

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS
300 W. CROWELL STREET
MONROE, NORTH CAROLINA 28112
JUNE 3, 2024 – 4:00 P.M.
AGENDA**

1. Consideration of Appointments
 - A. Charlotte-Monroe Executive Airport Commission
 - B. Special Needs and Disabilities Committee
 - C. Winchester Revitalization Committee



STAFF REPORT

TO: Citizens Appointment Committee

VIA: Mark Watson, City Manager

DATE: June 3, 2024

FROM: Bridgette H. Robinson, City Clerk

PREPARED BY: Bridgette H. Robinson, City Clerk

SUBJECT: Consideration of Appointments

SUMMARY STATEMENT

Consideration of appointments to Boards.

REVIEW

The Citizens Appointment Committee is asked to consider the following applications:

Board	Vacancy(ies)	Applicant	Meeting Requirement Met/ Resume Received
Charlotte-Monroe Executive Airport Commission	1	Martin Andrew Erdle	Yes
		John Wiggins	Yes
Special Needs and Disabilities Committee (Mayoral)	2	Karen Heath	Yes*
		Melinda Plue	Yes*
Winchester Revitalization Committee (Mayoral)	4	Celestine Alsbrooks	Yes*
		Minnie Atwater	Yes*
		Eric Hall	Yes*
		Eleanor (Ellen) McGinnis	Yes*

*New Committee – Attendance Requirements Not Applicable

RECOMMENDATION

Discussion and recommendation of appointments to City Council.

CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS

Applicant must attend a minimum of two (2) Committee meeting(s) of interest within one year prior to submitting application before application will be considered.

DATE: January 1, 2024

COMMITTEE/BOARD seeking appointment: Airport Commission

NAME: Martin Andrew Erdle

ADDRESS: 6011 Spence Court, Monroe, NC 28110

MAILING ADDRESS: 6011 Spence Court, Monroe, NC 28110

YEARS IN MONROE (UNION) COUNTY 2

RESIDENCY: CITY COUNTY (circle one)
Are you a United States Citizen? YES / NO (circle one)

PRIMARY PHONE NUMBER (704) 470 - 5904 HOME MOBILE BUSINESS (circle one)
E-mail Address: martin.erdle@ilcoud.com

EDUCATION:

List Schools, dates attended, Degrees obtained:

School	Date Attended	Degree
1. Gaithersburg High School	1981	Diploma
2. Montgomery College, Rockville, MD	1982-1984	N/A
3.		
4.		

OCCUPATION:

Past 3 and current employers and positions held

Employer	Position Held
1. Duke Energy	Corporate Pilot (Jet & Helicopter)
2. Dement Construction, Inc.	Corporate Pilot (Jet & Helicopter)
3. Delaware Park, LLC	Corporate Pilot (Jet & Helicopter)

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

N/A

Business and Civic experience/skills relevant to the Committee/Board seeking appointment:
Understand airport operations, hangar development/construction, corporate flight operations, etc.

MARTIN ANDREW Erdle

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:
45 years of aviation experience as both a fixed wing and rotorcraft corporate pilot and A&P Mechanic.
Please explain your interest in serving on the above named Committee/Board:

I recently moved to Monroe to be close to my children and grandchildren. I am corporate pilot with 45 years experience in both jet aircraft and twin engine IFR helicopters. I am also a licensed Airframe and Powerplant (A&P) Mechanic. I work as an independent contractor corporate pilot flying various jets and helicopters for several local aircraft owners. I am interested in helping the Charlotte-Monroe Executive Airport in any way possible.

Are you currently serving on any other appointed bodies? YES (circle one) If Yes, please list.

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES (circle one) If Yes, please list.

Do any of your business or personal interests that could create a conflict (either real or perceived) if appointed? YES (circle one) If yes, please explain conflict.

List meeting(s) attended of the Committee/Board of interest:

1. I plan to attend the next 2 meetings of the Airport Commission 9/11 2023, 2/15 2024
2. 3/28 2024
3. 5/13, 5/30 2024

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
YES (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES (circle one) If you answered 'Yes,'
When did you complete the academy?

Have you ever been convicted of a felony? YES (circle one) If YES explain.

Please attach a copy of your resume/curriculum vitae with this application.

REV May 31, 2022

Date: December 14, 2024

Signature: _____



I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____

ATTENDANCE REQUIREMENT MET: YES / NO

M. Andrew Erdle
21925 New Hampshire Ave.
Brookeville MD 20833
704-470-5904 martin.erdle@icloud.com

Flight Hours **Total Time 7400 Pilot in Command 6700 Multi-engine 2500**
SIC 650 Instrument 700
Instructor 1600 Turbine PIC 5800 Night 750

Certificates & Ratings **ATP, Airplane and Rotorcraft Helicopter, CFI-R, A&P**

Type Ratings and experience:

DA2-EASY III, DA 2000, CE 650, CE-525SP, HS 125, AW 139, AB 139, SK76B, SK58ET, R22, R44, R66, AS350, H125, B204, B205, B206, and others.
Certified Flight Instructor: Rotorcraft Helicopter. Advanced Ground Instructor.
FAA First Class Medical Certificate
US Passport: Current, Unrestricted

