

**CITY OF MONROE
PUBLIC ENTERPRISE COMMITTEE
300 W. CROWELL STREET, MONROE, NC 28112
TUESDAY, SEPTEMBER 3, 2024 - 4:00 PM
AGENDA
www.monroenc.org**

1. Public Enterprise Committee Meeting Minutes of August 6, 2024
2. Solid Waste Services Contract Renewal
3. Request to Award the Purchase of a Flusher Truck
4. 2024 Union County Critical Intersection Analysis
5. Budget Ordinance to Close or Adjust Capital Projects

Public Enterprise Committee Minutes
August 6, 2024
City Hall Conference Room
4:00 p.m.

Members Present: Council Member James Kerr (Chair), Council Member Julie Thompson,
Council Member Franco McGee

Staff: Mark Watson, Lisa Hollowell, Terry Sholar, Scott Clark, Lisa Strickland,
Sarah McAllister, Richard Long, Bradley Lucore, Ellen Dowling, Deanna
Graham, Eric Howell, Ron Weathers, Rich Riser, Sandra Slifer

Guests: Bjorn Hansen, Ken Deal, Mark Lambert

Council Member James Kerr called the August 6, 2024 Public Enterprise Committee meeting to order at 4:03 p.m.

Item #1: Adoption of Minutes of the June 4, 2024 Meeting

Recommendation:

Council Member James Kerr asked if anyone had any questions or concerns about the minutes, if not, if anyone would like to make a motion that the minutes of the June 4, 2024 Public Enterprise Committee be approved.

Motion: Adopt June 4, 2024 meeting minutes

Motion made by: Council Julie Thompson

Second: Council Member Franco McGee

Voting: **In Favor** – Council Member James Kerr, Council Member Julie Thompson, Council Member Franco McGee

Opposed – None

Action: Motion approved

Item #2: Possible CTP Amendment for Rocky River Road at US 74

Presentation and Discussion:

Bjorn Hansen, Senior Planner – Long Range Planning with Union County presented a possible Comprehensive Transportation Plan (CTP) amendment with Charlotte Regional Transportation Planning Organization (CRTPO) for a grade separation project at Rocky River Road and US 74. The Town of Indian Trail has been working on a Transportation Master Plan and this intersection was identified during their process. Mr. Hansen discussed the benefit of a Grade Separation Project which could be funded at the Statewide Tier, better connect employment center near airport and expressway, connect communities on both sides of US 74 and improve US 74 traffic and safety.

Information was provided to the Public Enterprise Committee for information only.

Item #3: NPDES MS4 Permit Renewal

Presentation and Discussion:

Engineering Staff provided a brief update on the recent renewal of the City's NPDES MS4 Phase II Stormwater Permit and the updated Stormwater Management Plan. This presentation was for information purposes only.

The previous permit was issued in February 2017 and expired in February of 2022. Prior to issuing the renewed permit, NCDEQ performed an audit of the City's Stormwater Program in May of 2022. The audit resulted in a Notice of Violation (NOV) due to deficiencies with the program. As part of the permit renewal package and in response to the NOV, the City amended the existing Stormwater Management Plan (SWMP). The updated SWMP identifies clear goals for meeting minimum measures.

Once approved, NCDEQ published the City's new SWMP for public review/comments. No comments were received during the 30-day public comment period. The City was issued their renewed NPDES MS4 permit based on the Final SWMP effective July 1, 2024 expiring July 1, 2029. The NOV that was issued in 2022 has been resolved with the issuance of the renewed permit. Current Versions of the permit and the SWMP are publically available on the Stormwater Page of the City's website.

Information was provided to the Public Enterprise Committee for informational purposes only.

Item #4: Inflow and Infiltration Presentation for Informational Purposes

Presentation and Discussion:

Water Resources staff and CHA Consulting provided a brief update on the progress of reducing inflow and infiltration.

