



PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
August 4, 2025
4:15 PM

AGENDA

1. Minutes from May 5, 2025
2. Ordinance to Amend Traffic Code – Chapter 75: Traffic Schedules; Schedule I. (B) Speed Limits – City Maintained Streets
3. Ordinance to Amend Traffic Code – Chapter 75: Traffic Schedules; Schedule II: Through Streets
4. Updates on Two Intersections Maintained by NCDOT
5. Staff Report & Budget Amendment for Donation to Fire Camp 1884

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES
May 5, 2025**

The Public Safety Committee met on May 5, 2025, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present: Chairman David Dotson, Council Member Julie Thompson, Committee Member Chip Wardwell

Absent: Committee Member Daryle Anderson

Staff Present: Assistant City Manager, Lisa Hollowell, Assistant City Manager, Jeff Wells, Fire Chief Ron Fowler, Fire Administrative Assistant II Alice Withers, Police Chief Rhett Bolen, Police Captain Steve Morton, Police Captain TJ Goforth, Senior Staff Attorney Terry Sholar, Finance Director Lisa Strickland, Engineering Director Sarah McAllister, Finance Manager Ashley Ivey

Guests: Todd Elmore

Chairman David Dotson called the meeting to order at 4:21 p.m.

Item 1: Minutes from April 7, 2025 Meeting

Council Member Thompson made a motion to approve the minutes of the Public Safety Committee meeting of April 7, 2025. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 2: Police Department Purchase of AXON Fleet 3 In-Car Cameras

Police Chief Bolen presented to the Committee a request for approval of a budget amendment and service agreement for fifty (50) Axon Fleet 3 In-Car Cameras. Council Member Thompson made a motion to approve the budget amendment and service agreement and appropriate the funds and the City Manager be authorized to execute all documents for this agreement. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Adjournment

There being no further business, Committee Member Wardwell made a motion to adjourn the meeting. Council Member Thompson seconded the motion, which passed unanimously, and the meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Alice Withers – Committee Secretary



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: August 4, 2025

FROM: Sarah McAllister, Director of Engineering

PREPARED BY: Katie Millican, Engineering Technician II

SUBJECT: Ordinance to Amend Traffic Code – Chapter 75: Traffic Schedules
Schedule I. (B) Speed Limits – City Maintained Streets

SUMMARY STATEMENT

The Public Safety Committee is requested to consider amending Schedule I: (B) Speed Limits – City Maintained Streets to reduce the speed limit for the Simpson Farms Subdivision.

REVIEW

The Engineering Department has received a request from the Simpson Farms Homeowners Association (HOA) to reduce the speed limit within the neighborhood to 25 mph. The speed limit on all streets within the corporate limits is 35 mph unless otherwise posted. It is recommended to reduce the speed limit in the subdivision to 25 mph and post at the entrances with a “Neighborhood” plaque mounted above the speed limit sign and an “Unless Otherwise Posted” plaque mounted below the speed limit sign per the neighborhood speed limit policy. The attached Ordinance (O-2025-40) amendment provides for changing the speed limit on all streets within the Simpson Farms Subdivision currently maintained by the City.

RECOMMENDATION

Staff recommends lowering the speed limit on the streets within the Simpson Farms Subdivision as identified by Ordinance (O-2025-40) from 35 mph to 25 mph. If the Public Safety Committee is in agreement, the proposed amendment to the Traffic Schedules will be placed on the consent agenda for City Council for approval. Upon approval by City Council, the streets will be posted in accordance with the *Neighborhood Speed Limit Policy*.

Attachment(s):
Ordinance (O-2025-40)
HOA email request

**AN ORDINANCE TO AMEND
TITLE VII, CHAPTER 75
OF THE CITY OF MONROE CODE OF ORDINANCES
O-2025-40**

BE IT ORDAINED by the City of Monroe Council that Title VII: Traffic Code, Chapter 75 – Traffic Schedules of the City of Monroe Code of Ordinances is amended as follows:

ADD

SCHEDULE I. (B) Speed Limits – City Maintained Streets

Street Name	Description	Speed Limit
Black Cherry Drive	Entire Length	25
Clementine Road	Entire Length	25
Orange Road	Entire Length	25
Peach Cobbler Street	Entire Length	25
Plum Drive	Entire Length	25
Prickly Pear Drive	Entire Length	25
Pumpkin Patch Avenue	Entire Length	25
Red Apple Street	Entire Length	25
Sweet Pea Street	Entire Length	25

Adopted this 12th day of August, 2025.

