

CITY OF MONROE
PUBLIC ENTERPRISE COMMITTEE
300 W. CROWELL STREET, MONROE, NC 28112
TUESDAY, JUNE 3, 2025 - 4:00 PM
AGENDA
www.monroenc.org

1. Adoption of Minutes of the May 6, 2025 Public Enterprise Committee Meeting
2. Budget Amendment to Transfer Sutherland Avenue Land Asset
3. Annual Bid Award for Water Resources Treatment Chemicals FY 2026

Public Enterprise Committee Minutes
May 6, 2025
City Hall Conference Room
4:00 p.m.

Members Present: Council Member Franco McGee, Council Member Julie Thompson

Staff: Terry Sholar, Richard Long, Rob Miller, Lisa Hollowell, Bonnie Fisher, Sarah McAllister, Chad Splawn, Jonathan Sarvis, Catherine Mullis, Dali Santiago, Kelly Benton, Doug Britt, Jay Voyles, Lisa Strickland, Darwin de los Santos, Will Auret and Sandra Slifer

Council Member Julie Thompson called the May 6, 2025 Public Enterprise Committee meeting to order at 4:00 p.m.

Item #1: Adoption of Minutes of the April 1, 2025 Meeting

Recommendation:

Council Member Julie Thompson asked if anyone had any questions or concerns about the minutes, if not, if anyone would like to make a motion that the minutes of the April 1, 2025 Public Enterprise Committee be approved.

Motion: Adopt April 1, 2025 meeting minutes

Motion made by: Council Member Franco McGee

Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson Council Member Franco McGee

Opposed – None

Action: Motion approved

Item #2: Request for Sidewalk Waiver at 3301 W. Roosevelt Blvd

Recommendation:

The Public Enterprise Committee is requested to consider the request for a waiver from the City's *Standard Specifications and Detail Manual* regarding the sidewalk requirements along the property frontage on John Moore Road and W Hwy 74 for the proposed project located at 3301 W Hwy 74.

Presentation and Discussion:

Chad Splawn, Engineering Associate, requested to consider a request from Kelly Benton, with Ross and Associates Real Estate, Inc, to waive the sidewalk requirements along John Moore Road and W Hwy 74. The requirements consist of an eight-foot wide sidewalk along John Moore Road as well as a ten-foot concrete multi-use path (MUP) along W Hwy 74 associated with the proposed change of use/site development at 3301 W Hwy 74.

The City of Monroe *Standard Specifications and Detail Manual*, Section 02.02.06 Sidewalk Requirements, requires sidewalk to be provided along existing arterial and collector streets as a development requirement based on a list of streets identified in section 02.02.06 B as well as by definitions in Section 02.01.01. Development Requirements of the Manual. This section requires the ten-foot multi use path along W Hwy 74 and the eight-foot sidewalk along John Moore Road along the property frontage. An email from Kelly Benton, with Ross and Associates Real Estate, Inc. requested a waiver of the sidewalk requirements along John Moore Road and W Hwy 74. Reasons for the deviation request cite existing above-ground utility poles and cabinet conflicts, the potential for the future NCDOT project to damage the newly installed sidewalk and lack of current pedestrian traffic. The proposed site development consists of paving an existing gravel lot to accommodate 25 new parking spaces, perimeter-landscaping buffers and up fitting the existing building for a proposed retail space.

The future widening of Hwy 74 (NCDOT Project U-5764) will install a ten-foot multi use path along the project from east of Secret Shortcut Road to the east side of John Moore Road. Parcels 09298068 and 09298068E to the west are currently under review for a retail development and would bring the ten-foot multi use path to within 185 feet from the property line at 3301 W Hwy 74, the property requesting the deviation.

As proposed, the site development requires approximately 210 linear feet of eight-foot wide sidewalk along John Moore Road and 175 linear feet of ten-foot multi use path along US Hwy 74. The intent of the sidewalk policy outlined in the Detail Manual is to allow new development to share in the placement of sidewalk along major arterial and collector streets, providing for an alternative means of transportation other than motor vehicle. Over time, this process will allow sections to be completed. Pedestrian friendliness correlates to the livability of the community.

The inclusion of pedestrian facilities meets the NCDOT Complete Streets Policy to consider and incorporate several modes of transportation when building new projects or making improvements to existing infrastructure. Existing pedestrian facilities are taken into consideration during the development of State Transportation Improvement Program Projects, and decreases the costs to the City for their completion.

