teacher

Health Sciences Academy at Monroe Middle School
January 2022 to Present

- 3.5 years of experience teaching critical thinking skills, basic social sciences skills, geography, history, civics, economics, and behavioral sciences (culture) to 6th graders
- Lesson planning - planning out lessons to ensure comprehension and retention of knowledge based on standards set forth by NCDPI while also creating new methods of engagement with students with a focus on inquiry-based learning..
 - In 2024-25 school year, to increase engagement and understanding of the significance of the Neolithic/Agricultural revolution, I created a seed planting activity centered around seasonal crops. The students took their plants home and enjoyed it. I plan to extend that to an activity creating miniature Chinampas (floating farms) when covering Mesoamerican farmland creation methods.
 - In late Spring 2025 semester, I was also partially responsible for creating lesson plans for 7th grade Social Studies (World History 1400-Present) as well.
- Software and online tool proficiency and adaptability - proficient in the use of online tools such as Canvas and Powerschool, as well as Google Docs, Slides, Sheets, and Forms despite having zero prior experience with any of them.
 - Single-handedly coordinated a grade-level end of year celebration wherein students rotated to different, scheduled activities with the bell schedule utilizing Forms as a survey and Sheets to schedule over 250 students properly to avoid conflicts while also ensuring participation in desired activities.
- Training - instruction and training of students in proper procedures, school policy, safety protocols, and basic school norms.
- Communication and coordination - regular interaction with parents/guardians regarding student progress, communication and coordination between staff, including the aforementioned end of year celebration.
- Member of three committees
 - Flight committee (for beginner teachers) - committee dedicated to assisting 1st-3rd year teachers
 - School Improvement Committee - 6th grade teacher representative in oversight committee dedicated to school improvement, monitoring progress of testing, school culture implementation, etc.
 - Shared Leadership Committee - Chair, coordinating leadership roles among staff and students, facilitation of inter-committee correspondence, creation of clubs and extracurricular activities, surveys for suggestions on school improvement, and starting 2025-26, acting representative for teachers in Administrator meetings.

General, Assistant Manager

Pinnacle Green Landscaping and Hardscapes - Monroe, NC

March 2018 to December 2021

- Logistics -transporting equipment, materials, and coordinating deliveries to job sites to ensure smooth workflow
- Job planning - calculation of required materials for any given task, assignment of roles and tasks for the day to properly accomplish weekly goals and in some cases, performing preliminary estimates for the owner
- Management - coaching, disciplining, settling disputes among employees, as well as oversight of all job sites and operations, supervision, and advising of team members
- Training - instruction and training of employees in proper procedure, company policy, safety protocols, methods, use and operation of equipment and tools
- Customer service and communication -day to day interaction with multiple customers and communication of changes or adjustments to a job, discussing and addressing any complaints or concerns that may arise in order to achieve maximum customer satisfaction
- Proficient operation and use of all heavy machinery and tools and an demonstrating overall ability to complete any tasks that may be accepted by the company
- Administration of and photography for social media accounts
- Payroll disbursement, cash handling
- Adapting and adjusting to any and all changes or problems that arise with a job

Board of Adjustment Member

City of Monroe, North Carolina - Monroe, NC

2015 to 2019

Driver

Uber - Charlotte, NC

August 2016 to March 2018

- Providing customer service and engaging in conversation while driving customers. • Obtained 4.94/5 driver rating by end of employment

Sales Associate and Shuttle Driver

Hendrick Chevrolet and Cadillac - Monroe, NC

January 2014 to February 2017

- Selling used and new vehicles.
- Maintain up-to-date, expert product knowledge.
- Data entry and making calls to customers/leads.
- Assist coworkers if in need with a customer.
- Drive Service Department customers to and from the dealership. • Provide assistance to Service Advisors and Technicians.
- Make trips for bank deposits/check cashing, post office, and title work. • Check in inventory and inspect delivered vehicles for transportation damage.

Education

Bachelor of Arts in History

University of North Carolina at Chapel Hill - Chapel Hill, NC

August 2002 to May 2009

High school diploma

Monroe High School - Monroe, NC

August 1998 to June 2002

Skills

- Assistant Manager Experience
- Logistics
- Management
- Inventory Control
- Supervising Experience
- Teaching
- Cash Handling
- Event Planning
- Landscape Maintenance
- Leadership
- Merchandising
- Photography
- Microsoft Word
- Microsoft Office
- Experience with children

Languages

- English - Expert
- Spanish - Intermediate

Sherry Hicks

From: noreply@civicplus.com
Sent: Friday, November 15, 2024 12:50 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

Report Suspicious

Committee Application

Committee/Board seeking appointment Charlotte-Monroe Executive Airport

Applicant's Name ~~Christopher Cooper~~

Christopher Cooper

Street Address ~~3010 Bishops Ridge Ct.~~

1106 Vavgelas

City Monroe

CT Monroe NC

State NC

28110

CHC

Postal / ZipCode 28110

1/14/25

Applicant's Email chris@coopergrading.com

Applicant's Phone 7043451709

Residency Information ~~City~~ County

Are you a US citizen? Yes

Education: List schools, dates attended, degrees obtained. Union Academy K-12 (graduated 2014)
Central Piedmont Community College 2014-2015
University of North Carolina at Charlotte 2015-2017

Occupation: List past 3 and current employers and positions held. Cooper Properties & Development (2016-present)
President/Owner
Cooper Commercial Properties (2018-present)
President/Owner

Please list civic and fraternal organizations in which you participate in Monroe/Union County. Field not completed.

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

Been apart of multiple development projects from land/site work from the ground up since 2016
Purchased and re-branded multiple self storage facilities (Cooper Storage)
Purchased from Lynn Keziah and re-branded prominent car wash location (Cooper's Carwash)
Increased yearly revenue
Communicated well and used strong interpersonal skills to establish positive relationships with guests and employees.
Generated revenues yearly and effectively capitalized on industry growth.
Managed day-to-day business operations.
Consulted with customers to assess needs and propose optimal solutions.
Managed accounts payable, accounts receivable and payroll.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

I am a highly motivated local businessman who is actively involved in the community with multiple businesses located in Monroe, NC. I would be able to study and propose measures that are advisable for the expansion and improvement of the Charlotte/Monroe Executive Airport. Working in the profession of real estate development and investing, I am very familiar with the procedures for growth and property expansion and know I could provide input on these areas when needed. Organized, dependable, and successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

Please explain your interest in serving on the above named Committee/Board.

I am interested in serving on the Charlotte-Monroe Executive Airport Commission due to having multiple businesses located in the City of Monroe. Being a life-long city of Monroe/Union County resident, I have always been active in the community. During my years at Union Academy, we were taught to give back to the community in the sense of community service. Upon graduating and having the opportunity to purchase multiple self storage facilities and a local car wash, I have witnessed the importance of being as hands on as possible within the community. I am interested in serving on the committee as I feel an importance to give my time and resources back to the City in any way possible.

Are you currently serving on any other appointed bodies?

No

If yes, please list.

Field not completed.

Do you currently hold an elected office? No

If yes, please list. *Field not completed.*

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? No

If yes, please explain conflict. *Field not completed.*

List meeting(s) attended of the Committee/Board of interest. Will be attending the December 9th 2024 committee meeting with Lynn Keziah. *1/13/25* *Advised 1/14/25*

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Ch...

If yes, please explain complete disposition. *Field not completed.*

Have you completed the City's Citizen's Academy? No

If yes, when did you complete the academy? *Field not completed.*

Have you ever been convicted of a crime other than minor traffic offenses? No

If yes, explain. *Field not completed.*

Please attach a copy of your resume/curriculum vitae with this application. If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.

Please email a copy of your resume/curriculum vitae to Sherry Hicks with the subject line "Committee Resume."

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature

Christopher Cooper

Date

11/15/2024

Email not displaying correctly? [View it in your browser.](#)

CHRISTOPHER COOPER

Monroe, NC 28110 ♦ 704-345-1709 ♦ chris@coopergrading.com

SUMMARY

Results-driven business owner with forward-thinking approach centered on company success and competitive growth. Demonstrated record of success in purchasing and re-branding multiple self storage facilities and prominent local carwash in Union County. Specializes in site development, real estate, and commercial investments. Organized and dependable businessman successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

SKILLS

- Product Branding
- Partnership Development
- Marketing
- Customer Relations
- Negotiation
- Project Estimating
- Operations Management
- Planning and Execution
- Business Development
- Financial Administration
- Budget Planning
- Cost Analysis
- Understands Future Growth & Development
- Relationship Building
- Team Leadership

EXPERIENCE

Owner, 11/2018 - Current

Cooper Commercial Properties – Union County, NC

- Purchased and re-branded multiple self storage facilities (Cooper Storage)
- Purchased and re-branded prominent car wash location (Cooper's Carwash)
- Increased yearly revenue
- Communicated well and used strong interpersonal skills to establish positive relationships with guests and employees.
- Generated revenues yearly and effectively capitalized on industry growth.
- Managed day-to-day business operations.
- Consulted with customers to assess needs and propose optimal solutions.
- Managed accounts payable, accounts receivable and payroll.

Owner, 05/2016 - Current

Cooper Properties & Development

- Started a successful site development and excavation company
- Commercial & residential site development
- Designed detailed business plans to outline finances, goals, and operations of company.
- Put together budgets based upon costs and fees for successfully operating business.
- Analyzed market trends to distinguish best courses of action for company.
- Evaluated suppliers to maintain cost controls and improve operations.
- Managed day-to-day business operations.
- Developed and implemented marketing strategies to generate new customers and increase sales and profit margins.

