

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE SPECIAL MEETING
CITY HALL COUNCIL CHAMBERS
300 W. CROWELL STREET
MONROE, NORTH CAROLINA 28112
JANUARY 13, 2025 – 4:30 P.M.
AGENDA**

1. Consideration of Appointments and Reappointment
2. Discussion of Planning Board Member Richard Yercheck



STAFF REPORT

TO: Citizens Appointment Committee
VIA: Mark Watson, City Manager
DATE: January 13, 2025
FROM: Bridgette H. Robinson, City Clerk
PREPARED BY: Sherry K. Hicks, Deputy City Clerk
SUBJECT: Consideration of Appointments and Reappointment

SUMMARY STATEMENT

Consideration of Appointments and Reappointment to Boards.

REVIEW

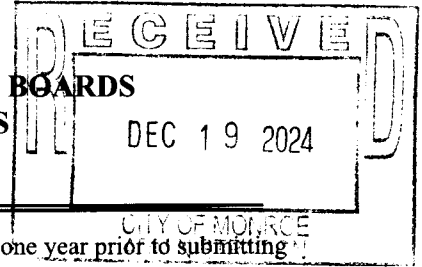
The Citizens Appointment Committee will meet on January 13, 2025 to consider the following applications:

| Name of Board | Vacancies | Applicant | Met Meeting Requirements and Provided Resume |
|-------------------------|---------------------------|--|---|
| Downtown Advisory Board | 5 | Lisa Boix – eligible for appointment Bill Heisner – eligible for appointment Clint Lawrence – eligible for appointment Greg Moore – eligible for appointment Heather Reagor – eligible for reappointment Courtney Stevens-Garrison – eligible for appointment | Yes Yes Yes Yes Yes Yes |
| Planning Board | 1 Regular 2 Alternates | Chip Wardwell – eligible for appointment | Yes |

RECOMMENDATION

Discussion and recommendation of appointments to City Council.

**CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS**



Applicant must attend a minimum of one (1) Committee meeting of interest within one year prior to submitting application before application will be considered.

DATE: 12/19/24

COMMITTEE/BOARD seeking appointment: Downtown Advisory Board

NAME: LISA BOIX

ADDRESS: 4114 Burn Lane, Monroe NC 28112

MAILING ADDRESS: SAME

YEARS IN MONROE (UNION) COUNTY: 4

RESIDENCY: CITY COUNTY (circle one)
Are you a United States citizen? YES NO (circle one)

PRIMARY PHONE NUMBER: 704 609 3152 HOME / MOBILE / BUSINESS (circle one)
E-mail address: lboix@msb@gmail.com

EDUCATION:

List schools, dates attended, degrees obtained:

| School | Date Attended | Degree |
|--|---------------|---|
| 1. University of NC, Charlotte | 2015 | Educator's License - K-12 (Spanish) |
| 2. Monmouth University, West Long Branch, NJ | 1987 | BS / BA Business Admin Economics / Spanish |
| 3. | | |
| 4. | | |

OCCUPATION:

Past three and current employer(s) and positions held:

| Employer | Position Held |
|-------------------------------|---------------|
| 1. Cabarrus County Schools | Teacher |
| 2. Self/employed - Restaurant | Owner |
| 3. | |

Please list civic and fraternal organizations in which you participate in Monroe/Union County:

As a restaurant, I donate our food and make monetary donations to non-profits. (Shelter, schools) I participate and contribute to most public events held in Downtown Monroe.

Business and civic experience/skills relevant to the committee/board seeking appointment:
My experience as a restaurant owner for the past 2 yrs (almost) allows me to understand the needs and wants of downtown business owners and the desired growth of downtown Monroe.

Areas of expertise/special skills relevant to the committee/board seeking appointment:
My expertise is in working with all types of people, valuing everyone's ideas to achieve the goals set forth by community leaders and members alike.

