

**CITY OF MONROE - GENERAL SERVICES COMMITTEE
CITY HALL CONFERENCE ROOM
300 W. CROWELL STREET, MONROE, NC 28112
Thursday, September 5, 2024 - 4:15 PM**

AGENDA

1. Minutes of General Services Committee Meeting of August 1, 2024
2. Resolution for Lease Agreement Extension with Arts Council
3. Budget Amendment for Unspent Appropriations
4. Approve Resolution Designating Depositories and Resolution Designating Signatories
5. Certification of Tax Base & Charge to Collect 2024-2025 Taxes
6. Authorize 2-Ton Dump Truck Purchase
7. Special Event Permit for Union County Christmas Parade
8. Approval of Charlotte Regional Transportation Planning Organization Memorandum of Understanding
9. Amend the Policy Number GA-16 Outside Agency
10. Special Needs and Disabilities Committee Community Survey

Other Items



**CITY OF MONROE
GENERAL SERVICES COMMITTEE MEETING**

City Hall Conference Room
300 W. Crowell Street
Monroe, NC 28112
August 1, 2024 4:15 PM

MINUTES

Present: Committee Member Julie Thompson (Chairwoman), Committee Member Gary Anderson, Committee Member Surluta Anthony

Absent: None

Staff: Lisa Hollowell, Assistant City Manager; Lisa Strickland, Director of Finance; Ashley Ivey, Assistant Finance Director; Pete Hovanec, Director of Communication and Tourism; Camden Baucom, Budget Analyst; Ryan Jones, Director of Parks and Recreation; Debra Reed; Director of Human Resources; Lisa Kerner, Grant Administrator; Sarah McAllister, Director of Engineering; Catherine Mullis, Permit Center Supervisor; Lisa Stiwwinter, Director of Planning.

Visitor(s): Luis Oropesa, Franklin Court Grille

The General Services Committee met in the City Hall Conference Room at 4:15 p.m. on August 1, 2024. A quorum was present. Chairwoman Julie Thompson presided.

Item 1. General Services Committee Meeting Minutes from July 3, 2024

The minutes from the July 3, 2024 General Services Committee meeting were presented for the Committee's approval.

Committee Member Anderson moved to approve the minutes of the General Services Committee Meeting of July 3, 2024.

Committee Member Anthony seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Item 2. Special Event Permit for MonroeBifest to be Held October 5, 2024 in Downtown.

Lisa Stiwwinter, Director of Engineering, presented that the applicant, Luis Oropesa with Franklin Court Grille is requesting a special event permit to hold an event in Downtown Monroe on October 5, 2024. The MonroeBifest will be held Saturday, October 5, 2024 in Downtown Monroe from 11am – 10pm. Franklin Street will be closed from Hayne Street to Church Street from 9am – midnight for the preparation and tear down of the event. The applicant is estimating 5,000 people will attend the event with a total of 1,000 people at peak periods. The festival will include an outdoor festival, family entertainment, pop-up market including merchandise sales/vendors, street performers, and music. There will be alcohol sales as part of the event within the social district. The businesses that will be open during the event have all signed in favor of the event on page 14 of their application. I have included the application, event layout, and barricade map (created by the Engineering Department) for your reference.

The following departments have reviewed and approved the applications with the following comments:

Fire Department:

Monroe Fire Department Approves Permit Pending an Approved Fire Inspection. Applicant Must Call Monroe Fire Department 24hrs. in Advance to Schedule Fire Inspection at 704-282-4726.

Police Department:

The police department is requesting a minimum of 4 officers to work 2 shifts, due to alcohol and large anticipated public attendance: 9am-4pm x 4 officers; 4pm-12am x 4 officers. The applicant is responsible to pay the officers.

Engineering Department:

Applicant is responsible for complying with the procedures established by NCDOT's Special Event Request Form.

- The event shall start at 9:00 a.m. and conclude no later than 12:00 a.m.
- A minimum of one week prior to the event, applicant shall notify all businesses/property owners opened or closed within and adjacent to the event on Franklin Street and provide them with their contact info for questions/concerns before or during the event.
- The Street Division will close the roadway initially and ensure the detour signs are in place per the attached map on the day of the event. Report issues or concerns to the Engineering Department at 704-282-4667 during normal business hours and to the Street Division Standby at 704-226-5916 on the day of the event. Barricades and signs will be delivered on the Friday before the event.
- Applicant is responsible for having volunteers monitor the barricades throughout the event to ensure they remain in place for the duration. Should motorists attempt to move or drive around any barricades, the volunteers should contact the Police Department for assistance.
- Applicant is responsible for removing the barricades and signage at the end of the event. The barrels at Franklin St/Church St and Jefferson St/Beasley St should be removed first and placed on the sidewalk. The barrels and type III barricades on Franklin St at Hayne St should be removed next and placed on the sidewalk. Finally, the approach and detour signage should be removed and/or turned so that they are on the sidewalk and their message is no longer visible to on-coming traffic.
- Tents and other temporary structures are allowed within the street right-of-way provided no pegs are driven into the pavement. Please use sandbags, concrete weights, or other means for stabilization.
- Applicant is responsible for removal of all trash and debris generated by the event. The area should be cleaned once all festivities are completed.

Downtown Department:

Downtown Monroe approves the Applicant's temporary use permits with the following comments:

- 1) The applicant is responsible for notifying affected downtown businesses well in advance of the event.
- 2) The applicant must supply affected businesses with a person of contact and contact number.
- 3) The applicant is responsible for any trash accumulated during the event and cleaning up after the event has finished.
- 4) The applicant is responsible for providing adequate restroom facilities for event visitors.
- 5) The applicant is responsible for providing vendors and structures with their own source of power.
- 6) The applicant is to consider using vendors, which do not conflict with existing business in the downtown area.
- 7) The applicant must be approved by engineering, fire, and police and follow their requirements as stated in the permit approval process.

Planning and Development Department:

Special Events. A special event includes, but is not limited to arts and craft shows, cultural events, musical events, concerts and stage shows, celebrations, festivals, fairs, carnivals, circuses, or outdoor civic, religious or non-profit events.

1. No premise shall be the site of a special event exceeding a collective total of twenty (20) days or, three (3) individual weekends, or both, within any one (1) calendar year. In this context, a weekend shall constitute three (3) consecutive days.
 - a. A special event sponsored by the City, a county or the State shall be allowed to extend beyond the collective total of twenty (20) days or, three (3) individual weekends, or both within one (1) calendar year.

2. A special event not exceeding the collective total of days and weekends shall receive a temporary use permit. Special events exceeding the collective total of days and weekends shall receive a Special Use Permit from the Board of Adjustment in accordance with Section 3.4.9: Special Use Permit.

Union County Environmental Health:

No permit required from Union County Environmental Health.

If General Services Committee is in agreement with the aforementioned approvals, a recommendation will be presented to City Council for approval of the special event permit.

Committee Member Anthony made a motion to approve the aforementioned approvals and bring it to City Council for approval of the special event permit.

Committee Member Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Item 3. Annual Tax Settlement

Lisa Strickland, Finance Director, presented a request to consider a full settlement for all taxes for collection made for the preceding tax/ fiscal year 2023-2024.

N.C.G.S. 105-373(a) states the tax collector shall make full settlement with the governing body of the taxing unit for all taxes in hand for collection for the preceding fiscal year. The settlement, together with the action of the governing body with respect thereto, shall be entered in full upon the minutes of the governing body. The Annual Settlement of Tax Collector for 2023, shows the collection rate at 99.35 percent.

City Staff recommends that General Services Committee recommend approval of the tax settlement as outlined herein and that the settlement be entered in full into the minutes of the Council meeting.

Committee Member Anderson made a motion to approve the tax settlement as outlined herein and that the settlement be entered in full into the minutes of the Council meeting.

Committee Member Anthony seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Item 4. Discuss Change of General Services Committee Meeting Time

Chairwoman Thompson asked to change the time to 4:15 until Winchester Committee has wrapped up.

Committee Member Anderson made a motion to approve time change to 4:15.

Committee Member Anthony seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Item 5. Diversity, Equity, and Inclusion Committee Funding

Debra Reed, Director of Human Services presented a funding request for the Diversity, Equity, and Inclusion Committee.

Staff is requesting funding for the Diversity, Equity, and Inclusion Committee in the amount of \$20,000 for FY25 projects related to Diversity, Equity, and Inclusion Awareness, Job Fair with the addition of child care, and employment workshops with South Piedmont Community College. Funding also includes cost for promotional

materials, advertising cost, and other necessary cost incurred by the committee.

Staff requests a favorable recommendation from the Committee to proceed with presenting this request to Council at the August 13, 2024 meeting.

Committee Member Anderson made a motion to approve the funding request and to proceed with presenting this request to Council at the August 13, 2024 meeting.

Committee Member Anthony seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Item 6. Community Centers Gymnasium Floor Replacement.

Ryan Jones, Parks and Recreation Director, presented that on June 11, 2024, City Council approved the FY25 budget. As a part of the budget approval, community center upgrades were included. These upgrades will provide several opportunities for community center upgrades that include the replacement and renovation of the community center gymnasium floors. Three of the four gymnasiums, J. Ray Shute, Sutton Park, and Dickerson, currently provide athletic snap lock tile floors that are in drastic need of renovation due to dead spots in the floor and have substantial wear and tear due to years of usage. Three contractors were contacted and have provided quotes to re-sand, re-surface and paint the current wooden floors at Winchester Gymnasium and to replace the athletic snap-lock flooring with wood floors at Sutton Park, Dickerson and J. Ray Shute Gymnasiums. This work will include branding of the floors utilizing the City logo and will allow more consistency relative to the usage of the courts. The replacement of the floors will provide an immediate impact on the aesthetics and overall usage of each gymnasium. Gymnasium activities are provided at other facilities while renovation takes place. Funding is available within the capital budget, projection #25600.

The following bids were received for this project:

RFS Sports Flooring & Lockers	\$292,633.30
Abacus Sports	\$314,690.00
The Sports Flooring Group	\$350,086.40

In accordance with Section 34.01-G of the City of Monroe Code of Ordinances, City Council is required to authorize all purchases exceeding \$200,000.

Staff requests that the General Services Committee recommend City Council approval to award this contract to RFS Sports Flooring and Lockers and authorize the City Manager to execute any and all necessary documents related to this contract.

Committee Member Anthony made a motion to accept the staff request and bring it to City Council to approve the award of the contract to RFS Sports Flooring and Lockers.

Committee Member Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Item 7. Replacement Roof UCCAC- Budget Amendment

Ryan Jones, Parks and Recreation Director, presented a request to consider a recommendation to City Council for a Budget Amendment and awarding of a contract for the repair and replacement of the classroom building roof of the Winchester Children's Center commonly referred to as the Head Start building operated by Union County Community Action, Inc. located at 1102 Fairly Avenue Monroe, NC 28110 in the amount of 276,500.00.

The City has leased various buildings and facilities located in the Winchester Children's Center to Union County Community Action, Inc. since 1998. On April 15, 2010, the City renewed the lease after renovation and construction to the Winchester Children's Center to be utilized by Union County Community Action as a pre-school/Head Start Center. This lease was also renewed more recently on December 3, 2019 through resolution R-2019-60. This lease is a ten-year lease and will expire in December of 2029. The lease agreement stipulates the responsibilities of the City and those include that the Lessor (City of Monroe) shall be responsible for maintenance associated with the structural components of the buildings, such as the roof and building shell.

Provided as an attachment are pictures showing the current condition of the roof located within the building. The existing condition is not conducive to a safe environment for the participants utilizing that facility. Staff has contacted multiple roofing contractors and all have recommended the replacement of this section of the roof. Currently, there is a substantial leak affecting classrooms within the facility. Staff has been able to temporarily patch this section, but have advised that the patch is not a long-term solution. Staff recommends that the roof at the Winchester Children's Center operated by Union County Community Action, Inc. for the Head Start program be replaced to allow them the opportunity to operate this program in a safe environment.

While Alpha Omega Construction Group quote submitted was the lowest quote, the quote did not include the raising of gas lines to complete the project. Therefore, the recommendation is to award the contract to Turnkey Roofing.

The following bids were received for this project:

Alpha Omega Construction Group	\$233,050.00
Turnkey Roofing	\$276,500.00
Baucom Group	\$341,492.00

In accordance with section 34.01-G of the City of Monroe Code of Ordinances, City Council is required to authorize all contracts exceeding \$200,000.00.

Staff requests that the General Services Committee recommend Council approval of a Budget Amendment to appropriate funds from General Fund unassigned fund balance for the replacement of the roof at the Winchester Children's Center for \$276,500.00, the awarding of the contract to Turnkey Roofing and to authorize the City Manager to execute the necessary documents.

Committee Member Anthony made a motion to accept the staff request and bring it to City Council to approve the Budget Amendment but with suggestion to see if there are any Federal grants that UCCA could get for this replacement.

Committee Member Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Item 8. Parking Lot for Monroe Business Owners and Building Owners

Chairwoman Thompson mentioned that the parking lot for Monroe business owners was discussed in the previous General Services Meetings and it is just for informational purpose and to be considered and included in the September Council retreat for a long-term parking plan discussion

Chairwoman Thompson asked Lisa Hollowell who would be responsible for this item. Lisa Hollowell, Assistant City Manager, said that it would fall under infrastructure in general, street and transportation. The parking plan that was put together, was rejected back in October to this Committee and Council but it can be talked about in terms of what would the Committee Members like Downton to look like and how many parking spaces they would like to see. With collaborative efforts, a new parking plan can be put together to be considered.

Committee Member Anderson suggested to assigned some of those space and have some revenue come

in for those assigned spaces. Committee Member Anthony and Chairwoman Thompson agreed with this suggestion.

No action required. For informational purposes only.

Item 9. Other Items

Committee Member Anthony stated she had a few suggestions for topics for the strategic retreat in September.

Committee Member Anthony made a motion to consider Debra Reed as a consultant for the new HR Director for approximately 90 days and would like this discussed at the retreat.

Committee Member Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Committee Member Anthony asked to consider having four more electric car charging stations. The suggested installation locations for the new electric car chargers would be at Dickerson, Winchester and Downtown.

Lisa Strickland stated that they applied for a grant for electric car charging stations. Lisa Kerner added that they are applying for other grants in case the first grant is turned down.

Committee Member Anthony requested that this be added to the strategic retreat agenda in September.

Committee Member Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Chairwoman Thompson, Committee Member Anderson, Committee Member Anthony

NAYS: None

Pete Hovanec stated that all the Facebook comments were turned off but after the discussion with the City Manager, the comments were turned on for the Center Theatre, Science Center and the Aquatic Center because it is used for marketing.

Pete Hovanec presented a short preview of the new look and some features of the new City website which will go live in the middle/late September.

No action required. For informational purposes only.

There being no further business the meeting adjourned at 5:00 p.m.

Committee Chairwoman, Julie Thompson



STAFF REPORT

TO: General Services Committee

VIA: W. Mark Watson, City Manager

DATE: September 5, 2024

FROM: Terry Sholar, Senior Staff Attorney

PREPARED BY: Terry Sholar, Senior Staff Attorney

SUBJECT: Resolution Approving Lease Agreement Extension with Union County Community Arts Council for Property Located at 327 S. Hayne Street and Granting Authorization to City Manager to Execute Documents

SUMMARY STATEMENT

Staff is recommending to the General Services Committee to consider extending its lease with the Union County Community Arts Council until July 31, 2026.

REVIEW

The City of Monroe entered into a lease agreement with the Union County Arts Council to lease the property located at 327 Hayne Street for a period of eighteen (18) months beginning October 1, 2023. The current lease term expires on April 30, 2025. The Arts Council has requested the lease be extended for an additional fifteen (15) months. The attached draft lease extension provides for an additional fifteen (15) month extension to end on July 31, 2026 under the same terms and conditions as the original lease.

RECOMMENDATION

The General Services Committee is requested to provide a favorable recommendation to City Council to consider adopting the resolution approving extending the Lease Extension Agreement on the property located at 327 Hayne Street to the Union County

Community Arts Council and authorize the City Manager to execute the Agreement and other necessary documents.

