



## **PUBLIC SAFETY COMMITTEE**

City Hall - Large Conference Room  
300 W. Crowell Street  
Monroe, NC  
May 5, 2025  
4:15 PM

### **AGENDA**

1. Minutes from April 7, 2025
2. Police Department Purchase of AXON Fleet 3 In-Car Cameras

**PUBLIC SAFETY COMMITTEE  
MEETING MINUTES  
April 7, 2025**

The Public Safety Committee met on April 7, 2025, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present: Chairman David Dotson, Council Member Julie Thompson, Committee Member Chip Wardwell

Absent: Committee Member Daryle Anderson

Staff Present: City Manager Mark Watson, Assistant City Manager, Lisa Hollowell, Assistant City Manager, Jeff Wells, Fire Chief Ron Fowler, Fire Administrative Assistant II Alice Withers, Fire Deputy Chief Greg Collins, Fire Deputy Chief Bryan Kindley, Fire Battalion Chief Travis Stegall, Assistant Police Chief Rhett Bolen, Police Lieutenant Chad Shoultes, Police Sergeant Barney Malone, Police Captain Steve Morton, Police Lieutenant Renee Hower, Police Officer Lori Pierce, Police Captain Shannon Huntley, Police Lieutenant Nick Brummer, Police Captain TJ Goforth, City Attorney Richard Long, Finance Director Lisa Strickland, Engineering Director Sarah McAllister, Finance Manager Ashely Ivey,

Guests:

Chairman David Dotson called the meeting to order at 4:19 p.m.

**Item 1: Minutes from March 3, 2025 Meeting**

Council Member Thompson made a motion to approve the minutes of the Public Safety Committee meeting of March 3, 2025. Committee Member Wardwell seconded the motion and the motion passed unanimously.

**Item 2: Naming of Police Department Conference Room**

Assistant Police Chief Rhett Bolen presented to the Committee a request to name the conference room at the Bobby G. Kilgore Law Enforcement Center in honor of Chief Gilliard as the J. Bryan Gilliard Conference Room. Committee Member Wardwell made a motion to forward to Council for approval. Council Member Thompson seconded the motion and the motion passed unanimously.

**Item 3: Deputy Chief Collins Award of Helmet**

Fire Chief Ron Fowler presented to the Committee a request to award Deputy Chief Greg Collins his fire helmet on the occasion of his retirement. Council Member Thompson made a motion to recommend Council authorize awarding Chief Collins his fire helmet for one cent. Committee Member Wardwell seconded the motion and the motion passed unanimously.

**Item 4: Resolution for Deputy Chief Greg Collins' Retirement**

Fire Chief Ron Fowler presented to the Committee a request for Council to adopt a Resolution honoring retiring employee, Deputy Chief Greg Collins. Council Member Thompson made a motion to recommend that Council adopt the resolution honoring Chief Collins' retirement. Committee Member Wardwell seconded the motion and the motion passed unanimously.

**Item 5: Paladin Drone Technology Partnership with Monroe Police Department**

Police Lieutenant Chad Shoultes presented to the Committee a new zero cost partnership with Paladin Drones and the technology it will provide. This item is for discussion purposes only.

**Item 6. Monroe Police Department Armored Vehicle Purchase:**

Police Assistant Chief Bolen presented to the Committee a request for recommending Council approve a budget amendment and to appropriate funds for the purchase of a BATT-X armored vehicle. Chairman Dotson made a motion to recommend Council approve the budget amendment and appropriate all funds to the Police Department for purchase of a BATT-X armored vehicle. Council Member Thompson seconded the motion and the motion passed unanimously.

**Item 7: Skateboard Amendment:**

City Attorney Richard Long requested this matter be tabled for a date to be determined. Chairman Dotson made a motion to table this matter for a date to be determined. Council Member Thompson seconded the motion and the motion passed unanimously.

**Item 8: Position Statement regarding Monroe Police Department cooperating with Federal Agencies:**

Chairman Dotson presented to the Committee a position statement regarding Monroe Police Department cooperating with Federal Agencies in an effort to make our community safer. Committee Member Wardwell made a motion to forward to Council for full approval. Council Member Thompson seconded the motion and the motion passed unanimously.

**Adjournment**

There being no further business, Council Member Thompson made a motion to adjourn the meeting. Committee Member Wardwell seconded the motion, which passed unanimously, and the meeting was adjourned at 4:41 p.m.

Respectfully submitted,

Alice Withers – Committee Secretary



**STAFF REPORT**

**TO:** Public Safety Committee

**VIA:** Mark Watson, City Manager

**DATE:** May 5, 2025

**FROM:** Rhett Bolen, Chief of Police

**PREPARED BY:** Rhett Bolen, Chief of Police

**SUBJECT:** Budget Amendment and Approval of Service Agreement with of Axon Fleet 3 for In-Car Cameras.

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**SUMMARY STATEMENT**

The Police Department requests approval of a budget amendment to appropriate funds and approval of a service agreement for fifty (50) Axon Fleet 3 In-Car Cameras.

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**REVIEW**

The police department recommends entering into an agreement for fifty (50) Axon Fleet 3 in-car cameras using federal forfeiture money. These fleet cameras meet all the needs and specifications of the Police Department through Sourcewell, a Cooperative Purchasing Program. Sourcewell is one of several cooperative purchasing programs in which the City participates. Participating vendors have an agreement with Sourcewell, and Sourcewell competitively solicits and administers each contract. The purpose and advantage of utilizing these programs is that it saves time and expense for City staff to solicit and award bids competitively. With cooperative purchasing programs, we can combine the buying power of many government, education, and nonprofit organizations, thus saving the City time and money.

The vendor, AXON, and Sourcewell have agreed to supply and service Axon Fleet 3 cameras. Staff have reviewed and recommended an award to AXON to supply and service Fleet 3 cameras through Sourcewell’s Cooperative Purchasing Program for \$763,710.00 plus applicable

taxes over a five-year period. City Code of Ordinances Chapter 34.02 requires Council approval for contracts exceeding \$200,000. A Budget Amendment is recommended to appropriate funding from federal forfeiture seizure money for this purchase in the amount of \$152,742 plus applicable taxes to cover year one (FY 2025) of a five-year contract ending in May of 2029. Below is the scheduled payment summary to be paid by the City's General Fund for future years:

May 2026 - \$152,742.00 plus applicable taxes  
May 2027 - \$152,742.00 plus applicable taxes  
May 2028 - \$152,742.00 plus applicable taxes  
May 2029 - \$152,742.00 plus applicable taxes

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**RECOMMENDATION**

The Public Safety Committee is requested to recommend approval to the City Council that a Budget Amendment to appropriate funds be approved, approval of an agreement for fifty (50) AXON Fleet 3 in-car cameras, and that the City Manager be authorized to execute all documents for this agreement.

Attachments: Quote Q-615870-45631.709RM  
Budget Amendment BA-2025-15

**BUDGET AMENDMENT  
BA-2025-15**

Amendment necessary to designate funds for City subscription-based information technology agreements in accordance with governmental accounting standards (GASB) 96. An amendment is necessary to designate funds for fleet camera subscription-based information technology agreement in compliance with GASB 96. The present value of the subscription liabilities is booked as debt proceeds. The subscription payments made are considered debt payments, rather than operating expenses as previously shown in the financials. The following amendment designates funds for the related capital outlay and debt proceeds as well as debt service expenditures for compliance with GASB 96.

General Fund:

Revenues:

Other Financing Source – Inception of Subscription	\$722,419
Appropriation of Fund Balance	\$1,358
Transfer from Police Forfeiture Fund	\$152,742

Expenditures:

Capital Outlay - Public Safety	\$722,419
Debt Service	\$154,100

Police Forfeiture Fund:

Revenues:

Restricted Revenue	\$152,742
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Expenditures:

Transfer to General Fund	\$152,742
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Adopted this 13<sup>th</sup> day of May, 2025.