Motion: Approval to consider the request for a waiver from the City’s Standard Specifications and Detail Manual regarding the sidewalk requirements along the property frontage on John Moore Road and Hwy 74 for the proposed project located at 3301 W Hwy 74.

Motion made by: Council Member Franco McGee

Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee
Action: **Opposed** – None
Motion approved

Item #3: Critical Intersection Analysis- Bragg Street and Lancaster Avenue

Recommendation:

The Public Enterprise Committee is requested to consider recommending City Council enter into an Interlocal Agreement with Union County for another critical intersection analysis of the Bragg Street and Lancaster Avenue intersection.

Presentation and Discussion:

Will Auret, Land Development Engineering Manager and Engineering Staff has been working with Bjorn Hansen, Transportation Planner with Union County, along with representatives from the North Carolina Department of Transportation (NCDOT) and staff from other municipalities within Union County on another Union County Critical Intersection Analysis. The intent is to identify locations throughout the county that have experienced congestion and safety issues, provide a further evaluation based on existing data, and narrow the list to those that would be most competitive for funding through the NCDOT and/or the Charlotte Regional Transportation Planning Organization (CRTPO). Union County has been awarded a grant in the amount of \$160,000 with a required local government match of \$40,000. The City’s portion of the local match would be \$4,000 with the County contributing \$24,000 and the rest being provided from other municipalities.

Similar processes took place in 2016, 2019, 2023 and 2024 in which several intersections within Monroe were identified. The Williams Road intersection with Old Charlotte Highway was identified in the 2016 list and later qualified for spot safety funds through NCDOT. Construction of a traffic signal with turn lanes is under construction. The Poplin Road and Unionville-Indian Trail Road intersection was identified in the 2019 list, later received funding and a four-way stop was installed. The Sutherland Avenue and Walkup Avenue intersection was identified in the 2023 list and was submitted as a project to CRTPO in the fall of 2023.

City Council approved the inclusion of the Bragg Street and Lancaster Avenue intersection for this round of analysis on September 10, 2024. Union County has provided an Interlocal Agreement for this project, which includes the City’s \$4,000 participation toward the required match for the grant. A copy of the Interlocal Agreement is provided along with a Resolution supporting the agreement. Funds have been requested in the Engineering Department’s operating accounts as part of the FY26 budget process to cover the \$4,000 required match.

Motion: Approve the Resolution (R-2025-03) endorsing the Interlocal Agreement with Union County, authorization of the City Manager to execute the agreement and to forward to Council for approval on the May 13, 2025 consent agenda.

Motion made by: Council Member Franco McGee
Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee
Action: **Opposed** – None
Motion approved

Item #4: Critical Intersection Analysis-Johnson St. and Franklin St.

Recommendation:

The Public Enterprise Committee is provided information regarding an update to the 2023 Union County Critical Analysis and is requested to consider two alternative design concepts for the intersection of Johnson St. and Franklin St for recommendation to City Council.

Presentation and Discussion:

Will Auret, Land Development Engineering Manager and the staff has been working with Bjorn Hansen, Transportation Planner with Union County along with representatives from the North Carolina Department of Transportation (NCDOT) and staff from other municipalities within Union County on the 2024 Union County Critical Intersection Analysis. The Intent was to identify locations throughout the county that have experienced congestion and safety issues, provide a further evaluation based on existing data, and narrow the list to those that would be most competitive for funding through the NCDOT and/or the Charlotte Regional Transportation Planning Organization (CRTPO).

The County applied for and received planning funds through CRTPO for six intersections in 2024 that were identified through the 2024 Critical Intersection Analysis process. The intersection of Johnson St. and Franklin St. was one of the six intersections selected for further study. The County has since entered into a contract with RK&K to provide an analysis of each intersection. The City entered into an Interlocal Agreement with the County on April 2, 2024, which included the City's \$4,000 participation towards the required match for the grant received through CRTPO.

RK&K has developed three alternative conceptual designs for the intersection of Johnson St and Franklin St. Each alternative is outlined in the bullet points below:

- Alternate 1A – Proposed Traffic Signal with Concrete Median Island
- Alternate 1B – Proposed Traffic Signal with Landscaped Median Island
- Alternate 2 – Proposed Traffic Signal with Painted Median Island

In addition to the traffic signal, each alternate would include resurfacing and minimal sidewalk, curb and gutter, and curb ramp repairs. Please see the attached illustrations, which were provided during the public comment period in March 2025 that illustrates all three designs and provides a comparison.