EDUCATION

Construction Management

Central Piedmont Community College - Charlotte, NC

Construction Management

University of North Carolina At Charlotte - Charlotte, NC

High School Diploma: 2014

Union Academy Charter School - Monroe

Attended Union Academy grades K-12

CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS

Applicant must attend a minimum of two (2) Committee meeting(s) of interest within one year prior to submitting application before application will be considered.

DATE: January 1, 2024

COMMITTEE/BOARD seeking appointment: Airport Commission

NAME: Martin Andrew Erdle

ADDRESS: 6011 Spence Court, Monroe, NC 28110

MAILING ADDRESS: 6011 Spence Court, Monroe, NC 28110

YEARS IN MONROE (UNION) COUNTY 2

RESIDENCY: CITY COUNTY (circle one)

Are you a United States Citizen? YES / NO (circle one)

PRIMARY PHONE NUMBER (704) 470 - 5904 HOME MOBILE BUSINESS (circle one)

E-mail Address: martin.erdle@ilcoud.com

EDUCATION:

List Schools, dates attended, Degrees obtained:

School	Date Attended	Degree
1. Gaithersburg High School	1981	Diploma
2. Montgomery College, Rockville, MD	1982-1984	N/A
3.		
4.		

OCCUPATION:

Past 3 and current employers and positions held

Employer	Position Held
1. Duke Energy	Corporate Pilot (Jet & Helicopter)
2. Dement Construction, Inc.	Corporate Pilot (Jet & Helicopter)
3. Delaware Park, LLC	Corporate Pilot (Jet & Helicopter)

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

N/A

Business and Civic experience/skills relevant to the Committee/Board seeking appointment:
Understand airport operations, hangar development/construction, corporate flight operations, etc.

MARTIN ANDREW Erdle

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:
45 years of aviation experience as both a fixed wing and rotorcraft corporate pilot and A&P Mechanic.
Please explain your interest in serving on the above named Committee/Board:

I recently moved to Monroe to be close to my children and grandchildren. I am corporate pilot with 45 years experience in both jet aircraft and twin engine IFR helicopters. I am also a licensed Airframe and Powerplant (A&P) Mechanic. I work as an independent contractor corporate pilot flying various jets and helicopters for several local aircraft owners. I am interested in helping the Charlotte-Monroe Executive Airport in any way possible.

Are you currently serving on any other appointed bodies? YES (circle one) If Yes, please list.

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES (circle one) If Yes, please list.

Do any of your business or personal interests that could create a conflict (either real or perceived) if appointed? YES (circle one) If yes, please explain conflict.

List meeting(s) attended of the Committee/Board of interest:

1. I plan to attend the next 2 meetings of the Airport Commission 9/11 2023, 2/15 2024
2. 3/28 2024
3. 5/13, 5/30 2024

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
YES (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES (circle one) If you answered 'Yes,'
When did you complete the academy?

Have you ever been convicted of a felony? YES (circle one) If YES explain.

Please attach a copy of your resume/curriculum vitae with this application.

Date: December 14, 2024 Signature: Mart R. Giddler
I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____
ATTENDANCE REQUIREMENT MET: YES / NO

M. Andrew Erdle
21925 New Hampshire Ave.
Brookeville MD 20833
704-470-5904 martin.erdle@icloud.com

Flight Hours **Total Time 7400 Pilot in Command 6700 Multi-engine 2500**
SIC 650 Instrument 700
Instructor 1600 Turbine PIC 5800 Night 750

Certificates & Ratings **ATP, Airplane and Rotorcraft Helicopter, CFI-R, A&P**

Type Ratings and experience:

DA2-EASY III, DA 2000, CE 650, CE-525SP, HS 125, AW 139, AB 139, SK76B, SK58ET, R22, R44, R66, AS350, H125, B204, B205, B206, and others.
Certified Flight Instructor: Rotorcraft Helicopter. Advanced Ground Instructor.
FAA First Class Medical Certificate
US Passport: Current, Unrestricted

Experience
2000-Present. **Falcon 2000LX and Helicopter Contract Pilot**

- **Train and mentor new owner pilots in various aircraft acquisitions assuring pilot confidence.**
- **Operating and maintaining Airplanes and Helicopters domestically and Internationally assuring highest safety level.**
- **Sikorsky S76B, Agusta, Airbus. H125, Citation, Falcon 2000 Experience.**
- **Responsible for the efficient transport of passengers and cargo while complying with company policies and procedures in a safe and professional manner.**

07/16 - 07/19 **Dement Construction. Chief Pilot**

- **Responsible for the safe, reliable, and comfortable personal transport of family members in single pilot Citation jet and Helicopter to destinations all over the country.**
- **Responsible for the maintenance of aircraft and hangar facilities including all aspects of the flight operations. Responsible for all aircraft maintenance tracking via CAMP and Traxxall.**

10/07 - 01/14 **Duke Energy Corporation, Dual Rated Corporate Jet and Helicopter Pilot**

Safely and cost effectively operated Falcon 2000LX and Agusta Helicopter domestically and internationally including Japan, Norway, South America.

- **Team player in developing and maintaining ISBAO stage 3 safety management systems program.**
- **Transported Nuclear Scientific teams to Power-plant Heliports.**
- **Maintenance Liaison for aircraft unscheduled field maintenance.**
- **Helideck take off and landings in the Eastern Mountainous Region.**

Systems **ARINC, FANS1-A, CPDLC, IPAD, Fore Flight, Jeppesen flight deck, EFIS, Universal, Rockwell Collins, FMS, TCAS II, EGPWS, NEXRAD, WAAS**

Sherry Hicks

From: noreply@civicplus.com
Sent: Wednesday, January 15, 2025 10:55 AM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment	Charlotte-Monroe Executive Airport
Applicant's Name	Robert (Rob) Fulton
Street Address	1709 Crestgate Dr
City	Waxhaw
State	North Carolina
Postal / ZipCode	28173
Applicant's Email	robful@msn.com
Applicant's Phone	704-491-8872
Residency Information	County
Are you a US citizen?	Yes
Have you attended any meetings of the Committee/Board of interest?	Yes
List dates of meeting(s) attended of the Committee/Board of interest.	Jan 13 2025 - Airport Commission
Education: List schools, dates attended, degrees obtained.	Prospect Elementary, Parkwood Middle, Piedmont High. Studied 2 yrs of music at Winthrop and 1 year at Wingate with Dr. Martha Asti

Occupation: List past 3 and current employers and positions held.	Microsoft for 30 years, ServiceNow current (3 years) - Director of Sales, Public Sector
Please list civic and fraternal organizations in which you participate in Monroe/Union County.	None
Business and civic experience/skills relevant to the Committee/Board seeking appointment:	Vice President, Board of Directors for Cirrus Owners and Pilots Association (COPA)
Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	Pilot with airplane hangared at KEQY
Please explain your interest in serving on the above named Committee/Board.	As a pilot and tenant at KEQY, I look forward to adding an on-the-ground perspective while balancing the business and operational needs of the airport. I have direct experience on the BoD of COPA in community reach, membership, and operational efficiencies.
Are you currently serving on any other appointed bodies?	No
Do you currently hold an elected office?	No
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?	No
Have you completed the City's Citizen's Academy?	No
Have you ever been convicted of a crime other	No

than minor traffic offenses?

Submit Resume

Please attach a copy of your resume/curriculum vitae. [RobFultonResume.pdf](#)

Please [contact Sherry Hicks for more information.](#)

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature	Robert Wilson Fulton, III
-----------	---------------------------

Date	1/15/2025
------	-----------

Email not displaying correctly? [View it in your browser.](#)

ROB FULTON

MISSION FOCUSED SALES LEADER

+1 704-491-8872 @ rob.fulton@servicenow.com <https://www.linkedin.com/in/robful/>

Charlotte, NC



SUMMARY

Leadership Style: ACE - Authenticity : Clarity : Empathy

My obsessive focus on the customer experience and revenue generations comes from 30+ years of experience. I deliver results with a #takesavillage approach through thoughtful orchestration, collaboration, and a relentless pursuit of efficiency. I am a recognized leader in Sales, PreSales, Low-Code, and Business Automation with specific expertise in Public Sector and Enterprise at the global level.

RELEVANT EXPERIENCE 1996 - CURRENT

Americas Director, Creator Workflows Solution Consulting

ServiceNow 12/2023 - Present Charlotte, NC

The Defining Enterprise Software Company of the 21st Century

- 135M Quota, 40+ People, Cross-Workflow Team, 3rd line manager
- FY24 H1 Attainment, >100%
- Promoted to Americas role in under a year based on performance, execution, and growth vision for AMS Creator
- Established AMS (and global influenced) Workshop Strategy, used by Global Campaigns as the benchmark for successful operation and results of 10+M in pipeline, 57 deliveries
- Rapidly implemented country-aligned, cross-workflow SC model in LatAm instituting a #noworkflowleftbehind approach

Sr. Manager, Creator Workflows Solution Consulting

ServiceNow 03/2022 - 12/2022 Charlotte, NC

The Defining Enterprise Software Company of the 21st Century

- Focused on AMS Enterprise Major Area, 30M Quota, 10 People
- Successfully hired to plan and operationalized the AMS CrWF SC delivery model
- Shortly after hire, rapidly updated the Microsoft Competitive Briefs with the BU and trained Core and SSEs in the East on best practices to WIN!

