CITY COUNCIL REGULAR MEETING
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112
DECEMBER 12, 2023 – 6:00 P.M.
AGENDA
www.monroenc.org

RECOGNITIONS

1. Invocation

2. Pledge of Allegiance

3. Oaths of Office
   A. Council Member Surluta Belton Anthony
   B. Council Member William David Dotson
   C. Council Member Franco Jabbar McGee
   D. Mayor Robert Andrew Burns

4. Election of Mayor Pro Tem

5. Public Comment Period

PUBLIC HEARING

Please adhere to the following guidelines:

- Proceed to the podium, and state your name and address clearly;
- Be concise; avoid repetition; limit comments to three (3) minutes or less;
- Designate a spokesperson for large groups.

6. Level I-b Economic Development Incentive Grant for Project Ottawa
   A. Public Hearing
   B. Action

CONSENT AGENDA

The City Council uses a Consent Agenda to consider items that are non-controversial and routine. The Consent Agenda is acted upon by one motion and vote of the Council. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Council Member or Citizen with consent of Council. The Consent Agenda contains the following items:

7. Annexation and Zoning Map Amendment Requests for 55.94 acres located along Ellie Rose Drive for Conditional-Residential Rezoning
   A. Resolution Directing Clerk to Investigate Petition Received under G.S. §160A-31

B. Resolution Fixing Date of Public Hearing to be Held January 9, 2024 on Question of Annexation Pursuant to G.S. §160A-31
C. Call for Public Hearing to be January 9, 2024 to Consider Rezoning of Property from Residential Medium Density to Conditional-Residential

8. Budget Amendment for Council Discretionary and Travel Budget for Remainder of Fiscal Year 2024

9. Call for Public Hearings to be Held January 9, 2024
   A. Zoning Map Amendment Request for 530 Patton Avenue to be Rezoned from Residential High Density to Conditional Office
   B. Declaring Property Located at 311 E. Houston Street Unfit for Human Habitation and Ordering Dwelling be Repaired, Altered, Improved or Demolished
   C. Code of Ordinances Text Amendments to Section 1.1.6 titled Graphic Images of Chapter 157 titled Unified Development Ordinance
   D. Code of Ordinances Text Amendments to Section 7.2.4.C titled Duplex/Triplex/Quadplex of Chapter 157 titled Unified Development Ordinance

10. Energy Services Department Three Reel Turret Trailer
    A. Award of Contract to Reelstrong, LLC
    B. City Manager to Execute Documents

11. Fiscal Year 2024 Budget Adjustments
    A. Budget Amendment
    B. Capital Project Budget Ordinance

12. Resolution Authorizing Assignment of Agreement for Purchase and Sale of Real Property located in Monroe Corporate Center with SXCW Properties II, LLC to SXCW Temp, LLC

13. Schedules
    A. City Council Meetings for 2024
    B. City Events for 2024

14. Tax Releases for October 2023

REGULAR AGENDA

15. Naming of Public Facilities and Lands in Recognition of Individuals
    A. Monroe Country Club Walking Trail in Recognition of Mayor Marion L. Holloway, Jr., Charlotte-Monroe Executive Airport Conference Room in Recognition of Council Member Lynn A. Keziah and Future US 74/US 601 N. Gateway Enhancement Project in Recognition of Council Member Freddie B. Gordon
    B. Sunset Park Field 1 as Hunter Presson Field in Recognition of Hunter Presson

16. Standing Committee Appointments

INFORMATIONAL COMMITTEE MINUTES, COMMITTEE STAFF NOTES AND REPORTS

17. Committee Minutes/Staff Notes
    A. Minutes of Charlotte-Monroe Executive Airport Committee Meeting of September 11, 2023

18. Disbursement of Fiscal Year 2023-2024 City Council Discretionary Funds by Council Member Freddie Gordon

19. Financial Reports for October 2023

20. Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims for November 2023

21. Utility Fee Grant Program Update

- **Agenda** is tentative and is subject to change up to and including the time of the Meeting.
- **Addressing Item on Agenda**: Prior to the Meeting, please complete the Sign-up Sheet located in the Lobby area. Each speaker will be limited to three minutes.
- **Addressing Item Added to Agenda during Meeting**: Please raise your hand during the item you wish to address. Each speaker will be limited to three minutes.
- **Cell Phones/Pagers**: As a courtesy, please turn off cell phones and pagers while Meeting is in progress.
- **Rules Governing Public Comment Period During City Council Regular Meetings** *(Resolution R-2019-23)*:
  1. A Public Comment Period shall be placed on the agenda of each City Council Regular Meetings. Said agenda item shall occur following any recognitions such as Proclamations or recognitions of citizens and groups, but no later than before the start of the Consent Agenda considered by Council during the meeting.
  2. Each person desiring to speak during the Public Comment Period shall sign up to speak prior to the start of the meeting on the form provided by listing their name and topic on which he or she will speak.
  3. A total time of thirty (30) minutes will be allotted for the Public Comment Period at the end of which those who signed up to speak may be requested to hold their comment until the next regular Public Comment Period during which they will be given priority for comment. Council, in its discretion, may extend the time allotted for Public Comment.
  4. Each speaker shall be allotted up to three (3) minutes to speak which shall be strictly observed unless otherwise extended at the discretion of the Council.
  5. Speakers shall at all times maintain proper decorum and shall make their comments in a civil manner. Speakers shall remain at the podium to make comments and not approach Council or staff without the express invitation of the Mayor or presiding officer.
  6. At the request of Council, groups of persons supporting or opposing the same positions may be asked to designate a spokesperson to speak.
  7. Speakers shall not speak on any topic which is the subject of a public hearing on the same agenda.

8. Council will refrain from engaging in a dialogue with speakers except to the extent necessary to clarify the speaker's position.
9. No formal action will be taken by Council during the same meeting on any matter which was initially introduced during the Public Comment Period.
10. Council shall not restrict the subject matter of any comment based on content in any way except as provided herein.

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Bridgette H. Robinson, City Clerk
PREPARED BY:	Bridgette H. Robinson, City Clerk
SUBJECT:	Public Comment Period

SUMMARY STATEMENT

The Public Comment Period is set aside to receive comment from the Public in accordance with North Carolina General Statutes.

REVIEW

RULES GOVERNING THE PUBLIC COMMENT PERIOD DURING CITY COUNCIL REGULAR MEETINGS

1. A Public Comment Period shall be placed on the agenda of each City Council Regular Meetings. Said agenda item shall occur following any recognitions such as Proclamations or recognitions of citizens and groups, but no later than before the start of the Consent Agenda considered by Council during the meeting.

2. Each person desiring to speak during the Public Comment Period shall sign up to speak prior to the start of the meeting on the form provided by listing their name and topic on which he or she will speak.

3. A total time of thirty (30) minutes will be allotted for the Public Comment Period at the end of which those who signed up to speak may be requested to hold their comment until the next regular Public Comment Period during which they will be given priority for comment. Council, in its discretion, may extend the time allotted for Public Comment.

4. Each speaker shall be allotted up to three (3) minutes to speak which shall be strictly observed unless otherwise extended at the discretion of the Council.

5. Speakers shall at all times maintain proper decorum and shall make their comments in a civil manner. Speakers shall remain at the podium to make comments and not approach Council or staff without the express invitation of the Mayor or presiding officer.

6. At the request of Council, groups of persons supporting or opposing the same positions may be asked to designate a spokesperson to speak.

7. Speakers shall not speak on any topic which is the subject of a public hearing on the same agenda.

8. Council will refrain from engaging in a dialogue with speakers except to the extent necessary to clarify the speaker's position.

9. No formal action will be taken by Council during the same meeting on any matter which was initially introduced during the Public Comment Period.

10. Council shall not restrict the subject matter of any comment based on content in any way except as provided herein.

RECOMMENDATION

Receive public comment.

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	R. Christopher Platé, Executive Director, MUCEDC
PREPARED BY:	Rachael Holzman, New Opportunities Manager, MUCEDC
SUBJECT:	Level I-b Economic Development Incentive Grant to Project Ottawa

SUMMARY STATEMENT

City Council is requested to consider the award of a Level I-b Economic Development Incentive Grant to Project Ottawa in an amount not to exceed $58,500 over a five-year period.

REVIEW

Our office began discussions with Project Ottawa in July 2023. A 22-year-old, family-owned Canadian firm is opening its first poultry processing facility in the United States. The facility will produce poultry products for distribution to its franchisees throughout the U.S.

The project under consideration is a $4,500,000 investment in the purchase and installation of related production equipment for the United States expansion of Project Ottawa. The company is currently headquartered in Ottawa, Canada. The facility is currently a 40,000-square-foot meat processing plant that produces over 220,000 pounds of chicken per week with a full-time staff working on a two-shift schedule, Monday-Friday. The United States site would follow the same high production standards and processes as its Canadian counterpart and anticipates expanding to include sauce production within 3-5 years.

This project is in competition with another site located in Ohio. If Monroe is selected, the project would include equipment purchase and installation of $4,500,000 within Monroe City limits. The project is anticipated to create at least 10 new employees.

Monroe-Union County Economic Development Commission staff has reviewed the details of the project and recommended the award of a Level I-b Economic Development Incentive Grant in an amount not to exceed $58,500 paid over a five-year (5) period as an inducement to lure the potential investment. Given the projected capital investment, a Level I-b Economic Development Incentive Grant would be in an amount not to exceed $58,500 to be paid in five (5) annual payments beginning in FY 2026 based upon appraised value each year as appraised by the Union County Tax Administration office. This grant is based on the company's projected total investment of $4,500,000 in new equipment and building(s) over the grant period, but not less than $3,000,000. Considering its projected investment in the City of Monroe, the current tax rate, and assuming a consistent assessed value with no depreciation, the company would pay estimated ad valorem taxes on the new taxable investment of $113,063 over the grant period. Actual tax revenue to the City will be based on the assessed value of the investment each year, depending upon the depreciation schedule and timing of the investments.

Staff has reviewed the details of the project and conducted a cost-benefit analysis that shows the project has a 2.53 to 1.0 ratio for the term of the grant and a 3.32 to 1.0 ratio for the first 10-years of the project.

RECOMMENDATION

It is the recommendation of the Monroe-Union County Economic Development Commission staff that Monroe City Council award a Level I-b Economic Development Incentive Grant to Project Ottawa in an amount not to exceed $58,500.

The recommended actions before City Council are as follows:

Approval Action:

Motion to adopt Resolution Awarding Incentive Agreement, authorizing Staff to negotiate an Economic Development Incentive Grant Agreement and authorizing the Mayor to execute the same on under the terms stated above and pursuant to the City of Monroe Economic Development Incentive Grant Policy.

Denial Action:

Motion to deny grant.

Attachment: Resolution R-2023-84

RESOLUTION OF MONROE CITY COUNCIL
TO AWARD LEVEL I-B ECONOMIC DEVELOPMENT INCENTIVE GRANT TO PROJECT OTTAWA
R-2023-84

WHEREAS, the City of Monroe has adopted an Economic Development Grant Program, hereinafter "Program"; and,

WHEREAS, Project Ottawa has duly applied for a Level I-b Economic Development Incentive Grant under said program; and,

WHEREAS, a public hearing was conducted by the City Council on December 12, 2023, at which hearing testimony was given by Monroe-Union County Economic Development Commission Executive Director Chris Platé and a company representative; and,

WHEREAS, the proposed investment for this project is anticipated to be approximately $4,500,000: and,

WHEREAS, the City Council makes the following findings with respect to said application:

1. All facilities, if Monroe is the selected location, are proposed to be built and/or improved by the applicant on property currently within the corporate limits of the City of Monroe.

2. The applicant will be the principal employer of persons with respect to the grant application under the Program.

3. The applicant is a specialty poultry and poultry-related processing facility, which will have a minimum new investment of $3,000,000 in new taxable land, buildings, and equipment, which qualifies them for an economic development incentive grant.

4. No other grant from the Program has been awarded to the applicant for this project.

5. The applicant is not in the retail or construction trade.

6. That the applicant meets all other applicable requirements of the Grant Program set forth by the City Council.

WHEREAS, based on the above findings and other documentation in the file, the City Council concludes that the applicant qualifies for a Level I-b Grant under the Program for an amount not to exceed Fifty-Eight Thousand Five Hundred Dollars ($58,500.00) paid over a five-year (5) grant period, beginning in Fiscal Year 2026. With qualification for the grant established and the economic benefits accrued to the City in the form of new employment, increased tax base, and increased City utility revenues, the grant application should be approved subject to compliance with the Program and subject to appropriation; and,

WHEREAS, the City of Monroe anticipates entering into an Economic Incentive Grant Agreement with Project Ottawa, if Monroe is the selected location and pursuant to the City of Monroe Economic Development Incentive Grant Policy.

NOW THEREFORE BE IT RESOLVED THAT the grant application of Project Ottawa, for a Level I-B Grant be approved subject to compliance with the requirements and provisions of the Program and subject to appropriation. Staff is hereby authorized to negotiate the Economic Development Incentive Grant Agreement, and the Mayor is hereby authorized to execute on behalf of the City the Economic Development Incentive Grant Agreement with Project Ottawa, under the terms stated above and pursuant to the City of Monroe Economic Development Incentive Grant Policy.

Adopted this 12th day of December 2023.

Attest:

____
Robert A. Burns, Mayor

____
Bridgette H. Robinson, City Clerk

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: City Council

VIA: Mark Watson, City Manager

DATE: December 12, 2023

FROM: Lisa Stiwinter, Planning and Development Director

PREPARED BY: Doug Britt, Senior Planner

SUBJECT: Call for Public Hearing to be held on January 9, 2024 to consider an annexation and zoning map amendment request to rezone property located along Ellie Rose Drive and further identified with tax parcel # 09-081-003-A from Residential Medium Density (RMD) to Condition Residential (C-R)

SUMMARY STATEMENT

City Council is requested to call for a public hearing for an annexation and zoning map amendment request of 55.94 acres located along Ellie Rose Drive further identified as tax parcel # 09-081-003-A from Residential Medium Density (RMD) to Condition Residential (C-R) to be held on January 9, 2024.

REVIEW

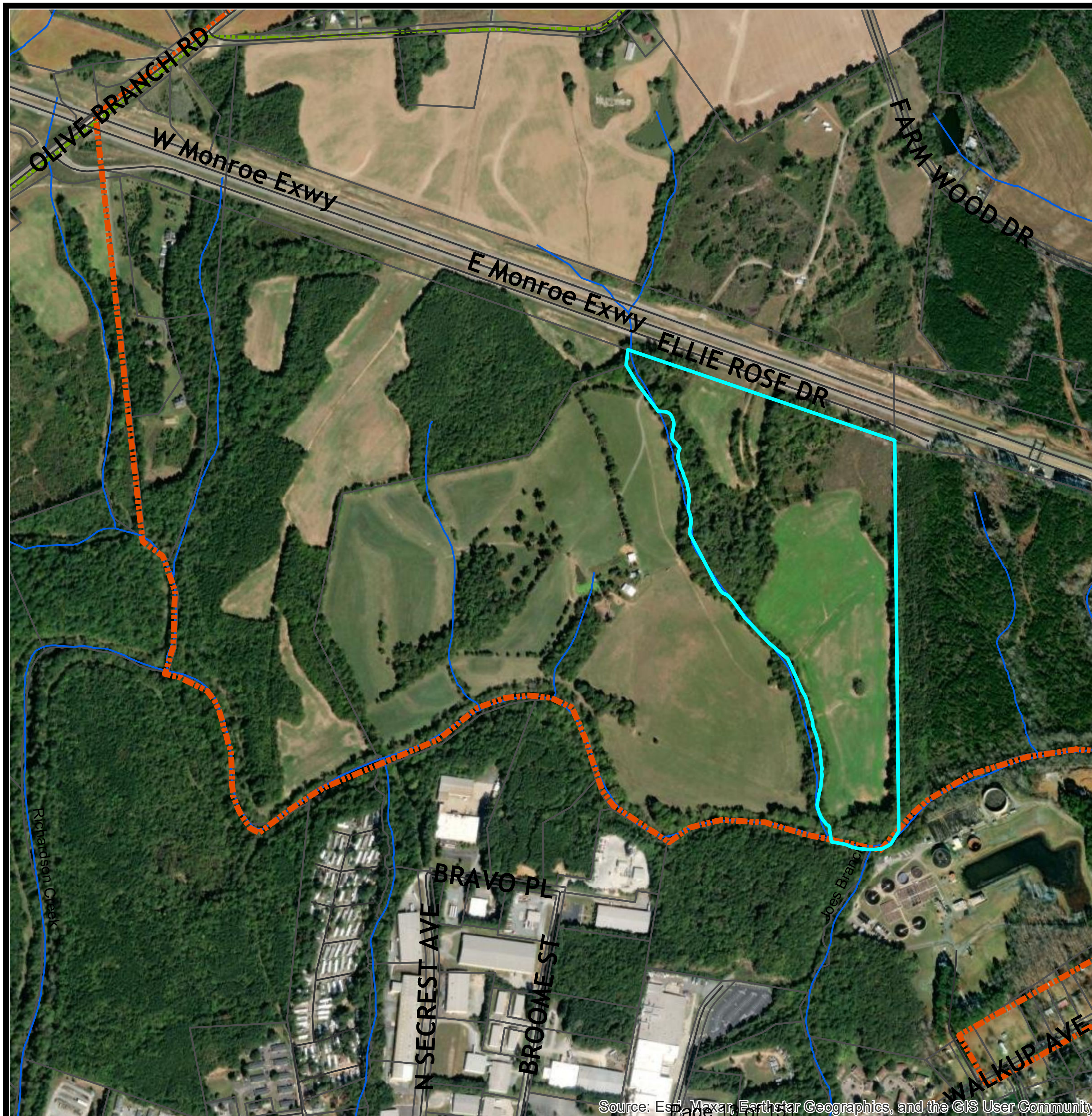
Century Communities is requesting an annexation and zoning map amendment request of 55.94 acres located along Ellie Rose Drive and further identified as tax parcel #'s 09-081-003-A from Residential Medium Density (RMD) to Condition Residential (C-R) in order to develop a 96 lot single family residential subdivision. Staff is requesting that City Council call for a public hearing to be held on January 9, 2024 to consider this item.

RECOMMENDATION

Staff recommends City Council call for the required public hearing to be held on January 9, 2024 at 6:00 p.m. to consider this matter.

Attachments:
Attachment 1- Ortho Map

Attachment 2- Annexation Plat
Annexation 3- Annexation Petition
Attachment 4- R-2023-45
Attachment 5- R-2023-46



City of Monroe
Where Heartland Meets High Tech

Ortho Map

Case #: PLANXA 2023-00126

Legend

Centerlines
City Limits
streams
Parcels

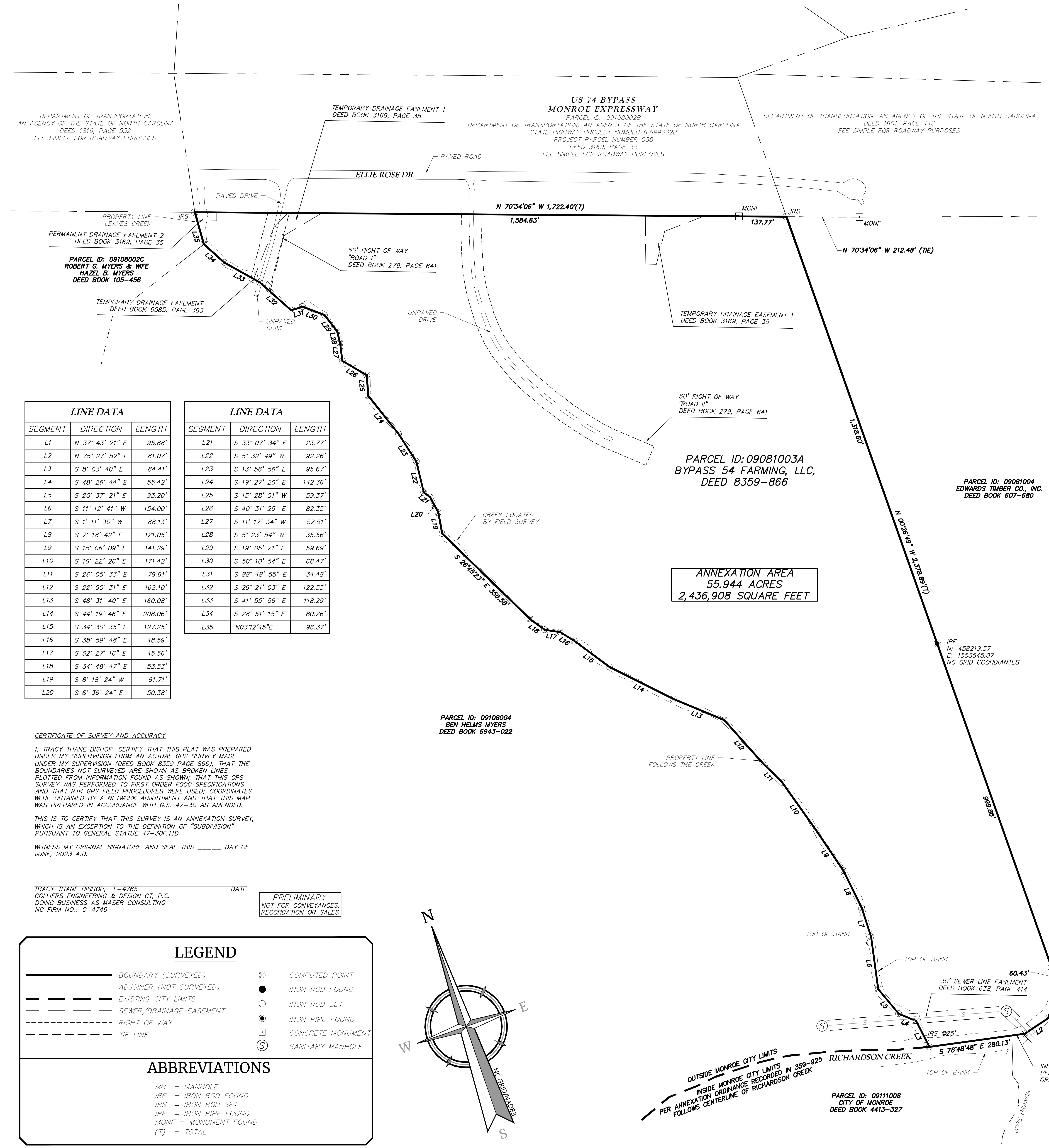
Existing: Residential Medium Density (RMD)

Owner: Bypass 54 Farming, LLC

Acres: 55.94

N
W E
S

0 725 1,450
Feet



LINE DATA

SEGMENT	DIRECTION	LENGTH
L1	N 37° 43' 21" E	95.88'
L2	N 75° 27' 52" E	81.07'
L3	S 8° 03' 40" E	84.41'
L4	S 48° 26' 44" E	55.42'
L5	S 20° 37' 21" E	93.20'
L6	S 11° 12' 41" W	154.00'
L7	S 1° 11' 30" W	88.13'
L8	S 7° 18' 42" E	121.05'
L9	S 15° 06' 09" E	141.29'
L10	S 16° 22' 26" E	171.42'
L11	S 26° 05' 33" E	79.61'
L12	S 22° 50' 31" E	168.10'
L13	S 48° 31' 40" E	160.08'
L14	S 44° 19' 46" E	208.06'
L15	S 34° 30' 35" E	127.25'
L16	S 38° 59' 48" E	48.59'
L17	S 62° 27' 16" E	45.56'
L18	S 34° 48' 47" E	53.53'
L19	S 8° 18' 24" W	61.71'
L20	S 8° 36' 24" E	50.38'

LINE DATA

SEGMENT	DIRECTION	LENGTH
L21	S 33° 07' 34" E	23.77'
L22	S 5° 32' 49" W	92.26'
L23	S 13° 56' 56" E	95.67'
L24	S 19° 27' 20" E	142.36'
L25	S 15° 28' 51" W	59.37'
L26	S 40° 31' 25" E	82.35'
L27	S 11° 17' 34" W	52.51'
L28	S 5° 23' 54" W	35.56'
L29	S 19° 05' 21" E	59.69'
L30	S 50° 10' 54" E	68.47'
L31	S 88° 48' 55" E	34.48'
L32	S 29° 21' 03" E	122.55'
L33	S 41° 55' 56" E	118.29'
L34	S 28° 51' 15" E	80.26'
L35	N03°12'45"E	96.37'

CERTIFICATE OF SURVEY AND ACCURACY

I, TRACY THANE BISHOP, CERTIFY THAT THIS PLAT WAS PREPARED UNDER MY SUPERVISION FROM AN ACTUAL GPS SURVEY MADE UNDER MY SUPERVISION (DEED BOOK 8359 PAGE 866); THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND AS SHOWN; THAT THIS GPS SURVEY WAS PERFORMED TO FIRST ORDER FGCC SPECIFICATIONS AND THAT RTK GPS FIELD PROCEDURES WERE USED; COORDINATES WERE OBTAINED BY A NETWORK ADJUSTMENT AND THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

THIS IS TO CERTIFY THAT THIS SURVEY IS AN ANNEXATION SURVEY, WHICH IS AN EXCEPTION TO THE DEFINITION OF "SUBDIVISION" PURSUANT TO GENERAL STATUE 47-30F.11D.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS ______ DAY OF JUNE, 2023 A.D.

TRACY THANE BISHOP, L-4765 — DATE
COLLIERS ENGINEERING & DESIGN CT, P.C.
DOING BUSINESS AS MASER CONSULTING
NC FIRM NO.: C-4746

PRELIMINARY
NOT FOR CONVEYANCES, RECORDATION OR SALES

LEGEND

- BOUNDARY (SURVEYED)
- ADJOINER (NOT SURVEYED)
- EXISTING CITY LIMITS
- SEWER/DRAINAGE EASEMENT
- RIGHT OF WAY
- TIE LINE
- COMPUTED POINT
- IRON ROD FOUND
- IRON ROD SET
- IRON PIPE FOUND
- CONCRETE MONUMENT
- SANITARY MANHOLE

ABBREVIATIONS

MH = MANHOLE
IRF = IRON ROD FOUND
IRS = IRON ROD SET
IPF = IRON PIPE FOUND
MONF = MONUMENT FOUND
(T) = TOTAL

REVIEW OFFICER CERTIFICATION

STATE OF NORTH CAROLINA
COUNTY OF UNION

_______________________, REVIEW OFFICER OF UNION COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER — DATE

I,_______________________, CITY CLERK OF THE CITY OF MONROE NORTH CAROLINA, HEREBY CERTIFY THAT ON THE_____DAY OF _______ 2023, THE CITY COUNCIL APPROVED THIS PLAT FOR ANNEXATION AND RECORDING.

CITY CLERK — DATE — (SEAL)

NOTES:

1. ALL DISTANCES SHOWN HEREON ARE HORIZONTAL GROUND DISTANCES (US SURVEY FOOT) UNLESS OTHERWISE NOTED.
2. THE RATIO OF PRECISION AS CALCULATED IS 1:10,000+
3. SUBJECT PROPERTY IS LOCATED WITHIN A FEMA FLOOD ZONE PER FEMA PANEL 3710545500 EFFECTIVE 10/16/2008.
4. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE EXAMINATION BY AN ATTORNEY. PROPERTY MAY BE SUBJECT TO RECORDED OR UNRECORDED RIGHT-OF-WAY, EASEMENTS, OR CONDITIONS NOT OBSERVED OR SHOWN HEREON.
5. A HORIZONTAL CONTROL MONUMENT OF A FEDERAL OR STATE AGENCY WAS NOT FOUND WITHIN 2,000 FEET OF THE SUBJECT PROPERTY.
6. DATE OF FIELD SURVEY JULY, 2022
7. BEARINGS BASED ON THE NORTH CAROLINA STATE PLANE COORDINATE SYSTEM AND WERE ESTABLISHED USING RTK GPS SURVEY METHODS. HORIZONTAL POSITIONS ARE REFERENCED TO NAD 83/NSRS (2011) (SEE LOCALIZATION NOTES)
8. THIS SITE IS LOCATED IN UNION COUNTY, NORTH CAROLINA.

OWNER : BYPASS 54 FARMING, LLC, A NORTH CAROLINA LIMITED LIABILITY COMPANY
P.O. BOX 854
MONROE, NC 28111
ATTN: CHARLTON PLYLER

REFERENCES:

DEED BOOK 8359, PAGE 866

LOCALIZATION NOTES:

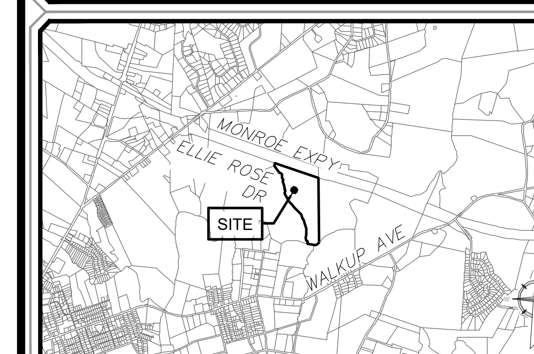
1. BEARINGS BASED ON THE NORTH CAROLINA STATE PLANE COORDINATE SYSTEM

DATUM: NAD 83
UNITS: US SURVEY FOOT
PROJECT SCALE FACTOR: 0.99986279
GEOID: GEOID18 (CONUS)
CLASS OF SURVEY: A
HORIZONTAL DATUM: NAD83
TYPE AND MODEL OF RECEIVERS: TRIMBLE R12

Colliers
Engineering & Design
CT, P.C.
www.colliersengineering.com

Doing Business as MASER CONSULTING

REV	DATE	DRAWN BY	DESCRIPTION



ANNEXATION BOUNDARY

FOR

THE CITY OF MONROE

THE PROPERTY OF BYPASS 54 FARMING, LLC

MONROE TOWNSHIP
UNION COUNTY,
NORTH CAROLINA

Colliers Engineering & Design
CHARLOTTE
5275 Parkway Plaza Boulevard, Suite 100
Charlotte, NC 28217
Phone: 980.245.3161
COLLIERS ENGINEERING & DESIGN CT, P.C. DOING BUSINESS AS MASER CONSULTING

SCALE:	DATE:	DRAWN BY:	CHECKED BY:
AS SHOWN	06/02/2023	CEL	TTB

PROJECT NUMBER:	DRAWING NAME:
22004821A	22004821-V-ANNX

SHEET TITLE:
ANNEXATION PLAT

SHEET NUMBER:
1 of 1

2022\22004821A\Survey\Plans\22004821-V-ANNX.dwg\SHEET 2 By: THANE BISHOP

NOTE: DO NOT SCALE DRAWINGS FOR CONSTRUCTION.

CITY OF MONROE
Petition Requesting Annexation

DATE: 2/9/2023

To the City Council of the City of Monroe:

1. I/We the undersigned owner(s) of real property respectfully request that the area described in Item 2 below be annexed to the City of Monroe. Furthermore, I/we do declare and certify that all legal owners of real property in the annexation area have signed this petition in Item 3 below.
2. The area to be annexed is *(choose one)*:

X Contiguous to the primary corporate limits of the City of Monroe. A complete and accurate legal description of the property and a recently prepared survey map are attached.

OR

O Not contiguous to the primary corporate limits of the City of Monroe. A complete and accurate legal description of the property, a recently prepared survey map, and a map showing the area proposed for annexation in relation to the primary corporate limits of the City are attached. In addition, in compliance with Session Law 2003-321, I/we certify that:

(A) The nearest point on the proposed satellite corporate limits must be not more than two miles from the primary corporate limits of the annexing city or must be contiguous to the satellite corporate limits of the annexing city; **and**

(B) No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city, except that this subdivision does not apply if the area proposed for annexation is contiguous to the satellite corporate limits.

3. I/We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. I/We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. If zoning vested rights are claimed, indicate below and attach proof (copy of a valid building permit, conditional use permit, etc.)

Name (please type or print)	Address (please type or print)	Vested Rights? * (yes or no)	Signature
Bypass 54 Farming, LLC	PO Box 854, Monroe, NC 28111	no	[signature] / [signature]

****If you answer yes, you must attach a detailed description of the right you are claiming; otherwise you will forfeit this right within the City.***

Page 1 of 3

Staff/ Applications, Checklists, Forms and Guidelines/ Annexation 8-11-17

Number and attach additional pages as needed. Indicate here how many pages are attached: ______

PLAT REQUIREMENTS FOR ANNEXATION

1. Owner must submit Final Annexation Map on disc and three (3) quality mylar drawings with all information for recording.

2. A written legal description in ***Microsoft Word*** on disc of annexation.

3. Plat must be drawn from recent field survey within a two-year period.

4. The survey must be oriented with the N.C. Grid System if annexation is within 2000 feet per G.S. 47-30. The grid coordinates of one point on the survey shall be shown on the plat. Bearings and distances must be shown on boundaries of the plat.

5. All corners of property must be properly witnessed by permanent monuments on the corners or reference permanent monuments on line for inaccessible corners.

6. Existing city limit lines must be shown.

7. If the area to be annexed is separated from the municipal boundary by a street right-of-way, a creek or river, or the right-of-way of a railroad or other public service corporation, lands owned by the municipality or some other political subdivision, or lands owned by the State, then the foregoing should be included on the plat if practical to do so.

8. For annexation of non-**contiguous "satellite areas" the plat must show the area proposed for annexation in** relation to the primary corporate limits of Monroe and in relation to the primary corporate limits of another city when there is substantial question as to whether the area may be closer to the other city than to Monroe.

9. A sketch vicinity map must be shown.

10. Maximum size for recording shall be no more tha**n 17" x 22" for border and no more than 18" x 24" overall.**

11. **Scale is to be as large as will fit on 18"x24" plat. However, scale will be no smaller than 1" = 200' unless** impractical to do so. A north point will be shown.

12. Survey accuracy is to be (1) linear – 1:10,000 and (2) angular – 20 sec. x square root of the number of angles turned in the field.

13. All rights-of-way with names and road numbers and public utility easements will be shown on voluntary annexations.

14. **Surrounding property lines, owner's names**, deed references, and Tax ID Numbers will be shown.

15. **The land surveyor's certification statement and seal must be original.**

16. The certification format by the City Clerk must be as follows:

    I, ____________________________, City Clerk of the City of Monroe, North Carolina, hereby certify that on the ____________ day of ____________________________, 20___, the City Council approved this plat for annexation and recording.

____________________ Date

________________________________(SEAL) City Clerk

Staff/ Applications, Checklists, Forms and Guidelines/ Annexation
8-11-17

17. A suggested title block with the minimum information shown below shall be shown in the lower right hand corner of the plat:

Title	
Owner(s) and Address(es)	
Date Drawn	By
Surveyed By	City of Monroe Map No.
Scale	Date

ADJOINING PROPERTY

OWNERS MUST BE

SUBMITTED

TYPED ON MAILING LABELS

AND MUST INCLUDE ZIP CODE

EXAMPLE

Tax ID# **Name** **Street Address** **City, State, Zip Code**

RESOLUTION DIRECTING CLERK TO INVESTIGATE PETITION RECEIVED UNDER G.S. §160A-31 FOR 55.94 ACRES LOCATED ALONG ELLIE ROSE DRIVE R-2023-45

WHEREAS, a petition requesting annexation of an area described in said petition was received on February 9, 2023 by the City Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Monroe deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe that the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of the investigation.

Adopted this ______ day of __________, 2023.

____
Robert A. Burns, Mayor

Attest:

____
Bridgette H. Robinson, City Clerk

RESOLUTION FIXING DATE OF PUBLIC HEARING TO BE HELD JANUARY 9, 2024 ON QUESTION OF ANNEXATION PURSUANT TO G.S. §160A-31 FOR 55.94 ACRES LOCATED ALONG ELLIE ROSE DRIVE R-2023-46

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the City Council has by Resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition shall be made.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the City Hall Council Chambers at 6:00 p.m. on January 9, 2024.

Section 2. The area proposed for annexation is described on the attached map:

LEGAL DESCRIPTION OF 55.944 ACRES CONSISTING OF TAX PARCEL 09-081-003A THE PROPERTY OF BYPASS 54 FARMING, LLC

BEING in North Carolina, Union County, Monroe Township, **BEGINNING** at a set iron rod, the southwestern corner of now or formerly the Department of Transportation, an Agency of the State of North Carolina property recorded in Record Book 1601, Page 446 in the Union County Register of Deeds, said property used for Monroe Expressway (US 74 Bypass), and said rod being the southeastern corner with now or formerly the Department of Transportation, an Agency of the State of North Carolina property recorded in Record Book 3169, Page 35 in the Union County Register of Deeds, said property used for Monroe Expressway (US 74 Bypass), a common corner with now or formerly the property of Edwards Timber Co., Inc. property recorded in Record Book 607, Page 680 in the Union County Register of Deeds; thence with the said Edwards property S 00° 26’ 49" E, 1,318.60 feet to found iron pipe, said pipe having North Carolina State Plane coordinates in US Survey feet of: North 458,219.57 feet and East 1,553,545.07 feet tied to the 1983 North American Datum, said coordinates established by Tracy Thane Bishop, PLS; thence S 00° 26’ 49" E, passing through a found iron pipe at 999.86 feet, a total distance of 1,060.29 feet to a computed point in the center of Richardson Creek on the line of now or formerly the City of Monroe property recorded in Deed Book 188, Page 184 in the Union County Register of Deeds and on the existing city limits line of now or formerly the City of Monroe, the annexation ordinance recorded in Deed Book 244, Page 455 in the Union County Register of Deeds; thence with the said city limits line, and with centerline of Richardson Creek and with the said City of Monroe property and with now or formerly the City of Monroe property recorded in Record Book 4413, Page 327 in the Union County Register of Deeds, the centerline of Richardson Creek and existing city limits line of now or formerly the City of Monroe, the annexation ordinance recorded in Deed Book 359, Page 925 in the Union County Register of Deeds three (3) calls as follows: 1) S 37° 43’ 21" W, 95.88 feet to a computed point; 2) S 75° 27’ 52" W, 81.07 feet to a computed point; 3) N 78° 48’ 48" W, 280.13 feet to a computed point, said point being the centerline of both Richardson Creek and an unnamed creek, a common corner with now or formerly the Ben Helms Myers property recorded in Record Book 6943, Page 22 in the Union County Register of Deeds; thence leaving the said city limits line and the leaving the said centerline of Richardson Creek and with the said Myers property, the centerline of an unnamed creek thirty-three (33) calls as follows: 1) N 8° 3’ 40" W, 84.41 feet to a computed point; 2) N 48° 26’ 44" W, 55.42 feet to a computed point; 3) N 20° 37’ 21" W, 93.20 feet to a computed point; 4) N 11° 12’ 41" E, 154.00 feet to a computed point; 5) N 1° 11’ 30" E, 88.13 feet to a computed point; 6) N 7° 18’ 42" W, 121.05 feet to a computed point; 7) N 15° 6’ 9" W, 141.29 feet to a computed point; 8) N 16° 22’ 26" W, 171.42 feet to a computed point; 9) N 26° 5’ 33" W, 79.61 feet to a computed point; 10) N 22° 50’ 31" W, 168.10 feet to a computed point; 11) N 48° 31’ 40" W, 160.08 feet to a computed point; 12) N 44° 19’ 46" W, 208.06 feet to a computed point; 13) N 34° 30’ 35" W, 127.25 feet to a computed point; 14) N 38° 59’ 48" W, 48.59 feet to a computed point; 15) N 62° 27’ 16" W, 45.56 feet to a computed point; 16) N 34° 48’ 47" W, 53.53 feet to a computed point; 17) N 26° 45’ 23" W, 356.58 feet to a computed point; 18) N 8° 18’ 24" E, 61.71 feet to a computed point; 19) N 8° 36’ 24" W, 50.38 feet to a computed point; 20) N 33° 7’ 34" W, 23.77 feet to a computed point; 21) N 5° 32’ 49" E, 92.26 feet to a computed point; 22) N 13° 56’ 56" W, 95.67 feet to a computed point; 23) N 19° 27’ 20" W, 142.36 feet to a computed point; 24) N 15° 28’ 51" E, 59.37 feet to a computed point; 25) N 40° 31’ 25" W, 82.35 feet to a computed point; 26) N 11° 17’ 34" E, 52.51 feet to a computed point; 27) N 5° 23’ 54" E, 35.56 feet to a computed point; 28) N 19° 5’ 21" W, 59.69 feet to a computed point; 29) N 50° 10’ 54" W, 68.47 feet to a computed point; 30) N 88° 48’ 55" W, 34.48 feet to a computed point; 31) N 29° 21’ 3" W, 122.55 feet to a computed point; 32) N 41° 55’ 56" W, 118.29 feet to a computed point; 33) N 28° 51’ 15" W, 80.26 feet to a computed point, a common corner with now or formerly the Robert G. Myers & wife Hazel B. Myers property recorded in Deed Book 105, Page 456 in the Union County Register of Deeds; thence leaving the centerline of the unnamed creek and with the said Myers property N 3° 12’ 45" E, 96.37 feet to a set iron rod, a common corner with now or formerly the Department of Transportation, an Agency of the State of North Carolina property recorded in Record Book 1816, Page 532 in the Union County Register of Deeds, said property used for Monroe Expressway (US 74 Bypass), a common corner with or formerly the Department of Transportation, an Agency of the State of North Carolina property recorded in Record Book 3169, Page 35 in the Union County Register of Deeds, said property used for Monroe

Expressway (US 74 Bypass); thence with the said Department of Transportation property S 70° 34’ 6" E, passing through a found concrete monument at 1,584.63 feet, a total distance of 1,722.40 feet to **POINT AND PLACE OF BEGINNING** and containing 55.944 Acres more or less as shown on an annexation plat entitled “Annexation Boundary for the City of Monroe, the property of Bypass 54 Farming, LLC” prepared by Colliers Engineering & Design CT, P.C. doing business as Maser Consulting, surveyed by Tracy Thane Bishop, PLS and dated June 2, 2023. Said annexation plat is recorded in Plat Cabinet ____, File _____, in the Union County Register of Deeds.

Being in North Carolina, Union County, Monroe Township

Section 3. Notice of the public hearing shall be published in *The Enquirer-Journal*, a newspaper having general circulation in the City of Monroe, at least ten days prior to the date of the public hearing.

Adopted this _____ of _______, 2023.

Attest: ____
Robert A. Burns, Mayor

____
Bridgette H. Robinson, City Clerk

City of Monroe
Where Heartland Meets High Tech

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Lisa Strickland, Finance Director
PREPARED BY:	Lisa Strickland, Finance Director
SUBJECT:	Budget Amendment to Provide Council Discretionary and Travel Budget for Remainder of Fiscal Year 2024

SUMMARY STATEMENT

The purpose of this report is to approve a Budget Amendment to appropriate a prorated amount of City Council discretionary funds and travel funds for Fiscal Year 2024 for newly elected Mayor and Council Members.