There were 22 responses received for this intersection during the public comment period, 45% of respondents chose option 1B – Proposed Signal with Landscaped Median. Most comments for those in favor of the landscaped median believed it would maintain the neighborhood characteristics and be visually appealing. Comments against the median/island were concerned with access to side roads. The recommendation on which design alternative is preferred by the City of Monroe is solicited from the Public Enterprise Committee. Staff recommends Alternate 1B – Proposed Traffic Signal with

Landscaped Median since it provides for decreased delays and reduced total crashes. Once selected, the recommendation would go on to Council for their approval and would be included in the final report issued for the 2024 Critical Intersection Analysis. The recommended design could be submitted to CRTPO to compete for funding during a future call for discretionary projects.

Motion: Approval of the recommended Alternate 1B Proposed Traffic Signal with Landscape Media, and to go to Council for their approval and to be included in the final report issued for the 2024 Critical Intersection Analysis.

Motion made by: Council Member Franco McGee

Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee

Opposed – None

Action: Motion approved

Item #5: Updates to Engineering Standard Specifications and Detail Manual

Recommendation:

The Public Enterprise Committee is requested to consider recommended updates to the City of Monroe Engineering Standard Specifications and Detail Manual.

Presentation and Discussion:

Bonnie Fisher, Stormwater Engineer Manager, and the Engineer staff conducted a comprehensive review of the Engineering Standards Sections 01.00 through 08.00. A Bluebeam review session was created to invite all technical staff to make comments and recommendations on a common PDF document. A committee of senior staff then reviewed the common document section by section and collaborated to make the final recommended changes to the Manual. The updates focused on ensuring that references to ordinances, design standards, policies, processes, and staff contact information were accurate and current. Additionally, new standards and significant revisions made are noted below:

1. Section 01.08 – Add new standards for post-installation inspections for storm drainage pipe, requiring Closed Circuit Television inspections (CCTV). New policies for specific requirements were adapted from other local municipalities to support the new standards (see the attached “*City of Monroe Post-Installation Inspection of Storm Drainage Pipes and Culverts*” and “*City of Monroe Third-Party Inspection for Pipe Installations*”).
2. Section 02.03.05 #15 - Remove reference to sand seal to require surface course asphalt placed on any bituminous asphalt base or intermediate course within one year of placement or when parcels are 80% built out, whichever occurs first.

3. Standard Detail updates – Sidewalks and accessible ramp details were modified to meet the PROWAG (Public Right-of-Way Accessibility Guideline) standards that were adopted by the Federal General Services Administration in July 2024.
4. Section 02.02.06B – Remove specific arterial/collector roads list and replace with sidewalk required along the property frontage for any non-single family lot development and new residential and commercial subdivisions.

Motion: To approve the recommended changes to the Standard Specifications and Detail Manual Sections 01.00 through 08.00, to place this item on the consent agenda for consideration by City Council at the next meeting on May 13, 2025.

Motion made by: Council Member Franco McGee

Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee

Opposed – None

Action: Motion approved

Item #6: Electric Service Policy Updates

Recommendation:

Energy Services staff requests the Public Enterprise Committee to consider approving proposed updates to the electric service policy that complement the proposed fee schedule changes.

Presentation and Discussion:

Robert Miller, General Manager of Energy Services and Water Resources, presented the Energy Services Staff is proposing updates to the Electric Service Policy to match proposed fee schedule changes for LED street lighting in new developments. Currently, we recover all lighting installation cost through our rates. The proposed changes will allow us to recover initial installation cost upfront by including lighting installation costs in the initial revenue analysis completed for each new development. The operating and maintenance cost will be recovered through the rates.

The updates also include labeling requirements for meter bases. This requirement will help standardize labeling of meter bases for multi-occupancy buildings (e.g., duplexes, apartment complexes, commercial units). This labeling is required to ensure accurate service identification, facilitate safe utility operations, billing accuracy, and support effective response during maintenance or emergency situations.

The Policy amendments will be effective July 1, 2025. The Fee Schedule amendments will be adopted as part of the Fiscal Year 2026 Budget process with an effective date of July 1, 2025.

Motion: To approve sending the request to City Council for consideration and approval of the proposed updates to the electric service policy. Energy Services Staff also request City Council authorize the City Manager to

execute the necessary documents. Staff requests that this item be placed on the City Council consent agenda.