Mark Lambert with CHA Consulting stated that utilities have numerous challenges effecting a wastewater collection system. Such challenges are regulatory requirements, inflow and infiltration, system growth, and overall routing maintenance. Water Resources manages nearly 315-miles of sewer pipeline, effective and efficient management requires extensive resources. Mr. Lambert gave a brief overview of the ongoing challenges impacting the City of Monroe's sewer collection system.

Information was provided to the Public Enterprise Committee for informational purposes only.

There being no further business, the meeting is adjourned at 4:53 p.m.

James Kerr, Chair

Next Meeting – September 3, 2024



STAFF REPORT

TO: Public Enterprise Committee
VIA: Mark Watson, City Manager
DATE: September 3, 2024
FROM: Sarah McAllister, P.E., Engineering Director
PREPARED BY: Laurie Broome, Solid Waste Coordinator
SUBJECT: Solid Waste Services Contract Renewal

SUMMARY STATEMENT

The Public Enterprise Committee is requested to discuss renewal options regarding the City's Solid Waste Services Contract with Waste Pro.

REVIEW

In 2019, Waste Pro was selected by City Council for the Solid Waste Collection and Disposal Contract. This was the second consecutive time Waste Pro was selected after a Request for Proposal process. The decision was based on the fact that Waste Pro presented the overall capability of meeting the service level expectations of the City of Monroe.

The current contract provides for the following:

- Garbage, Recycling, Yard Waste, and Bulky item collection for residents. Cost is \$24.30
- Garbage and Recycling is provided to commercial customers and the cost is \$22.25 per month to the customer.
- Garbage, Yard Waste and Bulk collection is once per week. Recycling is every other week for each customer.
- Over 36 locations including dumpsters in Downtown Monroe and various City of Monroe facilities are serviced by the contract.
- Back door pickup is available to residents who are unable to get their carts to curb. Citizens are asked to provide a doctor's note to substantiate existence of a disability.

The term of the contract commenced on October 1, 2019 and is scheduled to expire on September 30, 2024. The contract states it may be renewed for three optional two (2) year terms or alternative terms as mutually agreeable at the time of the renewal of both parties. Notice of intent to renew will be made at least ninety (90) days prior to the expiration of the Initial Term. If renewal results in changes to the terms or conditions, such changes must be in writing as an amendment to the original contract. Notice of the intent to terminate by either party shall be made in writing at least ninety (90) days in advance of termination to the other party.

The City of Monroe and Waste Pro have developed a positive working relationship where services are conducted as an extension of the Engineering Department. In Staff's opinion, Waste Pro has provided efficient and effective services to residents over the past thirteen (13) years and routinely goes above and beyond to meet the needs of the community. Primary complaints identified often appear to be related to substitute drivers or the citizens not fully understanding regulations for collection.

Waste Pro's rates are extremely reasonable for the services they provide when compared to other nearby municipalities. The City of Monroe is one of a handful of cities that continues to provide a full slate of solid waste services with refuse, recycling, bulky, and yard waste. They also provide the following as "value added" services:

- Cart maintenance, storage, and delivery
- Customer service call center
- Online customer tracking
- Tagging of items not eligible for collection
- Grapple truck for large yard waste piles
- Extra pickups on request
- Courtesy pickups on request
- Cameras on the truck(s)

Waste Pro also participates as a public/ private partner with several departments and the community for various activities.

- Neighborhood Clean ups
- Monroe Air Show
- Christmas Parade (Alliance for Children)

At the request of the Public Enterprise Committee, Staff and Waste Pro have discussed terms and pricing for the contract renewal period. Attached, please find a letter from Waste Pro requesting the City of Monroe to extend the Solid Waste Collection and Disposal Contract. The letter references the option of a two (2) year extension or a five (5) year extension. The current contract language will remain the same and Waste Pro has requested a price increase to become effective with the renewal on October 1st, 2024. Yearly and monthly totals will increase to the following-

WASTE PRO	
Current Contract	New Rates

SOLID WASTE, RECYCLING, BULK, YARD WASTE		
Monthly	272,386.70	278,041.74
Annual	3,268,640.40	3,338,100.88
DUMPSTER SERVICE**		
Total monthly	8,747.98	9,324.03
Total Annual	104,975.76	111,888.36
TOTAL CONTRACT		
MONTHLY	281,134.68	287,365.77
ANNUAL	3,373,616.16	3,449,989.24

****Charged to various department budgets**

RECOMMENDATION

The Public Enterprise Committee is requested to recommend the following to City Council:

- A. Approve either a two (2) year or a five (5) year extension for Solid Waste Collection and Disposal Contract with Waste Pro.
- B. Authorization of the City Manager to execute the Change Order for renewal.

