



PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
May 6, 2024
4:15 PM

AGENDA

1. Minutes from April 1, 2024
2. Ordinance to Amend Schedule I titled Parking Prohibited at All Times of Chapter 76 titled Parking Schedules and Chapter 72 titled Parking Regulations
3. Ordinance to Amend Traffic Code – Chapter 75 Traffic Schedules, Schedule I. Speed Limits
4. Budget Amendment for \$257,700 Grants for Fire Department
5. State of the Union EMS

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES
April 1, 2024**

The Public Safety Committee met on April 1, 2024, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present: Chairman David Dotson, Council Member Julie Thompson, Council Member Gary Anderson, Committee Member Chip Wardwell, Committee Member David Beckwith

Absent: Committee Member Charles Perry

Staff Present: City Manager Mark Watson, Fire Chief Ron Fowler, Deputy Fire Chief Bryan Kindley, Deputy Fire Chief Greg Collins, Police Chief Bryan Gilliard, Senior Staff Attorney Terry Sholar, Police Captain Rhett Bolen, Grant Administrator Lisa Kerner, Accounting Analyst Amy Austin, Senior Budget Analyst Angela Duncan, Budget Analyst Camden Baucom, Civil Engineer Chad Splawn, Legal Assistant Angie Carnes

Guests:

Chairman David Dotson called the meeting to order at 4:17 p.m.

Item 1: Minutes from March 4, 2024 Meeting

Council Member Anderson made a motion to approve the minutes of the Public Safety Committee meeting of March 4, 2024. Council Member Thompson seconded the motion and the motion passed unanimously.

Item 2: Ordinance to Amend Traffic Code – Chapter 75: Traffic Schedules, Schedule V. Turns Restricted

Civil Engineer Splawn presented to the Committee a request from Council Member Thompson on behalf of the Shining Light Baptist Academy to restrict left turns during the school's drop off and pick up hours, in an effort to increase safety as well as decrease delays. Committee Chairman Dotson requested that Engineering consider adding a flashing yellow light above the intersection of Shining Light Church if possible. Council Member Anderson made a motion to place the proposed amendment on the Council Consent Agenda. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 3: Federal SAFER Grant Opportunity

Fire Chief Fowler presented to the Committee the Federal Staffing for Adequate Fire and Emergency Response (SAFER) grant opportunity that is open from March 11, 2024 and closes on April 12, 2024. This would allow the fire department to apply for this grant and seek staffing to separate the current Ladder/Rescue Company into two separate companies. Separating the companies would require 12 additional personnel. Council Member Anderson made a motion to place this item on the Council Consent Agenda. Council Member Thompson seconded the motion and the motion passed unanimously.

Item 4: Firefighter's Burned Children's Fund Grant

Fire Chief Fowler presented to the Committee a \$1,000 grant from The Firefighter's Burned Children's Fund. This grant is designated to purchase carbon monoxide detectors. Council Member Anderson made a motion to recommend that Council accept the \$1,000 grant and approve the Budget Amendment to appropriate the funds to the Fire Department expenditure accounts. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 5: Award of Fire Helmet and Retirement Resolution for Captain Lori Hyatt

Fire Chief Fowler presented to the Committee a request to recommend Council adopt Resolution R-2024-16 awarding Captain Hyatt her fire helmet for one cent, according to General Statute §160A-294, upon her retirement on May 1, 2024. Committee Chairman Dotson made a motion to recommend Council adopt the Resolution and award Captain Hyatt her fire helmet. Council Member Thompson seconded the motion and the motion passed unanimously.

Item 6: Fire Station 6 Construction Manager at Risk (CMAR) Selection

Fire Chief Fowler presented to the Committee a request to recommend approval from Council an award for a Construction Manager at Risk for construction services for Fire Station 6. The selected contractor, D. R. Reynolds Company, for this project will allow staff to proceed with the contract negotiations for pre-construction services. Council Member Anderson made a motion to place this item on the Council Consent Agenda. Committee Member Beckwith seconded the motion and the motion passed unanimously.

Item 7: Call-Back and Overtime Pay Procedures

Fire Chief Fowler, at the request of Council Member Anderson at the March 4th meeting, discussed the call-back and overtime pay procedures. This matter was for informational purposes only.

Item 8: Closed Session Pursuant to North Carolina General Statute Sections 143-318.11 (a)(1), (a)(3), and (a)(6)

The Public Safety Committee held a Closed Session in accordance with North Carolina General Statute Sections § 143-318.11 (a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the laws of the State of North Carolina, (a)(3) to consult with the City's attorneys and (a)(6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.