MY LIFE PHILOSOPHY

Connect deeply with others to inspire, define, and achieve excellence together

My Personal Mission

"Tell me and I forget. Teach me and I remember. Involve me and I learn."

Benjamin Franklin

"It takes a village"

Anonymous African Proverb

STRENGTHS

Accelerating Growth and Maturity

Expert in taking businesses to the next level of impact through efficiency, operationalization, and maturation.

Outcome-Based Strategies

Expert in instituting and delivering outcome-based strategies for businesses, organizations, and customers.

Authentic Servant Leadership

Leadership Style: Authenticity, Clarity, and Empathy (ACE)

MODEL - COACH - CARE

ACTIVE CERTIFICATIONS

Azure Solution Certified 70-534, AZ-900, MB-900, MS-900, PL900


Microsoft

Certified Business Architect, TOGAF BACOE

PROSCI Change Manager
PROSCI

RELEVANT EXPERIENCE 1996 - CURRENT

Senior Director

Microsoft Federal  12/2017  Charlotte, NC

Federal Sales and Customer Success Unit

- Led the Federal Specialist Sales team to execute on a 10M Dynamics and Biz Apps quota for DOJ/DHS with 12 ICs
- Achieved \$50M Azure and \$10M Business Applications Revenue: +125% Attainment
- Built and led the Federal Customer Success business for Microsoft Federal, Business Applications
- Executive sponsor for Department of Energy, Commerce and Veterans Affairs driving transformational change in constituent engagement


Global Practice Leader, Business Value

Microsoft, Services  03/2016  Charlotte, NC

Business Value Practice, Dynamics

- 2nd Line Manager, 35 ICs, 3 Managers
- Designed and Implemented the Business Value global practice for Dynamics, driving 2x increase in deal size when attached
- Developed and Implemented the Services Business Value framework used across the sales organization to focus on business outcomes aligned to Dynamics capabilities


Managing Architect and Practice Leader

Microsoft, Services  11/2014  Charlotte, NC

Digital Transformation Advisory Services - Greater Southeast District

- YoY Pipeline and Quota growth, exceeded targets by developing new sales and attach motions leveraged globally
- Global leader in the attachment and execution of Azure business transformation (Enterprise Architecture)
- Recognized leader in customer success and satisfaction across N. America

Global Director, IT

Microsoft, IT  01/2006  Charlotte, NC

Microsoft Customer Services and Support

- \$5M Project Portfolio, 3rd line manager, 80 ICs, Global
- Deployed the largest CRM Dynamics solution to-date across the Customer Services and Support global footprint (15K+ Users)
- Delivered \$1M+ in YOY operational cost savings by implementing global scale Dynamics workflow capabilities to drive self-help efficiencies

PRIOR AWARDS AND RECOGNITION



Senior Leadership Bench - Executive



Excellence in Performance



Empathy in Action - Inspiring Others through Coaching and Leadership

ADDITIONAL HISTORY AVAILABLE ON REQUEST

Sherry Hicks

From: noreply@civicplus.com
Sent: Sunday, June 22, 2025 6:43 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment Special Needs and Disabilities Committee

Applicant's Name Jonathan Belk

Street Address 3608 Wg Medlin Rd

City Monroe

State NC

Postal / ZipCode 28112

Applicant's Email lindabelk75@gmail.com

Applicant's Phone 7042198729

Residency Information County

Are you a US citizen? Yes

Have you attended any meetings of the Committee/Board of interest? Yes

List dates of meeting(s) attended of the Committee/Board of interest. 6/10/2025

Education: List schools, dates attended, degrees obtained. Parkwood HS Diploma 2019; currently a student at SPCC

Occupation: List past 3 and current employers and positions held.	QA at Food Lion
Please list civic and fraternal organizations in which you participate in Monroe/Union County.	Aktion Club
Business and civic experience/skills relevant to the Committee/Board seeking appointment:	I am an adult with autism
Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	Able to give the prospective from an Autistic point of view
Please explain your interest in serving on the above named Committee/Board.	To help the City of Monroe to be more friendly and accessible for people with disabilities.
Are you currently serving on any other appointed bodies?	No
Do you currently hold an elected office?	No
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?	No
Have you completed the City's Citizen's Academy?	No
Have you ever been convicted of a crime other than minor traffic offenses?	No

Submit Resume

Please attach a copy of your resume/curriculum vitae.

Field not completed.

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required may be Electronically Signed by either party, pursuant to NCGS 66-315(b). I understand

Signature Jonathan Belk

Date 6/22/2025

Email not displaying correctly? [View it in your browser.](#)

Jonathan Belk

3608 W. G. Medlin Road
Monroe, NC 28112
704-441-4784
704-219-8729
jonathanbelk1@gmail.com

Skills Summary

Recent Food Service Academy graduate with ServSafe certificate. Dedicated hard worker with customer service and teamwork experience. Computer skills include Powerpoint and Google Drive applications.

Work Experience

Food Lion Monroe, NC 2019-Present

Quality Assurance

- Assist customers in locating items
- Clean and sanitize store
- Water flowers
- Empty trash

Museum of the Waxhaws Monroe, NC 2019

Volunteer

- Performed guided tours of facility
- Operated introductory movie
- Monitored exhibits for proper display

Education/Training

South Piedmont Community College Monroe, NC 2022

Food Service Academy Certificate

Servsafe Food Handler #5551522 Certificate

World civilizations I and II

College Credits added

American history I and II

College Credits added

Computer Skills for Job Seekers Certificate

Resume class Certificate

Money smart class Certificate

Computer skills Certificate

Communications class
Work smart class
Parkwood High School

Monroe, NC

Certificate
Certificate
Diploma

Sherry Hicks

From: noreply@civicplus.com
Sent: Friday, July 11, 2025 12:21 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment Homeless and Addiction Committee

Applicant's Name Myles

Street Address 1318 Saint Andrews Dr

City Monroe

State NC

Postal / ZipCode 28112

Applicant's Email mbkuly@gmail.com

Applicant's Phone 7049896371

Residency Information City

Are you a US citizen? Yes

Have you attended any meetings of the Committee/Board of interest? Yes

List dates of meeting(s) attended of the Committee/Board of interest. 6/18/25

Education: List schools, dates attended, degrees obtained. Monroe High School 8/99-6/02 : Diploma
University of North Carolina at Chapel Hill 8/02-5/09 B.A.,
History with concentration in U.S. History, Minor in Philosophy

Occupation: List past 3 and current employers and positions held.

Current:
Teacher at Health Sciences Academy at Monroe Middle School
Cashier at JKOB, LLC

Past:
Manager, Pinnacle Green Landscaping and Hardscapes

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

Freemasons, AFAM Lodge 244

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

Served previous terms on Board of Adjustment and am familiar with different rules and procedures.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

Analytical skills that find and address needs and underlying causes of problems as well as creating solutions, unbiased adjudication, knowledge of the area. Quick and adaptable learner able to both gain proficiency and understanding of my role in a short amount of time and transition to a role that includes improving different aspects of the work in such a way that increases both efficacy and efficiency. My love for Monroe and desire to improve the quality of life of its inhabitants that supersedes any ideological differences I may have with others and allows me to see past those differences and possess an eagerness to work together with people, even those I may not like for the benefit of Monroe. A bad attitude is scientifically shown to severely hinder productivity, therefore I believe in focusing on bringing people together to reach a solution.

Please explain your interest in serving on the above named Committee/Board.

As a multigenerational son of Monroe, the wellbeing of all who live here is a concern of mine. Homelessness and addiction are symptoms of other, deeper-rooted problems and vary in their causes. An holistic approach is needed when combatting the problems facing the city and I hope to aid in the tackling of these problems. I'm not naïve enough to think we could ethically bring an end to homelessness and addiction in Monroe. But I see it as an opportunity to create a system that facilitates prosperity and potentially become a model for how to manage a growing problem that is only likely to worsen in the coming years if something efficient, effective, and ethical is not done to counter it.

Are you currently serving on any other appointed bodies?

No

Do you currently hold an elected office? No

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? No

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Have you completed the City's Citizen's Academy? No

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. [Myles Kuly Resume.docx](#)

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North

Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required may be Electronically Signed by either party, pursuant to NCGS 66-315(b). I understand

Signature Myles Kuly

Date 7/11/2025

Email not displaying correctly? [View it in your browser.](#)

Sherry Hicks

From: noreply@civicplus.com
Sent: Tuesday, February 18, 2025 12:53 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment	Monroe Tourism Development Authority
Applicant's Name	William Heisner
Street Address	408 W. Windsor St.
City	Monroe
State	NC
Postal / ZipCode	28112
Applicant's Email	carawillrealty@gmail.com
Applicant's Phone	7042541850
Residency Information	City
Are you a US citizen?	Yes
Have you attended any meetings of the Committee/Board of interest?	Yes
List dates of meeting(s) attended of the Committee/Board of interest.	2/13/2025
Education: List schools, dates attended, degrees obtained.	Bloomsburg University 1984-1989 Bachelors of Science in Economics

Occupation: List past 3 and current employers and positions held.

Owner of Carawill Realty

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

Union County Red Cross Board of Directors 2 terms
Union Academy Board of Directors 2 terms
Monroe downtown advisory board 2 terms and now newly appointed again
Dowd Theater Board of Directors prior to the city taking over the project
Buyer for Loaves and Fishes food bank

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

Highly vested in the success in our downtown. Have been active in our community revitalization since 2000.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

Real estate development
Degree in economics
Problem solving and vision

Please explain your interest in serving on the above named Committee/Board.

After taking many years off from public service while children were in school/college it is now time to be active again

Are you currently serving on any other appointed bodies?