Attachment: Resolution R-2024-56
 Lease Agreement

**RESOLUTION APPROVING EXTENSION OF LEASE OF CITY PROPERTY
LOCATED AT 327 HAYNE STREET TO
UNION COUNTY COMMUNITY ARTS COUNCIL
AND GRANTING AUTHORIZATION TO CITY MANAGER
TO EXECUTE DOCUMENTS
R-2024-56**

WHEREAS, the City of Monroe owns the improved real property located at 327 Hayne Street, Union County, Monroe, North Carolina that the City finds is currently surplus to the City's needs; and

WHEREAS, the City previously entered into a lease agreement with the Union County Community Arts Council to lease the property beginning October 1, 2023 for a period of 18 months and said lease will expire on April 30, 2025; and

WHEREAS, in consideration of said lease the Union County Community Arts Council did make certain improvements to said real property and desires to extend the term of the lease of the property for an additional 15 months under the same terms and conditions as the original lease; and

WHEREAS, North Carolina General Statute §160A-272 authorizes the City to enter into leases of up to 10 years upon resolution of the City Council adopted at a regular meeting after 10 days' public notice; and

WHEREAS, the required notice has been published and the City Council is convened in a regular meeting.

NOW, THEREFORE, BE IT RESOLVED, the Monroe City Council hereby approves the Lease Extension Agreement with the Union County Community Arts Council until July 31, 2026 under the same terms and conditions as contained in the original lease dated November 14, 2023. In addition, the City Manager is authorized to execute the Lease Extension Agreement and any other necessary documents.

This Resolution is effective on the date of its adoption.

Adopted this 8th day of October, 2024.

Attest:

Robert A. Burns, Mayor

Bridgette H. Robinson, City Clerk

**NORTH CAROLINA
UNION COUNTY**

LEASE EXTENSION AGREEMENT

This Lease Extension Agreement made and entered into this ____ day of October, 2024, by and between the **CITY OF MONROE** (hereinafter called the “Lessor”), and the **UNION COUNTY COMMUNITY ARTS COUNCIL** (hereinafter called the “Lessee”):

WITNESSETH:

That, whereas on the 14th day of November 2023, the parties hereto entered into a certain Lease Agreement, whereby the Lessor leased to the Lessee for a period of eighteen (18) months, beginning on the 1st day of October, 2023 and ending on the 30th day of April, 2025, the premises located at 327 Hayne Street, Monroe, North Carolina, known and described therein.

And, whereas the parties have agreed to extend the period for which the said premises were leased. Now, therefore, it is mutually agreed, that the premises described in the lease above referred to are hereby leased unto the said Lessee for an additional term of fifteen (15) months, beginning the 1st day of May 2025, and ending on July 31, 2026 unless terminated by either party pursuant to the terms of the original Lease Agreement.

All of the terms, conditions, and covenants set forth in the above described lease are reaffirmed by the Parties and apply to the additional period of extension. Additionally, the terms of said lease are hereby incorporated by reference as if set forth herein.

In Testimony Whereof, the parties hereto have executed this Lease Extension Agreement on the day and date first above written.

LESSEE:

LESSOR:

**UNION COUNTY COMMUNITY
ARTS COUNCIL**

CITY OF MONROE

Melanie Miller, Executive Director

W. Mark Watson, City Manager

(Attest)

(Attest)

SEAL

SEAL



STAFF REPORT

TO: General Services Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2024

FROM: Lisa Strickland, Finance Director

PREPARED BY: Lisa Strickland, Finance Director

SUBJECT: Approve Budget Amendment for Unspent Appropriations

SUMMARY STATEMENT

A budget amendment is necessary to the fiscal year 2025 budget in order to re-appropriate incomplete items from fiscal year 2024. Details are outlined below.

REVIEW

It is necessary to re-appropriate items that have been approved, but are not complete at the end of the fiscal year. The nature of these items is projects that are only partially complete, grants that have not been spent in their entirety and unspent drug seizure money. Incomplete items from fiscal year 2024 are as follows:

General Fund:

\$17,590	Water & Sewer Connection Fee Assistance – program approved by Council to assist low income families with utility connection fees
9,094	Down payment Assistance – program approved by Council to assist low income families with house purchase
2,728	Unspent donations received for Police Department youth programs
48,996	State Equitable Sharing – Money received from seizures – restricted to law enforcement expenditures.
12,394	Explorer Program - Police (Donations)
25,459	US DOJ Bureau of Justice Grant

153,052	CDBG Grant for Exhaust Fan - Fire
50,384	Assistance to Firefighters Grant for gear washer and dryer - Fire
75,000	Regional Economic Development Reserve Fund Grant for mobile classrooms - Fire
80,000	Regional Economic Development Reserve Fund Grant for water rescue supplies - Fire
95,000	Regional Economic Development Reserve Fund Grant for hazardous materials - Fire
9,504	ARPA funding for Senior Center
<u>995</u>	Tree donation to be used in planting
<u>\$580,196</u>	Total General Fund

Downtown Monroe Fund:

\$25,778	Façade Grants
<u>52,736</u>	Downtown Incentive Program
<u>\$78,514</u>	

Police Department Forfeiture Fund:

(\$20,485)	U S Justice - Federal Equitable Sharing– Money received from seizures – restricted to law enforcement expenditures.
<u>110,670</u>	U S Treasury – Federal Equitable Sharing– Money received from seizures – restricted to law enforcement expenditures.
<u>\$90,185</u>	

RECOMMENDATION

Staff requests General Services Committee recommendation of approval of the proposed budget amendment for appropriation of unspent items from Fiscal Year 2024 to Fiscal Year 2025.

Attachment: BA-2024-22

**CITY OF MONROE
BUDGET AMENDMENT
BA-2024-22**

1. Amendment necessary to designate and appropriate funds in fiscal year 2025 for incomplete projects, unspent grants and unspent seizure funds in fiscal year 2024.

General Fund:

Revenues:

Appropriation of Fund Balance	\$ 91,797
Restricted Revenue	\$ 488,399

Expenditures:

General Government	\$ 27,679
Public Safety	\$ 543,013
Parks & Recreation	\$ 9,504

Downtown Monroe Special Revenue Fund:

Revenues:

Appropriation of Fund Balance	\$ 78,514
-------------------------------	-----------

Expenditures:

Economic & Physical Development	\$ 78,514
---------------------------------	-----------

Police Department Forfeiture Special Revenue Fund:

Revenues:

Appropriation of Fund Balance	\$ 90,185
-------------------------------	-----------

Expenditures:

Public Safety	\$ 90,185
---------------	-----------

Adopted this the 10th day of September, 2024.

Robert Burns, Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: General Services Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2024

FROM: Lisa Strickland, Finance Director

PREPARED BY: Lisa Strickland, Finance Director

SUBJECT: Resolution Designating Depositories
Resolution Designating Signatories

SUMMARY STATEMENT

Staff is requesting to update the depositories designated as authorized for the Finance Officer to deposit funds of the City and the individuals designated as authorized signatories for the City's bank account.

REVIEW

In accordance with North Carolina General Statute 159-31, the City has elected to deposit funds into financial institutions under the pooling method of collateralization of public funds. A resolution is attached to update the names of financial institutions that are authorized depositories for the City and are included on the North Carolina Department of State Treasurer's Pooling Bank List as of August 5, 2024.

General Statute 159-25(b) of the North Carolina Government Fiscal Control Act specifies that the Finance Officer or properly designated Deputy Finance Officer and another municipal official must sign all checks and drafts issued by a local government. A resolution is attached that removes former Mayor, Marion Holloway, and adds current Mayor, Robert A. Burns to the approved signatories on the City's bank accounts.

RECOMMENDATION

Staff recommends the General Services Committee recommend City Council approval of Resolution R-2024-58 Designating Depositories and Resolution R-2024-59 for Designating Signatories for the City of Monroe and forward to the City Council Consent Agenda.

Attachment: Resolution R-2024-58
Resolution R-2024-59

**RESOLUTION DESIGNATING DEPOSITORIES
FOR CITY OF MONROE
R-2024-58**

WHEREAS, it is the desire of the City Council that all public funds of the City of Monroe (hereafter the “City”) be deposited in a secure, efficient and effective manner;

WHEREAS, it is the responsibility of the Finance Officer, who is appointed by and serves at the pleasure of the City Council, to supervise the receipt, custody and disbursement of the public funds of the City;

WHEREAS, the Bank of America, N.A., Truist Bank, Fifth Third Bank, PNC Bank, Regions Bank, US Bank, TowneBank and Wells Fargo Bank, N.A., are qualified to be an official depository for the City pursuant to G.S. 159-31 and has selected to secure its uninsured public deposits under the “Pooling Method”, which is a collateral pool under which each public depositor’s uninsured deposits are secured with securities held by the State Treasurer’s agent in the name of the State Treasurer.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Monroe that:

Section 1. WHEREAS, the Bank of America, N.A., Truist Bank, Fifth Third Bank, PNC Bank, Regions Bank, US Bank, TowneBank and Wells Fargo Bank, N.A., are qualified to be an official depository of the City of Monroe. The Finance Officer of the City shall be and is hereby authorized and directed to deposit funds of the City in the Official Depositories in the name and to the credit of the City of Monroe.

Section 2. As required by G.S. 159-25(b), all checks, drafts, or orders of the City drawn against said funds shall be authorized and signed as appropriate by the following (hereinafter the “Authorized Signers”):

- a. One of the following officers:
Finance Officer or Deputy Finance Officer;

and countersigned by

- b. One of the following officers:
City Manager or Mayor.

The names and signatures of the Authorized Signers shall be duly certified by the Clerk to the City to the Official Depositories as from time to time may be necessary and no check, draft, or order drawn against the Official Depository shall be valid unless so signed or authorized.

Section 3. Upon opening an account with an Official Depository, the Finance Officer must:

- a. Give written instructions that the proceeds from all checks payable to the order of the City shall be deposited to the credit of the City of Monroe and that under no circumstance may such an item be converted into cash;
- b. Verify the method currently used by the depository to collateralize the public deposits and stay informed of any change in the methods as the result of conversions to a different method or as a the result of merger of depositories;
- c. Notify the depository at the time a new deposit account is opened or a certificate of deposit is purchased that the account is a public deposit account subject to the collateralization requirements;
- d. File a “Notification of Public Deposit” (Form COLL-91) with each depository and provide a copy to the State Treasurer as of June 30 of each year;
- e. Execute such other forms and documentation with provisions consistent with this resolution as may be reasonably required by the Official Depository to establish the account;
- f. Report the amount of deposits and investments and such other information as may be required on the semi-annual reports on Form LGC 203 required to be filed with the Local Government Commission pursuant to G.S. 159-33; and
- g. Comply with other requirements of law, regulation or sound banking practice and with any requirements described in the State Treasurer’s publication, The Collateralization of Public Deposits in North Carolina.

Section 4. Certified copies of this resolution shall be provided to the Official Depositories herein designated.

Section 5. The resolution shall take effect immediately upon its passage.

Adopted this 10th day of September, 2024.

Attest:

Robert Burns, Mayor

Bridgette H. Robinson, City Clerk

**RESOLUTION DESIGNATING AUTHORIZED SIGNATORIES
FOR CITY OF MONROE
R-2024-59**

WHEREAS, General Statute 159-25(b) of the North Carolina Government Fiscal Control Act specifies that the Finance Officer or properly designated Deputy Finance Officer and another municipal official must sign all checks and drafts issued by a local government; and

WHEREAS, the City Council desires that new designations be made with regard to authorized signatories on the City's bank accounts.

NOW, THEREFORE, BE IT RESOLVED that the following individuals are hereby designated as authorized signatories for the City's bank accounts effective September 10, 2024:

The Honorable Robert A. Burns, Mayor
William M. Watson, City Manager
Lisa A. Strickland, Finance Director
Ashley Ivey, Assistant Finance Director

Adopted this 10th day of September, 2024.

Attest:

Robert A. Burns, Mayor

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: General Services Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2024

FROM: Lisa Strickland, Finance Director

PREPARED BY: Bethany Hawver, Revenue Manager

SUBJECT: Certification of Tax Base and Tax Charge for 2024-2025

SUMMARY STATEMENT

General Services Committee is requested to forward an Order authorizing the Tax Collector to collect the taxes charged in the tax records.

REVIEW

N.C.G.S. 105-321(b) states the municipal governing body shall adopt and enter in its Minutes an Order authorizing the Tax Collector to collect the taxes charged in the tax records and receipts. The Order of Collection shall have the force and effect of a judgement and execution against the taxpayers' real and personal property.

RECOMMENDATION

City Staff recommends that the General Services Committee forward to City Council authorization for the Tax Collector to collect the 2024-2025 Tax Levy as listed below:

Type	Amount
Property Tax	\$27,643,273.04
Special District Tax	\$63,019.39
Total Late Listings	\$46,247.96
Total Tax Levy	\$27,752,540.39

TO THE TAX COLLECTOR OF THE CITY OF MONROE:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the City of Monroe Finance Division and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the City of Monroe and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 10th day of September 2024.

Robert A. Burns, Mayor



STAFF REPORT

TO: General Services Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2024

FROM: Ryan Jones, Property Management Director

PREPARED BY: Ryan Jones, Property Management Director

SUBJECT: 2-Ton Dump Truck Purchase

SUMMARY STATEMENT

General Services Committee is requested to consider providing a favorable recommendation to City Council to award the purchase of a 2-ton dump truck in the amount of \$135,000.00 to Excel Truck Group.

REVIEW

Funds were allocated in the FY24 budget, approved by City Council on June 11, 2024, in the amount \$127,000.00 for the procurement of a 2 ton dump truck for the Grounds Maintenance division of the Property Management Department. The current truck has surpassed its life expectancy and no longer provides dependable service.

Excel Truck Group has provided a quote of \$130,321.00 for this vehicle not including funds needed for tag, title and safety lighting provided after the purchase. Due to the purchase cost exceeding \$90,000.00, a formal bid was required as part of the selection process for this equipment. While purchase price exceeded the funds allocated, staff was able to save money within this capital line to cover the excess.

The following bids were received for this purchase:

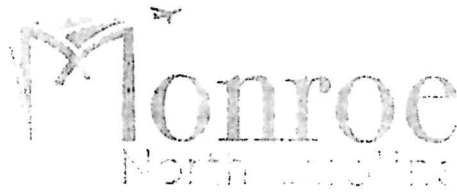
Excel Truck Group	\$130,321.00
Piedmont Truck Center	\$151,523.00

In accordance with Section 34.01-G of the City of Monroe Code of Ordinances, City Council is required to authorize all equipment purchases exceeding \$90,000.00.

RECOMMENDATION

Staff recommends that the General Services Committee provide a favorable recommendation to City Council to approve the award of the 2-Ton Dump Truck to Excel Truck Group in the amount of \$130,321.00 and authorize the City Manager to execute all necessary documents.

Attachments: Quote – Excel Truck Group
Quote – Piedmont Truck Center



PROPOSAL

TO CITY MANAGER AND CITY COUNCIL
CITY OF MONROE, NORTH CAROLINA 28110

The undersigned, as bidder, hereby declares that this proposal is made without connection with any other person, company, or parties making a similar bid or proposal, and that the proposal is in all respects fair and in good faith, without collusion or fraud.

The bidder has carefully examined the annexed form of specifications and instructions to bidders and hereby declares that he will furnish the equipment called for in the manner prescribed in the specifications and instructions to bidders for the following price:

TYPE	DELIVERY TIME	EXTENDED PRICE
Western Star 47X	270 - 375 Days	\$ 151,523.00

Warranty period: 1 Year or 100,000 miles

Todd Lenhart
Printed Name of Firm Representative

Piedmont Truck Center
Name of Firm Submitting Proposal
Representative

Todd Lenhart
Signature of Firm Authorized

412 Regional Rd. S., Greensboro, NC 27409
Firm Address

Sales Representative
Title

(336) 668-2401
Telephone Number

tlenhart@piedmonttruckcenter.com
Email Address



Dear Prospective Bidder:

If you determine not to submit a bid in response to this solicitation, we would very much appreciate your completing and returning this form for our records.

Reason for not submitting a bid in response to this solicitation: (please be as specific as possible) _____

FULL LEGAL NAME OF COMPANY: _____

ADDRESS: _____

EMAIL ADDRESS: _____

PHONE _____ FAX _____

NAME (PLEASE PRINT): _____

TITLE: _____

SIGNED _____ DATE _____

Thank you for your assistance. Please mail to:

City of Monroe
Monica Bulos - Purchasing Assistant I
PO Box 59
Monroe, NC 28111

CITY OF MONROE MINIMUM SPECIFICATIONS FOR CAB AND
CHASSIS SPECIFICATIONS FOR (1) 2024 OR NEWER SINGLE AXLE
FLAT BED DUMP

*****NOTICE TO BIDDERS*****

The City reserves the right to reject all bids.

The following specifications are intended to describe the minimum requirements for a Single
Axle Flat Bed Dump Truck. The equipment shall be a 2024 model or newer and of the latest
design and shall include all items normally furnished as standard equipment.