Please explain your interest in serving on the committee/board:

I would like to serve on the Downtown Advisory Board because I want to have a positive impact on our community. I would like to represent our community members and ensure their voices be heard. The growth of our downtown community and preserving its historic beauty are key. Are you currently serving on any other appointed bodies? YES / NO (circle one). If yes, please list: objectives

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES / NO (circle one). If yes, please list:

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? YES / NO (circle one). If yes, please explain conflict:

I don't believe it is a conflict, but may be perceived as one as a restaurant owner. I believe my role as a business owner in the Downtown area is actually a key asset as to why I would make a valuable Downtown advisory board member.

List the date of meeting(s) attended of the committee/board of interest:

1. 12/18/24
- 2.
- 3.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? YES / NO (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES / NO (circle one). If yes, when did you complete the academy?

Have you ever been convicted of a crime other than minor traffic offenses? YES / NO (circle one). If yes, explain:

Please attach a copy of your resume/curriculum vitae with this application. (If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.)

Date:

12/18/24

Signature:

Lisa Boyd

I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE (1) YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to City representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all City policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____
ATTENDANCE REQUIREMENT MET: YES / NO

LISA M. BOIX
4714 Gum Lane
Monroe, NC 28112
(704) 609-3752
LisaBoix@gmail.com

EDUCATION *Monmouth College*, West Long Branch, NJ, May 1987
BS, Business Administration, 1987
BA, Spanish, 1987
University of North Carolina Charlotte, Charlotte, NC, May 2015
Professional Educator's License – Spanish K-12

SKILLS Bilingual: English/Spanish

Expertise in operating within a public system. My positions as a High School Spanish Teacher, Student Council Advisor, School Improvement Team Representative, PTA Treasurer, VP of Communication, Secretary, Girl Scout Leader, Grade Parent Coordinator and Lead Room Parent has allowed me to successfully participate and liaison with all types of public groups.

Organized, detail oriented and professional, who successfully completes all tasks; willing to initiate new, innovative ideas to improve productivity and efficiency, while encouraging the achievement of individual personal goals.

Possesses excellent communication skills with the community, staff and administration. This is accomplished by a foundation of mutual respect, while promoting collaboration to achieve goals. Self-motivated with the ability to multi-task and effectively adapt to changing situations while adhering to guidelines and procedures. Ability to lead and model exemplary citizenship to all generations.

Computer expertise includes Microsoft Office, Outlook Express, CANVA, Google platforms, and social media platforms.

EXPERIENCE **MAIN STREET BISTRO**, Union County, NC (2023-Present)
Owner/Restaurateur

Successfully manage and run all facets of restaurant operations. Responsibilities include financial management of all expenses and income, staff hiring, training and supervision, food preparation and purchasing, customer relations and quality management of all food, managing equipment maintenance and repair, advertising and publicity using various social media platforms, and maintaining accurate documentation on all licensing and regulated items. I provide an outstanding dining experience for my customers with extraordinary food quality, service and value. I connect with my customers personally and assure them an unforgettable experience.

HICKORY RIDGE HIGH SCHOOL, Cabarrus County, NC (2014-2023)
Spanish Teacher

Successfully instruct 9-12 grade students to communicate and understand Spanish language and culture. In addition to communication skills, educate students that cultural diversity is part of our global society, and that foreign language education is a necessity. Collaborate, create, and present instructional materials that meet the individual needs of students. Encourage mastery of topics by maintaining a learning environment which is both organized and nurturing for students to optimize student confidence and their success in foreign language acquisition. Cooperatively work with the PLC to enhance best teaching practices to assure student success. Served as advisor for Student Council, guiding its members to promote a positive culture, academic excellence and community involvement in our school.