If the Public Enterprise is in agreement, the items will be placed on the consent agenda for consideration by City Council at the next meeting on September 10, 2024.

Attachment:
Waste Pro Letter dated March 1, 2024



March 1, 2024

Mrs. Laurie Broome
Solid Waste Coordinator
City of Monroe
300 W Crowell Street
Monroe, NC 28112

RE: Extension of Contract for Solid Waste and Recyclables Collection and Disposal

Dear Mrs. Broome,

Waste Pro values its partnership with the City of Monroe. This letter formally requests to extend the contract for Solid Waste and Recyclables Collection and Disposal between the City of Monroe and Waste Pro.

We have been pleased with the results and feedback from you and the city. Many of Monroe's residents have provided reviews supporting our 4.6-star Google rating. We are confident that our services will continue to provide the City of Monroe's residents with the same high quality you have come to expect.

Our continued investment in drivers and fleet equipment to today's new home count of 12,161 residents from 10,032. We are committed to providing the resources needed as the city grows.

The terms and conditions of the renewal are as follows: the scope of the service will remain the same, and the pricing schedule is outlined in the two attachments, one for residential and one for commercial container services, which will be effective July 1, 2024. The renewal contract will be effective from October 1, 2024, to September 30, 2026, and the other terms and conditions of the original contract will remain unchanged.

Waste Pro is also prepared to extend this contract for a five-year term if it pleases the city. This additional term extension option would allow the city to stabilize the cost factor, allowing the City of Monroe better control and forecasting. This will also provide us with Monroe's continued commitment to a long-term partnership, allowing us to expand our involvement in the community.

If you have any questions or concerns, please do not hesitate to contact us. We look forward to continuing our successful partnership.

Sincerely,

Chip Gingles
Regional Vice President

City of Monroe Residential July 2024

CPI Month Used
CPI %
Effective Date

		DEC '19	DEC '20	DEC '21	DEC '22	DEC '23
		2.2	3.6	3.5	4.9	5.2
		20-Jul	21-Jul	22-Jul	23-Jul	24-Jul
	2019	2020	2021	2022	2023	2024
MSW	\$6.72	\$6.87	\$7.12	\$7.36	\$7.72	\$8.13
REC	\$3.91	\$4.00	\$4.14	\$4.28	\$4.49	\$4.73
BUL	\$1.48	\$1.51	\$1.57	\$1.62	\$1.70	\$1.79
YW	\$4.97	\$5.08	\$5.26	\$5.45	\$5.71	\$6.01
CART	\$0.35	\$0.36	\$0.37	\$0.38	\$0.40	\$0.42
	\$17.43	\$17.95	\$18.60	\$19.34	\$20.31	\$21.45

Disposal Residential

Tons	Rate Change	Annual Per Unit Change	Monthly Per Unit Change
17,247	\$7.00	\$9.93	\$0.83

Rate	Disposal	Combined 2024
2024	2024	2024
\$8.13	\$0.54	\$8.67
\$4.73	\$0.29	\$5.02
\$1.79		\$1.79
\$6.01		\$6.01
\$0.42		\$0.42
\$21.45	\$0.83	\$21.91

City of Monroe Commercial July 2024

Oct-19				
Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 64.95	\$ 95.26	\$ 116.91	\$ 121.24
2x	\$ 129.52	\$ 190.52	\$ 233.82	\$ 242.48
3x	\$ 194.85	\$ 285.78	\$ 350.73	\$ 363.72