Motion made by:

Council Member Franco McGee

Second:

Council Member Julie Thompson

Voting:

In Favor – Council Member Julie Thompson, Council Member Franco McGee

Opposed – None

Action:

Motion approved

Item #7: Marshville Natural gas Feasibility Update

Recommendation:

This item was provided as information only.

Presentation and Discussion:

Robert Miller, General Manager of Energy Services and Water Resources provided an update on this item that was presented to the Public Enterprise Committee on March 4, 2025. Staff met with the Town of Marshville officials on April 2, 2025.

Item #8: Engineering Contract for Design of Filter #4 at the John Glenn Water Treatment Plant

Recommendation:

The PEC is requested to consider an engineering contract for design of filter #4 at the John Glenn Water Treatment Plant.

Presentation and Discussion:

Amy Cook, Water Resources General Manager of Operations, requested Statements of Qualifications (SOQ's) from qualified engineering consultants to provide professional engineering services for the design of filter #4 at the John Glenn Water Treatment Plant. Five firms submitted Statements of Qualifications. Black and Veatch was selected based on qualifications.

An hourly not to exceed contract was negotiated with Black and Veatch for \$289,955.00.

Sufficient funds are available in the WTP Capitalized Infrastructure budget.

Motion:

To forward to City Council for consideration on the May 13, 2025 consent agenda, the award of a contract for professional engineering services for the design of filter #4 at the John Glenn Water Treatment Plant to Black and Veatch and authorize the City Manager to execute all Contract documents. The contract with Black and Veatch will be hourly not to exceed in the amount of \$289,955.00.

Motion made by:

Council Member Franco McGee

Second:

Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee
Action: **Opposed** – None
Motion approved

Item #9: Engineering Contract for Design of Chemical Storage Upgrades at the John Glenn Water Treatment Plant

Recommendation:

The PEC is requested to consider an engineering contract for design of chemical storage upgrades at the John Glenn Water Treatment Plant.

Presentation and Discussion:

Amy Cook, Water Resources General Manager of Operations, requested Statements of Qualifications (SOQ's) from qualified engineering consultants to provide professional engineering services for the design of chemical storage upgrades at the John Glenn Water Treatment Plant. Five firms submitted Statements of Qualifications. Garver was selected based on qualifications. An hourly not to exceed contract was negotiated with Garver for \$359,286.00. Sufficient funds are available in the WTP Capitalized Infrastructure budget.

Motion: To forward to City Council for consideration on the May 13, 2025 consent agenda, the award of a contract for professional engineering services for the design of chemical storage upgrades at the John Glenn Water Treatment Plant to Garver, and authorize the City Manager to execute all Contract documents. The contract with Garver will be hourly not to exceed in the amount of \$359,286.00.

Motion made by: Council Member Franco McGee

Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee

Action: **Opposed** – None

Motion approved

Item #10: Outside City Service Requests

Recommendation:

Public Enterprise Committee (PEC) is requested to consider an outside City service request at 2208 White Store Road.

Presentation and Discussion:

Jason Jarrett, Water Resources Engineering Manager, presented the request from Jose Albino Torres for outside City water service for the existing single-family home at 2208 White Store Road.

All outside City service requests require both City Council approval, and Union County Board of Commissioner (UCBC) approval pursuant to City Ordinances and the Water and Sewer Master Agreement with Union County. The UCBC approved this request at their April 7, 2025 meeting. As a matter of policy, outside city water and sewer customers pay double tap fees and double Monthly customer base charges on their City accounts.

Motion: To recommend a motion to approve the request for outside City water service to 2208 White Store Road. PIN 09-125-061 and forward to City Council for consideration on May 13 consent agenda.
Motion made by: Council Member Franco McGee
Second: Council Member Julie Thompson
Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee
Opposed – None
Action: Motion approved

Item #11: Outside City Service Requests

Recommendation:
Public Enterprise Committee (PEC) is requested to consider an outside City service request at 1371 N Rocky River Road.

Presentation and Discussion:
Richard Riser, Assistant Director for Water Resources, presented the request from Jose Sánchez for outside City, water service for JLS Mansory at 1371 N. Rocky River Road.

All outside City service requests require both City Council approval, and Union County Board of Commissioner (UCBC) approval pursuant to City Ordinances and the Water and Sewer Master Agreement with Union County. The UCBC approved this request at their February 18, 2025 meeting.

As a matter of policy, outside city water and sewer customers pay double tap fees and double Monthly customer base charges on their City accounts.