REVIEW

Today, the Council will be welcoming a new Mayor and three new members of Council. A Budget Amendment is proposed for Council approval to provide prorated amounts for travel and discretionary funds for the new members.

The Mayor and each member of Council receives $5,000 per fiscal year for reimbursements for travel expenses pertaining to official City travel while conducting official City business as permitted by Policy GA-02, Travel Policy for Elected Officials. The Mayor and each Council member also receives $3,000 per fiscal year in discretionary funds for use towards a public purpose, as permitted by Article V, Section 2 of the North Carolina Constitution and NCGS §160A-209, and Policy GA-15, City Council Discretionary Funds and Purchasing Policy.

A Budget Amendment is requested to provide additional funding to provide new Mayor Robert Burns, Council Member Surluta Anthony, Council Member Franco McGee and Council Member David Dotson the amount of $1,500 each for discretionary spending. Travel funds in the amount of $2,500 each for the remainder of the fiscal year are available. Funding for the budget amendment is proposed from Unassigned General Fund Balance.

RECOMMENDATION

City Council adopt a Budget Amendment to provide discretionary budgets for Mayor Robert Burns, Council Member Surluta Anthony, Council Member Franco McGee and Council Member David Dotson.

Attachment: Budget Amendment BA-2023-28

BUDGET AMENDMENT
BA-2023-28

1. Amendment to appropriate funds for council discretionary expenses for Fiscal Year 2024 for newly elected Mayor and Council Members.

General Fund:

Revenue:

Appropriation from Unassigned Fund Balance	$3,000

Expenditure:

Administration	$3,000

Adopted this 12th day of December 2023.

Attest:

____
Robert A. Burns, Mayor

____
Bridgette H. Robinson, City Clerk

STAFF REPORT

TO: City Council

VIA: Mark Watson, City Manager

DATE: December 12, 2023

FROM: Lisa Stiwinter, Planning and Development Director

PREPARED BY: Keri Mendler, Senior Planner

SUBJECT: Call for Public Hearing to be held on January 9, 2024 to consider a zoning map amendment request to rezone the property located at 530 Patton Avenue and further identified with tax parcel 09-267-129A.

SUMMARY STATEMENT

City Council is requested to call for a public hearing on January 9, 2024 to consider a zoning map amendment request for the property located at 530 Patton Avenue and further identified with tax parcel 09-267-129A from RHD (Residential High Density) to Conditional Office (CO).

REVIEW

The City of Monroe has received a request to rezone the subject property located at 530 Patton Avenue from RHD (Residential High Density) to Conditional Office (CO). The property is currently improved with an existing 11,500 +/- square foot brick building and paved parking. The proposed rezoning is requested to allow a 9,600 square foot building addition for office space, additional parking, and retain the existing non-profit use, which includes office space for counseling and educational programs. Staff is requesting that City Council call for a public hearing to be held on January 9, 2024 to consider this item.

RECOMMENDATION

Staff recommends City Council call for the required public hearing to be held on January 9, 2024 at 6:00 p.m. to consider this matter.

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Lisa Stiwinter, Director of Planning and Development
SUBJECT:	Call for public hearing to be held on January 9, 2024 to consider a Minimum Housing Case for property located at 311 E. Houston Street further identified as tax parcel: 09-231-127.

SUMMARY STATEMENT

City Council is requested to call for a public hearing to be held on January 9, 2024 to consider a Minimum Housing Case for property located at 311 E. Houston Street further identified as tax parcel: 09-231-127.

REVIEW

The subject property located at 311 E. Houston Street is declared a dilapidated dwelling and is unfit for human habitation and is not incompliance with one or more of the standards of dwelling fitness therefore is in violation of the Minimum Housing Standards Ordinance.

RECOMMENDATION

Staff recommends City Council call for the required public hearing to be held on January 9, 2024 to declare the property at 311 E. Houston Street a dilapidated dwelling and unfit for human habitation and order the dwelling to be repaired, altered, improved or demolished.

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Lisa Stiwinter, Planning and Development Director
PREPARED BY:	Keri Mendler, Senior Planner
SUBJECT:	Call for Public Hearing to be held on January 9, 2024 consider a zoning text amendment to Code of Ordinances-Title XV: Land Usage, Chapter 157, Section 1.1.6 titled *Graphic Images*.

SUMMARY STATEMENT

City Council is requested to call for a public hearing on January 9, 2024 to consider a zoning text amendment to Code of Ordinances-Title XV: Land Usage, Chapter 157, Section 1.1.6 titled *Graphic Images*.

REVIEW

Staff is requesting a text amendment to section 1.1.6 titled *Graphic Images*. This section currently outlines provisions for conflict between graphic images and text within the Unified Development Code. Staff is requesting to clarify language regarding conflicts within the code generally speaking, while also continuing to address graphical conflicts. Staff is requesting that City Council call for a public hearing to be held on January 9, 2024 to consider this item.

RECOMMENDATION

Staff recommends City Council call for the required public hearing to be held on January 9, 2024 at 6:00 p.m. to consider this matter.

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Lisa Stiwinter, Planning and Development Director
PREPARED BY:	Keri Mendler, Senior Planner
SUBJECT:	Call for Public Hearing to be held on January 9, 2024 consider a zoning text amendment to Code of Ordinances-Title XV: Land Usage, Chapter 157, Section 7.2.4.C: *Duplex/Triplex/Quadplex*

SUMMARY STATEMENT

City Council is requested to call for a public hearing on January 9, 2024 to consider a zoning text amendment to Code of Ordinances-Title XV: Land Usage, Chapter 157, Section 7.2.4.C: *Duplex/Triplex/Quadplex.*

REVIEW

City Council is requested to consider a text amendment to further clarify the requirements for duplex's/triplex's/quadplex's. Planning staff is requesting to add a statement that the density requirements will apply for each zoning district in which these types of dwellings are allowed in addition to the lot size and lot width requirements. Staff is requesting that City Council call for a public hearing to be held on January 9, 2024 to consider this item.

RECOMMENDATION

Staff recommends City Council call for the required public hearing to be held on January 9, 2024 at 6:00 p.m. to consider this matter.

STAFF REPORT

TO: City Council

VIA: Mark Watson, City Manager

DATE: December 12, 2023

FROM: Robert Miller, Director of Energy Services

PREPARED BY: Eric R. Howell, Electric Operations Manager

SUBJECT: Energy Services Department Three Reel Turret Trailer

SUMMARY STATEMENT

The City Council is requested to consider approving the purchase of a Three Reel Turret Trailer for the Energy Services Department – Electric Division.

REVIEW

Staff has identified a Three Reel Turret Trailer that meets all the needs and specifications for the Electric Division through proper bid procedures.

The selected vendor (Reelstrong LLC) has provided a quote to the City for the Three Reel Turret Trailer (3RT7) in the amount of $112,323.61 that meets the requirements of Energy Services. Reelstrong was the only vendor that met the specification requirements and offered the shortest lead time. In accordance with Section 34.01-G of the City of Monroe Code of Ordinances, City Council is required to authorize all purchases exceeding $90,000. Below are the quotes received:

Quotes for Three Reel Turret Trailer	
Vendor	Quote
Reelstrong	$ 112,323.61
Brooks Brothers Trailers	*$ 111,765.00*
Sauber Manufacturing	$ 150,000.00

*Brooks Brothers product did not meet specifications.

RECOMMENDATION

Staff recommends that City Council award the purchase of a Three Reel Turret Trailer to Reelstong, LLC in the amount of $112,323.61 and authorize the City Manager to execute any and all necessary documents. Sufficient funds are budgeted for the acquisition in account number 5408220 424020.

STAFF REPORT

TO: City Council

VIA: Mark Watson, City Manager

DATE: December 12, 2023

FROM: Lisa Strickland, Finance Director

PREPARED BY: Lisa Strickland, Finance Director

SUBJECT: Budget Amendment/Ordinance for Various FY 2024 Budget Adjustments

SUMMARY STATEMENT

Various budget adjustments are proposed to the fiscal year 2024 budget in order to recognize activity that was unanticipated, make corrections and maintain budgetary compliance. A budget ordinance is proposed to combine and adjust electric projects in an effort to simplify the ongoing project structure and eliminate similar projects. All adjustments are outlined below.

REVIEW

Budget Amendment for various items as follows:

1. Allocate administrative functions to other divisions within the Water and Sewer Fund. The allocation to administration is $215,000 and is allocated to the other divisions.

2. Reclassify salary and benefits totaling $110,265 for Aquatic Center employee to correct fund. Inadvertently budgeted incorrectly in the Parks & Recreation department.

3. Add four (4) part time after school program assistants' salary and benefits totaling $54,052 that were inadvertently excluded from the original budget.

4. The purchase of the budgeted replacement F150 pickup truck in the Building Standards Division was over budget due to inflationary increase. Also in this division, due to increased construction activity, additional contract labor is needed for plan review. An

amendment for $20,000 from building permit fee revenue to cover these expenses is recommended.

5. The chemical budget was requested to be increased by $524,000 for the water treatment plant. This request was inadvertently left out of the budget.

6. The current diagnostic software is no longer meeting the needs of our Fleet Division. An amendment to purchase updated software in the amount of $6,400 is requested.

7. The former police department was sold in the amount of $1,325,000 on September 1, 2023. Deducted from this sales price was a 10-year performance agreement credit in the amount of $365,000 and a five-year rental credit in the amount of $240,000 for the space that the Fire Administration offices are currently occupying. A budget amendment reflecting this transaction is recommended.

8. Reclassify salary and benefits totaling $135,108 for one new position from Distribution System to Water Filter Plant (50%) and Waste Treatment Plant (50%). Inadvertently budgeted in incorrect division when budget was developed.

9. The solid waste contract budget was requested to be increased by $122,000 for the solid waste collection contract. This request was inadvertently left out of the budget.

10. The fire panel repair at Fire Station #1/City Hall $25,812, the sign at Fire Station #2 $10,000 and refurbishing of the hazmat trailer $25,000 were inadvertently left out of the budget.

A Budget Ordinance has been included to move electric project balances as follows in an effort to simplify the project structure and eliminate similar projects:

- EL2302 Hal Coan Substation Improvements $596,247
- EL1505 Entrance Goldmine Substation $126,175
- To EL2303 Substation Modernization $722,422

- EL1502 Additional Rock Substation Yard $104,765
- EL1503 Substation Wildlife Protection $90,544
- To EL0905 Substation Reliability / Capacity Improvements $195,309

- EL2202 Shepply Property Infrastructure $300,000
- To EL 1101 Subdivision Construction $300,000

- EL1902 NCDOT-U-5703-74/Rocky River $24,754
- EL1903 NCDOT-U-5723 74/601N Interchange $130,000
- To EL2001 NCDOT Relocation Projects $154,754

- EL0904 601 N Territory Line Ext $829,938
- To EL1302 Electric Line Extensions $829,938

•	EL2301 New Energy Service Facility	$1,487,575
•	EL2003 Energy Service Facilities	$1,487,575
•	EL0803 Replace Old Underground Primary	$324,902
•	EL1204 Replace Uptown Vault Switch	$240,509
•	EL2403 Transmission Pole Replacement	$250,000
•	To EL2201 System Improvements	$815,411
•	EL2004 ATI Metals New Facility	$329,454
•	To EL2101 Industrial/Commercial Construction	$329,454

Due to the cancellation of the General Services Committee Meeting scheduled for December 7, 2023, the Chair approved moving this matter forward to the Consent section of the December 12, 2023 City Council Regular Meeting Agenda for consideration of approval.

RECOMMENDATION

Staff recommends City Council adopt a Budget Amendment containing various budget adjustments for Fiscal Year 2024 and Capital Project Budget Ordinance adjusting the electric capital projects.

Attachments: Budget Amendment BA-2023-27
Capital Project Budget Ordinance BO-2023-13

BUDGET AMENDMENT
BA-2023-27

2. Allocate administrative functions to other divisions within the Water and Sewer Fund. The allocation to administration is $215,000 and is allocated to the other divisions.

Water and Sewer Fund:	
Expense	
Distribution System	($215,000)
Distribution System	$65,000
Distribution System	$35,000
Water Filter Plant	$45,000
Waste Treatment Plant	$70,000

2. Reclassify salary and benefits totaling $110,265 for Aquatic Center employee to correct fund. Inadvertently budgeted incorrectly in the Parks & Recreation department.

General Fund:	
Revenue	
Appropriation to Unassigned Fund Balance	($110,265)
Expense	
Cultural and Recreational	($110,265)

Aquatics and Fitness Center Fund:	
Revenue	
Sales and Services	$110,265
Expense	
Operations	$110,265

3. Add four (4) part time after school program assistants' salary and benefits totaling $54,052 that were inadvertently excluded from the original budget.

General Fund:	
Revenue	
Appropriation from Unassigned Fund Balance	$54,052
Expense	
Cultural and Recreational	$54,052

4. The purchase of the budgeted replacement F150 pickup truck in the Building Standards Division was over budget due to inflationary increase. Also in this division, due to increased construction activity, additional contract labor is needed for plan review. An amendment for $20,000 from building permit fee revenue to cover these expenses is recommended.

General Fund:	
Revenue	
Appropriation from Restricted Fund Balance	$20,000

Expense	
Public Safety	$20,000

5. The chemical budget was requested to be increased by $524,000 for the water treatment plant. This request was inadvertently left out of the budget.

Water and Sewer Fund:	
Revenue	
Appropriation of Fund Balance	$524,000
Expense	
Water Filter Plant	$524,000

6. The current diagnostic software is no longer meeting the needs of our Fleet Division. An amendment to purchase updated software in the amount of $6,400 is requested.

General Fund:	
Revenue	
Appropriation of Unassigned Fund Balance	$6,400
Expense	
General Government	$6,400

7. The former police department was sold in the amount of $1,325,000 on September 1, 2023. Deducted from this sales price was a 10-year performance agreement credit in the amount of $365,000 and a five-year rental credit in the amount of $240,000 for the space that the Fire Administration offices are currently occupying. A budget amendment reflecting this transaction is recommended.

General Fund:	
Revenue	
Sales and Services	$1,325,000
Non-spendable (Prepaid) Fund Balance	($192,000)
Appropriation to Unassigned Fund Balance	($720,000)
Expense	
Economic and Physical Development	$365,000
Public Safety	$48,000

8. Reclassify salary and benefits totaling $135,108 for one new position from Distribution System to Water Filter Plant (50%) and Waste Treatment Plant (50%). Inadvertently budgeted in incorrect division when budget was developed.

Water and Sewer Fund:	
Expense	
Distribution System	($135,108)
Water Filter Plant	$67,554
Waste Treatment Plant	$67,554

9. The solid waste contract budget was requested to be increased by $122,000 for the solid waste collection contract. This request was inadvertently left out of the budget.

Solid Waste Fund:
Revenue:
Appropriation of Fund Balance $122,000
Expense
Operations $122,000

10. The fire panel repair at Fire Station #1/City Hall $25,812, the sign at Fire Station #2 $10,000 and refurbishing of the hazmat trailer $25,000 were inadvertently left out of the budget.

General Fund:
Revenue:
Appropriation of Unassigned Fund Balance $60,812
Expense
Public Safety $60,812

Adopted this 12th day of December, 2023.

____
Robert A. Burns, Mayor

Attest:

____
Bridgette H. Robinson, City Clerk

CAPITAL PROJECT BUDGET ORDINANCE
ADJUST ELECTRIC CAPITAL PROJECTS
BO-2023-13

WHEREAS, certain projects that have been funded in prior years are similar in nature;

WHEREAS, the following projects should be closed and transferred and combined with similar existing projects that are being renamed as follows:

- EL2302 Hal Coan Substation Improvements $596,247
- EL1505 Entrance Goldmine Substation $126,175
- To EL2303 Substation Modernization $722,422

- EL1502 Additional Rock Substation Yard $104,765
- EL1503 Substation Wildlife Protection $90,544
- To EL0905 Substation Reliability / Capacity Improvements $195,309

- EL2202 Shepply Property Infrastructure $300,000
- To EL 1101 Subdivision Construction $300,000

- EL1902 NCDOT-U-5703-74/Rocky River $24,754
- EL1903 NCDOT-U-5723 74/601N Interchange $130,000
- To EL2001 NCDOT Relocation Projects $154,754

- EL0904 601 N Territory Line Ext $829,938
- To EL1302 Electric Line Extensions $829,938

- EL2301 New Energy Service Facility $1,487,575
- EL2003 Energy Service Facilities $1,487,575

- EL0803 Replace Old Underground Primary $324,902
- EL1204 Replace Uptown Vault Switch $240,509
- EL2403 Transmission Pole Replacement $250,000
- To EL2201 System Improvements $815,411

- EL2004 ATI Metals New Facility $329,454
- To EL2101 Industrial/Commercial Construction $329,454

NOW BE IT ORDAINED, that an amendment to the various capital fund budgets for FY 2023-2024 is approved to adjust funding based on the available balance remaining in the projects listed above and transfer to the project as listed above.

Adopted this 12th day of December, 2023.

Attest: ______________________________
Robert A. Burns, Mayor

____
Bridgette H. Robinson, City Clerk

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: City Council

VIA: Mark Watson, City Manager

DATE: December 12, 2023

FROM: Terry Sholar, Senior Staff Attorney

PREPARED BY: Terry Sholar, Senior Staff Attorney

SUBJECT: Assignment of Agreement for Purchase and Sale of Real Property

SUMMARY STATEMENT

Council is requested to consider assigning the Agreement for Purchase and Sale of Real Property located in the Monroe Corporate Center with SXCW Properties II, LLC to SXCW Temp, LLC a subsidiary of SXCW Properties II, LLC and authorize the City Manager to execute any and all documents necessary to complete the transaction.

REVIEW

By Resolution R-2023-72, City Council approved the sale of a 15.11 acre parcel located in the Monroe Corporate Center to SXCW Properties II, LLC along with a level II Economic Incentive Agreement approved by R-2023-71. Closing on the property is set to occur on December 19, 2023 and the purchase is part of 1031 Exchange by the Buyer. Because of the 1031 Exchange it is necessary for Buyer to assign the purchase to SXCW Temp, LLC. The Agreement for Purchase and Sale of Real Property requires any assignment of the Agreement, including assignments to subsidiaries of the Buyer, be approved by City Council.

RECOMMENDATION

City Council is requested to consider approval of R-2023-83, approving the assignment of the sales agreement to SXCW Temp, LLC to facilitate the sale of real property previously approved by City Council and authorize the City Manager to execute any and all documents necessary to complete the sale of the property.

Attachment(s): Resolution R-2023-83

RESOLUTION AUTHORIZING ASSIGNMENT OF AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY R-2023-83

WHEREAS, Monroe City Council approved the sale of real property located in the Monroe Corporate Center by resolution R-2023-72 on October 18, 2023; and

WHEREAS, the Buyer, SXCW Properties II, LLC (Assignor) desires to assign the sales agreement to a subsidiary, SXCW Temp, LLC (Assignee) to accommodate a 1031 Exchange; and

WHEREAS, the Purchase and Sale Agreement requires any assignment of the Agreement to a subsidiary be approved by City Council.

NOW, THEREFORE, the Monroe City Council resolves that:

1. The assignment of the Agreement for Purchase and Sale of Real Property to SXCW Properties II, LLC (Assignor) to SXCW Temp, LLC (Assignee) is hereby approved as required pursuant to Section 14 of the Purchase and Sale Agreement.

2. The City Manager is hereby authorized to execute any and all documents necessary to complete the sale of the real property approved by R-2023-72.

Adopted this 12th day of December, 2023.

____
Robert A. Burns, Mayor

Attest:

____
Bridgette H. Robinson, City Clerk

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Bridgette H. Robinson, City Clerk
PREPARED BY:	Bridgette H. Robinson, City Clerk
SUBJECT:	Schedule of City Council Meetings for 2024

SUMMARY STATEMENT

City Council is requested to adopt a Schedule of City Council Meetings for 2024.

REVIEW

Historically, City Council adopts a Schedule of City Council Meetings for the upcoming year. The Strategic Planning Meetings start at 4:30 p.m. and the Regular Meetings start at 6:00 p.m. Meetings are held on the second Tuesday of each month in City Hall located at 300 W. Crowell Street in Monroe, North Carolina.

The 2024 Schedule includes a Budget Work Session to be held on April 23, 2024 at 4:00 p.m. In addition, in order to allow adequate time for presentations and discussion, Staff is requesting that the following Strategic Planning Meetings start at 4:00 p.m. instead of 4:30 p.m.: January 9, 2024; February 13, 2024; and, April 9, 2024.

RECOMMENDATION

Staff recommends City Council adopt the Schedule of City Council Meetings for 2024 including the Budget Work Session to be held on April 23, 2024 at 4:00 p.m. and the change of time for the January 9, 2024, February 13, 2024 and April 9, 2024 Strategic Planning Meetings to start at 4:00 p.m. instead of 4:30 p.m.

Attachment: Schedule of City Council Meetings for 2024

10192301

CITY OF MONROE
SCHEDULE OF CITY COUNCIL MEETINGS FOR 2024
300 W. CROWELL STREET – MONROE, NORTH CAROLINA
Meetings: Second Tuesday of Every Month

DATE	MEETING TYPE	LOCATION	TIME
January 9*	Strategic	City Hall Council Chambers	4:00 p.m.
January 9	Regular	City Hall Council Chambers	6:00 p.m.
February 13*	Strategic	City Hall Council Chambers	4:00 p.m.
February 13	Regular	City Hall Council Chambers	6:00 p.m.
March 12	Strategic	City Hall Council Chambers	4:30 p.m.
March 12	Regular	City Hall Council Chambers	6:00 p.m.
April 9*	Strategic	City Hall Council Chambers	4:00 p.m.
April 9	Regular	City Hall Council Chambers	6:00 p.m.
April 23*	Special	City Hall Council Chambers	4:00 p.m.
May 14	Strategic	City Hall Council Chambers	4:30 p.m.
May 14	Regular	City Hall Council Chambers	6:00 p.m.
June 11	Strategic	City Hall Council Chambers	4:30 p.m.
June 11	Regular	City Hall Council Chambers	6:00 p.m.
July 9	Strategic	City Hall Council Chambers	4:30 p.m.
July 9	Regular	City Hall Council Chambers	6:00 p.m.
August 13	Strategic	City Hall Council Chambers	4:30 p.m.
August 13	Regular	City Hall Council Chambers	6:00 p.m.
September 10	Strategic	City Hall Council Chambers	4:30 p.m.
September 10	Regular	City Hall Council Chambers	6:00 p.m.
October 8	Strategic	City Hall Council Chambers	4:30 p.m.
October 8	Regular	City Hall Council Chambers	6:00 p.m.
November 12	Strategic	City Hall Council Chambers	4:30 p.m.
November 12	Regular	City Hall Council Chambers	6:00 p.m.
December 10	Strategic	City Hall Council Chambers	4:30 p.m.
December 10	Regular	City Hall Council Chambers	6:00 p.m.

Exceptions Noted:

*January 9	Strategic Planning Meeting Time Changed to 4:00 p.m.
*February 13	Strategic Planning Meeting Time Changed to 4:00 p.m.
*April 9	Strategic Planning Meeting Time Changed to 4:00 p.m.
*April 23	Budget Work Session at 4:00 p.m.

STAFF REPORT

TO: City Council

VIA: Mark Watson, City Manager

DATE: December 12, 2023

FROM: Bridgette H. Robinson, City Clerk

PREPARED BY: Bridgette H. Robinson, City Clerk

SUBJECT: Schedule of City Events for Calendar Year 2024

SUMMARY STATEMENT

City Council is requested to consider approving the Schedule of City Events for Calendar Year 2024.

REVIEW

The following is a listing of City-scheduled events for 2024:

DATE	EVENT	DEPARTMENT	LOCATION	TIME
March 11-13	National League of Cities' Annual Congressional City Conference	City Council	Washington, DC	Varies
March 23	Easter Eggstravaganza	Parks and Recreation	Parks Williams Athletic Complex	10:00 am – 2:00 pm
April 11	North Carolina Lineman Appreciation Day	Energy Services		
April 12	Car Cruise-In	Parks and Recreation	Downtown	6:00 pm – 8:00 pm
April 18	National Lineman Appreciation Day	Energy Services		

DATE	EVENT	DEPARTMENT	LOCATION	TIME
April 23-25	North Carolina League of Municipalities' CityVision Annual Conference	City Council	Winston-Salem	Varies
April 26	Music on Main	Parks and Recreation	Main Street	6:30 pm
May 10	Car Cruise-In	Parks and Recreation	Downtown	6:00 pm – 8:00 pm
May 17	Music on Main	Parks and Recreation	Main Street	6:30 pm
June 1	Town & State Dinner	City Council	Raleigh	5:00 pm – 8:00 pm
June 11-14	Firefighter Youth Camp	Fire	Fire Training Grounds	8:00 am – 4:00 pm
June 14	Car Cruise-In	Parks and Recreation	Downtown	6:00 pm
June 14	Flag Retirement Ceremony	Fire	Main Street Plaza	7:00 pm
June 15	Juneteenth Celebration	Parks and Recreation	Belk Tonawanda Park	Varies
June 28	Music on Main	Parks and Recreation	Main Street	6:30 pm
July 4	Fourth of July Celebration	Parks and Recreation	Don Griffin Park	4:00 pm – 9:30 pm
July 12	Car Cruise-In	Parks and Recreation	Downtown	6:00 pm – 8:00 pm
July 26	Music on Main	Parks and Recreation	Main Street	6:30 pm
August 9	Car Cruise-In	Parks and Recreation	Downtown	6:00 pm – 8:00 pm
August 23	Music on Main	Parks and Recreation	Main Street	6:30 pm
September 8	Patriot's Day Ceremony	Fire	Old Union County Courthouse	3:00 pm
September 13	Car Cruise-In	Parks and Recreation	Downtown	6:00 pm – 8:00 pm
September 27	Music on Main	Parks and Recreation	Main Street	6:30 pm
October 2-8	Public Power Week	Energy Services		

DATE	EVENT	DEPARTMENT	LOCATION	TIME
October 3-9	Public Natural Gas Week	Energy Services		
October 5	Holiday Craft Show	Parks and Recreation	Aquatics and Fitness Center	8:00 am – 3:00 pm
October 6-12	National Fire Prevention Week	Fire		
October 11	Art Walk/Car Cruise-In	Downtown/ Parks and Recreation	Downtown	6:00 pm – 8:00 pm
October 19	Halloween Happenings	Parks and Recreation	Downtown	2:00 pm – 6:00 pm
November 9-10	Air Show	Monroe Tourism Development Authority	Charlotte-Monroe Executive Airport	Varies
November 13-16	National League of Cities' City Summit	City Council	Tampa, FL	Varies
December 6	Fire Department Christmas Dinner	Fire	Old Armory Community Center	6:30 pm
December 7	Christmas Tree Lighting	Parks and Recreation	Downtown	6:00 pm – 8:00 pm
TBD	Fire Department Awards Banquet	Fire	Old Armory Community Center	6:30 pm
TBD	Monroe Night Out	Police	Varies	Varies

RECOMMENDATION

Staff recommends that City Council approve the Schedule of City Events for 2024 including approval for street closings, as needed.

1013/2301

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: City Council

VIA: Mark Watson, City Manager

DATE: December 12, 2023

FROM: Lisa Strickland, Finance Director

PREPARED BY: Bethany Hawver, Revenue Manager

SUBJECT: Tax Releases for October 2023

SUMMARY STATEMENT

City Council is requested to consider approval of tax releases.

REVIEW

Pursuant to North Carolina General Statute 105-381, refunds and releases are being reported to City Council. The total releases for October equal $13,743.11. These releases were created by a change or reduction in value for the City of Monroe by the Union County Tax Assessor. Union County Commissioners have previously approved these releases; they are now before City Council for their approval as well.

RECOMMENDATION

City Council is requested to approve the tax releases for the month of October 2023, in the amount of $13,743.11.

Attachment(s): Unpaid Tax Listing
Tax Adjustment Listing

UNPAID TAXES AS OF OCTOBER 2023

	2023	2022	2021
Beginning Balance	$21,837,763.45	$143,475.96	$62,614.84
Releases	($13,743.11)	$0.00	$0.00
Adjustments	$155.21	$0.00	$0.00
Advertising Cost	$0.00	$0.00	$0.00
Discoveries	$89,891.19	$0.00	$0.00
Payments	($1,053,052.74)	($3,716.16)	($1,790.52)
Ending Balance	$20,861,014.00	$139,759.80	$60,824.32
Outstanding Liens	$21,914.93	$26,479.17	$21,710.00
Outstanding Account Total	$20,882,928.93	$166,238.97	$82,534.32
	2020	**2019**	**2018**
Beginning Balance	$37,702.17	$29,123.59	$26,963.30
Releases	$0.00	$0.00	$0.00
Adjustments	$0.00	$0.00	$0.00
Discoveries	$0.00	$0.00	$0.00
Payments	($2,033.97)	($1,541.65)	($164.36)
Ending Balance	$35,668.20	$27,581.94	$26,798.94
Outstanding Liens	$14,502.00	$12,836.00	$17,892.83
Outstanding Account Total	$50,170.20	$40,417.94	$44,691.77
	2017	**2016**	**2015**
Beginning Balance	$34,014.82	$19,509.76	$20,628.87
Releases	$0.00	$0.00	$0.00
Adjustments	$0.00	$0.00	$0.00
Discoveries	$0.00	$0.00	$0.00
Payments	($6.70)	($164.36)	$0.00
Ending Balance	$34,008.12	$19,212.71	$20,628.87
Outstanding Liens	$24,477.00	$48,124.00	$15,473.00
Outstanding Account Total	$58,485.12	$67,336.71	$36,101.87
	2014	**2013**	**Total**
Beginning Balance	$25,934.17	$45,007.18	$22,282,738.11
Releases	$0.00	$0.00	($13,743.11)
Adjustments	$0.00	$0.00	$155.21
Discoveries	$0.00	$0.00	$89,891.19
Payments	($43.31)	($155.65)	($1,062,669.42)
Ending Balance	$25,890.86	$44,851.53	$21,296,239.29
Outstanding Liens	$28,319.70	$41,727.20	$273,455.83
Outstanding Account Total	$54,210.56	$85,385.90	$21,568,502.29

GAP Billing	**2023**	**2022**	**2021**
Beginning Balance	$0.00	$45,215.96	$0.00
Releases	$0.00	$0.00	$0.00
Adjustments	$0.00	$0.00	$0.00
Discoveries	$0.00	$0.00	$0.00
Payments	$0.00	$0.00	$0.00
Ending Balance	$0.00	$45,215.96	$0.00
Cumulative Citywide Total			

	2020	**2019**	**Total w/ GAP**
Beginning Balance	$0.00	$11,503.97	$22,339,458.04
Releases	$0.00	$0.00	($13,743.11)
Adjustments	$0.00	$0.00	$155.21
Discoveries	$0.00	$0.00	$89,891.19
Payments	$0.00	$0.00	($1,062,669.42)
Ending Balance	$0.00	$11,503.97	$21,352,959.22
Outstanding Liens			$273,455.83
Cumulative Citywide Total			**$21,625,222.22**

TRANS DATE OWNER NAME	ACCT ID	YR	RL	P	ENT	CBC ACCOUNT DESCRIPTION	TRANS AMOUNT	TAXABLE AMT	TRAN CODE DELQ DATE ADJ	ADJUSTMENT COMMENT ADJUSTMENT DESCRIPTION	USER REF NBR	SRC REF
10/18/23	9044352	23	PP	1	15P	PERS	6,410.59-		- BASE	SITUS IS INDIAN TRAIL	BEDWARDS	
O M S INC						C 28079 412942			RLS	RELEASE 0000000	90113	
10/18/23	9050849	23	PP	1	15LL	PERS	7,332.52-		- BASE	LISTING RETURNED ON TIME	BEDWARDS	
SPX ENTERPRISES LLC						C 28110 639632			RLS	RELEASE 0000000	90112	

ENTITY/YR	+ BASE	PAYMT REF	PYMT VOID	- BASE	CR REF	+/-TX DUE	TRANS FRM	TRANS TO
15LL 23	.00	.00	.00	7332.52-	.00	.00	.00	.00
15LL TOTALS	.00	.00	.00	7332.52-	.00	.00	.00	.00
15P 23	.00	.00	.00	6410.59-	.00	.00	.00	.00
15P TOTALS	.00	.00	.00	6410.59-	.00	.00	.00	.00
TOTALS	.00	.00	.00	13743.11-	.00	.00	.00	.00

ADJ CODE	+ BASE	PAYMT REF	PYMT VOID	- BASE	CR REF	+/-TX DUE	TRANS FRM	TRANS TO
RLS	.00	.00	.00	13743.11-	.00	.00	.00	.00
TOTALS	.00	.00	.00	13743.11-	.00	.00	.00	.00

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Lisa Stiwinter, Planning and Development Director
PREPARED BY:	Lisa Stiwinter, Planning and Development Director
SUBJECT:	City of Monroe's Naming of Public Facilities and Lands in Recognition of Individuals Policy (GA-06), and Public Notification.

SUMMARY STATEMENT

City Council is requested to consider Naming of Public Facilities and Lands in Recognition of Mayor Marion Holloway, Council Member Lynn Keziah and Council Member Freddie Gordon. The request is to consider naming the Walking Trail at the Monroe Golf Course in recognition of Marion Holloway, Conference Room at the Charlotte-Monroe Executive Airport in recognition of Lynn Keziah and the future US 74/US 601 Gateway Enhancement Project in recognition of Freddie Gordon.

REVIEW

City Council Members have expressed an interest in recognizing Mayor Marion Holloway, Council Member Lynn Keziah and Council Member Freddie Gordon for their 60 combined years of public service to the City of Monroe. The City of Monroe has had the privilege of their exemplary leadership and unwavering commitment to our community. Through their dedication to serving our community they have worked tirelessly to make Monroe a place where people want to live, work and play. The City of Monroe extends its deepest gratitude and heartfelt appreciation to Mayor Marion Holloway, Council Member Lynn Keziah and Council Member Freddie Gordon for their exemplary service and outstanding contributions to our community.

NAMING OF PUBLIC FACILITIES AND LANDS IN RECOGNITION OF INDIVIDUALS POLLICY (GA-06)

It is the policy of the City of Monroe to honor individuals that have benefited the City of Monroe by extraordinary efforts with investments of their time, talents, and/or financial resources. It is the policy of City Council to consider naming proposals, seek citizen input, and formally decide on proposed names or renaming of City of Monroe public lands or facilities established criteria.

PUBLIC NOTIFICATION

The City Council finds public involvement essential in considering naming of public lands and facilities. It is the intent of policy GA-06 that naming recommendations are adequately advertised and opportunity exists for citizen input. In accordance with the City of Monroe's Naming of Public Facilities and Lands in Recognition of Individuals Policy (GA-06), notice is hereby given that the City Council is soliciting input prior to making a decision on naming for the Walking Trail at the Monroe Golf Course in recognition of Marion Holloway, Conference Room at the Charlotte-Monroe Executive Airport in recognition of Lynn Keziah and the future US 74/US 601 Gateway Enhancement Project in recognition of Freddie Gordon.

RECOMMENDATION

City Council is requested to consider naming the Walking Trail at the Monroe Golf Course in recognition of Marion Holloway, Conference Room at the Charlotte-Monroe Executive Airport in recognition of Lynn Keziah and the future US 74/US 601 Gateway Enhancement Project in recognition of Freddie Gordon.

City Council will need to take action on the following items:

Approval Actions:

1) Motion to approve the request to name the Walking Trail at the Monroe Golf Course in recognition of Mayor Marion Holloway; Second

2) Motion to approve the request to name the Conference Room at the Charlotte-Monroe Executive Airport in recognition of Council Member Lynn Keziah; Second

3) Motion to approve the request to name the future US 74/601 Gateway Enhancement Project in recognition of Council Member Freddie Gordon; Second

Denial Actions:

1) Motion to deny the request to name the Walking Trail at the Monroe Golf Course in recognition of Mayor Marion Holloway; Second
2) Motion to deny the request to name the Conference Room at the Charlotte-Monroe Executive Airport in recognition of Council Member Lynn Keziah; Second

3) Motion to approve the request to name the future US 74/601 Gateway Enhancement Project in recognition of Council Member Freddie Gordon; Second

STAFF REPORT

TO: City Council

VIA: William Mark Watson, City Manager

DATE: December 12, 2023

FROM: Ryan Jones, Parks and Recreation Director

PREPARED BY: Ryan Jones, Parks and Recreation Director

SUBJECT: Naming of Baseball Field for Hunter Presson

SUMMARY STATEMENT

Staff has received multiple correspondences of support to recognize a long time contributor to Parks and Recreation, Hunter Presson, by naming a field at Sunset Park as "Hunter Presson Field." Mr. Presson was a dedicated and committed volunteer coach for the Monroe Parks and Recreation Department from 1955 – 1972 and provided his expertise as a Midget Football referee from 1968-1977. Mr. Presson is remembered for his kindness, compassion and fairness while impacting the lives of the youth he worked with.

REVIEW

Parks and Recreation program provide opportunities for youth to engage in physical activity in a supportive, team environment. Through athletics and recreational programs, youth are able to explore their interests while improving important social skills, enhance their confidence and learn other important life skills. The Parks and Recreation Department has provided these types of programs with this goal in mind. The goal of recreational athletic programs is not to win, but to compete in an environment that encourages self-improvement on a physical and emotional level.

The most important portion of these programs are the volunteer coaches that invest their passion, time and energy in encouraging young athletes to participate and have the opportunity to mold these children and influence them in a positive way. Through multiple correspondences, staff was enlightened as to the positive influence that Mr. Hunter Presson has had on multiple individuals, now adults. The stories included positive mentorship through athletics and have assisted them in being successful and happy adults. The stories included Mr. Presson providing lessons and approaches to life that have helped them navigate their lives and still recall the positive impact Mr. Presson had on their lives and how it has provided opportunities for them as adults.

RECOMMENDATION

Staff and the Recreation Advisory Committee recommend Council approval to name Field 1 at Sunset Park as Hunter Presson Field in recognition of Coach Hunter Presson.

Charlotte-Monroe Executive Airport
Airport Commission Regular Meeting
Union County Economic Development Offices
5:00 pm – September 11, 2023

Chair: Mr. Gary Wilfong

Attending Members: Councilman James Kerr (Vice Chair, ex-officio), Ms. Hayden Desio-Munn, Mr. David Dotson, Mr. Patrick Furr, Mr. John Stephens, Mr. John Wiggins, Mr. Howard Heda (*arrived at 5:15 pm)*

Staff in Attendance: Mr. Mark Watson, Ms. Lisa Hollowell, Mr. Richard Long (*Left meeting at 6:20pm*), Mr. Terry Sholar, Mrs. Lisa Strickland, Mrs. Angela Duncan, Mr. Bob Heitz, Mrs. Cindy Brooks

Engineer of Record Attendee: Mr. Pat Turney

Visitors: Mr. Michael Player, Mr. Brooks Dunham, Mr. Chris Plate

---

1. **Call to Order and Welcome Guests**

Chair Wilfong called the meeting to order at 5:05 pm on September 11, 2023, welcoming the Commissioners, staff and guests.

Chair Wilfong confirms that there is a quorum present at the meeting.

2. **Minutes for Approval:**

Approval of the minutes for the August 14, 2023 meeting was requested.

Motion: Ms. Desio-Munn made a motion to approve the minutes of the August 14, 2023 meeting.

Second: Mr. Dotson

Action: The motion to approve the minutes of the August 14, 2023 meeting passed unanimously with the following votes:

AYES Ms. Hayden Desio-Munn, Mr. David Dotson, Mr. Patrick Furr, Mr. Howard Heda, Mr. John Wiggins, Mr. John Stephens, and Mr. Gary Wilfong

NAYS: None

3. Department Report

Presenter:
Mr. Bob Heitz

a) Operations:

Mr. Heitz briefed the following for monthly operations: there are 4 active Notice-to-Airmen (NOTAMs): a local NOTAM for the advisory on radio altimeter use being unreliable (this is a blanket advisory the FAA has issued in light of the 5G rollout), and 2 related to obstructions in the area; one "FDC" NOTAM associated with a specific departure procedure the FAA has designed for the Airport. Mr. Heitz briefed aircraft operations for May totaled 5,847 operations. Fuel totals for March are 48,542.1 gallons of fuel being dispensed with 11,881.1 being AVGAS and 36,661.4 Jet-A. Current fuel prices are $6.62 for Self-Service AVGAS and $6.80 for Full-Service AVGAS; for JET-A, prices are $6.27 for Self-Service, and $6.90 for Full-Service. Current occupancy as 71 tie-downs, 20 T-hangars, and 52 leasing hangar and office space.

- For the month of August aircraft operation's totaled 6,394.

The following Notes of Interest are offered:

- According to 1200.aero reporting Tue and Wed continue to be our busiest days with the busiest hours of operations being between 1000 and 1400.

- Staffing continues at 100% and training is being with National Air Transportation Association (NATA) Safety First to enhance our training, the Airport hours of operation are still 0700 to 2100. The hours and how staff is scheduled will be monitored, and adjustments will be made, if warranted.

- Aircraft operation's totaled for the month of August was 6,394

- Ground prep for the construction of a hangar north of hangar 7 at the edge of the south ramp has started with delivery of steel scheduled to be delivered first week of September has been pushed out at least 1week

- An update to the City's application to the Federal Contract Tower program and to other projects will be provided by TBE later at this meeting.

- Saturday nights rain bought approximately 5.1 inches of rain to the Airport in about four hours, the most being 3.6 inches between 8 and 9 pm at night. The Airport parking lot flooded, along with 2 vehicles that got water in them.

b) Financial:

Fuel totals for August 32,499 gallons of fuel being dispensed with

- 13,293 being AVGAS and 19,213 Jet-A.
- Supplied fuel seems to be leveling off AVGAS is on the decrease with Jet A a nominal increase
- Area averages for AVGAS $5.48-$8.35 and Jet A $4.99-$8.04
- Fuel prices largely have remained unchanged for August.
- With a total of $110,219.28 fuel revenue.

c.) Project/Grant Status:

- The new gate installation has started. This gate is for the access to the new hangar and the south end of the field.
- The first meeting with IT about installation/re-usage of the cameras at the airport.
- New golf carts are being procured with delivery expected spring '24.
- The FDC Notam will be removed for the Nov. printing of carts.
- The Rehab of Aprons D, E, F: NCDOA requested response to FAA discretionary funding announcement for the construction phase of this project. Response was provided for total estimated construction phase amount of $5,545,175. Received response from NCDOA in late 2022 on finding approval and timing of bidding to match up to construction grant funds availability. The 90% design submittal will be transmitted to the NC Division of Aviation for review/comments tomorrow afternoon. Once comments are received from the

NC Division of Aviation, they will be promptly addressed by TBE and the plans/specifications will then be ready for bidding, pending funding availability.