LISA M. BOIX
4714 Gum Lane
Monroe, NC 28112
(704) 609-3752
LisaBoix@gmail.com

JAY M. ROBINSON HIGH SCHOOL and other Cabarrus County Schools,
Cabarrus County, NC (2007 - 2014)
Spanish Teacher / Substitute Teacher

Successfully teach K-12 students in various subject areas, including Spanish and English as a Second language. Communicate in both English and Spanish with students of all ages, while maintaining a classroom which is conducive to learning at any intellectual level. Encourage students to always perform at their highest level of proficiency in all subject areas. Support teachers and staff by anticipating needs and successfully meet the challenges of daily changing lesson plans. Established an excellent repertoire with staff and students at Jay M. Robinson HS by demonstrating leadership and commitment to excellence, while providing a nurturing learning environment for students.

SELF-EMPLOYED, Cabarrus and Mecklenburg County, NC (2006 - 2012)
Certified Notary/Signing Agent

Organize and accurately process mortgage documents for clients. Responsible for timely issuance of documents while adhering to strict state guidelines. Communicate effectively with all parties concerning the details of contracts.

REFERENCES *Will be furnished upon request.*

Sherry Hicks

From: noreply@civicplus.com
Sent: Thursday, December 5, 2024 10:35 AM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

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Committee Application

| | |
|--|---|
| Committee/Board seeking appointment | Downtown Advisory Board |
| Applicant's Name | William Heisner |
| Street Address | 408 W. Windsor St. |
| City | Monroe |
| State | NC |
| Postal / ZipCode | 28112 |
| Applicant's Email | carawillrealty@gmail.com |
| Applicant's Phone | 7042541850 |
| Residency Information | City |
| Are you a US citizen? | Yes |
| Have you attended any meetings of the Committee/Board of interest? | Yes |
| List meeting(s) attended of the Committee/Board of interest. | 12/18/24 Former Board Member <i>William Heisner</i> |
| Education: List schools, dates attended, degrees obtained. | Bloomsburg University Bachelors of Science Economics |

| | |
|---|--|
| Occupation: List past 3 and current employers and positions held. | Owner of Carawill Realty |
| Please list civic and fraternal organizations in which you participate in Monroe/Union County. | 2 terms Union Academy Board of Directors 2 Terms Union County Red Cross Board of Directors Dowd Theater Board of Directors Buyer for Loaves and Fishes a local food bank for 3 years 2 Terms on Downtown Monroe Advisory Board |
| Business and civic experience/skills relevant to the Committee/Board seeking appointment: | See above list of organizations I have been involved with in the past. |
| Areas of expertise/special skills relevant to the Committee/Board seeking appointment: | Real Estate Development |
| Please explain your interest in serving on the above named Committee/Board. | Have always been active in our downtowns revitalization but after stepping away for a few years from various boards I now have the time to participate. |
| Are you currently serving on any other appointed bodies? | No |
| Do you currently hold an elected office? | No |
| Could any of your business or personal interests create a conflict (either real or perceived) if appointed? | No |
| Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? | No |
| Have you completed the City's Citizen's Academy? | No |
| Have you ever been convicted of a crime other | No |

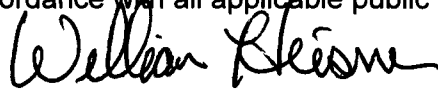
than minor traffic offenses?

Please attach a copy of your resume/curriculum vitae. *Field not completed.*

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.



Signature William Heisner

Date 12/19/1966

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William Heisner
408 W. Windsor Street
Monroe NC, 28112
704-254-1850

Professional Experience

| | | |
|---|-----------|----------------|
| Carawill Realty, Monroe NC Real Estate Development | Owner | 1999 - Present |
| HMS – Host Marriott Services | Bartender | 1989 - Present |

Education

| | |
|---|------|
| Bloomsburg University, Bloomsburg PA Bachelors of Science in Economics | 1989 |
| Pennridge High School, Perkasio PA | 1984 |

Community

Union Academy Board of Directors
Union County Red Cross Board of Directors
Dowd Theater Board of Directors
Loaves and Fishes
Downtown Monroe Advisory Board

Sherry Hicks

From: noreply@civicplus.com
Sent: Thursday, December 26, 2024 3:51 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

