



PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
December 2, 2024
4:15 PM

AGENDA

1. Minutes from October 7, 2024
2. Budget Ordinance – Monroe Fire Station 6 Additional Funds
3. Evaluation of Neighborhood Entrance Connection Requirement
4. Safe Place Program Signage

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES
October 7, 2024**

The Public Safety Committee met on October 7, 2024, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present: Chairman David Dotson, Council Member Julie Thompson, Committee Member Chip Wardwell

Absent:

Staff Present: City Manager Mark Watson, Assistant City Manager, Lisa Hollowell, Fire Chief Ron Fowler, Deputy Fire Chief Greg Collins, Fire Administrative Assistant II Alice Withers, Police Chief Bryan Gilliard, Police Lieutenant TJ Goforth, Senior Staff Attorney Terry Sholar, Finance Director Lisa Strickland, Engineering Director Sarah McAllister,

Guests:

Chairman David Dotson called the meeting to order at 4:15 p.m.

Item 1: Minutes from August 26, 2024 Meeting

Council Member Thompson made a motion to approve the minutes of the Public Safety Committee meeting of August 26, 2024. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 2: Ordinance to Amend Traffic Code – Chapter 75 Traffic Schedules - Schedule I: Speed Limits

Engineering Director McAllister presented to the Committee a request to amend Chapter 75 Schedule I: Speed Limits – State Maintained Streets to reduce the speed limit on Lancaster Ave to 35 mph, 30 minutes before and 30 minutes after school hours during Central Academy of Technology & Arts (CATA) school hours. Council Member Thompson made a motion to forward to Council for approval. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 3: Ordinance to Amend Traffic Code – Chapter 75 Traffic Schedules – Schedule II: Through Streets

Engineering Director McAllister presented to the Committee a request to amend Chapter 75 Traffic Schedules – Schedule II: Through Streets to install a stop sign and street identification signs located at Meadowood Drive and Meadowood Court. Council Member Thompson made a motion to forward to Council for approval. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 4: Fire Department ISO Rating

Fire Chief Fowler presented to the Committee the results of the Fire Department's ISO rating. The department improved to a rating of 1. This was for informational purposes only.

Item 5: Budget Amendment for JAG Grant

Police Chief Gilliard presented to the Committee a request to receive an award of \$49,494 grant from the Bureau of Justice Assistance Grant FY23 Edward Byrne Memorial Justice Assistance Grant. The funds will be used to improve officer communication by purchasing police radios and related equipment. Council Member Thompson made a motion to forward to Council for approval. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Adjournment

There being no further business, Council Member Thompson made a motion to adjourn the meeting. Committee Member Wardwell seconded the motion, which passed unanimously, and the meeting was adjourned at 4:41 p.m.

Respectfully submitted,

Alice Withers – Committee Secretary



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: December 2, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Greg Collins, Deputy Fire Chief

SUBJECT: Budget Ordinance for Fire Station #6

SUMMARY STATEMENT

Public Safety Committee is requested to consider a budget ordinance for funding for the preconstruction services, updated architectural design costs, and property acquisition cost for the sewer line connection.

REVIEW

The Fire Department has contracted previously with Stewart-Cooper-Newel Architects (SCN), to design Fire Station #6 based on an initial budget of \$4,000,000. The programming and design of the needed space and cost of construction administration has increased this budget to an estimated \$10,000,000. The architectural contract is tied to the value of the construction contract. With the increased construction costs, the increase in the design and construction administration contract will increase from the initial \$320,000 to \$841,000.

Also requested in this budget ordinance is project funding for pre-construction services in the amount of \$54,000 to be provided by the General Contractor, DR Reynolds (DRR). These services will provide the Guaranteed Maximum Price (GMP) of the construction.

With this project there is a need to extend the sewer line from across the street and across an additional parcel of land not owned by the city. We are requesting funds estimated to be \$25,000 dollars to acquire the right of way to extend this sewer line.

Funding totaling \$600,000 is going to be temporarily provided from the Downtown Parking project RD2202. This cash will be reimbursed to the Downtown Parking project when the installment financing for Fire Station #6 is funded. The anticipated closing date for financing is June 2025.

RECOMMENDATION

Staff requests that the Public Safety Committee recommend that City Council approve the funds needed to proceed with the above mentioned services and approve the attached budget ordinance to appropriate the funds to the Fire Department Station #6 project account.

Attachment: BO-2024-16

**CITY OF MONROE, NORTH CAROLINA
CAPITAL PROJECT BUDGET ORDINANCE
FIRE STATION #6 PROJECT
BO-2024-16**

WHEREAS, the City previously approved the construction of a temporary fire station on a parcel of land on Secrest Shortcut just east of Rocky River Road; and

WHEREAS, the City is filling a service gap and reducing response times to citizens in the northwest area of the City; and

WHEREAS, the City would like to provide temporary funding from the Downtown Parking (RD2202) project that was previously funded; and

WHEREAS, the City would like to return the cash to the Downtown Parking project when the installment financing for Fire Station #6 is complete. The anticipated closing date for the installment financing is June 2024.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Monroe adjusts the following adjustments to the funding in capital projects and for purposes listed above:

Capital Project Fund:

Revenue:

Transfer from General Cap Project (GB1902)	\$600,000
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Expense:

Project Costs (GB1902-FS #6)	\$600,000
Transfer to General Cap Project (RD2202)	\$600,000
Project Costs (RD2202-Downtown Parking)	\$600,000

Adopted this 10th day of December, 2024.

Robert A. Burns, Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: November 22, 2024

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Will Auret, P.E., Land Development Engineering Manager

SUBJECT: Evaluation of Neighborhood Entrance/Connection Requirements

SUMMARY STATEMENT

Staff will be prepared to discuss the current City of Monroe requirements and a review of other municipality requirements.

REVIEW

The City of Monroe's current detail manual outlining the requirements for neighborhood entrances/connections was sent to Mayor Pro Tem Dotson on September 5, 2024. Upon receipt Mayor Pro Tem Dotson requested engineering staff research how other municipalities handle entrances in their standards.

Engineering staff's review of other municipalities showed that our current standards are very similar to others. Most reference 100 units or more as the maximum number of units for 1 entrance/connection. Some municipalities go a step further than that and add an additional entrance for every 300 units over 100.

RECOMMENDATION

This item is for general discussion.



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: December 2, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Withers, Administrative Assistant II

SUBJECT: Safe Place Signage

SUMMARY STATEMENT

At the request of Public Safety Committee Member, Councilwoman Thompson, Monroe Fire Department staff will present an update on the Safe Place Program signage.

REVIEW

Monroe Fire Department staff will present an update on the Safe Place Program signage.

RECOMMENDATION

For discussion purposes only.