- Chair Wilfong asked if anyone has complained or said they were impacted by the NOTAM.
- Mr. Heitz responded that not to him.

1. The FAA has responded to the City's application to the Federal Contract Tower program. To determine if an airport is eligible for the program, the FAA uses a benefit/cost analysis as its methodology, and will report what it concludes from the analysis in the form of a ratio. In your packet, there is a staff report that outlines the FAA response. Their response states that conducting the benefit/cost analysis utilizing the data the Airport has shared, and other data the FAA has, determined the benefit/cost ratio for the Airport is 0.81. The goal was to achieve a ratio of 1.0 or greater to qualify for funding of air traffic control services by the FAA under the FAA Contract Tower (FCT) Program.

   An update to this process will be provided by TBE later at this meeting.

2. Over the past few weeks have been several inquiries for availability of hangars for storage of jet aircraft.

4. <u>City Manager Report</u>

- Mr. Watson updated that the golf carts had been put in the budget in July. Mr. Watson explained that the best price was achieved trading out the golf carts at the Country Club, making it one purchase.
- Mr. Watson recapped that at the last meeting there was a lot of conversation about the Airport development and the process for developing Airport facilities, and that there is no process. Mr. Watson explained that he took the comments from the last meeting in addition to City process procedures/policies and laid out a process recommendation. Mr. Watson read the Airport Facility Development paper aloud. (See attached Airport Facility Development paper).

- Ms. Desio-Munn asked where the Purchasing Policy and Procedure manual is located, to which Mr. Watson responded it's on the city's intranet. Mr. Watson explained that it is the City's Staff that is responsible to meet all the criteria.

- Mr. Watson explained that when the Airport Commission gets to the point of evaluating proposals, the Commission must follow the very specific guidelines for accepting or rejecting a proposal to ensure everything is even in the process.

- Mr. Watson explained that when the Commission gets to a point of proposal evaluation he can go over the methodology with them, also explaining that proposals cannot be scored simply on a scale of 1-10, there must be justification for decisions.

- Chair Wilfong commented that there are high expectations for the Airport with wish list, the tower, reinforcing the runway, etc., if the wish list is all accomplished wouldn't that make the sites more valuable, to which Mr. Turney responded yes. Chair Wilfong went on to ask if it's possible to consider what higher lease rates might be after the wish list is completed, and what the Airport can then provide.

- Councilman Kerr referenced Sunset Beach '96 swinging bridge project.

- Chair Wilfong then asked if it would be better to do the improvements prior to trying to build hangars. To which Mr. Turney responded that one typical way to proceed would be to do a hangar ground lease rate survey at the time of a proposal, done by Airport staff determining rates, and look at competitors in the area then let the City Council, Airport Commission, Airport and City Staff determine what ground lease rates would be appropriate. Mr. Turney also explained as the improvements happen you will be a more attractive airport, and you can increase those rates.

- Ms. Desio-Munn asked who the Airport would be compared to now, to which Mr. Turney responded that larger corporate jets we'd compare to Charlotte-Douglas, Concord and Rockhill.

- Chair Wilfong asked how much can be done simultaneously, meaning can hangars and the tower be built at the same time without the Airport shutting down. To which Mr. Turney responded that the Airport does not have to shut down, unless it was determined that it was in the best interest to do it. Mr. Turney described that some runway strengthening projects have decided to shut an Airport down to complete the project, but all tenants were notified in advance, or another option is to only work on part of the runway at a time.

- Chair Wilfong asked if the Airport should pursue the grants for the runway or build the hangars first, or do it at the same time.

- Mr. Watson responded that the process answers part of your question. Mr. Watson gave the example of the Airport Commission wanting to develop a site, then it falls to the City Manager to develop a report looking at all the things just discussed, including the impact on operations, that report will come back before the commission takes a vote to solicit proposals so everyone has all the information.

- Mr. Dotson asked how Mr. Watson came up with the 2/3 vote. To which Mr. Watson explained how they wanted it to be the strongest vote, not just simple majority.

- Mr. Watson commented that they are expecting some very exciting news for the airport when the General Assembly releases the State's budget.

- Mr. Watson introduced Lisa Hollowell as her first day on the job as Assistant to the City Manager. Mr. Watson explained that Mrs. Hollowell worked for the NC General Assembly for 23 years, she was a policy and budget analyst, in program efficiencies, she is strategic focused, and he is very happy to have her as she adds horsepower to his office. (Round of applause)

- Councilman Kerr commented that when commission is evaluating all the information that the City Manager and his staff put into the report, it's helpful to understand what the money means. Councilman Kerr acknowledged Mrs. Strickland and Mrs. Duncan for printing an annual receipt of what received at the airport this year, totaling 709 thousand dollars. Councilman Kerr explained that he wants to compare that to what is being spent, id the Airport making money.

- Mr. Watson commented that he finds value in doing the rate survey mentioned by Mr. Turney. Mr. Watson also commented that one of his big frustrations is that the Airport is not covering the cost of operations, or just barley covering, and things can't get done without dipping in. Mr. Watson acknowledged Mrs. Strickland for doing a great job in the past of scraping the money together to make things happen, but that the Airport needs to be self-sufficient. Mr. Watson wants everyone to be looking at what it takes to operate the Airport and are the rates delivering on that.

- Chair Wilfong asked if the City Manager and City Council will decide that the Airport is the place in Monroe to focus more of the money to make it better. To which Mr. Watson replied that is part of the Annual Budget process and comes from recommendations from department directors. Mr. Watson commented that he would like to move towards a strategic plan to figure out where we are going to put our emphasis, adding that the City has some very large departments and some very needy departments. Mr. Watson added that he feels we are headed in the right direction.

- Mr. Wilfong talked of his knowledge of hangar space needed through talking with others in aviation in other areas.

- Ms. Desio-Munn commented that the Airport was not previously paid as much attention to and now the concern is will it have enough backing.

- Mr. Dotson commented that at the last meeting there were 2 projects brought forward, he recognized that it was before the process was laid out, which he commented is phenomenal. Mr. Dotson went on to say he is concerned we will be losing projects if they are put off for months.

- Councilman Kerr commented that he does not think that is a concern, recalling the original development of the Airport, and that is a sought after location. Councilman Kerr also added that there is a decade of no management of the facility, it may take time.

- Mr. Dotson added that the one single sheet of paper isn't going to be the process, commenting it has to be written when they get the proposal which could take time. To which Mr. Watson commented that is a small part of it. Mr. Dotson went on to say his concern is to be fair. Councilman Kerr commented that they aren't there just to be fair, they are there to be fair to the City of Monroe, to which Mr. Dotson agreed. Mr. Dotson added that there had been 2 people who wanted to present their ideas at the previous meeting, prior to the process being brought up, he went on to question why the 2 people shouldn't be able to make their presentations still, since we know the tower is coming. Mr. Dotson then added that he feels they should clear the slate with these 2 projects, then moving forward use the process.

- Councilman Kerr added that he thinks this sounds like forever continuation of spot zoning, adding there was no planning or master plan so there has to be a beginning point. Councilman Kerr added that there has to be a pause and consider what is best for the City, adding that if the people walk they walk because there will be others.

- Mr. Furr commented that there are 2 willing investors and they should be given an opportunity. To which Mr. Watson responded that there were actually 3. Mr. Furr added that these 3 deserve to be heard because they came along before the process.

- Chair Wilfong asked if we're going to apply the same criteria to them as the upcoming process. To which Mr. Dotson responded that you can apply any criteria you want currently, adding that as long as they understand the rates may be high and/or change in a year. Mr. Dotson added that when you tell someone that they can do something and then we changed the rules at the actual meeting. Councilman Kerr added that the City did not solicit those bids, and that it seems disingenuous to listen to them when there is no baseline. Councilman Kerr commented that we need to have an evaluation of current leases first, plus looking at what other airports are charging and protocols that need to be followed. Councilman Kerr also added that you have to be careful adding flexibility with lease terms and rates, that had been mentioned.

- Mr. Dotson commented that he thinks with everything that has to be done, the process could take a year. Mr. Dotson also added that he thinks the process could get done in a couple months, and again expressed that he feels the 2 people that already had proposals for the previous meeting, should be heard.

- Mr. Watson added that this is not a year process, it is very simply laid out and if the commission adopts the process, it states that it needs to commence with a motion to do so. Mr. Watson also stated that then the vote comes to solicit the RRPs, anyone can submit an RFP, then the evaluation process and then make a selection.

- Mr. Heda stated that he had spoken with Brandon Atkinson and that he has a lawyers with plenty of money who is ready to invest. Mr. Heda then asked what Mr. Atkinson has to do to get the process going, Mr. Watson points to the attached Airport Facility Development paper.

- Ms. Desio-Munn asks if the Airport Commission needs to adopt the process, to which Mr. Watson responded that if it follows no process it goes to City Council anyway. Mr. Watson explains that either there is a process and it is vetted out, then sent to City Council and voted on based on your recommendation.

- Chair Wilfong asked if there needs to be a motion to bring before the commission what the exact process is, to which Councilman Kerr responds that is the process. Mr. Long responds that they are adopting a rule that says they are going to begin this process, then developing the process after. Chair Wilfong asked if that would be a second motion, to which several answered yes. Chair Wilfong also added that first motion created what we want done, but then we need a second motion to do it, to which Mr. Long responded that once the first is adopted you need another motion, stating they still need the guts of the process.

- Mr. Dotson asked if he was understanding that the criteria need to be written out and then make a recommendation to City Council, they would then vote on that particular addition to the process, to which Mr. Long replied he didn’t follow. Mr. Dotson explained that he meant it can’t just be criteria made up by the Airport Commission, that there has to be guts in it.

- Mr. Watson explained that the Airport Commission can establish its rules and process, adding this is what was talked about verbatim at the last meeting.

- Mr. Dotson asked, if the Airport Commissions make a motion, and adopt it then it goes to City Council next month, to which several people answered no. Mr. Dotson then asked how long will it take for the process to flush out.

- Mr. Watson explained that first the Airport Commission needs to decide if this is the process they want to follow, to start the process someone needs to make a motion to develop or redevelop a specific aircraft hangar site, then you need a majority vote, then the report from staff comes to your next meeting, then make a decision.

- Chair Wilfong asked if this would give permission to all the sites once this is approved, to which a few people respond No.

- Mr. Watson reiterates the conversation from the previous meeting, explaining that there are limited number of shovel ready sites, and some sites will require much more development, he asks as an Airport Commission which site they want to develop first. To which Chair Wilfong stated he thought the recommendation came to the Commission. Councilman Kerr and Mr. Watson responded that the Commission decides.

- Mr. Long adds they really want to develop one hangar site at a time, adding the steps are to adopt the process then the next step is to determine which hangar site. To which Mr. Dotson asked if they can adopt tonight that without sending it to City Council, to which a few people respond correct. Councilman Kerr clarified that once it the Airport Commission adopts it as a template, then they can determine which shovel ready sites they want to look at, and then they can ask for proposals and receive RFPs, then the City staff will provide a report with all the positives and negatives about developing that certain site. Councilman Kerr goes on to explain the next step is people coming to give proposals, then the Airport Commission immediately votes on the proposal. Mr. Dotson asks, once it is adopted can they use it next month, then asking if the 3 individuals who had proposals can come next month. Mr. Watson explained that if the Airport Commission adopts the process, once the processes adopted, if there is a site that someone in the room wants to see developed, they need to make a motion, then it needs to pass by majority vote, when the Airport Commission says they want to see the airport develop a certain site next, then the City staff will put together a report based on things that are important to Airport operations, impact on grants, costs relating to making it a buildable site, you'll get a report with all the costs, including revenue stream projections. Mr. Watson gave examples that maintenance hangars and office space rentals are different revenue streams.

- Mr. Furr asked about 2 spots in phase one, (he gets up and goes to large map of the Airport displayed on a large screen at the front of the room). Mr. Heitz attempts to point out the 2 spots Mr. Furr is referring to, conversation between several ensues as sites are pointed to and everyone is trying to clarify. Mr. Furr adds that the process is great but that a vote is needed to open the bid on the two locations for hangars. Mr. Furr adds that they have investors ready to go but would like to streamline so the City knows what it is getting.

- Ms. Desio-Munn adds that she feels the catching point is the scorecard, to which Mr. Dotson asks if they need to come up with the specific criteria to pass it that night. Several people answer No.

Motion: Mr. Dotson made a motion to adopt the process as presented by the City Manager.

Second: Ms. Desio-Munn

Action: The motion to approve to adopt the process as presented by the City Manager
passed unanimously with the following votes:

AYES Ms. Hayden Desio-Munn, Mr. David Dotson, Mr. Patrick Furr, Mr. Howard Heda, Mr. John Stephens, Mr. John Wiggins, and Mr. Gary Wilfong

NAYS: None

- Chair Wilfong asked if the 2 sites that had been discussed had now been made available, to which Councilman Kerr responded no, the Airport Commission now needs to decide.
- Ms. Desio-Munn suggests making a motion regarding the 2 sites, to which Mr. Heitz adds that does not include the other person with a plan for hangars across.
- Mr. Watson answers that it is what is on the Airport Development layout plan. Councilman Kerr asks if he is talking about the plan prior to April 2023.
- Talking commences about the site location as Mr. Turney brings out a map of the Airport and shows everyone the sites being discussed. (See attachment picture, note Mr. Turney's pen marking the spot in the photo). Mr. Turney deems these 2 sites to be designated as "L".
- Mr. Long clarifies that once the Airport Commission votes then the process is put into motion and the Airport Commission can present whatever they want at the next meeting, staff will give their report with pros and cons, then the Airport Commission can have a vote.
- Mr. Watson clarifies that the Airport Commission will take a vote then decide what site they want to develop. Mr. Watson suggests that the map be placed at the end of the table and everyone go look at the site to confirm. Mr. Turney explains that the site beside SPX would be designated as "J".
- Mr. Watson asks if they want site J now or later.
- Mr. Turney explains that site L was originally for two hangars, but there may be a proposal for more hangars that are smaller footprint.
- Mr. Watson explains that if the Airport Commission wants to take proposals for site L then companies will come in and present their configurations for the commission to decide.
- Mr. Long added that the staff have to weigh the criteria as well.
- Mr. Watson explained that the first step is deciding which site will be released, if it is site L then at the next meeting they will try to have a staff report on the development of site L. Mr. Watson added that the Airport Commission will consider the report, then at the next meeting the Commission will take the 2/3 vote, if they then want to receive proposals the RFP process would then begin. Mr. Watson added that proposals are usually 45-60 days, to which Mrs. Strickland added you'd probably want to give them 45.
- Chair Wilfong asks about the staff looking at the money stream of the proposals, and group conversation ensues.
- Mr. Watson adds, let's say 60 days, next month get a staff report, put out RFP, RFPs come in, staff evaluate, at the next meeting, or you suggested a special meeting just for proposals, they come in and present, then you'll rank them, you'll have about 90 days to come up with the evaluation process, but you'll need to see what

the RFP document looks like first. Mr. Watson adds, it is the Airport Commission's responsibility to rank the RFPs and there are very specific criteria that must be followed, justification must be given when determining. Mr. Watson states that once the process is done and the Commissions has made the decision which proposal to go with then it will be on City Council's next meeting.

- Mr. Furr asks when Mr. Watson suggests people come in and make their proposals, to which Mr. Watson replies, if it's a 60day process, then the staff has to report on it, then the recommendation is made and City Council will vote on it then it goes to the attorneys

Motion: Ms. Desio-Munn made a motion the Airport Commission agrees to release site L for consideration for development.
(See attachment photo)

Second: Ms. Desio-Munn

Action: The motion to approve the Airport Commission agrees to release site L for RFPs passed unanimously with the following votes:

AYES Ms. Hayden Desio-Munn, Mr. David Dotson, Mr. Patrick Furr, Mr. Howard Heda, Mr. John Stephens, Mr. John Wiggins, and Mr. Gary Wilfong

NAYS: None

- Chair Wilfong brings up ATP coming to the Airport at a previous meeting, adding they had been told they could come back, and the Commission has to allow them to come back and be heard or risk losing grant money.
- Mr. Dotson asks if it can be looked at by the current City attorney, since once the tower comes there will be less of a safety issue.
- Mr. Watson adds that happened prior to Mr. Long, suggesting that Chair Wilfong sit down with Mr. Long and Mr. Sholar go over what happened. Chair Wilfong added that he'd need to look back at the minutes, but remembers the conversation that ATP cannot be stopped from coming in even though the there was concern of more airport operations.

5. TBE- Consultant Projects Updates:

- Mr. Turney spoke on the tower update explain that the City filed the appeal at the end of June, the FAA is supposed to respond within 90 days. Mr. Turney added that he has been speaking with Mr. Byers who told him the FAA has been late on responses, and it might be worth it to let them finish, hopefully hear by next meeting, if not potentially send a reminder letter to them.
- Chair Wilfong asked if the tower will add to the appeal, to which Mr. Turney responded that Mr. Byers said there was not any specific metric in the BC points for a tower, but wouldn't hurt to let them know. Chair Wilfong then added the tower is an update which should have an impact on the ultimate score, to which Mr. Turney responded that showing how important the tower is to the Airport is worth bringing to their attention, but not necessarily an increase on the BC ratio.
- Mr. Turney spoke on the runway 523 obstruction removal project has been advertised and there is a pre-bid meeting at the fire station Thursday, so far there are 5 contractors interested, they are just receiving a copy of the bid advertisement and a copy of the bid schedule. Mr. Turney also added that the bid opening is October 3rd at 2pm, per the NC statutes with the estimated cost of the project, if there are three bids that are signed and sealed, the first bid can be opened, if there are less than three bids it will have to be re-advertised.

- Ms. Desio-Munn points out that the ATP minutes for Mr. Sholar were in January, follow up to proposal are in the notes, Mr. Dotson had made a motion to table it for six months making it August, staff was asked to send ATP a letter. Chair Wilfong added that the area ATP is proposing is the area that was just opened up for bids.
- Councilman Kerr adds that if anyone on the Airport grounds has a question regarding management they need to speak to the Manager or the manager's assistant, that speaking with a member of the advisory board is not a professional way to accomplish anything.

- Chair Wilfong thanks everyone and asks for a motion to adjourn.

Motion: Mr. Dotson made a motion to adjourn.

Second: Ms. Desio-Munn

Action: To adjourn the meeting.

AYES Ms. Hayden Desio-Munn, Mr. David Dotson, Mr. Patrick Furr, Mr. Howard Heda, Mr. John Stephens, Mr. John Wiggins, and Mr. Gary Wilfong

NAYS: None

Meeting adjourned at 6:40pm.

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Bridgette H. Robinson, City Clerk
PREPARED BY:	Bridgette H. Robinson, City Clerk
SUBJECT:	Disbursement of Fiscal Year 2023-2024 City Council Discretionary Funds by Council Member Freddie Gordon

SUMMARY STATEMENT

Notification of request for disbursements of City Council Discretionary Funds.

REVIEW

Staff has received requests from Council Member Gordon for disbursement of City Council Discretionary Funds to Turning Point in the amount of $2,000 and New Covenant Community Development Center in the amount of $750. Disbursements for Council Member Gordon to date are as follows:

Date	Recipient	Public Purpose	Fiscal Impact	
			Amount	Balance
07/01/2023	Discretionary Allocation Fiscal Year 2023-2024			$3,000
09/19/2023	Kiwanis Club of Monroe	Service organization serving children through community projects, scholarships and mentoring	$250	$2,750

11/15/2023	Turning Point	Domestic violence shelter for women and children	$2,000	$750
11/15/2023	New Covenant Community Development Center	Educational support	$750	$0

RECOMMENDATION

There is no action required from Council. This item is for informational purposes only.

Commentary

The unassigned General Fund balance is **$ 4,721,414**

Policy:

General Fund Balance

The General Fund assigned fund balance will be maintained at a level sufficient to provide for the required resources to meet operating cost needs, to allow for unforeseen needs of an emergency nature, to permit orderly adjustment to changes resulting from fluctuations of revenue sources, and to permit appropriations for unique circumstances as deemed appropriate by City Council. The City of Monroe will assign the greater of $7,500,000 or 25% of the next year’s original adopted budget, net of Federal and State pass-through revenues, from the unassigned fund balance. Any emergency appropriation request that would require the level of assigned fund balance to fall below $7,500,000 or 25% would be for major city projects that are to the overall benefit of the City or required as a part of a matching grant for such a major project.

Any amounts remaining in the fiscal year-end unassigned fund balance in excess of $7,500,000 or 25% of the approved subsequent year’s original council adopted budget, excluding Federal and State pass-through revenue, shall be designated for subsequent year’s expenditures. This excess amount will be available for appropriation by the City Council in a subsequent fiscal year to fund the Strategic Plan, capital or debt service expenditures as determined by the City Council during the budget process for that subsequent fiscal year. If during a fiscal year an excess over the stipulated $7,500,000 or 25% exists, the City Council may request an appropriation to fund unforeseen needs. If an appropriation request will exceed $100,000 of the excess, the City Council will consider the request at a subsequent regular meeting.

CITY OF MONROE
GENERAL FUND BALANCE
AS OF 11/30/2023

FY24	Date	Description	NON SPENDABLE: Inventories	NON SPENDABLE: Prepaid	RESTRICTED: Restricted by State Statute	RESTRICTED: Streets (Powell Bill)	RESTRICTED: Public Safety	RESTRICTED: Culture and Recreation	RESTRICTED: Building Permits Net Revenue	ASSIGNED: City's Fund Balance Policy[1]	ASSIGNED: Subsequent Year's Expenditures [3]	ASSIGNED: Formal Assignments	UNASSIGNED	Total Fund Balance
		As of June 30, 2023	***$ 262,112***	***$ 1,878,828***	***$ 9,207,280***	***$ 3,327,824***	***$ 38,839***	***$ 834,038***	***$ 1,931,873***	***$ 13,820,359***	***$ 3,834,828***	***$ 1,620,242***	***$ 5,824,638***	***$ 42,580,863***
BO-2023-06	06/13/2023	Appropriations included in FY24 Council Adopted Budget [3]				$ 31,606		$ 200,000	$ 97,966		$ 3,834,828			
1808-CapRol	07/01/2023	Prior year encumbrances rolled forward			$ 1,732,876									
BA-2023-15	07/18/2023	Site imprvmnts for construction of storage hangar (Clt-Monroe Hangar 1 LLC)											$ 231,658	
BA-2023-16	08/08/2023	Unspent appropriations				$ 335,540	$ 38,839	$ 2,495				$ -	$ 42,766	
BO-2023-09	08/08/2023	Close capital projects										$ (27,643)		
BA-2023-20	09/12/2023	Funding for the Union County Preservation Commission											$ 20,000	
BA-2023-25	10/10/2023	Funding mktg contract for Good Jobs, Great Cites											$ 58,800	
BO-2023-11	10/10/2023	Concord Avenue Area Master Plan											$ 750,000	
			$ -	$ -	$ 1,732,876	$ 367,146	$ 38,839	$ 202,495	$ 97,966	$ -	$ 3,834,828	$ (27,643)	$ 1,103,224	
			$ 262,112	$ 1,878,828	$ 7,474,404	$ 2,960,678	$ -	$ 631,543	$ 1,833,907	$ 13,820,359	$ -	$ 1,647,885	$ 4,721,414	
												-		

Notes:

(1) Per the General Fund Balance policy, the City will assign the greater of $7.5 million or 25% of the next year's original adopted budget, net of Federal and State pass-through revenues, from the unassigned fund balance.

FY24 ADOPTED BUDGET			
GEN FUND EXP.	GRANTS/Reimb	NET EXP.	x 25% =
$ 56,321,829	$ (1,040,393)	$ 55,281,436	$ 13,820,359

Funds 110,130,131 & 120 per BO-2023-06

(2) A new special revenue fund for Federal Police Asset Forfeiture Funds was set up in FY22. This reduces the restricted for public safety amount in the General Fund, ($366K).

(3) Appropriations General Fund Balance FY24 Original Budget :

	Unassigned	Restricted	
Center Theatre Donations		$ 200,000	1,732,876
Annual Tee Box Funding	$ 50,000		(865,601)
Annual Greenway Funding	100,000		
1520 Economic Incentive Grants	1,163,761		
3025 Replace 2007 Case Backhoe vehicle #2351		170,000	
3025 Excess Powell Bill		(138,394)	
5510 Funds for future use - TBD (excess)	(550,992)		
1620 Replace landscaping trauck #2439	54,105		
1620 Replace shingle roof at Old City Hall	30,000		
2030 Replace veeder root consoles and probes	35,000		
2510 (2) scanners (HR Mgr & HR Director)	2,000		
3010 Replace 2013 Ford F-150 (#2620)	45,000		
3020 Continued contract resurfacing (total = $1M)	400,000		
3020 Pkg Lot resurface (Church & Crowell)	67,000		
3020 Engineering svcs for Charlotte Avenue/Crowell Street	10,000		
350 Sidewalk maintenance - move BB to project RD1701	200,000		
350 Ops Center Parking Lot - RD1901	20,834		
4010 Tree inventory of the historic district	20,000		
5010 Replace vehicles that were totaled in fleet	180,000		
5510 Replace Thermal Imaging Cameras	19,518		
5510 Upgrade SCBA Mask w/Radio Comm system (24-Engineers	31,200		
5510 Replace (6) APX-800 MHz portable radios	44,880		
5510 Replace Unimac Gear Extractor	8,572		
5510 Replace Chief 1 vehicle #2350, 2008 Tahoe	50,000		
5510 Replace CAR 6 vehicle used as the Training Division Chief Truck	73,500		
5510 UTV - for use during air show & other events/incidents	20,000		
5510 Reprs to pads @ front of fire stations 1 & 2	4,500		
7011 (8'x24') Replace soccer goals at Parks Williams	10,400		
7011 (4'x6') Funds requested to replace soccer goals at Parks	5,800		
7011 Replace 2008 Elkhart Bus #2356	65,000		
7011 Paint @ Winchester Community Center	1,000		
7011 Chairs @ Winchester Community Center	1,384		
7011 Office chair @ Winchester Community	260		
7011 Add'l Security Cameras - Winchester Community Center	3,336		
7011 Paint @ Old Armory Community Center	2,800		
7011Chairs @ Old Armory	692		
7011 Paint @ Dickerson Community Center.	13,000		
7011 Flooring @ Dickerson	23,000		
7011 Chairs @ Dickerson Community Center	660		
7011 Security Door Buzzer - Dickerson	2,566		
7012 Repl sidewalks & bleacher pads - Dickerson Tennis Cts	15,000		
7012 Concrete Dickerson pkg lot	16,500		
7011 Chairs @ Sutton Park	1,384		
7011 Sunset Park - sidewalks to dog park, etc	10,000		
7011 Batting Cage Net W/ Access Sunset Park	2,000		
7012 City Garage install of 5 Rastrac GPS System (leaf truck)	250		
7012 GPS System	3,200		
7030 Replace 2018 Smithco greens sprayer	55,061		
7030 Honda Companion Inverter Generator	1,299		
7030 Water and Trash Pump Strainer	38		
7030 Water Pump Suction Hose	130		
7030 Water Pump Discharge Hose	130		
7030 Honda Self Priming Water Pump	700		
7030 Stihl Kombi and attachments	1,359		
7030 Tool Box	4,300		
7030 Fertilizer Spreader Model 2000 SR Rotary	750		
7030 Stiff QC Grooming Brush	2,958		
7031 Resurf/recon hardwood floors in ballroom	15,000		
7031 Paint inside and outside of Ballroom	10,000		
7031 Repl cost of all tables & chairs for ballroom	30,000		
350 Hwy 74 gateway signage	100,000		
3025 Repl 2008 F150 #2363		37,500	
3025 Incr plan review		5,000	
3025 Add'l needed for CityView		5,000	
3025 CityView Advanced membership		8,800	
3025 Ops center parking lot (RD1901)		41,666	

7012 Restrooms at Sunset Park	130,000		
8670 Debt for Airport	1,097,259		
7030 Repl Toro fairway mower #2331	95,464		
7030 Repl Toro Sand-Pro 5040 #1733	33,270		
	$ 3,834,828	$ 329,572	4,164,400

(4) Will be revised to agree with ACFR

City of Monroe
General Fund Balance
Formal Assignments
Transaction History
AS OF 11/30/2023

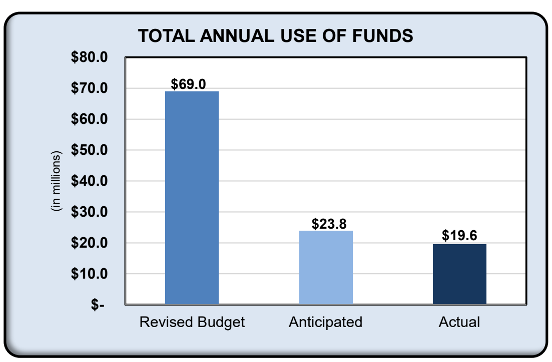
Date	Transaction	Airport Grant Acceptance	Projects Downtown [1]
12/06/11	**Formally Assigned**	**$ 2,250,000**	
10/01/19	**Formally Assigned**		**$ 3,000,000**
05/15/12	Reverse formal assignment	-	-
06/05/12	BO-2012-06 Boggs Paving settlement	(405,281)	-
09/18/12	BA-2012-23 Security enhancement equip.-Airport Terminal Bldg.	(15,000)	-
09/18/12	BO-2012-11 Talbert & Bright change order #5 (Runway #5 ext.)	(150,000)	-
09/18/12	BO-2012-12 Talbert & Bright change order #4 (Goldmine Rd Redo)	(46,280)	-
09/18/12	BO-2012-13 Talbert & Bright change order #5 (Runway #5 ext.)	(72,616)	-
10/16/12	BO-2012-16 Extended Runway Safety Area (ERSA) Grading Ph. 1	(174,625)	-
04/02/13	Runway 5 Perimeter Sec Fencing	(317,620)	-
04/16/13	Construction International Terminal Bldg.	(98,105)	-
07/16/13	Return federal block grant NCDOT (proj # 36237.17.11.1) to formal assignment airport grant acceptance	300,000	-
7/16/13	Authorize Talbert & Bright - Customs Bldg. construction administration services	(170,481)	-
7/16/13	Authorize Talbert & Bright - design and bid service for glideslope improvements.	(215,037)	-
8/21/13	Additional funding Runway 5 perimeter fencing	(11,740)	-
10/15/13	Utility relocation and small change orders for Terminal Bldg.	(50,000)	-
01/21/14	NCDOT grant (proj #36237.17.13.2) glideslope improvements	100,267	-
04/15/14	US Customs and Border Protection' s IT equipment.	(93,804)	-
08/19/14	BO-2014-08: return funds from project AP0802 (runway strengthening) and AP1201 (runway overlay and rehab)	564,596	-
12/02/14	BO-2014-11 Rwy 5 Medium Intensity Approach Lighting Sys w/ Rwy Alignment Indicator Lights (MALSR)	(63,815)	-
01/06/15	BO-2015-02 Talbert & Bright design and bid service for Bulk Hangars	(64,780)	-
08/18/15	Close capital projects AP0901 & AP1301	147,499	-
08/16/16	Close capital projects AP0811 & AP0902 and AP1102	175,690	-
09/22/16	BO-2016-14 Corporate hangar site development	(1,000,000)	-
07/18/17	Add'l funding for Corp Hangar Construction	(400,000)	-
08/21/18	Close capital projects AP1202 & AP1401	132,147	-
11/06/18	State Aviation Grant from NCDOT	685,800	-
07/16/19	BO-2019-11 Apron Rehab Project Grant Match	(320,561)	-
07/16/19	BO-2019-10 Airport Layout Plan Grant Match	(46,602)	-
08/20/19	BO-2019-16 Corp Hangar Site Development	(550,000)	-
02/05/20	BO-2020-03 Driveway and Paving AP Corporate Hangar	(80,000)	-
07/21/20	BO-2020-08 Close Capital Projects	309,293	-
06/08/21	BO-2021-09 Airport Apron Rehabilitation project	(11,399)	-
06/08/21	BO-2021-08 Runway 5-23 Approach Obstruction Removal project	(7,151)	-
07/13/21	BO-2021-12 Charlotte Avenue Parking Lot Project		(500,000)
02/08/22	BA-2022-03 Office Space Renovations Quonset Hangar	(42,000)	-
02/08/22	BA-2022-04 Customs Telecom shortfall	(4,741)	
03/08/22	BA-2022-09 Resolve issue with Trees on north end of the runway	(2,000)	
06/04/22	Grant Match for Airport Apron Rehabilitation areas A, B, and half of C.	(1,976)	
07/12/22	BO-2022-15 Close projects; return interest to Airport capital projects	571	
12/13/22	BO-2022-19 add funds from formally assigned to project GB1903 - Science Center parking		(1,130,007)
08/08/23	BO-2023-09 Close completed projects (AP2102)	(18,959)	
08/08/23	BO-2023-09 Close completed projects (AP2001)	46,602	
		$ 277,892	**$ 1,369,993**
	Total Assigned Fund Balance		**$ 1,647,885**
			-

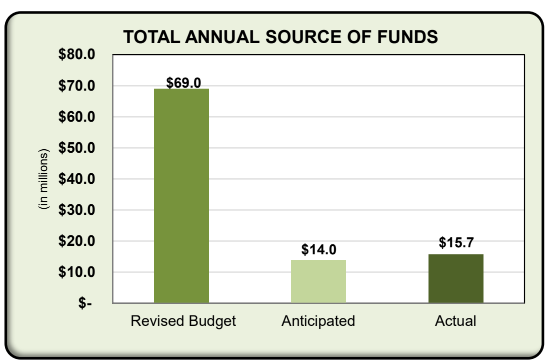
Notes:

[1] Formal assignment for Downtown projects: resurfacing the parking lot on Church St. (cost share with county), new parking lot on N Charlotte Ave. and design of one-way streets conversion.

CITY OF MONROE
GENERAL FUND
FINANCIAL SUMMARY REPORT
FISCAL YEAR 2023-2024
(As of October 31st, 2023)

Revenues	Actual FY23	Original Budget FY24	Revised Budget FY24	Actual to Date FY24	YTD % Anticipated	YTD % Realized
Ad Valorem Property Taxes	$ 23,799,810	$ 25,080,256	$ 25,080,256	$ 5,386,226	18.7%	21.48%
Vehicle Property Taxes	2,028,695	1,903,579	1,903,579	531,086	25.9%	27.9%
Prior Year Taxes	164,932	100,000	100,000	48,205	34.9%	48.2%
Penalties and Interest	111,787	80,000	80,000	17,791	18.8%	22.2%
Other Taxes & Licenses	153,619	119,075	119,075	57,932	32.1%	48.7%
Additional City Vehicle Tax	912,690	910,542	910,542	234,545	25.8%	25.8%
Intergovernmental	261,436	248,656	248,656	24,000	0.0%	9.7%
Grants	1,801,983	1,643,375	1,796,907	740,846	39.2%	41.2%
Sales Tax [1]	10,844,265	11,185,458	11,185,458	882,727	7.2%	7.9%
Electric Sales Tax [1]	2,890,203	2,895,000	2,895,000	675,587	0.9%	23.3%
Telecom Sales Tax [1]	162,856	157,000	157,000	40,989	-1.4%	26.1%
Cable Sales Tax [1]	173,646	169,700	169,700	41,548	1.6%	24.5%
Sales Tx Piped Nat Gas [1]	287,922	269,000	269,000	64,856	3.0%	24.1%
Permits and Fees	905,491	1,065,406	1,065,406	418,608	34.0%	39.3%
Building Permits / Tech Fees	1,468,198	1,075,175	1,075,175	657,579	21.1%	61.2%
Sales and Services	508,476	533,857	533,857	1,622,201	25.7%	303.9%
Investment Earnings [2]	1,321,291	440,185	440,185	1,368,758	27.9%	311.0%
Miscellaneous	464,465	298,889	300,319	102,792	11.7%	34.2%
Other Sources	11,260,515	2,294,000	2,340,602	46,602	43.9%	2.0%
Total	$ 59,522,280	$ 50,469,153	$ 50,670,717	$ 12,962,879	21.9%	25.6%
Reimbursements from Other Funds	$ 8,096,986	$ 8,665,535	$ 8,665,485	$ 2,756,421	33.3%	31.8%
Total Revenues and Reimbursements	**$ 67,619,266**	**$ 59,134,688**	**$ 59,336,202**	**$ 15,719,300**		
Expenditures						
General Government	$ 14,405,635	$ 17,429,780	$ 17,879,347	$ 4,539,509	33.3%	25.4%
Outside Agency	267,709	285,190	350,542	34,120	33.3%	9.7%
Transportation	5,235,330	5,601,787	7,678,197	1,056,857	33.3%	13.8%
Police	13,432,617	15,136,709	16,506,717	4,919,753	33.3%	29.8%
Fire	11,047,400	13,782,095	14,601,867	3,607,484	33.3%	24.7%
Building Standards	1,440,822	1,416,269	1,433,859	409,874	33.3%	28.6%
Cultural and Recreational	3,295,789	4,146,829	4,380,787	1,070,451	33.3%	24.4%
Debt Service	2,729,128	2,764,515	2,764,515	369,803	33.3%	13.4%
Total	$ 51,854,431	$ 60,563,174	$ 65,595,832	$ 16,007,852		
Contributions to Other Functions						
Airport	$ 1,025,734	$ 1,097,259	$ 1,328,917	$ 1,694,670	33.3%	127.5%
Downtown	394,562	188,555	188,555	62,852	33.3%	33.3%
Dowd Theatre	360,730	386,385	386,385	515,180	33.3%	133.3%
Golf Course	96,815	264,147	264,147	88,049	33.3%	33.3%
Economic Development	-	-	-	-	NA	NA
Capital Projects (GF)	7,118,841	470,834	1,220,834	1,220,834	100.0%	100.0%
Capital Projects (Airport)	-	-	18,959	18,959	100.0%	100.0%
ARPA	48,493	-	-	-	NA	NA
Self-Insurance Funds	50,000	-	-	-	NA	NA
Total	$ 9,095,175	$ 2,407,180	$ 3,407,797	$ 3,600,543		
Total Expenditures and Contributions	**$ 60,949,607**	**$ 62,970,354**	**$ 69,003,629**	**$ 19,608,395**		
Net Change in Fund Balance	**$ 6,669,660**	**$ (3,835,666)**	**$ (9,667,427)**	**$ (3,889,095)**	100.0%	





Notes:

[1] Sales Tax revenues are distributed on a 90 day delay.

[2] Investment Earnings are distributed quarterly to all funds.