Experience
2000-Present. **Falcon 2000LX and Helicopter Contract Pilot**

- **Train and mentor new owner pilots in various aircraft acquisitions assuring pilot confidence.**
- **Operating and maintaining Airplanes and Helicopters domestically and Internationally assuring highest safety level.**
- **Sikorsky S76B, Agusta, Airbus. H125, Citation, Falcon 2000 Experience.**
- **Responsible for the efficient transport of passengers and cargo while complying with company policies and procedures in a safe and professional manner.**

07/16 - 07/19 **Dement Construction. Chief Pilot**

- **Responsible for the safe, reliable, and comfortable personal transport of family members in single pilot Citation jet and Helicopter to destinations all over the country.**
- **Responsible for the maintenance of aircraft and hangar facilities including all aspects of the flight operations. Responsible for all aircraft maintenance tracking via CAMP and Traxxall.**

10/07 - 01/14 **Duke Energy Corporation, Dual Rated Corporate Jet and Helicopter Pilot**

Safely and cost effectively operated Falcon 2000LX and Agusta Helicopter domestically and internationally including Japan, Norway, South America.

- **Team player in developing and maintaining ISBAO stage 3 safety management systems program.**
- **Transported Nuclear Scientific teams to Power-plant Heliports.**
- **Maintenance Liaison for aircraft unscheduled field maintenance.**
- **Helideck take off and landings in the Eastern Mountainous Region.**

Systems **ARINC, FANS1-A, CPDLC, IPAD, Fore Flight, Jeppesen flight deck, EFIS, Universal, Rockwell Collins, FMS, TCAS II, EGPWS, NEXRAD, WAAS**

Sherry Hicks

From: no-reply@monroenc.org
Sent: Friday, January 19, 2024 3:56 PM
To: Sherry Hicks
Subject: Committee Application

Committee Application Form

Committee/Board seeking appointment Charlotte-Monroe Executive Airport

Applicant's Name John Wiggins

Applicant's Address 108 S. Washington Street
Monroe, NC 28112

Applicant's Email wigginsconstruction@att.net

Applicant's Phone (704) 2424393

Years in Monroe / Union County 20

Residency Information City

Are you a U.S. citizen? Yes

Education: List schools, dates attended, degrees obtained. - Wake Forest University, 1994, BA in American History - Free University of Berlin, Germany, 2002, MA in Modern European History

Occupation: List past 3 and current employers and positions held. -Since 2004, Chief Operating Officer Wiggins Construction Co. of Monroe, Inc. -Since 2007, Real Estate Owner/Manager, Urban Investments of Monroe, LLC.

Please list civic and fraternal organizations in which you participate in Monroe/Union County. - I am on the Board of Directors of the Non-Profit Medicine provider, HealthQuest of Union County. I am on the Board of Directors and Building Chair of the Union Academy Foundation.

Business and civic experience/skills relevant to the Committee/Board seeking appointment: I have three years of experience on the Citizen Board of the Charlotte-Monroe Executive Airport. As a dedicated Board member, I have witnessed and nurtured the development of a strong Committee. My experience in site development, commercial construction and leasing, and industrial relations, are all relevant to the deliberations and decisions made by the Airport Commission, its endeavors and its recommendations to City Council.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	Operating a local General Contracting Firm in the area, performing industrial work at companies in the vicinity of the airport, and strong relationships with local industrial leaders, affords me insight into our Airport as a facility and its potential customers.
Please explain your interest in serving on the above named Committee/Board.	Our Executive Airport is on the brink of new and increased growth. We need engaged leadership to make the best decisions for the Airport, which effect the City of Monroe and its Residents - I enjoy utilizing my experiences, know-how and relationships to the betterment of my community. I hope to help move our community forward in ways that make this a better place to live, a place where people want to live and have the amenities here to do so.
Are you currently serving on any other appointed bodies?	No
If yes, please list.	My recent 2-year term on the Airport Commission is expired, and I will be rolling off of the Airport Commission unless re-appointed.
Do you currently hold an elected office?	No
If yes, please list.	N/A
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
If yes, please explain conflict.	N/A
List meetings attended of the Committee/Board of interest.	The meetings of the past three years
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?	No
If yes, please explain complete disposition.	N/A
Have you completed the City's Citizen's Academy?	No
If yes, when did you complete the academy?	N/A
Have you ever been convicted of a felony?	No
If yes, explain.	N/A
Signature	John Wiggins

John Phillips Wiggins

john@urbanmonroe.com / 704-242-4393 / 108 S. Washington Street, Monroe NC 28112

Born Monroe, NC, April 18, 1971; Married with two children, 13 and 11

Education

- 1990, Graduated from The Baylor School, Chattanooga, TN
- 1994, BA in American History, Wake Forest University, Winston-Salem, NC
- 2002, MA in European History and German Literature, Free University of Berlin, Germany