Yes

If yes, please list.

Down town advisory board

Do you currently hold an elected office?

No

Could any of your business or personal interests create a conflict (either real or perceived) if appointed?

No

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Have you completed the City's Citizen's Academy?

No

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. *Field not completed.*

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature William Heisner

Date 2/18/2025

Email not displaying correctly? [View it in your browser.](#)

William Heisner
408 W. Windsor Street
Monroe NC, 28112
704-254-1850

Professional Experience

Carawill Realty, Monroe NC Real Estate Development	Owner	1999 - Present
HMS – Host Marriott Services	Bartender	1989 - Present

Education

Bloomsburg University, Bloomsburg PA Bachelors of Science in Economics	1989
Pennridge High School, Perkasio PA	1984

Community

Union Academy Board of Directors
Union County Red Cross Board of Directors
Dowd Theater Board of Directors
Loaves and Fishes
Downtown Monroe Advisory Board

Sherry Hicks

From: noreply@civicplus.com
Sent: Wednesday, June 25, 2025 2:22 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment	Monroe Tourism Development Authority
Applicant's Name	Patricia Kahle
Street Address	1803 Lakeview Drive
City	Monroe
State	NC
Postal / ZipCode	28112
Applicant's Email	ptkahle@gmail.com
Applicant's Phone	704-290-6656
Residency Information	City
Are you a US citizen?	Yes
Have you attended any meetings of the Committee/Board of interest?	Yes
List dates of meeting(s) attended of the Committee/Board of interest.	I served on the TDA Board for 11 years until my retirement in June 2025.
Education: List schools, dates attended, degrees obtained.	Pearl River College, graduated 1979, Marketing

Occupation: List past 3 and current employers and positions held.	Union County Chamber of Commerce - President / CEO Park Sterling Bank (now known as South State Bank) - Senior Vice President / Director Retail Operations Galleria Gifts - Vice President
Please list civic and fraternal organizations in which you participate in Monroe/Union County.	Monroe Rotary Club - Past Co-President, Board member Union County Community Foundation - Board Chair South Piedmont Community College - Board of Trustees, Chair
Business and civic experience/skills relevant to the Committee/Board seeking appointment:	I have experience in marketing, sales, operations, finance, and have been heavily involved in workforce development, public policy, community development, and small business development/support.
Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	I have served on Monroe's TDA as a representative of the Union County Chamber for 11 years.
Please explain your interest in serving on the above named Committee/Board.	I have been an active member of Monroe's TDA for 11 years, including serving as Vice Chair. I have been a Monroe resident since 1986 and during that time, I have volunteered throughout our city at various nonprofits. For the past 12 years, I've worked at the Chamber and have been heavily involved in activities to make Monroe a thriving community.
Are you currently serving on any other appointed bodies?	No
Do you currently hold an elected office?	No
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?	No
Have you completed the City's Citizen's Academy?	No

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. [Pat Kahle - June 2025.pdf](#)

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required may be Electronically Signed by either party, pursuant to NCGS 66-315(b). I understand

Signature Patricia Kahle

Date 6/25/2025

Patricia (Pat) Kahle, IOM

Pat Kahle served as President/CEO of the Union County Chamber from September 2013 until her retirement in June 2025. Before joining the Chamber staff, Pat served in several volunteer leadership roles during her eight-year term on the Chamber Board, including Chair of the Board of Directors in 2010.

During her tenure at the Chamber, membership grew significantly, and the Chamber's work expanded to include more robust programming in workforce development, public policy advocacy, small business support, diversity equity and inclusion, and specific programming for women and emerging leaders.

Pat has over 25 years' experience in the financial services industry, her last assignment as Senior Vice President and Director of Retail Operations for Park Sterling Bank, now known as South State Bank. Pat's career also includes ten years of experience as an entrepreneur in the retail business with multiple locations in the Charlotte metro area.

Pat currently serves as a board member of the Union County Community Foundation and on South Piedmont Community College's Board of Trustees. Pat served 11 years on the Monroe Tourism Authority Board. She is a long-time member of the Monroe Rotary Club and was the Club's 2025 Service Above Self Award recipient. Pat also received UDI's 2025 Community Impact Award and was recognized by Centralinas Workforce Development Board with their 2025 Community Impact Award. Pat's dedication to community service and volunteer leadership was recognized when she was named 2011 Union County Woman of the Year. In 2015, she was named one of *Mecklenburg Times'* 50 Most Influential Women.

Pat is a graduate of the US Chamber Foundation's Institute of Organization Management, receiving the IOM recognition for completion of over 96 hours of instruction in nonprofit management. She is also a graduate of the NC Chamber's first cohort of the US Chamber's Talent Pipeline Management program.

Sherry Hicks

From: noreply@civicplus.com
Sent: Tuesday, February 18, 2025 10:40 AM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment	Monroe Tourism Development Authority
Applicant's Name	Jennifer Moore
Street Address	101 N Crawford St
City	Monroe
State	NC
Postal / ZipCode	28112
Applicant's Email	cntrygirlright@gmail.com
Applicant's Phone	7045348917
Residency Information	City
Are you a US citizen?	Yes
Have you attended any meetings of the Committee/Board of interest?	Yes
List dates of meeting(s) attended of the Committee/Board of interest.	I attended the Monroe tourism development authority meeting on Thursday February 13th.
Education: List schools, dates attended, degrees obtained.	Clarion University of PA, 1990-1994, BSBA in finance

Occupation: List past 3 and current employers and positions held.	Home Brew Taproom & Tunes- owner Quicken Loans- mortgage loan underwriter The Harford- sales underwriter for commercial insurance
Please list civic and fraternal organizations in which you participate in Monroe/Union County.	None currently
Business and civic experience/skills relevant to the Committee/Board seeking appointment:	I am a business owner in downtown Monroe and have seen the city grow over the past several years. I travel frequently & feel that my feedback based upon visiting other vibrant cities can help grow the city from a tourism standpoint.
Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	Researching towns & cities to see what special events they hold I think is relevant to our city to bring in festivals, music and other ideas to help our city become a destination.
Please explain your interest in serving on the above named Committee/Board.	As a building and business owner in Monroe, I have a vested interest in helping our city grow. I travel frequently and feel that my experiences outside of town can help bring new ideas to the table.
Are you currently serving on any other appointed bodies?	No
Do you currently hold an elected office?	No
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?	No
Have you completed the City's Citizen's Academy?	No
Have you ever been convicted of a crime other than minor traffic offenses?	No

Submit Resume

Please attach a copy of your resume/curriculum vitae.

[JenMooreresume.docx](#)

Please [contact Sherry Hicks for more information](#).

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature

Jennifer Moore

Date

2/18/2025

Email not displaying correctly? [View it in your browser](#).

Jennifer Moore

Owner / Operator of Home Brew Taproom & Tunes

Experience

2021 – Current

Home Brew Taproom & Tunes

I manage operations which consist of hiring, employee retention, scheduling, payroll, accounting, managing inventory, ordering stock, & supplies. I also seek out new breweries and manage our monthly tap takeovers.

2012-2020

Quicken Loans

I worked as a mortgage loan underwriter where I reviewed credit reports, calculated income, and reviewed asset documents to ensure loans met regulatory guidelines (FNMA, Freddie, VA & FHA). I was promoted to the highest level of underwriting and moved to the jumbo loan team in 2018. I was awarded the Underwriter of the Year award in 2017 for exceeding goals in both quality & quantity.

2008-2012

The Hartford

I worked in the small commercial business insurance area as a sales underwriter. I handled incoming calls and wrote insurance policies for small businesses that needed business property insurance, general & professional liability, workers compensation and commercial auto. I screened all aspects of a business' operations to make certain they met underwriting guidelines.

Education

1990 – 1994

BSBA- Finance

Clarion University of PA

Skills

Creativity

Leadership

Teamwork

Problem solving

Networking

Detail Oriented

Contact

101 N Crawford St

Monroe, NC

704/534-8917

cntrygirlright@gmail.com

1997-2007

Decision One Mortgage

I began as a loan processor verifying & organizing documents to be reviewed by underwriting. I was promoted to several positions over the years to include underwriting, senior underwriter and team leader. I managed a team of 6 underwriters to make sure daily production goals and quality metrics were maintained.

Sherry Hicks

From: noreply@civicplus.com
Sent: Tuesday, July 15, 2025 11:48 AM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment Parks and Recreation

Applicant's Name Jose Ayala

Street Address 2329 Lorelei Ter

City Monroe

State NC

Postal / ZipCode 28112

Applicant's Email jose.a.ayalasr@gmail.com

Applicant's Phone 814-722-9583

Residency Information City

Are you a US citizen? Yes

Have you attended any meetings of the Committee/Board of interest? Yes

List dates of meeting(s) attended of the Committee/Board of interest. 07/15/2025

Education: List schools, dates attended, degrees obtained. Associates in Information Technology

Occupation: List past 3 and current employers and positions held.

Material Damage Adjuster

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

N/A

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

I currently work in the insurance industry as a material damage adjuster, where I regularly engage with the public, helping resolve claims in a fair and efficient manner. My professional experience has equipped me with strong communication, negotiation, and problem-solving skills. I also have a background in customer service and public engagement, which I believe is valuable when serving on a community-oriented board like Parks and Recreation. I have a passion for creating safe, accessible, and enjoyable environments for families and residents.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

- Public communication and conflict resolution
- Project evaluation and risk assessment
- Collaborative decision-making
- Community outreach and relationship building
- A strong understanding of safety standards and liability considerations relevant to public spaces and facilities

Please explain your interest in serving on the above named Committee/Board.