CITY OF MONROE BUDGET NET OPERATING PROFIT/(LOSS) ENTERPRISE FUND OPERATIONS	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024
Monroe Country Club				
Golf Course				
Revenues	$ 1,240,835	$ 1,095,345	$ 1,260,745	$ 565,950
Expenditures	1,067,019	1,204,194	1,214,057	375,034
Net Operating Profit/(Loss)	**$ 173,816**	**$ (108,849)**	**$ 46,688**	**$ 190,916**
Ballroom				
Revenues	$ 46,605	$ 61,300	$ 61,300	$ 19,750
Expenditures	63,072	153,717	153,717	18,788
Net Operating Profit/(Loss)	**$ (16,467)**	**$ (92,417)**	**$ (92,417)**	**$ 962**
Total Monroe Country Club Net Operating Profit/(Loss)	**$ 157,349**	**$ (201,266)**	**$ (45,729)**	**$ 191,878**
Center Theatre				
Revenues	$ 151,517	$ 531,631	$ 531,631	$ 82,869
Expenditures	476,242	809,513	809,562	133,952
Net Operating Profit/(Loss)	**$ (324,725)**	**$ (277,882)**	**$ (277,931)**	**$ (51,083)**
Monroe Aquatics & Fitness Center				
Revenues	$ 3,717,767	$ 3,961,836	$ 3,961,836	$ 1,495,216
Expenditures	3,635,554	3,944,722	3,949,354	1,276,265
Net Operating Profit/(Loss)	**$ 82,214**	**$ 17,114**	**$ 12,482**	**$ 218,951**
Stormwater				
Revenues	$ 2,905,351	$ 2,933,568	$ 2,933,568	$ 879,939
Expenditures	2,215,921	2,544,818	2,725,326	746,493
Net Operating Profit/(Loss)	**$ 689,431**	**$ 388,750**	**$ 208,242**	**$ 133,446**
Water Resources				
Revenues	$ 26,979,993	$ 26,521,886	$ 26,521,886	$ 9,194,779
Expenditures	13,532,336	16,920,451	17,671,215	4,620,051
Net Operating Profit/(Loss)	**$ 13,447,657**	**$ 9,601,435**	**$ 8,850,671**	**$ 4,574,729**
Electric				
Revenues	$ 64,258,210	$ 68,026,076	$ 68,026,076	$ 21,061,612
Expenditures	52,010,581	58,599,619	59,060,745	15,723,148
Net Operating Profit/(Loss)	**$ 12,247,629**	**$ 9,426,457**	**$ 8,965,331**	**$ 5,338,464**
Natural Gas				
Revenues	$ 23,756,067	$ 28,805,489	$ 28,805,489	$ 2,720,408
Expenditures	16,035,647	24,583,414	24,784,149	2,879,559
Net Operating Profit/(Loss)	**$ 7,720,420**	**$ 4,222,075**	**$ 4,021,340**	**$ (159,151)**
Airport				
Operations				
Revenues	$ 2,957,978	$ 3,839,138	$ 3,839,138	$ 910,593
Expenditures	2,925,943	3,575,932	3,595,538	622,241
Net Operating Profit/(Loss)	**$ 32,035**	**$ 263,206**	**$ 243,600**	**$ 288,351**
U.S. Customs Service				
Revenues	1,783	2,574	2,574	465
Expenditures	24,877	119,887	119,907	15,067
Net Operating Profit/(Loss)	**$ (23,094)**	**$ (117,313)**	**$ (117,333)**	**$ (14,602)**
Total Airport Net Operating Profit/(Loss)	**$ 8,941**	**$ 145,893**	**$ 126,267**	**$ 273,749**
Solid Waste				
Operations				
Revenues	$ 3,121,118	$ 3,197,314	$ 3,197,314	$ 924,212
Expenditures	3,166,610	3,403,939	3,403,961	922,951
Net Operating Profit/(Loss)	**$ (45,492)**	**$ (206,625)**	**$ (206,647)**	**$ 1,261**

Notes:
Does not include capital, debt service, sale of fixed assets, one-time restricted intergovernmental or other financing sources and uses

CITY OF MONROE BUDGET GENERAL FUND BUDGET SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 36,433,149**	**$ 43,102,809**	**$ 43,102,809**	**$ 43,102,809**	**NA**
Revenues					
Taxes	$ 26,105,224	$ 27,163,835	$ 27,163,835	$ 5,983,309	22.03%
Other Taxes and Licenses	1,066,309	1,029,617	1,029,617	292,477	28.41%
Intergovernmental Revenues Unrestricted	14,620,328	14,924,814	14,924,814	1,729,707	11.59%
Intergovernmental Revenues Restricted	1,801,983	1,643,375	1,796,907	740,846	41.23%
Permits and Fees	2,373,689	2,140,581	2,140,581	1,076,187	50.28%
Sales and Services	508,476	533,857	533,857	1,622,201	303.86%
Investment Earnings	1,321,291	440,185	440,185	1,368,758	310.95%
Miscellaneous	464,465	298,889	300,319	102,792	34.23%
Sub Total	$ 48,261,765	$ 48,175,153	$ 48,330,115	$ 12,916,277	26.73%
Other Financing Sources					
Transfer From Other Funds	$ 10,298,426	$ 624,000	$ 670,602	$ 46,602	6.95%
Proceeds From Limited Obligation Bonds	-	-	-	-	NA
Proceeds From LT Debt / Installment Pur.	825,000	1,670,000	1,670,000	-	0.00%
Inception Capital Lease	-	-	-	-	NA
Subscription Financing	137,090	-	-	-	NA
Advance To/From Other Funds	-	-	-	-	NA
Sub Total	$ 11,260,515	$ 2,294,000	$ 2,340,602	$ 46,602	1.99%
Reimbursements from Other Funds					
Cost Allocations	$ 8,096,986	$ 8,665,535	$ 8,665,485	$ 2,756,421	31.81%
Sub Total	$ 8,096,986	$ 8,665,535	$ 8,665,485	$ 2,756,421	31.81%
Annual Sources of Funds	**$ 67,619,266**	**$ 59,134,688**	**$ 59,336,202**	**$ 15,719,300**	**26.49%**
Total Sources of Funds	**$ 104,052,415**	**$ 102,237,497**	**$ 102,439,011**	**$ 58,822,109**	**57.42%**
Uses of Funds					
Expenditures					
General Government	$ 14,673,344	$ 17,714,970	$ 18,229,889	$ 4,573,629	25.09%
Transportation	5,235,330	5,601,787	7,678,197	1,056,857	13.76%
Public Safety					
Building Standards	1,440,822	1,416,269	1,433,859	409,874	28.59%
Police	13,432,617	15,136,709	16,506,717	4,919,753	29.80%
Fire	11,047,400	13,782,095	14,601,867	3,607,484	24.71%
Culture & Recreation	3,295,789	4,146,829	4,380,787	1,070,451	24.44%
Debt Service	2,729,128	2,764,515	2,764,515	369,803	13.38%
Sub Total	$ 51,854,431	$ 60,563,174	$ 65,595,832	$ 16,007,852	24.40%
Other Financing Uses					
Transfers to Other Funds	$ 9,095,175	$ 2,407,180	$ 3,407,797	$ 3,600,543	105.66%
Sub Total	$ 9,095,175	$ 2,407,180	$ 3,407,797	$ 3,600,543	105.66%
Total Uses of Funds	**$ 60,949,607**	**$ 62,970,354**	**$ 69,003,629**	**$ 19,608,395**	**28.42%**
Ending Balance	**$ 43,102,809**	**$ 39,267,143**	**$ 33,435,382**	**$ 39,213,713**	

CITY OF MONROE BUDGET
GENERAL FUND REVENUES

Revenue Sources	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Taxes					
Ad Valorem Property Taxes	$ 23,799,810	$ 25,080,256	$ 25,080,256	$ 5,386,226	21.48%
Vehicle Property Taxes	2,020,608	1,896,079	1,896,079	531,086	28.01%
Current Year Tax Gap Bills	8,087	7,500	7,500	-	0.00%
Prior Year Taxes	164,851	100,000	100,000	48,184	48.18%
Prior Yr Gap Bills	80	-	-	21	NA
Penalties and Interest	111,787	80,000	80,000	17,791	22.24%
Total Taxes	**$ 26,105,224**	**$ 27,163,835**	**$ 27,163,835**	**$ 5,983,309**	**22.03%**
Other Taxes and Licenses					
Privilege License	$ 2,207	$ 2,300	$ 2,300	$ 120	5.22%
Priv License Penalties	20	25	25	25	100.00%
Rental of Motor Vehicle	89,972	68,000	68,000	33,075	48.64%
Add'l City Vehicle Tax	912,690	910,542	910,542	234,545	25.76%
Heavy Duty Rental Equip	61,420	48,750	48,750	24,713	50.69%
Total Other Taxes and Licenses	**$ 1,066,309**	**$ 1,029,617**	**$ 1,029,617**	**$ 292,477**	**28.41%**
Unrestricted Intergovernmental					
Beer and Wine Tax	$ 157,435	$ 146,000	$ 146,000	$ -	0.00%
State Fire Fees	2,501	2,656	2,656	-	0.00%
ABC Profit Distribution	101,500	100,000	100,000	24,000	24.00%
Local Option Sales Tax	10,844,265	11,185,458	11,185,458	882,727	7.89%
Electricity Sales Tax	2,890,203	2,895,000	2,895,000	675,587	23.34%
Telecom Sales Tax	162,856	157,000	157,000	40,989	26.11%
Cable Sales Tax	173,646	169,700	169,700	41,548	24.48%
Nat Gas Sales Tax	287,922	269,000	269,000	64,856	24.11%
Total Unrestricted Intergovernmental	**$ 14,620,328**	**$ 14,924,814**	**$ 14,924,814**	**$ 1,729,707**	**11.59%**
Restricted Intergovernmental					
Reimbursements FEMA	$ 18,181	$ -	$ -	$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
CARES Funds	-	-	-	-	NA
Federal Grants Police Dept	-	-	25,459	-	0.00%
Police Grant 2020-DJ-BX-0266	-	-	-	-	NA
Federal Grants Fire Dept	-	-	50,384	-	0.00%
State Grants Econ Dev	-	-	-	-	NA
DEA Funds - Local	-	-	-	-	NA
DEA Funds - State	16,239	-	-	903	NA
Powell Bill State Allocation	1,040,393	1,040,394	1,040,394	524,570	50.42%
State Grants Fire Dept	-	-	15,189	14,364	94.57%
NCDPS Mutual Aid Assist	-	-	-	-	NA
State Grants Parks&Rec	-	-	18,000	-	0.00%
Local Grants Planning	-	-	-	-	NA
Interlocal Agreement / Finance	8,730	-	-	12,143	NA
Interlocal Agreemnt Fire	40,000	-	40,000	40,000	100.00%
Interlocal Agreemnt SRO	359,482	350,328	350,328	87,657	25.02%
Interlocal Agreemnt SPCC LEO	176,841	164,404	164,404	38,533	23.44%
Interlocal Agreemnt ABC LEO	95,805	88,249	88,249	22,677	25.70%
One NC Econ Dev Grant	-	-	-	-	NA
Rural Econ Dev Center	-	-	-	-	NA
NCRPA New Initiative Grant	-	-	-	-	NA
Centralina Area Agency Grants	-	-	4,500	-	0.00%
Reimbursements FEMA	45,506	-	-	-	NA
CARES Funds	-	-	-	-	NA
OAA-Senior Center Grant	500	-	-	-	NA
USTA Grant (Tennis Assoc)	306	-	-	-	NA
Total Restricted Intergovernmental	**$ 1,801,983**	**$ 1,643,375**	**$ 1,796,907**	**$ 740,846**	**41.23%**
Permits and Fees					
Erosion-Sed Ctrl Permits	$ 134,415	$ 151,917	$ 151,917	$ 77,850	51.25%
Erosion-Sed Ctrl Cvl Citations	4,160	-	-	-	NA
Erosion-Sed Ctrl Inspectn Fees	-	-	-	-	NA
Construction Re-inspection Fee	-	2,000	2,000	100	5.00%
P&Z Permit Fees	64,000	251,683	251,683	69,760	27.72%
P&Z Action Fees	69,701	68,798	68,798	20,555	29.88%
P&Z Board of Adjustment Fees	4,500	3,300	3,300	200	6.06%
P&Z Historic District Fees	1,950	2,250	2,250	1,100	48.89%
P&Z Publication Fees	10	-	-	-	NA
P&Z Other	1,780	750	750	4,425	590.00%
P&Z Civil Citations	1,150	500	500	-	0.00%
P&Z Technology Fee	12,581	20,350	20,350	6,901	33.91%
P&Z Small Cell Wireless	-	-	-	-	NA
Police Court Fees	11,043	10,700	10,700	3,077	28.76%
Police Parking	5,900	10,000	10,000	3,155	31.55%
Police Parking Tkt Late Fees	2,325	4,000	4,000	850	21.25%
Police Precious Metals Permit	758	558	558	-	0.00%
Police Firing Range Fees	2,700	2,000	2,000	-	0.00%

Police Pawnbroker's License	-	1,080	1,080	-	0.00%

CITY OF MONROE BUDGET
GENERAL FUND REVENUES

Revenue Sources	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Utility Misc Charge	399,246	402,640	402,640	159,725	39.67%
NSF Fees	26,490	9,780	9,780	18,865	192.89%
Building Permit Fees	-	-	-	-	NA
Bldg Interlocal Reimb Fees	-	-	-	-	NA
Bldg Homeowner Recovery Fund	1,892	1,100	1,100	2,003	182.09%
Code Enf Civil Citations	19,577	16,500	16,500	250	1.52%
Bldg Publication Fees	-	-	-	-	NA
Code Enforce Abatements	45,993	30,700	30,700	28,100	91.53%
PROP Application Fee	-	-	-	-	NA
PROP Civil Citations	-	-	-	-	NA
Technology Fee	132,354	99,000	99,000	59,102	59.70%
Inspections-Building	433,279	304,862	304,862	184,025	60.36%
Inspections-Electrical	319,357	242,540	242,540	150,004	61.85%
Inspections-Mechanical	277,583	208,828	208,828	130,914	62.69%
Inspections-Plumbing	256,945	180,045	180,045	119,068	66.13%
Inspections-Other	43,639	36,300	36,300	11,413	31.44%
Plan Review	3,150	2,500	2,500	1,050	42.00%
Small Cell Wireless	-	-	-	-	NA
Fire Dept Inspection Fees	70,325	55,900	55,900	18,527	33.14%
Fire Dept Plan Review	26,888	20,000	20,000	5,168	25.84%
Total Permits and Fees	**$ 2,373,689**	**$ 2,140,581**	**$ 2,140,581**	**1,076,187**	**50.28%**
Sales and Services					
Cemetery Plot Sales	$ 24,230	$ 34,000	$ 34,000	6,775	19.93%
Grave Openings	29,700	27,650	27,650	9,200	33.27%
Recording Fees	840	900	900	270	30.00%
Cremorial Niche	-	250	250	-	0.00%
Sale of Land	-	-	-	-	NA
Sale of Fixed Assets	164,616	130,700	130,700	1,520,554	1163.39%
Rent Misc Buildings	5	-	-	-	NA
Rent Old City Hall	12,630	7,800	7,800	4,320	55.38%
Street Signs	169	-	-	2,632	NA
Monroe History Books	-	-	-	-	NA
Resident Address Plates	326	167	167	102	61.03%
Misc Sales Other	8,396	8,700	8,700	2,676	30.76%
Merchandise for Sale	500	2,300	2,300	100	4.35%
Ceramics Winchester	30	-	-	-	NA
Ceramics Senior Center	2,096	2,700	2,700	414	15.32%
Pottery Senior Center	435	500	500	309	61.70%
Computer Senior Center	-	500	500	-	0.00%
Youth Basketball	13,085	9,900	9,900	5,425	54.80%
Adult Softball	-	1,800	1,800	20	1.11%
Adult Basketball	-	1,000	1,000	-	0.00%
Youth Baseball	4,610	4,000	4,000	1,260	31.50%
Youth Softball	1,900	1,500	1,500	245	16.33%
Youth Tackle Football	-	-	-	-	NA
Youth Flag Football	3,440	1,500	1,500	590	39.33%
Adult Flag Football	-	-	-	-	NA
Pickleball	860	1,000	1,000	80	8.00%
Youth Kickball	-	-	-	-	NA
Adult Dodgeball	125	-	-	-	NA
Camps & Clinics	1,039	1,000	1,000	773	77.29%
Youth Soccer	7,633	8,000	8,000	5,944	74.30%
Track Program	2,050	3,000	3,000	-	0.00%
Bocce	-	350	350	-	0.00%
Cornhole	-	240	240	-	0.00%
Adult Trips	5,318	20,000	20,000	3,161	15.81%
Yearly Facility Maint Fee	4,020	30,000	30,000	(17)	-0.06%
Instructional Programs	717	1,200	1,200	910	75.83%
Special Event Fees	7,798	4,000	4,000	100	2.50%
After School	158,962	160,000	160,000	41,108	25.69%
Swimming Lessons	-	-	-	-	NA
Winchester Pool Fees	662	1,900	1,900	1,219	64.16%
Daily Fees	2,896	3,000	3,000	1,285	42.83%
Rental Discounts	-	-	-	-	NA
Rent Dickerson Ctr	1,833	1,400	1,400	145	10.36%
Rent Active Adult Center	-	13,500	13,500	150	1.11%
Rent Sutton Park	7,975	4,500	4,500	1,602	35.60%
Rent Shute Center	4,224	4,500	4,500	780	17.33%
Rent Winchester Center	2,750	1,300	1,300	550	42.31%

CITY OF MONROE BUDGET
GENERAL FUND REVENUES

Revenue Sources	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Rent Parks	7,048	6,000	6,000	828	13.79%
Rent Parks Williams Athl Cmplx	9,005	11,000	11,000	5,520	50.18%
Rent Youth Soccer Complex	-	-	-	-	NA
Rent Old Armory	12,301	11,900	11,900	2,533	21.29%
Rent Baseball Fields	1,515	2,000	2,000	580	29.00%
Carowinds Tickets	1,900	7,000	7,000	-	0.00%
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	**$ 508,476**	**$ 533,857**	**$ 533,857**	**1,622,201**	**303.86%**
Investment Earnings					
Investment Earnings	$ 1,319,464	$ 440,185	$ 440,185	1,362,550	309.54%
Interest Earned Trustee	1,827	-	-	6,208	NA
Total Investment Earnings	**$ 1,321,291**	**$ 440,185**	**$ 440,185**	**1,368,758**	**310.95%**
Miscellaneous					
Federal Bureau of Invest.	$ -	$ -	$ -	-	NA
Reimb US Mashal Srv	7,721	-	-	3,275	NA
Reimb DEA/OT Justice Dept	2,520	-	-	4,316	NA
Third Party	-	-	-	-	NA
Miscellaneous Reimbursements	2,153	12,300	12,300	757	6.15%
Hazmat Materials-Fire	-	-	-	-	NA
Occupancy Tax Collections	17,307	19,830	19,830	6,376	32.15%
Police Private	-	-	-	-	NA
Police Explorers	-	-	-	50	NA
Fire Donations/Sponsorships	7,600	-	-	1,180	NA
Fire Youth Group	-	-	-	-	NA
Fire Fighter Camp	4,500	-	1,430	250	17.48%
Police Athletic League (PALs)	-	7,000	7,000	-	0.00%
Donations Air Show	213,714	190,200	190,200	75,636	39.77%
PILT Monroe Housing Auth	15,272	18,500	18,500	-	0.00%
Miscellaneous Other	147,056	5,000	5,000	587	11.74%
Cash Discounts	-	-	-	-	NA
Purchasing Rebate	21,704	20,000	20,000	-	0.00%
Misc St. James Assoc	6,326	6,325	6,325	-	0.00%
Highway 74 Upkeep	-	11,734	11,734	10,315	87.91%
Miscellaneous Reimbursements	-	-	-	-	NA
P&R Donations/Sponsorships	18,593	8,000	8,000	-	0.00%
Dedications / Bench and Trees	-	-	-	-	NA
Miscellaneous Other	-	-	-	51	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	**$ 464,465**	**$ 298,889**	**$ 300,319**	**102,792**	**34.23%**
Other Financing Sources					
Transfers from other funds					
TF From Downtown Monroe	$ 216,708	$ -	$ -	-	NA
TF fr MUCED	-	-	-	-	NA
TF From ARPA	4,335,371	-	-	-	NA
TF From Gov Capital Project	5,151,259	-	-	-	NA
TF From Electric Fund	419,309	450,000	450,000	-	0.00%
TF From Natural Gas	175,207	174,000	174,000	-	0.00%
TF From Airport	571	-	-	-	NA
TF From Airport Capital Proj	-	-	46,602	46,602	100.00%
TF from Prop & Liab	-	-	-	-	NA
TF From General Fund	3,761,281	4,152,459	4,152,459	1,384,153	33.33%
Sub Total Transfers from Other Funds	$ 14,059,707	$ 4,776,459	$ 4,823,061	1,430,755	133.33%
Proceeds Limited Obligation Bd	$ -	$ -	$ -	-	NA
Proceeds Installment Purchase	825,000	1,670,000	1,670,000	-	0.00%
Appropriation Of Fund Bal	-	3,835,666	9,455,969	-	0.00%
Appropriation Of Fund Bal	-	-	211,458	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Oth Fin Inception of Lease	-	-	-	-	NA
Subscription Financing	137,090	-	-	-	NA
Advance From Electric Fund	-	-	-	-	NA
Total Other Financing Sources	**$ 15,021,796**	**$ 10,282,125**	**$ 16,160,488**	**1,430,755**	**8.85%**
Total General Fund Revenues	**$ 63,283,561**	**$ 58,457,278**	**$ 64,490,603**	**$ 14,347,032**	**22.25%**

Notes:
(1) Investment Earnings - Funds are distributed quarterly among all funds.
(2) Monthly local option sales tax is distributed on a 90 day delay.
(3) Utility sales tax is distributed quarterly.

CITY OF MONROE BUDGET GENERAL FUND EXPENDITURES					
Function/Activity	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
General Government					
Legislative					
Legislative - City Council	$ 269,109	$ 453,905	$ 395,283	$ 73,585	18.62%
Special Appropriations (Outside Agencies-1015)	267,709	285,190	350,542	34,120	9.73%
Planning Board (1022)	2,849	11,920	12,920	942	7.29%
Board of Adjustments (1023)	2,607	7,975	8,175	879	10.75%
Airport Commission (1025)	1,830	4,306	4,306	592	13.75%
Historic District Commission (1027)	2,501	8,960	8,960	1,173	13.09%
Downtown Monroe Board (1028)	263	3,768	3,768	377	10.00%
Sub Total Legislative	$ 546,868	$ 776,024	$ 783,954	$ 111,667	14.24%
Administration					
City Manager	$ 1,041,572	$ 1,696,101	$ 1,768,666	$ 475,609	26.89%
City Attorney	602,406	985,964	1,036,785	248,184	23.94%
Economic Development	1,549,166	1,708,382	1,708,382	390,154	22.84%
Public Information	378,145	508,824	568,116	203,443	35.81%
Sub Total Administration	$ 3,571,289	$ 4,899,271	$ 5,081,949	$ 1,317,390	25.92%
Facilities Maintenance					
Facilities Maintenance	$ 1,760,516	$ 1,750,932	$ 1,786,689	$ 469,373	26.27%
Sub Total Facilities Maintenance	$ 1,760,516	$ 1,750,932	$ 1,786,689	$ 469,373	26.27%
Finance					
Accounting	$ 623,517	669,778	669,778	185,709	27.73%
Finance Administration	575,871	615,947	635,010	177,497	27.95%
Billing	805,546	899,601	899,774	243,507	27.06%
Payment Center	581,882	611,970	611,973	172,380	28.17%
Customer Service	575,699	661,305	661,323	178,645	27.01%
Purchasing	261,566	285,195	287,187	71,280	24.82%
Fleet (Garage)	314,878	394,410	394,411	86,957	22.05%
Warehouse	302,449	357,530	357,539	59,243	16.57%
Sub Total Finance	$ 4,041,408	$ 4,495,736	$ 4,516,994	$ 1,175,218	26.02%
Human Resources					
Human Resources	$ 751,577	$ 954,831	$ 954,886	$ 237,871	24.91%
Safety & Health	199,328	202,906	203,033	34,339	16.91%
Sub Total Human Resources	$ 950,906	$ 1,157,737	$ 1,157,918	$ 272,209	23.51%
Engineering					
Engineering	$ 1,167,040	$ 1,256,218	$ 1,261,218	$ 354,646	28.12%
Sub Total Engineering	$ 1,167,040	$ 1,256,218	$ 1,261,218	$ 354,646	28.12%
Planning and Development					
Planning	$ 973,816	$ 1,216,695	$ 1,224,058	$ 308,834	25.23%
Community Redevelopment	175,931	285,285	408,545	111,836	27.37%
Community Maintenance	123,971	134,519	134,519	21,758	16.17%
Sub Total Planning and Development	$ 1,273,718	$ 1,636,499	$ 1,767,122	$ 442,427	25.04%
Information Technology					
Information Technology	$ 1,233,444	$ 1,483,860	$ 1,625,101	$ 354,585	21.82%
GIS	128,154	258,693	248,945	76,113	30.57%
Sub Total Information Technology	$ 1,361,598	$ 1,742,553	$ 1,874,046	$ 430,697	22.98%
Total General Government	**$ 14,673,344**	**$ 17,714,970**	**$ 18,229,889**	**$ 4,573,629**	**25.09%**
Transportation					
Engineering					
Street Dept	$ 4,895,226	$ 4,699,787	$ 5,504,104	$ 726,029	13.19%
Powell Bill	340,105	902,000	2,174,093	330,828	15.22%
Sub Total Engineering	$ 5,235,330	$ 5,601,787	$ 7,678,197	$ 1,056,857	13.76%
Total Transportation	**$ 5,235,330**	**$ 5,601,787**	**$ 7,678,197**	**$ 1,056,857**	**13.76%**
Public Safety					
Building Standards					
Code Enforcement	$ 526,179	$ 499,829	$ 510,232	$ 144,378	28.30%
Building Standards	914,643	916,440	923,627	265,496	28.74%
Sub Total Building Standards	$ 1,440,822	$ 1,416,269	$ 1,433,859	$ 409,874	28.59%
Police	$ 13,432,617	$ 15,136,709	$ 16,506,717	$ 4,919,753	29.80%
Fire	11,047,400	13,782,095	14,601,867	3,607,484	24.71%
Total Public Safety	**$ 25,920,840**	**$ 30,335,073**	**$ 32,542,443**	**$ 8,937,112**	**27.46%**

CITY OF MONROE BUDGET GENERAL FUND EXPENDITURES					
Function/Activity	Actual 2023	Original Budget 2024	Final Budget 2024	YTD Actual 2024	% Realized
Cultural and Recreational					
Administration	$ 242,632	$ 256,311	$ 255,718	$ 73,374	28.69%
Recreation	1,621,742	1,935,204	1,996,402	556,488	27.87%
Parks Maintenance	1,431,415	1,955,314	2,128,668	440,590	20.70%
Total Cultural and Recreational	**$ 3,295,789**	**$ 4,146,829**	**$ 4,380,787**	**$ 1,070,451**	**24.44%**
Sub Total Expenditures	**$ 49,125,303**	**$ 57,798,659**	**$ 62,831,317**	**$ 15,638,049**	**24.89%**
Reimbursements from Other Funds					
Administration	$ (3,698,433)	$ (4,176,173)	$ (4,176,173)	$ (1,392,058)	33.33%
Utility Billing	(948,379)	(1,040,135)	(1,040,135)	(346,712)	33.33%
Customer Service/Collections	(1,152,961)	(1,225,329)	(1,225,329)	(408,443)	33.33%
Engineering	(362,368)	(362,811)	(362,811)	(120,937)	33.33%
Street	(774,868)	(524,042)	(524,042)	(127,229)	24.28%
Administrative Services (Purchasing)	(122,403)	(90,054)	(90,054)	(30,018)	33.33%
Fleet (Garage)	(11,074)	(216,558)	(216,508)	12,453	-5.75%
Warehouse	(471,882)	(543,923)	(543,923)	(181,308)	33.33%
Parks Maintenance	(15,521)	(22,047)	(22,047)	(7,349)	33.33%
Facilities Maintenance	(188,730)	(210,148)	(210,148)	(70,049)	33.33%
Manual Adjs Allocations	(350,367)	(254,315)	(254,315)	(84,772)	33.33%
Total Reimbursements from Other Funds	**$ (8,096,986)**	**$ (8,665,535)**	**$ (8,665,485)**	**$ (2,756,421)**	**31.81%**
Transfers Out to Other Funds (1)					
Dowd Theatre	$ 360,730	$ 386,385	$ 386,385	$ 515,180	133.33%
Parks & Recreation	3,761,281	4,152,459	4,152,459	1,384,153	33.33%
Golf Course	96,815	264,147	264,147	88,049	33.33%
Downtown Monroe	394,562	188,555	188,555	62,852	33.33%
Monroe-Union Co Econ Dev	-	-	-	-	NA
TF to ARPA	48,493	-	-	-	NA
Govn Capital Reserve	-	-	-	-	NA
Capital Projects General Gov	7,118,841	470,834	1,220,834	1,220,834	100.00%
Capital Projects P&R	-	-	-	-	NA
Airport	1,025,734	1,097,259	1,328,917	1,694,670	127.52%
Airport - Capital Projects	-	-	18,959	18,959	100.00%
SIF - Property Casualty	50,000	-			NA
Transfers Out to Other Funds	**$ 12,856,456**	**$ 6,559,639**	**$ 7,560,256**	**$ 4,984,696**	**65.93%**
Debt Service					
General Fund	2,239,781.29	$ 2,289,618	$ 2,289,618	$ 334,879	14.63%
Parks & Recreation Fund	489,347	474,897	474,897	34,924	7.35%
Total Debt Service	**$ 2,729,128**	**$ 2,764,515**	**$ 2,764,515**	**$ 369,803**	**13.38%**
Unreserved					
General Fund	$ -	$ -	$ -	$ -	NA
Parks & Recreation Fund	-	-	-	-	NA
Golf Course Fund	-	-	-	-	NA
Total Unreserved	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Total General Fund Expenditures	**$ 56,613,902**	**$ 58,457,278**	**$ 64,490,603**	**$ 18,236,127**	**28.28%**

NOTES:

(1) General Fund Debt Service :	2024 Payment	Prin. Bal. @ 6/30/2023	Payoff Yr
15 Fire Station # 4	$ 451,550	$ 660,000	2025
17 Three Fire Trucks	200,364	760,000	2027
17 ATI Specialty Materials	87,649	619,444	2031
18 Fire Trucks	189,409	867,000	2028
18 LOBs (demolition/paving)	48,327	464,400	2039
19 Fire Truck	72,987	401,000	2029
20 ERP System (Munis)	130,871	848,148	2030
20 Fire BlazeUnit	95,265	616,000	2030
21 LOBs New Police Department Building	894,833	9,130,341	2041
23 Equipment - Truist Bank	101,083	825,000	2033
	$ 2,272,338	$ 15,191,333	
Parks & Recreation Fund Debt Service :			
09 Facilities Construction-32 (Winchester Ctr/J Ray Shute Gym)	$ 162,641	$ 159,448	2024
21 LOBs (Senior Center) Estimate	312,117	3,184,659	2041
	$ 474,758	$ 3,344,107	

12/1/20234:51 PM

CITY OF MONROE BUDGET POLICE ASSET FORFEITURE FUND					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 366,366**	**$ (2,650)**	**$ (2,650)**	**$ (2,650)**	**NA**
Restricted Revenues					
DEA Funds - Justice Dept	$ (153,733)	$ -	$ -	$ 51,940	NA
DEA Funds - Treasury Dept	-	-	-	-	NA
Investment Earnings	(11,492)	-	-	4,477	NA
Sub Total	$ (165,225)	$ -	$ -	$ 56,417	NA
Other Financing Sources					
Appropriation Of Fund Bal	$ -	$ 210,000	$ 405,549	$ -	0.00%
Sub Total	$ -	$ 210,000	$ 405,549	$ -	0.00%
Annual Sources of Funds	**$ (165,225)**	**$ 210,000**	**$ 405,549**	**$ 56,417**	**13.91%**
Total Sources of Funds	**$ 201,141**	**$ 207,350**	**$ 402,899**	**$ 53,767**	**13.34%**
Uses of Funds		-	(1,919)	-	
Expenditures					
US Justice Drugs	$ 182,540	$ 103,000	$ 317,170	$ 28,920	9.12%
US Treasury Drugs	21,250	107,000	88,379	-	0.00%
Sub Total	$ 203,790	$ 210,000	$ 405,549	$ 28,920	7.13%
Total Uses of Funds	**$ 203,790**	**$ 210,000**	**$ 405,549**	**$ 28,920**	**7.13%**
		-	-	-	
Ending Balance	**$ (2,650)**	**$ (2,650)**	**$ (2,650)**	**$ 24,846**	
		-	-	-	

Notes:
Police Asset Forfeiture funds were reported previously in the General Fund.

CITY OF MONROE BUDGET CHARLOTTE-MONROE EXECUTIVE AIRPORT FUND BUDGET SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 9,177**	**$ (42,590)**	**$ (42,590)**	**$ (42,590)**	**NA**
Revenues					
Restricted Intergovernmental	$ -	$ -	$ -	$ -	NA
Sales and Services	2,825,354	3,707,370	3,707,370	911,050	24.57%
Investment Earnings	80	-	-	7	NA
Miscellaneous (1)	134,327	134,342	134,342	-	0.00%
Sub Total	$ 2,959,761	$ 3,841,712	$ 3,841,712	$ 911,057	23.71%
Other Financing Sources					
Transfer From Other Funds	$ 1,025,734	$ 1,097,259	$ 1,328,917	$ 1,694,670	127.52%
Proceeds From Revenue Bonds	-	-	-	-	NA
Proceeds From LT Debt / Installment Pur.	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Sub Total	$ 1,025,734	$ 1,097,259	$ 1,328,917	$ 1,694,670	127.52%
Annual Sources of Funds	**$ 3,985,496**	**$ 4,938,971**	**$ 5,170,629**	**$ 2,605,727**	**50.39%**
Total Sources of Funds	**$ 3,994,673**	**$ 4,896,381**	**$ 5,128,039**	**$ 2,563,137**	**49.98%**
Uses of Funds					
Expenditures					
Personnel	$ 774,063	$ 911,411	$ 911,411	$ 236,412	25.94%
Capital	5,616	141,075	372,733	-	0.00%
Operating	1,853,826	2,084,708	2,104,314	267,277	12.70%
Customs	24,877	119,887	119,907	15,067	12.57%
Airport Debt Service	1,080,827	1,102,077	1,102,077	21,515	1.95%
Sub Total	$ 3,739,210	$ 4,359,158	$ 4,610,442	$ 540,270	11.72%
Reimbursements to other funds					
Cost Allocations	$ 298,053	$ 355,660	$ 355,660	$ 118,553	33.33%
Sub Total	$ 298,053	$ 355,660	$ 355,660	$ 118,553	33.33%
Other Financing Uses					
Other Financing Uses - Transfers to Other Funds	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Total Uses of Funds	**$ 4,037,263**	**$ 4,714,818**	**$ 4,966,102**	**$ 658,824**	**13.27%**
Ending Balance	**$ (42,590)**	**$ 181,563**	**$ 161,937**	**$ 1,904,314**	**NA**

Notes:

CITY OF MONROE BUDGET CHARLOTTE-MONROE EXECUTIVE AIRPORT FUND REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Restricted Revenues					
CARES Funds	$ -	$ -	$ -	$ -	NA
Total Restricted Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Sales and Services					
Merchandise for Sale	$ 513	$ 440	$ 440	$ 676	153.70%
Sale of Land	-	-	-	-	NA
Sale of Fixed Assets	-	-	-	-	NA
Rent Terminal Office Spac	-	673	673	-	0.00%
Land Lease	9,641	16,970	16,970	5,910	34.83%
Flowage Fee	-	-	-	-	NA
Tie-down Lease	70,369	73,032	73,032	25,728	35.23%
Hangar Lease	266,501	368,754	368,754	129,929	35.23%
Office Lease	18,567	6,312	6,312	11,105	175.94%
T-hangar Lease	90,008	93,581	93,581	32,177	34.38%
Towing	2,200	4,800	4,800	800	16.67%
Pumping Fee	140,450	173,126	173,126	49,274	28.46%
Catering	-	451	451	-	0.00%
Overnight Tie-down/Hangar	32,324	14,180	14,180	11,090	78.21%
Charges for Service-Misc	17,222	6,349	6,349	5,760	90.72%
Maintenance Hangar Lease	14,925	43,890	43,890	5,970	13.60%
Operation Fees	9,166	16,056	16,056	10,306	64.19%
Fuel Storage Fee	-	-	-	-	NA
Aircraft Ramp Fee	26,900	17,660	17,660	9,800	55.49%
Customs User Fees	9,450	6,825	6,825	1,050	15.38%
Customs Regulated Garbage	400	4,080	4,080	400	9.80%
Call Out Fee	1,900	2,364	2,364	200	8.46%
Aircraft Washes	10	-	-	50	NA
Ground Handling Fee	431	-	-	-	NA
Delinquent Penalty	2,966	500	500	(181)	-36.18%
Account Reinstatement Fee	-	-	-	-	NA
Rental Commission	3,661	-	-	734	NA
Publications	1,508	1,081	1,081	401	37.08%
Pilot Supplies	275	1,493	1,493	64	4.29%
Oil Sales	3,137	2,747	2,747	948	34.52%
Aviation Fuel Sales	2,102,831	2,852,006	2,852,006	608,859	21.35%
Military Fuel Sales	-	-	-	-	NA
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	**$ 2,825,354**	**$ 3,707,370**	**$ 3,707,370**	**$ 911,050**	**24.57%**
Investment Earnings					
Investment Earnings	$ -	$ -	$ -	$ -	NA
Interest Earned Trustee	80	-	-	7	NA
Total Investment Earnings	**$ 80**	**$ -**	**$ -**	**$ 7**	**NA**
Miscellaneous					
Miscellaneous Reimbursements	$ (5)	$ -	$ -	$ -	NA
Miscellaneous Other	-	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Lease Revenue	128,209	128,210	128,210	-	0.00%
Lease Interest Income	6,123	6,132	6,132	-	0.00%
Total Miscellaneous	**$ 134,327**	**$ 134,342**	**$ 134,342**	**$ -**	**0.00%**
Other Financing Sources					
Transfers from other funds (to subsidize operations)					
TF From General Fund	$ 1,025,734	$ 1,097,259	$ 1,328,917	$ 1,694,670	127.52%
TF From Airport Capital Proj	-	-	-	-	NA
Sub Total Interfund Transfers	$ 1,025,734	$ 1,097,259	$ 1,328,917	$ 1,694,670	127.52%
Proceeds Revenue Bonds	$ -	$ -	$ -	$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	-	19,626	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	**$ 1,025,734**	**$ 1,097,259**	**$ 1,348,543**	**$ 1,694,670**	**125.67%**
Total Airport Fund Revenues	**$ 3,985,496**	**$ 4,938,971**	**$ 5,190,255**	**$ 2,605,727**	**50.20%**

Notes:

CITY OF MONROE BUDGET
CHARLOTTE-MONROE EXECUTIVE AIRPORT FUND EXPENDITURES

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Airport Operations					
Personnel					
Salary	$ 488,754	$ 602,385	$ 602,385	$ 157,512	26.15%
Overtime	10,391	18,571	18,571	3,033	16.33%
Car Allowance	-	-	-	-	NA
Social Security Taxes	36,569	43,366	43,366	11,826	27.27%
Life Insurance	867	984	984	355	36.04%
Employer Share Insurance	158,639	150,253	150,253	35,789	23.82%
Retirement	57,531	67,813	67,813	20,674	30.49%
401(k)	15,688	21,565	21,565	5,598	25.96%
Cell Phone Allowance	1,050	1,900	1,900	100	5.26%
Workers Compensation	4,574	4,574	4,574	1,525	33.33%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
CARES Grant Personnel	-	-	-	-	NA
Total Personnel	**$ 774,063**	**$ 911,411**	**$ 911,411**	**$ 236,412**	**25.94%**
Capital					
Capitalized Motor Vehicles	$ -	$ -	$ -	$ -	NA
Capitalized Equipment	5,616	47,000	47,000	-	0.00%
Capital Outlay Buildings	-	55,000	55,000	-	0.00%
Capitalized Infrastructure	-	39,075	270,733	-	0.00%
Total Capital	**$ 5,616**	**$ 141,075**	**$ 372,733**	**$ -**	**0.00%**
Operating					
Bank Service Charges	$ 45,796	$ 68,000	$ 68,000	$ 10,120	14.88%
Financial Management	1,126	1,441	1,441	1,441	100.00%
Engineering Services	-	1,500	1,500	-	0.00%
Technical Contracted Services	39,163	20,121	20,135	5,934	29.47%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	40,188	51,800	58,953	10,013	16.98%
Repairs & Maint Buildings	15,679	18,390	26,044	7,273	27.92%
Repairs & Maint Grounds	104,911	168,082	168,082	42,434	25.25%
Software License & Support	9,242	10,966	15,411	8,711	56.52%
Repairs & Maint Copiers	896	1,000	1,000	317	31.67%
Repairs & Maint ERP System AMA	7,916	7,933	7,933	-	0.00%
Equipment Rentals	-	-	-	-	NA
Vehicle Fuel	9,582	10,192	10,192	-	0.00%
Vehicle Maintenance	10,433	16,000	16,000	558	3.49%
Unemployment Insurance	293	410	410	-	0.00%
Wellness & Clinic Cost	4,283	7,212	7,212	2,404	33.33%
Property Damages	76,354	84,092	84,092	28,031	33.33%
Telecommunications	3,420	8,256	8,256	3,030	36.70%
Marketing & Promotions	4,598	13,700	13,700	-	0.00%
Uniforms and Shoes	5,581	22,000	22,000	1,813	8.24%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	6,015	5,965	5,965	-	0.00%
Customer Fuel Rebates	-	2,000	2,000	-	0.00%
Titan Customer Fuel Rewards	295	-	-	80	NA
General Supplies	9,109	14,000	14,000	2,246	16.04%
Postage	5	100	100	-	0.00%
Small Equipment	26,031	1,450	1,790	-	0.00%
PC's Peripherals	1,455	4,950	4,950	4,457	90.03%
Utilities	114,405	130,314	130,314	34,737	26.66%
Items for Resale Merchandise	3,601	7,500	7,500	347	4.62%
Items for Resale Av Gas	1,303,261	1,400,277	1,400,277	100,463	7.17%
Items for Resale Oil	4,121	2,500	2,500	1,130	45.19%
Items for Resale Catering	-	1,000	1,000	-	0.00%
Organizational Dues	1,109	1,033	1,033	-	0.00%
Subscriptions & Publications	126	1,165	1,165	-	0.00%
Bad Debt Expense	1,229	9	9	-	0.00%
Other Operating Expense	3,607	1,350	1,350	1,733	128.39%
Special Events	-	-	-	6	NA
Over/Short Fuel Inventory	-	-	-	-	NA
Total Operating	**$ 1,853,826**	**$ 2,084,708**	**$ 2,104,314**	**$ 267,277**	**12.70%**

CITY OF MONROE BUDGET CHARLOTTE-MONROE EXECUTIVE AIRPORT FUND EXPENDITURES					
Function/Activity	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Reimbursements to other funds					
Allocations Administration	$ 213,454	$ 228,288	$ 228,288	$ 76,096	33.33%
Allocations Utility Billing	18,133	19,929	19,929	6,643	33.33%
Allocations Cust Srv/Pmt Ctr	14,566	16,251	16,251	5,417	33.33%
Allocations Engineering	-	-	-	-	NA
Allocations Purchasing	4,751	5,870	5,870	1,957	33.33%
Allocations Fleet	11,589	11,483	11,483	3,828	33.33%
Allocations Parks Maint	-	10,882	10,882	3,627	33.33%
Allocations Facilities Maint	25,702	28,654	28,654	9,551	33.33%
Allocations Manual Adjs	9,858	34,303	34,303	11,434	33.33%
Sub Total Reimbursements to other funds	$ 298,053	$ 355,660	$ 355,660	$ 118,553	33.33%
Unreserved / Balance	$ -	$ 224,153	$ 224,153	$ -	0.00%
Total Operations	**$ 2,931,559**	**$ 3,717,007**	**$ 3,968,271**	**$ 622,241**	**15.68%**
Capital					
Capitalized Equipment	$ -	$ 53,103	$ 53,103	$ -	0.00%
Sub Total Capital	$ -	$ 53,103	$ 53,103	$ -	0.00%
Customs Service	$ 11,481	$ 2,730	$ 2,730	$ 1,423	52.13%
Technical Contracted Services	-	18,913	18,913	-	0.00%
Cleaning Srv Waste Disposal	-	4,800	4,800	-	0.00%
Repairs & Maint Equipment	-	4,870	4,870	1,338	27.46%
Repairs & Maint Buildings	1,651	3,674	3,694	874	23.66%
Software License & Support	-	-	-	-	NA
Property Damages	1,979	170	170	57	33.34%
Telecommunications	2,929	21,347	21,347	8,624	40.40%
Training and Travel Exp	-	2,000	2,000	-	0.00%
General Supplies	-	-	-	-	NA
Small Equipment	-	1,000	1,000	-	0.00%
PC's Peripherals	-	-	-	-	NA
Utilities	6,838	7,280	7,280	2,751	37.80%
Other Operating Expense	-	-	-	-	NA
Total Customs Service	**$ 24,877**	**$ 119,887**	**$ 119,907**	**$ 15,067**	**12.57%**
Airport Debt Service (1)(2)					
Installment Principal	$ 6,925	$ 48,928	$ 48,928	$ -	0.00%
Installment Interest	20,718	19,435	19,435	(86)	-0.44%
Bonds Principal	913,300	904,580	904,580	-	0.00%
Bonds Interest	131,203	120,791	120,791	20,944	17.34%
Bonds Admin Fees	3,245	3,245	3,245	-	0.00%
Debt Issuance Cost	-	-	-	-	NA
Bonds Pmt Escrow Agent	-	-	-	-	NA
Bonds Yrly Monitoring Fee	3,469	3,783	3,783	-	0.00%
Capital Leases Principal	1,813	1,266	1,266	625	49.36%
Capital Leases Interest	155	49	49	32	66.12%
Total Debt Service	**$ 1,080,827**	**$ 1,102,077**	**$ 1,102,077**	**$ 21,515**	**1.95%**
Transfers to Other Funds					
TF To General Fund	$ -	$ -	$ -	$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Total Transfers out to Other Funds	$ -	$ -	$ -	$ -	NA
Total Airport Fund Expenditures	**$ 4,037,263**	**$ 4,938,971**	**$ 5,190,255**	**$ 658,824**	**12.69%**

