

**CITY COUNCIL SPECIAL MEETING
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112
MARCH 15, 2024 – 1:00 P.M.**

AGENDA

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RECOGNITIONS

1. Invocation
2. Pledge of Allegiance

CONSENT AGENDA

The City Council uses a Consent Agenda to consider items that are non-controversial and routine. The Consent Agenda is acted upon by one motion and vote of the Council. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Council Member or Citizen with consent of Council. The Consent Agenda contains the following items:

3. Advertisement of Unpaid Real Estate Property Taxes
4. Award of Audit Contract for Year Ending June 30, 2024 to Martin Starnes & Associates
5. Budget Amendments
 - A. Parks and Recreation Department Funding from American Rescue Plan Act
 - B. Parks and Recreation Department Senior Center General Purpose Grant from Centralina Area Agency on Aging
 - C. Parks and Recreation Department Vaccine Mini Grant from Centralina Area Agency on Aging
 - D. Wastewater Treatment Plant Administration Building Roof Replacement
6. Call for Public Hearings to be Held April 9, 2024
 - A. Code of Ordinances Amendment to Section 6.3 titled Historic Districts of Chapter 157 titled Zoning Code
 - B. Code of Ordinances Amendment to Section 8.2.2.F titled Changeable Copy of Chapter 157 titled Zoning Code
 - C. Code of Ordinances Amendment to Table 5.5 titled CC-MX1 District Development Standards, Table 5.6 titled CC-MX2 District Development Standards, Table 5.7 titled RC-MX District Development Standards and Table 5.8 titled MD-MX District Development Standards of Chapter 157 titled Zoning Code
7. Federal Emergency Management Agency Assistance to Firefighters Grant Application

8. Ordinance Temporarily Closing State-Maintained Roads for Independence Day Celebration to be Held July 4, 2024, Patriots' Day Celebration to be Held September 15, 2024, Halloween Happenings Event to be Held October 19, 2024 and Christmas Tree Lighting Event to be Held December 7, 2024
9. Pension Contribution Cap Policy
10. Police Department Donations from Brady's K9 Fund and Tampa Police Department
11. Reallocation of Funding for Bearskin Creek Stream Restoration and Ellen Fitzgerald Center Projects
12. Tax Releases for January 2024
13. Temporary Use Permits for Spring Fest Event to be Held April 13, 2024 and Monroe's Pop-up Festival Event to be Held October 12, 2024
14. Union County Critical Intersection Analysis for 2024
 - A. Interlocal Agreement with Union County
 - B. City Manager to Execute Documents

RECOGNITION

15. Public Comment Period

INFORMATIONAL COMMITTEE MINUTES, COMMITTEE STAFF NOTES AND REPORTS

16. Committee Minutes/Staff Notes
 - A. Minutes of Board of Adjustment Meeting of January 25, 2024
 - B. Minutes of Downtown Advisory Board Meeting of January 2, 2024
 - C. Minutes of General Services Committee Meeting of January 4, 2024
 - D. Minutes of Monroe Historic District Commission Meeting of January 8, 2024
 - E. Minutes of Monroe Tourism Development Authority Meeting of December 14, 2023
 - F. Minutes of Planning Board Meetings of January 3, 2024 and January 31, 2024
17. Disbursement of Fiscal Year 2023-2024 City Council Discretionary Funds
 - A. Council Member Gary Anderson
 - B. Council Member James Kerr
 - C. Council Member Franco McGee
18. Financial Reports for January 2024
19. Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims for February 2024

REGULAR AGENDA

20. Economic Development Update
21. Fiscal Year 2025 Budget Departmental Discussion for Charlotte-Monroe Executive Airport
22. Citizens Appointment Committee Recommendations
23. Community Development Land Bank Foreclosure Process
24. Proposed Code of Ordinances Amendments to Chapter 32 titled Boards, Commissions and Departments and Rules on Boards and Commissions Policy (GA-05)
25. Nelson Heights Tank Replacement Project
 - A. Resolution Accepting North Carolina Department of Environmental Quality Pre-Construction Planning Grant American Rescue Plan Act Funding
 - B. Capital Project Budget Ordinance
26. Discussion on Community Neighborhood Walks and Holding City Council Meetings in Community Centers
27. Closed Session Pursuant to North Carolina General Statute Sections 143-318.11(a)(1) and (a)(3) and Possibly Take Action on Closed Session Item After Returning to Open Session
 - **Addressing Item on Agenda:** Prior to the Meeting, please complete the Sign-up Sheet located in the Lobby area. Each speaker will be limited to three minutes.
 - **Cell Phones/Pagers:** As a courtesy, please turn off cell phones and pagers while Meeting is in progress.
 - **Rules Governing Public Comment Period** (*Adopted: September 6, 2005 via R-2005-35; Amended: April 2, 2023 via R-2019-23; February 13, 2024*)
 1. A Public Comment Period shall be placed on the agenda of each City Council Regular Meetings. Said agenda item shall occur on the Regular Meeting agenda immediately after the invocation and pledge of allegiance. When adopting the Agenda, City Council may move the Public Comment Period to another location on the agenda solely at Council's discretion. Such change is effective only during that meeting. In addition, City Council may, upon motion to suspend the rules during a Regular Meeting, approve moving the Public Comment Period to another location on the Agenda.
 2. Each person desiring to speak during the Public Comment Period shall sign up to speak prior to the start of the meeting on the form provided by listing their name and topic on which he or she will speak.
 3. A total time of thirty (30) minutes will be allotted for the Public Comment Period at the end of which those who signed up to speak may be requested to hold their comment until the next regular Public Comment Period during which they will be given priority for comment. Council, in its discretion, may extend the time allotted for Public Comment.

4. Each speaker shall be allotted up to three (3) minutes to speak which shall be strictly observed unless otherwise extended at the discretion of the Council.
5. Speakers shall at all times maintain proper decorum and shall make their comments in a civil manner. Speakers shall remain at the podium to make comments and not approach Council or staff without the express invitation of the Mayor or presiding officer.
6. At the request of Council, groups of persons supporting or opposing the same positions may be asked to designate a spokesperson to speak.
7. Speakers shall not speak on any topic which is the subject of a public hearing on the same agenda.
8. Council will refrain from engaging in a dialogue with speakers except to the extent necessary to clarify the speaker's position.
9. No formal action will be taken by Council during the same meeting on any matter which was initially introduced during the Public Comment Period.
10. Council shall not restrict the subject matter of any comment based on content in any way except as provided herein.