BIDDER MUST FILL IN BLANKS TO INDICATE COMPLIANCE, OR STATE EXCEPTION FOR OUR
ACCEPTANCE. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RENDER YOUR BID
UNRESPONSIVE.

Manufacturer and Model Number: Western Star 47X with Godwin Flat Dump Body

COMPLIANCE OR EXCEPTION

GENERAL:

- A.) GVWR Minimum: 35,000 GVWR
- B.) Cab Type: Standard Type 1 Door
- C.) Exterior Cab Color: White
- D.) Interior Color: Gray

Comply
Comply
Comply
Interior Grey - Seat Covers Black

ENGINE:

- A.) Diesel
- B.) Minimum 350 HP
- C.) Minimum 350 ft-lbs of Torque
- D.) 6 Cylinder
- E.) Spin on type oil and fuel filters
- F.) Dry type air cleaner-replacement
Cartridge type
- G.) Equipped with 120-1250watt/volt-cold
start block heater
- H.) Water Cooled
- I.) Jake brake

Comply
Comply
Comply
Cummins L9 is 6 Cylinder
Comply
Comply
115-1000
Comply
Comply -

COMPLIANCE OR EXCEPTION

TRANSMISSION:

- A.) Automatic 6 speed minimum
- B.) Allison Transmission
- C.) Max GCW of 80,000 lbs
- D.) Transmission retarder

Comply
Comply
Comply
Comply

ELECTRICAL:

- A.) Alternator: 12volt, minimum 160 AMP rating
- B.) Minimum 1950 CCA, Maintenance free batteries
- C.) Battery box shall be aluminum construction
- D.) Steering shall be full power, dual
- E.) Body control module to disengage power take off (PTO) when truck speed reaches 5 mph

Comply
Comply
Comply
Single High Capacity for 14,600 - 16,000 lb. Axle
Comply

BRAKES:

- A.) Air Type with auto air dryer to purge water out of system
- B.) Parking Break shall be spring activated with inverted chambers

Comply
Comply

CAB EXTERIOR:

- A.) Front Bumper shall be heavy duty steel Construction
- B.) Front Bumper: Painted
- C.) Heavy Duty Tow Hooks mounted to front of truck
- D.) Mirrors: Steep frame size 7"X 16" with 6" Adjustable convex mirrors
- E.) Fuel Tank: Left hand Step Type, 50 gallon capacity

Comply
Comply
Comply
Comply
Comply - 60 Gallon

COMPLIANCE OR EXCEPTION

- F.) Frame and chassis color: Black
- G.) All Lights to meet DOT specifications
- H.) LED type Headlamps
- I.) Muffler and tail pipe under chassis

Comply
Comply
Comply
Comply

CAB INTERIOR

- A.) Shall have the following Gauges:
Speedometer, Tachometer, Dual Air Pressure,
Engine Oil Pressure, Water Temperature,
Voltmeter, Fuel

Comply

- B.) Turn Signal-Manual Canceling
- C.) Power Door Locks
- D.) Power Windows
- E.) Windshield Wipers- (2) two speed with
intermittent feature

Comply
Comply
Comply
Comply

- F.) Radio: AM/FM-Outside Antennae
- G.) Backup alarm: Equipped, electric powered
- H.) Horn- Air or Electric
- I.) Interior Dome Light
- J.) Air Conditioning
- K.) Sun visors: Driver and Passenger Side
- L.) Full bench type seat-grey vinyl upholstery
- M.) Black rubber floor mats

Comply
Comply
Comply
Comply
Comply
Comply
Comply
Comply

DUMP BODY SPECIFICATION:

- A.) Shall be Ox Body — Godwin
- B.) Body Color: White ✓
- C.) Dump body should be fully primer painted prior to finish coat paint coat. Inside and out-dump boards shall be left natural. ✓
- D.) Body Length 15' 0" ✓
- E.) Body Width 8' 0" ✓
- F.) Side Height: 24" stationary steel sides with (1) 8" Oak bang board per side ✓
- G.) Tailgate: Air actuated rear 2 way rear 40" high tailgate, Barn Door and top hinged ✓
- H.) Load Cover System: Automatic type, Electrically operated with 24" Cab protector and no window in front headboard ✓

- I.) Spring Loaded Pintle Hook, rear mounted with minimum 20 ton towing capacity with HD ✓
steel backing plate, (2) chain hooks, and mounting of air glad-hands.
- J.) Electric brake controller, cab mounted with 7 way plug mounted at end of frame. ✓
- K.) All controls for dump cycle shall be lever type ✓
- L.) Power Take Off: Air shift type ✓
- M.) Control for PTO and dump access lever mounted inside cab convenient to driver-
operator-beside gear shift ✓
- N.) Lever to be equipped with automatic shut off switch to disengage PTO when truck bed is
in the down position and truck in gear ✓
- O.) 24" Tool Box, Mounted on drivers side ✓
- P.) Stirrup ladder style step towards front of body on driver and passenger sides ✓
- Q.) Side of frame mounted dual tilt cylinders - *No, Godwin Scissor Part # G56630*
- R.) Lights: Flush Mounted type to meet DOT standards ✓
- S.) Equipped with rear license plate mounting bracket ✓
- T.) Equipped with Full mud flaps-rear of truck ✓
- U.) 5lbs Fire extinguisher provided with purchase ✓
- V.) 3- Emergency triangles provided with purchase ✓
- W.) Backup camera on top of hitch mounting plate ✓
- X.) Bed Vibrator ✓

WARRANTY

- A.) Minimum 1 year parts and labor ✓

Prepared For
Monica Bales
City of Monroe
2201 Wabash Ave
Monroe, NC 28110
UNITED STATES
Phone : 704-282-4000

Prepared by
Todd Lenhart
PIEDMONT TRUCK CENTER, INC.
411 STANTON - RECREATION ROAD
ANDREWSBORO, NC 27409
Phone : 336-682-4000

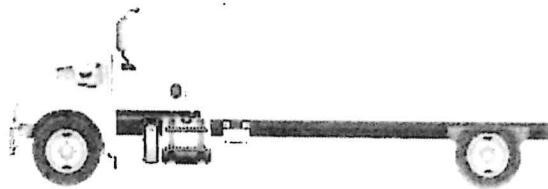
A proposal for
City of Monroe

Prepared by
PIEDMONT TRUCK CENTER, INC.

Todd Lenhart

July 28, 2024

Western Star 47X



Components shown may not reflect all spec'd options and are not to scale

Application Version: 1.1.0.0
Date: 2024-07-28 14:00:00
Monica Bales (City of Monroe)

1742024-07-28 14:00:00
Todd Lenhart

[illegible]

Prepared For:
Monrovia, CA
City of Monrovia
2251 Avalon Ave
Monrovia, CA 91754
UNITED STATES
Phone: 760-282-4600

Prepared by:
Lead Counsel
CITY OF MONROVIA, CA
CITY OF MONROVIA, CA
CITY OF MONROVIA, CA
CITY OF MONROVIA, CA
CITY OF MONROVIA, CA

Description
EXPECTED GROSS VEHICLE WEIGHT CAPACITY 37600.0 lbs
EXPECTED GROSS COMBINATION WEIGHT 80000.0 lbs
Truck Service
END DUMP BODY
GODWIN MANUFACTURING COMPANY
Engine
CUM L9 370 HP @ 2100 RPM; 2100 GOV RPM, 1250 LB-FT @ 1200 RPM
Electronic Parameters
62 MPH ROAD SPEED LIMIT
PTO MODE CANCEL VEHICLE SPEED - 5 MPH
CRUISE CONTROL BUTTON PTO CONTROL
PTO 1, DASH SWITCH, ENGAGE WHILE DRIVING
Engine Equipment
EPA 2010/GHG 2024 CONFIGURATION
STANDARD OIL PAN
ENGINE MOUNTED OIL CHECK AND FILL
SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED AIR CLEANER
DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE
(3) DTNA GENUINE, FLOODED STARTING, MIN 3000CCA, 555RC, THREADED STUD BATTERIES
BATTERY BOX WITH ALUMINUM COVER MOUNTED SHORT SIDE TO RAIL
SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB
WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN
UNPOLISHED ALUMINUM WST BATTERY BOX COVER
POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER

Submitted for Review: 11/1/2024
City of Monrovia 2251 Avalon Ave
Monrovia, CA 91754

City of Monrovia, CA
City of Monrovia, CA
City of Monrovia, CA

Production File
 Monroe Sales
 City of Monroe
 2201 Wokup Ave
 Monroe, NC 28110
 UNITED STATES
 Phone: 704-281-5800

11/20/2017
 14:01:00
 11/20/2017 14:01:00
 11/20/2017 14:01:00
 11/20/2017 14:01:00
 11/20/2017 14:01:00

Description
CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE
ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM
C-BRAKE BY JACOBS WITH LOW/OFF/HIGH BRAKING DASH SWITCH
RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH HORIZONTAL TAILPIPE
ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD ACTIVE REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER AND DASH MOUNTED INHIBIT SWITCH
STANDARD EXHAUST SYSTEM LENGTH
RH STANDARD HORIZONTAL TAILPIPE
8 GALLON DIESEL EXHAUST FLUID TANK
UNPOLISHED ALUMINUM WST DIESEL EXHAUST FLUID TANK COVER
LH HEAVY DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION
STANDARD DIESEL EXHAUST FLUID TANK CAP
AIR POWERED ON/OFF ENGINE FAN CLUTCH
AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED
DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR
CUMMINS SPIN ON FUEL FILTER
FULL FLOW OIL FILTER
1400 SQUARE INCH VOCATIONAL RADIATOR
ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT
SILICONE COOLANT HOSES - WHERE POSSIBLE
STANDARD CHARGE AIR COOLER PLUMBING
RADIATOR DRAIN VALVE

Application Manual 11/15/2017
 Data Version 10/15/2017
 11/20/2017 14:01:00

11/20/2017 14:01:00
 11/20/2017 14:01:00

Prepared For :
Monica Poles
City of Monroe
2201 Walker Ave
Monroe, LA 70110
UNITED STATES
Phone : 704-232-4893

Prepared by
Tina Lachar
10,000th Ave, Suite 1000
Monroe, LA 70110
704-232-4893
Fax: 704-232-4893

	Description
	LOWER RADIATOR GUARD
	NO REPTO, EXTENDED FLYWHEEL HOUSING. CUMULATIVE REQUIRED FOR PACKAGING
	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER
	PHILLIPS-TEMRO 150 WATT/115 VOLT OIL PREHEATER
	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR
	ELECTRIC GRID AIR INTAKE WARMER
	DELCO 12V 39MT HD/OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH
Transmission	
	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION
Transmission Equipment	
	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV
	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES
	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
	QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME, WITH BLUNT CUTS
	NO AUX/ACC TRANSMISSION WIRING

Application Version 10.0.0.0
Data Version 10.0.0.0
Revision 10.0.0.0

10.0.0.0
10.0.0.0
10.0.0.0

Prepared For:
Monaca Group
City of Monaca
2101 Wabash Ave.
Monaca, NC 28110
UNITED STATES
Phone: 704-282-4500

Contract No.:
100101-0000
Revision:
1.0
Date:
10/10/10
By:
10/10/10
Checked:
10/10/10
Approved:
10/10/10

Description

CUSTOMER INSTALLED CHELSEA 280 SERIES PTO

PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION
ALLISON

MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION
DRAIN, AXLE(S) FILL AND DRAIN

HEAVY DUTY ELECTRONIC TRANSMISSION SHIFT
CONTROL, COLUMN MOUNTED

WATER TO OIL TRANSMISSION COOLER

TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC
OIL LEVEL CHECK

SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)

Front Axle and Equipment

CUMMINS-MERITOR MFS-14-143A 14,700# FF1 71.5 INCH
KPI/3.74 INCH DROP SINGLE FRONT AXLE

CONMET PRESET PLUS PREMIUM IRON FRONT HUBS

MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT BRAKES,
DOUBLE ANCHOR, FABRICATED SHOES

NON-ASBESTOS FRONT BRAKE LINING

CONMET CAST IRON FRONT BRAKE DRUMS

FRONT BRAKE DUST SHIELDS

FRONT OIL SEALS

VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND
SIDE PLUGS - OIL

MERITOR AUTOMATIC FRONT SLACK ADJUSTERS

SINGLE HIGH CAPACITY POWER STEERING GEAR,
BENDIX, 14.6-18K

2 QUART SEE THROUGH POWER STEERING RESERVOIR

CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE
LUBE

Front Suspension

14,600# TAPERLEAF FRONT SUSPENSION

MAINTENANCE FREE RUBBER BUSHINGS - FRONT
SUSPENSION

Approved: [Signature]
Date: 10/10/10
Signature: [Signature]

Checked: [Signature]
Date: 10/10/10

Prepared For :
Monica Bates
City of Monroe
2201 Walkup Ave
Monroe, NC 28110
UNITED STATES
Phone 704-262-1603

Prepared By:
Todd Lerner
MOTORCRAFT TRUCK & RTR INC.
417 SOUTH REGIONAL ROAD
GREENSBORO NC 27409
Phone 336-632-401

Description

FRONT SHOCK ABSORBERS

Rear Axle and Equipment

CUMMINS-MERITOR RS-23-160 23,000# R-SERIES SINGLE
REAR AXLE

CONMET PRESET PLUS PREMIUM ALUMINUM REAR
HUBS

5.38 REAR AXLE RATIO

IRON REAR AXLE CARRIER WITH STANDARD AXLE
HOUSING

MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE
WITH HALF ROUND YOKES

NO INTERAXLE (#3) DRIVELINE

DRIVER CONTROLLED TRACTION DIFFERENTIAL -
SINGLE REAR AXLE

(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR
VALVE FOR SINGLE DRIVE AXLE

INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT
SWITCH

MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM
REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES

NON-ASBESTOS REAR BRAKE LINING

BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF
DRIVE AXLE(S) WITH AUXILIARY SUPPORT BRACKETS

GUNITE CAST IRON REAR BRAKE DRUMS

REAR BRAKE DUST SHIELDS

REAR OIL SEALS

WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE
SPRING PARKING CHAMBERS

HALDEX AUTOMATIC REAR SLACK ADJUSTERS

CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE
LUBE

STANDARD REAR AXLE BREATHER(S)

Rear Suspension

AIRLINER 23,000# REAR SUSPENSION WITH CHAIN
CLEARANCE

Application Version: 1.0.0.005
Data Version: PR1_2024_002
Monroe Job Control Number:

Job Number: 1351789
Page 1 of 10

Prepared for:
Monica Blues
City of Monroe
2201 Oaktop Ave
Monroe, LA 70466
UNITED STATES
Phone: 704-282-4693

Prepared by:
David L. Baker
City of Monroe
2201 Oaktop Ave
Monroe, LA 70466
Phone: 704-282-4693

	Description
	9.5 INCH NOMINAL RIDE HEIGHT (460MM GLOBAL REFERENCE HEIGHT)
	STANDARD AXLE SEATS IN AXLE CLAMP GROUP
	IGNITION CONTROLLED ELECTRIC DUMP SWITCH FOR AIR SUSPENSION WITH STATE RETENTION AND GAUGE
	REAR AIR SUSPENSION DUMP VALVE AUTOFILL >5 MPH WITH INDICATOR LIGHT
	SINGLE AIR REAR SUSPENSION LEVELING VALVE
	TRANSVERSE CONTROL RODS
	REAR SHOCK ABSORBERS - ONE AXLE (AIR RIDE SUSPENSION)
Pusher/ Tag Equipment	
	NO PUSHER/TAG BRAKE DUST SHIELDS
Brake System	
	WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH
	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES
	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE
	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER
	WABCO OIL COALESCING FILTER FOR AIR DRYER
	AIR DRYER FRAME MOUNTED
	STEEL AIR BRAKE RESERVOIRS
	BW DV-2 AUTO DRAIN VALVE WITH HEATER TO WET TANK; DRAIN VALVE CABLES ON ALL OTHER TANKS
Trailer Connections	
	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS
	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION
	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME
	NO TRAILER ELECTRICAL CABLE

Publication Version: 11-2014
Date Version: 04-2014-001
Keywords: AIR, TRAILER, CABLE

Publication Version: 11-2014
Date Version: 04-2014-001
Keywords: AIR, TRAILER, CABLE

Prepared For
Bridges Road
City of Miami
2000 Biscayne Blvd
Miami, FL 33134
UNITED STATES
Phone: 708-262-5000

Prepared By
Tada Center
10000 E. 11th Ave, Suite 100
Denver, CO 80231
Phone: 303-755-5000