Work History

- 2004 to Present, Chief Operating Officer, Wiggins Construction Co. of Monroe, Inc., a Commercial and Industrial General Contractor
- 2007 to Present, Principal, Urban Investments of Monroe, LLC., a Real Estate Holdings company specializing in downtown Monroe property development and commercial leasing
- 2003, Project Manager, historical renovation of Cortijo Villegas, Malaga, Spain
- 1994 to 2002, Contract work as translator in academia and media, Berlin, Germany

Non-Profit /Civic Engagement

- 2014 to Present, Building Chair and Board Member, Union Academy Foundation
- 2019 to Present, Executive Board Member, HealthQuest of Union County
- 2021 to 2023, Board Member, Citizen's Commission for Charlotte-Monroe Executive Airport
- 2007 to 2008, Board Member, Downtown Monroe, Inc, Citizen's Initiative for the revitalization of Downtown
- 2005 to 2014, Board Member and former Chair, Union County Community Shelter

Certifications

- German Proficiency, Goethe Institute, Boppard am Rhein, 1993
- North Carolina Builder Qualification
- Licensed General Contractor in NC & SC

Languages

- English, Native speaker
- German, Fluent
- Spanish, Basic

Travels

- Europe, 1989
- South Africa, Botswana, Zimbabwe, 1991
- Egypt, Israel, 1993
- Germany, 1994 – 2002, Legal Resident
- Morocco, 2003
- Spain, 2003-2004, Legal Resident

Sherry Hicks

From: no-reply@monroenc.org
Sent: Thursday, May 2, 2024 10:13 PM
To: Sherry Hicks
Subject: [BULK] Committee Application

Committee Application Form

Committee/Board seeking appointment Special Needs and Disabilities Committee

Applicant's Name Karen Heath

Applicant's Address 1101 Stevens Rd
Monroe, NC 28110

Applicant's Email kkhall29@gmail.com

Applicant's Phone (704) 8196328

Years in Monroe / Union County 45

Residency Information City

Are you a U.S. citizen? Yes

Education: List schools, dates attended, degrees obtained. Master of Public Administration^[L] Montreat College, Montreat, NC^[SEP] Graduated: 2023 Bachelor of Science in Human Services^[L] Lees-McRae College, Banner Elk, NC^[SEP] Graduated: 2018 Associate of Science in Human Services (Adult Developmental Disabilities)^[L] Central Piedmont Community College, Charlotte, NC^[SEP] Graduated: 2016

Occupation: List past 3 and current employers and positions held. InReach, Tailored Care Manager InReach, Community Navigator Union Diversified Industries Direct Support Paraprofessional

Please list civic and fraternal organizations in which you participate in Monroe/Union County. Union County 4H Crochet Club

Business and civic experience/skills relevant to the Committee/Board seeking appointment: For the past 14 years, I have worked closely with the Intellectual Developmental Disability Community. During this time, I have gained the skills in advocating for their rights in schools and the community, finding resources that will help them live a more independent life.

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	I am very familiar with Medicaid Laws and the IDEA ACT. I am familiar with the North Carolina Innovations Waiver. I am also familiar with Medicaid Expansion that allowed for Tailored Care Management and the 1915i Service. I am an Employee of Record for my daughter Tiffani who has special needs.
Please explain your interest in serving on the above named Committee/Board.	My motivation in serving on the Special Needs and Disabilities Board stems from my own child's special needs. I'd like to see more people with intellectual disabilities involved in Monroe's economic and social life. I'd like to work with others to explore ideas for improving accessibility and equality for Monroe's disabled residents.
Are you currently serving on any other appointed bodies?	No
If yes, please list.	n/a
Do you currently hold an elected office?	No
If yes, please list.	n/a
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
If yes, please explain conflict.	n/a
List meetings attended of the Committee/Board of interest.	n/a
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?	No
If yes, please explain complete disposition.	n/a
Have you completed the City's Citizen's Academy?	No
If yes, when did you complete the academy?	n/a
Have you ever been convicted of a felony?	No
If yes, explain.	n/a
Signature	Karen Heath

Karen P. Heath

1101 Stevens Rd.
Monroe, NC 28110
Email: kkhall29@gmail.com
Phone: 704-819-6328

Objective:

Compassionate and skilled professional with a background in Human Services and Public Administration, seeking a Care Management position where I can utilize my expertise in developing and implementing tailored care plans for individuals with developmental disabilities. Dedicated to ensuring the well-being and empowerment of clients through comprehensive support and advocacy.

Education:

Master of Public Administration
Montreat College, Montreat, NC Graduated: 2023

Bachelor of Science in Human Services
Lees-McRae College, Banner Elk, NC Graduated: 2018

Associate of Science in Human Services (Adult Developmental Disabilities)
Central Piedmont Community College, Charlotte, NC Graduated: 2016

Experience:

InReach, Charlotte, NC
Tailored Care Manager, 2018 – Present

- Develop and implement individualized care plans for clients with developmental disabilities, ensuring their unique needs are addressed effectively.
- Coordinate with interdisciplinary teams to provide holistic support and services, promoting client independence and quality of life.
- Conduct comprehensive assessments and monitor client progress, adjusting care plans as necessary.
- Advocate for clients' rights and access to services within the community, fostering inclusion and self-determination.
- Maintain accurate documentation and reports in compliance with organizational and regulatory standards.

Union Diversified Industries, Monroe, NC

Direct Care Professional, 2010 – 2014

- Provided direct care and support to individuals with developmental disabilities, assisting with daily living activities and fostering independence.
- Implemented individualized care plans and documented clients' progress, ensuring their physical and emotional well-being.
- Collaborated with team members and external stakeholders to meet client's needs and enhance their quality of life.

References:

Available upon request.

Bridgette Robinson

From: no-reply@monroenc.org
Sent: Tuesday, May 21, 2024 12:19 PM
To: Bridgette Robinson
Subject: [BULK] committee application

Live Form

Committee/Board seeking appointment	Special Needs and Disabilities Committee
Applicant's Name	Melinda Plue
Applicant's Address	401 S. Crawford Street Monroe, NC 28112
Applicant's Email	melindaplue@gmail.com
Applicant's Phone	(704) 8779881
Years in Monroe / Union County	23
Residency Information	City
Are you a U.S. citizen?	Yes
Education: List schools, dates attended, degrees obtained.	BA, UNC-Charlotte, 1996- K-12 Special Education MSW, Winthrop University, 2015- Master of Social Work (clinical licensure (LCSW) since 2017)
Occupation: List past 3 and current employers and positions held.	The Arc of North Carolina (Director of Advocacy/Chapter Development)- 2015-present The Arc of Union County- (Executive Director)- 2007-2015 Winthrop University- Adjunct Professor, Social Work Department- 2017-2024
Please list civic and fraternal organizations in which you participate in Monroe/Union County.	Kiwanis of Monroe- 2010-present
Business and civic experience/skills relevant to the Committee/Board seeking appointment:	Special Education Teacher prior to work with The Arc
Areas of expertise/special skills relevant to the Committee/Board seeking appointment:	Entire professional and personal life involves people with IDD and their inclusion in the community.
Please explain your interest in serving on the above named Committee/Board.	Professional work in IDD advocacy, but also caregiver for a person with IDD who lives in the City and lives completely independently.

Are you currently serving on any other appointed bodies?	No
If yes, please list.	na
Do you currently hold an elected office?	No
If yes, please list.	na
Could any of your business or personal interests create a conflict (either real or perceived) if appointed?	No
If yes, please explain conflict.	na- if something were to come up, I can recuse myself.
List meeting(s) attended of the Committee/Board of interest.	na
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?	No
If yes, please explain complete disposition.	na
Have you completed the City's Citizen's Academy?	No
If yes, when did you complete the academy?	na
Have you ever been convicted of a crime other than minor traffic offenses?	No
If yes, explain.	na
Signature	Melinda Plue, MSW, LCSW Melinda Plue, MSW, LCSW
Date	5-21-2024

Bridgette Robinson

From: Melinda Plue <MPlue@arcnc.org>
Sent: Tuesday, May 21, 2024 12:27 PM
To: Bridgette Robinson
Subject: Fwd: Resume- committee application submitted online- unsecure
Attachments: Melinda Plue resume- September 2022.pdf

[Get Outlook for iOS](#)

From: Melinda Plue <MPlue@arcnc.org>
Sent: Tuesday, May 21, 2024 12:19 PM
To: shicks@monroenc.org <shicks@monroenc.org>
Subject: Resume- committee application submitted online- unsecure

Thank you! Most recent resume is attached.

Melinda Plue, MSW, LCSW | mplue@arcnc.org
Director of Advocacy and Chapter Development, **The Arc of North Carolina**
353 East Six Forks Road, Suite 300 | Raleigh, NC 27609
Main 800.662.8706 | Mobile 919.500.9718 | Fax 919.782.4634

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Let us know how we are doing.



The Arc is not an acronym. Always refer to us as The Arc (not The ARC and never ARC).

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Melinda Plue, MSW, LCSW

401 South Crawford Street, Monroe, NC 28112 704.877.9881 melindaplue@gmail.com

Profile

MSW and LCSW (#Co11167) with experience in clinical work, non-profit leadership, public school and higher ed instruction, advocacy/social justice policy for people with developmental disabilities, and lengthy civic and community engagement. Organized, collaborative, has excellent oral and written communication skills, and has progressive experience (professional and personal) in the intellectual/developmental disability field.

Experience

NON-PROFIT AND CLINICAL EXPERIENCE

Director of Advocacy and Chapter Development, October 2015-present

The Arc of North Carolina, Inc.

Raleigh, NC

- Work as part of the ACC (Advocacy/Chapters/Communications) team to provide technical assistance and general chapter support to all of the affiliates in North Carolina, while building capacity for new chapters in underserved parts of the state.
- Plan and implement public policy strategy for The Arc of North Carolina.
- Supervise organization's efforts in public relations, communications, brand and outreach efforts, advocacy-specific grants, and all advocacy initiatives of the organization.
- Work closely with Executive Director as part of senior management team.

