

CITY OF MONROE
PUBLIC ENTERPRISE COMMITTEE
300 W. CROWELL STREET, MONROE, NC 28112
TUESDAY, SEPTEMBER 5, 2023 - 4:00 PM
AGENDA
www.monroenc.org

1. Public Enterprise Committee Meeting Minutes of July 3, 2023
2. Staff Notes for Information Purposes Only Due to Lack of Quorum for August 1, 2023
3. Budget Amendment for Water Resources Department - Construction Division Vehicle Replacement
4. 2023 Union County Critical Intersection Analysis - Intersection Selection
5. Water Resources Department Maintenance Division Replacement Service Truck Contract Award
6. Request to Prohibit Vehicular Traffic on Spud Smith Street and Portion of Mason Street from Walkup Avenue to Spud Smith Street
7. Natural Gas Asset Management Agreement Contract Award to Gas South, LLC
8. Vacant Property Acquisition on Walkup Avenue

Public Enterprise Committee Minutes
July 3, 2023
City Hall Conference Room
3:00 p.m.

Members Present: Council Member Freddie Gordon (Chair), Council Member Julie Thompson

Staff: Mark Watson, Lisa Strickland, Ken Honeycutt, Eric Howell, Rich Riser, Scott Clark, Kyle Ketchum, Sarah McAllister, Cathy Nance

Guest: Jim Struve

Council Member Freddie Gordon called the July 3, 2023 Public Enterprise Committee meeting to order at 3:00 p.m.

Item #1: Adoption of Minutes of the Meeting

Recommendation:

Council Member Julie Thompson made a motion that the Minutes of the June 6, 2023 Public Enterprise Committee be approved.

Motion: Adopt June 6, 2023 PEC Meeting Minutes

Motion made by: Council Member Julie Thompson

Second: Council Member Freddie Gordon

Voting: **In Favor** – Council Member Freddie Gordon, Council Member Julie Thompson
Opposed – None

Action: Motion adopted

Item #2. Outside City Service Request

Recommendation:

Staff recommends that the Public Enterprise Committee approve sending the request for outside City water service at 1025 Village Lake Drive to City Council for approval. Staff requests that this item be placed on the City Council consent agenda.

Presentation and Discussion:

Scott Clark, Director of Water Resources, said Water Resources has received a request for outside City service to provide water for a single family home located at 1025 Village Lake Drive. This has gone through the County approval process as well. The Public Enterprise Committee is asked to recommend to City Council that the request for City water service to 1025 Village Lake Drive be approved.

Committee Member Freddie Gordon asked if the request was for water only. Scott Clark said yes, this was water only.

Motion: Approve request, and send to Council for Consent Agenda
Motion made by: Council Member Julie Thompson
Second: Council Member Freddie Gordon
Voting: **In Favor** – Council Member Freddie Gordon, Council Member Julie Thompson
Opposed – None
Action: Motion is approved

Item # 3: Wastewater Treatment Plant Expansion Phase 1 – Engineering Services

Recommendation:

Staff recommends approval of Budget Ordinance BO-2023-07, and then the award of a contract for the Waste Water Treatment Plant expansion to Hazen and Sawyer, authorization for the City Manager to execute the necessary agreements and recommends forwarding all to City Council for consideration on the July 18, 2023 Strategic Planning Meeting agenda.

Presentation and Discussion:

Scott Clark said Water Resources staff is requesting the Public Enterprise Committee consider an engineering services contract for the Wastewater Treatment Plant expansion, phase one. Water Resources sent out qualification proposals to eight consulting firms and received packages back from three of those. The Water Resources engineering selection team selected Hazen and Sawyer as a preferred qualified engineering firm. Mr. Jim Struve is here on site today, and will give a presentation for the wastewater plant expansion. The cost is going to be \$5,870,755. We believe this is reasonable based upon the anticipated costs of the project and complexity of the design. Funding in this amount had already been appropriated in the amount of \$4 million for the design for the contract and FY22 budget. Additional funding in the amount of \$1,870,755 is requested to be appropriated by the BO-2023-07 from the water and sewer capital project reserve fund.

Jim Struve from Hazen and Sawyer then gave a power point presentation on their plans for the Waste Water Treatment Plant expansion.

Motion: Approve request for BO-2023-7, and send to City Council Strategic Planning Meeting
Motion made by: Council Member Freddie Gordon
Second: Council Member Julie Thompson
Voting: **In Favor** – Council Member Freddie Gordon, Council Member Julie Thompson
Opposed – None
Action: Motion is approved

Motion: Approve request for award of contract, and send to City Council Strategic Planning Meeting
Motion made by: Council Member Freddie Gordon
Second: Council Member Julie Thompson

Voting: **In Favor** – Council Member Freddie Gordon, Council Member Julie Thompson
 Opposed – None
Action: Motion is approved

Item #4. Safe Streets and Roads for All (SS4A) Grant Application

Recommendation:

Staff requests approval to apply for a Safe Streets and Roads for All (SS4A) Grant.

Presentation and Discussion:

Sarah McAllister said the City of Monroe has an opportunity to apply for a Safe Streets and Roads for All (SS4A) grant that would be used to develop a comprehensive safety action plan focused on improving roadway safety for all users by reducing and eliminating serious injury and fatal crashes. The Federal share of a SS4A grant may not exceed 80 percent. Recipients are required to contribute a local matching share of no less than 20% of eligible activity costs. The deadline to apply is July 10, 2023. Most plans have been around \$120,000, so our share would be approximately \$30,000.

Motion: Approve request
Motion made by: Council Member Freddie Gordon
Second: Council Member Julie Thompson
Voting: **In Favor** – Council Member Freddie Gordon, Council Member Julie Thompson
 Opposed – None
Action: Motion is approved

Item #5. Other

Recommendation:

Scott Clark, Director of Water Resources, would like approval to pursue purchase of a small parcel of land that adjoins the Waste Water Treatment Plant.

Presentation and Discussion:

Scott Clark has identified a parcel for sale that is adjoining the parcel of the Waste Water Treatment Plant. He said he would like to begin negotiations with the property owner to see if the City could make the purchase.

City Manager Mark Watson said that would be up to the City Attorney to do any negotiations, since that is his expertise. He suggested that with the concurrence of the Public Enterprise Committee, that Mr. Clark reach out to City Attorney Richard Long to start the process.

Motion: Approve request for City Attorney to negotiate the purchase of the parcel
Motion made by: Council Member Freddie Gordon
Second: Council Member Julie Thompson
Voting: **In Favor** – Council Member Freddie Gordon, Council Member Julie Thompson

Action: **Opposed** – None
Motion is approved

There being no other business, Council Member Freddie Gordon asked if there was a motion to adjourn.

Recommendation: Adjourn meeting at 3:57 p.m.

Motion: Adjourn Public Enterprise Committee meeting

Motion made by: Council Member Julie Thompson

Second: Council Member Freddie Gordon

Voting: **In Favor** – Council Member Freddie Gordon, Council Member Julie Thompson

Opposed – None

Action: Motion is approved

There being no further business, the meeting adjourned at 3:57 p.m.

Freddie Gordon, Chair

Next Meeting – August 1, 2023 at 4:00 p.m.

Public Enterprise Committee
August 1, 2023 4:00 p.m.
Staff Notes for Information Purposes Only

Members Present: Council Member Julie Thompson

Absent: Council Member Freddie Gordon (Chair), Council Member James Kerr

Staff Present: Rob Miller, Chuck Derrick, