



**Charlotte-Monroe Executive Airport
Commission Meeting
Conference Room, EQY Airport Terminal
5:00 pm – October 14, 2024**

Chair: Mr. Gary Wilfong

Attending Members: Councilman James Kerr (Vice Chair), Ms. Hayden Desio-Munn, Mr. Brooks Durham, Mr. Lynn Keziah, Mr. John Stephens, Mr. John Wiggins.

Staff in Attendance: Mr. Mark Watson, Mrs. Lisa Hollowell, Mr. Richard Long, Mr. Terry Sholar, Mrs. Lisa Strickland, Mr. Malcom Weeks, Mr. Bob Heitz, Mrs. Cindy Brooks.

Engineer of Record Attendee: Mr. Pat Turney

Visitors: Mayor Robert Burns, Councilman David Dotson, Mr. Michael Player.

1. Welcome Guests

Chair Wilfong called the meeting to order at 5:00 pm on October 14, 2024 welcoming the Commissioners, staff and guests.

2. Motion to Approve Agenda:

Approval of the agenda for the October 14, 2024 Meeting was requested.

Motion: Councilman Kerr made a motion to approve the agenda of the October 14, 2024 Meeting.

Second: Mr. John Wiggins

Action: The motion to approve the agenda of the October 9, 2024 passed unanimously with the following votes:

AYES Chair Wilfong, Councilman James Kerr (Vice Chair), Ms. Hayden Desio-Munn, Mr. Brooks Durham, Mr. Lynn Keziah, Mr. John Stephens, Mr. John Wiggins.

NAYS: None

3. **Motion to Approve Minutes:**

Approval of the minutes for the September 9, 2024 Meeting was requested.

Motion: Mr. John Stephens made a motion to approve the minutes for the September 9, 2024 meeting.

Second: Ms. Hayden Desio-Munn

Action: The motion to approve the agenda of the minutes for the September 9, 2024 Meeting passed unanimously with the following votes:

AYES: Chair Wilfong, Councilman James Kerr (Vice Chair), Ms. Hayden Desio-Munn, Mr. Brooks Durham, Mr. Lynn Keziah, Mr. John Stephens, Mr. John Wiggins.

NAYS: None

- Mr. Malcolm Weeks discussed the occupancy status and tie-down spots and hangar waitlists. Mr. Weeks also updated that T-Hangar A6 will be repaired soon and ready to lease. Mr. Weeks discussed the operations numbers and fuel sales for September. Mr. Weeks also added that the Airport is on the right track but is still working to transition to be better.

- Councilman Kerr asked about Welcome mats with the Monroe logo on it.
- Mrs. Lisa Hollowell gave an update on the Air Traffic Control Tower, explaining that all contacts have been made and now we are in a waiting pattern with the FAA.
- Mr. Weeks explained a time study between airports he read, explaining the convenience of our Airport for corporate jets.
- Mr. Weeks explained the large amount of donations that were gathered at the Airport and flown to the mountain communities from Monroe.
- Mr. Bob Heitz explained that the obstruction removal process is almost complete at both ends of the Airport, the South end has been graded and the final seeding needs to be done then the final inspection.
- Mrs. Lisa Hollowell updated on the new hangar, explaining that it has a temporary CO for 90 days, the City Legal department is working with the Boggs team to work out the final details of the lease. Mrs. Hollowell explained that this is the third land lease at the Airport and this is the model moving forward.
- Chair Wilfong asked we are meeting the obligations of general aviation, to which Mrs. Lisa Hollowell responded that the Airport will be staying with a general aviation model and not going to a commercial airline model. Chair Wilfong expressed concern that there are grant opportunities we have lost as a city, to which Mrs. Lisa Hollowell responded that there were some grants in the past that the City never perused but that the City plans to go after grants moving forward.
- Mayor Burns asked about a mission statement for the Airport,

MOTION To Adjourn:

Motion: Councilman Kerr made a motion to adjourn.

Second: Ms. Hayden Desio-Munn

Action: to adjourn the meeting.

The motion passed unanimously with the following votes:

AYES: Chair Wilfong, Councilman James Kerr (Vice Chair), Ms. Hayden Desio-Munn, Mr. Brooks Durham, Mr. Lynn Keziah, Mr. John Stephens, Mr. John Wiggins.

NAYS: None

Meeting was adjourned at 5:28 pm.