CITY COUNCIL STRATEGIC PLANNING MEETING
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112
SEPTEMBER 10, 2024– 4:30 P.M.
AGENDA
www.monroenc.org

1. North Carolina Department of Transportation Fletcher Broome and New Town Road Rail Project

2. Safe Place/Safe Haven Program Discussion
   A. Program Participation Consideration
   B. Resolution of Participation

3. Preliminary Fund Balance Update

4. Board of Adjustment Discussion

- **Agenda** is tentative and is subject to change up to and including the time of the meeting.
- At the discretion of City Council, **Agenda Items** listed above that are not discussed at the Strategic Planning Meeting or moved at the request of Council, may be carried forward to the City Council Regular Meeting at 6:00 p.m. to be considered.
- **Cell Phones/Pagers**: As a courtesy, please turn off cell phones and pagers while Meeting is in progress.

STAFF REPORT

TO:	City Council
VIA:	W. Mark Watson, City Manager
DATE:	September 10, 2024
FROM:	J. Bryan Gilliard, Chief of Police Ronald D. Fowler, Fire Chief
PREPARED BY:	TJ Goforth, Captain
SUBJECTS:	Safe Place / Safe Haven Programs A) Program Participation Consideration B) Resolution of Participation for City Council Consideration

SUMMARY STATEMENT

At the request of Councilwoman Julie Thompson, Monroe Police and Fire Department staff will present information on the Safe Place Program and Safe Haven Baby Box Program.

REVIEW

Monroe Police and Fire Department staff will present information related to Safe Place and Safe Haven Baby Box Programs.

Safe Place Program:
According to the National Safe Place Network, (NSPN), Safe Place sites are businesses and other public locations designated by licensed Safe Place agencies as "safe places" for youth to go when in a crisis. These locations fit criteria set up by NSPN and receive orientation and training by the local licensed Safe Place agency.

Safe Place sites display the Safe Place signage and call the local licensed agency when a youth enters and asks for help. They provide reassurance and safety until the Safe Place responder arrives to meet with the youth. Safe Place sites must work in partnership with a local, licensed agency who is responsible for the operation of the Safe Place program in their community. The licensed agency is responsible for assisting Safe Place sites with acquiring Safe Place signage, required training, and is the contact for sites when youth request help. Safe Place site annual registration fee is $50.00 to $100.00 per site depending on the number of sites an agency has.

In order to participate in the Safe Place Program as a Safe Place site, agencies connect with a local licensed Safe Place agency. There is currently a local licensed Safe Place agency located in Charlotte, which is operated by the Relatives. Staff has been in contact with their Safe Place Program Coordinator, Neasha McKoy.

Safe Haven Baby Box Program:
Upon further research, it was determined that the Safe Haven Baby Box Program is not currently available in North Carolina, so the Safe Haven Baby Box is not an option.

North Carolina Safe Surrender of Infants Act:
North Carolina has the NC Safe Surrender of Infants Act, (NC General Statue 7B-520 et seq.*)*. The act is the statutory authority to establish the safe surrender of infants no more than 30 days old. Many states have what are called Safe Haven laws, which designate places where an infant may be surrendered. North Carolina's law is unique in that it designates specific people, not places. Police Officers and Firefighters are specifically mentioned in the general statute as individuals that a parent may surrender an infant to. The statute also obligates Police Officers and Firefighters to accept the infant providing provisions of the statute are met. Staff will ensure proper policies and protocols are in place to comply with the statute.

Staff will provide additional information on these programs and seek guidance from Council on the Safe Place program participation. A Resolution of Participation in the Safe Place Program is attached for Council's consideration. Should Council wish to pursue participation in the Safe Place Program, Staff recommends that the Monroe Police Department and all Monroe Fire Stations be designated as Safe Place sites. Staff will work with the City Manager and our local licensed Safe Place agency to identify additional potential City facilities that may be designated as Safe Place sites. Staff will also work with the local licensed Safe Place agency regarding the appropriate registration, policies and procedures, employee training and site signage.