Robert Burns, Mayor

ATTEST:

Bridgette H. Robinson, City Clerk

William D. Auret

From: Hannah Rangel <hannahr@kuester.com>
Sent: Thursday, July 17, 2025 4:56 PM
To: William D. Auret
Subject: RE: Simpson Farms - Speed Limit Signs and School Bus Stop

This Message Is From an External Sender

This message came from outside your organization.

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Hi Will!

Thank you for this! Here is an official request on behalf of the Board of Directors:

On behalf of the Simpson Farms HOA Board, we'd like to formally request that the City of Monroe amend the Traffic Control Ordinance to designate our community streets as 25 mph zones rather than the default 35 mph. Our request is rooted in the following concerns and community priorities:

Safety for Children and Pedestrians: Simpson Farms is a family-oriented neighborhood with many young children, frequent pedestrian traffic, and residents using the sidewalks and streets daily. A 35 mph speed limit is simply too fast for an enclosed residential area like ours.

Consistency with Nearby Communities: Surrounding neighborhoods, including those on Fowler and Secret Shortcut, have posted 25 mph limits, and we believe our streets should reflect the same standard for safety and continuity.

Strong Community Support: Our board and residents are aligned on the importance of lowering the speed limit. We've received overwhelming support for a 25 mph designation during internal discussions.

We appreciate the City's willingness to bring this to the Public Safety Committee in August and to move the request to Council. We hope our letter serves as clear support from our community leadership to move forward with this change.

Please let us know if any additional steps or documentation are needed to support this request.

Best regards,

David Tarkenton
On behalf of the Simpson Farms HOA Board

Thank you,



Hannah Rangel

CMCA®
Community Manager

Kuester Management Group

Direct Dial: 704.802.5426

Client Services: support@kuester.com | www.kuester.com

From: William D. Auret <wauret@monroenc.org>
Sent: Wednesday, July 16, 2025 8:20 AM
To: Hannah Rangel <hannahr@kuester.com>
Subject: RE: Simpson Farms - Speed Limit Signs and School Bus Stop

Hannah,

All we need is a request and this email will suffice. This will go to the Public Safety Committee in August and then on to Council with an ordinance amendment. Our sign shop will then install neighborhood speed limit signs at all of the entrances.

Thanks,

Will Auret, P.E.
City of Monroe
Land Development Engineering Manager
Office 704-282-4529
300 W Crowell St
Monroe NC 28112
wauret@monroenc.org
monroenc.org



From: Hannah Rangel <hannahr@kuester.com>
Sent: Tuesday, July 15, 2025 2:52 PM
To: William D. Auret <wauret@monroenc.org>
Subject: RE: Simpson Farms - Speed Limit Signs and School Bus Stop

Good Afternoon Will!

How do we go about submitting a request to amend the Traffic Control Ordinance? Is there anything we would have to fill out or do I get a petition going?



STAFF REPORT

TO: Public Safety Committee
VIA: Mark Watson, City Manager
DATE: August 4, 2025
FROM: Sarah McAllister, P.E., Engineering Director
PREPARED BY: Chad Splawn, Engineering Associate
SUBJECT: Ordinance to Amend Traffic Code – Chapter 75 – Traffic Schedules –
Schedule II: Through Streets

SUMMARY STATEMENT

The Public Safety Committee is requested to consider an amendment to the City of Monroe Traffic Code – Chapter 75 - Schedule II: Through Streets with the addition of several streets.

REVIEW

The City of Monroe has accepted maintenance of a number of streets constructed in accordance with the City of Monroe Standard Specifications and Detail Manual. These streets are within the Simpson Farms neighborhood and were accepted for maintenance in June of 2025. The needed changes are reflected in the attached Ordinance Amendment O-2025-38 amending the Traffic Schedules – Schedule II: Through Streets.

RECOMMENDATION

Staff recommends approval of the attached Ordinance Amendment (O-2025-38) amending Chapter 75 Traffic Schedules - Schedule II. Through Streets. If the Public Safety Committee is in agreement, the proposed amendment to the Traffic Schedules will be placed on the consent agenda for consideration by City Council at the next meeting on August 12, 2025.