Description
Wheelbase & Frame
5190MM (204 INCH) WHEELBASE, SFA ONLY
11.0MM X 85.0MM X 287.0MM STEEL FRAME (0.43X3.35X11.30 INCH) 120 KSI
1650MM (65 INCH) REAR FRAME OVERHANG
FRAME OVERHANG RANGE: 61 INCH TO 70 INCH
CALC'D BACK OF CAB TO REAR SUSP C/L (CA) 122.83 in
CALC'D FRAME LENGTH - OVERALL 298.15 in
FRAME HEIGHT TOP FRONT UNLADEN 33.9 in
FRAME HEIGHT TOP FRONT LADEN 30.9 in
FRAME HEIGHT TOP REAR UNLADEN 41.54 in
FRAME HEIGHT TOP REAR LADEN 41.07 in
SQUARE END OF FRAME
STANDARD WEIGHT ENGINE CROSSMEMBER
STANDARD CAST ALUMINUM CROSSMEMBER BACK OF TRANSMISSION
STANDARD CAST ALUMINUM MIDSHIP
STANDARD CAST ALUMINUM REARMOST CROSSMEMBER
STANDARD SUSPENSION CROSSMEMBER
CAST ALUMINUM REAR SUSPENSION CROSSMEMBER
Chassis Equipment
UNPOLISHED ALUMINUM WST EQUIPMENT COVERS
PAINTED STEEL 3/16 INCH (7GA) VOCATIONAL BUMPER
REMOVABLE FRONT TOW/RECOVERY DEVICE,STORED ON CHASSIS FRAME
BUMPER MOUNTING FOR SINGLE LICENSE PLATE
CLASS 10.9 THREADED METRIC FASTENERS

Prepared By: Tada Center
Date: 08/01/2018
Version: 001 (REVISED)

Project: 10000 E. 11th Ave
Sheet: 4 of 10

Prepared For:
Facilities Unit
City of Monroe
2201 Wabash Ave.
Monroe, MO 64601
UNITED STATES
Phone: 704-982-0300

Prepared for:
Facilities Unit
City of Monroe, LA
2201 Wabash Ave.
Monroe, LA 70601
Phone: 504-982-0300

	Description
	EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE
Fuel Tanks	60 GALLON/227 LITER ALUMINUM FUEL TANK - LH 25 INCH DIAMETER FUEL TANK(S) PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS FUEL TANK(S) FORWARD PLAIN STEP FINISH FUEL TANK CAP(S) EQUIFLO INBOARD FUEL SYSTEM HIGH TEMPERATURE REINFORCED NYLON FUEL LINE
Tires	MICHELIN X MULTI D+ 11R22.5 16 PLY RADIAL FRONT TIRES CONTINENTAL HSR3 11R22.5 14 PLY RADIAL REAR TIRES
Wheels	ACCURIDE 29169 22.5X8.25 10-HUB PILOT 5-HAND HD STEEL DISC FRONT WHEELS ACCURIDE 29169 22.5X8.25 10-HUB PILOT 5-HAND HD STEEL DISC REAR WHEELS FRONT WHEEL MOUNTING NUTS REAR WHEEL MOUNTING NUTS
Cab Exterior	111.6 INCH BBC CONVENTIONAL ALUMINUM CAB STAINLESS STEEL CAB ACCENT MOLDING FRONT FENDERS INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A PILLAR GRAB HANDLES AND LH AND RH EXTERIOR NON-SLIP GRAB HANDLES BRIGHT HOOD MOUNTED AIR INTAKE GRILLE, BLACK

Prepared For:
Mesa Foods
City of Mesa
2201 McKay Ave
Mesa, AZ 85201
UNITED STATES
Phone : 704-282-4000

Prepared By:
Talia Landry
10000 W. McDowell Rd.
Suite 100, Mesa, AZ 85206
Phone : 480-211-1111

Description
SCREEN
X-SERIES STEEL REINFORCED ALUMINUM CAB
X-SERIES VOCATIONAL HOOD
HOOD OPENING ASSIST WITH LOCKING STRUT
WESTERN STAR NAMEPLATES
DUAL HADLEY SD-978 26 INCH RECTANGULAR AIR HORNS
SINGLE ELECTRIC HORN
REAR LICENSE PLATE MOUNT END OF FRAME
DUAL STAGE INTELLIGENT LED HEADLIGHTS WITH HEATED LENS SYSTEM
ROOF MOUNTED LED MARKER LIGHTS
DAYTIME RUNNING LIGHTS
INTEGRAL LED STOP/TAIL/BACKUP LIGHTS
LED SIDE TURN SIGNAL
C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL HEATED CONVEX, DUAL REMOTE, STAINLESS STEEL BACK COVER, AND BLACK C-BAR
102 INCH EQUIPMENT WIDTH
LH AND RH CONVEX MIRRORS INTEGRAL WITH PRIMARY MIRRORS
RH DOWN VIEW MIRROR
STANDARD SIDE/REAR REFLECTORS
REAR REFLECTIVE DEVICE
UNPOLISHED ALUMINUM WST AFTERTREATMENT SYSTEM COVER
NO SLEEPER VENT
SINGLE SOLAR TINTED REAR WINDOW. (1) 31 INCH X 20 INCH
1-PIECE ROPED-IN SOLAR GREEN GLASS WINDSHIELD

Application Number: 133-1500
Date Issued: 08/29/2018
Amount: \$15,000.00

08/29/2018 10:00 AM
Talia Landry

Department of
 Social Sciences
 University of
 Western Australia
 Perth, Western Australia 6009
 Australia
 Tel: +61 8 9440 2111
 Fax: +61 8 9440 2111
 Email: Gordon.Giblin@uwa.edu.au

```

quad = quad(deriv, 0, 1, 0.001)
print("Result: %s" % str(quad))
#Result: (0.0, 0.00015708)

```

Prepared For :
Monica Burns
City of Monroe
2201 Walkup Ave
Monroe, NC 27110
UNITED STATES
Phone : 704-282-4600

Prepared by:
David Lammert
P.O. BOX 11500, CENTER INC.,
411 SOUTH MONROE ROAD
GASTHERBORO, NC 27032
Phone : 704-833-2400

Description**EXTENSION AND TILT**

2 PERSON TOOL/BATTERY BOX MID BACK NON
SUSPENSION PASSENGER SEAT WITH FOLDING
BACKREST

NO SEAT ARMREST

BLACK MORDURA CLOTH DRIVER SEAT COVER WITH
EMBROIDERED LOGO

BLACK MORDURA CLOTH PASSENGER SEAT COVER
WITH NO LOGO

3 POINT ADJUSTABLE D-RING DRIVER & 3 POINT FIXED
D-RING FRONT PASSENGER & CENTER SEAT BELTS

ADJUSTABLE TILT AND TELESCOPING STEERING
COLUMN

4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL
WITH SWITCHES

DRIVER AND PASSENGER INTERIOR SUN VISORS

Instruments & Controls

STANDARD FOOT PEDAL SYSTEM

ELECTRONIC ACCELERATOR CONTROL

BLACK GAUGE BEZELS

STANDARD CENTER INSTRUMENT PANEL

DUAL NEEDLE PRIMARY AND SECONDARY AIR
PRESSURE GAUGE

INTAKE MOUNTED AIR RESTRICTION INDICATOR
WITHOUT GRADUATIONS

ELECTRONIC CRUISE CONTROL WITH CONTROLS ON
STEERING WHEEL SPOKES

KEY OPERATED IGNITION SWITCH AND INTEGRAL
START POSITION; 4 POSITION
OFF/RUN/START/ACCESSORY

PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT
COLOR DISPLAY

DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER
DISPLAY

HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE
CONNECTOR WITH DUST CAP LOCATED BELOW LH
DASH

Application Version: 1.0.0.000
Data Version: P10_20X.002
Monroe 38K GVWR Platform

07/20/2020 10:25 AM
Page: 10 of 10

[illegible]

Aspirante Técnico de 1.º año,
 Data de nascimento 19/04/2002 por
 Mônica Fátima de Aguiar, e R. 1

Developed by
 Transfiguration
 10000 Laurel Ridge Center, Suite 100
 Fort Worth, TX 76133-4000
 Tel: 817-335-1000
 Fax: 817-335-1001
 E-mail: info@transfiguration.com

Page 44 of 107

Prepared For:
 Menden Gules
 City of Meriden
 200 Wolcott Ave
 Meriden, CT 06460
 UNITED STATES
 Phone: 781 282 4008

Prepared By:
 David Thomas
 PREPARED BY: DAVID THOMAS, JR.
 5000 E. MICHIGAN STREET
 FARMINGTON, CT 06030
 Phone: 860-674-9000

Description

CAB COLOR A: L0006EY WHITE ELITE EY

BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT

POWDER WHITE (N0006EA) FRONT WHEELS/RIMS
 (PKWHT21, TKWHT21, W, TW)

POWDER WHITE (N0006EA) REAR WHEELS/RIMS
 (PKWHT21, TKWHT21, W, TW)

BUMPER PAINTED SAME AS CHASSIS

Certification / Compliance

U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND
 GLIDER KITS

Secondary Factory Options

CORPORATE PDI CENTER IN-SERVICE AND OPTION
 INSTALLATION/MODIFICATION

Other Factory Charges

GHG24 SURCHARGE - CUMMINS

MY25 ESCALATOR

CUMMINS TARIFF CHARGE - \$205

5 YEARS DAIMLER CONNECTIVITY BASE PACKAGE (FEATURES VARY
 BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES
 FRONT TIRE SURCHARGE

REAR TIRE SURCHARGE

STANDARD DESTINATION CHARGE

Dealer Installed Options

	Front Weight	Rear Weight
GODWIN FLATBED DUMP BODY INSTALLED	0	0
Total Dealer Installed Options	0 lbs	0 lbs

(+) Weights Shown are estimates only.
 If weight is critical, contact Customer Application Engineering.

Prepared For:
Minneapolis
City of Minneapolis
2201 Washington Ave
Minneapolis, MN 55416
UNIVERSITY
Phone: 704-262-4000

Prepared By:
Frontier
1500 Highway 100, Suite 100
Charlotte, NC 28213
Phone: 704-262-4000

(**) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.
(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

Application Number: 15-00005
Date Written For: 02/28/2015
Source: City of Minneapolis

Application Number: 15-00005
Date Written For: 02/28/2015
Source: City of Minneapolis

Quote

Page: 1

MAILING
P. O. BOX 1147 DUNN, NC 28335
910-892-0141



LOCATION
17665 HWY 421S, DUNN, NC 28334
FAX: 910 892-7402

800 892-0181

Building Truck Equipment Since 1966

QUOTE NUMBER 0154480

QUOTE DATE 7/17/2024

Customer Number: 01-PIED FOR

Salesperson: EARL MANNING

Quote Valid For:

Sold To:

Ship To:

PIEDMONT FORD TRUCK SALES
PO BOX 18109
GREENSBORO, NC 27419-8109

PIEDMONT TRUCK CENTER
412 S REGIONAL RD
GREENSBORO, NC 27409-9308

ATTENTION: TODD LENHART

F.O.B. DUNN, NC		Delivery Terms	Ship VIA	Payment Terms NET 30	
Unit Code	Description	Ordered	List Price	Amount	
CITY OF MONROE NC					
101550	BODY FLATBED 15 X 50 HEADBOARD	1.00	4,180.00	4,180.00	
H080	HEADBOARD 50	1.00	655.00	655.00	
SB2415SM-P	SIDES 15FT X 24IN SOLID METAL	1.00	1,670.00	1,670.00	
PC20384	HOLDER BOARD 8"	1.00	34.00	34.00	
8" BOARD POCKET, NO WINDOW					
OAKSIDE08	OAK SIDE BOARD 8" (STD 6"- 6")	1.00	360.00	360.00	
NOT PAINTED					
ADD	2PIN DOOR AIR OPERATED	1.00	1,555.00	1,555.00	
40" ED TAILGATE WITH STRAP HINGES					
PRCONTH BT 24	TAILGATE CONTRACTOR STYLE FLAT	1.00	1,275.00	1,275.00	
CPT088	CAB PROTECTOR FLAT BED HALF	1.00	285.00	285.00	
24" CAB PROTECTOR					
INSTALLCP	INSTALL CAB PROTECTOR	1.00	115.00	115.00	
GS6630 P22-V20	HOIST GS6630 P22-V20-4 PUMP &	1.00	4,550.00	4,550.00	
SCISSOR HOIST					
RIGIDSTEP	ONE RUNG RIGID STEP-WELDED ON	2.00	130.00	260.00	
4 SPRING-GODWIN	ALUMINUM 4 SPRING TARP SYSTEM	1.00	1,695.00	1,695.00	
CHYERPAINTBB	ZINC PRIME & COLOR POWDER COAT	1.00	1,660.00	1,660.00	
PAINTED WHITE					
GRSINGLE	INSTALL SHGL AXLE 9DY UP/DOWN	1.00	2,275.00	2,275.00	

continued

Quote

Page: 2

MANNING
P. O. BOX 1147 DUNN, NC 28334
892-0141



LOCATION
17665 HWY 4218, DUNN, NC 28334
FAX: 910 892-7402

S00 892-0181

Building Truck Equipment Since 1966

QUOTE NUMBER 0154460
Customer Number: 01-PED FOR
Quote Valid For:

QUOTE DATE 7/17/2024
Salesperson: EARL MANNING

Sold To:
PIEDMONT FORD TRUCK SALES
PO BOX 18109
GREENSBORO, NC 27419-8109

Ship To:
PIEDMONT TRUCK CENTER
412 S REGIONAL RD
GREENSBORO, NC 27409-9308

ATTENTION: TODD LEHART

F.O.B. DUNN, NC		Delivery Terms	Ship VIA	Payment Terms NET 30	
Item Code	Description	Ordered	List Price	Amount	
INGBP200	HITCH PINTLE SPRING 25 TON.	1.00	560.00	560.00	
TOOL24	TOOLBOX 18 X 18 X 24	1.00	465.00	465.00	
PDC-3200	VIBRATOR TRUCK 12V DC3200 4M M	1.00	1,700.00	1,700.00	
INSTR LADPHAND	GLAD HANDS	1.00	240.00	240.00	
PL15426	LICENSE PLATE BRACKET GLOVE	1.00	45.00	45.00	
INSTATC	LABOR TO INSTALL ATG	1.00	110.00	110.00	
INS77PINRND	INSTALL 7-PIN ELECT PLUG ROUND	1.00	140.00	140.00	
PO8504	HARNESS S8 REAR LED STT 8/U AN	1.00	140.00	140.00	
PO8503	HARNESS MAIN POWERFEED WITH M/	1.00	40.00	40.00	
REC	ELECTRIC BRAKE CONTROL	1.00	325.00	325.00	
REINSTALLSST	REINSTALL SST W/OR BACKUP LGTS	1.00	255.00	255.00	
INSEBYUPLOY	INSTALL BODY UP LIGHT	1.00	215.00	215.00	
97DB ALARM	97db BACK UP ALARM - STANDARD	1.00	0.00	0.00	
INSDUCAMERA	INSTALL BU CAMERA-INCL CAMERA	1.00	605.00	605.00	
PTOMUNCIE	PTO MUNCIE HOT SHIFT	1.00	1,695.00	1,695.00	
INSINGLELEVER	INSTALL SINGLE LVR DUMP CNTRL	1.00	275.00	275.00	
DELIVERY75	DELIVERY CHRG 50-99 MILES	1.00	210.00	210.00	
798 TRIANGLES	SAFETY TRIANGLES/FLARE/3/BX	1.00	80.00	80.00	
P54ABC	FIRE EXTINGUISHER 5#	1.00	100.00	100.00	

QUOTE PRICE 27,769.00
Steel Surcharge Amt: 0.00

Quote prepared by:
Chris Bernhard
910 321-8917
cbernhard@godwinmfg.com

Total: 27,769.00



NOTICE AND INSTRUCTIONS TO BIDDERS

City of Monroe
PO Box 69
Monroe, NC 28111-0069
Monica Bulos – Purchasing Assistant I
704-282-4603

Formal Bids are being sought by the City of Monroe for the furnishing of a (1) 2023 or newer Single Axle Flatbed Dump truck as specified. This is a sealed formal bid according to NCGS § 143-129. You may mail your bid to City of Monroe, 2201 Walkup Ave, Monroe, NC 28110 or PO Box 69, Monroe, NC 28111. Bid(s) must be returned on the attached proposal sheet showing unit prices fully extended and the proposal page completed in its entirety by July 29th 2024 at 10am Eastern. Bidder will be required to comply with all applicable statutes and regulations.