I'm passionate about building a stronger, more connected community, and I believe that parks and recreation spaces play a vital role in that. As someone who values family, health, and quality of life, I want to contribute to maintaining and improving our public spaces so that residents of all ages have opportunities for recreation, wellness, and gathering. Serving on this board would allow me to give back to the community, bring fresh ideas to the table, and help shape the future of our local parks and programs.

Are you currently serving on any other appointed bodies?

No

Do you currently hold an elected office?

No

Could any of your business or personal interests create a conflict (either real or perceived) if appointed?

No

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Have you completed the City's Citizen's Academy? No

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. *Field not completed.*

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required I understand

may be Electronically
Signed by either party,
pursuant to NCGS 66-
315(b).

Signature Jose Ayala

Date 7/15/2025

Email not displaying correctly? [View it in your browser.](#)

Jose Ayala

2329 Lorelei Terrace

Monroe, NC 28112

C: (814) 722-9583

jose.ayala@erieinsurance.com¹

OBJECTIVE

Dedicated and results-oriented insurance professional with 6 years of experience in claims. Seeking a challenging role where I can leverage my expertise in policy analysis and client relations to contribute effectively to a dynamic team. Committed to delivering exceptional service and fostering client satisfaction while navigating the complexities of the insurance landscape. Eager to bring my skills and passion for helping others to a forward-thinking organization poised for growth and innovation.

SKILLS AND QUALIFICATIONS

Bi-Lingual (Spanish/English) • ERIE Claims Center • Collaborates • Instill Trust
Job-Specific Knowledge • Customer Focus • Adaptability • Leadership • Decision Making
Continuous Learning • Time Management • Organization • Self-Development
North Carolina Appraiser • Pennsylvania Appraiser • Kentucky Appraiser

PROFESSIONAL EXPERIENCE

Material Damage Adjuster I 2019 – Present

- Evaluate and settle total losses.

¹<mailto:jose.ayala@erieinsurance.com>

- Train and mentor new and existing Total Loss adjusters.
- Interpret state specific auto policies and claims handling laws.
- Issue settlement checks and keep appropriate records.
- Establish a rapport with agents and other claim adjusters.
- Good time management and organization skills.

First Notice of Loss Representative I 2017 – 2019

- Respond to claim inquiries from policy holders, claimants, claimant carriers, agents and employees for property and casualty insurers.
- Enter new loss report information, claim documentation and loss details for all property and casualty lines of business.
- Provide services, including repair options, rental reservations, property mitigation, towing, coverage verification and policy information.
- Learn and maintain a working knowledge of policies, procedures, and processing systems for ERIE's property/casualty products.
- Earned the Employee of the Month.

Assistant Store Manager 2012 – 2018

- Assisting my manager in the supervision and scheduling of store personnel.
- Assign and complete store merchandise tasks; stocking the store, coach, direct and ensure completion of work assigned to employees on shift.
- Assist customers in finding parts and products
- Operate cash register and follow established cash handling duties; including but not limited to deposits, petty cash, and lane accountability.
- Train and develop new employees.

EDUCATION

ITT TECHNICAL INSTITUTE– Owings Mills, MD

Associate of Applied Science in Information Technology-Computer Network Systems

Graduating Class of 2011

Awarded Honors

Cum Laude

ACHIEVEMENTS

JA
NB

Jose Ayala
has received the **On The Spot - 125 points Award from Nicole Baker.**
eCard: Watercolor Thanks
Nicole Baker writes
Jose,



Thank you so much for watching my screen while I attended the annual ABM. I appreciate coming back and knowing that it was taken care of. I appreciate you going the extra mile to backfill for me during my absence!
Thank you again!
Nikki

JA
MQ

Jose Ayala
has received the **On The Spot - 125 points Award from Marcene Quinlisk.**
eCard: Bravo, Cassette
Marcene Quinlisk writes
Thank you for your participation in the Meals on Wheels yesterday! It is greatly appreciated!



JA
JB

Jose Ayala
has received the **On The Spot - 125 points Award from Jennifer Bonzer.**
eCard: Out Of The Park
Jennifer Bonzer writes
Team,
Great results for 2022! #1 in the NE Region! Thank you for everything you do each day!



JA
NB

Jose Ayala
has received the **On The Spot - 125 points Award from Nicole Baker.**
eCard: Bravo Stars
Nicole Baker writes
Travis, Michelle, Jose, and Dory:



Thank you for taking time out of your day today to let Tina Speck from our Rochester office sit and shadow the amazing work you do daily! I am sure it will benefit her as she begins her new career with ERIE! Appreciate you all setting time aside!
Nikki

Sherry Hicks

From: noreply@civicplus.com
Sent: Friday, July 18, 2025 12:47 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment	Parks and Recreation
Applicant's Name	Debra Huhnerkoch
Street Address	4420 Allenby Pl
City	Monroe
State	NC
Postal / ZipCode	28110
Applicant's Email	debrah3106@gmail.com
Applicant's Phone	612-387-6895
Residency Information	City
Are you a US citizen?	Yes
Have you attended any meetings of the Committee/Board of interest?	Yes
List dates of meeting(s) attended of the Committee/Board of interest.	July 15 2025
Education: List schools, dates attended, degrees obtained.	Winona State University - Minnesota; BA Admin and Economics 1978 Mankato State University - Minnesota; MBA Economics Certified Management Account (inactive)

Series 7 General Securities License (inactive)
Professional Project Manager (inactive)

Occupation: List past 3 and current employers and positions held.	Retired - 2018 United Health Group - Technology Program Manager ; 2015-2018 Self Employed Consultant - Business/Tech Program Manager; 2010-2015
---	---

Please list civic and fraternal organizations in which you participate in Monroe/Union County.	Sweet Union Republican Women - Treasurer (resigned) and Current Active Member
--	---

Business and civic experience/skills relevant to the Committee/Board seeking appointment:	Extensive (47+ years) Financial, Business and Technology experience
---	---

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	Special Skills - avid Pickleball Player; Golfer; experience with supporting my own kids/grandkids, neighbor and church kids in activities ; m
--	---

Please explain your interest in serving on the above named Committee/Board.	My own kids benefited and now my grandkids benefit from city run programs of all types (sports, arts, academic, etc) ; this is my opportunity to "pay back" and be involved here in our "retirement" home town - to contribute in any way needed as well as a ".life long learner" I would definitely enjoy the opportunity to learn about the mission and scope of the Parks & Rec Commission; finally I must make comment regarding the professional and high level of rapport and teamwork displayed between the Council Member, the Park & Rec staff and the volunteers on the Advisory Board. I feel I could not only add value to this Board but it seems that it would be a very enjoyable experience (a definite must for this retired person)!!
---	--

Are you currently serving on any other appointed bodies?	No
--	----

Do you currently hold an elected office?	No
--	----

Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
---	----

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Have you completed the City's Citizen's Academy? No

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. *Field not completed.*

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required may be Electronically Signed by either party, pursuant to NCGS 66-315(b). I understand

Signature

Debra Huhnerkoch

Date

7/18/2025

Email not displaying correctly? [View it in your browser.](#)

Roles

- Sr. Project Manager (Business & IT)
- Business Analyst
- Systems Analyst
- Accounting Manager
- Internal Auditor

Tools/ Methods

- MS Project
- CA Clarity PPM
- MS Visio, MS Access
- HP Quality Center
- MS Office Share Point
- SDLC (PMI, IQMS, Agile)

Industry Experience

- Banking
- Insurance
- Financial Services
- Manufacturing
- Mortgage

Professional Development

- Project Management Professional (PMP)
- Certified Internal Auditor (CIA)
- Certified Management Accountant (CMA)
- Certified in Production & Inventory Management (CPIM)
- NASD General Securities License (Series 7)
- Fellow-Life Management Institute; Associate-Customer Service (FLMI/ACS)

Education

- Mankato State University**
MBA- Economics
- Winona State University**
BA – Business Administration

Other

- President, Institute of Internal Auditors--Twin Cities Chapter – 1990 to 1991
- Adjunct Professor – Business (Focus15 Program), Northwestern College, 1992-1995
- Adjunct Professor of Accounting, North Central University – 2001 to 2006

