



PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
February 5, 2024
4:15 PM

AGENDA

1. Minutes from November 6, 2023
2. Fire Station 1 – Administrative Office Sites
3. Football Standby
4. Medical Response
5. Safety in Downtown Social District

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES
November 6, 2023**

The Public Safety Committee met on November 6, 2023, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present: Chairman Gary Anderson, Committee Member Charles Perry, Council Member James Kerr, Council Member Freddie Gordon, Committee Member Chip Wardwell, Committee Member Hayden Desio-Munn

Absent: Committee Member David Beckwith, Fire Administrative Assistant Alice Withers

Staff Present: City Manager Mark Watson, Assistant to City Manager Lisa Hollowell, Fire Chief Ron Fowler, Deputy Fire Chief Bryan Kindley, Deputy Fire Chief Greg Collins, Fire Battalion Chief Johnny Blythe, Police Chief Bryan Gilliard, Engineering Sila Vlachou

Guests: Union County Emergency Management Director Andrew Ainsley, Ashley Casanova

Chairman Gary Anderson called the meeting to order at 4:16 p.m.

Item 1. Approval of Minutes of August 7, 2023 Meeting

Council Member Kerr made a motion to approve the minutes of the Public Safety Committee meeting of August 7, 2023. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 2. Code of Ordinances Amendment to Schedule I (B) titled Speed Limits

Engineering Director Sarah McAllister presented to the Committee a request to install a speed cushion on Crawford Street between Franklin Street and Jefferson Street to lower the speed limit from 35 mph to 25 mph. Committee Member Perry made the motion to approve the Amendment and forward to Council for approval. Committee Member Dunn seconded the motion and the motion passed unanimously.

Item 3. Code of Ordinances Amendment to Schedule I (B) titled Speed Limits

Land Development & Infrastructure Engineer Sila Vlachou presented to the Committee a request to reduce the speed limit from 35mph to 25 mph on Chancellor Lane, Drake Lane, Duck Point Drive and Legacy Lake Drive and to add additional signage to the Mallard Landing Neighborhood. Council Member Kerr made the motion to approve the Amendment and

forward to Council for approval. Committee Member Perry seconded the motion and the motion passed unanimously.

4. Code of Ordinances Amendment to Schedule III titled Stop Intersections of Chapter 75

Engineering staff presented to the Committee a request to add a three-way stop on Patton Ave. and CM Human Ct and rename the description in Chapter 75 Schedule III: Stop Intersections to All Way Stop Intersections instead of Four Way Stop Intersections. Committee member Dunn made the motion to approve the Amendment and forward to Council for approval. Council Member Kerr seconded the motion and the motion passed unanimously.

5. Fire Department Administrative Captain Position

Fire Chief Ron Fowler presented to the Committee a request to upgrade the part-time Fire Department Analyst position to a full time Administrative Captain position. Council Member Kerr made the motion to approve the Administrative Captain Position and forward to Council for approval. Council Member Gordon seconded the motion and the motion passed unanimously.

6. Fire Department 2022 Accreditation Annual Compliance Report (ACR)

Fire Chief Ron Fowler presented to the Committee the Fire Department's 2022 Annual Compliance Report. This was for informational purposes and discussion. No action is requested.

Fire Department Rescue 1 Truck

Fire Chief Ron Fowler presented to the Committee a purchasing proposal for the purchase of one Heavy Duty Rescue apparatus. Council Member Kerr made a motion to approve the proposal and forward to Council for approval. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Fire Department Logistics Building

Fire Chief Ron Fowler presented to the Committee a proposal for utilizing the existing city owned building site on Marshal Street for Fire Department logistical storage needs. The site is in need of up-fitting. Chief Fowler discussed the up-fits that would be needed for the building at the site, which had an estimated budget cost of \$540,000. The general consensus of the committee was supportive of the idea. The Committee did direct Staff to explore adding a masonry veneer on the Crowell Street side of the building to improve the esthetics. The Committee asked that Staff explore this and come back to the committee with a cost estimate that would include the masonry veneer. This was for discussion purposes only.