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Robert A. Burns, Mayor

Attest:

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Bridgette H. Robinson, City Clerk



Axon Enterprise, Inc.  
 17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 VAT: 86-0741227  
 Domestic: (800) 978-2737  
 International: +1.800.978.2737

Q-615870-45631.709RM

Issued: 12/05/2024

Quote Expiration: 12/31/2024

Estimated Contract Start Date: 06/01/2025

Account Number: 107369

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Monroe Police Department 450 W Crowell St Monroe, NC 28112-4650 USA	Monroe Police Dept. - NC - 450 W Crowell St Monroe NC 28112-4650 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rob Marangelo Phone: Email: rmarangelo@axon.com Fax:	Patrick Faulkenberry Phone: (704) 282-4700 Email: pfaulkenberry@monroenc.org Fax:

**Quote Summary**

Program Length	60 Months
<b>TOTAL COST</b>	<b>\$763,710.00</b>
<b>ESTIMATED TOTAL W/ TAX</b>	<b>\$791,709.89</b>

**Discount Summary**

Average Savings Per Year	\$33,618.00
<b>TOTAL SAVINGS</b>	<b>\$168,090.00</b>

**Payment Summary**

<b>Date</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
May 2025	\$152,742.00	\$5,599.99	\$158,341.99
May 2026	\$152,742.00	\$5,599.99	\$158,341.99
May 2027	\$152,742.00	\$5,599.99	\$158,341.99
May 2028	\$152,742.00	\$5,599.99	\$158,341.99
May 2029	\$152,742.00	\$5,599.93	\$158,341.93
<b>Total</b>	<b>\$763,710.00</b>	<b>\$27,999.89</b>	<b>\$791,709.89</b>

Quote Unbundled Price: \$931,800.00  
 Quote List Price: \$763,710.00  
 Quote Subtotal: \$763,710.00

**Pricing**

*All deliverables are detailed in Delivery Schedules section lower in proposal*

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
<b>Program</b>									
Fleet3A	Fleet 3 Advanced	50	60	\$310.60	\$254.57	\$254.57	\$763,710.00	\$27,999.89	\$791,709.89
<b>Total</b>							\$763,710.00	\$27,999.89	\$791,709.89

**Delivery Schedule**

**Hardware**

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
Fleet 3 Advanced	100989	AXON FLEET - CRADLEPOINT R920-C7A+5YR NETCLOUD	50	1	05/01/2025
Fleet 3 Advanced	70112	AXON SIGNAL - SIGNAL UNIT	50	1	05/01/2025
Fleet 3 Advanced	71200	AXON FLEET - AIRGAIN ANT - 5-IN-1 2LTE 2WIFI 1GNSS BL	50	1	05/01/2025
Fleet 3 Advanced	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	1	1	05/01/2025
Fleet 3 Advanced	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	50	1	05/01/2025
Fleet 3 Advanced	72048	AXON FLEET 3 - SIM INSERTION - ATT	50	1	05/01/2025
Fleet 3 Advanced	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	1	1	05/01/2030
Fleet 3 Advanced	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	50	1	05/01/2030

**Software**

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	50	06/01/2025	05/31/2030
Fleet 3 Advanced	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	50	06/01/2025	05/31/2030
Fleet 3 Advanced	80402	AXON RESPOND - LICENSE - FLEET 3	50	06/01/2025	05/31/2030
Fleet 3 Advanced	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	100	06/01/2025	05/31/2030

**Services**

Bundle	Item	Description	QTY
Fleet 3 Advanced	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	50

**Warranties**

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	50	05/01/2026	05/31/2030
Fleet 3 Advanced	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	50	05/01/2026	05/31/2030
Fleet 3 Advanced	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	1	05/01/2026	05/31/2030

### Shipping Locations

Location Number	Street	City	State	Zip	Country
1	450 W Crowell St	Monroe	NC	28112-4650	USA

### Payment Details

May 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	Fleet3A	Fleet 3 Advanced	50	\$152,742.00	\$5,599.99	\$158,341.99
<b>Total</b>				<b>\$152,742.00</b>	<b>\$5,599.99</b>	<b>\$158,341.99</b>

May 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	Fleet3A	Fleet 3 Advanced	50	\$152,742.00	\$5,599.99	\$158,341.99
<b>Total</b>				<b>\$152,742.00</b>	<b>\$5,599.99</b>	<b>\$158,341.99</b>

May 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	Fleet3A	Fleet 3 Advanced	50	\$152,742.00	\$5,599.99	\$158,341.99
<b>Total</b>				<b>\$152,742.00</b>	<b>\$5,599.99</b>	<b>\$158,341.99</b>