The Public Safety Committee discussed this item at their August 26, 2024 meeting and referred it to Council for consideration.

RECOMMENDATION

Staff recommends that Council:

A) Consider Program Participation in the Safe Place Program
B) Consider a Resolution of Participation in the Safe Place Program.

Attachment: Resolution R-2024-65

RESOLUTION OF PARTICIPATION IN THE SAFE PLACE PROGRAM R-2024-65

WHEREAS, the Monroe City Council is the policymaking body for the City of Monroe and establishes organizational policies and priorities through direction given to the City Manager, and

WHEREAS, the safety and wellbeing of children and youth is important to the Monroe City Council; and

WHEREAS, Safe Place is a national youth outreach and prevention program for young people in need of immediate help and safety; and

WHEREAS, Safe Place designates businesses and organizations as Safe Place locations, making help readily available to youth in communities across the country; and

WHEREAS, the City of Monroe owns and operates City facilities in our community that could function as Safe Place locations; and

WHEREAS, the City of Monroe wishes to designate certain City facilities as Safe Place locations.

NOW, THEREFORE, BE IT RESOLVED, the Council of the City of Monroe hereby adopts this Resolution of Participation in the Safe Place Program.

Adopted this 10th day of September, 2024.

Attest:

Robert A. Burns, Mayor

Bridgette H. Robinson, City Clerk

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	September 10, 2024
FROM:	Lisa Strickland, Finance Director
PREPARED BY:	Angela Duncan, Senior Budget Analyst
SUBJECT:	Preliminary Fund Balance Update (audit pending)

SUMMARY STATEMENT

To provide preliminary details on the fund balance calculation as of August 31, 2024.

REVIEW

The Finance department has calculated a total estimated fund balance as of June 30, 2024 in the amount of $47,831,186. This amount has increased over the total fund balance amount as of June 30, 2023 of $42,580,863 by $5,250,323. This amount is still subject to change since adjustments may still be posted as a result of the City's financial audit. This total fund balance is divided into four categories as follows:

non-spendable	$	3,292,437
restricted	$	17,353,930
assigned	$	21,834,864
unassigned	$	5,349,955

The assigned fund balance includes a reserve in the amount of $15,839,191 as per the City's Fund Balance Reserve Policy. The 25% required reserve per the city policy is based on the City's adopted budget less one-time federal and state grants. The required reserve based on the FY25 budget was calculated as follows:

Fiscal Year 2025 Adopted Budget			
General Fund Expenditures	**Federal & State Grants**	**Net Expenditures**	**X 25%**
$64,526,858	($1,170,095)	$63,356,763	$15,839,191

Including activity that has occurred from July 1 through August 31, 2024, the balance of assigned money that has been formally set aside totals $1,522,885. This is divided as follows:

airport grant acceptance	$	152,892
downtown projects	$	1,369,993

The preliminary unassigned fund balance as of August 31, 2024 is $5,053,455. This amount also includes activity that has occurred from July 1 through August 31, 2024.

RECOMMENDATION

This has been provided for information purposes.

Attachment(s): Fund Balance Report as of 6/30/24
Fund Balance Report as of 8/31/24

