PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
June 3, 2024
4:15 PM

AGENDA

1. Minutes from May 6, 2024
2. Request for No Parking along the south side of Jefferson Street
3. Discussion on E. Old Highway 74
4. Discussion on W. Franklin Street Concerns
5. Budget Amendment for Fire Department Truck Mounted PPV Fan
6. Budget Amendment for Donations to Fire Camp 1872
7. Budget Amendment for Donation to Police Explorers

PUBLIC SAFETY COMMITTEE
MEETING MINUTES
May 6, 2024

The Public Safety Committee met on May 6, 2024, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present:	Chairman David Dotson, Council Member Julie Thompson, Council Member Gary Anderson, Committee Member Chip Wardwell, Committee Member David Beckwith
Absent:	
Staff Present:	City Manager Mark Watson, Deputy Fire Chief Bryan Kindley, Deputy Fire Chief Greg Collins, Police Chief Bryan Gilliard, City Attorney Richard Long, Senior Staff Attorney Terry Sholar, Police Assistant Chief Rhett Bolen, Engineering Director Sarah McAllister, Finance Director Lisa Strickland, Police Captain Steve Morton, Police Sergeant DC McAllister, Police Lieutenant Morgan Malone
Guests:	David Hyatt, Union EMS

Chairman David Dotson called the meeting to order at 4:17 p.m.

Item 1: Minutes from April 1, 2024 Meeting

Council Member Anderson made a motion to approve the minutes of the Public Safety Committee meeting of April 1, 2024. Council Member Thompson seconded the motion and the motion passed unanimously.

Item 2: Ordinance to Amend Schedule I titled Parking Prohibited at All Times of Chapter 76 titled Parking Schedules and Chapter 72 titled Parking Regulations

Engineering Director McAllister presented to the Committee that multiple complaints have been made in reference to an individual who appears to be living in a tow-behind camper that is parked on Commerce Drive. In addition, the same person has several vehicles parked along Commerce Drive that have remained there for many months. Engineering Director McAllister proposes an amendment to Schedule I titled Parking Prohibited at All Times of Chapter 76 titled Parking Schedules of the Code of Ordinances to add posting both sides of Commerce Drive with No Parking from Dickerson Blvd to 1,670 feet east of Dickerson Blvd which is where the roadway width narrows as it enters the Arborwood neighborhood. In addition, Engineering Director McAllister recommends an amendment to the Code of Ordinances to add Section 72.28 titled Parking of Motor Home, Camper or Other Vehicle for Dwelling under Chapter 72 titled Parking Regulations to address anyone attempting to live within a motor home, camper or other vehicle that is parked in or on any street or public parking lot within the City.

Council Member Anderson made the motion to place the proposed amendments on the Council Consent Agenda. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 3: Ordinance to Amend Traffic Code – Chapter 75 Traffic Schedules, Schedule I Speed Limits

Engineering Director McAllister presented to the Committee a request to consider amending Chapter 75 Schedule I: Speed Limits – State Maintained Streets to reduce the speed limit on Fowler Secrest Road from Secrest Shortcut Road to the eastern Corporate Limits to 45 mph. Director McAllister stated that the current speed limit is the statutory 55 mph. In addition to the amendment, also a Certification of Municipal Declaration will need to be executed by the City Clerk and sent to NCDOT for their formal approval. Committee Member Beckwith made a motion to place the proposed amendment on the Council Consent Agenda. Council Member Thompson seconded the motion and the motion passed unanimously.

Item 4: Budget Amendment for $257,700 Grants for Fire Department

Fire Deputy Chief Collins presented to the Committee two grants the Fire Department have been awarded. Grant 10282 Regional Economic Developments Reserve for $250,000. Chief Collins stated that $95,000 will be used for the purchase of a hazardous materials product identifier, $80,000 will be used for swift water equipment, and $75,000 will be used for training grounds upgrades to include mobile classrooms. Chief Collins also stated that the Fire Department has received a $5,700 grant from NC Summer Fire Camp Program. This money will be used to purchase up to 40 helmets and turnout gear for youth ages 11-14 attending Camp 1872 this summer. Council Member Anderson made a motion to recommend that Council accept the $257,700 in grants and approve the Budget Amendment to appropriate the funds to the Fire Department expenditure accounts. Committee Member Beckwith seconded the motion and the motion passed unanimously.