Debra Huhnerkoch
4420 Allenby PI
Monroe, NC 28110
612.387.6895

EXPERIENCE SUMMARY

- Led effort to test and support critical enterprise vendor (Brokerage) application migration to its new primary and secondary data center sites
 - Coordinating test planning - resources, test scripts, test and post-test production validation results
 - Serving as test coordinator for multiple weekend test events responsible for successful execution of planned sequence of events, management communications, as well as testing issue escalation and resolution
- Led conversion effort involving replacement of existing and set up of new vendor to support all cash products processing involving multiple vendor contracts negotiated and approved, securing corporate project funding (\$6mm) , managing complex business and system requirements as well as delivering critical client impacting development deliverables from both internal and external vendor application systems
- Led effort to implement IRS regulatory system and business process changes required to ensure compliance across multiple US entities within the firm
- Led efforts to implement development changes in organization's Enterprise Resource Planning (ERP) system from initiation through post-implementation warranty:
 - Legal/Tax initiative (\$140k) including management of global internal and external resource activities
 - EDI Customer Relationship Setup (\$75k) including management of internal, vendor partner, and customer management activities
- Led effort to implement new global-wide Budget Reporting Management System from requirements and design through implementation planning phase activities (\$500k)
- Led 16 month \$35m+ (capital and non-capital expenditures) infrastructure build out environment effort in support of a \$130m Internet Channel Program strategic initiative including delivery of application and network appliance server hardware, software, port activation and FW rule implementations; requirements included build out of a new Citrix secure fire-walled enclave environment to support the enterprise's onshore and offshore vendor partners
- Led effort to replace "home grown" application component with vendor-based "off the shelf" insurance industry system (CGI premium rating rules engine) from initiation through development integration testing phases including infrastructure environments, web service (WCF) and algorithm development, development environment integration, performance and production implementation planning
- Led 15-month, initiation through deployment, new system development effort (\$2m+ resource/infrastructure dollars) to deliver integrated web-based business application (Claims Administration System) within \$50m enterprise-wide systems integration/transformation program.
- Identified and implemented more than \$1 million of cost reductions through cross-organizational risk, financial, and operational business re-engineering/transformation assessments including:
 - Treasury Operations
 - Investment Operations and Accounting
- Led enterprise initiative to migrate corporate investment accounting function, and \$1B fixed asset portfolio, from New York-based center to Minneapolis-based "Center of Excellence", and establish an ongoing accounting operations and financial reporting function
- Led \$1 million six-month client website "re-branding" initiative that resulted in more than 350 changes to over 200 web pages, as well as the successful physical separation from former parent-company infrastructure assets
- Led enterprise initiative to establish Help Desk Call Center to support customer service organization (2,000+ employees) including implementation of CentreVu Supervisor and NICE Call Recording tools;

Sherry Hicks

From: noreply@civicplus.com
Sent: Monday, March 10, 2025 4:48 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment	Parks and Recreation
Applicant's Name	Denise W. Leon
Street Address	2509 River Chase Dr.
City	Monroe
State	North Carolina
Postal / ZipCode	28110
Applicant's Email	dewexercise@gmail.com
Applicant's Phone	704-604-0546
Residency Information	City
Are you a US citizen?	Yes
Have you attended any meetings of the Committee/Board of interest?	Yes
List dates of meeting(s) attended of the Committee/Board of interest.	Feb. 18, 2025
Education: List schools, dates attended, degrees obtained.	East Carolina University -1989-1993, BS in Physical Education, and a High School Diploma from Washington High School in Washington,NC

Occupation: List past 3 and current employers and positions held.

Activities Bus driver for Union Academy and UCPS, Daycare Assistant at Church of the Redeemer, and Part Time Secretary for the Law Office of Huffman and Kendrick - all current jobs for the last 2 years.
Physical Education Teacher and Coach in Union County for 30 years from 1993-2023.
Lifeguard and Swim Instructor at Monroe Aquatic and Fitness Center @ 2000-2007

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

When I was teaching I was very involved in the community events and served on the community team at Benton Heights. I worked at Monroe Aquatics and Fitness Center for several years and still have an active membership.

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

Retired Physical Education Teacher from here in Union County where I promoted our Parks and Recreation programs during that time. My oldest son was involved in many of the programs with Monroe's Parks and Recreation during his elementary and middle school years.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

As a former Physical Education Teacher part of my belief is to teach and promote healthy lifestyles from the young to the elders to encourage living longer, healthier, and staying active for life. I provided the community with information on where they can participate in these types of activities. The City of Monroe with the Parks and Recreation facilities have many choices for all ages .

Please explain your interest in serving on the above named Committee/Board.

As I stated above, promoting active lifestyles for all that I can influence has always been a part of my motivation. I feel that I can contribute to ideas to further this. I have seen many former students change their fitness skills and mindset through the years and hope that part of that has to do with my influence on them. The meeting was exciting with the remaking of the tennis courts into pickle ball courts and hearing about the skate part that is coming to Monroe! My own kids and I travel to Waxhaw to use there skate part so it will be great to have one local.

Are you currently serving on any other appointed bodies?

No

Do you currently hold an elected office?

No

Could any of your business or personal interests create a conflict

No

(either real or perceived)
if appointed?

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Have you completed the City's Citizen's Academy? No

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. Copy of Resume 2025.pdf

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, I understand

you agree that all
signatures where required
may be Electronically
Signed by either party,
pursuant to NCGS 66-
315(b).

Signature	Denise W. Leon
-----------	----------------

Date	3/10/2025
------	-----------

Email not displaying correctly? [View it in your browser.](#)

Denise W. Leon

2509 River Chase Dr.
Monroe N. C. 28110
(704) 604-0546
Dewexercise@gmail.com

Skills

Field trip/athletics bus driver
Exercise enthusiast/Physical Education Teacher
Coaching
Church and home childcare
Working outdoors and with animals
Past swim instructor / lifeguard

Experience

February 2024 until present
Union Academy Charter School - Activities bus driver

September 14, 2023 until present
Church of Redeemer daycare

August 1993 - August 2023
Union County Public Schools - Physical Education Teacher / Coach

June 1998 - January 2007
Monroe Aquatics and Fitness Center - Lifeguard and Swim Instructor

Education

High School Diploma - Washington High School in Washington, NC

BS in Physical Education from East Carolina University

Languages

English

Spanish - experience but not fluent

Sherry Hicks

From: noreply@civicplus.com
Sent: Tuesday, May 27, 2025 12:56 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment Parks and Recreation

Applicant's Name Jalen Sowell

Street Address 508 Windy Drive

City Monroe

State NC

Postal / ZipCode 28110

Applicant's Email jjsowell12@gmail.com

Applicant's Phone 7046351342

Residency Information City

Are you a US citizen? Yes

Have you attended any meetings of the Committee/Board of interest? Yes

List dates of meeting(s) attended of the Committee/Board of interest. 5/20/25

Education: List schools, dates attended, degrees obtained. Business Administration Degree (Fayetteville State University)

Occupation: List past 3 and current employers and positions held.

1. AllTech Systems, Inc. (Job Recruiter)
2. Rentokil North America, Inc. (Associate Project Manager)
3. Union County Public Schools (Teacher)

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

High School Sports coach

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

7 yrs teacher
9 yrs athletic coach

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

Experience with youth sports and organizing. Also with the background in sport management.

Please explain your interest in serving on the above named Committee/Board.

I am very interested in joining this board as it has a special place in my heart from be being a young man born and raised from the city of Monroe NC. I hope to help impact our youth and programs our city can provide for them.

Are you currently serving on any other appointed bodies?

No

Do you currently hold an elected office?

No

Could any of your business or personal interests create a conflict (either real or perceived) if appointed?

No

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Have you completed the City's Citizen's Academy?

No

Have you ever been convicted of a crime other than minor traffic offenses?

No

Submit Resume

Please attach a copy of your resume/curriculum vitae.

Jalen Sowell Resume updated (2) (1)-1.docx 20231214 203825 0000.pdf

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required may be Electronically Signed by either party, pursuant to NCGS 66-315(b).

I understand

Signature

Jalen Sowell

Date

5/27/2025

Email not displaying correctly? [View it in your browser.](#)

Jalen L. Sowell

(704) 635-1342

Charlotte, NC

jjsowell12@gmail.com

Highly motivated and driven Human Resources Assistant seeking a challenging opportunity to build upon my current knowledge of office administration and human resources, utilize my degree, and grow into a long-term career.

Excellent knowledge of marketing/branding strategies, implementing product and service campaigns, and providing metrics for measuring results.

Skills

Microsoft Office Suite: Excel (Pivot Tables, VLOOKUP), Word, Access, PowerPoint, Outlook, Windows 8/10, data entry, and social media.

Professional Experience

Robotics Teacher Monroe Middle School - Monroe, NC

August 2020 - Present

- Worked with administrators on behavioral issues to support needs of students.
- Kept classroom environments consistent and focused on learning by establishing and enforcing clear objectives.
- Prepared daily lesson plans for activities.
- Used tests, quizzes and other assignments to gauge students' learning and determine understanding of course materials.
- Led interesting and diverse group activities to engage students in course material.
- Established positive rapport with all students and parents through home calls, emails and Parent Teacher Club.
- Taught subject matter based on information compiled from textbooks, online sites and other educational materials.

Associate Project Manager Rentokil-Steritech - Charlotte, NC

January 2019 - July 2020

- Identified plans and resources required to meet project goals and objectives.
- Built successful project plans covering objectives, resources and staffing to meet schedules.

- Adhered to budget requirements with excellent planning and consistent expense monitoring.
- Supported senior managers and department leaders by completing projects and problem resolution under tight budgets and schedule demands.
- Scheduled and facilitated meetings between project stakeholders to discuss deliverables, schedules and conflicts.
- Recruited and oversaw personnel to achieve performance and quality targets.
- Collaborated with project leaders to comply with accounting needs for project maintenance requirements.

HR Recruiter Alltech Systems, Inc. – Houston, TX

June 2016 – December 2018

- Generated specific candidate pool for career opportunities through strategic placement of advertisements, evaluation of applicant credentials, and conducting initial interviews and pre-screening assessments.
- Leveraged social media platforms and online job boards to advertise open positions and engage with potential candidates.
- Maintained filing system of current, prospective and future positions.
- Evaluated strengths and weaknesses of candidates through effective screening processes.
- Assisted senior management with making key decisions by developing and submitting performance and compensation reports with status updates and improvement recommendations.
- Worked alongside global business leader to deploy new training strategies.

Bachelor of Science in Business Administration

Fayetteville State University – Fayetteville, NC December 2015

- 4-year football scholar athlete, 3-year starter, Senior Team Captain.

References available upon request.