Psychotherapist, July 2016-December 2017

Union Family Services

Monroe, NC

- Provide trauma-focused cognitive behavioral therapy (TF-CBT) to children and adults.

Executive Director, July 2013-October 2015

The Arc of Union/Cabarrus, Inc.

Monroe and Concord, NC

- Completed successful merger of two chapters of The Arc after eight months of evaluating the sustainability and viability of a combined agency serving people with intellectual and developmental disabilities.

Executive Director, July 2008-June 2013

The Arc of Union County, Inc.

Monroe, NC

- Hired specifically to evaluate all internal programs and personnel; tasked with rebuilding an agency that was in turmoil; in charge of management and execution of all agency programming, finances, and outcomes; in charge of all fundraising events; grant writing; responsible for all advocacy cases. Secured the pieces involved in building the first-ever apartment complex for people with developmental disabilities in the county. Effectively rebranded The Arc in Union County.

Executive Director, October 2012-June 2013

The Arc of Cabarrus County, Inc.

Concord, NC

- Hired specifically to evaluate all internal programs and personnel; in charge of management and execution of all agency programming, finances, and outcomes; in charge of all fundraising events; grant writing; responsible for all advocacy cases.

Interim Executive Director, May-July 2008
The Arc of Union County, Inc.

Monroe, NC

- Keep agency afloat during absence of Executive Director.

Program Director/Qualified Professional, April 2005-May 2008
The Arc of Union County, Inc.

Monroe, NC

- Clinical expert for agency's Employer of Record (Choices) program, which helps local families manage Medicaid dollars for their children with intellectual/developmental disabilities.
- Director, First in Families of the Southern Piedmont—managed \$60,000 in state dollars to distribute small grants to families in the five-county catchment area.
- Lead Advocate—served as child advocate to any student in Union County Public Schools with an IEP; responsible for all advocacy cases of individuals living in institutions or group homes; planning and implementing self-advocacy trainings.

TEACHING EXPERIENCE

Adjunct Professor, Department of Social Work's MSW Program
2017-present

Winthrop University, Rock Hill, SC

Special Education Teacher (students labeled *Intellectually Disabled-Severe/Profound*)
2003-2004 (Union County Public Schools)

Wolfe School (public/separate school), Monroe, NC

Special Education Teacher (students labeled *Autism Spectrum Disorder*)
2001-2002 (Charlotte-Mecklenburg Schools)

E.E. Waddell High School, Charlotte, NC

Special Education Teacher (Cross-Categorical, Separate Setting)
1998-2001 (Gwinnett County Public School System)

Meadowcreek High School, Norcross, GA

Special Education Teacher (students labeled *Intellectually Disabled-Moderate*)
1997-1998 (Charlotte-Mecklenburg Schools)

North Mecklenburg High School, Huntersville, NC

Special Education Teacher (students labeled *Severely Emotionally Disabled*)
1996-1997 (Charlotte Mecklenburg Schools)

North Mecklenburg High School, Huntersville, NC

Education

Winthrop University, Rock Hill, South Carolina

2012-2015

- Master of Social Work
- Part-time, weekend-only program
- Specialized field study (general school social work and school-based psychotherapy)
- Member, Phi Alpha Social Work Honor Society
- Member, Pi Gamma Mu Social Sciences Honor Society

University of North Carolina, Charlotte, North Carolina

1993-1996

- Bachelor of Arts in Special Education
- Minor in English

Professional and Civic Involvement

2013 Winner, Carey Fendley Award for Executive Excellence

2012 Graduate, Leadership Union, sponsored by Union County Chamber of Commerce

2011 Graduate, University of Delaware's 3-Year Advancing Strong Leadership Initiative

Sample Speaking Engagements:

- November 2018: Triangle Down Syndrome Network Annual Conference. "Housing Opportunities in NC for Adults with I/DD."
- May 2018: NASW's Clinical Conference, Wrightsville Beach, NC. "Advocacy is More Than a Google Search: Guiding your clients to I/DD supports and services in North Carolina in a system that never stops changing."
- April and May 2018: Union County Public Schools' Diversity Day
- October 2017: The Arc of NC's Resource Advocate staff. "Educational Advocacy: There is an 'I' in IEP, and it actually means (YO)U."
- October 2016: Down Syndrome Association of Greater Charlotte: "Creating Your Future Empty Nest."