Item 5: State of the Union EMS Presentation

EMS Director David Hyatt, at the request of the Public Safety Committee, presented an overview of the services provided, current practices and procedures of Union EMS. This was for informational purposes only.

Adjournment

There being no further business, Council Member Thompson made a motion to adjourn the meeting. Council Member Anderson seconded the motion, which passed unanimously, and the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Alice Withers – Committee Secretary

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: June 3, 2024

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Sarah McAllister, P.E., Engineering Director

SUBJECT: Request for No Parking along the south side of Jefferson Street

SUMMARY STATEMENT

The Public Safety Committee is requested to consider amending *Chapter 76 Schedule I: Parking Prohibited at All Times* to add the south side of Jefferson Street from 110 feet west of Beasley Street to 149 feet west of Beasley Street.

REVIEW

Council Member Kerr has experienced a problem with vehicles parking along the south side of Jefferson Street between the marked on-street parking spaces blocking the driveway serving 318 N Hayne Street. This area is not included in the two hour parking section of the ordinance. The attached Ordinance Amendment (O-2024-25) would add this area to the Parking Prohibited at all Times section. Once adopted, the Street Division would install pavement markings as shown in the attached map.

RECOMMENDATION

Staff recommends the adopting Ordinance Amendment (O-2024-25) to restrict parking along the south side of Jefferson Street from 110 feet west of Beasley Street to 149 Beasley Street.

If the Public Safety Committee is in agreement, the proposed amendment to Chapter 76 Parking Schedules of the City Code will be placed on the June consent agenda.

Attachments:
Ordinance Amendment (O-2024-25)
Jefferson St Map

AN ORDINANCE TO AMEND
TITLE VII, CHAPTERS 76
OF THE CITY OF MONROE CODE OF ORDINANCES
O-2024-25

BE IT ORDAINED by the City of Monroe Council that Title VII: Traffic Code, Chapter 76 - Parking Schedules of the City of Monroe Code of Ordinances is amended as follows:

ADD

SCHEDULE I. Parking Prohibited At All Times

Street Name	Side	From	To
Jefferson Street	South	110 feet west of Beasley	149 feet west of Beasley

Adopted this 11th day of June, 2024.

_____
Robert Burns, Mayor

ATTEST:

_____
Bridgette H. Robinson, City Clerk

Jefferson Street No Parking Area

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: June 3, 2024

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Sarah McAllister, P.E., Engineering Director

SUBJECT: Discussion on E Old Highway 74

SUMMARY STATEMENT

Staff will be prepared to discuss the possibility of closing E Old Highway 74.

REVIEW

Council Member Thompson requested a plan for the possible closure of E Old Highway 74 to be brought before the Public Safety Committee for review. Complaints regarding tractor-trailers using the road as a cut through have been received. Staff will be prepared to discuss a possible closure.

RECOMMENDATION

This item is for general discussion.

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: June 3, 2024

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Sarah McAllister, P.E., Engineering Director

SUBJECT: Discussion on W Franklin Street Concerns

SUMMARY STATEMENT

NCDOT Staff will be at the meeting to discuss the concerns on W Franklin Street.

REVIEW

Council Member Kerr has expressed concerns with the intersection of W Franklin Street and Johnson Street. NCDOT Staff will be at the meeting to discuss possible options and their past findings.

RECOMMENDATION

This item is for general discussion.

STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: June 3, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Greg Collins, Deputy Fire Chief

SUBJECT: CDBG Grant acceptance and Budget amendment

SUMMARY STATEMENT

Staff seeks acceptance of a $153,052 CBDG grant and approval of a budget amendment to allocate these funds to the fire department for the purchase of a large volume ventilation fan.