Jul-20 2.30% 1.023				
Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 66.44	\$ 97.45	\$ 119.60	\$ 124.03
2x	\$ 132.50	\$ 194.90	\$ 239.20	\$ 248.06
3x	\$ 199.33	\$ 292.35	\$ 358.80	\$ 372.09

Jul-21 3.60% 1.036				
Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 68.84	\$ 100.96	\$ 123.90	\$ 128.49
2x	\$ 137.27	\$ 201.92	\$ 247.81	\$ 256.99
3x	\$ 206.51	\$ 302.88	\$ 371.71	\$ 385.48

Oct-19				
Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00
2x	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00
3x	\$ 270.00	\$ 270.00	\$ 270.00	\$ 270.00

Jul-20 2.30%				
Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 97.19	\$ 97.19	\$ 97.19	\$ 97.19
2x	\$ 184.14	\$ 184.14	\$ 184.14	\$ 184.14
3x	\$ 276.21	\$ 276.21	\$ 276.21	\$ 276.21

Jul-21 3.60%				
Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 100.68	\$ 100.68	\$ 100.68	\$ 100.68
2x	\$ 190.77	\$ 190.77	\$ 190.77	\$ 190.77
3x	\$ 286.15	\$ 286.15	\$ 286.15	\$ 286.15

Jul-22 3.50% 1.035				
Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 71.25	\$ 104.49	\$ 128.24	\$ 132.99
2x	\$ 142.07	\$ 208.99	\$ 256.48	\$ 265.98
3x	\$ 213.74	\$ 313.48	\$ 384.72	\$ 398.97

Jul-23 4.90% 1.049				
Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 74.74	\$ 109.61	\$ 134.52	\$ 139.51
2x	\$ 149.03	\$ 219.23	\$ 269.05	\$ 279.01
3x	\$ 224.21	\$ 328.84	\$ 403.57	\$ 418.52

Jul-24 5.20% 1.052				
Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 78.62	\$ 115.31	\$ 141.52	\$ 146.76
2x	\$ 156.78	\$ 230.63	\$ 283.04	\$ 293.52
3x	\$ 235.87	\$ 345.94	\$ 424.56	\$ 440.29

Jul-22 3.50% 1.035				
Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 104.21	\$ 104.21	\$ 104.21	\$ 104.21
2x	\$ 197.45	\$ 197.45	\$ 197.45	\$ 197.45
3x	\$ 296.17	\$ 296.17	\$ 296.17	\$ 296.17

Jul-23 4.90% 1.049				
Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 109.31	\$ 109.31	\$ 109.31	\$ 109.31
2x	\$ 207.12	\$ 207.12	\$ 207.12	\$ 207.12
3x	\$ 310.68	\$ 310.68	\$ 310.68	\$ 310.68

Jul-24 5.20% 1.052				
Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 115.00	\$ 115.00	\$ 115.00	\$ 115.00
2x	\$ 217.89	\$ 217.89	\$ 217.89	\$ 217.89
3x	\$ 326.84	\$ 326.84	\$ 326.84	\$ 326.84

RATE CHANGE

Jul-24 5.20% 1.052				
Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 78.62	\$ 115.31	\$ 141.52	\$ 146.76
2x	\$ 156.78	\$ 230.63	\$ 283.04	\$ 293.52
3x	\$ 235.87	\$ 345.94	\$ 424.56	\$ 440.29

DISPOSAL CHANGE

\$0.58				
\$7.00 8.66 17.32 25.98 34.64				
Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
\$0.58	\$ 5.02	\$ 10.05	\$ 15.07	\$ 20.09
\$0.58	\$ 10.05	\$ 20.09	\$ 30.14	\$ 40.18
\$0.58	\$ 15.07	\$ 30.14	\$ 45.21	\$ 60.27

COMBINED

Front Load (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 83.65	\$ 125.36	\$ 156.59	\$ 166.85
2x	\$ 166.83	\$ 250.72	\$ 313.18	\$ 333.71
3x	\$ 250.94	\$ 376.08	\$ 469.77	\$ 500.56