Civic Engagement:

- Member, Winthrop University's Graduate School Advisory Board
- Member, National Association of Social Workers
- Volunteer, Literacy Council of Union County
- Board Member, National League of Junior Cotillion/Union County Chapter
- Active member and Vestry member, St. Paul's Episcopal Church
- Active member and past President, Kiwanis of Monroe

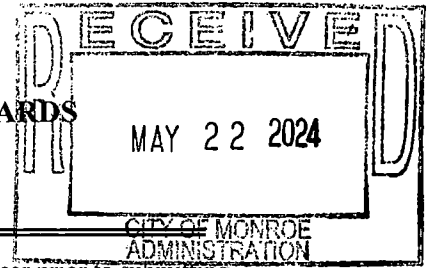
Member of various boards representing those with developmental disabilities:

- Duke Autism Center of Excellence (ACE) Community Engagement Advisory Board (2022-present)
- Appointment by Governor Roy Cooper, MH/DD/SAS Commission (2019-present)
- Appointment by Speaker of the House, Board of Trustees, North Carolina ABLE Program (2015-2018, 2018-2021, 2022-present)
- Union County's Health/Human Services Board of Directors (2012-2014)
- Union Vision For Progress Board Member (2014-2016)
- Union County Transportation Advisory Board Member (2005-2017)
- UCPS Special Needs Advisory Council (2008-2015)
- Carolina School for Exceptional Children's Board of Directors (2014-2018)
- Union County Advisory Council (2005-2014)
- The Arc of North Carolina's Housing Board of Directors (2014-2016)

References

Available upon request

**CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS**



Applicant must attend a minimum of one (1) Committee meeting of interest within one year prior to submitting application before application will be considered.

DATE: 5-10-24

COMMITTEE/BOARD seeking appointment: _____

NAME: Celestine Alsbrooks

ADDRESS: 910 Lasalle St.

MAILING ADDRESS: Monroe NC 28110

YEARS IN MONROE (UNION) COUNTY: 69 years

RESIDENCY: CITY / COUNTY (circle one)

Are you a United States citizen? YES / NO (circle one)

PRIMARY PHONE NUMBER: 704 289-3150 (HOME) / 704-254-5757 (MOBILE) / BUSINESS (circle one)

E-mail address: Celestine@carolina.rr.com

EDUCATION:

List schools, dates attended, degrees obtained:

School	Date Attended	Degree
1. Monroe High	1970-74	Diploma
2. Barber-scotia	1974-78	Bachelor of Arts
3. UNC Charlotte		Teacher Certification
4.		

OCCUPATION:

Past three and current employer(s) and positions held:

Employer	Position Held	Years
1. Retired Union County Public Schools	Teacher	34 years
2.		
3.		

Please list civic and fraternal organizations in which you participate in Monroe/Union County:

Business and civic experience/skills relevant to the committee/board seeking appointment:

- Monroe Public Safety Community
- Neighborhood Community

Areas of expertise/special skills relevant to the committee/board seeking appointment:

I am not an expert in any area. I have lived in Monroe all of my life, and in the area of New Town for over 50 years or better.

Please explain your interest in serving on the committee/board:

My interest for serving is that I own a home in the area. I would love to see my area improve and thrive, be appreciated.

Are you currently serving on any other appointed bodies? YES/NO (circle one). If yes, please list:

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES/NO (circle one). If yes, please list:

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? YES/NO (circle one). If yes, please explain conflict:

List the date of meeting(s) attended of the committee/board of interest:

- 1.
- 2.
- 3.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? YES/NO (circle one). If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES/NO (circle one). If yes, when did you complete the academy?

Have you ever been convicted of a crime other than minor traffic offenses? YES/NO (circle one). If yes, explain:

Please attach a copy of your resume/curriculum vitae with this application. (If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.)

Date:

5-10-24

Signature:

Celestine Alshouk

I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE (1) YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to City representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all City policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____
ATTENDANCE REQUIREMENT MET: YES / NO

**CELESTINE ALSBROOKS
910 LASALLE STREET
MONROE, NC**

Education:

Monroe High School (1970-1974)

Barber-Scotia (1974-1978)

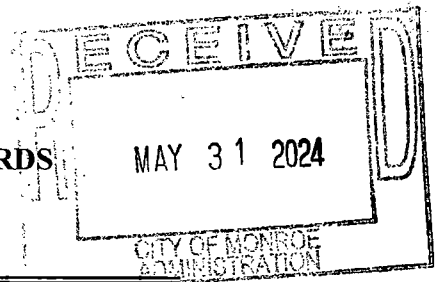
UNC-Charlotte

Employment:

Retired.

Union County Public Schools Teacher – 34 years.

**CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS**



Applicant must attend a minimum of one (1) Committee meeting of interest within one year prior to submitting application before application will be considered.

DATE: 5/31/2024
 COMMITTEE/BOARD seeking appointment: Winchester Board
 NAME: Mariane Baker Atwater
 ADDRESS: 1104 Winchester Avenue, Monroe N.C. 28110
 MAILING ADDRESS: 1212 Winchester Ave Monroe, NC 28110
 YEARS IN MONROE (UNION) COUNTY: Born & Raised in Monroe
 RESIDENCY: CITY / COUNTY (circle one)
 Are you a United States citizen? YES / NO (circle one)
 PRIMARY PHONE NUMBER: 704 283-4166 (HOME) / MOBILE / BUSINESS (circle one)
 E-mail address: _____

EDUCATION:

List schools, dates attended, degrees obtained:

School	Date Attended	Degree
1. <u>Winchester High</u>		<u>High School 1960</u>
2. <u>A&T University, Greensboro, NC</u>		<u>BS Social Studies 1965</u>
3.		
4.		