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Committee Application

Committee/Board seeking appointment Downtown Advisory Board

Applicant's Name Clint Lawrence

Street Address 115 N. Church Street

City Monroe

State North Carolina

Postal / ZipCode 28112

Applicant's Email clint@lawrencesurveying.com

Applicant's Phone 7042199832

Residency Information City

Are you a US citizen? Yes

Have you attended any meetings of the Committee/Board of interest? Yes

List dates of meeting(s) attended of the Committee/Board of interest. 12/18/2024

Education: List schools, dates attended, degrees obtained. UNCC Graduated Fall of 1999, BS Civil Engineering

| | |
|---|--|
| Occupation: List past 3 and current employers and positions held. | Owner of Lawrence Associates |
| Please list civic and fraternal organizations in which you participate in Monroe/Union County. | SPCC Foundation Board, Chamber Executive Committee, Church Elder |
| Business and civic experience/skills relevant to the Committee/Board seeking appointment: | Live and work in Downtown Monroe. |
| Areas of expertise/special skills relevant to the Committee/Board seeking appointment: | Development and business involvement |
| Please explain your interest in serving on the above named Committee/Board. | Interested in the growth of downtown Monroe. |
| Are you currently serving on any other appointed bodies? | No |
| Do you currently hold an elected office? | No |
| Could any of your business or personal interests create a conflict (either real or perceived) if appointed? | No |
| Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? | No |
| Have you completed the City's Citizen's Academy? | No |
| Have you ever been convicted of a crime other than minor traffic offenses? | No |




Submit Resume

Please attach a copy of your resume/curriculum vitae. [Clint Resume.docx](#)

Please [contact Sherry Hicks for more information.](#)

I understand that this application will be kept in active status for one year from date of application.



I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature Clinton D Lawrence

Date 12/26/2024

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Clinton D. Lawrence, PE, PLS

Principal

Education

B.S., Civil Engineering, University of NC at Charlotte

Professional Registrations

Professional Land Surveyor: NC L-5056

Professional Engineer: NC 029985

Certified Professional in Erosion and Sediment Control

2021 Graduate of U.S Small Business Administration Emerging Leaders

Relevant Experience

Clint is a Professional Land Surveyor and Engineer in NC and has over twenty-three years of experience in surveying and engineering. He is a principal owner at Lawrence Associates and leads personnel in charge of all aspects of civil engineering from roadway, site, grading, erosion control, and utility design plans and permitting. Clint has extensive experience providing services of a wide range of surveying and engineering projects for local government entities as well as institutional, industrial, municipal, commercial, and residential projects.

Project History

- City of Monroe-Police Department/Senior Center: Lawrence Associates worked with SCN to provide the initial surveying services along with the design and permitting associated new City of Monroe Police Department, Senior center Renovations, and associated parking lots.
- City of Monroe-Energy Services: Lawrence Associates is currently providing land surveying, civil engineering, and permitting associated new City of Monroe Energy Services, Procurement, and IT building located at the existing Walk-Up Avenue facility.
- Union County-Simpson Event Center: Provided topographic, partial boundary, construction staking, civil design plans, and permitting for the Simpson Event Center located at Jesse Helms Park.
- Union County-Cane Creek Parking Lot Improvements: Provided land surveying, civil engineering, and permitting for the demolition and construction of a new parking lot.
- Union County-Charters of Freedom: Provided land surveying, civil engineering, and permitting for the proposed Charters of Freedom project located in the courtyard of 500 N Main Street.