NOTES:

(1) Airport Debt Service :

	2023	Balance	Payoff Yr
2016 Airport Hangar Construction (interfund loan)	$ 60,265	$ 647,524	2036
2017 Revenue Bonds	141,244	1,805,640	2043
2020 New ERP System (share)	8,098	52,479	2030
2020 A Combined Enterprise System Rev Bonds - Refunding	887,652	4,310,000	2028
	$ 1,097,259	$ 6,815,643	

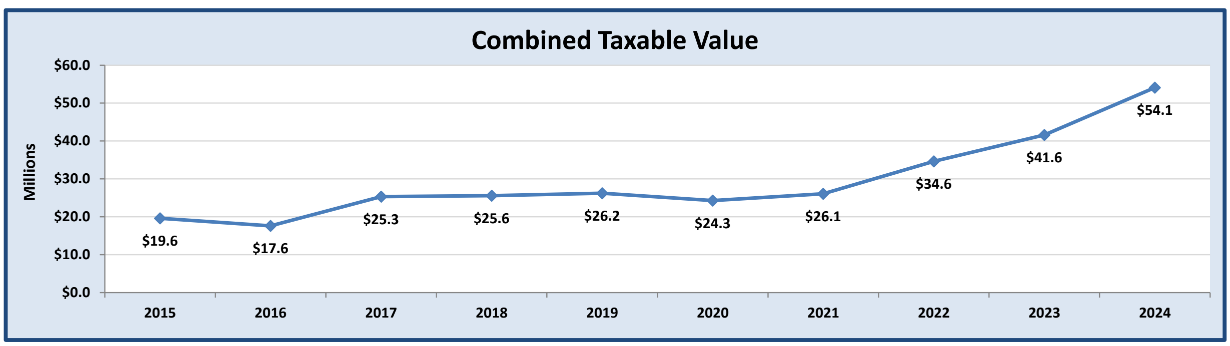
(2) Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

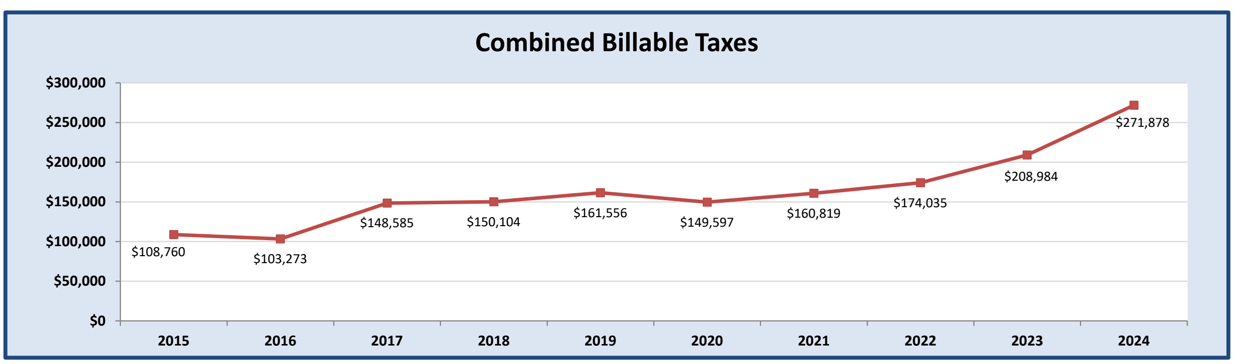
Charlotte Monroe Airport
10 Year History of Taxable Assets

Value as of January 1		2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
for tax collection Fiscal Year		2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Airplanes	#	102	82	83	115	107	99	110	112	116	100
(As of November	Value	$ 18,909,731	$ 17,007,969	$ 24,736,391	$ 24,995,479	$ 25,607,498	$ 23,666,954	$ 25,487,933	$ 34,126,927	$ 41,081,942	$ 53,598,170
	Tax Rate [1]	0.555	0.586	0.586	0.586	0.6163	0.6163	0.6163	0.5025	0.5025	0.5025
	Taxes	**$ 104,949**	**$ 99,718**	**$ 145,029**	**$ 146,548**	**$ 157,819**	**$ 145,859**	**$ 157,082**	**$ 171,488**	**$ 206,437**	**$ 269,331**
Average Value/Planes		**$ 185,390**	**$ 207,414**	**$ 298,029**	**$ 217,352**	**$ 239,322**	**$ 239,060**	**$ 231,708**	**$ 304,705**	**$ 354,155**	**$ 535,982**
Hangers	#	3	3	3	3	3	3	3	3	3	3
	Sq.Ft.	19,674	19,044	19,044	19,044	19,044	19,044	19,044	19,044	19,044	19,044
	Value	$ 686,700	$ 606,400	$ 606,400	$ 606,400	$ 606,400	$ 606,400	$ 606,400	$ 506,900	$ 506,900	$ 506,900
	Tax Rate [1]	0.555	0.586	0.586	0.586	0.6163	0.6163	0.6163	0.5025	0.5025	0.5025
	Taxes	**$ 3,811**	**$ 3,555**	**$ 3,555**	**$ 3,555**	**$ 3,737**	**$ 3,737**	**$ 3,737**	**$ 2,547**	**$ 2,547**	**$ 2,547**
Avg Value SF		**$ 34.90**	**$ 31.84**	**$ 31.84**	**$ 31.84**	**$ 31.84**	**$ 31.84**	**$ 31.84**	**$ 26.62**	**$ 26.62**	**$ 26.62**
Combined Taxable Value		$ 19,596,431	$ 17,614,369	$ 25,342,791	$ 25,601,879	$ 26,213,898	$ 24,273,354	$ 26,094,333	$ 34,633,827	$ 41,588,842	$ 54,105,070
Combined Billable Taxes		**$ 108,760**	**$ 103,273**	**$ 148,585**	**$ 150,104**	**$ 161,556**	**$ 149,597**	**$ 160,819**	**$ 174,035**	**$ 208,984**	**$ 271,878**

Notes:
[1] *A revenue neutral tax rate (0.5025) was adopted in FY22.*
[2] *FY22 & FY23 fuel rates increased with the market avg rate; expecting FY24 fuel revenues and expenditures to level out*

	FY23 Actual	FY24 Budget	Change
Operating Revenues [2]	$ 2,959,761	$ 3,841,712	$ 881,951
Operating Expenditures [2]	2,950,820	3,715,445	764,625
Net Operating Revenue / (Deficit)	$ 8,941	$ 126,267	$ 117,326
	-	-	
Combined Billable Taxes	208,984	271,878	62,894
Net Revenue / (Deficit)	$ 217,925	$ 398,145	$ 180,220
Annual Debt Service	$ 1,080,827	$ 1,102,077	$ 21,250





12/1/20234:51 PM

CITY OF MONROE BUDGET MONROE AQUATIC & FITNESS CENTER BUDGET SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 2,100,528**	**$ 1,996,967**	**$ 1,996,967**	**$ 1,996,967**	**NA**
Revenues					
Sales and Services	$ 3,668,647	$ 3,917,290	$ 3,917,290	$ 1,472,393	37.59%
Investment Earnings (1)	49,120	48,336	48,336	22,823	47.22%
Miscellaneous	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Installment Purchase Cont	-	-	-	-	NA
Total Revenues	**$ 3,717,767**	**$ 3,965,626**	**$ 3,965,626**	**$ 1,495,216**	**37.70%**
Annual Sources of Funds	**$ 3,717,767**	**$ 3,965,626**	**$ 3,965,626**	**$ 1,495,216**	**37.70%**
Total Sources of Funds	**$ 5,818,295**	**$ 5,962,593**	**$ 5,962,593**	**$ 3,492,183**	**58.57%**
Uses of Funds					
Expenditures					
Personnel	$ 2,181,892	$ 2,185,188	$ 2,185,188	$ 802,168	36.71%
Capital	143,803	298,829	347,054	48,450	13.96%
Operating	1,026,291	1,390,335	1,394,967	351,030	25.16%
Debt Service	41,972	14,243	14,243	1,981	13.91%
Sub Total	$ 3,393,957	$ 3,888,595	$ 3,941,452	$ 1,203,629	30.54%
Reimbursements to other funds					
Cost Allocations	$ 427,371	$ 369,199	$ 369,199	$ 123,066	33.33%
Sub Total	$ 427,371	$ 369,199	$ 369,199	$ 123,066	33.33%
Transfer out to other funds					
Transfer out to other funds	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Total Uses of Funds	**$ 3,821,328**	**$ 4,257,794**	**$ 4,310,651**	**$ 1,326,695**	**30.78%**
Ending Balance	**$ 1,996,967**	**$ 1,704,799**	**$ 1,651,943**	**$ 2,165,488**	

Notes:
(1) Investment Earnings allocated among all funds on a quarterly basis.

CITY OF MONROE BUDGET MONROE AQUATIC & FITNESS CENTER REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sales and Services					
Merchandise for Sale	$ 3,051	$ 800	$ 800	$ 1,804	225.46%
Vending Machines	4,636	6,000	6,000	3,234	53.90%
Commission MAFC Pro Shop	2,188	-	-	(597)	NA
Adult Trips	-	11,000	11,000	540	4.91%
Swimming Lessons	44,907	45,000	45,000	11,613	25.81%
Day Camp	103,763	90,000	90,000	18,881	20.98%
Nursery Fees	-	-	-	-	NA
Guest Fees	59,936	80,000	80,000	35,978	44.97%
Joining Fees	81,856	40,000	40,000	39,337	98.34%
Monthly Dues	3,194,685	3,525,000	3,525,000	1,286,490	36.50%
Special Programs	9,852	7,800	7,800	13,996	179.44%
Juice/Health Bar	117,106	75,000	75,000	40,257	53.68%
Membership Chgs Fee	5,145	4,000	4,000	1,820	45.50%
Membership Freeze Fee	7,411	6,500	6,500	4,220	64.92%
Sale of Fixed Assets	-	3,790	3,790	-	0.00%
Rent Aquatic Ctr-Facility	31,910	20,000	20,000	13,360	66.80%
Rent Aquatic Center-Pool	2,200	2,400	2,400	1,460	60.83%
Total Sales and Services	**$ 3,668,647**	**$ 3,917,290**	**$ 3,917,290**	**$ 1,472,393**	**37.59%**
Investment Earnings					
Investment Earnings	$ 49,120	$ 48,336	$ 48,336	$ 22,823	47.22%
Total Investment Earnings	**$ 49,120**	**$ 48,336**	**$ 48,336**	**$ 22,823**	**47.22%**
Miscellaneous					
Third Party	$ -	$ -	$ -	$ -	NA
Miscellaneous Other	-	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Other Financing Sources					
TF From Aquatics Ctr Cap Proj	$ -	$ -	$ -	$ -	NA
TF From Natural Gas	-	-	-	-	NA
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	292,317	345,174	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Subscription Financing	72,475	-	-	-	NA
Total Other Financing Sources	**$ 72,475**	**$ 292,317**	**$ 345,174**	**$ -**	**0.00%**
Total MAFC Fund Revenues	**$ 3,790,242**	**$ 4,257,943**	**$ 4,310,800**	**$ 1,495,216**	**34.69%**

CITY OF MONROE BUDGET MONROE AQUATIC & FITNESS CENTER EXPENDITURES					
Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
MAFC Operations					
Personnel					
Salary	$ 1,656,398	$ 1,784,060	$ 1,784,060	$ 646,914	36.26%
Overtime	6,935	13,656	13,656	4,505	32.99%
Social Security Taxes	129,224	52,371	52,371	51,335	98.02%
Life Insurance	1,460	1,243	1,243	435	34.99%
Employer Share Insurance	205,173	178,615	178,615	39,764	22.26%
Retirement	97,016	80,142	80,142	30,323	37.84%
401(k)	33,699	28,164	28,164	9,733	34.56%
Cell Phone Allowance	2,450	6,900	6,900	1,000	14.49%
Workers Compensation	10,037	10,037	10,037	3,346	33.33%
Temporary Labor	39,500	30,000	30,000	14,812	49.37%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 2,181,892	$ 2,185,188	$ 2,185,188	$ 802,168	36.71%
Capital					
Capitalized Motor Vehicles	$ -	$ -	$ -	$ -	NA
Capitalized Equipment	71,678	152,675	191,425	38,750	20.24%
Capital Outlay Buildings	-	146,154	155,629	9,700	6.23%
Subs Initial Impl Stage Outlay	72,125	-	-	-	NA
Sub Total Capital	$ 143,803	$ 298,829	$ 347,054	$ 48,450	13.96%
Operating					
Bank Service Charges	$ 37,778	$ 48,000	$ 48,001	$ 14,603	30.42%
Financial Management	915	1,490	1,490	1,490	100.00%
Technical Contracted Services	6,832	60,830	60,862	-	0.00%
FEMA Covid Exp.	-	-	-	-	NA
Cleaning Srv Building	53,200	94,196	94,196	30,229	32.09%
Cleaning Srv Linen	-	3,500	3,500	(507)	-14.48%
Repairs & Maint Equipment	30,236	32,800	32,869	8,759	26.65%
Repairs & Maint Buildings	110,212	103,908	107,837	18,743	17.38%
Repairs & Maint Grounds	3,865	3,500	3,500	-	0.00%
Software License & Support	3,943	39,627	39,663	6,938	17.49%
Repairs & Maint Copiers	5,198	3,500	3,500	1,950	55.70%
Repairs & Maint ERP System AMA	6,803	6,817	6,817	-	0.00%
Repairs & Maint Pools	31,269	26,000	26,020	2,358	9.06%
Repairs & Maint Generators	-	500	500	651	130.29%
Vehicle Fuel	1,625	1,773	1,773	-	0.00%
Vehicle Maintenance	14	4,000	4,000	-	0.00%
Unemployment Insurance	750	1,050	1,050	-	0.00%
Wellness & Clinic Cost	7,954	8,523	8,523	2,841	33.33%
Property Damages	34,609	53,406	53,406	17,802	33.33%
Telecommunications	10,518	8,520	8,520	4,406	51.71%
Marketing & Promotions	38,329	98,000	98,006	12,169	12.42%
Printing	11,845	12,000	12,000	1,745	14.54%
Uniforms and Shoes	6,991	8,575	8,575	7,219	84.19%
Training and Travel Exp	1,616	6,808	6,808	1,460	21.45%
Trip Costs - Adults	-	11,000	11,000	484	4.40%
General Supplies	15,013	10,000	10,000	4,117	41.17%
Postage	3,274	8,750	8,750	67	0.76%
Housekeeping	52,145	60,250	60,627	19,004	31.35%
Small Equipment	27,673	104,622	104,739	9,658	9.22%
PC's Peripherals	5,031	17,700	17,700	15,193	85.83%
Pool Chemicals	45,044	51,750	51,750	13,549	26.18%
Software	666	3,500	3,500	-	0.00%
Utilities	339,859	372,920	372,920	117,196	31.43%
Items for Resale Merchandise	(1,203)	11,300	11,300	1,557	13.78%
Organizational Dues	291	620	620	-	0.00%
Subscriptions & Publications	-	5,000	5,000	-	0.00%
Other Operating Expense	21,941	22,750	22,763	5,334	23.43%
Special Events	12,102	10,850	10,851	3,201	29.50%

CITY OF MONROE BUDGET MONROE AQUATIC & FITNESS CENTER EXPENDITURES					
Function/Activity	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Oth Day Camp	29,877	30,000	30,029	5,990	19.95%
Oth Juice/Health Bar	70,077	42,000	42,000	22,825	54.35%
Sub Total Operating	$ 1,026,291	$ 1,390,335	$ 1,394,967	$ 351,030	25.16%
Transfers Out to Other Funds					
TF To Gov Capital Project	$ -	$ -	$ -	$ -	NA
Total Transfers Out to Other Funds	-	-	-	-	0.00%
Reimbursements to other funds					
Allocations Administration	$ 368,494	$ 332,301	$ 332,301	$ 110,767	33.33%
Allocations Cust Srv/Pmt Ctr	16,129	16,058	16,058	5,353	33.33%
Allocations Purchasing	8,126	3,941	3,941	1,314	33.33%
Allocations Fleet	6,427	2,679	2,679	893	33.33%
Allocations Parks Maint	2,029	2,285	2,285	762	33.33%
Allocations Facilities Maint	10,705	11,935	11,935	3,978	33.33%
Allocations Manual Adjs	15,461	-	-	-	NA
Sub Total Reimbursements to other funds	$ 427,371	$ 369,199	$ 369,199	$ 123,066	33.33%
Unreserved	$ -	$ 149	$ 149	$ -	0.00%
Total MAFC Operations	**$ 3,779,356**	**$ 4,243,700**	**$ 4,296,557**	**$ 1,324,715**	**30.83%**
MAFC Debt Service(2)					
Installment Principal	$ 8,623	$ 8,782	$ 8,782	$ -	0.00%
Installment Interest	1,352	1,286	1,286	-	0.00%
Capital Leases Principal	5,756	4,020	4,020	1,985	49.37%
Capital Leases Interest	600	155	155	(4)	-2.63%
Subscriptions Financing Princ	24,308	-	-	-	NA
Subscription Interest	1,333	-	-	-	NA
Total MAFC Debt Service	**$ 41,972**	**$ 14,243**	**$ 14,243**	**$ 1,981**	**13.91%**
Total MAFC Fund Expenditures	**$ 3,821,328**	**$ 4,257,943**	**$ 4,310,800**	**$ 1,326,695**	**30.78%**

NOTES:

	2024	Balance	Payoff Yr
(1) MAFC Debt Service :			
2020 New ERP System (share)	10,083	65,348	2030
	$ 10,083	$ 65,348	

(2) Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

Sources and Uses of Funds	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
CITY OF MONROE BUDGET					
WATER RESOURCES BUDGET SUMMARY					
Sources of Funds					
Beginning Balance	**$ 20,072,146**	**$ 22,040,510**	**$ 22,040,510**	**$ 22,040,510**	**NA**
Revenues					
Restricted Intergovernmentas	$ -	$ -	$ -	$ -	NA
Sales and Services	25,912,695	25,417,638	25,417,638	8,702,447	34.24%
Investment Earnings [(1)]	1,065,250	1,028,627	1,028,627	492,332	47.86%
Miscellaneous	2,048	75,621	75,621	-	0.00%
Sub Total	$ 26,979,993	$ 26,521,886	$ 26,521,886	$ 9,194,779	34.67%
Other Financing Sources					
Transfers from Other Funds	$ 13,908	$ -	$ 209,629	$ 209,629	100.00%
Inception of Lease	-	-	-	-	NA
Proceeds From LT Debt/ Revenue Bonds	-	-	-	-	NA
Installment Purchase Cont	-	-	-	-	NA
Sub Total	$ 13,908	$ -	$ 209,629	$ 209,629	100.00%
Annual Sources of Funds	**$ 26,993,901**	**$ 26,521,886**	**$ 26,731,515**	**$ 9,404,408**	**35.18%**
Total Sources of Funds	**$ 47,066,047**	**$ 48,562,396**	**$ 48,772,025**	**$ 31,444,918**	**64.47%**
Uses of Funds					
Expenditures					
Personnel	$ 5,489,125	$ 7,333,290	$ 7,333,290	$ 1,642,103	22.39%
Capital & Construction	2,657,324	5,898,005	8,050,379	2,174,570	27.01%
Operating	5,889,462	7,138,322	7,889,086	2,161,668	27.40%
Debt Service	2,364,547	2,081,914	2,081,914	260,695	12.52%
Sub Total	$ 16,400,458	$ 22,451,531	$ 25,354,669	$ 6,239,036	24.61%
Reimbursements to other funds					
Cost Allocations	$ 2,153,750	$ 2,448,839	$ 2,448,839	$ 816,280	33.33%
Sub Total	$ 2,153,750	$ 2,448,839	$ 2,448,839	$ 816,280	33.33%
Other Financing Uses					
Transfers to Other Funds	$ 6,471,329	$ 3,561,562	$ 3,650,772	$ 4,840,567	132.59%
Sub Total	$ 6,471,329	$ 3,561,562	$ 3,650,772	$ 4,840,567	132.59%
Unreserved	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Total Uses of Funds	**$ 25,025,537**	**$ 28,461,932**	**$ 31,454,280**	**$ 11,895,883**	**37.82%**
Ending Balance	**$ 22,040,510**	**$ 20,100,464**	**$ 17,317,745**	**$ 19,549,035**	

Notes:
[(1)] Investment Earnings are distributed quarterly among all funds.

CITY OF MONROE BUDGET WATER RESOURCES REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Restricted Intergovernmental					
Reimbursements FEMA	$ -	$ -	$ -	$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
Total Restricted Intergovernmental	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Sales and Services					
Sale of Land	$ -	$ -	$ -	$ -	NA
Sale of Fixed Assets	3,775	10,000	10,000	-	0.00%
Rent Antenna Space	-	-	-	-	NA
Rent Land	-	-	-	-	NA
Sales of Water	9,672,382	9,914,911	9,914,911	2,950,308	29.76%
Wastewater Treatment	10,628,896	11,493,514	11,493,514	3,309,073	28.79%
Cty Wastewater Treatment	476,727	507,941	507,941	165,119	32.51%
Water and Sewer Taps	133,604	102,804	102,804	83,248	80.98%
Grease Trap Inspection	26,279	23,553	23,553	27,502	116.77%
High Strength Wastewater	261,112	144,294	144,294	60,913	42.21%
Wastewater Civil Penalti	700	1,333	1,333	-	0.00%
Service Charges	264,877	119,790	119,790	164,745	137.53%
Lake Permits	29,612	33,568	33,568	8,383	24.97%
Septic Hauler Permits	285	-	-	392	NA
Industrial Use Permits	22,751	19,568	19,568	22,910	117.08%
Unauthorized Taking of WA	1,500	2,733	2,733	1,500	54.88%
Water Shortage Response Fees	-	-	-	-	NA
Main Extension Permits	6,489	4,760	4,760	2,858	60.03%
Other Operating Misc	114,045	(1,859)	(1,859)	10,061	-541.18%
Water Capacity Fees	2,076,546	1,486,080	1,486,080	906,857	61.02%
Sewer Capacity Fees	2,193,116	1,554,648	1,554,648	988,581	63.59%
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	**$ 25,912,695**	**$ 25,417,638**	**$ 25,417,638**	**$ 8,702,447**	**34.24%**
Investment Earnings					
Investment Earnings	$ 1,065,250	$ 1,028,627	$ 1,028,627	$ 492,332	47.86%
Interest Earned Trustee	-	-	-	-	NA
Total Investment Earnings	**$ 1,065,250**	**$ 1,028,627**	**$ 1,028,627**	**$ 492,332**	**47.86%**
Miscellaneous					
Third Party	$ -	$ -	$ -	$ -	NA
Miscellaneous Reimbursements	1,841	75,621	75,621	-	0.00%
Miscellaneous Other	207	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	**$ 2,048**	**$ 75,621**	**$ 75,621**	**$ -**	**0.00%**
Other Financing Sources					
Transfers from other funds					
TF From W&S Capital Projects	$ 13,908	$ -	$ 209,629	$ 209,629	100.00%
TF From Gov Capital Project	-	-	-	-	NA
Sub Total Interfund Transfers	**$ 13,908**	**$ -**	**$ 209,629**	**$ 209,629**	100.00%
Proceeds Revenue Bonds	$ -	$ -	$ -	$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	2,000,000	4,782,719	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	**$ 13,908**	**$ 2,000,000**	**$ 4,992,348**	**$ 209,629**	**4.20%**
Total Water & Sewer Fund Revenues	**$ 26,993,901**	**$ 28,521,886**	**$ 31,514,234**	**$ 9,404,408**	**29.84%**

Notes:

CITY OF MONROE BUDGET
WATER RESOURCES EXPENDITURES

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
W&S Administration Division					
Personnel					
Salary	$ 749,369	$ 1,109,706	$ 1,109,706	$ 203,726	18.36%
Overtime	-	-	-	95	NA
Car Allowance	6,231	6,001	6,001	1,846	30.76%
Social Security Taxes	55,278	78,303	78,303	14,850	18.97%
Life Insurance	1,935	1,669	1,669	647	38.74%
Employer Share Insurance	141,765	206,079	206,079	38,663	18.76%
Retirement	92,518	134,523	134,523	28,109	20.90%
401(k)	37,626	55,486	55,486	10,469	18.87%
Cell Phone Allowance	2,650	2,600	2,600	900	34.62%
Workers Compensation	12,347	12,347	12,347	4,116	33.33%
Temporary Labor	-	-	-	-	NA
Sub Total Personnel	$ 1,099,720	$ 1,606,714	$ 1,606,714	$ 303,422	18.88%
Capital & Construction					
Capitalized Motor Vehicles	$ 39,104	$ 110,710	$ 110,710	$ -	0.00%
Capitalized Equipment	-	-	-	-	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	$ 39,104	$ 110,710	$ 110,710	$ -	0.00%
Operating					
Bank Service Charges	$ -	$ -	$ -	$ -	NA
Financial Management	10,831	11,524	11,524	11,524	100.00%
Engineering Services	6,525	35,000	57,799	750	1.30%
Technical Contracted Services	38,713	66,551	66,761	10,750	16.10%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	4,063	8,600	8,603	1,277	14.84%
Repairs & Maint Buildings	25,331	57,286	59,286	46,090	77.74%
Software License & Support	11,889	13,749	14,709	5,695	38.72%
Repairs & Maint Copiers	2,474	3,000	3,000	453	15.10%
Repairs & Maint ERP System AMA	36,944	37,023	37,023	-	0.00%
Repairs & Maint SCADA	9,389	10,169	10,169	-	0.00%
Repairs/Maint City Beautificat	-	5,000	5,000	-	0.00%
Vehicle Fuel	6,841	5,469	5,469	-	0.00%
Vehicle Maintenance	1,300	1,500	1,500	468	31.22%
Unemployment Insurance	723	1,013	1,013	-	0.00%
Wellness & Clinic Cost	6,730	7,212	7,212	2,404	33.33%
Property Damages	109,602	9,072	9,072	3,024	33.33%
Telecommunications	5,065	12,632	12,632	1,606	12.71%
Marketing & Promotions	2,807	6,700	8,131	-	0.00%
Uniforms and Shoes	1,738	2,050	4,150	547	13.19%
Training and Travel Adv	-	-	-	1,426	NA
Training and Travel Exp	19,236	23,746	26,952	2,630	9.76%
Water Shortage Response	-	-	-	-	NA
General Supplies	12,598	14,103	12,403	3,599	29.02%
Small Equipment	601	16,315	16,565	-	0.00%
PC's Peripherals	10,107	12,420	14,220	18,862	132.64%
Software	-	-	-	-	NA
Utilities	32,712	37,117	37,117	12,189	32.84%
Organizational Dues	1,560	2,850	3,050	239	7.85%
Subscriptions & Publications	307	228	228	363	159.30%
Bad Debt Expense	45,694	47,118	47,118	(447)	-0.95%
Other Operating Expense	3,219	3,100	3,101	929	29.96%
Sub Total Operating	$ 406,999	$ 450,547	$ 483,807	$ 124,378	25.71%
Reimbursements to other funds					
Allocations Administration	$ 139,274	$ 162,920	$ 162,920	$ 54,307	33.33%
Allocations Utility Billing	589,424	642,185	642,185	214,062	33.33%
Allocations Cust Srv/Pmt Ctr	288,984	324,889	324,889	108,296	33.33%
Allocations Purchasing	7,230	7,524	7,524	2,508	33.33%
Allocations Fleet	830	865	865	288	33.33%
Allocations Facilities Maint	63,401	70,624	70,624	23,541	33.33%
Allocations Water Res Admin	(180,139)	-	-	-	NA
Allocations Manual Adjs	75,603	93,718	93,718	31,239	33.33%
Sub Total Reimbursements to other funds	$ 984,607	$ 1,302,725	$ 1,302,725	$ 434,242	33.33%
Unreserved / Balance	$ -	$ 59,954	$ 59,954	$ -	0.00%
Total W&S Administration Division	**$ 2,530,430**	**$ 3,530,650**	**$ 3,563,910**	**$ 862,042**	**24.19%**

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES									
Function/Activity		YTD Actual 2023		Original Budget 2024		Revised Budget 2024		YTD Actual 2024	% Realized
W&S Maintenance Division									
Personnel									
Salary	$	831,901	$	1,318,352	$	1,318,352	$	269,543	20.45%
Overtime		51,742		46,384		46,384		24,954	53.80%
Standby		20,453		17,494		17,494		6,206	35.48%
Social Security Taxes		65,172		90,467		90,467		21,701	23.99%
Life Insurance		1,809		1,858		1,858		689	37.08%
Employer Share Insurance		280,334		350,857		350,857		66,827	19.05%
Retirement		111,832		157,988		157,988		40,724	25.78%
401(k)		41,377		60,641		60,641		15,178	25.03%
Cell Phone Allowance		820		1,820		1,820		280	15.38%
Workers Compensation		20,738		20,738		20,738		6,913	33.33%
Pay Adjustments		-		-		-		-	NA
Sub Total Personnel	$	1,426,178	$	2,066,599	$	2,066,599	$	453,013	21.92%
Capital & Construction									
Imprvmt Contrct Material&Labor	$	477,174	$	925,000	$	2,279,822	$	800,406	35.11%
Capitalized Motor Vehicles		-		205,085		324,530		281,668	86.79%
Capitalized Equipment		7,720		910,754		910,754		570,154	62.60%
Capital Outlay Buildings		-		-		-		-	NA
Sub Total Capital & Construction	$	484,894	$	2,040,839	$	3,515,106	$	1,652,228	47.00%
Operating									
Engineering Services	$	-	$	-	$	-	$	-	NA
Technical Contracted Services		20,479		61,293		365,775		12,350	3.38%
Repairs & Maint Equipment		14,731		17,323		17,323		5,592	32.28%
Repairs & Maint Buildings		1,145		-		1,200		998	83.13%
Software License & Support		5,923		10,729		9,769		2,000	20%
Repairs & Maint Copiers		148		200		200		68	34.08%
Repairs & Maint Pump Stations		119,259		150,000		157,964		34,153	21.62%
Repairs & Maint Utility Lines		1,663		15,000		15,000		1,790	11.93%
Repairs STs-Dir Cost UT Cuts		125,451		120,000		120,000		8,348	6.96%
Vehicle Fuel		53,819		55,228		55,228		39	0.07%
Vehicle Maintenance		45,696		48,000		48,025		25,326	52.74%
Default Fleet Management		-		-		-		-	NA
Wellness & Clinic Cost		11,013		13,112		13,112		4,371	33.33%
Property Damages		25,777		54,947		54,947		18,316	33.33%
Telecommunications		8,476		12,102		12,102		7,206	59.55%
Uniforms and Shoes		12,709		25,290		24,079		9,489	39.41%
Training and Travel Adv		-		-		-		-	NA
Training and Travel Exp		18,243		54,397		51,197		9,290	18.15%
Permits		1,310		1,400		1,400		-	0.00%
Compliance Fines		-		5,000		5,000		878	17.56%
General Supplies		15,864		20,150		19,850		3,744	18.86%
Materials		352,912		245,000		249,117		221,065	88.74%
I & I Materials		22,236		35,000		35,000		7,763	22.18%
Tap Crew Materials		145		61,564		61,564		23,753	38.58%
Safety		1,450		31,256		31,256		18,066	57.80%
Small Equipment		35,837		162,964		162,714		78,492	48.24%
PC's Peripherals		7,004		9,675		9,339		8,247	88.31%
Meter Exchanges		142,928		181,320		184,186		44,810	24.33%
Streets-Dir Cost New Taps		-		40,800		40,800		2,715	6.65%
Organizational Dues		3,922		8,090		7,890		908	11.51%
Other Operating Expense		3,550		1,000		1,000		896	89.60%
Sub Total Operating	$	1,051,688	$	1,440,840	$	1,755,037	$	550,673	31.38%
Reimbursements to Other Funds									
Allocations Administration	$	250,685	$	293,254	$	293,254	$	97,751	33.33%
Allocations Street		28,725		57,879		57,879		19,293	33.33%
Allocations Purchasing		13,303		13,545		13,545		4,515	33.33%
Allocations Fleet		36,504		38,051		38,051		12,684	33.33%
Allocations Warehouse		44,723		34,443		34,443		11,481	33.33%
Allocations Parks Maint		3,669		2,325		2,325		775	33.33%
Force Account Labor		-		-		-		-	NA
Allocations Water Res Admin		58,892		-		-		-	NA
Allocations Manual Adjs		-		-		-		-	NA
Allocations Credits		-		-		-		-	NA
Sub Total Reimbursements to other funds	$	436,501	$	439,497	$	439,497	$	146,499	33.33%
Total W&S Maintenance Division	**$**	**3,399,260**	**$**	**5,987,775**	**$**	**7,776,239**	**$**	**2,802,414**	**36.04%**

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	YTD Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
W&S Construction Division					
Personnel					
Salary	$ 446,281	$ 603,763	$ 700,648	$ 144,267	20.59%
Overtime	5,639	18,913	18,913	3,664	19.37%
Standby	950	6,242	6,242	286	4.59%
Social Security Taxes	33,064	41,658	41,658	10,960	26.31%
Life Insurance	984	739	739	394	53.27%
Employer Share Insurance	126,890	150,223	150,223	28,504	18.97%
Retirement	51,578	68,360	68,360	19,391	28.37%
401(k)	17,106	26,483	26,483	5,354	20.22%
Cell Phone Allowance	1,800	3,900	3,900	600	15.38%
Workers Compensation	7,851	7,851	7,851	2,617	33.33%
Temporary Labor	-	96,885	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 692,143	$ 1,025,017	$ 1,025,017	$ 216,037	21.08%
Capital & Construction					
Land Right of Way	$ 806	$ 10,000	$ 10,000	$ 636	6.36%
Imprvmt Contrct Material&Labor	681,514	725,000	964,312	275,263	28.55%
Streets-Direct Cost Infrastruc	180,021	150,000	150,000	11,526	7.68%
Capitalized Motor Vehicles	198,314	61,200	126,115	46,879	37.17%
Capitalized Equipment	147,913	89,957	114,451	96,951	84.71%
Capital Outlay Buildings	-	-	-	-	NA
Capitalized Infrastructure	-	550,000	550,000	-	0.00%
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	$ 1,208,568	$ 1,586,157	$ 1,914,878	$ 431,254	22.52%
Operating					
Engineering Services	$ 25,377	$ 82,000	$ 82,583	$ 10,916	13.22%
Technical Contracted Services	3,062	6,075	6,075	36	0.59%
Repairs & Maint Equipment	5,845	10,000	10,050	1,399	13.92%
Repairs & Maint Buildings	-	-	500	376	75.20%
Software License & Support	2,754	2,214	2,214	-	0.00%
Repairs & Maint Copiers	22	50	50	9	17.64%
Equipment Rentals	140	2,500	2,520	-	0.00%
Vehicle Fuel	19,319	20,993	20,993	140	0.67%
Vehicle Maintenance	10,070	46,700	46,700	4,938	10.57%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	5,507	5,900	5,900	1,967	33.33%
Property Damages	18,256	50,034	50,034	16,678	33.33%
Telecommunications	618	1,080	1,080	329	30.47%
Uniforms and Shoes	8,663	13,461	13,461	5,035	37.41%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	14,273	32,228	32,229	12,988	40.30%
Permits	-	-	-	-	NA
General Supplies	5,494	6,050	6,026	379	6.29%
Materials	75,984	87,872	89,872	30,624	34.08%
Tap Crew Materials	47,584	-	15,400	8,897	57.77%
Safety	3,446	3,000	3,000	319	10.63%
Small Equipment	34,851	48,815	52,302	13,959	26.69%
PC's Peripherals	4,009	1,275	1,299	1,219	93.88%
Software	-	-	-	-	NA
Streets-Dir Cost New Taps	53,537	-	-	-	NA
Organizational Dues	500	1,070	1,070	-	0.00%
Subscriptions & Publications	-	-	-	-	NA
Other Operating Expense	1,338	1,000	1,000	426	42.61%
Over/Short Water Inventory	-	-	-	-	NA
Sub Total Operating	$ 340,647	$ 422,317	$ 444,358	$ 110,635	24.90%
Reimbursements to other funds					
Allocations Administration	$ 139,274	$ 162,920	$ 162,920	$ 54,307	33.33%
Allocations Engineering	-	-	-	-	NA
Allocations Purchasing	7,125	7,525	7,525	2,508	33.33%
Allocations Fleet	24,059	25,078	25,078	8,359	33.33%
Force Account Labor	(2,395)	-	-	-	NA
Allocations Water Res Admin	31,178	-	-	-	NA
Allocations Manual Adjs	-	-	-	-	NA
Allocations Charges	-	-	-	-	NA
Allocations Credits	-	-	-	-	NA
Sub Total Reimbursements to other funds	$ 199,241	$ 195,523	$ 195,523	$ 65,174	33.33%
Total W&S Construction Division	**$ 2,440,599**	**$ 3,229,014**	**$ 3,579,777**	**$ 823,101**	**22.99%**

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	**YTD Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Water Treatment Plant					
Personnel					
Salary	$ 679,118	$ 805,877	$ 805,877	$ 201,184	24.96%
Overtime	15,671	8,907	8,907	5,256	59.01%
Standby	-	-	-	1,193	NA
Social Security Taxes	53,151	57,077	57,077	16,216	28.41%
Life Insurance	1,453	1,469	1,469	506	34.47%
Employer Share Insurance	175,806	216,174	216,174	55,693	25.76%
Retirement	85,632	96,377	96,377	28,389	29.46%
401(k)	32,006	38,137	38,137	10,586	27.76%
Cell Phone Allowance	1,640	3,640	3,640	560	15.38%
Workers Compensation	13,314	13,314	13,314	4,438	33.33%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 1,057,791	$ 1,240,972	$ 1,240,972	$ 324,022	26.11%
Capital & Construction					
Capitalized Motor Vehicles	$ -	$ 46,180	$ 46,180	$ -	0.00%
Capitalized Equipment	15,848	92,476	182,205	55,293	30.35%
Capital Outlay Buildings	684,369	-	247,691	23,682	9.56%
Capitalized Infrastructure	-	1,600,000	1,600,000	-	0.00%
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	$ 700,216	$ 1,738,656	$ 2,076,076	$ 78,975	3.80%
Operating					
Engineering Services	$ 50,267	$ 15,000	$ 182,470	$ 63,775	34.95%
Technical Contracted Services	2,791	402,793	402,793	-	0.00%
Lake Wardens	46,667	12,000	36,000	19,324	53.68%
Cleaning Srv Waste Disposal	10,530	64,895	65,140	5,939	9.12%
Repairs & Maint Equipment	218,421	213,000	223,573	48,358	21.63%
Repairs & Maint Buildings	11,947	4,110	4,119	1,514	36.76%
Software License & Support	3,174	5,451	5,451	-	0.00%
Repairs & Maint Copiers	142	150	150	83	55.52%
Repairs & Maint Generators	10,883	20,000	20,003	6,955	34.77%
Repairs & Maint Tanks	109,281	112,371	112,371	-	0.00%
Repairs & Maint Dams	48,759	73,000	45,031	3,296	7.32%
Repairs & Maint SCADA	-	5,000	5,000	-	0.00%
Vehicle Fuel	3,766	2,660	2,660	-	0.00%
Vehicle Maintenance	2,128	4,800	4,800	970	20.20%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	7,342	7,867	7,867	2,622	33.33%
Property Damages	32,446	51,408	51,408	17,136	33.33%
Telecommunications	5,706	13,094	13,094	7,027	53.67%
Marketing & Promotions	2,358	11,000	11,088	10,417	93.95%
Uniforms and Shoes	9,545	12,222	12,222	2,496	20.42%
Training and Travel Adv	-	-	-	571	NA
Training and Travel Exp	8,278	13,516	13,516	2,720	20.12%
Permits	5,785	5,785	5,785	3,110	53.76%
Compliance Monitoring	29,380	32,300	38,662	7,690	19.89%
Process & System Testing	42,328	46,300	46,390	4,333	9.34%
Lead/Copper Compliance	-	2,250	2,250	-	0.00%
General Supplies	12,724	11,759	11,759	6,891	58.61%
Materials	3,780	4,050	4,050	-	0.00%
Safety	1,909	1,000	1,000	-	0.00%
Small Equipment	3,816	35,480	39,621	22,576	56.98%
PC's Peripherals	3,759	4,350	4,350	2,439	56.07%
Treatment Chemicals	1,705,141	1,376,000	1,400,934	481,269	34.35%
Laboratory Supplies	22,061	31,033	31,033	23,395	75.39%
Utilities	333,070	320,787	320,787	126,772	39.52%
Organizational Dues	10,900	11,460	11,460	7,500	65.45%
Subscriptions & Publications	266	500	500	-	0.00%
Other Operating Expense	643	1,000	1,000	820	81.96%
Union County	98,118	120,000	120,000	51,776	43.15%
Sub Total Operating	$ 2,858,109	$ 3,048,391	$ 3,258,336	$ 931,774	28.60%
Reimbursements to other funds					
Allocations Administration	$ 167,124	$ 195,504	$ 195,504	$ 65,168	33.33%
Allocations Purchasing	8,550	9,030	9,030	3,010	33.33%
Allocations Fleet	7,467	7,783	7,783	2,594	33.33%
Allocations Water Res Admin	38,106	-	-	-	NA
Allocations Manual Adjs	-	-	-	-	NA
Sub Total Reimbursements to other funds	$ 221,247	$ 212,317	$ 212,317	$ 70,772	33.33%
Total Water Treatment Plant	**$ 4,837,364**	**$ 6,240,336**	**$ 6,787,701**	**$ 1,405,543**	**20.71%**