Equipment must meet all specifications and be the kind and type specified, or an approved equivalent. Price quoted must be on the basis of delivery to Monroe, North Carolina. Quoted price(s) should not include any sales or usage taxes, but should reflect the actual bid price of the equipment.

No dealer advertisement insignia is allowed on purchased equipment. Only identification is OEM plates as shipped.

All vehicles require 3 sets of keys and all pertinent paperwork upon delivery. This shall include invoice and certificate of origin.

The City of Monroe has fleet number certifications for all major brands of vehicles. Please call or email Karen Penegar for this number if needed.

The City will entertain bids for most recent model year, current model year and or program or demo type vehicles. You must submit a separate proposal page for each type of offering with model year and style clearly defined. Should you have a "stock" (on yard in inventory) offering, please mark this proposal accordingly.

The City of Monroe reserves the right to reject any and/or all bids received, or to select the bid which, in our opinion, is in the best overall interest of the City.

All bids shall include delivery time.

Complete specifications shall be included on all equipment.

Monica Bulos, Purchasing Assistant I



TO CITY MANAGER AND CITY COUNCIL
CITY OF MONROE, NORTH CAROLINA 28110

The undersigned, as bidder, hereby declares that this proposal is made without connection with any other person, company, or parties making a similar bid or proposal, and that the proposal is in all respects fair and in good faith, without collusion or fraud.

The bidder has carefully examined the annexed form of specifications and instructions to bidders and hereby declares that he will furnish the equipment called for in the manner prescribed in the specifications and instructions to bidders for the following price:

TYPE	DELIVERY TIME	EXTENDED PRICE
m2106 Plus	8-10 months	\$130,321

Warranty period: 2 years

Charles Quick
Printed Name of Firm Representative

Excel Truck Group
Name of Firm Submitting Proposal
Representative

[Signature]
Signature of Firm Authorized

4633 Equipment Dr Charlotte
Firm Address NC 28269

New Truck Sales
Title

980 447 7449
Telephone Number

cquick@excltg.com
Email Address



Dear Prospective Bidder:

If you determine not to submit a bid in response to this solicitation, we would very much appreciate your completing and returning this form for our records.

Reason for not submitting a bid in response to this solicitation: (please be as specific as

possible) City of Monroe Solicited me to bid.

FULL LEGAL NAME OF COMPANY: Excel Truck Group

ADDRESS: 4633 Equipment Dr Charlotte NC 28269

EMAIL ADDRESS: cquick@exceltrg.com

PHONE 980 447 7449 FAX _____

NAME (PLEASE PRINT): Charles Quick

TITLE: Sales Representative

SIGNED [Signature] DATE _____

Thank you for your assistance. Please mail to:

City of Monroe
Monica Bulos – Purchasing Assistant I
PO Box 69
Monroe, NC 28111

CITY OF MONROE MINIMUM SPECIFICATIONS FOR CAB AND CHASSIS SPECIFICATIONS FOR (1) 2024 OR NEWER SINGLE AXLE FLAT BED DUMP

*****NOTICE TO BIDDERS*****

The City reserves the right to reject all bids.

The following specifications are intended to describe the minimum requirements for a Single Axle Flat Bed Dump Truck. The equipment shall be a 2024 model or newer and of the latest design and shall include all items normally furnished as standard equipment.

BIDDER MUST FILL IN BLANKS TO INDICATE COMPLIANCE, OR STATE EXCEPTION FOR OUR ACCEPTANCE. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RENDER YOUR BID UNRESPONSIVE.

Manufacturer and Model Number: Freightliner M2106 Plus

COMPLIANCE OR EXCEPTION

GENERAL:

- A.) GVWR Minimum: 36,000 GVWR
- B.) Cab Type: Standard Type 2 Door
- C.) Exterior Cab Color: White
- D.) Interior Color: Grey

Compliance

Compliance

Compliance

Compliance

ENGINE:

- A.) Diesel
- B.) Minimum 350 HP
- C.) Minimum 950 ft-lbs of Torque
- D.) 8 Cylinder
- E.) Spin on type oil and fuel filters
- F.) Dry type air cleaner-replacement
Cartridge type
- G.) Equipped with 120-1250watt/volt-cold
start block heater
- H.) Water Cooled
- I.) Jake brake

Compliance

Compliance

Compliance

Exception

Compliance

Compliance

Compliance

Compliance

Compliance

COMPLIANCE OR EXCEPTION

TRANSMISSION:

- A.) Automatic 6 speed minimum
- B.) Allison Transmission
- C.) Max GCW of 80,000 lbs
- D.) Transmission retarder

Compliance
Compliance
Compliance
Compliance

ELECTRICAL:

- A.) Alternator: 12volt, minimum 160 AMP rating
- B.) Minimum 1950 CCA, Maintenance free batteries
- C.) Battery box shall be aluminum construction
- D.) Steering shall be full power, dual
- E.) Body control module to disengage power take off (PTO) when truck speed reaches 5 mph

Compliance
Compliance
Compliance
Compliance
Compliance

BRAKES:

- A.) Air Type with auto air dryer to purge water out of system
- B.) Parking Break shall be spring activated with inverted chambers

Compliance
Compliance

CAB EXTERIOR:

- A.) Front Bumper shall be heavy duty steel Construction
- B.) Front Bumper: Painted
- C.) Heavy Duty Tow Hooks mounted to front of truck
- D.) Mirrors: Steep frame size 7"X 16" with 6" Adjustable convex mirrors
- E.) Fuel Tank: Left hand Step Type, 50 gallon capacity

Compliance
Compliance
Compliance
Exception
Compliance

COMPLIANCE OR EXCEPTION

F.) Frame and chassis color: Black	<u>Compliance</u>
G.) All Lights to meet DOT specifications	<u>Compliance</u>
H.) LED type Headlamps	<u>Compliance</u>
I.) Muffler and tail pipe under chassis	<u>Compliance</u>

CAB INTERIOR

A.) Shall have the following Gauges: Speedometer, Tachometer, Dual Air Pressure, Engine Oil Pressure, Water Temperature, Voltmeter, Fuel	<u>Compliance</u>
B.) Turn Signal-Manual Canceling	<u>Exception</u>
C.) Power Door Locks	<u>Compliance</u>
D.) Power Windows	<u>Compliance</u>
E.) Windshield Wipers- (2) two speed with intermittent feature	<u>Compliance</u>
F.) Radio: AM/FM-Outside Antennae	<u>Compliance</u>
G.) Backup alarm: Equipped, electric powered	<u>Compliance</u>
H.) Horn- Air or Electric	<u>Compliance</u>
I.) Interior Dome Light	<u>Compliance</u>
J.) Air Conditioning	<u>Compliance</u>
K.) Sun visors: Driver and Passenger Side	<u>Compliance</u>
L.) Full bench type seat-grey vinyl upholstery	<u>Exception</u>
M.) Black rubber floor mats	<u>Exception</u>

DUMP BODY SPECIFICATION:

- A.) Shall be Ox Body
- B.) Body Color: White
- C.) Dump body should be fully primer painted prior to finish coat paint coat. Inside and out-dump boards shall be left natural.
- D.) Body Length 15' 0"
- E.) Body Width 8' 0"
- F.) Side Height: 24" stationary steel sides with (1) 8" Oak bang board per side
- G.) Tailgate: Air actuated rear 2 way rear 40" high tailgate, Barn Door and top hinged
- H.) Load Cover System: Automatic type, Electrically operated with 24" Cab protector and no window in front headboard

- I.) Spring Loaded Pintle Hook, rear mounted with minimum 20 ton towing capacity with HD steel backing plate, (2) chain hooks, and mounting of air glad-hands.
- J.) Electric brake controller, cab mounted with 7 way plug mounted at end of frame.
- K.) All controls for dump cycle shall be lever type
- L.) Power Take Off: Air shift type
- M.) Control for PTO and dump access lever mounted inside cab convenient to driver-operator-beside gear shift
- N.) Lever to be equipped with automatic shut off switch to disengage PTO when truck bed is in the down position and truck in gear
- O.) 24" Tool Box, Mounted on drivers side
- P.) Stirrup ladder style step towards front of body on driver and passenger sides
- Q.) Side of fame mounted dual tilt cylinders
- R.) Lights: Flush Mounted type to meet DOT standards
- S.) Equipped with rear license plate mounting bracket
- T.) Equipped with Full mud flaps-rear of truck
- U.) 5lbs Fire extinguisher provided with purchase
- V.) 3- Emergency triangles provided with purchase
- W.) Backup camera on top of hitch mounting plate
- X.) Bed Vibrator

WARRANTY

- A.) Minimum 1 year parts and labor

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

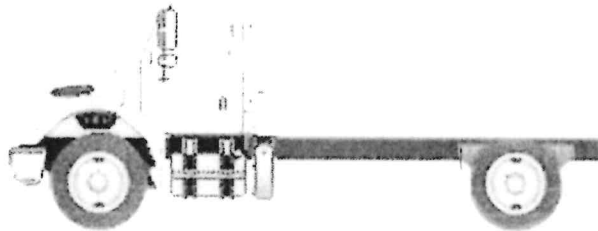
*A proposal for
CITY OF MONROE*

*Prepared by
EXCEL TRUCK GROUP
Charles Quick*

Jul 24, 2024

Freightliner M2 106 Plus

Components shown may not reflect all spec'd options and are not to scale



Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 1 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

QUOTATION

M2 106 PLUS CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK
CUM L9 350 HP @ 2200 RPM, 2200 GOV RPM, 1050 LB-
FT @ 1200 RPM
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH
PTO PROVISION
CUMMINS-MERITOR RS-23-160 23,000# R-SERIES
SINGLE REAR AXLE
23,000# FLAT LEAF SPRING REAR SUSPENSION WITH
RADIUS ROD

DETROIT DA-F-13.0-3 13,000# FF1 71.5 KPI/3.74 DROP
SINGLE FRONT AXLE
13,300# TAPERLEAF FRONT SUSPENSION
106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL
CAB
4350MM (171 INCH) WHEELBASE
NO FIFTH WHEEL
11/32X3-1/2X10-3/16 INCH STEEL FRAME
(8.73MMX258.8MM/0.344X10.19 INCH) 120KSI
2025MM (80 INCH) REAR FRAME OVERHANG

		PER UNIT	TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$ 97,821	\$ 97,821
EXTENDED WARRANTY		\$ 0	\$ 0
DEALER INSTALLED OPTIONS		\$ 32,500	\$ 32,500
CUSTOMER PRICE BEFORE TAX		\$ 130,321	\$ 130,321
TAXES AND FEES			
TAXES AND FEES		\$ 0	\$ 0
OTHER CHARGES		\$ 0	\$ 0
TRADE-IN			
TRADE-IN ALLOWANCE		\$ (0)	\$ (0)
BALANCE DUE	(LOCAL CURRENCY)	\$ 130,321	\$ 130,321

COMMENTS:

Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.

Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or
contact us at Information@dtfoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to
fit your business needs. For more information about our products and services, visit
our website at www.daimler-truckfinancial.com.

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

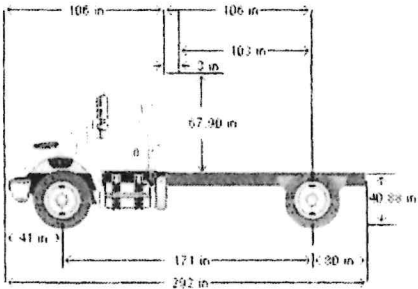
Page 2 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

DIMENSIONS



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	M2106
Wheelbase (545)	4350MM (171 INCH) WHEELBASE
Rear Frame Overhang (552)	2025MM (80 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPERCAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH HORIZONTAL TAILPIPE

TABLE SUMMARY - DIMENSIONS



Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Dimensions	Inches
Bumper to Back of Cab (BBC)	106.3
Bumper to Centerline of Front Axle (BA)	40.7
Front Axle to Back of Cab (AC)	65.6
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	105.7
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	102.7
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CHG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	105.4
Cab Height (CH)	67.9
Wheelbase (WB)	171.3
Frame Overhang (OH)	79.7
Overall Frame Length	280.3
Overall Length (OAL)	291.7
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	40.9

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

SPECIFICATION PROPOSAL

Data Code	Description	Weight Front	Weight Rear	Retail Price
Price Level				
PRL-28M	M2 PRL-28M (EFF:MY25 ORDERS)			STD
Data Version				
DRL-049	SPECPRO21 DATA RELEASE VER 049			N/C
Vehicle Configuration				
001-172	M2 106 PLUS CONVENTIONAL CHASSIS	5,709	3,450	\$114,401.00
004-225	2025 MODEL YEAR SPECIFIED			STD
002-004	SET BACK AXLE - TRUCK			STD
019-006	TRAILER TOWING PROVISION AT END OF FRAME WITH SAE J560	10	10	\$1,027.00
003-001	LH PRIMARY STEERING LOCATION			STD
General Service				
AA1-003	TRUCK/TRAILER CONFIGURATION			N/C
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)			N/C
99D-027	EPA EMISSIONS CERTIFICATION FOR REGISTRATION IN EPA OR ACT STATES - EPA CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)			N/C
AF2-998	NONE			N/C
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE			N/C
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-010	DIRT/SAND/ROCK COMMODITY			N/C
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			STD
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			STD
995-091	MEDIUM TRUCK WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 13000.0 lbs			
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 23000.0 lbs			

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 5 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 36000.0 lbs			
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs			
Truck Service				
AA3-004	END DUMP BODY			N/C
A88-99D	EXPECTED TRUCK BODY LENGTH : 22.0 ft			
AF3-165	OX BODIES (TBEI)			N/C
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in			
Tractor Service				
AA2-005	FLATBED TRAILER			N/C
AH6-001	SINGLE (1) TRAILER			N/C
Engine				
101-3BT	CUM L9 350 HP @ 2200 RPM; 2200 GOV RPM, 1050 LB-FT @ 1200 RPM	640	30	\$13,596.00
Electronic Parameters				
79A-065	65 MPH ROAD SPEED LIMIT			N/C
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
79K-007	PTO MODE ENGINE RPM LIMIT - 1100 RPM			N/C
79L-005	PTO MODE THROTTLE OVERRIDE - LIMIT TO 1100 RPM			N/C
79P-005	PTO RPM WITH CRUISE SET SWITCH - 1000 RPM			N/C
79Q-005	PTO RPM WITH CRUISE RESUME SWITCH - 1000 RPM			N/C
79S-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH			N/C
79U-001	PTO GOVERNOR RAMP RATE - 25 RPM PER SECOND			N/C
79W-001	ONE TEM PTO SPEED			N/C
79X-007	PTO SPEED 1 SETTING - 1000 RPM			N/C
80G-004	PTO MINIMUM RPM - 900			N/C
80S-019	PTO 1, WITH SWITCH, TEM SUPPLIED REQUEST AND INTERLOCKS, WITH PTO CONNECTIONS, STATIONARY INTERLOCKS			N/C
Engine Equipment				
99C-024	EPA 2010/GHG 2024 CONFIGURATION			STD
13E-001	STANDARD OIL PAN			STD
105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 6 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Frnt	Weight Rear	Retail Price
014-099	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER			STD
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			STD
292-235	(2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES	10		\$13.00
290-1CD	BATTERY BOX WITH ALUMINUM COVER MOUNTED SHORT SIDE TO RAIL			\$253.00
281-001	STANDARD BATTERY JUMPERS			STD
282-003	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB			N/C
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-012	NON-POLISHED DIAMOND PLATE BATTERY BOX COVER			N/C
306-015	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS			STD
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE			STD
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR			STD
131-013	AIR COMPRESSOR DISCHARGE LINE			STD
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
128-076	CUMMINS ENGINE INTEGRAL BRAKE WITH VARIABLE GEOMETRY TURBO ON/OFF	20		STD
016-1C3	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH HORIZONTAL TAILPIPE			STD
28F-014	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER			STD
239-001	STANDARD EXHAUST SYSTEM LENGTH			STD
237-052	RH STANDARD HORIZONTAL TAILPIPE			STD
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK			STD
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			STD
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			STD
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			STD
273-058	AIR POWERED ON/OFF ENGINE FAN CLUTCH			STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 7 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			STD
110-003	CUMMINS SPIN ON FUEL FILTER			STD
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER			N/C
266-013	1100 SQUARE INCH ALUMINUM RADIATOR	70		N/C
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-016	RADIATOR DRAIN VALVE			STD
168-002	LOWER RADIATOR GUARD			STD
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4		\$92.00
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			N/C
134-001	ALUMINUM FLYWHEEL HOUSING			STD
132-004	ELECTRIC GRID AIR INTAKE WARMER			STD
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH			N/C
Transmission				
342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	200	60	\$6,785.00
Transmission Equipment				
343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV			N/C
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES			N/C
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 8 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84J-000	ENGINE BRAKE RANGE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84K-000	ENGINE BRAKE RANGE ALTERNATE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84N-200	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED			STD
84P-998	NO TCU-PTO DRIVE INTERFACE			STD
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES			STD
84W-001	AUXILIARY FUNCTION RANGE INHIBIT WITH MULTIPLEXED SERVICE BRAKES - ALLISON 5TH GEN TRANSMISSIONS			N/C
353-076	QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME, WITH BLUNTCUTS			\$200.00
34C-011	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR			\$125.00
362-823	CUSTOMER INSTALLED CHELSEA 280 SERIES PTO			N/C
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON			N/C
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN			STD
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED			\$254.00
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013			N/C
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK			STD
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK			N/C
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)			STD