May 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	Fleet3A	Fleet 3 Advanced	50	\$152,742.00	\$5,599.99	\$158,341.99
<b>Total</b>				<b>\$152,742.00</b>	<b>\$5,599.99</b>	<b>\$158,341.99</b>

May 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	Fleet3A	Fleet 3 Advanced	50	\$152,742.00	\$5,599.93	\$158,341.93
<b>Total</b>				<b>\$152,742.00</b>	<b>\$5,599.93</b>	<b>\$158,341.93</b>

**Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.**

## Standard Terms and Conditions

### Axon Enterprise Inc. Sales Terms and Conditions

#### Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

#### ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

#### Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Byron Hill  
Signature

12/5/2024  
Date Signed

12/5/2024



## FLEET STATEMENT OF WORK BETWEEN AXON ENTERPRISE AND AGENCY

### **Introduction**

This Statement of Work ("SOW") has been made and entered into by and between Axon Enterprise, Inc. ("AXON"), and Monroe Police Dept. - NC - the ("AGENCY") for the purchase of the Axon Fleet in-car video solution ("FLEET") and its supporting information, services and training. (AXON Technical Project Manager/The AXON installer)

### **Purpose and Intent**

AGENCY states, and AXON understands and agrees, that Agency's purpose and intent for entering into this SOW is for the AGENCY to obtain from AXON deliverables, which used solely in conjunction with AGENCY's existing systems and equipment, which AGENCY specifically agrees to purchase or provide pursuant to the terms of this SOW.

This SOW contains the entire agreement between the parties. There are no promises, agreements, conditions, inducements, warranties or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in the SOW.

### **Acceptance**

Upon completion of the services outlined in this SOW, AGENCY will be provided a professional services acceptance form ("Acceptance Form"). AGENCY will sign the Acceptance Form acknowledging that services have been completed in substantial conformance with this SOW and the Agreement. If AGENCY reasonably believes AXON did not complete the professional services in conformance with this SOW, AGENCY must notify AXON in writing of the specific reasons within seven (7) calendar days from delivery of the Acceptance Form. AXON will remedy the issues to conform with this SOW and re-present the Acceptance Form for signature. If AXON does not receive the signed Acceptance Form or written notification of the reasons for rejection within 7 calendar days of the delivery of the Acceptance Form, AGENCY will be deemed to have accepted the services in accordance to this SOW.

### **Force Majeure**

Neither party hereto shall be liable for delays or failure to perform with respect to this SOW due to causes beyond the party's reasonable control and not avoidable by diligence.

#### **Schedule Change**

Each party shall notify the other as soon as possible regarding any changes to agreed upon dates and times of Axon Fleet in-car Solution installation-to be performed pursuant of this Statement of Work.

#### **Axon Fleet Deliverables**

Typically, within (30) days of receiving this fully executed SOW, an AXON Technical Project Manager will deliver to AGENCY's primary point of contact via electronic media, controlled documentation, guides, instructions and videos followed by available dates for the initial project review and customer readiness validation. Unless otherwise agreed upon by AXON, AGENCY may print and reproduce said documents for use by its employees only.

#### **Security Clearance and Access**

Upon AGENCY's request, AXON will provide the AGENCY a list of AXON employees, agents, installers or representatives which require access to the AGENCY's facilities in order to perform Work pursuant of this Statement of Work. AXON will ensure that each employee, agent or representative has been informed or and consented to a criminal background investigation by AGENCY for the purposes of being allowed access to AGENCY's facilities. AGENCY is responsible for providing AXON with all required instructions and documentation accompanying the security background check's requirements.

#### **Training**

AXON will provide training applicable to Axon Evidence, Cradlepoint NetCloud Manager and Axon Fleet application in a train-the-trainer style method unless otherwise agreed upon between the AGENCY and AXON.

#### **Local Computer**

AGENCY is responsible for providing a mobile data computer (MDC) with the same software, hardware, and configuration that AGENCY personnel will use with the AXON system being installed. AGENCY is responsible for making certain that any and all security settings (port openings, firewall settings, antivirus software, virtual private network, routing, etc.) are made prior to the installation, configuration and testing of the aforementioned deliverables.