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	YTD Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Waste Treatment Plant					
Personnel					
Salary	$ 791,287	$ 930,592	$ 930,592	$ 224,149	24.09%
Overtime	1,870	13,628	13,628	2,534	18.59%
Standby	-	-	-	897	NA
Social Security Taxes	59,107	67,798	67,798	16,865	24.88%
Life Insurance	1,640	1,664	1,664	570	34.27%
Employer Share Insurance	205,444	205,176	205,176	52,522	25.60%
Retirement	97,898	111,293	111,293	31,093	27.94%
401(k)	38,322	45,623	45,623	11,057	24.24%
Cell Phone Allowance	1,460	1,950	1,950	500	25.64%
Workers Compensation	16,264	16,264	16,264	5,421	33.33%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 1,213,293	$ 1,393,988	$ 1,393,988	$ 345,609	24.79%
Capital & Construction					
Capitalized Motor Vehicles	$ -	$ -	$ 3	$ -	0.00%
Capitalized Equipment	211,345	56,643	68,605	12,113	17.66%
Capital Outlay Buildings	13,197	65,000	65,000	-	0.00%
Capitalized Infrastructure	-	300,000	300,000	-	0.00%
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	$ 224,542	$ 421,643	$ 433,608	$ 12,113	2.79%
Operating					
Engineering Services	$ 1,794	$ 10,000	$ 18,173	$ -	0.00%
Technical Contracted Services	2,791	2,793	4,740	2,137	45.09%
FEMA Covid Exp.	-	-	-	-	NA
Cleaning Srv Waste Disposal	63,445	136,681	160,197	24,300	15.17%
Repairs & Maint Equipment	78,089	167,789	175,027	15,884	9.08%
Repairs & Maint Buildings	6,181	10,411	10,411	4,194	40.28%
Software License & Support	4,511	5,817	5,817	-	0.00%
Repairs & Maint Copiers	535	500	500	157	31.31%
Repairs & Maint Generators	29,029	50,000	50,000	11,049	22.10%
Repairs & Maint SCADA	-	5,000	5,000	-	0.00%
Vehicle Fuel	9,332	10,359	10,359	-	0.00%
Vehicle Maintenance	11,594	8,549	8,549	2,603	30.45%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	9,178	9,834	9,834	3,278	33.33%
Property Damages	46,217	70,895	70,895	23,632	33.33%
Telecommunications	3,064	2,880	2,880	998	34.66%
Uniforms and Shoes	8,436	12,920	12,920	3,530	27.32%
Training and Travel Adv	-	-	-	26	NA
Training and Travel Exp	6,715	9,694	9,694	3,458	35.67%
Permits	4,950	6,160	6,160	-	0.00%
Compliance Fines	1,310	5,000	5,000	-	0.00%
Compliance Monitoring	23,705	42,000	56,668	6,347	11.20%
General Supplies	10,279	10,695	10,695	1,408	13.17%
Materials	39	40,000	62,040	33,900	54.64%
Safety	3,949	6,475	6,475	510	7.88%
Small Equipment	9,624	21,291	32,991	-	0.00%
PC's Peripherals	4,475	2,550	2,550	2,439	95.64%
Treatment Chemicals	196,702	323,950	379,928	67,710	17.82%
Pre-Treatment Chemicals	161,482	264,000	289,364	43,224	14.94%
Laboratory Supplies	39,551	49,974	50,671	7,892	15.57%
Software	-	-	-	-	NA
Utilities	475,160	468,708	468,708	166,868	35.60%
Organizational Dues	19,129	19,030	19,030	18,405	96.72%
Subscriptions & Publications	-	-	-	-	NA
Other Operating Expense	751	2,272	2,272	258	11.37%
Sub Total Operating	$ 1,232,017	$ 1,776,227	$ 1,947,548	$ 444,207	22.81%
Reimbursements to other funds					
Allocations Administration	$ 232,121	$ 271,532	$ 271,532	$ 90,511	33.33%
Allocations Purchasing	11,570	12,542	12,542	4,181	33.33%
Allocations Fleet	14,105	14,703	14,703	4,901	33.33%
Force Account Labor	2,395	-	-	-	NA
Allocations Water Res Admin	51,963	-	-	-	NA
Allocations Manual Adjs	-	-	-	-	NA
Allocations Charges	-	-	-	-	NA
Sub Total Reimbursements to other funds	$ 312,154	$ 298,777	$ 298,777	$ 99,592	33.33%
Total Waste Treatment Plant	**$ 2,982,006**	**$ 3,890,635**	**$ 4,073,921**	**$ 901,522**	**22.13%**

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	**YTD Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
W&S Debt Service					
Installment Purchase Agreements & State Revolving Loans					
Installment Principal	$ 26,134	$ 26,618	$ 26,618	$ -	0.00%
Installment Interest	4,421	3,900	3,900	(323)	-8.28%
Revenue Bonds					
Bonds Principal	1,248,833	996,788	996,788	-	0.00%
Bonds Interest	643,438	614,512	614,512	117,386	19.10%
Bonds Admin Fees	6,433	6,433	6,433	678	10.53%
Debt Issuance Cost	-	-	-	-	NA
Bonds Pmt Escrow Agent	-	-	-	-	NA
Bonds Yrly Monitoring Fee	6,436	6,518	6,518	-	0.00%
Union Co Water Agreement	423,696	423,699	423,699	141,232	33.33%
Capital Leases(1)					
Capital Leases Principal	4,750	3,318	3,318	1,638	49.36%
Capital Leases Interest	407	128	128	85	66.34%
Total W&S Debt Service	**$ 2,364,547**	**$ 2,081,914**	**$ 2,081,914**	**$ 260,695**	**12.52%**
Transfers to Other Funds					
TF To Gov Capital Project	$ 26,667	$ 20,834	$ 20,834	$ 20,834	100.00%
TF To W&S Capital Reserve	4,269,662	3,040,728	3,040,728	4,230,523	139.13%
TF To W&S Capital Projects	2,075,000	500,000	589,210	589,210	100.00%
TF To Electric Capital Proj	100,000	-	-	-	NA
Total Transfers out to Other Funds	**6,471,329**	**3,561,562**	**3,650,772**	**4,840,567**	132.59%
Total W&S	**$ 25,025,537**	**$ 28,521,886**	**$ 31,514,234**	**$ 11,895,882.98**	**37.75%**

NOTES:
(1) Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

State Revolving Loans:	2024	Balance	Payoff Yr
Revenue Bonds:			
16 Refunding Rev	326,664	2,566,489	2033
17 Revenue Bonds	720,000	9,204,360	2043
20 B Refunding Bonds	574,032	5,288,000	2034
Other Debt			
19 Union County Agreement	232,059	3,341,379	2042
07 Union County Agreement	191,640	558,950	2026
2020 New ERP System (share)	30,562	198,063	2030
	$ 2,074,957	$ 21,157,241	

12/1/20234:51 PM

CITY OF MONROE BUDGET ELECTRIC FUND BUDGET SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 50,420,385**	**$ 54,321,059**	**$ 54,321,059**	**$ 54,321,059**	**NA**
Revenues					
Restricted Intergovernmentas	$ -	$ -	$ -	$ -	NA
Sales and Services	62,479,707	66,244,029	66,244,029	20,204,205	30.50%
Investment Earnings [(1)]	1,715,659	1,689,577	1,689,577	828,821	49.05%
Miscellaneous	62,844	92,470	92,470	28,586	30.91%
Sub Total	$ 64,258,210	$ 68,026,076	$ 68,026,076	$ 21,061,612	30.96%
Other Financing Sources					
Transfers from Other Funds	$ -	$ -	$ -	$ -	NA
Proceeds From LT Debt	-	-	-	-	NA
Inception of Lease	11,881	-	-	-	NA
Repayment of Advances	39,073	35,982	35,982	-	0.00%
Sub Total	$ 50,954	$ 35,982	$ 35,982	$ -	0.00%
Annual Sources of Funds	**$ 64,309,164**	**$ 68,062,058**	**$ 68,062,058**	**$ 21,061,612**	**30.94%**
Total Sources of Funds	**$ 114,729,549**	**$ 122,383,117**	**$ 122,383,117**	**$ 75,382,671**	**61.60%**
Uses of Funds					
Expenditures					
Personnel	$ 5,025,056	$ 6,575,789	$ 6,575,789	$ 1,700,956	25.87%
Capital & Construction	2,873,592	2,950,000	4,824,152	924,149	19.16%
Operating	45,431,646	50,267,779	50,728,905	13,436,842	26.49%
Debt Service	1,403,342	1,391,922	1,392,199	88,107	6.33%
Sub Total	$ 54,733,636	$ 61,185,490	$ 63,521,045	$ 16,150,054	25.42%
Reimbursements to other funds					
Cost Allocations	$ 1,553,880	$ 1,756,051	$ 1,756,051	$ 585,350	33.33%
Sub Total	$ 1,553,880	$ 1,756,051	$ 1,756,051	$ 585,350	33.33%
Other Financing Uses					
Transfers to Other Funds	$ 4,120,975	$ 2,845,833	$ 2,845,833	$ 2,395,833	84.19%
Advances to/from Other Funds	-	-	-	-	NA
Sub Total	$ 4,120,975	$ 2,845,833	$ 2,845,833	$ 2,395,833	84.19%
Total Uses of Funds	**$ 60,408,490**	**$ 65,787,374**	**$ 68,122,929**	**$ 19,131,237**	**28.08%**
Ending Balance	**$ 54,321,059**	**$ 56,595,743**	**$ 54,260,188**	**$ 56,251,434**	

Notes:
[(1)] Investment Earnings - Distributed quarterly among funds

CITY OF MONROE BUDGET ELECTRIC FUND REVENUES					
Revenue Sources	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Restricted Intergovernmental					
Reimbursements FEMA	$ -	$ -	$ -	$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
Electricities Grant	-	-	-	-	NA
Total Restricted Intergovernmental	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Sales and Services					
Sale of Land	$ -	$ -	$ -	$ -	NA
Sale of Fixed Assets	-	-	-	-	NA
Sales of Power	59,264,321	63,306,284	63,306,284	19,888,109	31.42%
Tax On Sales Of Power	2,355,286	2,614,647	2,614,647	(106)	0.00%
REPS Charges	277,397	275,981	275,981	94,379	34.20%
Service Charges	17,180	-	-	150	NA
Facilities Charges	-	-	-	-	NA
Rebates	3,450	2,117	2,117	1,000	47.24%
Pole Attachments	187,614	-	-	-	NA
Telecomm-Fiber Optic Att	6,078	5,000	5,000	1,976	39.52%
Dark Fiber Use	44,477	40,000	40,000	34,798	87.00%
Interconnection Agreement	1,700	-	-	1,450	NA
Misc Sales Other	322,204	-	-	182,449	NA
Total Sales and Services	**$ 62,479,707**	**$ 66,244,029**	**$ 66,244,029**	**$ 20,204,205**	**30.50%**
Investment Earnings					
Investment Earnings	$ 1,715,659	$ 1,689,577	$ 1,689,577	$ 828,821	49.05%
Total Investment Earnings	**$ 1,715,659**	**$ 1,689,577**	**$ 1,689,577**	**$ 828,821**	**49.05%**
Miscellaneous					
Third Party	$ -	$ -	$ -	$ -	NA
Miscellaneous Reimbursements	59,844	92,470	92,470	29,753	$ 0
Power Agency Funding	-	-	-	-	NA
Power AgencyTier #2	-	-	-	-	NA
Miscellaneous Other	3,000	-	-	(1,167)	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	**$ 62,844**	**$ 92,470**	**$ 92,470**	**$ 28,586**	**30.91%**
Other Financing Sources					
Transfers from other funds					
TF From General Fund	$ -	$ -	$ -	$ -	NA
TF From Gov Capital Project	-	-	-	-	NA
TF From Water & Sewer	-	-	-	-	NA
TF From Electric Capital Proj	-	-	-	-	NA
TF From N Gas Capital Proj	-	-	-	-	NA
TF From Airport	-	-	-	-	NA
Sub Total Interfund Transfers	**$ -**	**$ -**	**$ -**	**$ -**	NA
Proceeds Revenue Bonds	$ -	$ -	$ -	$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Sub Total Proceeds from Financing	**$ -**	**$ -**	**$ -**	**$ -**	NA
Appropriation Of Fund Bal	$ -	$ -	$ 2,335,555	$ -	0.00%
Oth Fin Inception of Lease	11,881	-	-	-	NA
Gen Fund Repayment of Advance	19,527	17,592	17,592	-	-
Airport Repayment of Advance	19,546	18,390	18,390	-	0.00%
Total Other Financing Sources	**$ 50,954**	**$ 35,982**	**$ 2,371,537**	**$ -**	**0.00%**
Total Electric Fund Revenues	**$ 64,309,164**	**$ 68,062,058**	**$ 70,397,613**	**$ 21,061,612**	**29.92%**

CITY OF MONROE BUDGET
ELECTRIC FUND EXPENDITURES

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Electric Administration Division					
Personnel					
Salary	$ 1,282,810	$ 1,643,064	$ 1,643,064	$ 462,869	28.17%
Overtime	16,570	23,239	23,239	5,999	25.81%
Car Allowance	6,231	6,000	6,000	1,846	30.77%
Social Security Taxes	96,436	119,350	119,350	34,948	29.28%
Life Insurance	3,037	2,767	2,767	1,191	43.05%
Employer Share Insurance	282,234	265,875	265,875	71,384	26.85%
Retirement	158,065	185,875	185,875	63,831	34.34%
401(k)	58,155	73,661	73,661	23,205	31.50%
Cell Phone Allowance	3,115	6,790	6,790	1,050	15.46%
Workers Compensation	19,774	19,774	19,774	6,591	33.33%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 1,926,427	$ 2,346,395	$ 2,346,395	$ 672,914	28.68%
Capital & Construction					
Land	$ -	$ -	$ -	$ -	NA
Capital Lease	11,881	-	-	-	NA
Sub Total Capital & Construction	$ 11,881	$ -	$ -	$ -	NA
Operating					
Legal Services	$ 23,548	$ 25,000	$ 27,384	$ (3,430)	-12.52%
Financial Management	31,520	30,598	30,598	30,598	100.00%
Engineering Services	78,762	170,000	249,472	15,121	6.06%
Technical Contracted Services	133,409	132,971	180,292	23,974	13.30%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	157	4,280	4,280	-	0.00%
Repairs & Maint Buildings	17,668	36,040	41,331	5,074	12.28%
Software License & Support	55,002	102,856	113,387	36,797	32.45%
Repairs & Maint Copiers	4,612	5,000	5,000	3,405	68.10%
Repairs & Maint ERP System AMA	28,480	28,541	28,541	-	0.00%
Copier Rental	1,338	-	-	243	NA
Vehicle Fuel	570	832	832	185	22.27%
Vehicle Maintenance	1,064	1,141	1,141	442	38.76%
Default Fleet Management	-	-	-	-	NA
Unemployment Insurance	2,403	3,365	3,365	-	0.00%
Wellness & Clinic Cost	9,178	13,112	13,112	4,371	33.33%
Property Damages	12,069	9,171	9,171	3,057	33.33%
Telecommunications	11,468	6,222	6,222	3,234	51.98%
Marketing & Promotions	11,615	15,399	15,399	11,131	72.28%
Helping Hands	5,572	16,000	16,000	1,341	8.38%
Uniforms and Shoes	6,330	2,935	2,935	575	19.59%
Training and Travel Adv	-	-	-	86	NA
Training and Travel Exp	36,561	64,570	67,370	6,894	10.23%
General Supplies	15,329	7,500	7,500	3,438	45.83%
Small Equipment	5,411	2,400	2,400	60	2.50%
PC's Peripherals	18,143	21,805	21,805	13,727	62.95%
Software	-	1,000	1,000	-	0.00%
Utilities	71,052	69,023	69,023	24,246	35.13%
Organizational Dues	-	3,610	3,610	1,500	41.55%
Subscriptions & Publications	1,030	164	164	-	0.00%
Other Operating Expense	11,157	3,150	3,150	3,242	102.91%
Sub Total Operating	$ 593,449	$ 776,685	$ 924,484	$ 189,310	20.48%
Reimbursements to other funds					
Allocations Administration	$ 1,081,966	$ 1,268,842	$ 1,268,842	$ 422,947	33.33%
Allocations Utility Billing	58,971	65,812	65,812	21,937	33.33%
Allocations Cust Srv/Pmt Ctr	480,149	495,373	495,373	165,124	33.33%
Allocations Street	2,360	4,415	4,415	1,472	33.33%
Allocations Purchasing	45,734	15,084	15,084	5,028	33.33%
Allocations Fleet	44,233	49,524	49,524	16,508	33.33%
Allocations Facilities Maint	82,436	91,907	91,907	30,636	33.33%
Allocation Electric Admin	(790,000)	(790,000)	(790,000)	(263,333)	33.33%
Allocations Manual Adjs	148,270	70,412	70,412	23,471	33.33%
Sub Total Reimbursements to other funds	$ 1,154,119	$ 1,271,369	$ 1,271,369	$ 423,790	33.33%
Total Electric Administration Division	**$ 3,685,876**	**$ 4,394,449**	**$ 4,542,248**	**$ 1,286,013**	**28.31%**

CITY OF MONROE BUDGET ELECTRIC FUND EXPENDITURES					
Function/Activity	YTD Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Maintenance/Construction Division					
Personnel					
Salary	$ 2,052,465	$ 2,924,158	$ 2,924,158	$ 696,279	23.81%
Overtime	86,267	53,533	53,533	24,016	44.86%
Standby	33,668	70,366	70,366	10,702	15.21%
Social Security Taxes	160,164	211,179	211,179	53,925	25.54%
Life Insurance	4,330	4,365	4,365	1,686	38.63%
Employer Share Insurance	374,256	455,202	455,202	97,467	21.41%
Retirement	266,644	351,615	351,615	100,203	28.50%
401(k)	100,508	138,650	138,650	36,989	26.68%
Cell Phone Allowance	-	-	-	-	NA
Workers Compensation	20,326	20,326	20,326	6,775	33.33%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 3,098,629	$ 4,229,394	$ 4,229,394	$ 1,028,042	24.31%
Capital & Construction					
Land	$ -	$ -	$ -	$ -	NA
Capitalized Motor Vehicles	297,494	710,000	2,334,168	139,749	5.99%
Capitalized Equipment	204,803	345,000	461,283	233,925	50.71%
Sub Total Capital & Construction	$ 502,297	$ 1,055,000	$ 2,795,451	$ 373,674	13.37%
Operating					
Bank Service Charges	$ -	$ -	$ -	$ -	NA
Technical Meter Repairs	20,066	30,000	30,000	-	0.00%
Technical Contracted Services	107,206	420,000	461,426	100,574	21.80%
Tree Trimming	320,058	393,520	394,334	108,978	27.64%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	3,159	10,000	10,000	196	1.96%
Software License & Support	46,689	59,020	59,020	59,623	101.02%
Repairs & Maint Copiers	6	10	10	3	25.80%
Repairs & Maint Transformers	1,194	15,400	15,400	45	0.29%
Repairs & Maint Poles	44,374	77,000	77,006	19,646	25.51%
Repairs & Maint SCADA	15,860	40,744	46,382	12,447	26.84%
Repairs & Maint Substations	133,892	178,250	348,593	44,576	12.79%
Repairs & Maint Distrib Lines	93,113	95,000	95,000	53,513	56.33%
Repairs/Maint City Beautificat	-	5,000	5,000	-	0.00%
Vehicle Fuel	63,191	56,053	56,053	412	0.74%
Vehicle Maintenance	83,842	85,000	87,819	27,093	30.85%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	12,237	15,734	15,734	5,245	33.33%
Property Damages	99,034	140,726	140,726	46,909	33.33%
Telecommunications	11,809	16,596	16,596	3,348	20.17%
Uniforms and Shoes	38,720	47,100	57,100	34,780	60.91%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	54,576	80,700	80,700	17,941	22.23%
Energy Incentive Programs	3,150	10,000	10,000	1,500	15.00%
EDR1 Econ Dev Rate Rider	57,380	601,578	625,752	136,053	21.74%
General Supplies	15,109	12,000	12,000	1,084	9.03%
Materials	-	-	-	-	NA
Small Equipment	101,511	80,500	136,559	64,973	47.58%
PC'sPeripherals	6,838	2,475	4,475	3,649	81.54%
Software	-	-	-	-	NA
Organizational Dues	61,210	45,000	45,000	-	0.00%
Subscriptions & Publications	-	-	-	-	NA
Bad Debt Expense	89,858	169,851	169,851	(1,080)	-0.64%
Other Operating Expense	112,513	60,000	60,051	34,574	57.57%
Over/Short Electric Inventory	-	-	-	-	NA
Electric Purchases	40,844,438	44,012,193	44,012,193	11,595,832	26.35%
Sales Tax Power Purchase	2,397,162	2,731,644	2,731,644	875,620	32.05%
Sub Total Operating	$ 44,838,197	$ 49,491,094	$ 49,804,422	$ 13,247,532	26.60%
Reimbursements to other funds					
Allocations Administration	$ -	$ -	$ -	$ -	NA
Allocations Warehouse	390,085	478,544	478,544	159,515	33.33%
Allocations Parks Maint	9,676	6,138	6,138	2,046	33.33%
Force Account Labor	-	-	-	-	NA
Allocations Manual Adjs	-	-	-	-	NA
Sub Total Reimbursements to other funds	$ 399,761	$ 484,682	$ 484,682	$ 161,561	33.33%
Unreserved / Balance	**$ -**	**$ 2,274,684**	**$ 2,274,684**	**$ -**	**0.00%**
Total Maintenance/Construction Division	**$ 48,838,884**	**$ 57,534,854**	**$ 59,588,633**	**$ 14,810,809**	**24.86%**

CITY OF MONROE BUDGET ELECTRIC FUND EXPENDITURES					
Function/Activity	**YTD Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Electrical System Improvements Division					
Capital & Construction					
Imprvmt Construction	$ 1,912,989	$ 1,275,000	$ 1,275,000	$ 414,682	32.52%
Imprvmt Engineering	23,563	50,000	67,137	5,175	7.71%
Imprvmt Contrct/Frc Acct Labor	422,862	570,000	686,564	130,618	19.02%
Sub Total Capital & Construction	$ 2,359,413	$ 1,895,000	$ 2,028,701	$ 550,475	27.13%
Total Electrical System Improvements Division	**$ 2,359,413**	**$ 1,895,000**	**$ 2,028,701**	**$ 550,475**	**27.13%**
Electric Debt Service					
Installment Purchase Agreements					
Installment Principal	$ 23,120	$ 23,548	$ 23,548	$ -	0.00%
Installment Interest	3,911	3,451	3,451	(286)	-8.29%
Revenue Bonds					
Bonds Principal	857,581	875,373	875,373	-	0.00%
Bonds Interest	508,436	482,460	482,460	83,729	17.35%
Bonds Admin Fees	2,847	2,847	2,847	2,847	99.99%
Debt Issuance Cost	-	-	-	-	NA
Bonds Pmt Escrow Agent	-	-	-	-	NA
Bonds Yrly Monitoring Fee	2,224	2,313	2,313	-	0.00%
Capital Leases[(1)]					
Capital Leases Principal	4,996	1,858	2,135	1,770	82.88%
Capital Leases Interest	228	72	72	48	66.06%
Total Electric Debt Service	$ 1,403,342	$ 1,391,922	$ 1,392,199	$ 88,107	6.33%
Transfers to Other Funds					
TF To General Fund	$ 419,309	$ 450,000	$ 450,000	$ -	0.00%
TF To Gov Capital Project	26,666	20,833	20,833	20,833	100.00%
TF To Electric Capital Proj	3,675,000	2,375,000	2,375,000	2,375,000	100.00%
TF To Airport Capital Proj	-	-	-	-	NA
Total Transfers out to Other Funds	$ 4,120,975	$ 2,845,833	$ 2,845,833	$ 2,395,833	84.19%
Advances to Other Funds					
Adv to General Fund	$ -	$ -	$ -	$ -	NA
Total Advances to Other Funds	$ -	$ -	$ -	$ -	NA
Total Electric	**$ 60,408,490**	**$ 68,062,058**	**$ 70,397,613**	**$ 19,131,237**	**27.18%**

NOTES:

(1) Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

	2024	Balance	Payoff Yr
Revenue Bonds:			
16 Refunding Rev	$ 1,372,343	$ 10,782,034	2033
Other Debt			
2020 New ERP System (share)	27,037	175,222	2030
	$ 1,399,380	$ 10,957,256	

CITY OF MONROE BUDGET NATURAL GAS FUND BUDGET SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 30,538,698**	**$ 30,672,403**	**$ 30,672,403**	**$ 30,672,403**	**NA**
Revenues					
Intergovernmental Restricted	$ -	$ -	$ -	$ -	NA
Sales and Services	22,636,553	27,876,421	27,876,421	2,262,552	8.12%
Investment Earnings (1)	852,574	847,233	847,233	419,474	49.51%
Miscellaneous	266,940	81,835	81,835	38,382	46.90%
Sub Total	$ 23,756,067	$ 28,805,489	$ 28,805,489	$ 2,720,408	9.44%
Other Financing Sources					
Proceeds From LT Debt	$ -	$ -	$ -	$ -	NA
Inception of Lease	-	-	-	-	NA
Transfers from other funds	524,977	-	-	-	NA
Advance from other funds	-	-	-	-	NA
Sub Total	$ 524,977	$ -	$ -	$ -	NA
Annual Sources of Funds	**$ 24,281,044**	**$ 28,805,489**	**$ 28,805,489**	**$ 2,720,408**	**9.44%**
Total Sources of Funds	**$ 54,819,742**	**$ 59,477,892**	**$ 59,477,892**	**$ 33,392,811**	**56.14%**
Uses of Funds					
Expenditures					
Personnel	$ 2,016,637	$ 2,906,570	$ 2,906,570	$ 648,313	22.31%
Capital & Construction	701,446	1,020,000	1,978,153	467,452	23.63%
Operating	12,121,595	19,703,189	19,903,924	1,573,361	7.90%
Debt Service	2,750,038	2,740,329	2,740,329	225,648	8.23%
Sub Total	$ 17,589,716	$ 26,370,088	$ 27,528,976	$ 2,914,774	10.59%
Reimbursements to other funds					
Cost Allocations	$ 1,897,415	$ 1,973,655	$ 1,973,655	$ 657,885	33.33%
Sub Total	$ 1,897,415	$ 1,973,655	$ 1,973,655	$ 657,885	33.33%
Other Financing Uses					
Transfers to Other Funds	$ 4,660,207	$ 4,134,000	$ 4,134,000	$ 3,960,000	95.79%
Sub Total	$ 4,660,207	$ 4,134,000	$ 4,134,000	$ 3,960,000	95.79%
Total Uses of Funds	**$ 24,147,339**	**$ 32,477,743**	**$ 33,636,631**	**$ 7,532,659**	**22.39%**
Ending Balance	**$ 30,672,403**	**$ 27,000,149**	**$ 25,841,262**	**$ 25,860,152**	

Notes:
(1) Investment Earnings - Allocation to all funds posted quarterly.

CITY OF MONROE BUDGET NATURAL GAS FUND REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Restricted Intergovernmental					
Reimbursements FEMA	$ -	$ -	$ -	$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
Total Restricted Intergovernmental	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Sales and Services					
Sale of Fixed Assets	$ -	$ -	$ -	$ -	NA
Sales Of Natural Gas	21,631,803	26,569,085	26,569,085	2,260,830	8.51%
Tax on Sales of N Gas	1,002,000	1,307,336	1,307,336	167	0.01%
Service Charges	2,750	-	-	1,555	NA
PSNC Capacity Charge	-	-	-	-	NA
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	**$ 22,636,553**	**$ 27,876,421**	**$ 27,876,421**	**$ 2,262,552**	**8.12%**
Investment Earnings					
Investment Earnings	$ 852,574	$ 847,233	$ 847,233	$ 419,474	49.5%
Interest Earned Trustee	-	-	-	-	NA
Interest Earned Wells Far	-	-	-	-	NA
Total Investment Earnings	**$ 852,574**	**$ 847,233**	**$ 847,233**	**$ 419,474**	**49.51%**
Miscellaneous					
Third Party	$ -	$ -	$ -	$ -	NA
Miscellaneous Reimbursements	243,306	44,323	44,323	27,448	61.93%
Pipeline O&M Reimbursemnt	23,634	33,971	33,971	10,634	31.30%
Miscellaneous Other	-	454	454	300	66.08%
Cash Discounts	-	3,087	3,087	-	0.00%
Total Miscellaneous	**$ 266,940**	**$ 81,835**	**$ 81,835**	**$ 38,382**	**46.90%**
Other Financing Sources					
Transfers from other funds					
TF From General Fund	$ -	$ -	$ -	$ -	NA
TF From Gov Capital Project	-	-	-	-	NA
TF From Aquatics Ctr	-	-	-	-	NA
TF From Electric Capital Proj	-	-	-	-	NA
TF From N Gas Capital Proj	524,977	-	-	-	NA
Sub Total Interfund Transfers	524,977	-	-	-	NA
Proceeds from Financing					
Proceeds Revenue Bonds	$ -	$ -	$ -	$ -	NA
Proceeds Limited Obligation Bd	-	-	-	-	NA
Proceeds Installment Purchase	-	-	-	-	NA
Sub Total Proceeds from Financing	-	-	-	-	NA
Appropriation Of Fund Bal	-	3,685,000	4,843,888	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Advance From Electric Fund	-	-	-	-	NA
Total Other Financing Sources	**$ 524,977**	**$ 3,685,000**	**$ 4,843,888**	**$ -**	**0.00%**
Total Natural Gas Fund Revenues	**$ 24,281,044**	**$ 32,490,489**	**$ 33,649,377**	**$ 2,720,408**	**8.08%**

NOTES:

CITY OF MONROE BUDGET NATURAL GAS FUND EXPENDITURES					
Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Maintenance/Construction Division					
Personnel					
Salary	$ 1,243,946	$ 1,930,360	$ 1,930,360	$ 419,104	21.71%
Overtime	27,137	42,983	42,983	13,463	31.32%
Standby	21,240	27,673	27,673	7,260	26.23%
Social Security Taxes	94,572	136,552	136,552	32,157	23.55%
Life Insurance	2,626	2,814	2,814	1,091	38.78%
Employer Share Insurance	391,138	417,866	417,866	90,048	21.55%
Retirement	158,510	230,568	230,568	59,630	25.86%
401(k)	60,256	90,235	90,235	19,519	21.63%
Cell Phone Allowance	35	420	420	315	75.00%
Workers Compensation	17,177	17,177	17,177	5,726	33.33%
Temporary Labor	-	9,922	9,922	-	0.00%
Sub Total Personnel	$ 2,016,637	$ 2,906,570	$ 2,906,570	$ 648,313	22.31%
Capital & Construction					
Capitalized Motor Vehicles	95,940	250,000	1,207,947	143,972	11.92%
Capitalized Equipment	13,294	75,000	75,000	9,929	13.24%
Capitalized Software	-	65,000	65,000	25,544	39.30%
Sub Total Capital & Construction	$ 109,234	$ 390,000	$ 1,347,947	$ 179,445	13.31%
Operating					
Legal Services	$ -	$ 15,000	$ 50,000	$ 81	0.16%
Financial Management	9,153	10,256	10,256	10,256	100.00%
Engineering Services	-	30,000	15,000	-	0.00%
Midland	237,386	265,867	265,867	265,866	100.00%
Mooresville	56,650	56,650	56,650	58,350	103.00%
Technical Meter Repairs	61,148	45,000	45,360	6,871	15.15%
Technical Contracted Services	44,606	95,000	115,493	47,531	41.15%
Repairs & Maint Equipment	7,267	13,500	14,128	3,878	27.45%
Software License & Support	3,601	7,850	7,850	131	1.67%
Repairs & Maint Copiers	0	50	50	1	1.90%
Repairs & Maint ERP System AMA	17,168	17,204	17,204	-	0.00%
Repairs & Maint SCADA	20,745	33,360	49,118	17,367	35.36%
Repairs & Maint Utility Lines	2,679	32,000	36,824	4,973	13.50%
Repairs & Maint LNG Facility	46,345	106,000	174,457	53,651	30.75%
Repairs & Maint Trans Pipeline	67,590	85,000	85,000	9,562	11.25%
Repairs/Maint City Beautificat	-	5,000	5,000	-	0.00%
Equipment Rentals	-	3,000	3,000	-	0.00%
Vehicle Fuel	60,107	48,971	48,971	374	0.76%
Vehicle Maintenance	24,448	47,500	47,500	12,125	25.53%
Wellness & Clinic Cost	12,849	17,701	17,701	5,900	33.33%
Property Damages	29,741	48,906	48,906	16,302	33.33%
Telecommunications	17,125	21,680	21,680	7,626	35.17%
Marketing & Promotions	5,694	7,500	7,500	-	0.00%
Public Information	15,036	26,000	28,561	3,436	12.03%
Special Assistance Progra	16,000	16,000	16,000	-	0.00%
Uniforms and Shoes	24,736	37,955	37,955	14,348	37.80%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	106,959	102,470	114,682	26,763	23.34%
Energy Incentive Programs	400	40,000	30,000	200	0.67%
General Supplies	1,303	4,250	4,250	1,352	31.80%
Materials	47	-	-	-	NA
Small Equipment	77,141	77,750	87,075	46,994	53.97%
PC's Peripherals	12,361	22,655	22,655	19,039	84.04%
Software	-	-	-	-	NA
Utilities	18,090	21,037	21,037	5,968	28.37%
Organizational Dues	26,127	27,000	38,578	12,788	33.15%
Subscriptions & Publications	645	2,000	2,000	-	0.00%
Bad Debt Expense	24,123	42,667	42,667	(117)	-0.27%
Other Operating Expense	30,823	31,350	34,850	13,334	38.26%
Over/Short N Gas Inventory	-	-	-	-	NA
Natural Gas Purchases	9,908,613	16,653,006	16,653,006	814,603	4.89%
LNG Purchases	85,703	278,718	319,757	7,437	2.33%
Sales Tax Natural Gas	1,049,188	1,307,336	1,307,336	86,373	6.61%
Sub Total Operating	$ 12,121,595	$ 19,703,189	$ 19,903,924	$ 1,573,361	7.90%
Reimbursements to other funds					
Allocations Administration	$ 496,330	$ 525,674	$ 525,674	$ 175,225	33.33%
Allocations Utility Billing	208,680	227,951	227,951	75,984	33.33%

CITY OF MONROE BUDGET
NATURAL GAS FUND EXPENDITURES

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Allocations Cust Srv/Pmt Ctr	300,189	311,528	311,528	103,843	33.33%
Allocations Street	2,360	4,415	4,415	1,472	33.33%
Allocations Purchasing	7,659	8,884	8,884	2,961	33.33%
Allocations Fleet	22,043	31,541	31,541	10,514	33.33%
Allocations Warehouse	37,074	30,936	30,936	10,312	33.33%
Allocation Electric Admin	790,000	790,000	790,000	263,333	33.33%
Allocations Manual Adjs	33,080	42,726	42,726	14,242	33.33%
Allocations Credits	-	-	-	-	NA
Sub Total Reimbursements to other funds	$ 1,897,415	$ 1,973,655	$ 1,973,655	$ 657,885	33.33%
Unreserved / Balance	$ -	$ 12,746	$ 12,746	$ -	0.00%
Total Maintenance/Construction Division	**$ 16,144,881**	**$ 24,986,160**	**$ 26,144,842**	**$ 3,059,004**	**11.70%**
N Gas System Improvements Division					
Capital & Construction					
Land	$ -	$ -	$ -	$ -	NA
Imprvmt Construction	401,008	400,000	400,000	175,951	43.99%
Imprvmt Contrct/Frc Acct Labor	174,795	200,000	200,205	112,056	55.97%
Repairs STs-Dir Cost UT Cuts	16,409	30,000	30,000	-	0.00%
Total NG System Improvements Division	**$ 592,212**	**$ 630,000**	**$ 630,205**	**$ 288,007**	**45.70%**
N Gas Debt Service					
Installment Purchase Agreements					
Installment Principal	$ 1,230,544	$ 1,270,832	$ 1,270,832	$ -	0.00%
Installment Interest	1,284,132	1,235,579	1,235,579	211,090	17.08%
Revenue Bonds					
Bonds Principal	143,286	146,259	146,259	-	0.00%
Bonds Interest	84,950	80,609	80,609	13,989	17.35%
Bonds Admin Fees	6,476	6,476	6,476	476	7.34%
Debt Issuance Cost	-	-	-	-	NA
Bonds Pmt Escrow Agent	-	-	-	-	NA
Bonds Yrly Monitoring Fee	372	387	387	-	0.00%
Capital Leases[1]					
Capital Leases Principal	257	180	180	89	49.18%
Capital Leases Interest	22	7	7	5	65.57%
Total N Gas Debt Service	**$ 2,750,038**	**$ 2,740,329**	**$ 2,740,329**	**$ 225,648**	**8.23%**
Transfers to Other Funds					
TF To General Fund	$ 175,207	$ 174,000	$ 174,000	$ -	0.00%
TF to Gov Capital Project	-	-	-	-	NA
TF To Electric Capital Proj	350,000	-	-	-	NA
TF To N Gas Capital Proj	4,135,000	3,960,000	3,960,000	3,960,000	100.00%
Total Transfers out to Other Funds	**$ 4,660,207**	**$ 4,134,000**	**$ 4,134,000**	**$ 3,960,000**	**95.79%**
Total N Gas	**$ 24,147,339**	**$ 32,490,489**	**$ 33,649,377**	**$ 7,532,659**	**22.39%**

NOTES:

[1] Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

	2024	Balance	Payoff Yr
Revenue Bonds:			
16 Refunding (2008 Combined Enterprise Bonds)	$ 229,293	$ 1,801,478	2033
Other:			
16 Limited Obligation Bonds (LOBs) (Refunding)	2,002,550	23,055,000	2039
18 New Limited Obligation Bonds (LOBS)	506,513	7,220,000	2043
2020 New ERP System (share)	18,177	117,804	2030
	$ 2,756,533	$ 32,194,282	

CITY OF MONROE BUDGET STORMWATER UTILITY FUND BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Sources of Funds					
Beginning Balance	**$ 2,182,837**	**$ 2,468,403**	**$ 2,468,403**	**$ 2,468,403**	**NA**
Revenues					
Intergovernmental Restricted	$ -	$ -	$ -	$ -	NA
Sales and Services	2,843,722	2,876,543	2,876,543	848,047	29.48%
Investment Earnings (1)	61,276	57,025	57,025	31,841	55.84%
Miscellaneous	354	-	-	51	NA
Sub Total	$ 2,905,351	$ 2,933,568	$ 2,933,568	$ 879,939	30.00%
Other Financing Sources					
Proceeds From LT Debt	$ -	$ -	$ -	$ -	NA
Oth Fin Inception of Lease	-	-	-	-	NA
Transfers from other funds	-	-	-	-	NA
Advances from other funds	-	-	-	-	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Annual Sources of Funds	**$ 2,905,351**	**$ 2,933,568**	**$ 2,933,568**	**$ 879,939**	**30.00%**
Total Sources of Funds	**$ 5,088,188**	**$ 5,401,971**	**$ 5,401,971**	**$ 3,348,343**	**61.98%**
Uses of Funds					
Expenditures					
Personnel	$ 933,857	$ 1,258,085	$ 1,258,085	$ 296,302	23.55%
Capital & Construction	82,774	695,000	695,000	-	0.00%
Operating	528,968	540,746	721,254	201,528	27.94%
Debt Service	121,090	10,334	10,334	(109)	-1.05%
Sub Total	$ 1,666,690	$ 2,504,165	$ 2,684,673	$ 497,722	18.54%
Reimbursements to other funds					
Cost Allocations	$ 753,095	$ 745,987	$ 745,987	$ 248,662	33.33%
Sub Total	$ 753,095	$ 745,987	$ 745,987	$ 248,662	33.33%
Other Financing Uses					
Transfers to Other Funds	$ 200,000	$ 290,000	$ 290,000	$ 290,000	100.00%
Sub Total	$ 200,000	$ 290,000	$ 290,000	$ 290,000	100.00%
Total Uses of Funds	**$ 2,619,785**	**$ 3,540,152**	**$ 3,720,660**	**$ 1,036,384**	**27.85%**
Ending Balance	**$ 2,468,403**	**$ 1,861,819**	**$ 1,681,311**	**$ 2,311,958**	

Notes:
(1) Investment Earnings distributed quarterly among funds

CITY OF MONROE BUDGET STORMWATER UTILITY FUND REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Restricted Intergovernmental					
Reimbursements FEMA	$ -	$ -	$ -	$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
Total Restricted Intergovernmental	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Sales and Services					
Storm Wtr Permits	$ 58,250	$ 68,600	$ 68,600	$ 30,300	44.17%
Storm Wtr BMP Annual Inspectn	14,550	14,850	14,850	4,350	29.29%
Storm Wtr Civil Citation	-	-	-	-	NA
Sale of Fixed Assets	-	-	-	-	NA
Stormwater Receipts	2,770,922	2,793,093	2,793,093	813,397	29.12%
Total Sales and Services	**$ 2,843,722**	**$ 2,876,543**	**$ 2,876,543**	**$ 848,047**	**29.48%**
Investment Earnings					
Investment Earnings	$ 61,276	$ 57,025	$ 57,025	$ 31,841	55.84%
Total Investment Earnings	**$ 61,276**	**$ 57,025**	**$ 57,025**	**$ 31,841**	**55.84%**
Miscellaneous					
Miscellaneous Reimbursements	$ 354	$ -	$ -	$ 51	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	**$ 354**	**$ -**	**$ -**	**$ 51**	**NA**
Other Financing Sources					
Transfers from other Funds	$ -	$ -	$ -	$ -	NA
TF From General Fund	-	-	-	-	NA
TF From Gov Capital Project	-	-	-	-	NA
TF From Stormwtr Capital Proj	-	-	-	-	NA
Sub Total Interfund Transfers	$ -	$ -	$ -	$ -	NA
Proceeds Installment Purchase	$ -	$ -	$ -	$ -	NA
Appropriation Of Fund Bal	-	650,000	830,508	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Advance From Electric Fund	-	-	-	-	NA
Total Other Financing Sources	**$ -**	**$ 650,000**	**$ 830,508**	**$ -**	**0.00%**
Total Stormwater Utility Fund Revenues	**$ 2,905,351**	**$ 3,583,568**	**$ 3,764,076**	**$ 879,939**	**23.38%**