Attachment:
Ordinance (O-2025-38)

**ORDINANCE TO AMEND CITY OF MONROE CODE OF ORDINANCES
 TITLE VII: TRAFFIC CODE
 CHAPTER 75: TRAFFIC SCHEDULES
 O-2025-38**

BE IT ORDAINED by the City of Monroe Council that Title VII: Traffic Code, Chapter 75 – Traffic Schedules, of the City of Monroe Code of Ordinances be amended as follows:

SCHEDULE II. THROUGH STREETS

ADD:

Through Street	Stop Street
Clementine Road	Peach Cobbler Street Red Apple Street
Fowler Road	Pumpkin Patch Avenue
Orange Road	Black Cherry Drive Plum Drive Prickly Pear Drive Sweet Pea Street
Peach Cobbler Street	Pumpkin Patch Avenue Red Apple Street
Secret Shortcut Road	Clementine Road Orange Street
Sweet Pea Street	Black Cherry Drive Plum Drive Prickly Pear Drive Pumpkin Patch Avenue

Adopted this 12th day of August, 2025.

Attest:

Robert A. Burns, Mayor

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Safety Committee
VIA: Mark Watson, City Manager
DATE: August 4, 2025
FROM: Sarah McAllister, P.E., Engineering Director
PREPARED BY: Sarah McAllister, P.E., Engineering Director
SUBJECT: Updates on Two Intersections Maintained by NCDOT

SUMMARY STATEMENT

Staff will be prepared to discuss the intersections of US Hwy 74/Boyte St and Jefferson Ave/Charlotte Ave/Franklin St.

REVIEW

Engineering Staff have been working with NCDOT to get the intersection of US Hwy 74 and Boyte St studied due to the insufficient storage length in the eastbound left turn lane on US Hwy 74 which creates a safety issue for the through lanes. NCDOT originally advised that the solution would likely include the installation of a reduced conflict intersection (RCI) and the project would likely require significant matching funds from Monroe to compete well within the CRTPO process. As they were evaluating possible alternates for the RCI, one included having the left turn phase go twice during a signal cycle. They are now working to implement that in the current configuration and will be monitoring the area to see if that improves the situation.

In addition, Mayor Pro Tem Dotson reached out in February of this year about the intersection back-up frequently created at the Jefferson St/Charlotte Ave/Franklin St intersection with the westbound traffic in the area. NCDOT did another evaluation of the area and found that the intersection would improve capacity by converting the shared southbound thru-right lane on Charlotte Ave to a right only lane. At a minimum one additional signal head and one sign would be required to be installed. Their structures group has determined that the existing mast arm and pole will not support these additions. NCDOT has advised the cost to install three new poles and

mast arms with foundations, soil tests, and designs will be \$140,000. They have stated these funds would most likely need to be provided by Monroe as it would not compete well for NCDOT's other funding options.

RECOMMENDATION

These items are for general discussion.



STAFF REPORT

TO: Public Safety Committee
VIA: Mark Watson, City Manager
DATE: August 4, 2025
FROM: Ronald D. Fowler, Fire Chief
PREPARED BY: Alice Withers, Administrative Assistant II - Fire
SUBJECT: Budget Amendment for Donation Received for Fire Camp 1884

SUMMARY STATEMENT

The Fire Department seeks acceptance of a \$500.00 donation to support the department’s Fire Camp 1884 and approval of a budget amendment allocating these funds to the Fire Department.

REVIEW

The Fire Department received a \$500.00 donation from Ms. Sandra Anderson to be used for the Monroe Fire Camp 1884.

RECOMMENDATION

Staff requests that the Public Safety Committee recommend that Council accept this donation of \$500.00 and approve Budget Amendment BA-2025-25 to appropriate and designate these funds to Fire Department expenditure accounts to be used for Camp 1884.

Attachment: BA-2025-25

**CITY OF MONROE
BUDGET AMENDMENT
BA-2025-25**

1. Amendment necessary to designate and appropriate funds received from Ms. Sandra Anderson for the Monroe Fire Camp 1884.

General Fund:

Revenues:		
Miscellaneous – Fire		\$500
Expenditures:		
Fire Department		\$500

Adopted this the 12th day of August of 2025.

Robert A. Burns, Mayor

Attest:

Bridgette H. Robinson, City Clerk