CITY OF MONROE
GENERAL FUND BALANCE
FY 2024 YEAR END CALCULATION
As of 6/30/24

Preliminary - Pending Audit

	NON SPENDABLE		RESTRICTED					ASSIGNED				
	Inventories	**Prepaid**	**Restricted by State Statute**	**Streets (Powell Bill)**	**Public Safety**	**Culture and Recreation**	**Building Permits Net Revenue**	**City's Fund Balance Policy[1]**	**Subsequent Year's Expenditures**	**Formal Assignments**	**UNASSIGNED**	**Total Fund Balance**
As of June 30, 2023	***$ 262,112***	***$ 1,878,828***	***$ 9,207,280***	***$ 3,327,824***	***$ 38,839***	***$ 834,038***	***$ 1,931,873***	***$ 13,820,359***	***$ 3,834,828***	***$ 1,620,242***	***$ 5,824,638***	***$ 42,580,863***
As of June 30, 2024	***$ 479,532***	***$ 2,812,905***	***$ 10,282,333***	***$ 4,008,983***	***$ 49,118***	***$ 468,279***	***$ 2,545,217***	***$ 15,839,191***	***$ 4,472,788***	***$ 1,522,885***	***$ 5,349,955***	***$ 47,831,186***
Changes	$ 217,420	$ 934,076	$ 1,075,053	$ 681,158	$ 10,279	$ (365,759)	$ 613,344	*$ 2,018,832*	*$ 637,960*	$ (97,357)	$ (474,683)	**$ 5,250,323**
Powell Bill												
Balance at 7-01-23				$ 3,327,824								
Funds rec'd for FY24				1,170,095								
Interest allocated to PB				66,587								
Spent FY24 (div 3025)				(593,252)								
Sale or transfer of equipment				-								
FY24 amt transferred to 110 (closed proj)				37,728								
Pcards not in PB Report				-								
				$ 4,008,983								
Public Safety												
State					$ 33,996							
Federal					-							
Explorer Program					12,394							
Youth Programs					2,728							
Fire and Life Safety					-							
Restricted for Public Safety					**$ 49,118**							
Culture & Recreation												
Unspent Senior Center Grant						$ 9,504						
Fund Balance fund 120 6-30-24						550,449						
Less : restricted by RSS (POs & Contracts for 120)						(91,674)						
						$ 468,279						
Building Permit Revenue												
Beginning Balance 7/1/23							$ 1,931,873					
FY24 Building Permit Fees							1,782,460					
FY24 Expenditures							(1,169,116)					
Balance as of 6/30/24							**$ 2,545,217**					
Restricted by State Statute												
Cash unrestricted (estimated)			$ 38,920,806									
Cash restricted			4,028,892									
Liabilities excluding those to be paid from restricted			4,376,382									
Liabilities to be paid from restricted cash			19,675									
Encumbrances at June 30 (listed in the notes)			4,270,170									
Unearned revenue (Gift Cards, Tournament Trip, Store Credits)			27,055									
Fund Balance Available for Appropriation			$ 34,256,416									
Total Fund Balance (From Audited Financial Statements)			47,831,186									
Restricted by State Statute			13,574,770									
Non Spendable - Inventory	**$ 479,532**		(479,532)									
Non Spendable - Prepaid		**$ 2,812,905**	(2,812,905)									
FB Non Spendable												
Restricted by State Statute (excludes Non-spendable)			**$ 10,282,333**									