Sherry Hicks

From: noreply@civicplus.com
Sent: Saturday, November 9, 2024 11:44 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

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Committee Application

| | |
|--|--|
| Committee/Board seeking appointment | Downtown Advisory Board |
| Applicant's Name | Greg Moore |
| Street Address | 101 N Crawford St |
| City | Monroe |
| State | NC |
| Postal / ZipCode | 28112 |
| Applicant's Email | gregmoorenync@gmail.com |
| Applicant's Phone | 9802153564 |
| Residency Information | City |
| Are you a US citizen? | Yes |
| Education: List schools, dates attended, degrees obtained. | Hudson Valley Community College. AA in Physical Education and AA in Individual Studies between 1994 and 1999 |
| Occupation: List past 3 and current employers and positions held. | Current occupation: Owner of Home Brew Taproom & Tunes (2021 to Present). Time Warner Cable / Spectrum Cable: Technical Supervisor (2008 to 2021). Time Warner Cable: Lead Technician (2003 to 2008) |
| Please list civic and fraternal organizations in which you participate in Monroe/Union County. | Since 2023, I co-organized Spring Fest & Fall Fest in Downtown Monroe. Each festival brought thousands of people to Monroe which resulted in a significant bump in sales for all downtown businesses. Also, since 2022, I've collaborated with |

the City of Monroe and expanded Music on Main to Music Across Main by adding a second stage of live music on South Main St. This doubled the crowd on Main St which helped generate increased revenue for all downtown businesses.

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

As the owner of Home Brew Taproom & Tunes I've created a proven track record for creating events which draws our community downtown. I've networked with just about every business downtown along with city leaders with a goal to help Monroe become a destination for entertainment, arts, dining, and shopping.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

With my background of over 12 years in management, I've become very skilled in working with others to meet and exceed goals. I'm creative, very organized, focused on details, thrive on challenges, and strong at multitasking.

Please explain your interest in serving on the above named Committee/Board.

Currently, my personal goal is to help our downtown become a destination which rivals Waxhaw and Matthews. On a small scale I've been successful in making Home Brew a destination and the festivals have increased success for the entire city. I believe my creativity, vision, flexibility, teamwork, and work ethic would be valued on the downtown advisory board.

Are you currently serving on any other appointed bodies?

No

If yes, please list.

Field not completed.

Do you currently hold an elected office?

No

If yes, please list.

Field not completed.

Could any of your business or personal interests create a conflict (either real or perceived) if appointed?

No

If yes, please explain conflict.

Field not completed.

List meeting(s) attended of the Committee/Board of interest.

Field not completed.

12/18/24



Has any formal charge of professional misconduct

No

ever been sustained against you in any jurisdiction?

If yes, please explain complete disposition.

Field not completed.

Have you completed the City's Citizen's Academy?

No

If yes, when did you complete the academy?

Field not completed.

Have you ever been convicted of a crime other than minor traffic offenses?

No

If yes, explain.

Field not completed.

Please attach a copy of your resume/curriculum vitae with this application. If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.

Please email a copy of your resume/curriculum vitae to Sherry Hicks with the subject line "Committee Resume."

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature

Greg Moore

Date

11/9/2024

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Greg Moore

Owner / Operator of Home Brew Taproom & Tunes

Experience

2021 – Current

Home Brew Taproom & Tunes

I create and manage operations which consist of marketing, hiring, employee retention, coordinating events, ordering stock, & supplies. I've also grown into other roles including managing city wide events such as Spring Fest, Fall Fest, Christmas Pop-Up Market and Music Across Main.

2000 – 2021



Spectrum Cable / Time Warner Cable

I began as an entry level technician in 2000 and was promoted to lead technician in 2003. Promoted to supervisor in 2008 and remained in management until 2021. Responsibilities varied from hiring, team building, quality control, reporting on and managing daily metrics, mentoring, and holding team members accountable for their actions and decisions.

1995 – 2000

Walmart

During my college years I worked at Walmart as a stocker. Key responsibilities included customer service, building displays for seasonal and high priority items, ordering of stock, and training of new employees.