Sherry Hicks

From: noreply@civicplus.com
Sent: Thursday, May 29, 2025 8:43 AM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment Parks and Recreation

Applicant's Name Luis Yens

Street Address 1099 Lancaster Ave

City Monroe

State NC

Postal / ZipCode 28112

Applicant's Email yensluis@gmail.com

Applicant's Phone 2154365572

Residency Information City

Are you a US citizen? Yes

Have you attended any meetings of the Committee/Board of interest? Yes

List dates of meeting(s) attended of the Committee/Board of interest. on Tuesday, February 18

Education: List schools, dates attended, degrees obtained. Pennsylvania school of technology Automatic Technology

Occupation: List past 3 and current employers and positions held.	Silver Fox Limo Driver EcoLab Service Technician Murray Kia Service Technician
Please list civic and fraternal organizations in which you participate in Monroe/Union County.	N/A
Business and civic experience/skills relevant to the Committee/Board seeking appointment:	Use to own a food truck in Monroe
Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	A strong leader, good at making decisions
Please explain your interest in serving on the above named Committee/Board.	Supporting union county on making decisions that can help everyone in the community with my background and knowledge
Are you currently serving on any other appointed bodies?	No
Do you currently hold an elected office?	No
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?	No
Have you completed the City's Citizen's Academy?	No
Have you ever been convicted of a crime other than minor traffic offenses?	No

Submit Resume

Please attach a copy of your resume/curriculum vitae.

Luis Yens RESUME.2.docx

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

By signing and submitting this document, you agree that all signatures where required may be Electronically Signed by either party, pursuant to NCGS 66-315(b).

I understand

Signature

Luis Yens

Date

5/29/2025

Email not displaying correctly? [View it in your browser.](#)

Luis Yens

1099 Lancaster Ave., Monroe, NC 28112 | +1 215-436-5572 | yensluis@gmail.com

Professional Summary

Bilingual and self-motivated professional with over 10 years of experience in mechanical repairs, customer service, and safety-driven roles. Adept at troubleshooting, maintaining commercial and automotive equipment, and ensuring smooth daily operations in high-pressure environments. Strong work ethic, analytical skills, and adaptability with a commitment to delivering exceptional results. Flexible availability and eager to contribute a positive attitude in a team-oriented setting.

Core Competencies

Bilingual: Spanish and English | Preventative Maintenance & Repairs | CDL Class B with Endorsements (S, N, P) | Mechanical Systems Diagnostics | Customer Service Excellence | DOT Safety & Compliance | Microsoft Office Proficiency (Word, Excel, Outlook) | Time Management and Multitasking | Strong Analytical | Problem-Solving Skills

Professional Experience

Silver Fox Limos, Charlotte NC

Chauffeur/Driver | August 2021 – Present

- Provide safe, comfortable, and professional transportation services for high-profile clients.
- Ensure compliance with DOT regulations through routine vehicle inspections and safety checks.
- Maintain vehicle cleanliness and assist clients with luggage and personal belongings.
- Navigate routes efficiently to meet strict schedules while ensuring client confidentiality and privacy.
- Key Accomplishment: Consistently recognized for maintaining an impeccable safety record and exceptional customer service feedback.

Nalco an Ecolab Company, Raleigh NC
Project Service Leader | October 2010 – May 2017

- Perform troubleshooting, repairs, and preventative maintenance on commercial foodservice equipment, including refrigeration units, dishwashers, and cooking appliances.
- Provide technical support and ensure proper maintenance of essential machinery to minimize downtime.
- Build and sustain long-term customer relationships by delivering excellent service and promoting Ecolab's maintenance programs.
- Train team members on industry best practices and stay up-to-date with manufacturer certifications and training.
- Key Accomplishment: Increased service efficiency by implementing a new time management protocol that reduced repair times by 15%.

Desimone KIA Dealership, Philadelphia PA
Automotive Technician | December 2009 – November 2010

- Diagnosed and repaired electrical systems, brakes, engines, and mechanical components for various vehicles, including cars, trucks, and buses.
- Constructed, installed, and repaired customized mechanical parts and system components as required.
- Conducted in-depth system troubleshooting to address complex mechanical failures.
- Worked collaboratively with a team to manage high service demands in a fast-paced dealership environment.
- Key Accomplishment: Successfully completed an average of 40 service jobs per month while maintaining customer satisfaction and minimizing comebacks.

Education

Associate of Applied Science in Automotive Technology
Pennsylvania College of Technology, Williamsport, PA | May 2007

Licenses & Certifications

- Commercial Driver's License (CDL) Class B (Expires December 2034, State: NC)
- Endorsements: School Bus (S), Tank Vehicles (N), Passenger Vehicles (P)
- DOT Medical Card

Technical Skills

- Advanced knowledge of automotive systems (engines, electrical, HVAC, brakes)
- Proficient with diagnostic tools and equipment
- Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Familiar with scheduling and inventory management systems

Strengths

- Strong interpersonal skills; ability to work effectively with diverse populations and build client trust
- Ability to work independently or as part of a team in challenging and fast-paced environments
- Detail-oriented and organized; able to manage multiple priorities and meet deadlines

Sherry Hicks

From: noreply@civicplus.com
Sent: Thursday, January 16, 2025 5:27 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Committee Application

Committee/Board seeking appointment	Planning
Applicant's Name	Alisha DeBerry
Street Address	3311 Christopher Jacob Court
City	Monroe
State	NC
Postal / ZipCode	28110
Applicant's Email	alisha@platinumgrouprealtyllc.com
Applicant's Phone	7046067051
Residency Information	City
Are you a US citizen?	Yes
Have you attended any meetings of the Committee/Board of interest?	Yes
List dates of meeting(s) attended of the Committee/Board of interest.	June 2024
Education: List schools, dates attended, degrees obtained.	Purdue University Global - MBA Monroe High School - Diploma

Committee/Board of interest?

List dates of meeting(s) attended of the Committee/Board of interest.

~~June 2024~~
Planning Board Meeting
May 7, 2025 AD

Education: List schools, dates attended, degrees obtained.

Purdue University Global - MBA
Monroe High School - Diploma

Occupation: List past 3 and current employers and positions held.

Platinum Group Realty - Broker-in-Charge
Platinum Institute of Real Estate
Superior School of Real Estate - Real Estate Instructor

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

Union County Association of REALTORS

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

I bring a wealth of business and civic experience that aligns closely with the responsibilities of the Planning Board. As a licensed real estate professional and owner of the Platinum Institute of Real Estate, I have an in-depth understanding of land use, zoning, and development processes. My work involves collaborating with developers, buyers, and sellers to navigate complex real estate transactions while ensuring compliance with local regulations.

In addition, my involvement in community and civic activities has strengthened my commitment to fostering sustainable growth and development. I am passionate about addressing workforce housing affordability and advocating for policies that benefit both residents and businesses. My experience in educating and mentoring others has honed my ability to listen, analyze, and contribute to collaborative decision-making processes.

These experiences and skills equip me to serve effectively on the Planning Board by offering practical insights and a community-focused perspective.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

I have extensive expertise in real estate, land use, and community development, which are directly relevant to the Planning Board. As a licensed real estate professional and educator, I have a strong foundation in zoning regulations, property valuation, and market trends. These skills enable me

to assess how proposed developments align with community goals and economic growth strategies.

Additionally, I possess excellent communication and collaboration skills honed through years of working with diverse stakeholders, including developers, homeowners, and local government officials. My experience advocating for workforce housing solutions has deepened my understanding of balancing community needs with sustainable development.

My ability to analyze data, solve problems, and consider long-term impacts allows me to provide informed, thoughtful contributions to Planning Board discussions.

Please explain your interest in serving on the above named Committee/Board.

My interest in serving on the Planning Board is deeply rooted in my lifelong connection to Union County, where I was born, raised, and have lived my entire life. As a real estate professional and educator, I have a comprehensive understanding of the complexities surrounding urban planning, zoning, and development. My commitment to the City of Monroe is to contribute to its growth and development in a manner that balances progress with preserving the unique character of our community. I aim to use my expertise to advocate for responsible land use policies that promote economic growth and ensure equitable access to housing opportunities for all residents. Serving on this board would allow me to support and shape a vision for a thriving, inclusive, and sustainable Monroe, benefitting both current and future generations.

Are you currently serving on any other appointed bodies? No

Do you currently hold an elected office? No

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? No

Has any formal charge of professional misconduct ever been sustained? No

against you in any jurisdiction?

Have you completed the City's Citizen's Academy? No

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. [Alisha DeBerry Resume Planning.pdf](#)

Please [contact Sherry Hicks for more information.](#)

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature Alisha DeBerry

Date 1/16/2025

Email not displaying correctly? [View it in your browser.](#)

ALISHA ALLEN DEBERRY

t: (704) 606-7051

e:alisha@platinumgrouprealtyllc.com

QUALIFICATION SUMMARY

Objective: To leverage my extensive experience in real estate, community leadership, and educational training to effectively contribute to the Monroe Planning Board, enhancing community development and sustainable urban planning.

CORE COMPETENCIES:

- Urban & Community Planning
- Strategic Leadership and Governance
- Regulatory Compliance and Risk Management
- Community Outreach and Public Engagement
- Curriculum Development
- Educational Leadership
- Strategic Leadership and Governance

PROFESSIONAL EXPERIENCE

Professional Profile: Dynamic real estate professional with over a decade of experience in property management, educational leadership, and community service. Proficient in urban planning concepts, regulatory compliance, and strategic community engagement. Committed to fostering sustainable development that aligns with community needs.