Jul-24 5.20% 1.052				
Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 115.00	\$ 115.00	\$ 115.00	\$ 115.00
2x	\$ 217.89	\$ 217.89	\$ 217.89	\$ 217.89
3x	\$ 326.84	\$ 326.84	\$ 326.84	\$ 326.84

\$7.00 8.66 17.32 25.98 34.64				
Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
\$0.58	\$ 5.02	\$ 10.05	\$ 15.07	\$ 20.09
\$0.58	\$ 10.05	\$ 20.09	\$ 30.14	\$ 40.18
\$0.58	\$ 15.07	\$ 30.14	\$ 45.21	\$ 60.27

Recycling (Times per Week)	2 Yard	4 Yard	6 Yard	8 Yard
1x	\$ 120.02	\$ 125.04	\$ 130.07	\$ 135.09
2x	\$ 227.94	\$ 237.98	\$ 248.03	\$ 258.07
3x	\$ 341.91	\$ 356.97	\$ 372.04	\$ 387.11



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: September 3, 2024

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Sarah McAllister, P.E., Engineering Director

SUBJECT: Request to Award the Purchase of a Flusher Truck

SUMMARY STATEMENT

The Public Enterprise Committee is requested to consider information related to the purchase of a flusher truck for the Engineering Department – Street Division.

REVIEW

The Engineering Department is proposing to replace a 2008 flusher truck. Funding in the amount of \$181,000 was included in the budget for FY 25. A 2025 model has been identified that meets all the needs and specifications for the Street Division through the North Carolina Sheriff's Association. The North Carolina's Sheriff's Association is a purchasing cooperative that competitively bids equipment that meets the statutory requirements. The program is open to use for all sheriff's offices as well as all city and county agencies.

Hydroforce, Inc. (the vendor) and the North Carolina Sheriff's Association (NCSA) have entered into an agreement for the procurement of the flusher truck. A quote was recently received from Hydroforce in the amount of \$185,054.83 for a flusher truck that meets the requirements of the NCSA Contract. Funds are available in other FY 25 Powell Bill accounts to cover the cost overrun from what was included in the Capitalized Motor Vehicle account.

RECOMMENDATION

The Public Enterprise Committee is requested to approve the following:

- 1) Award of the flusher truck in the amount of \$185,054.83 to Hydroforce, Inc. through the North Carolina Sheriff's Association.
- 2) Authorization of the City Manager to execute any and all necessary documents.

Attachment:
Hydroforce, Inc. Proposal

HYDROFORCE, INC

110 Hawks Crest Lane

Taylorsville, NC 2881

V- 828.302.8206 Email:sherwin@hydroforcetrucks.com

PROPOSAL

Proposal # 5162

Proposal D 8/2/2024

QUOTATION TO: Johnny Faulk
City of Monroe
210 Heath Nash St
Monroe NC 28112

PH.#: 704-475-0043
CELL:
Email: jfaulk@monroenc.org

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION FOR YOUR CONSIDERATION:

QUANTITY	EQUIPMENT SPECIFICATIONS	PRICE EA.	TOTAL
1	2000 gallon street washer kit w/A36 1/4" steel tank w/(2) internal baffles; (4) street washing shoes; 50' lay flat wash down hose; (2) sight tubes 1 front 1 rear; over top fill; strobe light; Kubota auxiliary engine; 750 GPM pump; controls mounted in cab; night light kit; Tank lined w/amerlock epoxy Tank painted (not to exceed two colors) Frame members painted black.		\$ 98,462.59
	SUBTOTAL		\$ 98,462.59
	NCSA Discount 6%		\$ (5,907.76)
	Total Body Cost		\$ 92,554.83
1	Chassis Quote on Mack per Transource		\$ 92,500.00
	Total Truck Cost		\$ 185,054.83
	Delivery & Training Included Does not Include ANY applicable taxes Freight Included PO to Serve as Deposit		
	F.O.B. Monroe NC	DELIVERY	TBD

THIS QUOTATION & PRICING WILL BE HONORED FOR 45 DAYS

ACCEPTED:

VERY TRULY YOURS,

CUSTOMER NAME: City of Monroe

BY:

TITLE:

DATE:

BY: Sherwin Speight
Regional Sales Rep.