Education

1994 – 1999

A.A in Physical Education

A.A in Individual Studies

Hudson Valley Community College

Skills

Creativity

Leadership

Teamwork

Problem solving

Networking

Contact

101 N Crawford St

Monroe, NC

980-215-3564

Gregmoorenync@gmail.com

Sherry Hicks

From: noreply@civicplus.com
Sent: Thursday, December 19, 2024 5:10 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

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Committee Application

Committee/Board seeking appointment Downtown Advisory Board

Applicant's Name Heather Reagor

Street Address 701 Bruce Thomas Road

City Monroe

State NC

Postal / ZipCode 28112

Applicant's Email heather.reagor@gmail.com

Applicant's Phone 704-776-0346

Residency Information County

Are you a US citizen? Yes

Have you attended any meetings of the Committee/Board of interest? Yes

List dates of meeting(s) attended of the Committee/Board of interest. I have been on the board for the last year.

Education: List schools, dates attended, degrees obtained. High School Graduate 1994

Occupation: List past 3 and current employers and positions held.

Sole Proprietor - Real Estate Agent - 10 years
Sole Proprietor - Heather Reagor Design

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

Downtown Advisory Board, board member of the Union County Realtors Association, past board member of the Union County Community Shelter

Business and civic experience/skills relevant to the Committee/Board seeking appointment:

I have had an office in downtown Monroe for the past 10 years.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:

Managing real estate and design projects takes a skill set of listening to other's perspectives and desires while navigating different types of communication to ultimately reach the same goal.

Please explain your interest in serving on the above named Committee/Board.

I serve on this board because I want to see the city succeed and be a destination for others in the surrounding areas. I have lived in Monroe for fifteen years and have seen significant progress. I would be honored to continue to be a part of this progress.

Are you currently serving on any other appointed bodies?

No

Do you currently hold an elected office?

No

Could any of your business or personal interests create a conflict (either real or perceived) if appointed?

No

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Have you completed the City's Citizen's Academy?

Yes

If yes, when did you complete the academy?

Can not remember the completion date.

Have you ever been convicted of a crime other than minor traffic offenses? No

Submit Resume

Please attach a copy of your resume/curriculum vitae. [Heather Reagor - Simple Resumé.pdf](#)

Please [contact Sherry Hicks for more information.](#)

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature Heather Reagor

Date 12/19/2024

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Heather Reagor

218 N Main Street, Suite 218
Monroe, NC 28110
704.776.0346
heather.reagor@gmail.com
heather@carolinaskyre.com

EXPERIENCE

Real Broker LLC, Monroe — Broker/Realtor

SEPTEMBER 2022 - PRESENT

RW Price & Associates, Monore — Broker/Realtor

MARCH 2018 - SEPTEMBER 2022

RW Price & Associates, Monroe — Administrative Assistant

July 2014 - March 2018

BOARD EXPERIENCE

Downtown Advisory Board, Monroe — Board Member

2023 - 2024

Union County Realtors Association — Board Member

2024

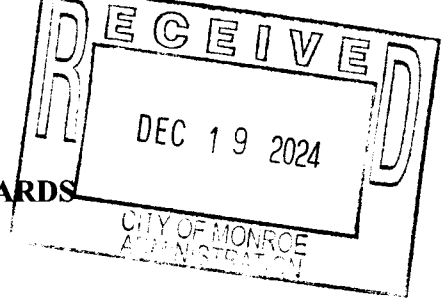
Union County Community Shelter, Monroe — Board Member

2013-2019

Monroe Historical Commission, Monroe – Board Member

2011-2012

**CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS**



Applicant must attend a minimum of one (1) Committee meeting of interest within one year prior to submitting application before application will be considered.