OCCUPATION:

Past three and current employer(s) and positions held:

Employer	Position Held
1. <u>Chester Co. Children & youth Services, West Chester, Pa</u>	<u>Social Worker</u>
2. <u>Union Co DSS, Monroe, N.C.</u>	<u>Social Worker</u>
3.	

Please list civic and fraternal organizations in which you participate in Monroe/Union County:

Business and civic experience/skills relevant to the committee/board seeking appointment:

Areas of expertise/special skills relevant to the committee/board seeking appointment:

Please explain your interest in serving on the committee/board:

Interested in ways of improvement of W. Rochester Neighborhood

Are you currently serving on any other appointed bodies? YES / NO (circle one). If yes, please list:

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES / NO (circle one). If yes, please list:

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? YES / NO (circle one). If yes, please explain conflict:

List the date of meeting(s) attended of the committee/board of interest:

- 1.
- 2.
- 3.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? YES / NO (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES / NO (circle one). If yes, when did you complete the academy?

Have you ever been convicted of a crime other than minor traffic offenses? YES / NO (circle one). If yes, explain:

Please attach a copy of your resume/curriculum vitae with this application. (If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.)

Date: 5/31/2024 Signature: *Minnie Baker Hunter*

I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE (1) YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to City representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all City policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____
ATTENDANCE REQUIREMENT MET: YES / NO

Short Resumé

I resided in West Chester, Pa. for several years and returned to Monroe, NC in 1984. I was employed

by Chester County Children & Youth Services (last name was Minnie Lewis at that time) as a Foster Care Social Worker.

In Monroe I was employed by Union County DSS as a Foster Care and Adults Protective Services Worker. I retired from DSS in 2012.

Minnie B. Alexander

**CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS**

Applicant must attend a minimum of one (1) Committee meeting of interest within one year prior to submitting application before application will be considered.

DATE: 5/30/24

COMMITTEE/BOARD seeking appointment: Winchester community revitalization

NAME: Eric I. Hall Sr.

ADDRESS: 1101 Stevens Rd. Monroe, NC 28110

MAILING ADDRESS: 1101 Stevens Rd. Monroe, NC 28110

YEARS IN MONROE (UNION) COUNTY: 50

RESIDENCY: CITY / COUNTY (circle one)
Are you a United States citizen? YES / NO (circle one)

PRIMARY PHONE NUMBER: 704-756-3481 HOME / MOBILE BUSINESS (circle one)
E-mail address: ehall1@gmail.com

EDUCATION:

List schools, dates attended, degrees obtained:

School	Date Attended	Degree
1. Stanly Community College	1998	AAS Electronic Engineering
2.		
3.		
4.		

OCCUPATION:

Past three and current employer(s) and positions held:

Employer	Position Held
1. CEM Corporation	IT Specialist
2. Hall Business Solutions	Small Business IT consultant
3.	

Please list civic and fraternal organizations in which you participate in Monroe/Union County:

A Few Good Men Inc.
NAACP
Board of Directors, Monroe Charter Academy

Business and civic experience/skills relevant to the committee/board seeking appointment:

Leadership roles in community outreach and mentorship programs
Collaboration with local entities for positive community impact

Areas of expertise/special skills relevant to the committee/board seeking appointment:

Proficiency in developing and implementing plans to achieve organizational goals.

Please explain your interest in serving on the committee/board:

As a proud member of the community I grew up in, I've seen the ups and downs we've faced together. From childhood memories to witnessing our moments of struggle and success. This community holds a special place in my heart. I've always believed in the power of unity and collaboration to overcome challenges. Serving on this committee is not just about giving back; it's about continuing a legacy of resilience.

Are you currently serving on any other appointed bodies? YES/NO (circle one). If yes, please list:

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES/NO (circle one). If yes, please list:

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? YES/NO (circle one). If yes, please explain conflict:

List the date of meeting(s) attended of the committee/board of interest:

- 1.
- 2.
- 3.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? YES/NO (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES/NO (circle one). If yes, when did you complete the academy?

Have you ever been convicted of a crime other than minor traffic offenses? YES/NO (circle one). If yes, explain:

Please attach a copy of your resume/curriculum vitae with this application. (If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.)

Date: 5/30/24

Signature: _____

E. L. Hall

I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE (1) YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to City representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all City policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____
ATTENDANCE REQUIREMENT MET: YES / NO

Eric I. Hall Sr.

IT Professional | Cloud Specialist

1101 Stevens Rd. | 704-756-3481 | ehall1@gmail.com

PROFILE

Seasoned IT Professional with deep expertise in Microsoft Azure technologies, cloud technologies, Docuware document management software, electronic testing and repair, quality processes, and web administration. Proficient in managing complex IT projects from inception to completion, ensuring timely delivery and alignment with business objectives. Seeking a challenging position to drive operational efficiency, lead project teams, and implement innovative cloud-based IT and web solutions.