CITY OF MONROE BUDGET STORMWATER UTILITY FUND EXPENDITURES					
Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Maintenance Division					
Personnel					
Salary	$ 603,978	$ 849,419	$ 849,419	$ 193,494	22.78%
Overtime	2,091	4,373	4,373	459	10.50%
Standby	4,128	5,196	5,196	915	17.61%
Social Security Taxes	44,608	60,356	60,356	14,092	23.35%
Life Insurance	1,367	1,500	1,500	536	35.71%
Employer Share Insurance	159,179	174,842	174,842	45,432	25.98%
Retirement	74,571	101,244	101,244	26,607	26.28%
401(k)	21,097	37,232	37,232	7,171	19.26%
Cell Phone Allowance	1,125	2,210	2,210	360	16.29%
Workers Compensation	21,713	21,713	21,713	7,238	33.33%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 933,857	$ 1,258,085	$ 1,258,085	$ 296,302	23.55%
Capital & Construction					
Imprvmt Construction	$ 8,804	$ -	$ -	$ -	NA
Imprvmt Contrct Material&Labor	-	-	-	-	NA
Imprvmt Contingencies	-	-	-	-	NA
Capitalized Motor Vehicles	-	695,000	695,000	-	0.00%
Capitalized Equipment	73,971	-	-	-	
Capital Outlay Buildings	-	-	-	-	NA
Sub Total Capital & Construction	$ 82,774	$ 695,000	$ 695,000	$ -	0.00%
Operating					
Bank Service Charges	$ -	$ -	$ -	$ -	NA
Management Services	-	-	-	-	NA
Financial Management	1,410	1,394	1,394	1,394	100.00%
Engineering Services	119,498	125,000	281,891	91,268	32.38%
Technical Contracted Services	8,902	47,318	69,931	210	0.30%
FEMA Covid Exp.	-	-	-	-	NA
Cleaning Srv Waste Disposal	15,473	40,000	40,100	4,011	10.00%
Repairs & Maint Equipment	2,438	6,000	6,000	4,128	68.81%
Software License & Support	5,289	3,925	3,925	327	8.33%
Repairs & Maint ERP System AMA	8,584	8,603	8,603	-	0.00%
Repairs/Maint City Beautificat	-	5,000	5,000	-	0.00%
Vehicle Fuel	42,284	40,219	40,219	-	0.00%
Vehicle Maintenance	34,315	34,020	34,020	13,470	39.60%
Default Fleet Management	161	-	-	-	NA
Unemployment Insurance	104	146	146	-	0.00%
Wellness & Clinic Cost	9,178	9,506	9,506	3,169	33.33%
Property Damages	15,989	15,910	15,910	5,303	33.33%
Telecommunications	6,443	9,180	9,180	1,102	12.00%
Marketing & Promotions	-	-	-	-	NA
Uniforms and Shoes	5,074	6,529	6,529	1,838	28.16%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	6,601	12,000	12,000	6,811	56.76%
General Supplies	8,922	11,000	11,000	508	4.62%
Materials	208,014	140,000	140,905	60,145	42.69%
Small Equipment	2,271	5,950	5,950	341	5.74%
PC's Peripherals	4,117	-	-	-	NA
Software	-	-	-	-	NA
Organizational Dues	6,425	6,675	6,675	6,058	90.76%
Subscriptions & Publications	-	-	-	-	NA
Bad Debt Expense	2,845	4,208	4,208	(35)	-0.83%
Other Operating Expense	14,630	8,163	8,163	1,478	18.11%
Sub Total Operating	$ 528,968	$ 540,746	$ 721,254	$ 201,528	27.94%
Reimbursements to other funds					
Allocations Administration	$ 145,795	$ 183,334	$ 183,334	$ 61,111	33.33%
Allocations Utility Billing	39,545	45,142	45,142	15,047	33.33%
Allocations Cust Srv/Pmt Ctr	14,735	19,285	19,285	6,428	33.33%
Allocations Engineering	312,592	311,873	311,873	103,958	33.33%
Allocations Street	185,510	132,333	132,333	44,111	33.33%
Allocations Purchasing	6,034	2,950	2,950	983	33.33%
Allocations Fleet	21,288	33,721	33,721	11,240	33.33%
Allocations Parks Maint	127	78	78	26	33.33%
Allocations Facilities Maint	5,583	6,050	6,050	2,017	33.33%
Allocations Manual Adjs	21,886	11,221	11,221	3,740	33.33%
Sub Total Reimbursements to other funds	$ 753,095	$ 745,987	$ 745,987	$ 248,662	33.33%
Total Maintenance Division	**$ 2,298,695**	**$ 3,239,818**	**$ 3,420,326**	**$ 746,493**	**21.83%**

CITY OF MONROE BUDGET STORMWATER UTILITY FUND EXPENDITURES					
Function/Activity	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Stormwater Debt Service					
Installment Purchase Agreements					
Installment Principal	$ 116,849	$ 9,013	$ 9,013	$ -	0.00%
Installment Interest	4,241	1,321	1,321	(109)	-8.25%
Capital Leases[1]					
Capital Leases Principal	-	-	-	-	NA
Capital Leases Interest	-	-	-	-	NA
Total Stormwater Debt Service	**$ 121,090**	**$ 10,334**	**$ 10,334**	**$ (109)**	**-1.05%**
Transfers to other funds					
TF To Gov Capital Project	$ -	$ -	$ -	$ -	NA
TF To Stormwtr Capital Proj	200,000	290,000	290,000	290,000	100.00%
Total Transfers Out to Other Funds	**$ 200,000**	**$ 290,000**	**$ 290,000**	**$ 290,000**	**100.00%**
Unreserved / Balance	**$ -**	**$ 43,416**	**$ 43,416**	**$ -**	**0.00%**
Total Stormwater Utility Fund Expenditures	**$ 2,619,785**	**$ 3,583,568**	**$ 3,764,076**	**$ 1,036,384**	**27.53%**

Notes:
[1] Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

Other:	2024	Balance	Payoff Yr
2020 New ERP System (share)	10,348	67,063	2030
	$ 10,348	$ 67,063	

CITY OF MONROE BUDGET SOLID WASTE FUND BUDGET SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 725,666**	**$ 672,189**	**$ 672,189**	**$ 672,189**	**NA**
Revenues					
Intergovernmental Restricted	$ 28,094	$ 26,619	$ 26,619	$ 6,965	26.17%
Sales and Services	3,081,600	3,158,204	3,158,204	912,301	28.89%
Investment Earnings (1)	11,424	12,491	12,491	4,946	39.60%
Miscellaneous	-	-	-	-	NA
Sub Total	$ 3,121,118	$ 3,197,314	$ 3,197,314	$ 924,212	28.91%
Other Financing Sources					
Installment Purchase Proceeds	$ -	$ -	$ -	$ -	0.00%
TF From General Fund	-	-	-	-	
Sub Total	$ -	$ -	$ -	$ -	NA
Annual Sources of Funds	**$ 3,121,118**	**$ 3,197,314**	**$ 3,197,314**	**$ 924,212**	**28.91%**
Total Sources of Funds	**$ 3,846,784**	**$ 3,869,503**	**$ 3,869,503**	**$ 1,596,401**	**41.26%**
Uses of Funds					
Expenditures					
Personnel	$ 201,840	$ 219,737	$ 219,737	$ 62,182	28.30%
Capital/Construction	-	-	-	-	NA
Operating	2,768,067	2,977,418	2,977,440	791,841	26.59%
Debt Service	7,985	7,976	7,976	(84)	-1.05%
Sub Total	$ 2,977,892	$ 3,205,131	$ 3,205,153	$ 853,939	26.64%
Reimbursements to other funds					
Cost Allocations	$ 196,702	$ 206,784	$ 206,784	$ 68,928	33.33%
Other Financing Uses					
Transfers to Other Funds	$ -	$ -	$ -	$ -	NA
Sub Total	$ 196,702	$ 206,784	$ 206,784	$ 68,928	33.33%
Total Uses of Funds	**$ 3,174,594**	**$ 3,411,915**	**$ 3,411,937**	**$ 922,867**	**27.05%**
Ending Balance	**$ 672,189**	**$ 457,588**	**$ 457,566**	**$ 673,534**	

Notes:
(1) Investment Earnings are distributed among funds on a quarterly basis

CITY OF MONROE BUDGET SOLID WASTE FUND REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Intergovernmental Revenues Restricted					
DOR Disposal Tax Distrib	$ 28,094	$ 26,619	$ 26,619	$ 6,965	26.17%
Total Intergovernmental Revenues Restricted	**$ 28,094**	**$ 26,619**	**$ 26,619**	**$ 6,965**	**26.17%**
Sales and Services					
Solid Waste Violations	$ 3,750	$ 6,008	$ 6,008	$ 100	1.66%
Refuse Collection Fees	3,077,850	3,152,196	3,152,196	912,201	28.94%
Sale of Fixed Assets	-	-	-	-	NA
Recycling Materials	-	-	-	-	NA
Total Sales and Services	**$ 3,081,600**	**$ 3,158,204**	**$ 3,158,204**	**$ 912,301**	**28.89%**
Investment Earnings					
Investment Earnings	$ 11,424	$ 12,491	$ 12,491	$ 4,946	39.60%
Total Investment Earnings	**$ 11,424**	**$ 12,491**	**$ 12,491**	**$ 4,946**	**39.60%**
Miscellaneous					
Cash Discounts	$ -	$ -	$ -	$ -	NA
Total Miscellaneous	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Other Financing Sources					
Proceeds Installment Purchase	$ -	$ -	$ -	$ -	NA
Appropriation Of Fund Bal	-	214,601	214,623	-	0.00%
TF From General Fund	-	-	-	-	NA
Total Other Financing Sources	**$ -**	**$ 214,601**	**$ 214,623**	**$ -**	**0.00%**
Total Solid Waste Fund Revenues	**$ 3,121,118**	**$ 3,411,915**	**$ 3,411,937**	**$ 924,212**	**27.09%**

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
CITY OF MONROE BUDGET					
SOLID WASTE UTILITY FUND EXPENDITURES					
Operating					
Personnel					
Salary	$ 132,352	$ 147,978	$ 147,978	$ 40,867	27.62%
Overtime	-	-	-	-	NA
Social Security Taxes	9,665	10,704	10,704	2,938	27.44%
Life Insurance	289	303	303	104	34.23%
Employer Share Insurance	36,139	34,044	34,044	10,212	30.00%
Retirement	16,121	17,640	17,640	5,550	31.47%
401(k)	5,374	6,468	6,468	1,878	29.03%
Cell Phone Allowance	600	1,300	1,300	200	15.38%
Workers Compensation	1,300	1,300	1,300	433	33.33%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 201,840	$ 219,737	$ 219,737	$ 62,182	28.30%
Capital & Construction					
Capitalized Motor Vehicles	$ -	$ -	$ -	$ -	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	$ -	$ -	$ -	$ -	NA
Operating					
Collection Fees	$ -	$ 250	$ 250	$ -	0.00%
Bank Service Charges	-	-	-	-	NA
Financial Management	1,511	1,461	1,461	1,461	100.00%
Technical Contracted Services	687	689	689	-	0.00%
Refuse Collection	2,577,464	2,725,127	2,725,127	701,574	25.74%
Roadside Trash Pickup	26,400	26,400	26,422	6,600	24.98%
Software License & Support	-	8,600	8,600	-	0.00%
Repairs & Maint ERP System AMA	5,196	5,207	5,207	-	0.00%
Repairs/Maint City Beautificat	-	5,000	5,000	-	0.00%
Vehicle Fuel	1,162	1,418	1,418	-	0.00%
Vehicle Maintenance	80	500	500	-	0.00%
Default Fleet Management	-	-	-	-	NA
Unemployment Insurance	441	618	618	-	0.00%
Wellness & Clinic Cost	1,224	1,639	1,639	546	33.33%
Property Damages	189	253	253	84	33.33%
Telecommunications	477	684	684	(144)	-21.12%
Uniforms and Shoes	348	200	200	-	0.00%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	1,916	3,500	3,500	15	0.43%
General Supplies	192	-	-	11	NA
Small Equipment	124,899	161,050	161,050	78,852	48.96%
PC's Peripherals	-	-	-	-	NA
Bad Debt Expense	8,800	12,322	12,322	(123)	-1.00%
Other Operating Expense	289	2,500	2,500	550	21.99%
Solid Waste Education	16,791	20,000	20,000	2,415	12.07%
Sub Total Operating	$ 2,768,067	$ 2,977,418	$ 2,977,440	$ 791,841	26.59%
Reimbursements to other funds					
Allocations Administration	$ 65,042	$ 70,265	$ 70,265	$ 23,422	33.33%
Allocations Utility Billing	33,626	39,116	39,116	13,039	33.33%
Allocations Cust Srv/Pmt Ctr	38,209	41,945	41,945	13,982	33.33%
Allocations Engineering	49,776	50,938	50,938	16,979	33.33%
Allocations Planning	-	-	-	-	NA
Allocations Purchasing	899	464	464	155	33.34%
Allocations Fleet	1,688	1,130	1,130	377	33.33%
Allocations Parks Maint	20	13	13	4	33.23%
Allocations Facilities Maint	903	978	978	326	33.33%
Allocations Manual Adjs	6,539	1,935	1,935	645	33.34%
Sub Total Reimbursements to other funds	$ 196,702	$ 206,784	$ 206,784	$ 68,928	33.33%
Total Administration Division	$ 3,166,610	$ 3,403,939	$ 3,403,961	$ 922,951	27.11%

CITY OF MONROE BUDGET
SOLID WASTE UTILITY FUND EXPENDITURES

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Community Maintenance					
Personnel					
Salary	$ -	$ -	$ -	$ -	NA
Overtime	-	-	-	-	NA
Social Security Taxes	-	-	-	-	NA
Life Insurance	-	-	-	-	NA
Employer Share Insurance	-	-	-	-	NA
Retirement	-	-	-	-	NA
401(k)	-	-	-	-	NA
Workers Compensation	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ -	$ -	$ -	$ -	NA
Capital & Construction					
Capitalized Motor Vehicles	$ -	$ -	$ -	$ -	NA
Sub Total Capital & Construction	$ -	$ -	$ -	$ -	NA
Operating					
Software License & Support	$ -	$ -	$ -	$ -	NA
Vehicle Fuel	-	-	-	-	NA
Vehicle Maintenance	-	-	-	-	NA
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	-	-	-	-	NA
Property Damages	-	-	-	-	NA
Telecommunications	-	-	-	-	NA
Uniforms and Shoes	-	-	-	-	NA
General Supplies	-	-	-	-	NA
Small Equipment	-	-	-	-	NA
PC's Peripherals	-	-	-	-	NA
Software	-	-	-	-	NA
Other Operating Expense	-	-	-	-	NA
Sub Total Operating	$ -	$ -	$ -	$ -	NA
Total Maintenance Division	$ -	$ -	$ -	$ -	NA
Solid Waste Debt Service					
Installment Purchase Agreements					
Installment Principal	$ 6,830	$ 6,956	$ 6,956	$ -	0.00%
Installment Interest	1,155	1,020	1,020	(84)	-8.24%
Capital Leases[1]					
Capital Leases Principal	-	-	-	-	NA
Capital Leases Interest	-	-	-	-	NA
Total Solid Waste Debt Service	$ 7,985	$ 7,976	$ 7,976	$ (84)	-1.05%
Transfers to other funds					
TF To General Fund	$ -	$ -	$ -	$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Total Transfers Out to Other Funds	$ -	$ -	$ -	$ -	NA
Unreserved / Balance	-	-	-	-	NA
Total Solid Waste Fund Expenditures	**$ 3,174,594**	**$ 3,411,915**	**$ 3,411,937**	**$ 922,867**	27.05%

NOTES:
[1] Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

Other:	2024	Balance	Payoff Yr
2020 New ERP System (share)	$ 7,987	$ 51,762	2030
	$ 7,987	$ 51,762	

CITY OF MONROE BUDGET DOWNTOWN MONROE BUDGET SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 547,593**	**$ 365,833**	**$ 365,833**	**$ 365,833**	**NA**
Revenues					
Taxes	$ 69,130	$ 68,222	$ 68,222	$ 17,327	25.40%
Miscellaneous[1]	-	-	950	950	NA
Sub Total	$ 69,130	$ 68,222	$ 69,172	$ 18,277	26.42%
Other Financing Sources					
Transfers from other funds	$ 394,562	$ 188,555	$ 188,555	$ 62,852	33.33%
Proceeds from Financing	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Sub Total	$ 394,562	$ 188,555	$ 188,555	$ 62,852	33.33%
Annual Sources of Funds	**$ 463,692**	**$ 256,777**	**$ 257,727**	**$ 81,128**	**31.48%**
Total Sources of Funds	**$ 1,011,285**	**$ 622,610**	**$ 623,560**	**$ 446,962**	**71.68%**
Uses of Funds					
Expenditures					
Personnel	$ 149,679	$ 156,694	$ 156,694	$ 44,384	28.33%
Capital	-	-	-	-	NA
Operating [2]	276,460	97,596	162,749	34,102	20.95%
Debt Service	2,605	2,487	2,487	95	3.83%
Sub Total	$ 428,744	$ 256,777	$ 321,930	$ 78,581	24.41%
Other Financing Uses					
Transfers to Other Funds	$ 216,708	$ -	$ -	$ -	NA
Sub Total	$ 216,708	$ -	$ -	$ -	NA
Total Uses of Funds	**$ 645,452**	**$ 256,777**	**$ 321,930**	**$ 78,581**	**24.41%**
Ending Balance	**$ 365,833**	**$ 365,833**	**$ 301,631**	**$ 368,381**	

Notes:
[1] Includes Downtown Pioneers loan payments.
[2] Operating expenditures include Downtown Incentive for the Buggy Factory, $400K.

-

CITY OF MONROE BUDGET DOWNTOWN MONROE FUND REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Taxes					
MSD Taxes	$ 64,686	$ 65,075	$ 65,075	$ 16,674	25.62%
Vehicle Property Taxes	3,032	2,877	2,877	638	22.18%
Prior Year Taxes	1,070	120	120	2	1.77%
Penalties and Interest	342	150	150	12	8.08%
Total Taxes	**$ 69,130**	**$ 68,222**	**$ 68,222**	**$ 17,327**	**25.40%**
Miscellaneous					
Misc Sales Other	$ -	$ -	$ -	$ -	NA
DM Donations-Sponsorships	-	-	-	950	NA
Cash Discounts	-	-	-	-	NA
Misc Downtown Pioneers	-	-	-	-	NA
Miscellaneous Reimbursements	-	-	950	-	0.00%
Total Miscellaneous	**$ -**	**$ -**	**$ 950**	**$ 950**	**100.00%**
Other Financing Sources					
Proceeds Installment Purchase	$ -	$ -	$ -	$ -	NA
Appropriation Of Fund Bal	-	-	64,203	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
TF From General Fund	394,562	188,555	188,555	62,852	33.33%
Total Other Financing Sources	**$ 394,562**	**$ 188,555**	**$ 252,758**	**$ 62,852**	**24.87%**
Total Downtown Monroe Revenues	**$ 463,692**	**$ 256,777**	**$ 321,930**	**$ 81,128**	**25.20%**

Notes:

CITY OF MONROE BUDGET
DOWNTOWN MONROE EXPENDITURES

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Personnel					
Salary	$ 103,091	$ 107,638	$ 107,638	$ 29,890	27.77%
Overtime	-	-	-	-	NA
Car Allowance	6,231	6,000	6,000	1,846	30.77%
Social Security Taxes	8,282	8,614	8,614	2,406	27.93%
Life Insurance	222	224	224	77	34.23%
Employer Share Insurance	10,683	10,990	10,990	3,381	30.76%
Retirement	12,613	12,831	12,831	4,103	31.98%
401(k)	5,292	5,382	5,382	1,592	29.58%
Cell Phone Allowance	1,500	3,250	3,250	500	15.38%
Workers Compensation	1,765	1,765	1,765	588	33.33%
Sub Total Personnel	$ 149,679	$ 156,694	$ 156,694	$ 44,384	28.33%
Capital & Construction					
Land	$ -	$ -	$ -	$ -	NA
Capitalized Motor Vehicles	-	-	-	-	NA
Capital Outlay Buildings	-	-	-	-	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	$ -	$ -	$ -	$ -	NA
Operating					
Collection Fees	$ 92	$ -	$ -	$ 18	NA
Technical Contracted Services	157,535	16,800	17,061	981	5.75%
Software License & Support	1,069	1,000	1,000	-	0.00%
Repairs & Maint Copiers	77	150	150	34	22.97%
Repairs & Maint ERP System AMA	1,488	1,491	1,491	-	0.00%
Copier Rental	-	-	-	-	NA
Vehicle Fuel	-	-	-	-	NA
Unemployment Insurance	67	94	94	-	0.00%
Wellness & Clinic Cost	612	656	656	219	33.34%
Property Damages	5,475	-	-	-	NA
Telecommunications	868	-	-	152	NA
Public Information	28,713	27,390	27,390	5,324	19.44%
Facade Grants	14,315	20,000	45,665	11,388	24.94%
Downtown Incentive Prog	11,745	-	38,277	4,752	12.41%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	4,377	4,700	4,700	706	15.01%
General Supplies	249	2,500	2,500	67	2.67%
Promotional Materials	13,449	13,500	14,450	7,771	53.78%
Small Equipment	29,815	500	500	-	0.00%
PC's Peripherals	1,074	-	-	-	NA
Software	-	-	-	-	NA
Utilities	4,529	4,085	4,085	1,668	40.83%
Organizational Dues	560	950	950	375	39.47%
Subscriptions & Publications	51	380	380	250	65.79%
Bad Debt Expense	-	-	-	-	NA
Other Operating Expense	299	3,400	3,400	398	11.71%
Sub Total Operating	$ 276,460	$ 97,596	$ 162,749	$ 34,102	20.95%
Downtown Debt Service(1)(2)					
Installment Principal	$ 1,922	$ 1,958	$ 1,958	$ -	0.00%
Installment Interest	325	290	290	(24)	-8.28%
Capital Leases Principal	329	230	230	113	49.27%
Capital Leases Interest	28	9	9	6	65.33%
Total Debt Service	**$ 2,605**	**$ 2,487**	**$ 2,487**	**$ 95**	**3.83%**
Transfers to Other Funds					
TF To General Fund	$ 216,708	$ -	$ -	$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Total Transfers out to Other Funds	**$ 216,708**	**$ -**	**$ -**	**$ -**	**NA**
Total Downtown Monroe Expenditures	**$ 645,452**	**$ 256,777**	**$ 321,930**	**$ 78,581**	**24.41%**

Notes:

(1) 2020 New ERP System (share)

(2) Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

Downtown Incentive for the Buggy Factory, $400K.

	2024	Balance	Payoff Year
2020 New ERP System (share)	$ 2,248	$ 14,569	2030
	$ 2,248	$ 14,569	

CITY OF MONROE FINANCIAL PLAN SIF HEALTH & DENTAL FINANCIAL PLAN SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Financial Plan 2024**	**Revised Plan 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 1,658,181**	**$ 1,412,565**	**$ 1,412,565**	**$ 1,412,565**	**NA**
Revenues					
Contributions	$ 10,102,693	$ 9,599,009	$ 9,599,009	$ 2,250,648	23.45%
Investment Earnings [1]	37,986	57,025	57,025	18,191	31.90%
Miscellaneous	2,415,294	2,684,190	2,684,190	(120,012)	-4.47%
Sub Total	$ 12,555,973	$ 12,340,224	$ 12,340,224	$ 2,148,827	17.41%
Other Financing Sources					
Transfer From Other Funds					
Sub Total	$ -	$ -	$ -	$ -	NA
Annual Sources of Funds	**$ 12,555,973**	**$ 12,340,224**	**$ 12,340,224**	**$ 2,148,827**	**17.41%**
Total Sources of Funds	**$ 14,214,154**	**$ 13,752,789**	**$ 13,752,789**	**$ 3,561,392**	**25.90%**
Uses of Funds					
Expenditures					
Operating	$ 12,650,601	$ 12,133,782	$ 12,135,451	$ 3,454,622	28.47%
Sub Total	$ 12,650,601	$ 12,133,782	$ 12,135,451	$ 3,454,622	28.47%
Reimbursements to other funds					
Cost Allocations	$ 150,988	$ 206,442	$ 206,442	$ 68,814	33.33%
Sub Total	$ 150,988	$ 206,442	$ 206,442	$ 68,814	33.33%
Other Financing Uses					
Transfers to Other Funds	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Total Uses of Funds	**$ 12,801,589**	**$ 12,340,224**	**$ 12,341,893**	**$ 3,523,436**	**28.55%**
Ending Balance	**$ 1,412,565**	**$ 1,412,565**	**$ 1,410,896**	**$ 37,956**	**2.69%**

Notes:
[1] Investment Earnings are allocated among funds on a quarterly basis.

CITY OF MONROE FINANCIAL PLAN
SIF HEALTH & DENTAL REVENUES

Revenue Sources	Actual 2023	Financial Plan 2024	Revised Plan 2024	YTD Actual 2024	% Realized
Contributions					
Health Contrib-Employer	$ 7,493,803	7,300,472	$ 7,300,472	$ 1,503,324	20.59%
Health Contrib-Employee	927,070	1,087,358	1,087,358	217,830	20.03%
Retire Health-Empr/Retire	820,950	189,335	189,335	273,400	144.40%
Cobra Payments	25	20,000	20,000	-	0.00%
Dental Contrib-City/Retir	40,909	23,975	23,975	12,746	53.17%
Dental Contrib-Employer	133,924	237,633	237,633	31,137	13.10%
Dental Contrib-Employee	366,011	420,236	420,236	88,523	21.07%
H&D Wellness Contrib-Depts	317,550	320,000	320,000	121,066	37.83%
H&D Wellness Contrib-MUCEDC	2,450	-	-	2,622	NA
Total Contributions	**$ 10,102,693**	**$ 9,599,009**	**$ 9,599,009**	**$ 2,250,648**	23.45%
Investment Earnings					
Interest Earned on SIF	$ 37,986	$ 57,025	$ 57,025	$ 18,191	31.90%
Total Investment Earnings	**$ 37,986**	**$ 57,025**	**$ 57,025**	**$ 18,191**	31.90%
Miscellaneous					
Third Party	$ -	$ -	$ -	$ -	NA
Stop-Loss Reimbursements	1,665,188	2,484,190	2,484,190	(294,258)	-11.85%
Caremark Rebate	746,443	200,000	200,000	174,246	87.12%
Miscellaneous Reimbursements	-	-	-	-	NA
Miscellaneous Other	3,662	-	-	-	NA
Total Miscellaneous	**$ 2,415,294**	**$ 2,684,190**	**$ 2,684,190**	**$ (120,012)**	-4.47%
Other Financing Sources					
Appropriation Of Fund Bal	$ -	$ -	$ 1,669	$ -	0.00%
Total Other Financing Sources	**$ -**	**$ -**	**$ 1,669**	**$ -**	**0.00%**
Total Health & Dental Revenues	**$ 12,555,973**	**$ 12,340,224**	**$ 12,341,893**	**$ 2,148,827**	**17.41%**

CITY OF MONROE FINANCIAL PLAN
SIF HEALTH & DENTAL EXPENDITURES

Function/Activity	Actual 2023	Financial Plan 2024	Revised Plan 2024	YTD Actual 2024	% Realized
Operating					
Social Security Taxes	$ 5,160	$ -	$ -	$ -	NA
Life Insurance	291	-	-	-	NA
Employer Share Insurance	13,025	-	-	-	NA
Healthcare Clinic	125,318	134,072	134,182	32,450	24.18%
Healthcare Clinic X-Rays	1,980	25,000	25,000	330	1.32%
Technical Contracted Services	-	-	-	-	NA
Repairs & Maint ERP System AMA	1,137	1,139	1,139	-	0.00%
Stop Loss Premium	1,878,314	2,052,467	2,123,438	575,927	27.12%
Retirees' Medicare Supple	269,227	324,012	324,012	130,908	40.40%
Disability Claims	-	5,000	5,000	-	0.00%
Health Claims	5,278,407	5,782,239	5,662,731	1,460,296	25.79%
Dental Claims	343,979	307,710	307,710	136,294	44.29%
Flex Admin Fees	6,887	10,509	7,609	3,102	40.76%
Retiree Health Claims	1,408,017	500,000	500,000	227,895	45.58%
Retirees'Life Insurance	737	840	840	336	39.95%
Retiree Dental Claims	46,567	25,000	25,000	16,349	65.40%
Retire Health City Portio	544,657	471,834	471,834	196,155	41.57%
Retire Dental City Portio	27,702	26,283	26,283	10,081	38.36%
Retiree Vision Claims	106	276	276	-	0.00%
Prescription Claims	2,249,959	1,972,411	1,972,411	516,545	26.19%
Wellness Program	22,724	33,500	33,557	3,792	11.30%
Wellness-Risk Assessment	50,970	90,000	90,040	-	0.00%
Vision Claims	1,126	2,000	2,000	619	30.97%
Claim Processing Fees	31,524	55,000	55,000	7,660	13.93%
Retiree Claim Processing	1,358	3,500	3,500	83	2.38%
Wellness Health Coaching	3,055	5,150	5,169	-	0.00%
Health and Dental Admin	220,456	195,000	246,706	100,337	40.67%
Insurance Broker	17,337	17,500	18,673	7,612	40.76%
PCORI FEES	2,377	2,000	2,000	-	0.00%
Transitional Reinsurance	-	-	-	-	NA
HSA Employer Contribution	20,188	23,750	23,750	23,250	97.89%
HRA Retiree Hearing Aids	3,017	-	-	4,600	NA
Wellness Incentives-Cash	75,000	65,500	65,500	-	0.00%
Bad Debt Expense	-	-	-	-	NA
Other Operating Expense	-	2,090	2,090	-	0.00%
Sub Total Operating	$ 12,650,601	$ 12,133,782	$ 12,135,451	$ 3,454,622	28.47%
Reimbursements to other funds					
Allocations Administration	$ 144,901	$ 206,442	$ 206,442	$ 68,814	33.33%
Allocations Purchasing	-	-	-	-	NA
Allocations Manual Adjs	6,087	-	-	-	NA
Sub Total Reimbursements to other funds	$ 150,988	$ 206,442	$ 206,442	$ 68,814	33.33%
Other Financing Uses					
TF To Gov Capital Project	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Unreserved / Balance	$ -	$ -	$ -	$ -	NA
Total Health & Dental Expenditures	**$ 12,801,589**	**$ 12,340,224**	**$ 12,341,893**	**$ 3,523,436**	**28.55%**

- - - -

CITY OF MONROE FINANCIAL PLAN SIF PROPERTY & CASUALTY FINANCIAL PLAN SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Financial Plan 2024**	**Revised Plan 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 1,003,177**	**$ 1,085,525**	**$ 1,085,525**	**$ 1,085,525**	**NA**
Revenues					
Contributions	$ 858,252	$ 1,158,256	$ 1,158,256	$ 385,451	33.28%
Investment Earnings (1)	16,629	11,948	11,948	6,942	58.10%
Miscellaneous	175,125	20,003	20,003	82,786	413.87%
Sub Total	$ 1,050,006	$ 1,190,207	$ 1,190,207	$ 475,179	39.92%
Annual Sources of Funds	**$ 1,050,006**	**$ 1,190,207**	**$ 1,190,207**	**$ 475,179**	**39.92%**
Total Sources of Funds	**$ 2,053,183**	**$ 2,275,732**	**$ 2,275,732**	**$ 1,560,704**	**68.58%**
Uses of Funds					
Expenditures					
Operating	$ 841,635	$ 1,070,054	$ 1,094,661	$ 673,654	61.54%
Sub Total	$ 841,635	$ 1,070,054	$ 1,094,661	$ 673,654	61.54%
Reimbursements to other funds					
Cost Allocations	$ 126,022	$ 106,921	$ 106,921	$ 35,640	33.33%
Sub Total	$ 126,022	$ 106,921	$ 106,921	$ 35,640	33.33%
Other Financing Uses					
Transfers to Other Funds	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Total Uses of Funds	**$ 967,657**	**$ 1,176,975**	**$ 1,201,582**	**$ 709,295**	**59.03%**
Ending Balance	**$ 1,085,525**	**$ 1,098,757**	**$ 1,074,150**	**$ 851,410**	

Notes:
(1) Investment Earnings are allocated among funds on a quarterly basis.

CITY OF MONROE FINANCIAL PLAN SIF PROPERTY & CASUALTY REVENUES					
Revenue Sources	**Actual 2023**	**Financial Plan 2024**	**Revised Plan 2024**	**YTD Actual 2024**	**% Realized**
Sales and Services					
P&L Contributions-Departments	$ 858,252	$ 1,158,256	$ 1,158,256	$ 385,451	33.28%
Total Sales and Services	**$ 858,252**	**$ 1,158,256**	**$ 1,158,256**	**$ 385,451**	33.28%
Investment Earnings					
Interest Earned on SIF	$ 16,629	$ 11,948	$ 11,948	$ 6,942	58.10%
Total Investment Earnings	**$ 16,629**	**$ 11,948**	**$ 11,948**	**$ 6,942**	58.10%
Miscellaneous					
Third Party	$ 175,125	$ 20,003	$ 20,003	$ 82,786	413.87%
Miscellaneous Reimbursements	-	-	-	-	NA
Total Miscellaneous	**$ 175,125**	**$ 20,003**	**$ 20,003**	**$ 82,786**	413.87%
Other Financing Sources					
Transfers In from other funds (other)					
TF From General Fund	$ 50,000	$ -	$ -	$ -	NA
Sub Total Transfers from Other Funds	$ 50,000	$ -	$ -	$ -	NA
Appropriation Of Fund Bal	$ -	$ 8,306	$ 32,913	$ -	0.00%
Total Other Financing Sources	**$ 50,000**	**$ 8,306**	**$ 32,913**	**$ -**	**0.00%**
Total Property & Casualty Revenues	**$ 1,100,006**	**$ 1,198,513**	**$ 1,223,120**	**$ 475,179**	**38.85%**

CITY OF MONROE FINANCIAL PLAN SIF PROPERTY & CASUALTY EXPENDITURES					
Function/Activity	**Actual 2023**	**Financial Plan 2024**	**Revised Plan 2024**	**YTD Actual 2024**	**% Realized**
Operating					
Repairs & Maint ERP System AMA	$ 836	$ 838	$ 838	$ -	0.00%
Stop Loss Premium	-	-	-	-	NA
Property/Casualty Insuran	612,042	845,258	845,258	641,978	75.95%
Property Damages	176,758	221,458	233,565	31,676	13.56%
General Liability	52,000	2,500	15,000	-	0.00%
Bad Debt Expense	-	-	-	-	NA
Sub Total Operating	$ 841,635	$ 1,070,054	$ 1,094,661	$ 673,654	61.54%
Reimbursements to other funds					
Allocations Administration	$ 112,425	$ 106,921	$ 106,921	$ 35,640	33.33%
Allocations Purchasing	-	-	-	-	NA
Allocations Manual Adjs	13,597	-	-	-	NA
Sub Total Reimbursements to other funds	$ 126,022	$ 106,921	$ 106,921	$ 35,640	33.33%
Other Financing Uses					
TF To General Fund	$ -	$ -	$ -	$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Unreserved / Balance	$ -	$ 21,538	$ 21,538	$ -	0.00%
Total Property & Casualty Expenditures	**$ 967,657**	**$ 1,198,513**	**$ 1,223,120**	**$ 709,295**	**57.99%**

CITY OF MONROE FINANCIAL PLAN SIF WORKERS' COMPENSATION SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Financial Plan 2024**	**Revised Plan 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 1,035,544**	**$ 1,275,764**	**$ 1,275,764**	**$ 1,275,764**	**NA**
Revenues					
Contributions-Employer	$ 593,942	$ 450,000	$ 450,000	$ 197,981	44.00%
Investment Earnings (1)	20,195	18,465	18,465	11,300	61.19%
Miscellaneous	-	-	-	1,734	NA
Sub Total	$ 614,137	$ 468,465	$ 468,465	$ 211,015	45.04%
Other Financing Sources					
Transfer From Other Funds	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Annual Sources of Funds	**$ 614,137**	**$ 468,465**	**$ 468,465**	**$ 211,015**	**45.04%**
Total Sources of Funds	**$ 1,649,681**	**$ 1,744,229**	**$ 1,744,229**	**$ 1,486,779**	**85.24%**
Uses of Funds					
Expenditures					
Operating	$ 229,145	$ 325,969	$ 325,969	$ 60,356	18.52%
Sub Total	$ 229,145	$ 325,969	$ 325,969	$ 60,356	18.52%
Reimbursements to other funds					
Cost Allocations	$ 144,772	$ 138,673	$ 138,673	$ 46,224	33.33%
Sub Total	$ 144,772	$ 138,673	$ 138,673	$ 46,224	33.33%
Other Financing Uses					
Transfers to Other Funds	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Total Uses of Funds	**$ 373,917**	**$ 464,642**	**$ 464,642**	**$ 106,581**	**22.94%**
Ending Balance	**$ 1,275,764**	**$ 1,279,587**	**$ 1,279,587**	**$ 1,380,198**	

Notes:
(1) Investment Earnings are allocated among funds on a quarterly basis.