Front Axle and Equipment

400-1EA	DETROIT DA-F-13.0-3 13,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE	\$254.00
402-1AP	MERITOR 15X4 Q+ CAM FRONT BRAKES, PLATINUM SHIELD SHOES	\$26.00

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 9 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-023	CONMET CAST IRON FRONT BRAKE DRUMS			(\$12.00)
409-006	FRONT OIL SEALS			STD
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS			STD
536-050	TRW THP-60 POWER STEERING			STD
539-003	POWER STEERING PUMP			STD
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR			STD
40T-001	MINERAL SAE 80/90 FRONT AXLE LUBE			STD
Front Suspension				
620-108	13,300# TAPERLEAF FRONT SUSPENSION	75		\$313.00
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION			STD
410-001	FRONT SHOCK ABSORBERS			STD
Rear Axle and Equipment				
420-051	CUMMINS-MERITOR RS-23-160 23,000# R-SERIES SINGLE REAR AXLE		180	\$872.00
421-538	5.38 REAR AXLE RATIO			N/C
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			STD
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES			(\$280.00)
423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			STD
433-002	NON-ASBESTOS REAR BRAKE LINING			STD
434-012	BRAKE CAMS AND CHAMBERS ON REAR SIDE OF DRIVE AXLE(S)			N/C
451-023	CONMET CAST IRON REAR BRAKE DRUMS			\$43.00
440-006	REAR OIL SEALS			STD
426-100	WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS			STD
428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS			STD
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE			STD
Rear Suspension				

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 10 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
622-001	23,000# FLAT LEAF SPRING REAR SUSPENSION WITH RADIUS ROD		60	(\$1,317.00)
621-001	SPRING SUSPENSION - NO AXLE SPACERS			N/C
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP			N/C
623-005	FORE/AFT CONTROL RODS			N/C
Pusher / Tag Equipment				
429-998	NO PUSHER/TAG BRAKE DUST SHIELDS			STD
Brake System				
018-002	AIR BRAKE PACKAGE			STD
490-100	WABCO 4S/4M ABS			(\$166.00)
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
904-001	FIBER BRAID PARKING BRAKE HOSE			STD
412-001	STANDARD BRAKE SYSTEM VALVES			STD
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM			STD
413-002	STD U.S. FRONT BRAKE VALVE			STD
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE			STD
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER			STD
479-012	AIR DRYER MOUNTED UNDER HOOD			N/C
460-001	STEEL AIR BRAKE RESERVOIRS			STD
477-006	BW DV-2 AUTO DRAIN VALVE WITHOUT HEATER ON ALL TANK(S)			\$82.00
Trailer Connections				
481-998	NO TRAILER AIR HOSE			STD
476-998	NO AIR HOSE HANGER			STD
914-001	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS			N/C
296-027	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR COMBINATION STOP/TURN, CENTER PIN POWERED THROUGH IGNITION WITH STOP SIGNAL PREWIRE PACKAGE			\$59.00
303-025	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME			N/C
310-998	NO TRAILER ELECTRICAL CABLE			STD
Wheelbase & Frame				
545-435	4350MM (171 INCH) WHEELBASE			N/C

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 11 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
546-100	11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI	-10	90	\$413.00
552-045	2025MM (80 INCH) REAR FRAME OVERHANG			
55W-007	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-20	90	N/C
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 105.71 in			N/C
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 102.71 in			
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 280.35 in			
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 51.99 in			
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 73.09 in			N/C
553-001	SQUARE END OF FRAME			N/C
550-001	FRONT CLOSING CROSSMEMBER			STD
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER			STD
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION			STD
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
565-001	STANDARD SUSPENSION CROSSMEMBER			STD
Chassis Equipment				
556-1AP	THREE-PIECE 14 INCH PAINTED STEEL BUMPER WITH COLLAPSIBLE ENDS	30		\$65.00
558-001	FRONT TOW HOOKS - FRAME MOUNTED			
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE	15		\$74.00
585-998	NO MUDFLAP BRACKETS			N/C
590-998	NO REAR MUDFLAPS			STD
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS			STD
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS			STD
44Z-002	EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE			STD
607-018	CLEAR FRAME RAIL FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, RH RAIL INSIDE/OUTBOARD AND BELOW			\$218.00
Fifth Wheel				
578-998	NO FIFTH WHEEL			
Fuel Tanks				
				STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 12 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
204-215	50 GALLON/189 LITER SHORT RECTANGULAR ALUMINUM FUEL TANK - LH	20		\$348.00
218-005	RECTANGULAR FUEL TANK(S)			STD
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS			STD
212-007	FUEL TANK(S) FORWARD			STD
664-001	PLAIN STEP FINISH			STD
205-001	FUEL TANK CAP(S)			STD
122-1H3	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR	-5		N/C
216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD
Tires				
093-1TV	HANKOOK AH37 11R22.5 16 PLY RADIAL FRONT TIRES	18		(\$382.00)
094-1RW	BRIDGESTONE M726ELA 11R22.5 14 PLY RADIAL REAR TIRES		76	(\$260.00)
Hubs				
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS			STD
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS			STD
Wheels				
N 502-752	MAXION WHEELS 91541 22.5X8.25 10-HUB PILOT 6.20 INSET 2-HAND STEEL DISC FRONT WHEELS			STD
N 505-752	MAXION WHEELS 91541 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS			STD
496-011	FRONT WHEEL MOUNTING NUTS			STD
497-011	REAR WHEEL MOUNTING NUTS			STD
Cab Exterior				
829-071	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB			STD
650-008	AIR CAB MOUNTING			\$97.00
678-001	LH AND RH GRAB HANDLES			STD
646-045	MOLD-IN COLOR GRILLE			STD
65X-011	MOLD-IN COLOR HOOD MOUNTED AIR INTAKE GRILLE			STD
644-004	FIBERGLASS HOOD			STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 13 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
690-998	NO NOISE SHIELD-ENG COMPARTMENT			(\$32.00)
726-001	SINGLE ELECTRIC HORN			STD
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD
312-043	INTEGRAL HEADLIGHT/MARKER ASSEMBLY			STD
302-047	LED AERODYNAMIC MARKER LIGHTS			STD
311-998	NO DAYTIME RUNNING LIGHTS			(\$21.00)
294-001	INTEGRAL STOP/TAIL/BACKUP LIGHTS			STD
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD
744-1BK	DUAL WEST COAST MOLDED-IN COLOR HEATED MIRRORS WITH LH AND RH REMOTE			STD
797-001	DOOR MOUNTED MIRRORS			STD
796-001	102 INCH EQUIPMENT WIDTH			STD
743-1AP	LH AND RH 8 INCH MOLDED-IN COLOR CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS			STD
729-001	STANDARD SIDE/REAR REFLECTORS			STD
768-043	63X14 INCH TINTED REAR WINDOW			STD
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS			STD
654-011	RH AND LH ELECTRIC POWERED WINDOWS			STD
663-013	1-PIECE SOLAR GREEN GLASS WINDSHIELD			STD
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED			STD
Cab Interior				
055-017	PROFESSIONAL TRIM PACKAGE			STD
707-105	MIST AND CARBON CLOTH INTERIOR "PROFESSIONAL"			STD
70K-016	CARBON WITH BASE BLACK ACCENT			STD
706-013	MOLDED PLASTIC DOOR PANEL			STD
708-013	MOLDED PLASTIC DOOR PANEL			STD
772-006	BLACK MATS WITH SINGLE INSULATION			STD
785-998	NO DASH MOUNTED ASH TRAYS AND LIGHTER			(\$9.00)
691-001	FORWARD ROOF MOUNTED CONSOLE			STD
693-019	LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS			STD
738-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY			STD
742-007	(2) CUP HOLDERS LH AND RH DASH			STD
680-029	M2/SD DASH			STD
720-003	5 LB. FIRE EXTINGUISHER	10		\$60.00
700-002	HEATER, DEFROSTER AND AIR CONDITIONER			STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 14 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
701-001	STANDARD HVAC DUCTING			STD
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			STD
170-015	STANDARD HEATER PLUMBING			STD
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR			STD
702-002	BINARY CONTROL, R-134A			STD
739-033	STANDARD INSULATION			STD
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES			STD
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM			STD
324-1B3	STANDARD LED CAB LIGHTING			STD
787-004	REMOTE KEYLESS ENTRY AND 2 TRANSMITTERS			STD
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME			STD
78G-002	KEY QUANTITY OF 2			STD
655-005	LH AND RH ELECTRIC DOOR LOCKS			STD
722-028	TRIANGULAR REFLECTORS KIT WITHOUT FLARES SHIPPED LOOSE IN CAB	10		\$24.00
756-336	BASIC ISRI HIGH BACK NON SUSPENSION DRIVERS SEAT W/FORE & AFT ADJUSTMENT			STD
760-343	2 MAN TOOL BOX MID BACK NON SUSPENSION PASSENGER SEAT, SEATS INC	20		\$308.00
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS			STD
758-1AK	BLACK VINYL DRIVER SEAT COVER			STD
761-1AK	BLACK VINYL PASSENGER SEAT COVER			STD
763-101	BLACK SEAT BELTS			STD
532-001	FIXED STEERING COLUMN			(\$478.00)
540-044	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES			STD
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD

Instruments & Controls

106-002	ELECTRONIC ACCELERATOR CONTROL			STD
734-023	CONFIGURABLE LOWER PANEL WITH INTEGRATED UPPER STORAGE			(\$4.00)
870-001	BLACK GAUGE BEZELS			STD
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM			STD
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE			STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 15 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail Price
198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS			STD
721-003	87 DECIBELS TO 112 DECIBELS AUTOMATIC SELF-ADJUSTING BACKUP ALARM		3	\$72.00
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY			STD
81B-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY			STD
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
148-073	ENGINE REMOTE INTERFACE FOR REMOTE THROTTLE			\$134.00
48F-998	NO PREWIRED HIGH POWER CIRCUIT			STD
48H-003	QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH CAPS			\$79.00
4C0-998	NO ADDITIONAL EXTRA SWITCH ACTUATORS			STD
163-014	ENGINE REMOTE INTERFACE CONNECTOR AT POWERTRAIN INTERFACE CONNECTOR			N/C
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			\$30.00
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER			STD
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			STD
372-123	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE			\$40.00
736-998	NO OBSTACLE DETECTION SYSTEM			(\$4,324.00)
72K-998	NO REVERSE PROXIMITY SENSOR			STD
72J-998	NO DR ASSIST SYSTEM			(\$32.00)
49B-998	NO VEHICLE STABILITY ADVISOR OR CONTROL			(\$1,134.00)
73B-998	NO LANE DEPARTURE WARNING SYSTEM			(\$1,080.00)
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 16 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

Data Code	Description	Weight Front	Weight Rear	Retail	Price
746-137	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH, USB AND AUXILIARY INPUTS, J1939				STD
747-001	DASH MOUNTED RADIO				STD
750-002	(2) RADIO SPEAKERS IN CAB				STD
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF				STD
74D-006	STANDARD RADIO WIRING WITH STEERING WHEEL CONTROLS				STD
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER				STD
817-001	STANDARD VEHICLE SPEED SENSOR				STD
812-001	ELECTRONIC 3000 RPM TACHOMETER				STD
813-1C8	DETROIT CONNECT PLATFORM HARDWARE				STD
8D1-313	3 YEARS DAIMLER CONNECTIVITY BASE PACKAGE ON (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES				STD
6TS-008	(2) TMC RP1226 ACCESSORY CONNECTORS: (1) LOCATED BEHIND PASSENGER SIDE REMOVABLE DASH PANEL (1) CENTER OF OVERHEAD CONSOLE			\$30.00	
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP				STD
4C1-998	NO HARDWIRE SWITCH #1				N/C
4C2-998	NO HARDWIRE SWITCH #2				N/C
4C3-998	NO HARDWIRE SWITCH #3				N/C
4C4-998	NO HARDWIRE SWITCH #4				N/C
264-033	STEERING WHEEL MOUNTED ELECTRIC HORN CONTROL				STD
482-001	BW TRACTOR PROTECTION VALVE				N/C
883-001	TRAILER HAND CONTROL BRAKE VALVE				N/C
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY				STD
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY				STD
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS				N/C
882-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR				N/C
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT				STD

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 17 of 19

Prepared for:
 Monica Bulos
 MONROE CITY OF
 2401 Walkup Ave
 Monroe, NC 28110
 Phone: 7042824603



Prepared by:
 Charles Quick
 EXCEL TRUCK GROUP
 4633 EQUIPMENT DRIVE
 CHARLOTTE, NC 28269
 Phone:

	Data Code	Description	Weight Front	Weight Rear	Retail Price
	298-046	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY			STD
Design					
	065-000	PAINT: ONE SOLID COLOR			STD
Color					
	980-5F6	CAB COLOR A: L0006EY WHITE ELITE EY			STD
	986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
	962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
	966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
	964-6Z7	BUMPER PAINT: FP24812 ARGENT SILVER DUPONT FLEX			STD
	969-998	NO CAB/BODY EXTERIOR DECALS			STD
	963-003	STANDARD E COAT/UNDERCOATING			STD
Certification / Compliance					
	996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			STD
Secondary Factory Options					
	998-001	CORPORATE PDI CENTER IN-SERVICE ONLY			N/C
Sales Programs					
		NO SALES PROGRAMS HAVE BEEN SELECTED			

TOTAL VEHICLE SUMMARY

Adjusted List Price

Adjusted List Price ** \$130,856.00

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight [†]	6826 lbs	4049 lbs	10875 lbs
Dealer Installed Options	0 lbs	0 lbs	0 lbs
Total Weight [†]	6826 lbs	4049 lbs	10875 lbs

Application Version 11.9.805
 Data Version PRL-28M.049
 City of Monroe MY25 M2 106 Plus
 Dump Truck



07/24/2024 11:07 AM

Page 18 of 19

Prepared for:
Monica Bulos
MONROE CITY OF
2401 Walkup Ave
Monroe, NC 28110
Phone: 7042824603



Prepared by:
Charles Quick
EXCEL TRUCK GROUP
4633 EQUIPMENT DRIVE
CHARLOTTE, NC 28269
Phone:

ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE

Other Factory Charges

PMV-024	GHG24 SURCHARGE - CUMMINS	\$555.00
PNV-998	NO CARB24 SURCHARGE	N/C
RD1-313	3 YEARS DAIMLER CONNECTIVITY BASE PACKAGE ON (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES	STD
RAC-42N	M2/SD PLUS ESCALATOR	\$750.00
RAG-020	CUMMINS TARIFF CHARGE - \$205	\$205.00
RAU-025	MY25 ESCALATOR	\$1,500.00
RFY-022	FRONT TIRE SURCHARGE	\$40.00
RFU-022	REAR TIRE SURCHARGE	\$140.00
P73-2FT	STANDARD DESTINATION CHARGE	\$3,375.00

Dealer Installed Options

		Weight Front	Weight Rear	Price
1	OX BODY DUMP	0	0	\$32,500.00
Total Dealer Installed Options		0 lbs	0 lbs	\$32,500.00

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(**) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

Application Version 11.9.805
Data Version PRL-28M.049
City of Monroe MY25 M2 106 Plus
Dump Truck



07/24/2024 11:07 AM

Page 19 of 19



NOTICE AND INSTRUCTIONS TO BIDDERS

City of Monroe
PO Box 69
Monroe, NC 28111-0069
Monica Bulos – Purchasing Assistant I
704-282-4603

Formal Bids are being sought by the City of Monroe for the furnishing of a **(1) 2023 or newer Single Axle Flatbed Dump truck** as specified. This is a sealed formal bid according to NCGS § 143-129. You may mail your bid to City of Monroe, 2201 Walkup Ave, Monroe, NC 28110 or PO Box 69, Monroe, NC 28111. Bid(s) must be returned on the attached proposal sheet showing unit prices fully extended and the proposal page completed in its entirety by **July 29th 2024 at 10am Eastern**. Bidder will be required to comply with all applicable statutes and regulations.

