

CITY OF MONROE
SPECIAL NEEDS AND DISABILITIES COMMITTEE MEETING
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112
TUESDAY, DECEMBER 3, 2024 – 3:00 P.M.
AGENDA
www.monroenc.org

- Item 1.** Public Comment Period
- Item 2.** Approval of Minutes – November 5, 2024
- Item 3.** Wolfe School Overview – Patricia Daniels, Principal
- Item 4.** City Communication Team Community Survey Update
- Item 5.** Other Business

ATTENTION COMMITTEE MEMBERS: Please contact Angie Sustar at asustar@monroenc.org or 704-282-4651 to confirm your attendance. Thank you.

CITY OF MONROE
SPECIAL NEEDS AND DISABILITIES COMMITTEE MEETING
NOVEMBER 5, 2024
MINUTES

The Special Needs and Disabilities Committee of the City of Monroe, North Carolina met in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 3:00 p.m. on November 5, 2024 with Chair Julie Thompson presiding.

Members Present: Council Member Julie Thompson (Chair), Committee Member Kelly Stegall, Committee Member Karen Heath, Committee Member Melinda Plue, Property Management Director Ryan Jones (ex-officio), and Clerk Angie Sustar

Members Absent: Selina Campbell, Mayor Robert Burns

Staff: Senior Staff Attorney Terry Sholar

Guests: Ashlyn Penegar

Chair Thompson called the Special Needs and Disabilities Committee Meeting of November 5, 2024 to order at 3:01 p.m. and welcomed everyone in attendance. A quorum was present.

Item No. 1. Public Comment. None

Item No. 2. Approval of Minutes – October 1, 2024. Chair Thompson asked if anyone had any questions or concerns about the minutes, if not, if anyone would like to make a motion that the minutes of the October 1, 2024 Special Needs and Disabilities Committee be approved.

Motion: Member Plue moved to approve the minutes of the October 1, 2024 meeting.

Second: Member Heath

Action: The motion to approve the minutes of the October 1, 2024 meeting passed unanimously with the following votes.

AYES: Chair Thompson, Members Heath, Stegall, and Plue

NAYS: None

Item No. 3. Discussion of Proposed Language for Special Needs and Disabilities Request Form for Signage in Residential/Business Areas. Senior Staff Attorney Terry Sholar shared the North Carolina Department of Transportation policy for Standard Practice for Autistic Child Area Signing that can be used as a guide for signage. He advised the committee to consider following the DOT policy or something similar for signage.

A brief discussion followed between Member Plue, Member Heath and Mr. Sholar relating to who can request a sign on behalf of a child and the timeframe of when a sign is requested until the sign is installed.

Member Stegall asked how an individual would know if their street is managed by the City and not the State. Mr. Sholar responded that they could contact the Engineering Department for that information.

Chair Thompson suggested that language be included to contact the Engineering Department if one unsure if their street applies to this program.

Chair Thompson asked Mr. Sholar if there needed to be formal language to move this forward to Council for recommendation.

Mr. Sholar advised to make a recommendation to take the issue of this type of policy for Council consideration and then he will draft the policy and resolution.

Chair Thompson asked if someone would like to make a motion to move Item No. 3 to the Council agenda.

Motion: Member Heath made a motion that the SND Committee make a recommendation to City Council for the specifics of the signage.

Second: Member Stegall

AYES: Chair Thompson, Members Heath, Stegall, and Plue

NAYS: None

Item No. 4. City Communication Team Survey Update. Chair Thompson thanked everyone for their input especially Member Campbell, Mr. Jones, and Ms. Campo. She asked if anyone had anything specific to discuss. Mr. Jones advised that he wanted to make sure that the correct verbiage was used throughout and that it was consistent. He advised that the survey questions being asked will allow for the baseline to be established which will provide a good opportunity for future comparisons.

A brief discussion followed involving Members Stegall, Heath, Plue and Mr. Jones relating to the rewording of and removal of survey questions that were similar and to make some more concise, how the survey would be disseminated, and how data would be used to assist connection of resources.

Item No. 5. Wolfe School Presentation. Chair Thompson advised that there was a delay and moved to Item No. 6.

Item No. 6. Mosaic Pediatric Therapy Correspondence (Information Only). Chair Thompson provided a copy of the letter mailed to Mosaic Pediatric Therapy with a copy mailed to The Park at Monroe Property Association, Inc. and proceeded to read the letter out-loud. She thanked Ms. Penegar for her input in bringing this matter to the attention of the committee.

Ms. Penegar asked for the date of when the letter was mailed.

Chair Thompson stated that the letter was dated October 7, 2024 and mailed shortly after that date.

Ms. Penegar asked for a copy of the letter and one was provided.

Chair Thompson asked if there were any other items to discuss.

Member Plue shared that because of Hurricane Helene her organization had learned many lessons. One of office that served close to 600 families was completely destroyed and they found that many families are not aware that there is a registry for if you have functional or special needs Union County has that. They learned is that most families that have a child or member with a kind of accessibility needs in an

emergency that that information is great to have for Emergency Management. She advised that Union County has “ a functional access registry” and would like to encourage families that we’re coming into contact with to register that there is a person in that home that has some functional or access needs in case of an emergency.

Chair Thompson asked Member Plue to forward that information to the committee.

Member Heath advised that the greatest needs that are not being met are wheelchairs, supplement supplies, medical supplies such as pumps, syringes, etc.

Chair Thompson asked if she could provide a list of items needed.

Member Health replied that she would send Chair Thompson the list.

There being no further business, Member Stegall made a motion to adjourn. Member Plue seconded the motion, which passed unanimously with the following votes:

AYES:	Members Stegall and Campbell, Chair Thompson, and Mayor Burns
NAYS:	None

The meeting adjourned at 3:40 p.m.