CITY OF MONROE FINANCIAL PLAN SIF WORKERS' COMPENSATION REVENUES					
Revenue Sources	**Actual 2023**	**Financial Plan 2024**	**Revised Plan 2024**	**YTD Actual 2024**	**% Realized**
Contributions					
WC Contributions-Employer	$ 593,942	$ 450,000	$ 450,000	$ 197,981	44.00%
Total Sales and Services	**$ 593,942**	**$ 450,000**	**$ 450,000**	**$ 197,981**	44.00%
Investment Earnings					
Interest Earned on SIF	$ 20,195	$ 18,465	$ 18,465	$ 11,300	61.19%
Total Investment Earnings	**$ 20,195**	**$ 18,465**	**$ 18,465**	**$ 11,300**	61.19%
Miscellaneous					
Third Party	**$ -**	**$ -**	**$ -**	**$ 1,734**	**NA**
Miscellaneous Reimbursements	-	-	-	-	NA
Total Miscellaneous	**$ -**	**$ -**	**$ -**	**$ 1,734**	NA
Other Financing Sources					
Transfers from other funds					
TF From General Fund	$ -	$ -	$ -	$ -	NA
Sub Total Transfers from Other Funds	$ -	$ -	$ -	$ -	NA
Appropriation Of Fund Bal	-	-	-	-	NA
Total Other Financing Sources	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Total Workers' Comp Revenues	**$ 614,137**	**$ 468,465**	**$ 468,465**	**$ 211,015**	**45.04%**

CITY OF MONROE FINANCIAL PLAN SIF WORKERS' COMPENSATION EXPENDITURES					
Function/Activity	**Actual 2023**	**Financial Plan 2024**	**Revised Plan 2024**	**YTD Actual 2024**	**% Realized**
Operating					
Repairs & Maint ERP System AMA	$ 547	$ 548	$ 548	$ -	0.00%
Stop Loss Premium	-	-	-	-	NA
Insurance Consultant Expenses	7,850	14,000	14,000	2,100	15.00%
Workers Comp Ins Premiums	81,819	91,000	91,000	-	0.00%
Disability Claims	-	-	-	-	NA
Worker Compensation Claim	138,929	220,421	220,421	58,256	26.43%
Sub Total Operating	$ 229,145	$ 325,969	$ 325,969	$ 60,356	18.52%
Reimbursements to other funds					
Allocations Administration	$ 130,503	$ 138,673	$ 138,673	$ 46,224	33.33%
Allocations Purchasing	-	-	-	-	NA
Allocations Manual Adjs	14,269	-	-	-	NA
Sub Total Reimbursements to other funds	$ 144,772	$ 138,673	$ 138,673	$ 46,224	33.33%
Other Financing Uses					
TF To Gov Capital Project	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Unreserved / Balance	$ -	$ 3,823	$ 3,823	$ -	0.00%
Total Workers' Comp Expenditures	**$ 373,917**	**$ 468,465**	**$ 468,465**	**$ 106,581**	**22.75%**

CITY OF MONROE BUDGET #REF!					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 260,565**	**$ 282,482**	**$ 282,482**	**$ 282,482**	**NA**
Revenues					
Restricted Intergovernmental	$ 273,206	$ 213,723	$ 213,723	$ 181,216	84.79%
Investment Earnings	7,114	7,060	7,060	4,555	64.52%
Miscellaneous	-	-	-	-	NA
Sub Total	$ 280,320	$ 220,783	$ 220,783	$ 185,771	84.14%
Other Financing Sources					
Proceeds from LT Debt	$ -	$ -	$ -	$ -	NA
Transfers from Other Funds	-	-	-	-	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Annual Sources of Funds	**$ 280,320**	**$ 220,783**	**$ 220,783**	**$ 185,771**	**84.14%**
Total Sources of Funds	**$ 540,885**	**$ 503,265**	**$ 503,265**	**$ 468,253**	**93.04%**
Uses of Funds					
Expenditures					
Operating	$ -	$ -	$ -	$ -	NA
Debt Service	258,403	256,665	256,665	31,839	12.40%
Transfers out	-	-	-	-	NA
Sub Total	$ 258,403	$ 256,665	$ 256,665	$ 31,839	12.40%
Total Uses of Funds	**$ 258,403**	**$ 256,665**	**$ 256,665**	**$ 31,839**	**12.40%**
Ending Balance	**$ 282,482**	**$ 246,600**	**$ 246,600**	**$ 436,414**	**176.97%**

CITY OF MONROE BUDGET OCCUPANCY TAX FUND					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Restricted Intergovernmental					
Monroe Tourism and Develo	$ 273,206	$ 213,723	$ 213,723	$ 68,716	32.15%
Sale of Fixed Assets	-	-	-	112,500	NA
Total Restricted Revenue	**$ 273,206**	**$ 213,723**	**$ 213,723**	**$ 181,216**	84.79%
Investment Earnings					
Investment Earnings	$ 7,114	$ 7,060	$ 7,060	$ 4,555	64.52%
Interest Earned Trustee	-	-	-	-	NA
Total Investment Earnings	**$ 7,114**	**$ 7,060**	**$ 7,060**	**$ 4,555**	64.52%
Miscellaneous					
Tourism Donations-Sponsorships	$ -	$ -	$ -	$ -	NA
Cash Discounts	-	-	-	-	NA
Total Misc.	**$ -**	**$ -**	**$ -**	**$ -**	NA
Other Financing Sources					
Proceeds from Financing					
Proceeds Limited Obligation Bd	$ -	$ -	$ -	$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Sub Total Proceeds from Financing	$ -	$ -	$ -	$ -	NA
Appropriation Of Fund Bal	-	35,882	35,882	-	0.00%
Transfers from Other Funds					
TF From General Fund	-	-	-	-	NA
TF From Occup Tax Proj Fund	-	-	-	-	NA
Sub Total Transfers from Other Funds	$ -	$ -	$ -	$ -	NA
Total Other Financing Sources	**$ -**	**$ 35,882**	**$ 35,882**	**$ -**	**0.00%**
Total Occupancy Tax Project Fund Revenues	**$ 280,320**	**$ 256,665**	**$ 256,665**	**$ 185,771**	**72.38%**

CITY OF MONROE BUDGET OCCUPANCY TAX FUND					
Function/Activity	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Operating					
Technical Contracted Services	$ -	$ -	$ -	$ -	NA
Other Operating Expense	-	-	-	-	NA
Total Operating	$ -	$ -	$ -	$ -	NA
Debt Service					
Installment Principal	$ 130,000	$ 135,000	$ 135,000	$ -	0.00%
Installment Interest	127,347	120,785	120,785	30,783	25.49%
Bonds Principal	-	-	-	-	NA
Bonds Interest	-	-	-	-	NA
Bonds Admin Fees	1,056	880	880	1,056	120.00%
Debt Issuance Cost	-	-	-	-	NA
Capital Leases Principal	-	-	-	-	NA
Capital Leases Interest	-	-	-	-	NA
Total Debt Service	**$ 258,403**	**$ 256,665**	**$ 256,665**	**$ 31,839**	**12.40%**
Other Financing Uses					
TF To General Fund	$ -	$ -	$ -	$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
TF To Occup Tax Proj Fund	-	-	-	-	NA
Sub Total Transfers to other Funds	-	-	-	-	NA
Total Other Financing Uses	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Unreserved / Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Total Occupancy Tax Project Fund Expenditures	**$ 258,403**	**$ 256,665**	**$ 256,665**	**$ 31,839**	**12.40%**

Notes:

	2024	Balance	Payoff Yr
(1)Monroe Science Center :			
18 LOBs	$ 257,463	$ 2,995,000	2039

CITY OF MONROE BUDGET
MONROE COUNTRY CLUB BUDGET SUMMARY

Sources and Uses of Funds	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Sources of Funds					
Beginning Balance	**$ 146,434**	**$ 365,987**	**$ 365,987**	**$ 365,987**	**NA**
Revenues					
Intergovernmental Restricted	$ -	$ -	$ -	$ -	NA
Sales and Services	1,287,440	1,156,645	1,322,045	585,700	44.30%
Miscellaneous	-	-	-	-	NA
Sub Total	$ 1,287,440	$ 1,156,645	$ 1,322,045	$ 585,700	44.30%
Other Financing Sources					
Transfer From Other Funds	$ 96,815	$ 264,147	$ 264,147	$ 88,049	33.33%
Proceeds From LT Debt / Installment Pur.	-	-	465,000	-	0.00%
Inception of Lease	-	-	-	-	NA
Sub Total	$ 96,815	$ 264,147	$ 729,147	$ 88,049	12.08%
Annual Sources of Funds	**$ 1,384,254**	**$ 1,420,792**	**$ 2,051,192**	**$ 673,749**	**32.85%**
Total Sources of Funds	**$ 1,530,688**	**$ 1,786,779**	**$ 2,417,179**	**$ 1,039,736**	**43.01%**
Uses of Funds					
Expenditures					
Personnel	$ 651,273	$ 776,787	$ 776,787	$ 192,044	24.72%
Capital	27,074	184,194	903,229	-	0.00%
Operating	478,817	581,124	590,987	201,778	34.14%
Debt Service	7,537	7,421	7,421	43	0.58%
Sub Total	$ 1,164,701	$ 1,549,526	$ 2,278,424	$ 393,865	17.29%
Total Uses of Funds	**$ 1,164,701**	**$ 1,549,526**	**$ 2,278,424**	**$ 393,865**	**17.29%**
Ending Balance	**$ 365,987**	**$ 237,253**	**$ 138,755**	**$ 645,871**	

Notes:

CITY OF MONROE BUDGET MONROE COUNTRY CLUB REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Restricted Intergovernmental					
Reimbursements FEMA	$ -	$ -	$ -	$ -	NA
Total Restricted Intergovernmental	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Sales and Services					
Merchandise for Sale	$ 60,660	$ 46,300	$ 46,300	$ 31,275	67.55%
Snack Bar	73,374	52,675	52,675	35,067	66.57%
Concessions Tournaments	-	6,000	6,000	-	0.00%
Cart Fees	301,777	248,930	248,930	130,179	52.30%
Green Fees	536,866	513,200	513,200	283,894	55.32%
Membership Dues	260,584	220,000	220,000	82,748	37.61%
Golf Lessons	-	1,400	1,400	-	0.00%
Handicap Fees	370	900	900	-	0.00%
Range Fees	7,203	5,940	5,940	2,788	46.93%
Sale of Fixed Assets	-	-	165,400	-	0.00%
Rental Discounts	-	(16,450)	(16,450)	-	0.00%
Rentals Country Club	46,605	77,750	77,750	19,750	25.40%
Rent Driving Range Bldg	-	-	-	-	NA
Total Sales and Services	**$ 1,287,440**	**$ 1,156,645**	**$ 1,322,045**	**$ 585,700**	**22.12%**
Miscellaneous					
MCC Sponsorships	$ -	$ -	$ -	$ -	NA
Miscellaneous Other	-	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Other Financing Sources					
TF From General Fund	$ 96,815	$ 264,147	$ 264,147	$ 88,049	33.33%
Proceeds Installment Purchase	-	-	465,000	-	0.00%
Appropriation Of Fund Bal	-	128,734	227,232	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	**$ 96,815**	**$ 392,881**	**$ 956,379**	**$ 88,049**	**9.21%**
Total MCC Revenues	**$ 1,384,254**	**$ 1,549,526**	**$ 2,278,424**	**$ 673,749**	**29.57%**

CITY OF MONROE BUDGET MONROE COUNTRY CLUB EXPENDITURES					
Function/Activity	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Golf Course					
Personnel					
Salary	$ 437,286	$ 522,099	$ 522,099	$ 130,543	25.00%
Overtime	792	624	624	14	2.22%
Social Security Taxes	32,530	38,053	38,053	9,711	25.52%
Life Insurance	719	741	741	252	34.07%
Employer Share Insurance	88,116	93,470	93,470	21,948	23.48%
Retirement	45,402	48,117	48,117	14,388	29.90%
401(k)	14,700	18,609	18,609	4,734	25.44%
Cell Phone Allowance	2,120	3,510	3,510	540	15.38%
Workers Compensation	5,245	5,245	5,245	1,748	33.33%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 626,909	$ 730,468	$ 730,468	$ 183,878	25.17%
Capital & Construction					
Land	$ -	$ -	$ -	$ -	NA
Capitalized Motor Vehicles	-	-	-	-	NA
Capitalized Equipment	27,074	184,194	903,229	-	0.00%
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	$ 27,074	$ 184,194	$ 903,229	$ -	0.00%
Operating					
Bank Service Charges	$ 24,378	$ 33,000	$ 33,000	$ 3,677	11.14%
Financial Management	-	-	-	-	NA
Technical Contracted Services	27,884	13,802	13,945	2,720	19.51%
Repairs & Maint Equipment	30,021	24,000	24,001	15,237	63.48%
Repairs & Maint Buildings	11,053	8,300	8,300	10,237	123.33%
Repairs & Maint Grounds	14,105	35,000	40,900	12,829	31.37%
Software License & Support	8,245	7,755	7,755	-	0.00%
Repairs & Maint Copiers	59	120	120	21	17.86%
Repairs & Maint ERP System AMA	4,786	4,796	4,796	-	0.00%
Repairs & Maint Golf Course	42,499	34,200	34,450	14,147	41.07%
Repairs & Maint Golf Carts	5,491	8,400	8,400	3,983	47.41%
Copier Rental	-	-	-	-	NA
Vehicle Fuel	32,329	26,411	26,411	11,810	44.72%
Vehicle Maintenance	203	3,300	3,300	585	17.71%
Default Fleet Management	-	-	-	-	NA
Unemployment Insurance	714	1,000	1,000	-	0.00%
Wellness & Clinic Cost	3,671	4,589	4,589	1,530	33.33%
Property Damages	13,440	11,092	11,092	3,697	33.33%
Telecommunications	522	2,600	2,600	359	13.80%
Marketing & Promotions	-	-	-	-	NA
Public Information	-	5,000	5,000	-	0.00%
Store Credits	650	5,000	5,000	570	11.40%
Uniforms and Shoes	4,343	4,240	4,240	1,274	30.04%
Training and Travel Adv	-	-	-	373	NA
Training and Travel Exp	1,393	2,250	2,250	443	19.70%
General Supplies	3,370	2,325	2,325	250	10.76%
Small Equipment	7,415	12,164	12,164	2,922	24.02%
PC's Peripherals	-	3,075	3,075	2,640	85.85%
Chemicals & Fertilizers	72,417	76,199	76,203	32,083	42.10%
Software	-	-	-	-	NA
Utilities	39,679	45,278	45,278	12,982	28.67%
Items for Resale Merchandise	45,520	45,000	55,565	35,836	64.49%
Items for Resale Snack Bar	37,065	33,000	33,000	19,797	59.99%
Organizational Dues	1,296	1,840	1,840	200	10.87%
Subscriptions & Publications	-	-	-	-	NA
Bad Debt Expense	-	-	-	-	NA
Other Operating Expense	3,899	8,230	8,230	834	10.14%
Special Events	-	7,500	500	-	0.00%
Golf Handicap Srv	3,662	4,260	4,260	120	2.82%
Sub Total Operating	$ 440,109	$ 473,726	$ 483,589	$ 191,156	39.53%
Total Golf Course Division	**$ 1,094,093**	**$ 1,388,388**	**$ 2,117,286**	**$ 375,034**	**17.71%**

CITY OF MONROE BUDGET
MONROE COUNTRY CLUB EXPENDITURES

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Ballroom					
Personnel					
Salary	$ 19,764	$ 37,504	$ 37,504	$ 5,799	15.46%
Overtime	-	570	570	-	0.00%
Social Security Taxes	1,111	2,869	2,869	429	14.96%
Employer Share Insurance	1,293	-	-	767	NA
Retirement	1,242	3,739	3,739	748	20.00%
401(k)	484	1,167	1,167	266	22.82%
Workers Compensation	470	470	470	157	33.34%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 24,364	$ 46,319	$ 46,319	$ 8,166	17.63%
Capital & Construction					
Capitalized Motor Vehicles	-	-	-	-	NA
Sub Total Capital & Construction	$ -	$ -	$ -	$ -	NA
Operating					
Bank Service Charges	$ 6,626	$ 2,600	$ 2,600	$ 593	22.82%
Repairs & Maint Equipment	809	19,000	19,000	440	2.32%
Repairs & Maint Buildings	-	20,450	20,450	-	0.00%
Repairs & Maint Grounds	1,500	4,209	4,209	-	0.00%
Wellness & Clinic Cost	-	-	-	-	NA
Property Damages	4,011	6,122	6,122	2,041	33.33%
Telecommunications	289	315	315	47	14.84%
Uniforms and Shoes	-	-	-	-	NA
General Supplies	40	-	-	-	NA
Small Equipment	6,397	32,200	32,200	-	0.00%
PC's Peripherals	-	-	-	-	NA
Utilities	16,809	20,302	20,302	6,554	32.28%
Subscriptions & Publications	-	-	-	-	NA
Other Operating Expense	2,225	2,200	2,200	948	43.08%
Sub Total Operating	$ 38,708	$ 107,398	$ 107,398	$ 10,622	9.89%
Total Ballroom Division	**$ 63,072**	**$ 153,717**	**$ 153,717**	**$ 18,788**	**12.22%**
Debt Service					
Installment Purchase Agreements					
Installment Principal	$ 6,141	$ 6,255	$ 6,255	$ -	0.00%
Installment Interest	1,039	927	927	(76)	-8.20%
Capital Leases Principal	329	230	230	113	49.27%
Capital Leases Interest	28	9	9	6	65.33%
Total MCC Debt Service	**$ 7,537**	**$ 7,421**	**$ 7,421**	**$ 43**	**0.58%**
Total MCC Fund Expenditures	**$ 1,164,701**	**$ 1,549,526**	**$ 2,278,424**	**$ 393,865**	**17.29%**

NOTES:

Other:	2024	Balance	Payoff Year
2020 New ERP System (share)	$ 7,182	$ 46,543	2030
	$ 7,182	$ 46,543	

CITY OF MONROE BUDGET COMMUNITY DEVELOPMENT BUDGET SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 56,562**	**$ 56,562**	**$ 56,562**	**$ 56,562**	**NA**
Revenues					
Miscellaneous [1]	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Annual Sources of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Total Sources of Funds	**$ 56,562**	**$ 56,562**	**$ 56,562**	**$ 56,562**	**100.00%**
Uses of Funds					
Expenditures					
Operating	$ -	$ -	$ -	$ -	NA
Sub Total	$ -	$ -	$ -	$ -	NA
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Ending Balance	**$ 56,562**	**$ 56,562**	**$ 56,562**	**$ 56,562**	**100.00%**

[1] Winchester loan repayments

CITY OF MONROE BUDGET GOVERNMENT CAPITAL RESERVE BUDGET SUMMARY					
	Reserve To Date		Revised	YTD	
Sources and Uses of Funds	**Actual 2023**	**Budget 2023**	**Budget 2024**	**Actual 2024**	**% Realized**
Sources of Funds					
Revenues					
Investment Earnings	$ 18,131	$ 3,993	$ -	$ -	0.00%
Transfers from Other Funds	600,000	600,000	-	-	0.00%
Sub Total	$ 618,131	$ 603,993	$ -	$ -	0.00%
Annual Sources of Funds	**$ 618,131**	**$ 603,993**	**$ -**	**$ -**	**0.00%**
Total Sources of Funds	**$ 618,131**	**$ 603,993**	**$ -**	**$ -**	**0.00%**
Uses of Funds					
Expenditures					
Transfer to General Capital Projects Fund	$ 400,000	$ 400,000	$ -	$ -	0.00%
Sub Total	$ 400,000	$ 400,000	$ -	$ -	0.00%
Total Uses of Funds	**$ 400,000**	**$ 400,000**	**$ -**	**$ -**	**0.00%**
Total Governmental Capital Reserve for future expenditures	**$ 218,131**	**$ 203,993**	**$ -**	**$ -**	**0.00%**
Reserve Balance				**$ 218,131**	

(1) Government Capital Reserve Fund was establish in May 2013 by City Council for constructing greenways (R-2013-11). This fund will remain operational for a period not to exceed six years (beginning July 1, 2013 and ending June 30, 2019) or until a cumulative sum not to exceed six hundred thousand ($600,000) has been received.

TABLE 17B CITY OF MONROE BUDGET GOVERNMENTAL CAPITAL RESERVE REVENUES					
	Reserve To Date		Revised	YTD	
Revenue Sources	**Actual 2023**	**Budget 2023**	**Budget 2024**	**Actual 2024**	**% Realized**
Investment Earnings					
Investment Earnings	$ 5,061	$ -	$ -	$ 2,423	NA
Total Investment Earnings	**$ 5,061**	**$ -**	**$ -**	**$ 2,423**	**NA**
Other Financing Sources					
Transfers from Other Funds					
Transfer from Parks & Recreation	$ -	$ -	$ -	$ -	NA
Sub Total Transfers from Other Funds	$ -	$ -	$ -	$ -	NA
Appropriation Of Fund Bal	$ -	$ -	$ -	$ -	NA
Total Other Financing Sources	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Total Governmental Capital Reserve Revenues	**$ 5,061**	**$ -**	**$ -**	**$ 2,423**	**NA**

TABLE 17C CITY OF MONROE BUDGET GOVERNMENTAL CAPITAL RESERVE FOR FUTURE EXPENDITURES					
	Reserve To Date		Revised	YTD	
Function/Activity	**Actual 2023**	**Budget 2023**	**Budget 2024**	**Actual 2024**	**% Realized**
Transfer to Gen Fund Capital Project Fund	$ -	$ -	$ -	$ -	NA
Fund Balance Designations - Reserved	-	-	-	-	NA
Total Governmental Capital Reserve for future expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**NA**

CITY OF MONROE BUDGET CENTER THEATRE					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Balance	**$ 1,105,553**	**$ 823,453**	**$ 823,453**	**$ 823,453**	**NA**
Revenues					
Sales and Services	$ 128,734	$ 411,918	$ 411,918	$ 93,660	22.74%
Investment Earnings (1)	343	-	-	43	NA
Miscellaneous	22,440	119,713	119,713	(10,834)	-9.05%
Sub Total	$ 151,517	$ 531,631	$ 531,631	$ 82,869	15.59%
Other Financing Sources					
Transfer From Other Funds	$ 360,730	$ 386,385	$ 386,385	$ 515,180	133.33%
Proceeds from Debt	-	-	-	-	NA
Inception of Lease	-	-	-	-	
Sub Total	$ 360,730	$ 386,385	$ 386,385	$ 515,180	133.33%
Annual Sources of Funds	**$ 512,247**	**$ 918,016**	**$ 918,016**	**$ 598,049**	**65.15%**
Total Sources of Funds	**$ 1,617,800**	**$ 1,741,469**	**$ 1,741,469**	**$ 1,421,502**	**81.63%**
Uses of Funds					
Expenditures					
Personnel	$ 238,259	$ 303,462	$ 303,462	$ 71,835	23.67%
Capital	-	-	-	-	NA
Operating	237,982	506,051	506,100	62,117	12.27%
Debt Service	318,106	308,503	308,503	32,320	10.48%
Sub Total	**$ 794,347**	**$ 1,118,016**	**$ 1,118,065**	**$ 166,272**	14.87%
Total Uses of Funds	**$ 794,347**	**$ 1,118,016**	**$ 1,118,065**	**$ 166,272**	**14.87%**
Ending Balance	**$ 823,453**	**$ 623,453**	**$ 623,404**	**$ 1,255,230**	

Notes:
(1) Investment Earnings are distributed among all funds each quarter.

CITY OF MONROE BUDGET CENTER THEATRE REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sales and Services					
Merchandise for Sale	$ 911	$ 30,000	$ 30,000	$ -	0.00%
Theatre Ticket Sales	70,538	95,013	95,013	82,460	86.79%
User Fees/Technical Labor	500	70,584	70,584	600	0.85%
User Fees/Equip Rentals	-	35,292	35,292	-	0.00%
User Fees/Event Staff	-	42,350	42,350	-	0.00%
User Fees/Event Cleaning	2,700	21,175	21,175	1,000	4.72%
Rent Center Theatre Facil	54,085	117,504	117,504	9,600	8.17%
Total Sales and Services	**$ 128,734**	**$ 411,918**	**$ 411,918**	**$ 93,660**	**22.74%**
Investment Earnings					
Investment Earnings	$ 343	$ -	$ -	$ 43	NA
Interest Earned Trustee	-	-	-	-	NA
Total Investment Earnings	**$ 343**	**$ -**	**$ -**	**$ 43**	**NA**
Miscellaneous					
Miscellaneous Reimbursements	$ -	$ -	$ -	$ -	NA
Theatre Donations/Sponsorships	11,706	-	-	(0)	NA
Theatre Foundation Grants	5,000	-	-	-	NA
Miscellaneous Other	-	-	-	-	NA
Cash Discounts	(2,772)	-	-	(18,545)	NA
Misc Ticketing Fees	6,924	53,189	53,189	6,205	11.67%
Misc Annual Membership	-	10,710	10,710	-	0.00%
Misc Program Advertising	-	2,625	2,625	-	0.00%
Misc Facility Fees	1,582	53,189	53,189	1,506	2.83%
Total Miscellaneous	**$ 22,440**	**$ 119,713**	**$ 119,713**	**$ (10,834)**	**-9.05%**
Other Financing Sources					
Transfers from other funds					
TF From General Fund	$ 360,730	$ 386,385	$ 386,385	$ 515,180	133.33%
Sub Total Interfund Transfers	$ 360,730	$ 386,385	$ 386,385	$ 515,180	133.33%
Proceeds From LT Debt / Installment Purchase Cont					
Proceeds Limited Obligation Bd	$ -	$ -	$ -	$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Sub Total Proceeds from Debt	$ -	$ -	$ -	$ -	NA
Appropriation Of Fund Bal	$ -	$ 200,000	$ 200,049	$ -	0.00%
Oth Fin Inception of Lease	$ -	$ -	$ -	$ -	NA
Total Other Financing Sources	**$ 360,730**	**$ 586,385**	**$ 586,434**	**$ 515,180**	**87.85%**
Total Center Theatre Revenues	**$ 512,247**	**$ 1,118,016**	**$ 1,118,065**	**$ 598,049**	**53.49%**

Notes:

CITY OF MONROE BUDGET CENTER THEATRE EXPENDITURES					
Function/Activity	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Center Theatre Operations					
Personnel					
Salary	$ 173,922	$ 206,265	$ 206,265	$ 51,523	24.98%
Overtime	-	-	-	-	NA
PT Staffing (Pool)	-	30,971	30,971	-	0.00%
Social Security Taxes	13,307	13,192	13,192	3,942	29.88%
Life Insurance	361	365	365	125	34.23%
Employer Share Insurance	21,340	21,980	21,980	6,761	30.76%
Retirement	20,700	20,829	20,829	6,794	32.62%
401(k)	6,248	6,289	6,289	1,897	30.16%
Cell Phone Allowance	1,020	2,210	2,210	340	15.38%
Workers Compensation	1,361	1,361	1,361	454	33.33%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 238,259	$ 303,462	$ 303,462	$ 71,835	23.67%
Capital					
Capitalized Motor Vehicles	$ -	$ -	$ -	$ -	NA
Capitalized Equipment	-	-	-	-	NA
Capital Outlay Buildings	-	-	-	-	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital	$ -	$ -	$ -	$ -	NA
Operating					
Bank Service Charges	$ 6,965	$ 7,500	$ 7,500	$ 6,628	88.37%
Technical Contracted Services	8,769	5,901	5,914	3,124	52.82%
Repairs & Maint Equipment	15	5,100	5,100	105	2.07%
Repairs & Maint Buildings	10,643	10,710	10,710	356	3.32%
Repairs & Maint Grounds	-	-	-	-	NA
Software License & Support	1,968	5,319	5,319	-	0.00%
Repairs & Maint Copiers	51	100	100	15	15.31%
Equipment Rentals	-	-	-	-	NA
Copier Rental	-	-	-	-	NA
Wellness & Clinic Cost	1,836	1,967	1,967	656	33.33%
Property Damages	2,488	3,791	3,791	1,264	33.33%
Telecommunications	-	5,000	5,000	-	0.00%
Marketing & Promotions	6,731	20,000	20,000	4,956	24.78%
Printing	-	15,000	15,000	1,407	9.38%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	-	9,000	9,000	-	0.00%
General Supplies	1,107	5,000	5,000	708	14.17%
Postage	45	10,000	10,000	-	0.00%
Small Equipment	431	10,145	10,145	-	0.00%
PC's Peripherals	895	3,200	3,200	2,301	71.91%
Utilities	42,118	40,568	40,568	14,630	36.06%
Items for Resale Merchandise	-	25,000	25,000	-	0.00%
Organizational Dues	-	5,000	5,000	-	0.00%
Subscriptions & Publications	106	4,200	4,200	80	1.89%
Bad Debt Expense	300	-	-	-	NA
Other Operating Expense	7,941	1,000	1,000	(213)	-21.29%
Special Events	-	2,550	2,550	-	0.00%
Fund Raising	-	10,000	10,000	-	0.00%
Programming Events & Film	145,573	300,000	300,036	26,100	8.70%
Sub Total Operating	$ 237,982	$ 506,051	$ 506,100	$ 62,117	12.27%
Total Center Theatre Operations	**$ 476,242**	**$ 809,513**	**$ 809,562**	**$ 133,952**	**16.55%**

CITY OF MONROE BUDGET
CENTER THEATRE

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
Debt Service					
Installment Principal	$ 185,975	$ 185,975	$ 185,975	$ -	0.00%
Installment Interest	130,660	121,361	121,361	31,088	25.62%
Bonds Principal	-	-	-	-	NA
Bonds Interest	-	-	-	-	NA
Bonds Admin Fees	1,114	928	928	1,114	120.00%
Debt Issuance Cost	-	-	-	-	NA
Capital Leases Principal	329	230	230	113	49.27%
Capital Leases Interest	28	9	9	6	65.33%
Total Center Theatre Debt Service	$ 318,106	$ 308,503	$ 308,503	$ 32,320	10.48%
Total Center Theatre Expenditures	**$ 794,347**	**$ 1,118,016**	**$ 1,118,065**	**$ 166,272**	**14.87%**

NOTES:

Center Theatre Debt Service :	2024	Balance	Payoff Yr
18 LOBs (Center Theatre)	$ 309,648	$ 2,975,600	2039

12/1/20234:51 PM

MONROE TOURISM AND DEVELOPMENT BUDGET TO ACTUAL SUMMARY					
Sources and Uses of Funds	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Sources of Funds					
Beginning Fund Balance	**$ 907,460**	**$ 858,887**	**$ 858,887**	**$ 858,887**	**NA**
Revenues					
Occupancy Tax	$ 819,618	$ 641,170	$ 641,170	$ 206,148	32.15%
Sales and Services	101,814	425,000	425,000	79,332	18.67%
Investment Earnings (1)	11,532	4,629	4,629	5,312	114.76%
Miscellaneous	12,038	5,000	5,000	1,010	20.20%
Annual Sources of Funds	**$ 945,002**	**$ 1,075,799**	**$ 1,075,799**	**$ 291,802**	**27.12%**
Total Sources of Funds	**$ 1,852,462**	**$ 1,934,686**	**$ 1,934,686**	**$ 1,150,689**	**59.48%**
Uses of Funds					
Expenditures					
Personnel	$ 413,232	$ 726,969	$ 726,969	$ 143,939	19.80%
Operating	529,068	590,622	608,816	172,705	28.37%
MTDA Debt Service	51,275	-	-	657	NA
Total Uses of Funds	**$ 993,575**	**$ 1,317,591**	**$ 1,335,785**	**$ 317,302**	**23.75%**
Ending Fund Balance	**$ 858,887**	**$ 617,095**	**$ 598,901**	**$ 833,387**	**139%**

Notes:
(1) Investment Earnings are distributed among all funds each quarter.

MONROE TOURISM AND DEVELOPMENT AUTHORITY MTDA REVENUES					
Revenue Sources	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Other Taxes and Licenses					
Occupancy Tax	$ 819,618	$ 641,170	$ 641,170	$ 206,148	32.15%
Occ Tx Penalties & Interest	-	-	-	-	NA
Total Occupancy Taxes	**$ 819,618**	**$ 641,170**	**$ 641,170**	**$ 206,148**	**32.15%**
Sales and Services					
Merchandise for Sale	$ -	$ 50,000	$ 50,000	$ -	0.00%
Gift Shop Sales	15,213	-	-	10,559	NA
Rent Misc Buildings	-	5,000	5,000	2,500	50.00%
Rent Science Ctr Facility	160	10,000	10,000	-	0.00%
Birthday Party Packages	294	10,000	10,000	4,029	40.29%
Admission Fees	81,012	350,000	350,000	62,244	17.78%
Show Appearance Fees	-	-	-	-	NA
Tinker Belle Walk-Thru Sales	5,135	-	-	-	NA
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	**$ 101,814**	**$ 425,000**	**$ 425,000**	**$ 79,332**	**18.67%**
Investment Earnings					
Investment Earnings	$ 11,532	$ 4,629	$ 4,629	$ 5,312	114.76%
Interest Earned MTDA Acct	-	-	-	-	NA
Total Investment Earnings	**$ 11,532**	**$ 4,629**	**$ 4,629**	**$ 5,312**	**114.76%**
Miscellaneous					
Miscellaneous Reimbursements	$ -	$ -	$ -	$ -	NA
Tourism Donations-Sponsorships	12,038	-	-	1,010	NA
Cash Discounts	-	-	-	-	NA
Misc Annual Membership	-	5,000	5,000	-	0.00%
Total Miscellaneous	**$ 12,038**	**$ 5,000**	**$ 5,000**	**$ 1,010**	**20.20%**
Other Financing Sources					
Appropriation Of Fund Bal	-	241,792	259,986	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Subscription Financing	32,517	-	-	-	-
Total Other Financing Sources	**$ 32,517**	**$ 241,792**	**$ 259,986**	**$ -**	**0.00%**
Total MTDA Revenues	**$ 977,519**	**$ 1,317,591**	**$ 1,335,785**	**$ 291,802**	**21.84%**

Notes:

Function/Activity	Actual 2023	Original Budget 2024	Revised Budget 2024	YTD Actual 2024	% Realized
MONROE TOURISM AND DEVELOPMENT AUTHORITY MTDA EXPENDITURES					
Tourism Development Authority					
Personnel					
Salary	$ 102,690	$ 211,578	$ 211,578	$ 31,109	14.70%
Car Allowance	4,362	4,200	4,200	1,292	30.77%
Social Security Taxes	7,735	14,511	14,511	2,298	15.84%
Life Insurance	170	171	171	57	33.33%
Employer Share Insurance	11,414	11,741	11,741	3,562	30.34%
Retirement	12,643	27,464	27,464	4,065	14.80%
401(k)	4,485	8,935	8,935	1,334	14.93%
Internet Connect Allowanc	378	819	819	126	15.38%
Workers Compensation	21	21	21	7	33.33%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	$ 143,897	$ 279,440	$ 279,440	$ 43,851	15.69%
Operating					
Bank Service Charges	$ -	$ -	$ -	$ -	NA
Management Services	-	-	-	-	NA
Financial Management	2,900	2,900	2,900	2,175	75.00%
Technical Contracted Services	-	-	-	-	NA
Repairs & Maint Equipment	935	-	-	-	NA
Repairs & Maint Buildings	-	-	-	-	NA
Software License & Support	4,052	616	616	-	0.00%
Repairs & Maint Copiers	38	50	50	14	27.38%
Repairs & Maint ERP System AMA	2,106	2,110	2,110	-	0.00%
Aircraft Fuel	-	-	-	-	NA
Unemployment Insurance	13	18	18	-	0.00%
Property/Casualty Insuran	600	-	-	600	NA
Wellness & Clinic Cost	-	-	-	-	NA
Property Damages	-	-	-	-	NA
Telecommunications	859	800	800	-	0.00%
Marketing & Promotions	33,089	25,000	25,000	11,806	47.23%
Public Information	373	600	600	-	0.00%
Printing	2,405	14,500	25,500	8,329	32.66%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	7,207	16,500	16,500	-	0.00%
General Supplies	554	1,000	1,000	-	0.00%
Postage	-	35	35	-	0.00%
Small Equipment	-	-	-	-	NA
PC's Peripherals	-	-	-	-	NA
Utilities	-	-	-	-	NA
Items for Resale Merchandise	-	-	-	-	NA
Organizational Dues	-	600	600	-	0.00%
Subscriptions & Publications	-	-	-	-	NA
Bad Debt Expense	2	-	-	-	NA
Other Operating Expense	3,326	2,000	2,000	191	9.55%
Special Events	11,380	30,000	30,000	-	0.00%
Occ Tx Cap Proj Distribution	273,206	213,723	213,723	68,716	32.15%
Allocations Administration	11,045	29,303	29,303	9,768	33.33%
Allocations Manual Adjs	5,717	-	-	-	NA
Sub Total Operating	$ 359,806	$ 339,755	$ 350,755	$ 101,598	28.97%
Unreserved / Balance	-	-	-	-	NA
Total Tourism Development Authority Operations	**$ 503,703**	**$ 619,195**	**$ 630,195**	**$ 145,449**	**23.08%**

MONROE TOURISM AND DEVELOPMENT MTDA EXPENDITURES					
Function/Activity	**Actual 2023**	**Original Budget 2024**	**Revised Budget 2024**	**YTD Actual 2024**	**% Realized**
Tinker Belle					
Operating					
Technical Contracted Services	$ 10,000	$ 10,000	$ 10,000	$ -	0.00%
Repairs & Maint Equipment	23,512	25,000	25,000	1,681	6.72%
Land & Building Rental	19,371	19,212	19,212	7,044	36.66%
Aircraft Fuel	2,080	20,000	20,000	3,927	19.64%
Property/Casualty Insuran	10,502	12,460	12,460	1,221	9.80%
Marketing & Promotions	4,423	17,275	17,275	932	5.40%
Public Information	-	-	-	-	NA
Printing	72	2,500	2,500	-	0.00%
Training and Travel Exp	182	6,500	6,500	2,891	44.48%
Items for Resale Merchandise	-	3,000	3,000	-	0.00%
Allocations Administration	-	-	-	-	NA
Total Tinker Belle Operating Expenditures	**$ 70,142**	**$ 115,947**	**$ 115,947**	**$ 17,697**	**15.26%**
Monroe Science Center					
Personnel					
Salary	$ 186,084	$ 159,529	$ 159,529	$ 73,658	46.17%
Overtime	-	-	-	-	NA
PT Staffing (Pool)	-	197,914	197,914	-	0.00%
Social Security Taxes	13,944	28,651	28,651	5,393	18.82%
Life Insurance	306	681	681	117	17.16%
Employer Share Insurance	44,927	32,970	32,970	11,621	35.25%
Retirement	17,514	19,018	19,018	6,288	33.06%
401(k)	4,799	6,955	6,955	2,408	34.63%
Cell Phone Allowance	550	600	600	200	33.33%
Workers Compensation	1,211	1,211	1,211	404	33.33%
Total Personnel	$ 269,335	$ 447,529	$ 447,529	$ 100,089	22.36%
Operating					
Bank Service Charges	$ 3,096	$ 2,500	$ 2,500	$ 2,500	100.00%
Technical Contracted Services	27,065	8,500	11,757	3,924	33.37%
Repairs & Maint Equipment	19	2,500	2,500	810	32.39%
Repairs & Maint Buildings	4,496	5,000	7,670	525	6.84%
Repairs & Maint Grounds	-	1,500	1,500	-	0.00%
Software License & Support	1,192	15,502	15,502	15,502	100.00%
Repairs & Maint Copiers	86	100	100	380	379.56%
Copier Rental	-	-	-	-	NA
Wellness & Clinic Cost	1,221	1,311	1,311	437	33.32%
Property Damages	1,937	1,937	1,937	646	33.33%
Telecommunications	-	250	250	-	0.00%
Marketing & Promotions	11,181	20,000	20,000	1,540	7.70%
Public Information	-	-	-	-	NA
Printing	1,218	5,000	5,000	444	8.89%
Training and Travel Adv	-	-	-	183	NA
Training and Travel Exp	-	2,000	2,000	1,500	75.00%
General Supplies	6,276	3,000	3,000	2,346	78.19%
Small Equipment	226	500	500	1,295	258.97%
PC's Peripherals	6,696	-	-	-	NA
Utilities	22,111	21,799	21,799	9,275	42.55%
Items for Resale Gift Shop	9,376	30,000	31,266	9,852	31.51%
Organizational Dues	-	1,000	1,000	420	42.00%
Subscriptions & Publications	362	-	-	39	NA
Other Operating Expense	1,140	2,500	2,500	421	16.86%
Special Events	-	7,000	7,000	365	5.21%
Allocations Administration	-	-	-	-	NA
Allocations Cust Srv/Pmt Ctr	-	-	-	-	NA
Allocations Parks Maint	-	326	326	109	33.34%
Allocations Purchasing	1,422	2,695	2,695	898	33.33%
Allocations Facilities Maint	-	-	-	-	NA
Total Operating	$ 99,119	$ 134,920	$ 142,114	$ 53,410	0.00%
Total Science Center Operations Operating Expenditures	**$ 368,455**	**$ 582,449**	**$ 589,643**	**$ 153,499**	26.03%
MTDA Debt Service [(1)]					
Capital Leases Principal	1,813	-	-	625	NA
Capital Leases Interest	155	-	-	32	NA
Subscriptions Financing Princ	16,363	-	-	-	NA
Subscription Interest	426	-	-	-	NA
Subs Initial Impl Stage Outlay	32,517	-	-	-	NA
Subscriptions Financing Princ	16,363	-	-	-	NA
Subscription Interest	426	-	-	-	NA
Total MTDA Debt Service	**$ 51,275**	**$ -**	**$ -**	**$ 657**	
Total MTDA Expenditures	**$ 993,575**	**$ 1,317,591**	**$ 1,335,785**	**$ 317,302**	23.75%
	-	-	-	-	

NOTES:
[(1)] Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

STAFF REPORT

TO:	City Council
VIA:	Mark Watson, City Manager
DATE:	December 12, 2023
FROM:	Bridgette H. Robinson, City Clerk
PREPARED BY:	Sherry K. Hicks, Deputy City Clerk
SUBJECT:	Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims for November 2023

SUMMARY STATEMENT

To inform City Council of the award of contracts pursuant to Ordinance O-2001-17, Change Orders (CO) approved pursuant to Resolution R-2000-76 and Settlement Claims pursuant to Ordinance O-2018-50.

REVIEW

The following is a summary of contracts recently awarded and approved change orders for the month of November 2023.

Name	Purpose	Fiscal Impact	
		Fund	Amount
(8886) Rhinehart Fire Services, Inc.	SCBA and compressor service and inspection	(5510) Fire-Fire	$7,000.00
(8878) Commemorative Air Force, Inc.	P63 aircraft for performance at WOM Air Show	(4610) Tourism Development	$6,900.00
(5514) Dataprose, LLC	Printing of annual tax bills and second notices	(2025) Finance-Payment Center	*$3,200.00
(910) Ken Smith, Inc.	Annual maintenance – Drive-thru equipment	(2025) Finance-Payment Center	*$824.00
(11068) Don Christopher Griffin	Sign and sidewalk work – Fire Station #6	(5510) Fire-Fire	*$3,600.00

(11970) APJ Multimedia, LLC	Photo pit coordination for WOM Air Show	(4610) Tourism Development	*$2,500.00
(10270) Southern Cathodic Protection Co.	Installation assistance/inspection and rectifier setup of two cathodic protection ground beds	(8420) Natural Gas-Maintenance/Const	$36,670.00
(11978) Queen Bee's Pest Solutions	Pest treatment at MAFC	(7040) Park & Recreation-MAFC	*$2,170.00
(6600) Tina Gibson	IMG The Embers Christmas Show	(7150) Park & Recreation-Center Theatre	$11,800.00
(9583) Hinson Services, Inc.	HVAC for Fire Station #6 Apparatus Building	(5510) Fire-Fire	$12,739.87
(9157) Anthony M. Belk	Painting new renovations in City Hall Admin	(1620) City Facilities-Maintenance	*$4,500.00
(5272) Kraft Power Corporation	PM and monitoring fee for all City generators	(1620) City Facilities-Maintenance	$17,260.00
(5272) Kraft Power Corporation	City generator repairs as needed	(1620) City Facilities-Maintenance	$9,000.00
(6600) Tina Gibson	Entertainment services provided by Imagine Music	(7150) Park & Recreation-Center Theatre	$63,000.00
(11987) Haven Creative	Good Jobs Great Cities Public Launch Campaign	(4020) Planning and Develop-CommDevel	$58,800.00
(11423) Jason D Lowe	Gateway Park Christmas lights	(7012) Park & Recreation-Parks Maint	*$2,245.00
(1245) Union-Anson Habitat for Humanity	Homeowner Rehab Monroe Mission PPP 603 Craig Street	(4020) Planning and Develop-CommDevel	*$1,955.00
(6320) SignPro	Painting and partial wrap of Afterschool Bus	(7011) Park & Recreation-Recreational	$17,600.00
(11924) Madelyn Nikole Atkinson	Remote marketing for Dowd Center Theatre	(7150) Park & Recreation- Center Theatre	*$1,000.00
*Approved by Department Director		**TOTAL**	$262,763.87

No settlement claims to report.

RECOMMENDATION

No action required – for Council Information only.

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: City Council

VIA: Mark Watson, City Manager

DATE: December 12, 2023

FROM: Lisa Strickland, Finance Director

PREPARED BY: Dawn Whitesides, Customer Service Supervisor

SUBJECT: Utility Fee Grant Program Update

SUMMARY STATEMENT

Information is being provided to fulfill reporting requirements of the Utility Fee Waiver Program and Resolution R-2015-41. The goal of the Utility Fee Waiver program is to encourage homes to be built for people who are certified to be income eligible at the time of purchase and to ensure that the program is meeting City expectations.

REVIEW

The following chart represents a history of previous utility assistance provided and the current status of ownership.

Date	Property address	Recipient:	Original Owner still reside in the property?	Utility Fee Waiver Amount
07-08-2015	2319 Hargette Road	Habitat for Humanity	Yes	$7,404
07-08-2015	2321 Hargette Road	Habitat for Humanity	Yes	$7,598
09-06-2015	2916 Secrest Short Cut Road	Fredia Barbee	Yes	$3,339
10-27-2015	438 East Village Drive, Lot 17	Monroe UC CDC	Yes	$5,046

Date	Property address	Recipient:	Original Owner still reside in the property?	Utility Fee Waiver Amount
10-27-15	309 East Village Drive, Lot 40	Monroe UC CDC	Yes	$5,046
03-15-2016	2502 Saddlebred Way	St. Jude's	n/a	$5,036
03-14-2017	2310 Goldmine Roadd	Habitat for Humanity	Yes	$7,140
03-14-2017	3407 Ridgewood Avenue	Habitat for Humanity	Yes	$7,140
12-19-2017	433 East Village Drive	Monroe UC CDC	Yes	$5,036
12-19-2017	427 East Village Drive	Monroe UC CDC	Yes	$5,036
12-19-2017	503 East Village Drive	Monroe UC CDC	Yes	$5,036
04-12-2018	1915 Bowie Street	Habitat for Humanity	Yes	$7,140
04-12-2018	1923 Bowie Street	Habitat for Humanity	Yes	$7,140
08-30-2018	506 East Village Drive	Monroe UC CDC	Yes	$5,184
09-12-2018	500 Sunnybrook Drive	Kelly & Betty Leak	Yes	$3,720
10-05-2018	406 S West Street	Habitat for Humanity	Yes	$7,349
03-06-2019	350 East Village Drive	Monroe UC CDC	Yes	$5,184
03-06-2019	344 East Village Drive	Monroe UC CDC	Yes	$5,184
05-09-2019	1450 Citrus Drive	Habitat for Humanity	Yes	$5,184
05-09-2019	1107 Sikes Street	Habitat for Humanity	Yes	$7,349
07-21-2020	217 E. East Avenue	Dorothy Gaither	Yes	$3,828
08-14-2023	5006 Myers Road	Tony Cureton	Yes	$4,291

The Utility Fee Grant Program currently has a remaining balance of $21,881.00.

RECOMMENDATION

Staff presents this as an informational update only.