Adjournment

There being no further business, Council Member Anderson made a motion to adjourn the meeting. Committee Member Wardwell seconded the motion which passed unanimously, and the meeting was adjourned at 6:01 p.m.

Respectfully submitted,

Alice Withers – Committee Secretary



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: May 6, 2024

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Sarah McAllister, P.E., Engineering Director

SUBJECT: Code of Ordinances Amendments to Schedule I titled Parking Prohibited at All Times of Chapter 76 titled Parking Schedules to add Posting Both Sides of Commerce Drive with No Parking from Dickerson Boulevard to 1,670 Feet East of Dickerson Boulevard and Chapter 72 titled Parking Regulations to add Section 72.28 titled Parking of Motor Home, Camper, or Other Vehicle for Dwelling

SUMMARY STATEMENT

Code of Ordinance Amendments to Schedule I titled Parking Prohibited at All Times of Chapter 76 titled Parking Schedules and Chapter 72 titled Parking Regulations.

REVIEW

Code Enforcement and the Police Department have received multiple complaints concerning an individual who appears to be living in a tow-behind camper that is parked on Commerce Drive. In addition, the same person has several vehicles parked along Commerce Drive that have remained there for many months.

To address this issue, Staff is recommending an amendment to Schedule I titled Parking Prohibited at All Times of Chapter 76 titled Parking Schedules of the Code of Ordinances to add posting both sides of Commerce Drive with No Parking from Dickerson Blvd to 1,670 feet east of Dickerson Blvd which is where the roadway width narrows as it enters the Arborwood neighborhood.

In addition, Staff is recommending an amendment to the Code of Ordinances to add Section 72.28 titled Parking of Motor Home, Camper, or Other Vehicle for Dwelling under Chapter 72 titled

Parking Regulations to address anyone attempting to live within a motor home, camper, or other vehicle that is parked in or upon any street or public parking lot within the City.

RECOMMENDATION

Staff recommends that the Public Safety Committee approve the proposed amendments and authorize Staff to move forward with submitting the Ordinance O-2024-21 adopting the proposed amendments to Chapter 72 titled Parking Regulations and Chapter 75 titled Traffic Schedules of the Code of Ordinances to City Council on May 14, 2024.

Attachment: Ordinance O-2024-21

ORDINANCE TO AMEND CITY OF MONROE CODE OF ORDINANCES
TITLE VII: TRAFFIC CODE
CHAPTER 72: PARKING REGULATIONS
CHAPTER 76: PARKING SCHEDULES
O-2024-21

BE IT ORDAINED by the City of Monroe Council that Title VII: Traffic Code of the City of Monroe Code of Ordinances be amended as follows:

Section 1. Amend **CHAPTER 72 – PARKING REGULATIONS** to add:

STOPPING, STANDING, OR PARKING PROHIBITED IN CERTAIN PLACES AND FOR CERTAIN PURPOSES

§72.28 PARKING OF MOTOR HOME, CAMPER, OR OTHER VEHICLE FOR DWELLING.

It shall be unlawful to park or stop a motor home, camper travel trailer, or other such vehicle in or upon any street or public parking lot in the city and occupy such vehicle as a residence or dwelling regardless of the duration. Violations of this ordinance are subject to the towing provisions of Section 72.62 of the Monroe Code of Ordinances.

Section 2. Amend **CHAPTER 76 – PARKING SCHEDULES** to add:

SCHEDULE I. Parking Prohibited At All Times

Street Name	Side	From	To
Commerce Drive	Both	Dickerson Blvd	1,670 feet east of Dickerson Blvd

Adopted this 14th day of May, 2024.

Attest:

Robert A Burns, Mayor

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: May 6, 2024

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Sarah McAllister, P.E., Engineering Director

SUBJECT: Ordinance to Amend Traffic Code – Chapter 75 Traffic Schedules, Schedule I. Speed Limits

SUMMARY STATEMENT

The Public Safety Committee is requested to consider amending *Chapter 75 Schedule I: Speed Limits – State Maintained Streets* to reduce the speed limit on Fowler Road from Secrest Shortcut Road to the eastern Corporate Limits to 45 mph.

REVIEW

NCDOT recently notified Staff of the need for a municipal declaration to reduce the speed limit to 45 mph on Fowler Road (SR 1503) from Secrest Shortcut Road (SR 1501) to the eastern Corporate Limits. The current speed limit is the statutory 55 mph. Both the City and NCDOT maintain separate traffic schedules. Fowler Road is not currently included in the City Code of Ordinances. Staff is in agreement with the requested Municipal Declaration for this section of Fowler Road to be 45 mph. The attached Ordinance Amendment (O-2024-20) reflects the recommended change. There is also a Certification of Municipal Declaration that will need to be executed by the City Clerk and sent to NCDOT for their formal approval.