CITY OF MONROE
GENERAL FUND BALANCE
FY 2024 YEAR END CALCULATION
As of 6/30/24

Preliminary - Pending Audit

	NON SPENDABLE		RESTRICTED					ASSIGNED				
	Inventories	**Prepaid**	**Restricted by State Statute**	**Streets (Powell Bill)**	**Public Safety**	**Culture and Recreation**	**Building Permits Net Revenue**	**City's Fund Balance Policy[1]**	**Subsequent Year's Expenditures**	**Formal Assignments**	**UNASSIGNED**	**Total Fund Balance**
As of June 30, 2023	*$ 262,112*	*$ 1,878,828*	*$ 9,207,280*	*$ 3,327,824*	*$ 38,839*	*$ 834,038*	*$ 1,931,873*	*$ 13,820,359*	*$ 3,834,828*	*$ 1,620,242*	*$ 5,824,638*	*$ 42,580,863*
As of June 30, 2024	*$ 479,532*	*$ 2,812,905*	*$ 10,282,333*	*$ 4,008,983*	*$ 49,118*	*$ 468,279*	*$ 2,545,217*	*$ 15,839,191*	*$ 4,472,788*	*$ 1,522,885*	*$ 5,349,955*	*$ 47,831,186*
City's Fund Balance Policy												
FY25 Adopted Budget Expenditures								$ 72,279,895				
Clerical adj for project loan proceeds								(7,753,037)				
Fed & State Grants (Powell Bill)								(1,170,095)				
Net Expenditures								63,356,763				
x 25%								**$ 15,839,191**				
Subsequent Year's Expenditures												
FY25 Council Adopted Budget - Appropriation from FB									$ 5,466,557			
Less Appropriation of Building Inspection Reserves (already covered in Restricted for Public Safety)									-			
Less Excess Powell Bill Funds (already covered in Restricted for Transportation)									(793,769)			
Less restricted donations for the Center Theatre (already included in Restricted for Culture and Rec.)									(200,000)			
Subsequent Year's Expenditures									**$ 4,472,788**			
Formal Assignments												
Beginning Balance July 1, 2023										$ 1,620,242		
FY24 Airport Projects closed (AP2102 & AP2001)										27,643		
FY24 tree obstruction removal										(125,000)		
Ending Balance June 30, 2024										**$ 1,522,885**		

Notes: (1) Per the General Fund Balance policy, the City will assign the greater of $7.5 million or 25% of the next year's original adopted budget, net of Federal and State pass-through revenues, from the unassigned fund balance.

Commentary

The unassigned General Fund balance is **$ 5,053,455**

Policy:

General Fund Balance

The General Fund assigned fund balance will be maintained at a level sufficient to provide for the required resources to meet operating cost needs, to allow for unforeseen needs of an emergency nature, to permit orderly adjustment to changes resulting from fluctuations of revenue sources, and to permit appropriations for unique circumstances as deemed appropriate by City Council. The City of Monroe will assign the greater of $7,500,000 or 25% of the next year's original adopted budget, net of Federal and State pass-through revenues, from the unassigned fund balance. Any emergency appropriation request that would require the level of assigned fund balance to fall below $7,500,000 or 25% would be for major city projects that are to the overall benefit of the City or required as a part of a matching grant for such a major project.

Any amounts remaining in the fiscal year-end unassigned fund balance in excess of $7,500,000 or 25% of the approved subsequent year's original council adopted budget, excluding Federal and State pass-through revenue, shall be designated for subsequent year's expenditures. This excess amount will be available for appropriation by the City Council in a subsequent fiscal year to fund the Strategic Plan, capital or debt service expenditures as determined by the City Council during the budget process for that subsequent fiscal year. If during a fiscal year an excess over the stipulated $7,500,000 or 25% exists, the City Council may request an appropriation to fund unforeseen needs. If an appropriation request will exceed $100,000 of the excess, the City Council will consider the request at a subsequent regular meeting.

CITY OF MONROE
GENERAL FUND BALANCE
AS OF 08/31/2024

****** Preliminary - Pending Annual Audit ******

FY24	Date	Description	NON SPENDABLE		RESTRICTED					ASSIGNED				
			Inventories	Prepaid	Restricted by State Statute	Streets (Powell Bill)	Public Safety	Culture and Recreation	Building Permits Net Revenue	City's Fund Balance Policy[1]	Subsequent Year's Expenditures[3]	Formal Assignments	UNASSIGNED	Total Fund Balance
		As of June 30, 2024	***$ 479,532***	***$ 2,812,905***	***$ 10,282,333***	***$ 4,008,983***	***$ 49,118***	***$ 468,279***	***$ 2,545,217***	***$ 15,839,191***	***$ 4,472,788***	***$ 1,522,885***	***$ 5,349,955***	***$ 47,831,186***
BO-2024-11	06/11/2024	Appropriations included in FY25 Council Adopted Budget[2]				793,769		200,000	31,800		4,472,788			
(waiting for soft	07/01/2024	Prior year encumbrances rolled forward			4,270,170									
BA-2024-19	08/13/2024	Funding for DEI committee											20,000	
BA-2024-21	08/13/2024	Replace roof at Winchester Children's Center											276,500	
			$ -	$ -	$ 4,270,170	$ 793,769	$ -	$ 200,000	$ 31,800	$ -	$ 4,472,788	$ -	$ 296,500	
			$ 479,532	$ 2,812,905	$ 6,012,163	$ 3,215,214	$ 49,118	$ 268,279	$ 2,513,417	$ 15,839,191	$ -	$ 1,522,885	$ 5,053,455	
												-		