Equipment must meet all specifications and be the kind and type specified, or an approved equivalent. Price quoted must be on the basis of delivery to Monroe, North Carolina. Quoted price(s) should not include any sales or usage taxes, but should reflect the actual bid price of the equipment.

No dealer advertisement insignia is allowed on purchased equipment. Only identification is OEM plates as shipped.

All vehicles require 3 sets of keys and all pertinent paperwork upon delivery. This shall include invoice and certificate of origin.

The City of Monroe has fleet number certifications for all major brands of vehicles. Please call or email Karen Penegar for this number if needed.

The City will entertain bids for most recent model year, current model year and or program or demo type vehicles. You must submit a separate proposal page for each type of offering with model year and style clearly defined. Should you have a “stock” (on yard in inventory) offering, please mark this proposal accordingly.

The City of Monroe reserves the right to reject any and/or all bids received, or to select the bid which, in our opinion, is in the best overall interest of the City.

All bids shall include delivery time.

Complete specifications shall be included on all equipment.

Monica Bulos, Purchasing Assistant I



STAFF REPORT

TO: General Service Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2024

FROM: Lisa Stiwinter, Planning and Development Director

PREPARED BY: Catherine Mullis, Permit Center Supervisor

SUBJECT: Special Event Permit in Downtown Monroe – Union County Christmas Parade

SUMMARY STATEMENT

General Services Committee is requested to consider a special event permit for an event to be held in Downtown Monroe. The 71st annual Union County Christmas Parade will be held November 24, 2024 from 2:00 pm – 4:00 pm.

REVIEW

The applicant, Tiffany Presson with Alliance for Children is requesting a special event permit to hold an event in Downtown Monroe on November 24, 2024.

The 71st annual Union County Christmas Parade is planned to be held on Sunday, November 24, 2024 in Downtown Monroe from 2:00 pm – 4:00 pm. The parade route will be closed from 1:00 pm – 5:00 pm. The applicant is estimating over 2,000 people will attend the event with 2,000 people at peak periods. The event will include a stage, floats and trailers, school bands, sports groups, horses and dogs, cars, trucks, and miscellaneous street vendors with treats and toys. The businesses that will be open during the event have all signed in favor of the event.

DEPARTMENT REVIEWS

The following departments have reviewed and approved the application with the following comments:

Fire Department:

Monroe Fire Department Approves Permit.

Police Department:

Approved. A meeting is scheduled with the parade committee to go over road closures and staffing.

Engineering Department:

Street closings from 1:00 pm to 5:00 pm per application.

Report issues or concerns to the Street Division at 704-282-4533 during normal business hours and to the Street Division Standby at 704-226-5913 after hours and during the event.

Planning and Development Department:

Approved.

Union County Environmental Health:

No permit required from Union County Environmental Health.

RECOMMENDATION

If General Services Committee is in agreement with the aforementioned approvals, a recommendation will be presented to City Council for approval of the special event permit.

Attachments:

1. Application
2. Barricade Map



SPECIAL EVENT PERMIT APPLICATION

SECTION I: GENERAL INFORMATION

Title of Event: Union County Christmas Parade

Event Website (if applicable):

Event Date/s:

November 24, 2024

Event Hours:

2 PM - 4 PM

USE ADDITIONAL ATTACHMENTS

FOR ANY PORTIONS OF APPLICATION AS NEEDED

Event Category: (please check all that apply)

- ☐ Assembly
- ☐ Festival/Outdoor Market
- ☐ Run/Walk
- ☒ Parade
- ☐ Demonstration
- ☐ Concert/Performance
- ☐ Block Party
- ☐ Educational
- ☐ Other: _____

Special Considerations: (please check all that apply)

- ☐ Alcoholic Beverages
- ☒ Food Sales
- ☒ Cooking
- ☒ Merchandise Sales
- ☒ Pets/Animals
- ☒ Sound Amplification - Each float has own sound
- ☐ Tents / Inflatables
- ☐ Fireworks/Pyrotechnics
- ☒ Portable Restrooms
- ☐ Fire Watch/Crowd Manager (if deemed necessary by Fire Marshall)
- ☐ Other: _____

Time Set up Begins: 1 PM

Time Break Down Ends: 5 PM

Estimated Event Attendance: 2000+

Estimated # of People at Peak Periods: 2000

Estimated # of Vehicles: 500

Estimated Vehicles at Peak Periods: 500

SECTION II: EVENT ORGANIZATION INFORMATION

Host Organization: Alliance for Children

Applicant Name: Tiffany Presson

Address: 2661 West Roosevelt Blvd.

City: Monroe

State: NC

Zip: 28110

Phone#: 704-226-1407

Mobile#: 704-254-7897

Email: tpresson@theallianceforchildren.org

Primary On-Site Contact:

Mobile#: _____

Other On-Site Contact Info:

SECTION III: EVENT DETAILS

Description of the Event:

71st annual Union County Christmas Parade with participants from the community.

Location/s of the Event: Downtown Monroe

Site Capacity:



Property Address:

Property Owner/s:

Owner/s Authorized Use:

SECTION IV: INSURANCE REQUIREMENTS

[REQUIRED FOR STREET CLOSURE (CITY OR NC-DOT), IF ON CITY OF MONROE PROPERTY, OR IF FIREWORKS OR ALCOHOL BEING REQUESTED]

A COPY OF POLICY MUST BE PROVIDED WITH THE APPLICATION.

CITY OF MONROE MUST BE LISTED AS "ADDITIONAL INSURED" PARTY.

COVERAGE	MINIMUM LIMITS
Workers' Compensation	Statutory Limits
Employers' Liability	\$500,000
General Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate
Automobile Liability	\$1,000,000
Professional Liability (E & O)	\$1,000,000 per occurrence/\$2,000,000 aggregate

Applicant shall provide the City with a Certificate of Insurance for review prior to the issuance of any permit. This should be an ACORD form. All Certificates of Insurance will require thirty (30) days written notice by the insurer or applicant's agent in the event of cancellation, reduction or other modifications of coverage. In addition to the notice requirement above, Applicant shall provide the City with immediate written notice of cancellation, reduction, or other modification of coverage of insurance. Upon failure of the Applicant to provide such notice, Applicant assumes sole responsibility for all losses incurred by the City for which insurance would have provided coverage. The insurance certificate shall be for the initial contract period of one (1) year and shall be renewed by the applicant for each subsequent renewal period of the contract.

The City shall be named as an additional insured and it is required that coverage be placed with "A" rated insurance companies acceptable to the City. Statement should read "City of Monroe is to be added as an additional insured as evidenced by an endorsement attached to this certificate."

SECTION V: SPECIAL CONSIDERATION DETAIL

(CHECK EACH BOX AS APPLICABLE AND PROVIDE DETAIL REQUESTED)

☒ **Street Closures** (map of proposed closing and route must be provided with application)

NOTE: ALL NCDOT ROADS MUST BE APPROVED BY NCDOT

Reason for Street Closure: Union County Christmas Parade
Name of Street to be closed: See map Attached to _____
Additional Street: See map attached from _____ to _____
of Barricades needed: _____ # of cones needed _____ Drop-off location: See Attached
Date of Closure: November 24, 2024 Start Time: 1 PM to 5 PM
Additional Comments: _____

Barricade map and Street Closure map are attached



☐ **Trash/Debris Plan:** _____

SECTION V: SPECIAL CONSIDERATION DETAIL (Continued)

(CHECK EACH BOX AS APPLICABLE AND PROVIDE DETAIL REQUESTED)

☐ **Alcoholic Beverages*** (check all that apply)

- ☐ Free/Host Alcohol
- ☐ Alcohol Sales (ABC Permit must accompany)
- ☐ Host and Sale Alcohol
- ☐ Beer
- ☐ Wine
- ☐ Beer and Wine
- ☐ Liquor

* Applicant must provide a map of proposed designated area with this application. Right to modify area is reserved by the City.

Additional Permit Attachments Required:

- ☒ Site Map of All Activities
- ☐ Parking Plan
- ☐ Security Plan
- ☒ General Liability Insurance
- ☐ ABC Permit
- ☐ Alcohol Beverage Designated Area Map
- ☒ Proof of 501C Status
- ☐ Application Fee
- ☐ Property Owner Authorization
- ☐ Business Notification Form

☒ **Parade/Run/Walk/Procession/Demonstration**
(map of route required)

- ☐ Open Sidewalks only
- ☐ Streets w/ temporary traffic interruptions
- ☒ Street Closures
- ☐ Sidewalk Closures

Start Time: 2PM End Time: 4PM

Purpose: _____

☐ **Tents** (Width x Length X Height)
Dimensions of Tent: _____

Tents greater than 400 square feet require an additional \$40 permit fee

☐ **Inflatables** (Width x Length X Height)
Dimensions of Inflatable: _____

☐ **Cooking or Warming Food?** (Circle One)
Method of Heat: _____

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event under the City of Monroe Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or City Manager or City Manager's designee. Applicant agrees to comply with all other requirements by the City, County, State, and Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I agree to abide by these rules, and further certify that I, on behalf of the host organization, am also authorized to commit that organization, and therefore the host organization agrees to be financially responsible for any costs, fees, and damages, that may be incurred by or on behalf of the Event to the City of Monroe. I understand the application fee is non-refundable and due at the time of application submittal. The submission of this application is not an automatic approval or guarantee. No City of Monroe logo or seal may be used on any promotional material or advertisement.

Print Name of Application/Host Organization: Tiffany Presson Title: Office Administrator

Signature: Tiffany Presson

Submission Date: 8/6/2024

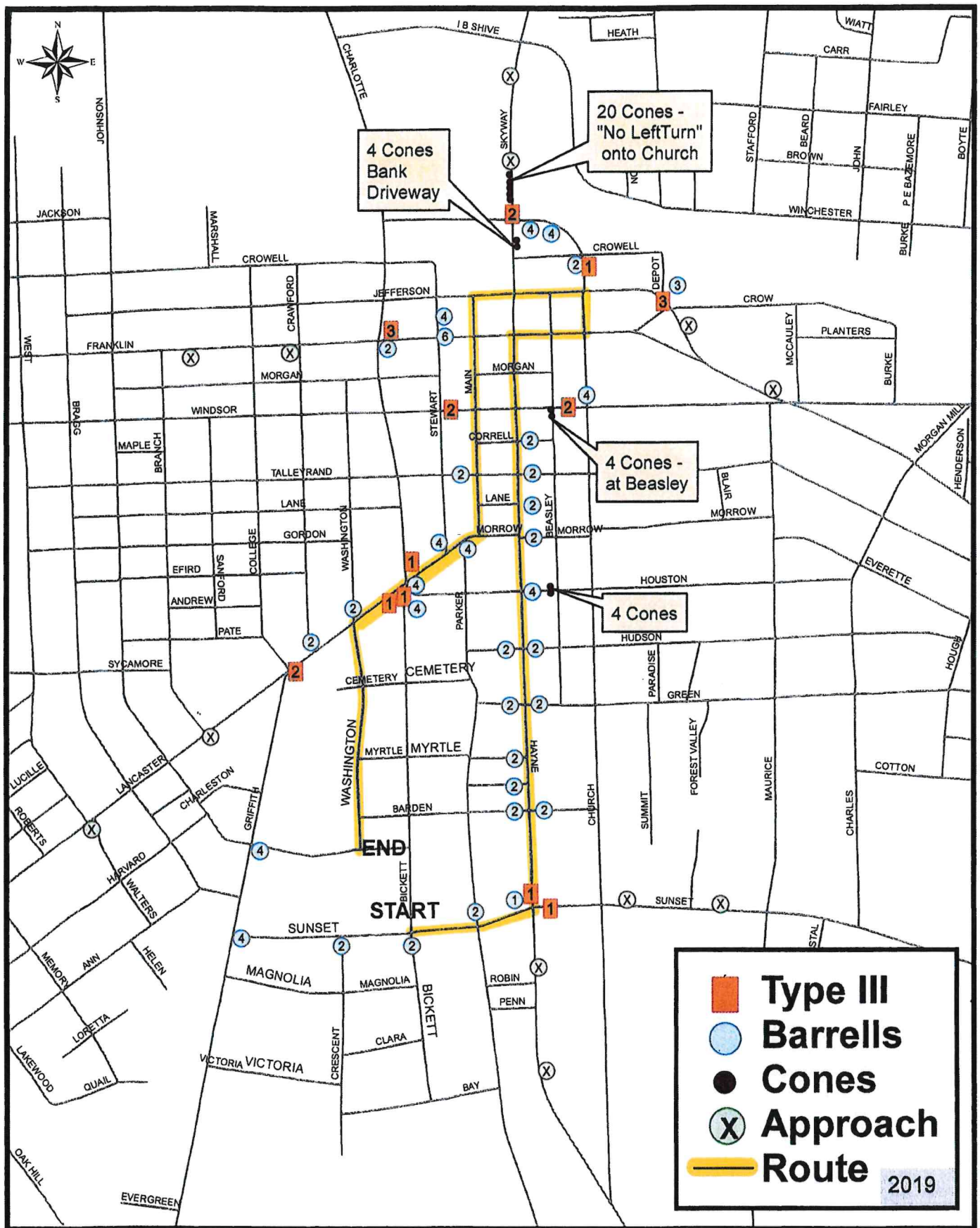


Union County Christmas Parade.

Times of Proposed Event: 2PM-4PM

Businesses Notified

Page 14



CHRISTMAS PARADE BARRICADES



On Sunday, November 24, 2024

The intersections shown along the route on the Christmas Parade Map (reverse side) will be closed at 1:00pm.

The barricades will be removed following the end of the parade.

Please be aware and use alternative routes during the parade.

El domingo, noviembre 24, del 2024

las intersecciones mostradas junto a la ruta del Mapa para la Parada de Navidad (al dorso) cerrarán a la 1:00 p.m.

Las barricadas serán removidas una vez terminada la parada.

Por favor esté alerta y utilice rutas alternas durante la parada.

Streets highlighted in Black, Blue, Green, and Purple will be closed at 1:00pm
Las calles destacadas en negro, azul, verde, y púrpura permanecerán cerradas a la 1:00pm



STAFF REPORT

TO: General Service Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2024

FROM: Lisa Stiwinter, Planning and Development Director

PREPARED BY: Bryson Hester, Transportation Planner

SUBJECT: Memorandum of Understanding (MOU) for continued Transportation Planning of Monroe, NC as a member of the Charlotte Regional Transportation Planning Organization (CRTPO)

SUMMARY STATEMENT

The General Service Committee is requested to provide a recommendation for the adoption of the Memorandum of Understanding (MOU) for the Cooperative, Comprehensive and Continuing Transportation Planning of Monroe, NC a municipality within the Charlotte Regional Transportation Planning Organization (CRTPO), and authorizes the Mayor to sign on behalf of the City.

REVIEW

In 1962, Congress enacted the Federal-Aid Highway Act and required that an urban area (as defined by the Department of Commerce, Bureau of the Census) that exceeds a population of 50,000 establish a “continuing, cooperative, and comprehensive” (3-C) transportation planning process in order to qualify for federal transportation funds. Later, the Metropolitan Planning Organizations (MPOs) were created in order to carry out the required planning process. Jurisdictions within defined urbanized areas are required to coordinate their transportation planning activities under the umbrella of an MPO.

In the Charlotte Urban Area, the Charlotte Regional Transportation Planning Organization (CRTPO) is the current organization charged with implementing the federally-mandated 3-C

transportation planning process. The CRTPO planning area includes all of Mecklenburg, Iredell County and Union County. The City of Monroe became part of the Charlotte Urban Area as a result of the 2000 Census. CRTPO is comprised of a governing body titled Policy Board” and a technical body titled “TCC”. The Policy Board is made up of elected officials that act as a forum for cooperative decision-making for the metropolitan area in cooperation with the State, thereby serving as the basis for cooperative planning process. The TCC consist of non-elected, technical representatives from each local, State and Federal governmental agency directly related to and concerned with the transportation planning process for the planning area.