RECOMMENDATION

Staff recommends the following:

1. Amend Chapter 75 Traffic Schedules, Schedule I: (A) Speed Limits – State-Maintained Street to reduce the speed limit on Fowler Road (SR 1503) from 55 mph to 45 mph between Secrest Shortcut Road (SR 15010) to the Eastern Corporate limits;

2. Authorization of the City Clerk to execute the Certification of Municipal Declaration to Enact Speed Limits and Request for Concurrence – 45 mph Municipal Speed Zones for SR 1503 (Fowler Road) between SR 1501 (Secrest Shortcut Road) and 0.28 miles to the east of SR 1501.

If the Public Safety Committee is in agreement, the proposed amendment to Chapter 75 Traffic Schedules of the City Code and the Certification of Municipal Declaration Form will be placed on the May consent agenda.

Attachments:
Ordinance (O-2024-20)
Certification of Municipal Declaration Form

**AN ORDINANCE TO AMEND
TITLE VII, CHAPTER 75
OF THE CITY OF MONROE CODE OF ORDINANCES
O-2024-20**

BE IT ORDAINED by the City of Monroe Council that Title VII: Traffic Code, Chapter 75 – Traffic Schedules of the City of Monroe Code of Ordinances is amended as follows:

ADD

SCHEDULE I. (A) Speed Limits - State-Maintained Streets

Street Name	Description	Speed Limit
Fowler Road (SR 1503)	From Secrest Shortcut Road (SR 1501) to the Eastern Corporate Limits	45

Adopted this 14th day of May, 2024.

Robert Burns, Mayor

ATTEST:

Bridgette H. Robinson, City Clerk

**Certification of Municipal Declaration
To Enact Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1085499

Division: 10 **County:** UNION

Municipality MONROE

Type: Municipal Speed Zones

Road: SR 1503

Car: 45 MPH

Truck: 45 MPH

Description: SR 1503 (Fowler Road) between SR 1501 (Secrest Shortcut Road) and 0.28 miles east of SR 1501 (Secrest Shortcut Road) or ML-Monroe.

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20____, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my

hand and the municipal seal this _____ day

of _____, 20_____.

(signature)

(municipal seal)

Department of Transportation Approval

Division: _____ **Title:** _____ **Date:** _____

Region: _____ **Title:** _____ **Date:** _____



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: May 6, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Withers, Administrative Assistant II

SUBJECT: Grant Acceptance

SUMMARY STATEMENT

Public Safety Committee is requested to consider a grant from Regional Economic Development Reserve and NC Summer Fire Camp Program.

REVIEW

The Fire Department received money allocated through the state budget process titled Grant 10282 Regional Economic Developments Reserve in the amount of \$250,000. \$95,000 will be used for purchase of a hazardous materials product identifier, \$80,000 will be used for swift water equipment, and \$75,000 will be used for training grounds upgrades to include mobile classrooms.

The Fire Department has received a \$5,700 grant from NC Summer Fire Camp Program. This will be used to purchase up to 40 helmets and turnout gear for youth ages 11-14 attending Camp 1872 this summer.

RECOMMENDATION

Staff requests that the Public Safety Committee recommend that City Council accept the \$250,000 titled Grant 10282 Regional Economic Development Reserve, along with the \$5,700 grant from NC Summer Fire Camp and approve the attached budget amendment to appropriate the funds to the Fire Department expenditure accounts.

Attachment: BA-2024-12

CITY OF MONROE
BUDGET AMENDMENT
BA-2024-12

Amendment necessary to appropriate funding from Grant 10282 Regional Economic Development Reserve to be used by the Fire Department for the purchase of a hazardous materials product identifier, swift water equipment, and training grounds upgrades; as well as NC Summer Fire Camp Program grant to be used by the Fire Department for the purchase of helmets and turnout gear for youth ages 11-14 attending Camp 1872 this summer.

General Fund:

Revenues:

Restricted Revenue	\$ 250,000
Miscellaneous Revenue	\$ 5,700

Expenditures:

Public Safety	\$ 255,700
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Adopted this 14th day of May.

Robert A. Burns, Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: May 6, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Greg Collins, Deputy Fire Chief

SUBJECT: State of the Union EMS Presentation

SUMMARY STATEMENT

Union EMS Director David Hyatt to present the “State of Union EMS” to Public Safety Committee.

REVIEW

At the request of the Public Safety Committee, Union EMS Director David Hyatt is presenting an overview of the “State of Union EMS” to the committee. This presentation will be an overview of the services provided and all things related to the services effecting the citizens of Monroe.

RECOMMENDATION

For informational purposes and discussion.