Notes:	(1)	Per the General Fund Balance policy, the City will assign the greater of $7.5 million or 25% of the next year's original adopted budget, net of Federal and State pass-through revenues, from the unassigned fund balance.		
	(2)	Appropriations General Fund Balance FY24 Original Budget :	Unassigned	Restricted
		Center Theatre Donations		$ 200,000
		Annual Tee Box Funding	$ 50,000	
		Annual Greenway Funding	100,000	
		Funds for future use - TBD (excess)	(12,042)	
		1520 Economic Incentive Grants	1,341,801	
		1101620 - Genie 32' scissor Lift	30000	
		1101620 - Kubota Work Cart	20,000	
		1101620 - Landscape Crew Truck #2102	72,995	
		1101620 - Landscape Supervisor Truck	40,620	
		1101620 (s/b 1630) - Trailer to transport scissor lift and to be used for landscaping purposes.	5,696	
		1101630 - Replace Bob Cat 773 Skid Steer Loader	60,500	
		1101630 - Replace current Turbine blower	7,000	
		1101630 - Replace Ford Dump truck #981	127,000	
		1101630 - Replace Ford Ranger Pickup #2238	34,500	
		1101630 - Replace Playground Border at Tonawanda Park	8,000	
		1101630 - Replace Toro 4100 D #6248	70,000	
		1102030 - Fuel Pump Upgrade on Crow Street	38,000	
		1102031 - Bosch ADS 625X - automotive scan tool	3,200	
		1103020 - CityWorks Implementation	35,000	
		1103020 - Contract Resurfacing (FB Assignment)		900,000
		1103025 - Portion of $900K funded w/ current Powell Bill current PB		(106,231)
		1103520 - Vehicle - Second Code Enforcement Officer I	45,000	
		1103520 - BB INCREASE for Inspector Uniform and Shoes		1,900
		1103520 - Bryan McAllister to attend NC Building Association Conference-INCREASE		100
		1103520 - Building Inspector Level II Certification Courses in Mechanical, Building, Electrical and Plumbing		11,400
		1103520 - Conference and Electrical Certification Course for Building Inspector		2,400
		1103520 - North Carolina 2020 Building, Electrical, Mechanical and Plumbing Code Books for 6 Inspectors		6,000
		1103520 - Plan review and inspection services		10,000
		1104020 - Community Development Vehicle	31,880	
		2104520 - Banner Replacement for Spring and Winter (Downtown)	10,000	
		2104520 - Building Lighting (Downtown)	46,300	
		2104520 - Downtown Wireless Speaker, System (Downtown)	100,000	
		2104520 - Murals (Downtown)	35,000	
		2104520 - Repaint Crosswalks in Downtown (Downtown)	15,000	
		2104520 - Street Furniture, Trash Receptacles, Bike Racks (Downtown)	30,000	
		1105010 - 10X15 Aluminum frame tent, 10X10 Aluminum frame tent	5,050	
		1105010 - 9mm handguns (trade-in NOT included)	97,560	
		1105010 - Department Mascot Costume	600	
		1105010 - Outer Carrier Vest	100,000	
		1105510 - AED Replacement	108,684	
		1105510 - ATV/UTV for Air Show and additional purposes	25,000	
		1105510 - Fire Truck Modem Replacement- New RQST	19,328	
		1105510 - Lighting, Radio and Striping for Car 1 Replacement from FY24	11,000	
		1105510 - Mobile and Base Radio Replacement	69,717	
		1105510 - Painting and Maintenance for Training Tower	10,000	
		1105510 - Portable Radio Replacement	49,097	
		1105510 - Replace Hazardous Materials Decontamination Line	19,474	
		1105510 - Replace Thermal Imaging Cameras (3 Per Year At $7700.00 Each)	23,100	
		1105510 - SCBA Mask upgrades to mask with the communications module for firefighters.	44,831	
		1105510 - Strategic plan for Fire	20,000	
		1106010 - Conversion to Spine/Leaf Switching for Cityhall DC (1)	575,708	
		1106010 - Replace Core Switch - City Hall	287,880	
		1106010 - Virtual Cluster Server Refresh	241,856	
		1307010 - Pindell Avenue Fund Request - New RQST lake improvements	75,000	
		1307011 - Basketball Goal Rims - Dickerson Community Center	1,218	
		1307011 - Basketball Goal Rims - J. Ray Shute Center	406	
		1307011 - Basketball Goal Rims - Sutton Park	406	
		1307011 - Chairs - Old Armory Community Center	984	
		1307011 - Chairs - Sutton Park Community Center	1,230	
		1307011 - Chairs - Winchester Community Center	1,230	
		1307011 - Electric Furnace Tonawanda Restrooms	3,000	
		1307011 - Jay Ray Shute Picnic shelter roof replacement	3,080	
		1307011 - New fencing around Creft Park Basketball Courts	29,000	
		1307011 - Pruning and removal of the vegetation at Belk Tonawanda	15,624	