Fire Department donation from Wincrest Homeowners Association

Fire Chief Ron Fowler presented to the Committee a Budget Amendment for a \$50 donation from the Wincrest Homeowners Association. Council Member Kerr made a motion to recommend Council to approve the budget amendment and appropriate the funds to the Fire Department expenditure accounts.

Other

Chairman Anderson recognized the Fire Department and the Police Department for their

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excellent job on the house fire and save on Winchester Ave. on November 3rd.

Chief Fowler acknowledged the new Battalion Chief vehicle.

Adjournment

There being no further business, Council Member Kerr made a motion to adjourn the meeting. Committee Member Wardwell seconded the motion which passed unanimously, and the meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Alice Withers – Committee Secretary

STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: February 5, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Withers, Administrative Assistant

SUBJECT: Possible Sites for New Fire Station 1/Fire Administration Facility

SUMMARY STATEMENT

Staff is seeking input and direction from the Public Safety Committee on possible sites for a new Fire Station 1/Fire Administration facility.

REVIEW

The need for a new Fire Station 1/Fire Administration facility has been previously identified and discussed. Staff has identified five possible sites in the downtown area for consideration and has conducted some very preliminary site evaluations. Staff will report to the Public Safety Committee needs of the Fire Department regarding the new facility, along initial findings on these sites, and seek direction from the Committee as to which site(s) to continue with further site evaluations.

The possible sites currently being considered by staff are listed below. A downtown area map showing these possible sites is attached for reference.

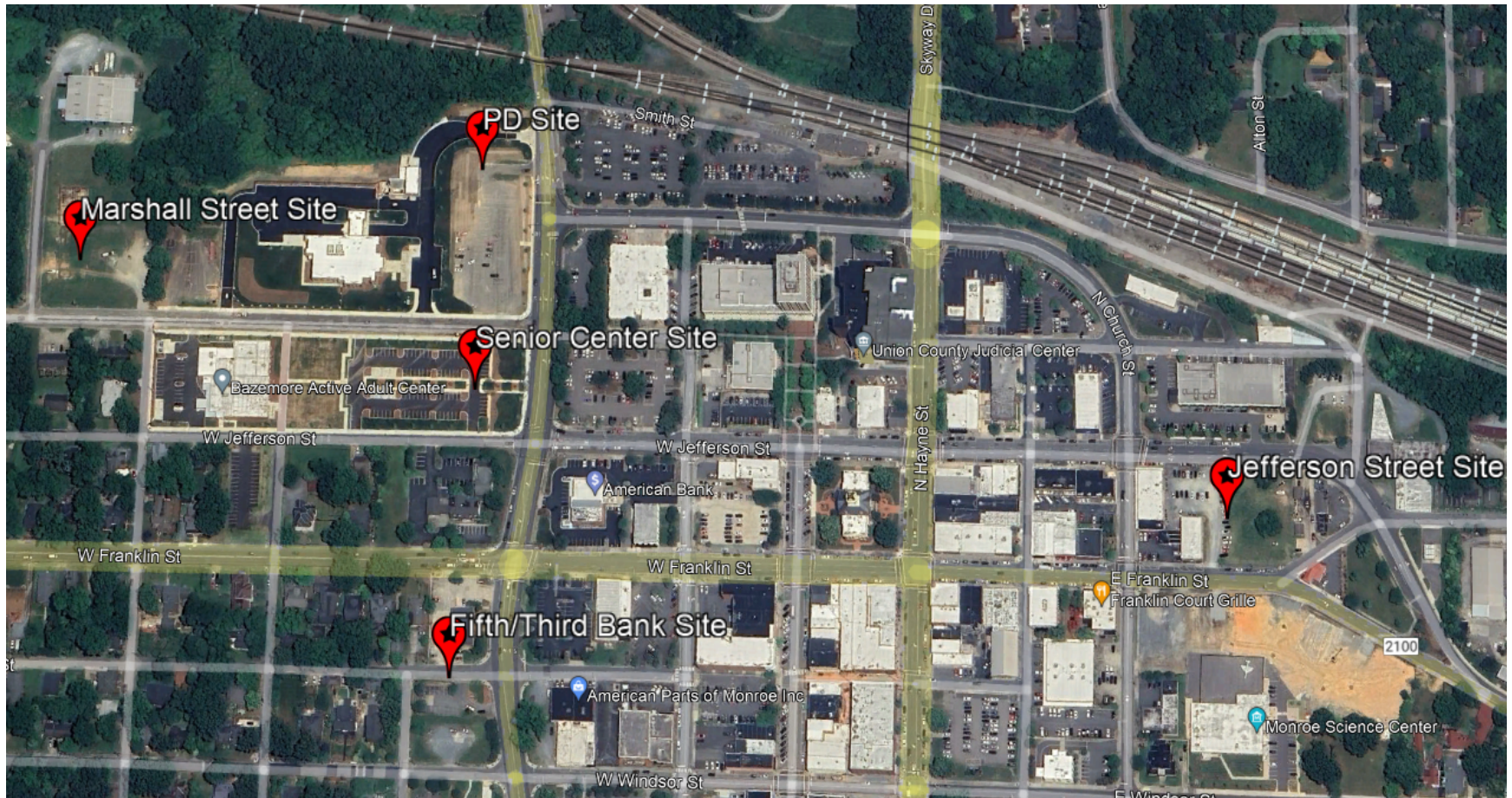
Police Department Site: Same site with the Police Department, fronting Charlotte Ave.
Senior Center Site: Same site with the Senior Center, near Charlotte Ave.
Marshal Street Site: Corner of Crowell Street and Marshal Street
Jefferson Street Site: Between Jefferson Street and Franklin Street east of Church Street
Fifth/Third Bank Site: Charlotte Ave. between Franklin Street and Windsor Street

