

CITY OF MONROE
SPECIAL NEEDS AND DISABILITIES COMMITTEE MEETING
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112
TUESDAY, AUGUST 6, 2024 – 3:00 P.M.
AGENDA
www.monroenc.org

- Item 1.** Public Comment Period
- Item 2.** Approval of Minutes – July 2, 2024
- Item 3.** Welcome New Members
- Karen Heath
 - Melinda Plue
- Item 4.** Guest Speaker – Patricia Daniels, Wolfe School Principal
- Item 5.** Discussion / Review of Community Survey
- Item 6.** Discussion / Review of Resource List

ATTENTION COMMITTEE MEMBERS: Please contact Angie Sustar at asustar@monroenc.org or 704-282-4651 to confirm your attendance. Thank you.

CITY OF MONROE
SPECIAL NEEDS AND DISABILITIES COMMITTEE SPECIAL MEETING
JULY 2, 2024
MINUTES

The Special Needs and Disabilities Committee of the City of Monroe, North Carolina met in Special Session in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 3:00 p.m. on July 2, 2024 with Chair Julie Thompson presiding.

Members Present: Council Member Julie Thompson (Chair), Committee Member Kelly Stegall, Committee Member Selina Campbell, Parks and Recreation Director Ryan Jones (ex-officio), Mayor Robert Burns

Members Absent: Karen Heath and Melinda Plue

Staff: Lisa Hollowell

Guests: Amanda Cotter, Union County Local Coordinator – Special Olympics North Carolina

Chair Thompson called the Special Needs and Disabilities Committee Special Meeting of July 2, 2024 to order at 3:00 p.m. and welcomed everyone in attendance. A quorum was present.

Item No. 1. Public Comment Amanda Cotter, Union County Local Coordinator for Special Olympics North Carolina introduced herself and advised that she was attending to observe the committee; and how it works with Parks and Recreation.

Item No. 2. Approval of Minutes – May 7, 2024 Chair Thompson asked if anyone had any questions or concerns about the minutes, if not, if anyone would like to make a motion that the minutes of the June 4, 2024 Special Needs and Disabilities Committee be approved.

Motion: Member Kelly Stegall moved to approve the minutes of the June 4, 2024 meeting.

Second: Mayor Burns

Action: The motion to approve the minutes of the June 4, 2024 meeting passed unanimously with the following votes

AYES: Chair Thompson, Mayor Burns, Members Stegall and Campbell

NAYS: None

Item No. 3. Welcome New Members Chair Thompson announced two new committee members, Melina Plue and Karen Heath. She advised that Melinda Plue was on vacation and she will touch base with Karen Heath.

Item No. 4. Review of Community Survey Chair Thompson thanked Member Campbell for compiling the community survey for the purpose to assist with determining who would utilize transportation services. Member Campbell presented a draft of the Community Survey she compiled and proceeded to read the survey questions. Throughout the review, Committee members asked various questions and provided suggestions with at times brief discussions taking place. There was discussion

about the collection of data and feedback. Member Campbell noted the suggestions, will make revisions, and provide a revised survey at the August meeting.

Member Stegall asked if the collection of data/feedback would be ongoing or is the goal to have a start and end date.

Chair Thompson stated the first step is to finalize the survey and will need to decide how long the survey will be out (30 days or 60 days) and gather the data.

Mr. Jones suggested we limit the survey to a timeframe and then take time to assess, analyze, implement changes, and evaluate. This gives us what we need to determine if there has been improvement and have we taken this information and made appropriate reaction. Also, that the same survey can be put back out for a comparison and to determine if we are meeting the goals or not.

Discussion followed.

Ms. Hollowell indicated that she likes the idea of doing a survey now and then after a period of time repeating the survey because things may change as a result of the survey feedback. By doing so, it provides a learning opportunity to see where the gaps are in the services.

Item No. 5. Review of Resource List Chair Thompson thanked Mr. Jones for dividing the list by federal, state, and local level resources. Mr. Jones stated he would update the list to include additional resources at the local level that were mentioned and have the revised list at the August meeting.

Chair Thompson asked Mayor Burns if he would contact the principal of the Wolfe School to invite her to the August meeting. Mayor Burns asked if Union Diversified Industries (UDI) was listed as a resource and to invite them to make a presentation at the next meeting.

There being no further business, Mayor Burns made a motion to adjourn. Member Campbell seconded the motion, which passed unanimously with the following votes:

AYES:	Members Campbell and Stegall, Chair Thompson, and Mayor Burns
NAYS:	None

The meeting adjourned at 3:29 p.m.