FY25 ADOPTED BUDGET			
GEN FUND EXP.	GRANTS/Reimb	NET EXP.	x 25% =
$ 72,279,895	$ (8,923,132)	$ 63,356,763	$ 15,839,191

Funds 110, 120, 130, & 131 per BO-2024-11

1307011 - Recumbent Machine - OACC	1,670			
1307011 - Refrigerator - Dickerson Afterschool Program	739			
1307011 - Replace #2158 Chevy Truck	65,000			
1307011 - Replace Graco Ballfield Paint Machine	8,000			
1307011 - Round Tables - Old Armory Community Center	1,560			
1307011 - SMART TV - OACC	744			
1307011 - Tables - Sutton Park Community Center	896			
1307011 - Winchester Outdoor Basketball Court Painting including Logos	25,500			
1317030 - purchase of rental clubs	3,550			GC FB
1317030 - REPLACE BUFFALO TWIN TURBINE BLOWER #CO1725	15,003			GC FB
1317030 - REPLACE TORO GREENS MASTER 3250 D #CO1714	62,120			GC FB
1317030 - REPLACE TORO GREENS MASTER 3250 D #CO1725	62,120			GC FB
1317030 - REPLACE TORO WORKMAN #1960	40,373			GC FB
	$ 4,472,788	$ 1,025,569	5,498,357	

(3) Will be revised to agree with ACFR

City of Monroe
General Fund Balance
Formal Assignments
Transaction History
AS OF 08/31/2024

Date	Transaction	Airport Grant Acceptance	Projects Downtown [1]
12/06/11	**Formally Assigned**	**$ 2,250,000**	
10/01/19	**Formally Assigned**		**$ 3,000,000**
05/15/12	Reverse formal assignment	-	-
06/05/12	BO-2012-06 Boggs Paving settlement	(405,281)	-
09/18/12	BA-2012-23 Security enhancement equip.-Airport Terminal Bldg.	(15,000)	-
09/18/12	BO-2012-11 Talbert & Bright change order #5 (Runway #5 ext.)	(150,000)	-
09/18/12	BO-2012-12 Talbert & Bright change order #4 (Goldmine Rd Redo)	(46,280)	-
09/18/12	BO-2012-13 Talbert & Bright change order #5 (Runway #5 ext.)	(72,616)	-
10/16/12	BO-2012-16 Extended Runway Safety Area (ERSA) Grading Ph. 1	(174,625)	-
04/02/13	Runway 5 Perimeter Sec Fencing	(317,620)	-
04/16/13	Construction International Terminal Bldg.	(98,105)	-
07/16/13	Return federal block grant NCDOT (proj # 36237.17.11.1) to formal assignment airport grant acceptance	300,000	-
7/16/13	Authorize Talbert & Bright - Customs Bldg. construction administration services	(170,481)	-
7/16/13	Authorize Talbert & Bright - design and bid service for glideslope improvements.	(215,037)	-
8/21/13	Additional funding Runway 5 perimeter fencing	(11,740)	-
10/15/13	Utility relocation and small change orders for Terminal Bldg.	(50,000)	-
01/21/14	NCDOT grant (proj #36237.17.13.2) glideslope improvements	100,267	-
04/15/14	US Customs and Border Protection' s IT equipment.	(93,804)	-
08/19/14	BO-2014-08: return funds from project AP0802 (runway strengthening) and AP1201 (runway overlay and rehab)	564,596	-
12/02/14	BO-2014-11 Rwy 5 Medium Intensity Approach Lighting Sys w/ Rwy Alignment Indicator Lights (MALSR)	(63,815)	-
01/06/15	BO-2015-02 Talbert & Bright design and bid service for Bulk Hangars	(64,780)	-
08/18/15	Close capital projects AP0901 & AP1301	147,499	-
08/16/16	Close capital projects AP0811 & AP0902 and AP1102	175,690	-
09/22/16	BO-2016-14 Corporate hangar site development	(1,000,000)	-
07/18/17	Add'l funding for Corp Hangar Construction	(400,000)	-
08/21/18	Close capital projects AP1202 & AP1401	132,147	-
11/06/18	State Aviation Grant from NCDOT	685,800	-
07/16/19	BO-2019-11 Apron Rehab Project Grant Match	(320,561)	-
07/16/19	BO-2019-10 Airport Layout Plan Grant Match	(46,602)	-
08/20/19	BO-2019-16 Corp Hangar Site Development	(550,000)	-
02/05/20	BO-2020-03 Driveway and Paving AP Corporate Hangar	(80,000)	-
07/21/20	BO-2020-08 Close Capital Projects	309,293	-
06/08/21	BO-2021-09 Airport Apron Rehabilitation project	(11,399)	-
06/08/21	BO-2021-08 Runway 5-23 Approach Obstruction Removal project	(7,151)	-
07/13/21	BO-2021-12 Charlotte Avenue Parking Lot Project		(500,000)
02/08/22	BA-2022-03 Office Space Renovations Quonset Hangar	(42,000)	-
02/08/22	BA-2022-04 Customs Telecom shortfall	(4,741)	
03/08/22	BA-2022-09 Resolve issue with Trees on north end of the runway	(2,000)	
06/04/22	Grant Match for Airport Apron Rehabilitation areas A, B, and half of C.	(1,976)	
07/12/22	BO-2022-15 Close projects; return interest to Airport capital projects	571	
12/13/22	BO-2022-19 add funds from formally assigned to project GB1903 - Science Center parking		(1,130,007)
08/08/23	BO-2023-09 Close completed projects (AP2102)	(18,959)	
08/08/23	BO-2023-09 Close completed projects (AP2001)	46,602	
01/18/24	BO-2024-02 Tree obstruction removal and fencing	(125,000)	
		$ 152,892	**$ 1,369,993**
	Total Assigned Fund Balance		**$ 1,522,885**
			-

Notes:

[1] Formal assignment for Downtown projects: resurfacing the parking lot on Church St. (cost share with county), new parking lot on N Charlotte Ave. and design of one-way streets conversion.