Sherwin Speight / HydroForce
 1617 Columbus St SW
 Lenoir NC 28645
 828-302-8206

07/12/2024

Dear Sherwin Speight / HydroForce

Thank you for the opportunity to quote your New Truck needs with Transource-Mack Trucks in Hickory NC. Based on our conversation, I am providing you a quotation for:

1 2025 Mack MD MD7

Application- Flusher Truck Chassis
 Engine- Cummins 6.7 / 300HP
 Transmission- Allison 2500HS non pto
 Front Axle- 12000 Meritor
 Rear Axle- 21000 Meritor (spring Suspension)
 Gear Ratio- 5.57
 Wheelbase- 206" (143" CA)
 Brakes- Drum
 Tires- 11R22.5
 Wheels- Steel
 Fuel tank- 50 Gallon
 Paint- White
 Interior- Grey

Pricing Breakdown		
\$	92,500.00	Chassis
\$	-	Body / Other
\$	92,500.00	Truck Total
\$	-	FRET
\$	-	Extended Warranty

[*Please look over attached Proposal for Full Specs*](#)

[Priced with NCSA Contract](#)

add \$2500 for Model Year Increase

****Price subject to surcharges due to market condition****

Total Price Per Unit	2025 Model	\$ 92,500.00
	2026 Model	\$ 95,000.00

Note the above price does not include registration, taxes and tags

Thank you again for this opportunity to earn your business. We look forward to serving your transportation needs. Please let me know if you have any question. I hope you have a great day.

Respectfully,

Kris Kerley 828-896-7006 kris.kerley@transource.com



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: September 3, 2024

FROM: Sarah McAllister, P.E. - Engineering Director

PREPARED BY: Sarah McAllister, P.E. – Engineering Director

SUBJECT: 2024 Union County Critical Intersection Analysis

SUMMARY STATEMENT

The Public Enterprise Committee is provided information regarding the 2024 Union County Critical Intersection Planning and Research application.

REVIEW

Staff has been working with Bjorn Hansen, Transportation Planner with Union County, along with representatives from the North Carolina Department of Transportation (NCDOT) and staff from other municipalities within Union County on the 2024 Union County Critical Intersection Planning and Research application. The previous Critical Intersection Analysis Study identified locations throughout the county that have experienced congestion and safety issues that would be most competitive for funding through the NCDOT and/or the Charlotte Regional Transportation Planning Organization (CRTPO).

Similar processes took place in 2016, 2019, and 2023 in which several intersections within Monroe were identified. The Williams Road intersection with Old Charlotte Highway was identified in the 2016 list and later qualified for spot safety funds through NCDOT. Construction of a traffic signal with turn lanes should take place within the next year. The Poplin Road and Unionville-Indian Trail Road intersection was identified in the 2019 list, later received funding and a four-way stop was installed. Other intersections were also identified but have yet to qualify for funding.

Monroe previously had four intersections that were included in the recommended list from 2023; US 74 and US 601 South, Rocky River Road and Old Charlotte Highway, Johnson Street and Franklin Street, and Bragg Street and Lancaster Avenue. The intersection of US 74 & US 601 South was submitted for inclusion in the 2055 Metropolitan Transportation Plan by NCDOT and Rocky River Road and Old Charlotte Highway was submitted as part of the P7.0 Transportation Improvement Program process. The intersection of Johnson Street and Franklin Street was included in last year's planning and research grant application and is being studied now. Therefore, the intersection of Bragg Street and Lancaster Avenue is recommended for inclusion in this year's planning and research grant.

Union County, along with all of the supporting municipalities will apply for Planning and Research Funds (PL Funds) through CRTPO to be able to hire a firm to do further analysis of each intersection. The analysis is anticipated to cost \$40,000 per intersection with Union County and the participating municipalities providing a 20% match. Monroe's portion of the match would be \$4,000 for the Bragg Street and Lancaster Avenue intersection and the funds are anticipated to be needed in FY 26.