DATE: 12-14-24

COMMITTEE/BOARD seeking appointment: Advisory Board

NAME: Courtney Stevens-Garrison, E. Red, CFM

ADDRESS: 2505 Goldmine Rd Monroe, NC 28110

MAILING ADDRESS: 2505 Goldmine Rd Monroe, NC 28110

YEARS IN MONROE (UNION) COUNTY: 37 yrs

RESIDENCY: CITY COUNTY (circle one)

Are you a United States citizen? YES NO (circle one)

PRIMARY PHONE NUMBER: 704 607-2587 HOME MOBILE BUSINESS (circle one)

E-mail address: Courtney@Superiorhomemedical.com

EDUCATION:

List schools, dates attended, degrees obtained:

| School | Date Attended | Degree |
|------------------------------|------------------|--------------------------------|
| 1. <u>Monroe High School</u> | <u>1990-1994</u> | <u>High School</u> |
| 2. <u>Liberty University</u> | <u>1994-1998</u> | <u>BS Management/Marketing</u> |
| 3. | | |
| 4. | | |

OCCUPATION:

Past three and current employer(s) and positions held:

| Employer | Position Held |
|---------------------------------------|----------------------|
| 1. <u>Superior Home Medical, Inc.</u> | <u>President/CEO</u> |
| 2. | |
| 3. | |

Please list civic and fraternal organizations in which you participate in Monroe/Union County:

American Red Cross - board member

Business and civic experience/skills relevant to the committee/board seeking appointment:

Started and Manage 3 Successful business
Superior Home Medical, Inc. 2004 Boutique on Main 2016 Blondie Surf Co 2021

Areas of expertise/special skills relevant to the committee/board seeking appointment:

Entrepreneur, Promoter, Optimist and seeks Success with Vision for future
Gift of Perseverance and won't quit until job is complete. Strategic planning

Look to get more involved with downtown.
Please explain your interest in serving on the committee/board: *I Love My town!*
Supportive and excited for the growth downtown and
I want to be a part of something great and be proud of!

Are you currently serving on any other appointed bodies? YES / NO (circle one). If yes, please list:

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES / NO (circle one). If yes, please list:

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? YES / NO (circle one). If yes, please explain conflict:

List the date of meeting(s) attended of the committee/board of interest:

1. *Dec 18, 2024*
- 2.
- 3.


Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? YES / NO (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES / NO (circle one). If yes, when did you complete the academy?

Have you ever been convicted of a crime other than minor traffic offenses? YES / NO (circle one). If yes, explain:

Please attach a copy of your resume/curriculum vitae with this application. (If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.)

Date: 12/14/24

Signature: 

I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE (1) YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to City representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all City policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____

ATTENDANCE REQUIREMENT MET: YES / NO



Courtney Stevens-Garrison, C.Ped, CFm

2505 Goldmine Road

Monroe, NC 28110

Professional Summary:

Highly motivated entrepreneur with tenacity, visionary and drive to accomplish goals set. Very optimistic and problem solver.

Work Experience:

2004 to Current Superior Home Medical, inc. President/Owner

2016 to Current Boutique On Main Owner

2021 to Current Owner and Creator of Blondie Surf Co LLC and Trademarked



Skills:

Strategic planning, optimistic attitude and problem-solving skills, ability to change for the success of the company and to drive forward with vision and passion.


Education:

Monroe High School 1990-1994

Liberty University 1994-1998 BS Business Management/Marketing

Certifications:

Certified Pedorthist, C.Ped 2009 American Board of Certification ABCOP



Certified Fitter of Mastectomy, CFm 2015 American Board of Certification ABCOP

Sherry Hicks

From: noreply@civicplus.com
Sent: Thursday, January 9, 2025 6:13 PM
To: Sherry Hicks; Bridgette Robinson
Subject: Online Form Submittal: Committee Application

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This message came from outside your organization.

[Report Suspicious](#)

Committee Application

| | |
|---|-----------------------------|
| Committee/Board seeking appointment | Planning |
| Applicant's Name | Chip Wardwell |
| Street Address | 2655 Rolling Hills Drive |
| City | Monroe |
| State | NC |
| Postal / ZipCode | 28110 |
| Applicant's Email | Chip.wardwell@fedex.com |
| Applicant's Phone | 7047244242 |
| Residency Information | City |
| Are you a US citizen? | Yes |
| Have you attended any meetings of the Committee/Board of interest? | Yes |
| List dates of meeting(s) attended of the Committee/Board of interest. | 1/8/2025 |
| Education: List schools, dates attended, degrees obtained. | BSBA Appalachian state 1989 |