REVIEW

City of Monroe is a partner in the Union County Community Development Block Grant Collaboration. The City of Monroe Fire Department identified the need for a large volume ventilation fan for fire and hazardous materials response. This fan can be used to remove smoke and hazardous atmospheres in large industrial buildings, schools, and other buildings such as hospitals during and after fires and hazardous events. The City of Monroe's Grant Administrator and Community Development Manager met with Union County – CDBG officials to request funds for the Fire Department to purchase the fan. Union County – CDBG granted the City of Monroe funding in the amount $153,052 to purchase the Ventilation Fan. The Union County - CDBG award is a non-match and reimbursable grant. Once received, this fan will be mounted on an existing Monroe Fire Department truck and respond as needed by Fire Department personnel.

Staff recommends purchasing this fan from CW Williams Company using the Sourcewell procurement process, which this vendor is a participant and submitted the contract price. After meeting the requirements of the grant, the city will be reimbursed from the grant.

RECOMMENDATION

Staff request the public safety committee recommend to council to accept the $153,052 and approve the Budget Amendment BA-2024-16, allocating these funds to the Fire Department for

the purchase of a large volume ventilation fan through the Sourcewell procurement process, and grant the city manager the authority to execute any and all documents.

Attachment: BA-2024-16

CITY OF MONROE
BUDGET AMENDMENT
BA-2024-16

Amendment necessary to appropriate CDBG Grant revenue and associated expense for the purchase of ventilation fan for the Fire Department to use to remove smoke from buildings in the event of a fire.

General Fund:

Revenues:	
Restricted Revenue	$ 153,052
Expenses:	
Public Safety	$ 153,052

Adopted this 11th day of June, 2024.

_____
Robert A. Burns, Mayor

Attest:

_____
Bridgette H. Robinson, City Clerk

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: June 3, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant II - Fire

SUBJECT: Budget Amendment for Donations Received for Fire Camp 1872

SUMMARY STATEMENT

The Fire Department seeks to accept donations in the amount of $750 from discretionary funds of Council Members Thompson and Anderson to support the department's Fire Camp 1872 and approve a budget amendment allocating these funds to the Fire Department.

REVIEW

The Fire Department has received a $250 donation from Council Member Julie Thompson's discretionary funds, as well as a $500 donation from Council Member Gary Anderson's discretionary funds. These funds will be used for the Monroe Fire Camp 1872.

RECOMMENDATION

Staff requests approval from the Public Safety Committee to accept this donation and approve Budget Amendments BA-2024-15 and to appropriate and designate these funds to Fire expenditure accounts and forward to full Council for approval.

Attachment: BA-2024-15

CITY OF MONROE
BUDGET AMENDMENT
BA-2024-15

1. Amendment necessary to designate and appropriate funds received from Council Members Thompson and Anderson's discretionary funds for the Monroe Fire Camp 1872.

General Fund:

Revenues:	
Miscellaneous – Fire	$750
Expense:	
Public Safety	$750

Adopted this the 11th day of June of 2024.

_____
Robert A. Burns, Mayor

Attest:

_____
Bridgette H. Robinson, City Clerk

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: June 3, 2024

FROM: J. Bryan Gilliard, Chief of Police

PREPARED BY: Angie Rangolan, Administrative Services Supervisor

SUBJECT: Budget Amendment for Donation Received for Explorer Program

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SUMMARY STATEMENT

The Police Department seeks to accept a donation in the amount of $250 from Council Member Julie Thompson to be directed to the Monroe Police Explorer Program, and requests a budget amendment.

REVIEW

The Police Department has received a $250 donation from Council Member Julie Thompson. These funds will be used for the Monroe Police Explorer Program.

RECOMMENDATION

Staff requests approval from the Public Safety Committee to accept this donation and appropriate and designate the funds and forward to full Council for approval.

Attachment(s): Budget Amendment BA-2024-17

CITY OF MONROE
BUDGET AMENDMENT
BA-2024-17

1. Amendment necessary to designate and appropriate funds received from Council Member Julie Thompson for the Monroe Police Explorer Program.

General Fund:

Revenues:	
Miscellaneous	$250
Expenditures:	
Public Safety	$250

Adopted this the 3rd day of June, 2024.

_____
Robert A. Burns, Mayor

Attest:

_____
Bridgette H. Robinson, City Clerk