Platinum Group Realty, Monroe, NC *Broker-in-Charge, 2022 - Present*

- Oversee all brokerage activities, ensuring compliance with local, state, and federal regulations.
- Lead community-focused real estate development projects, aligning them with sustainable urban growth initiatives.
- Develop and implement strategic marketing and sales strategies that enhance community development.

Superior School of Real Estate, Charlotte, NC *Real Estate Instructor, 2020 - Present*

- Design and deliver curriculum focused on real estate principles, especially land use, zoning, and regulatory compliance.
- Foster a learning environment that encourages future real estate professionals to engage with community planning issues.

Coldwell Banker Realty, Charlotte, NC *Realtor/Broker, 2017 - 2022*

- Managed comprehensive real estate services, focusing on client representation in zoning and property use negotiations.
- Analyzed and advised on market conditions to optimize community-oriented development strategies.

DESIGNATION

CERTIFIED DISTANCE EDUCATION INSTRUCTOR (CDEI)

International Distance Education Certification Center (IDECC) | 2023

REEA DISTINGUISHED REAL ESTATE INSTRUCTOR DESIGNATION (DREI)

Real Estate Education Association | DEC 2022

ACCREDITED BUYER REPRESENTATIVE (ABR)

National Association of REALTORS® | DEC 2022

AT HOME WITH DIVERSITY (AHWD)

National Association of REALTORS® | DEC 2022

GOLD STANDARD INSTRUCTOR (GSI)

Real Estate Education Association | OCT 2021

EDUCATION

MASTER OF BUSINESS ADMINISTRATION | [Kaplan University](#) | MAR 2014

BACHELOR OF SCIENCE, Business Administration | [Kaplan University](#) | MAR 2014

ASSOCIATE OF APPLIED SCIENCE, Accounting | [South Piedmont Community College](#) | MAR 2008

COMMUNITY INVOLVEMENT

RISK MANAGEMENT COMMITTEE MEMBER, NC REALTORS® 2022 - CURRENT
Collaborate on strategic risk mitigation for NC Realtors, contributing to policy development, ensuring compliance, and fostering industry-wide awareness through educational initiatives. Advocate for secure and ethical real estate practices, actively participating in crisis response planning and continuous improvement efforts.

BIC SUPERVISION TASK FORCE CHAIR, | RISK MANAGEMENT COMMITTEE | NC REALTORS® 2023
Chairing the BIC Supervision Task Force within the Risk Management Committee, the focus is on addressing challenges faced by Broker-in-Charge (BIC) professionals. The objective is to formulate recommendations that align with the BIC span of control, considering factors such as education, experience, and the number of affiliated brokers under their supervision. The task force works collaboratively to provide valuable insights and suggestions, with the ultimate goal of presenting comprehensive recommendations to the North Carolina Real Estate Commission for the enhancement of BIC oversight and effectiveness.

EDUCATORS ADVISORY COMMITTEE, NC REAL ESTATE COMMITTEE 2022 – CURRENT
Appointed to the Education Advisory Task Force by the North Carolina Real Estate Commission, contributing expertise to address current issues impacting brokerage practice and licensee education. Selected for diverse perspectives based on experience, course types, geographic location, and affiliation with Education Providers. Responsibilities include providing feedback, insight, and direction on various topics, such as mandatory Update courses, NCREC Spring Educators Conference content, examination issues, Prelicensing, Post-licensing course content, and BIC supervision.

LEADERSHIP UNION, UNION COUNTY CHAMBER OF COMMERCE 2020 – 2021
Selected to be a part of a leadership development program that offers the opportunity to meet community and civic leaders, explore key issues impacting our region, establish quality business contacts, and undertake a class service project.

SITE-BASED COMMITTEE, WINGATE ELEMENTARY SCHOOL 2017 - 2019
Serve as a parent-volunteer to contribute in the decision making process to decentralizing decisions to improve the educational outcomes at Wingate Elementary through a collaborative efforts with principals, teachers, campus staff, district staff, parents, and community representatives.

CITIZENS ADVISOR COMMITTEE FOR DIVERSITY, UNION COUNTY SCHOOL BOARD 2020 - 2021
Served on a committee that serves as a forum to address conversations about diversity and promote a school community that embraces acceptance, denounces, and takes action against prejudice and discrimination.

BOND CAMPAIGN STEERING COMMITTEE, UNION COUNTY PUBLIC SCHOOL 2016
Represented the Forest Hills Cluster in campaigning to have \$54 million bond approved to go towards transportation service bays, new offices and training rooms, bus wash, storage area and other capital improvement programs to various schools within the Union County School District.

RECEIVED
JUN 13 2025

CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS

CITY OF MONROE
ADMINISTRATION

Applicant must attend a minimum of one (1) Committee meeting of interest within one year prior to submitting application before application will be considered.

DATE: 6/10/25

COMMITTEE/BOARD seeking appointment: Planning Board

NAME: Robin Parker Holland

ADDRESS: 2734 Rolling Hills Drive Monroe, NC 28110

MAILING ADDRESS: 2734 Rolling Hills Drive Monroe, NC 28110

YEARS IN MONROE (UNION) COUNTY: 38+

RESIDENCY: CITY COUNTY (circle one)

Are you a United States citizen? YES NO (circle one)

PRIMARY PHONE NUMBER: 704 617-2182 HOME / MOBILE / BUSINESS (circle one)

E-mail address: Robin.Holland7@me.com

EDUCATION:

List schools, dates attended, degrees obtained:

School	Date Attended	Degree
1. Monroe High School	80-82	
2. Appalachian State Univ	82-83	
3. Wingate College	83	
4. Campbell University	87	

OCCUPATION:

Past three and current employer(s) and positions held:

Employer	Position Held
1. REAL Broker LLC	Broker
2.	
3.	

Please list civic and fraternal organizations in which you participate in Monroe/Union County:

Monroe Rotary

Business and civic experience/skills relevant to the committee/board seeking appointment:

Areas of expertise/special skills relevant to the committee/board seeking appointment:

Some expertise in real estate and knowledge of economic development, infrastructure as well as site aesthetics and the need for more extensive urban planning to achieve the best results.

Please explain your interest in serving on the committee/board: *As a resident, who deeply cares about thoughtful growth and long term sustainability of our city. I'm eager to contribute my time, analytical skills, and a collaborative approach to serve on a board that promotes positive growth with a balance of quality of life.*

Are you currently serving on any other appointed bodies? YES (circle one). If yes, please list:

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES (circle one). If yes, please list:

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? YES (circle one). If yes, please explain conflict:

List the date of meeting(s) attended of the committee/board of interest:

none since the 90's and early 2000's but will attend July 2

- 1.
- 2.
- 3.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? YES (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES (circle one). If yes, when did you complete the academy?

Have you ever been convicted of a crime other than minor traffic offenses? YES (circle one). If yes, explain:

Please attach a copy of your resume/curriculum vitae with this application. (If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.)

Date: 6/10/25 Signature: Robin Parker Hallord

I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE (1) YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to City representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all City policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____
ATTENDANCE REQUIREMENT MET: YES / NO

ROBIN P. HOLLAND

2734 Rolling Hills Drive, Monroe, NC 28110
(704) 617-2182 | RobinHolland7@me.com

PROFESSIONAL SUMMARY

Experienced and highly organized professional with a strong background in real estate, customer relations, fundraising, and event coordination. Adept at building lasting client relationships, managing multiple responsibilities, and delivering results through strategic planning and hands-on execution. Recognized for energy, creativity, and a people-first approach.

PROFESSIONAL EXPERIENCE

Realtor

Carolina Sky R.E., REAL Broker LLC – Monroe, NC | 2024–Present

- Guide clients through the home buying and selling process with a focus on integrity and clear communication.
- Manage real estate transactions, property marketing, and contract negotiations.
- Monitor market trends to deliver expert insights to buyers and sellers.

Fundraising Field Manager

Reader's Digest/QSP – Charlotte, NC | 2003–2006

- Collaborated with schools, civic organizations, and youth groups to develop and execute effective fundraising campaigns.
- Established and nurtured strong relationships with account decision-makers.
- Generated new business and grew existing accounts by introducing innovative products and services.

Support Services Coordinator

Metrolina Christian Academy – Indian Trail, NC | 1999–2002

- Oversaw purchasing, vendor negotiations, and budgeting for supplies for 700 students and 150-child daycare.
- Managed school store operations; achieved profitability within the first quarter.
- Led planning for school-hosted events, including out-of-state logistics.
- Served as liaison for Parent Teacher Fellowship and assumed duties of Director of Development in 2002.

Owner/Manager – Retail Store

Magnolia Framing Gallery – Monroe, NC | 1994–1997

- Directed operations of a boutique framing and gift shop, managing purchasing, inventory, and marketing.
- Established a loyal customer base by delivering personalized service.

- Attended national trade shows to keep merchandise and marketing strategies current.

Real Estate Agent

John Koenig Realtors, ERA – Charlotte, NC | 1987–1990

- Focused on converting For Sale By Owner (FSBO) listings through proactive outreach.
- Built a strong referral base through commitment to ethical practices and client satisfaction.

EDUCATION

Appalachian State University

Concentration in Chemistry and Biology – 124 credit hours completed

Wingate College

General College Coursework

Campbell University

Concentration in Economics

ADDITIONAL EXPERIENCE & SKILLS

- High School Soccer Coach – Emphasized physical, emotional, and spiritual motivation
- Strong event planning and volunteer coordination background
- Excellent interpersonal, customer service, and multitasking abilities
- Spouse of a U.S. Army Officer