Motion: Staff recommends a motion to approve the request for outside City water service to 1371 N. Rocky River Rd. PIN 09-372-005-90 and forward to City Council for consideration on the Regular agenda.
Motion made by: Council Member Franco McGee
Second: Council Member Julie Thompson
Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee
Opposed – None
Action: Motion approved

Item #12: WWTP Chlorine Contact Basin Rehab

Recommendation:

The Public Enterprise Committee is requested to consider the sole source of a lining system for rehabilitation of the City of Monroe Wastewater Treatment Plant Chlorine Contact Tank and a contract for its installation.

Presentation and Discussion:

Amy Cook, Water Resources General Manager of Operations, stated that the Chlorine Contact Tank (CCT) at the City of Monroe Wastewater Treatment Plant was constructed in the mid 1970’s and is in need of rehabilitation to extend the life of the structure. In February 2025, Water Resources contracted with the engineering firm Hazen and Sawyer (Hazen) to evaluate the amount of degradation of the CCT and to provide options for rehabilitation methods. Their recommended rehabilitation method for lining the CCT is to coat it with the OBIC Armor system (OBIC).

OBIC, a multi-layer corrosion and infiltration protection liner, was selected due to its unique composition, rapid set time, and published performance in wastewater environments. However, during their evaluation of rehabilitation methods, Hazen was unable to identify a product equal to OBIC. They have provided a memorandum detailing the benefits of installing OBIC including comparing the costs and time out of service to the standard lining method (Cementitious Polymer Modified Trowel-On) for rehabilitating similar concrete structures. The following table summarizes their findings.

Concrete Rehabilitation System	Cost of System CCT Channel Walls	Cost of System Effluent Weir Trough	Cost for Ancillary Items*	Total	Estimated CCT Out of Service Time
OBIC Armor System	\$478,800	\$8,400	\$53,300	\$540,500	Channel Walls – 14 days/channel
					Effluent Trough – 8 hours
Cementitious Polymer Modified Trowel-On System	\$567,000	NA**	\$53,300	\$620,000**	Channel Walls – 1 month/channel
					Effluent Trough – Not Feasible

* Mobilization, Concrete Repair, Channel Cleanout, PRV Touchups

** System is unable to be applied on the effluent weir trough because of system application and cure time requirements.

CTR Coatings is the OBIC, LLC Certified Installer for North Carolina, South Carolina, Kentucky and Tennessee. CTR Coatings provided a quote in the amount of \$540,425.00.

According to a provision in the NC General Statutes (G.S. 143-129(f)), local governments may purchase goods or services from a sole source without competitive bidding when the needed product is available from only one source of supply. Therefore, based on the comparison of OBIC to the Cementitious Polymer Modified Trowel-On System, Water Resources requests to sole source the OBIC Armor system and enter into a contract with CTR Coatings for lining of the Wastewater Treatment Plant CCT as allowed by G.S. 143-129 (f).

Sufficient funds are available in the Waste Water Treatment Plant Capitalized Infrastructure (5108040-424050) budget to enter a contract with CTR Coatings for lining the Wastewater Treatment Plant CCT.

Motion: To recommend PEC forward to City Council for consideration on the May 13, 2025 consent agenda, acceptance of the sole source OBIC Armor system as the lining method of the Wastewater Treatment Plant Chlorine Contact Tank, award a contract for installation of the OBIC Armor system to CTR Coatings in the amount of \$540,425.00, and authorize the City Manager to execute all Contract documents.

Motion made by: Council Member Franco McGee

Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee

Opposed – None

Action: Motion approved

Item #13: Cleaning and Lining of Water Mains Downtown- For Information Only

Recommendation:

This was provided as information only

Presentation and Discussion:

Rob Miller, Director of Energy Services and Water Resources, presented that The City of Monroe Water Resources Department will be requesting proposals from contractors for the cleaning and lining of existing water mains as shown on the attached map.

All existing fire hydrants, valves and services will be replaced as part of this work. Pits for access to the water mains are shown on the attached map. If old valves do not shut off water tight, some additional new valves may need to be inserted. This may increase the footprint of the work zone slightly.

The construction work will be done at night (8pm-5am) Monday through Thursday so as to minimize disruptions to traffic and merchants. Traffic will be maintained during day time hours. Portions of on street parking will not be available for approximately 30 days. The construction work is expected to take approximately 30 days, however the contract will be for approximately 120 days to allow for material procurement and delivery.

A temporary 4” fire line will be available to provide fire protection to the area. Water service disruptions will be minimal. A temporary decrease in water pressure may be experienced.