**Network**

AGENCY is responsible for making certain that any and all network(s) route traffic to appropriate endpoints and AXON is not liable for network breach, data interception, or loss of data due to misconfigured firewall settings or virus infection, except to the extent that such virus or infection is caused, in whole or in part, by defects in the deliverables.

**Cradlepoint Router**

When applicable, AGENCY must provide AXON Installers with temporary administrative access to Cradlepoint's NetCloud Manager to the extent necessary to perform Work pursuant of this Statement of Work.

**Evidence.com**

AGENCY must provide AXON Installers with temporary administrative access to Axon Evidence.com to the extent necessary to perform Work pursuant of this SOW.

**Wireless Upload System**

If purchased by the AGENCY, on such dates and times mutually agreed upon by the parties, AXON will install and configure into AGENCY's existing network a wireless network infrastructure as identified in the AGENCY's binding quote based on conditions of the sale.

**VEHICLE INSTALLATION**

**Preparedness**

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer less weapons and items of evidence. Vehicle(s) will be deemed 'out of service' to the extent necessary to perform Work pursuant of this SOW.

#### **Existing Mobile Video Camera System Removal**

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer which will remove from said vehicles all components of the existing mobile video camera system unless otherwise agreed upon by the AGENCY.

Major components will be salvaged by the AXON Installer for auction by the AGENCY. Wires and cables are not considered expendable and will not be salvaged. Salvaged components will be placed in a designated area by the AGENCY within close proximity of the vehicle in an accessible work space.

Prior to removing the existing mobile video camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's systems' operation to identify and operate, documenting any existing component or system failures and in detail, identify which components of the existing mobile video camera system will be removed by the AXON Installer.

#### **In-Car Hardware/Software Delivery and Installation**

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer, who will install and configure in each vehicle in accordance with the specifications detailed in the system's installation manual and its relevant addendum(s). Applicable in-car hardware will be installed and configured as defined and validated by the AGENCY during the pre-deployment discovery process.

If a specified vehicle is unavailable on the date and time agreed upon by the parties, AGENCY will provide a similar vehicle for the installation process. Delays due to a vehicle, or substitute vehicle, not being available at agreed upon dates and times may result in additional fees to the AGENCY. If the AXON Installer determines that a vehicle is not properly prepared for installation ("Not Fleet Ready"), such as a battery not being properly charged or properly up-fit for in-service, field operations, the issue shall be reported immediately to the AGENCY for resolution and a date and time for the future installation shall be agreed upon by the parties.

Upon completion of installation and configuration, AXON will systematically test all installed and configured in-car hardware and software to ensure that ALL functions of the hardware and software are fully operational and that any deficiencies are corrected unless otherwise agreed upon by the AGENCY, installation, configuration, test and the correct of any deficiencies will be completed in each vehicle accepted for installation.

Prior to installing the Axon Fleet camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's existing systems' operation to identify, document any existing component or vehicle systems' failures. Prior to any vehicle up-fitting the AXON Installer will introduce the system's components, basic functions, integrations and systems overview along with reference to AXON approved, AGENCY manuals, guides, portals and videos. It is both the responsibility of the AGENCY and the AXON Installer to agree on placement of each components, the antenna(s), integration recording trigger sources and customer preferred power, ground and ignition sources prior to permanent or temporary installation of an Axon Fleet camera solution in each vehicle type. Agreed placement will be documented by the AXON Installer.

AXON welcomes up to 5 persons per system operation training session per day, and unless otherwise agreed upon by the AGENCY, the first vehicle will be used for an installation training demonstration. The second vehicle will be used for an assisted installation training demonstration. The installation training session is customary to any AXON Fleet installation service regardless of who performs the continued Axon Fleet system installations.

The customary training session does not 'certify' a non-AXON Installer, customer-employed Installer or customer 3rd party Installer, since the AXON Fleet products does not offer an Installer certification program. Any work performed by non-AXON Installer, customer-employed Installer or customer 3rd party Installer is not warrantied by AXON, and AXON is not liable for any damage to the vehicle and its existing systems and AXON Fleet hardware.