CORE COMPETENCIES

- Technical Support
- Networking
- Client Engagement
- IT Service Management
- Complex Issue Resolution
- Hardware Maintenance
- Server Configurations
- Security MDR
- Documentation & Reporting
- Help Desk Support
- Performance Improvement
- End-User Training
- Corporate Communication
- IP phone systems
- Strategic Planning

PROFESSIONAL EXPERIENCE

CEM Corporation

1997 - present

IT Specialist

- Analyzed IT infrastructure and mitigated technical/system problems on time, improving satisfaction and business efficiency.
- Designed and implemented workflow processes in Docuware, reducing document processing time by 30%.
- Conducted electronic testing and repair of hardware and software systems, ensuring optimal functionality and minimizing downtime.
- Provided end-user training and support for Microsoft Azure and Docuware, increasing user proficiency and system utilization.
- Coordinated with cross-functional teams to plan and execute IT projects, ensuring alignment with business objectives and timely delivery.
- Implemented quality control measures and conducted regular audits to ensure compliance with ISO standards, enhancing product quality.
- Developed and documented standard operating procedures, ensuring consistent and efficient IT processes.
- Configured and maintained Cisco Unified Communications manager and IP phone systems, ensuring seamless communication across the organization.
- Troubleshoot and resolved issues related to Cisco IP phones, enhancing communication reliability and user satisfaction.
- Implemented Sophos MDR solutions, enhancing cybersecurity posture and threat detection.

Hall Business Solutions

2001 - 2021

Small Business IT Consultant

- Provided comprehensive IT consulting services to small businesses, enhancing their IT infrastructure and operations.
- Designed and administered client websites, improving online presence and business reach.
- Responsible for business specification analysis and generating of various test scenarios.
- Resolved a wide range of hardware, software, and networking issues, ensuring minimal disruption to business operations.
- Worked together with the network team to gather port information for the deployment of network devices.

EDUCATION

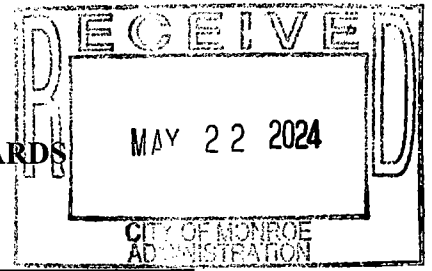
AAS Electronic Engineering | Stanly Community College | 1997

CERTIFICATIONS

Microsoft Certified Azure Administrator | 2023

SOPHOS SCP | 2024

**CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS**



Applicant must attend a minimum of one (1) Committee meeting of interest within one year prior to submitting application before application will be considered.

DATE: May 9, 2024

COMMITTEE/BOARD seeking appointment: Winchester Revitalization

NAME: Eleana (Ellen) McGinnis

ADDRESS: 505 East Jolleyrand Ave, Monroe

MAILING ADDRESS: Same

YEARS IN MONROE (UNION) COUNTY: 65

RESIDENCY: CITY / COUNTY (circle one)

Are you a United States citizen? YES / NO (circle one)

PRIMARY PHONE NUMBER: 704,441-1180 HOME / MOBILE / BUSINESS (circle one)

E-mail address: ellenmcginnis15@gmail.com

EDUCATION:

List schools, dates attended, degrees obtained:

School	Date Attended	Degree
1. <u>Evans Business School</u>		<u>Certificate</u>
2.		
3.		
4.		

OCCUPATION:

Past three and current employer(s) and positions held:

Employer	Position Held
2) 1. <u>Retired</u>	
1) 2. <u>Fluid Flow Products Inc</u>	<u>Treasurer (48 years)</u>
3.	

Please list civic and fraternal organizations in which you participate in Monroe/Union County:

Business and civic experience/skills relevant to the committee/board seeking appointment:

Areas of expertise/special skills relevant to the committee/board seeking appointment:

Please explain your interest in serving on the committee/board:

Interest in Historical Preservation

Are you currently serving on any other appointed bodies? YES NO (circle one). If yes, please list:

- 1.
- 2.
- 3.

Do you currently hold an elected office? YES NO (circle one). If yes, please list:

Could any of your business or personal interests create a conflict (either real or perceived) if appointed? YES NO (circle one). If yes, please explain conflict:

List the date of meeting(s) attended of the committee/board of interest:

- 1.
- 2.
- 3.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? YES NO (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES NO (circle one). If yes, when did you complete the academy?

Have you ever been convicted of a crime other than minor traffic offenses? YES NO (circle one). If yes, explain:

Please attach a copy of your resume/curriculum vitae with this application. (If you are applying for reappointment and there are no changes, a resume/curriculum vitae is not required.)

Date: May 9, 2024 Signature: *Eleanor McBinnis*

UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE (1) YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to City representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all City policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____
ATTENDANCE REQUIREMENT MET: YES / NO

**ELEANOR MCGINNIS
505 EAST TALLEYRAND AVENUE
MONROE, NC**

Education:

Evans Business School

Employment:

Retired.

Fluid Flow Products, Inc, -- Treasurer for 48 years.