The cleaning and lining work as described above is estimated to cost \$ 325,000.

Item #14: Wastewater Treatment Plant Expansion Update- For Information Only

Recommendation:

This was provided as information only

Presentation and Discussion:

Rob Miller, Director of Energy Services and Water Resources provided and updated on the project activities and schedule.

Motion: To recommend PEC forward to City Council for consideration on the May 13, 2025 Strategic Planning Meeting.

Motion made by: Council Member Franco McGee

Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Julie Thompson, Council Member Franco McGee

Opposed – None

Action: Motion approved

There being no further business, the meeting was adjourned at 4:59 p.m.

James Kerr, Chair

Next Meeting- June 3, 2025.



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: June 3, 2025

FROM: Lisa Strickland, Finance Director
Rob Miller, General Manager of Energy Service & Water Resources

PREPARED BY: Lisa Strickland, Finance Director

SUBJECT: Budget Amendment to Transfer Sutherland Avenue Land Asset

SUMMARY STATEMENT

City Council is requested to adopt a Budget Amendment to transfer parcel #0918064A totaling 73.65 acres from the Water and Sewer Fund to the Electric Fund.

REVIEW

The City of Monroe previously purchased land on Sutherland Avenue to be used for Economic Development. The land is being held as an asset in the City’s Water and Sewer Fund. The City would like to transfer this asset #2322 from the Water and Sewer Fund to the Electric Fund. A budget amendment is proposed in order to provide the proper budget for this transaction.

RECOMMENDATION

Staff recommends a favorable recommendation by the Public Enterprise Committee to send to the City Council Consent Agenda on June 10, 2025 for approval of the attached budget amendment to transfer land asset #2322 from the Water & Sewer Fund to the Electric Fund.

Attachment: BA-2025-19

**BUDGET AMENDMENT
BA-2025-19**

1. Amendment necessary to transfer Sutherland Avenue Land asset #2322 parcel #0918064A including 73.65 acres from the Water Fund to the Electric Fund.

Water Fund:

Revenue:

Sale of Land	\$3,200,000
Appropriation to Fund Balance	(\$3,200,000)

Electric Fund:

Expense:

Transfer to Water Fund	\$3,200,000
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Revenue:

Appropriation of Fund Balance	\$3,200,000
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Adopted this 10th day of June, 2025.

Robert A. Burns, Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Enterprise Committee

VIA: William M. Watson, City Manager

FROM: Robert Miller, General Manager of Utilities

DATE: June 3, 2025

PREPARED BY: Monica Bulos, Purchasing Assistant and Amy F. Cook, Water Resources General Manager of Operations

SUBJECT: Annual Bid Award for Water Resources Treatment Chemicals FY 2026

SUMMARY STATEMENT

The Public Enterprise Committee is requested to consider the bids received and recommend awarding contracts to the various vendors for water and wastewater treatment chemicals.

REVIEW

On April 4, 2025 staff received annual bids for the Water and Wastewater Treatment Chemicals. In addition to unit pricing, a performance evaluation of Powder Activated Carbon was required to be submitted by vendors submitting bids. The list of recommended awards based on pricing and the performance testing results are as follows:

Product	Vendor	Price per Dry LB
Liquid Chlorine	Brenntag Mid-South Inc.	\$2,249/ton
Zinc Ortho Polyphosphate	Sterling Water	\$1.8935/lb
Sulfur Dioxide	JCI Jones Chemicals	\$1,850/ton and \$224/cylinder
Dry Cationic Polymer- WTP	SNF Polydyne	\$1.98/lb Clarifoc C-3226
Dry Non-Ionic Polymer	SNF Polydyne	\$1.50/lb Clarifoc N-3300P
Calcium Hydroxide Slurry	Polytec Inc.	0.08 /dry lb
Dry Cationic Polymer-WWTP	SNF Polydyne	\$1.98/lb Clarifloc SE-1278
Powder Activated Carbon	Calgon Carbon Corporation	\$1.40/lb

Funding for all Water and Wastewater Treatment Chemicals will be available beginning July 1, 2025 and upon approval of the FY26 Water Resources Operating Budget.

RECOMMENDATION

Staff recommends that the Public Enterprise Committee forward to City Council for consideration on the June 10, 2025 consent agenda that contracts be awarded to the Vendors previously identified for the water and wastewater treatment chemicals based on the results of the Annual Water Resources Department Treatment Chemical Bid and authorize the City Manager to execute the associated contracts for fiscal year 2026.