The Memorandum of Understanding (MOU) is the governing document for CRTPO that outlines the policies, structure, membership and the roles and responsibilities and serves to guide the cooperative, comprehensive, continuing transportation planning process among the parties. CRTPO’s MOU was adopted July 17, 2024.

The boundary of urbanized areas or currently referred to as urban areas, is refined after every U.S. Decennial Census. The Urban Area Data release from 2020 Decennial U.S. Census does not show the Charlotte Urban boundary expanding. The 2020 Census did show that several member jurisdiction’s population increased therefore increased their number of weighted votes. All good standing member jurisdictions (paid current fiscal year dues) will receive at least one vote. Member jurisdictions with a population greater than 20,000 will receive two weighted votes, which Monroe receives 2 votes.

To remain a member of the Metropolitan Planning Organization (MPO), the City of Monroe, NC must adopt the attached MOU document and authorize the Mayor to sign on behalf of the City. The City’s annual membership dues are approximately \$15,429. As a reminder, under Federal and State law, the regional MPO must approve all projects and programs spending Federal funds in the area, so it’s important that Monroe remain an active member of our MPO.

RECOMMENDATION

Staff recommends approval of the Memorandum of Understanding (MOU) for the Cooperative, Comprehensive, and Continuing Transportation Planning of Monroe, NC as a member of CRTPO, and authorize the Mayor to sign the agreement on behalf of the City.

Attachment(s):
Memorandum of Understanding (MOU)



STAFF REPORT

TO: General Services Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2024

FROM: Teresa V. Campo, Community Development Manager

SUBJECT: Revised Outside Agency Policy Document and Outside Agency Process Recommendation

SUMMARY STATEMENT

A revised Outside Agency Policy has been drafted to offer City Council guidance while considering and recommending funding requests for outside agencies. The General Services Committee is being asked to review the draft policy and provide a favorable recommendation to City Council. In addition, Staff would like a recommendation from the General Services Committee to discuss the application eligibility process.

REVIEW

On January 11, 2022 City Council adopted the revisions to Policy Number GA-16 Outside Agency Funding. Staff is submitted a revised Outside Agency Policy document for City Council Consideration to additional eligibility criteria. In addition, our agencies continue to perform and general exceed the required leveraging. A revised Outside Agency Policy document for the General Services Committee to review is attached.

Recommendations Changes to Outside Agency Eligibility Criteria Section

- Eligible applicants must be a non-profit organization that provides a service for the Monroe community. In order to be considered, the applicants are required to submit an original, complete application with a Financial Report and proof of 501(c)(3), and tax exempt letter of determination from the IRS.

Recommendation of Changes to Outside Agency Eligibility Section

- All agencies that are eligible for funding must be registered and in good standing with the North Carolina Charitable Solicitation Licensing requirements. Agencies that are registered and comply with the exempt provisions or also eligible.
- All agencies that are eligible for funding and provide transitional, supportive, permanent, and/or emergency housing and/or shelter may not house persons that are subject to a lifetime registration requirement under a state sex offender registration program. No person subject to a lifetime requirement under the state offender registration program is eligible. Agencies must comply with all North Carolina State Sex Offender Requirements.
- All agencies eligible to receive funding from the City must ensure proper criminal background checks for any staff and/or volunteers. Prohibiting individuals convicted of violent crimes and/or subject to any state sex offender registration to have contact with children and any other vulnerable populations.

Required Reporting and Programmatic Monitoring

- Relating to the agency's scope of services all outside agencies approved for funding shall be required to submit a programmatic report bi-annually no later than the end of February each year and year end report no later than the end of July of each year to include all agency leveraging.

RECOMMENDATION

General Services Committee is requested to provide a determination regarding the Outside Agency funding application eligibility process and recommend approval of the revised Outside Agency Policy and forward to City Council for approval on the Consent Agenda at the September 10, 2024 meeting.

Attachments: Revised City Council Outside Agency Policy

	Policy: Outside Agency Funding	Effective Date: March 15, 2016
		Revision Effective Date: December 13, 2021; January 11, 2022; September 5, 2024
	Policy Number: GA-16	Page 1 of 6
	Robert Burns, Mayor	<u>City Council</u> Responsible Party

Introduction

The City of Monroe grants funding to Outside Agencies that contribute to the City's cultural, social, and economic vitality. Outside Agency funding requests are considered by the City Council under the authority of the Public Purpose Clause of the North Carolina State Constitution (Article V, Sec. 2(1),(7)) with further guidance provided by North Carolina General Statute 160A-20.1 allowing the City of Monroe to contract with and appropriate money to carry out eligible activities that 1) are within the appropriate scope of governmental involvement and reasonably related to community needs and 2) benefit the general public.

Purpose

To set forth parameters and establish guidelines for the funding of outside agencies by the City and to ensure transparency, accountability, consistency, and adherence to best practices. This policy also establishes eligibility criteria for outside agencies and the required public process for consideration and allocation of funding by the City Council.

Policy

The City recognizes that non-profit organizations serve an important role in improving the quality of life for our community by delivering services to our citizens in a cost effective manner through the use of partnerships.

The City is committed to providing financial assistance to those nonprofit agencies which:

Assist the City government in carrying out its mission;

Demonstrably contribute to meeting the city's objectives;

Are consistent with activities;

Support the delivery of needed services that the City does not provide or that can more effectively or efficiently deliver those services;

Provide programs or services that enhance a City function or service; or

Address a documented need for the outside agency's program or service.

Outside Agency Eligibility Criteria

Policy No.: GA-16	Policy Name: Outside Agency Funding	Page 2 of 6
--------------------------	--	--------------------

Agencies must be located in the City of Monroe incorporated area and/or provide services to our citizens.

It shall be the policy of the City of Monroe to consider providing assistance to outside agencies meeting the criteria below.

Outside agencies and their respective program(s) must be nonprofit. All nonprofits shall verify their nonprofit status by submitting an IRS tax exempt letter confirming 501(c)(3) status and exemption letter.

Outside agencies must be incorporated and must not have their revenue suspended by the North Carolina Secretary of State or have overdue federal, state or local taxes.

All agencies that apply for funding must have been in operation for at least one year by December 31st of the year preceding the application deadline. The City does not fund start-up agencies.

Eligible outside agencies must have a governing board and submit a current board roster.

Agency program(s) / service(s) must be available to all City of Monroe residents who meet the eligibility requirements of the agency/program.

Program(s) / service(s) offered by the agency must comply with all state and federal statutes related to protection from discriminatory actions.

Outside agencies must provide a disclosure of any potential conflicts of interest.

Outside agencies shall adhere to accountability standards set by the City of Monroe City Council and as required by law, including complying with all financial and performance measurement requirements and reporting, and terms of contracts and/or memorandum of understanding, including meeting all deadlines.

Compliance with the standards is a criterion for funding. Funds will not be released until, and unless, all financial, performance, contract or memorandum terms, and deadlines are met.

All deadlines for reporting and for delivery of any follow up information will be clearly stated in writing and included in the City contract.

An agency must meet all eligibility requirements on its own, and may not use a funding agent or other third party arrangement to meet eligibility requirements.

The City places priority on stable organizations that can demonstrate leverage of municipal funding.

The City does not fund operating expenses.

Policy No.: GA-16	Policy Name: Outside Agency Funding	Page 3 of 6
--------------------------	--	--------------------

All agencies that are eligible for funding must be registered and in good standing with the North Carolina Charitable Solicitation Licensing requirements. Agencies that are registered and comply with the exempt provisions or also eligible.

All agencies that are eligible for funding and provide transitional, supportive, permanent, and/or emergency housing and/or shelter may not house persons that are subject to a lifetime registration requirement under a state sex offender registration program. No person subject to a lifetime requirement under the state offender registration program is eligible. Agencies must comply with all North Carolina State Sex Offender Requirements.

All agencies eligible to receive funding from the City must ensure proper criminal background checks for any staff and/or volunteers. Prohibiting individuals convicted of violent crimes and/or subject to any state sex offender registration to have contact with children and any other vulnerable populations.

The City does not discriminate against faith-based organizations; proselytize activities are not eligible for funding. Lobbying, political, and fundraising activities are not eligible for funding.

Financial Allocations

1. The aggregate resources (direct and indirect or in-kind) to be allocated to Outside Agencies may not exceed 2% of the City's General Fund.

Example: FY 2016 General Fund Budget of \$35,514,157

2% cap = \$710,283 not to exceed amount

Actual FY 2016 funding level \$661,120 = 1.86%

(Direct \$196,878 + Indirect \$464,242 = \$661,120)

2. Direct resources awarded to an individual agency may not exceed 20% of the total direct resources available for all agencies.

Example: FY 2016 Outside Agency Direct Funding level of \$196,878

.20% cap = \$39,376 not to exceed amount

Actual FY 2016 top individual agency = \$35,633

Assessment Process

All outside agency funding requests must be evaluated, discussed, and funding awarded and/or appropriated by the City Council in a public meeting, either as part of the annual budget deliberation and adoption process, or as an agenda item at a regular or special council meeting.

Funding requests must be made in writing. Outside agencies must complete an outside agency funding application, and provide all required documentation by the advertised deadline for annual budget consideration.

Policy No.: GA-16	Policy Name: Outside Agency Funding	Page 4 of 6
--------------------------	--	--------------------

All outside agencies must attend the annual mandatory outside agency workshop. Outside agency funding applications are available on the City of Monroe's website. Completed applications should be submitted to the Community Development Division.

Incomplete applications will not be considered for funding.

All applications will be evaluated by a City committee and funding recommendations will be made to the City Manager. The committee may utilize, but are not limited to, the following assessment criteria in evaluating the funding requests.

Merit of the program;

Economic Impact

Community Impact and Involvement

Organizational Effectiveness and Demonstrated Ability to Meet Goals

Review of Current Financial Relationship with the City;

Agency background and partnership history, if applicable;

Assessing achievement of the City's goals and alignment with the City's objectives;

Performance measurement evaluation and customer evaluation

Cost/benefit analysis and benchmarking;

Identification of Program challenges; and

Fiscal Health of the Agency.

All applications of less than \$25,000 must be accompanied by a financial statement prepared by an accounting professional and approved by the agency's governing board, at its own expense, with a two year comparable, if applicable. Requests for over \$25,000 must submit a financial audit at its own expense conducted by a certified public accountant and financials must be two-year comparative.

Assessment Criteria: (Applicant shall respond in detail how they are and will meet these criteria)

Need: The program targets applicants with a high need for the program's services and it is addressing one or more needs

Clients: The number of clients served is consistent with the program targets and reflects cost-effective use of agency resources, as well as effective service delivery strategies. Demographic information is detailed and reflects low to moderate income households or individuals.

Measurements: The program demonstrates that it successfully achieves its desired results and, in doing so, indicates a clear understanding of the effective use of outcomes and indicators to measure success.

Budget: The program budget is appropriate in relation to the services provided and reflects diversity in and leveraging of funding sources.

Certification: The agency is compliant with the City's public purpose requirements and policies and is financially stable.

Policy No.: GA-16	Policy Name: Outside Agency Funding	Page 5 of 6
--------------------------	--	--------------------

The City Manager will make outside agency funding recommendations annually to the General Services Committee. The Committee recommendation will be included in the Recommended Budget to be adopted by City Council.

The City Council will approve final funding for all outside agencies.

Applicants will be notified within one (1) week of budget adoption.

A revised scope of work and budget reflecting the final award amount will be required of outside agencies that receive an amount that differs from the original funding request prior to contract execution.

An agency awarded funds must accept the funds by the completion of a contract agreement which must be signed by the agency director and City Manager (or designee). The contractual agreement and other contract requirements must be signed by the agency and received by the Community Development Division no later than 30 days after the date the contract is received by the agency. Failure to comply with this date will result in funding awards being withdrawn.

No major changes can occur after contract signing, either in activities, financing or use of funds, without requesting and receiving approval in writing from the City of Monroe.

Required Reporting and Programmatic Monitoring

Relating to the agency's scope of services all outside agencies approved for funding shall be required to submit a programmatic report bi-annually no later than the end of February each year and year end report no later than the end of July of each year to include all agency leveraging.

The report must indicate the extent to which City funds have been spent and goals and objectives are being achieved and / or have been achieved.

If performance is not at the expected level, the agency must submit an explanation for the deviation and describe actions it will take to remedy the situation.

Annual Agency Financial Reporting

Any outside agency that receives \$25,000 or more of funding must submit a financial audit at its own expense. The audit must be conducted by a certified public accountant; financials must be a two-year comparative, if applicable. Additional information may be requested if required to understand the financial statements of the agency.

An outside agency receiving less than \$25,000 must submit compiled financial statements that have been prepared by an accounting professional and approved by the agency's governing board. Financials must be two-year comparative. Additional information may be requested if required to understand the financial statements of the agency.

Policy No.: GA-16	Policy Name: Outside Agency Funding	Page 6 of 6
--------------------------	--	--------------------

Any related-party transactions must be identified, and a detailed explanation provided, if not identified in the audited financial statements. A related-party transaction is a business deal or arrangement between two parties who have a relationship prior to the deal. This could include, but is not limited to, an arrangement between a key member of management, a close family member of key management staff, a parent or subsidiary company, or a member or a member of the managing board. Typical arrangements could include, but is not limited to, purchases, loans or receivables of the managing board.



STAFF REPORT

TO: General Services Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2024

FROM: Ryan Jones, Property Management Director

PREPARED BY: Ryan Jones, Property Management Director

SUBJECT: The City of Monroe Special Needs and Disabilities Committee Community Survey

SUMMARY STATEMENT

The General Services Committee is requested to consider providing a favorable recommendation to City Council to provide a survey to the community to assess the City's accessibility and inclusivity related to citizens with disabilities.

REVIEW

A community survey has been developed through the Mayoral Special Needs and Disabilities Committee. This community survey will provide a foundation to ascertain where the City currently stands as it relates to general accessibility and inclusivity regarding programs and facilities. This survey would be provided to the community as a whole through the City's website, QR codes in specific facilities and any other appropriate avenues. Through the data collected from this survey, the Special Needs and Disabilities Committee would be able to establish a standard blueprint to determine any appropriate steps needed through a future action plan linked to the responses submitted.

RECOMMENDATION

Staff and the Special Needs and Disabilities Committee recommend that the General Services Committee provide a favorable recommendation to City Council to distribute the Community Survey to the community through various avenues, including the city's website, to allow the Special Needs and Disabilities Committee the opportunity to utilize the data in an effort to provide an appropriate plan related to the needs of the community.

Attachments: The City of Monroe Special Needs and Disabilities Committee Survey



Special Needs and Disabilities Committee

Community Survey

[Sign in to Google](#) to save your progress. [Learn more](#)

* Indicates required question

Residency *

- ☐ Live
- ☐ Work
- ☐ Play

Preferred Method of Contact *

Your answer

Do you or a family member have a disability? *

- ☐ Yes
- ☐ No
- ☐ Self
- ☐ Family member
- ☐ Minor
- ☐ Adult

If you are taking care of a family member with a disability, are they living with you, on their own, in a group home or AFL (alternate family living) in Monroe?

Your answer _____

What type of disability is present? *

Choose ▼

What type of disability is present? *

Choose

Intellectual or Developmental

Learning

Visual

Auditory

Motor

Speech

Prefer not to respond

Do you know where to access information to help a family member with a disability?

- ☐ Yes
- ☐ No
- ☐ Other: _____

If you responded yes to the previous question, who or what is that resource?

Your answer _____

What events would you like to see hosted for individuals with special needs? *

Your answer _____

Would you like information on in-person and online events? *

- ☐ Yes
- ☐ No

Are there adequate resources in Monroe for individuals with disabilities and or their families? *

☐ Yes

☐ No

Do you feel like there are adequate extracurricular activities offered to individuals with disabilities? *

☐ Yes

☐ No

Is there a means of support, either virtual or in person, for local families? *

☐ Yes

☐ No

If you answered yes to the previous question, describe that support?

Your answer

What improvements or accommodations would you like to see in city services to better support individuals with disabilities? *

Your answer

How has the city assisted you or your family member with a disability?

Your answer

Have you utilized any specific programs or resources provided by the city for individuals with disabilities? If so, what program or resources were provided and how was your experience? *

Your answer

How can the city better communicate information and services to individuals with disabilities? *

Your answer

Have you encountered any challenges or lack of accessibility in city facilities or services? If so, please provide details. *

Your answer

How do you feel about the current level of inclusivity and accessibility in the city for individuals with disabilities? *

Your answer

Are there any specific challenges or barriers you face in accessing city services due to your disability? *

Your answer

Are there any additional comments or suggestions you would like to share regarding disability services in the city? *

Your answer

Submit

Clear form