| | |
|---|--|
| Occupation: List past 3 and current employers and positions held. | FedEx present 23 years Emery Air Freight Target Air Fright |
| Please list civic and fraternal organizations in which you participate in Monroe/Union County. | Public Safety Committee - current |
| Business and civic experience/skills relevant to the Committee/Board seeking appointment: | Worked in Transportation Industry for 36 years |
| Areas of expertise/special skills relevant to the Committee/Board seeking appointment: | Transportation and Planning |
| Please explain your interest in serving on the above named Committee/Board. | Interested in making Monroe a vibrant community that people can live here, work here, shop here, and eat hereCurrently the shopping and eating options are very limited. Most folks who live here do not work here, shop here, or eat here in Monrow |
| Are you currently serving on any other appointed bodies? | Yes |
| If yes, please list. | Public Safety Committee |
| Do you currently hold an elected office? | No |
| Could any of your business or personal interests create a conflict (either real or perceived) if appointed? | No |
| Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? | No |
| Have you completed the City's Citizen's Academy? | No |
| Have you ever been convicted of a crime other | No |

than minor traffic offenses?

Submit Resume

Please attach a copy of your resume/curriculum vitae. *Field not completed.*

Please contact Sherry Hicks for more information.

I understand that this application will be kept in active status for one year from date of application.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, NC.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

Signature Chip Wardwell

Date 1/9/2025

Email not displaying correctly? [View it in your browser.](#)

William "Chip" Wardwell

2655 Rolling Hills Drive, Monroe, NC 28110 - 704.724.4242 or 704.296.0123
-e-mail: chip.wardwell@fedex.com

Summary of Qualifications

Exceptional sales leader with 32 years of experience in the transportation/Logistics marketplace. Proven Revenue generator with a record of success in all market conditions. Adept at negotiating with decision makers at all levels. Demonstrated ability to develop new territories and expand opportunities within an existing client base. Outstanding relationship building with internal and external customers. Great team player with a strong record of achievement.

Core Competencies

| | | |
|--------------------------|--------------------------------|-------------------------|
| Market Development | Transportation/Logistics Sales | Outside the Box Thinker |
| Market Analysis | Client Needs Assessment | Forecasting |
| Profit & Loss Management | Contract Negotiations | Strategic Planning |
| | Territory Management | Conflict resolution |

Professional Experience

FedEx, Charlotte, NC

10/2001 - present

Regional TI Sales

- Sell a variety of domestic and international logistical services to Transportation Intermediaries and 3PL industries. Service offerings include Domestic and International Express, Ground, LTL, SmartPost and 023
- Manage 3 State sales territory (NC, SC, VA.) .
- Managing both Primary and Secondary account coverage.
- Proficient in CHT, Isell, ePRS
- Closely work with FMC and Global Linehaul to understand our network strengths and weaknesses to ensure customer needs and expectations are being met.
- Manage Customer (External and Internal) needs and expectations.

Emery Air Freight, Charlotte, NC

8/1999 - 9/2001

Account Executive

- Sold international and domestic logistical services in the western part of NC
- Expanded and managed an existing territory
- Grew Sales revenues by 300%

Circle International, Charlotte, NC

2/1996 - 7/1999

International Account executive

- Managed and expanded both existing and new sales territories within NC and SC. Was very successful in developing new business and gaining market share.

Emo Trans, Charlotte, NC

2/1995 - 12/1995

International Account executive

Danzas International, Charlotte, NC
International Account executive

8/1992- 1/1995

Allstates Air Cargo, Charlotte, NC
Account Executive

8/1989 – 7/1992

Education and Achievement

- **Appalachian State University, Boone NC**
Bachelor of Science in Business Administration, 1989
- **2018 and 2019 Ambassador Club Winner**
- **Best Team Player Award**
- **Multiple Goal Attainment Awards for High Achievement**