RECOMMENDATION

The Public Enterprise Committee is requested to approve the inclusion of the Bragg Street and Lancaster Avenue intersection and commit to future funding of the 20% match for any future awarded planning grants to be shared with Union County. If the committee is in agreement, this item would be placed on the September 10, 2024 consent agenda.



STAFF REPORT

TO: Public Enterprise Committee
VIA: Mark Watson, City Manager
DATE: September 3, 2024
FROM: Lisa Strickland, Finance Director
PREPARED BY: Lisa Strickland, Finance Director
SUBJECT: Budget Ordinance to Close/Adjust Capital Projects

SUMMARY STATEMENT

A budget ordinance is necessary to amend the fiscal year 2025 budget in order to close and/or adjust various projects.

REVIEW

Capital projects have been completed and are ready to be closed. Projects are as follows:

- WR1227 – Utility Relocations Monroe Parkway (\$44,445)

The shortage in the above project will be covered by a transfer from project SR2026 – NCDOT 601/74 Interchange.

The following projects are transferring their remaining balance to another open project that needs funding:

- Transfer \$5,537 from IT2020 – Intrusion Detection/Prevention System to IT2205 – IT Expand/Modernize Network.
- Transfer \$14,397 from OT1601 – Monroe Science Center Building to OT1901 Science Center Exhibits.

Water Resources would like to change the purpose/title of project WR1226 Yadkin PeeDee Water Supply Design to John Glenn Water Treatment Plant Expansion. The following transfers are for the John Glenn Water Treatment Plant Expansion Project (WR1226) for improvements such as additional filter, sedimentation basin, chemical storage improvements, and overall plant upgrades/improvements:

- Transfer \$400,000 from WR0706 – Lake Dredging
- Transfer \$150,000 from WR1001 – Quarry Purchase

In an effort to address critical needs, the following transfers are requested:

- Transfer \$150,000 from WR0706 – Lake Dredging to SR2401 – Annual Infrastructure Replacement.
- Transfer \$350,000 from WR2126 – Additional Bulk Liquid Storage to WR2501 – Water Treatment Plant Resiliency Project.

In order to consolidate similar projects, the following transfers are requested:

- Transfer \$457,849 from EL0902 – Corporate Center Expansion to EL2101 – Industrial/Commercial Construction.
- Transfer \$200,000 from EL2402 – City Works to EL2304 – Work Management System.
- Transfer \$191,732 from NG2003 – Additional Storage for Energy Services to NG2301 – New Energy Services Facility.
- Transfer \$200,000 from NG2202 – Shepply Property Gas Infrastructure to NG1401 – Subdivision Construction.

RECOMMENDATION

Staff recommends that the Public Enterprise Committee forward to full Council the recommendation for approval of the proposed budget ordinance to close projects or transfer balances for Fiscal Year 2025.

Attachment: BO-2024-14

**CAPITAL PROJECT BUDGET ORDINANCE
CLOSE COMPLETED CAPITAL PROJECTS
BO-2024-14**

WHEREAS, certain projects that have been funded in prior years have been completed;

WHEREAS, those projects with remaining balances/shortages are identified as follows:

- WR1227 – Utility Relocation Monroe Parkway (\$44,444)

WHEREAS, it is desired that the funding to close this project be provided from project SR2026 – NCDOT 601/74 Interchange.