RECOMMENDATION

Staff is seeking direction from the Public Safety Committee on one or two potential sites for further consideration and more comprehensive site evaluations.

Attachment: Downtown Area Map

Possible Sites for Fire Station 1 & Fire Administration Facility



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: February 5, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Withers, Administrative Assistant

SUBJECT: Medical Standby at Athletic Events

SUMMARY STATEMENT

Discussion on medical standby by the Fire Department for middle and high school football games.

REVIEW

The Fire Department has previously provided medical standby for middle and high school football games. Due to changes in the State's medical protocols for this type of service, staff feels this service should be provided by other medical providers in the future. Staff will provide additional information for discussion at the meeting

RECOMMENDATION

No action necessary, for discussion and information purposes only.

STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: February 5, 2024

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Withers, Administrative Assistant

SUBJECT: Medical Response

SUMMARY STATEMENT

Discussion on medical response by the Fire Department.

REVIEW

Monroe Firefighters respond as first responders to emergency medical incidents in the City. Firefighters have attempted for some time to utilize small vehicles in responding to these calls. Medical response is a vital emergency service and staff felt a change was needed in the manner in which we respond to medical incidents. Due to several factors, such as crew continuity, proper staffing on incidents and maintaining proper fire coverage, staff has implemented a change in which firefighters respond to medical incidents in fire apparatus. These response factors will be discussed in greater detail at the meeting.

RECOMMENDATION

No action necessary, for discussion and information purposes only.



STAFF REPORT

TO: Public Safety Committee
VIA: Mark Watson, City Manager
DATE: February 5, 2024
FROM: Ronald D. Fowler, Fire Chief
PREPARED BY: Alice Withers, Administrative Assistant
SUBJECT: Downtown Safety in Social District

SUMMARY STATEMENT

Discussion on downtown safety in the Social District

REVIEW

At the request of the Chair, a discussion regarding safety measures in the downtown Social District

RECOMMENDATION

For discussion and information purposes only.