WHEREAS, it is desired that the following projects are transferring their remaining balance to another open project that needs funding:

- Transfer \$5,537 from IT2020 – Intrusion Detection/Prevention System to IT2205 – IT Expand/Modernize Network
- Transfer \$14,397 from OT1601 – Monroe Science Center Building to OT1901 Science Center Exhibits;

WHEREAS, it is desired that the purpose/title of project WR1226 Yadkin PeeDee Water Supply Design to John Glenn Water Treatment Plant Expansion. The following transfers are for the John Glenn Water Treatment Plant Expansion Project (WR1226) for improvements such as additional filter, sedimentation basin, chemical storage improvements, and overall plant upgrades/improvements:

- Transfer \$400,000 from WR0706 – Lake Dredging
- Transfer \$150,000 from WR1001 – Quarry Purchase;

WHEREAS, in an effort to address critical needs, the following transfers are requested:

- Transfer \$150,000 from WR0706 – Lake Dredging to SR2401 – Annual Infrastructure Replacement;
- Transfer \$350,000 from WR2126 – Additional Bulk Liquid Storage to WR2501 – Water Treatment Plant Resiliency Project.

WHEREAS, in order to consolidate similar projects, the following transfers are requested:

- Transfer \$457,849 from EL0902 – Corporate Center Expansion to EL2101 – Industrial/Commercial Construction
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- Transfer \$191,732 from NG2003 – Additional Storage for Energy Services to NG2301 – New Energy Services Facility

- Transfer \$200,000 from NG2202 – Shepply Property Gas Infrastructure to NG1401 – Subdivision Construction.

NOW, THEREFORE, BE IT ORDAINED, that the City Council of the City of Monroe adjusts the appropriations in the above projects and amends the following revenues and expenses:

General Capital Project Fund:

Revenue:

Transfer from General Capital Project IT2205	\$5,537
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Expense:

Transfer to General Capital Project IT2020	\$5,537
Increase Project Expense IT2205	\$5,537
Decrease Project Expense IT2020	(\$5,537)

Occupancy Tax Capital Project Fund:

Revenue:

Transfer from Occupancy Tax Capital Project OT1901	\$14,397
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Expense:

Transfer to Occupancy Tax Capital Project OT1601	\$14,397
Increase Project Expense OT1901	\$14,397
Decrease Project Expense OT1601	(\$14,397)

Water/Sewer Capital Project Fund:

Revenue:

Transfer from Water & Sewer Capital Project WR1226	\$550,000
Transfer from Water & Sewer Capital Project SR2401	\$150,000
Transfer from Water & Sewer Capital Project WR2501	\$350,000

Expense:

Transfer to Water & Sewer Capital Project WR0706	\$550,000
Transfer to Water & Sewer Capital Project WR1001	\$150,000
Transfer to Water & Sewer Capital Project WR2126	\$350,000
Increase Project Expense WR2501	\$350,000
Increase Project Expense WR1226	\$550,000
Increase Project Expense SR2401	\$150,000
Decrease Project Expense WR0706	(\$550,000)
Decrease Project Expense WR1001	(\$150,000)
Decrease Project Expense WR2126	(\$350,000)

Electric Capital Project Fund:

Revenue:

Transfer from Electric Capital Project EL2101	\$457,849
Transfer from Electric Capital Project EL2304	\$200,000

Expense:

Transfer to Electric Capital Project EL0902	\$457,849
Increase Project Expense EL2101	\$457,849
Decrease Project Expense EL0902	(\$457,849)

Transfer to Electric Capital Project EL2402	\$200,000
Increase Project Expense EL2304	\$200,000
Decrease Project Expense EL2402	(\$200,000)

Natural Gas Capital Project Fund:

Revenue:

Transfer from Natural Gas Capital Project NG2301	\$191,732
Transfer from Natural Gas Capital Project NG1401	\$200,000

Expense:

Transfer to Natural Gas Capital Project NG2003	\$191,732
Increase Project Expense NG2301	\$191,732
Decrease Project Expense NG2003	(\$191,732)
Transfer to Natural Gas Capital Project NG2202	\$200,000
Increase Project Expense NG1401	\$200,000
Decrease Project Expense NG2202	(\$200,000)

BE IT FURTHER ORDAINED, that an amendment to the various capital fund budgets for FY 2024-2025 is approved to adjust funding as listed above.

Adopted this 10th day of September, 2024.

Attest:

Robert Burns, Mayor

Bridgette H. Robinson, City Clerk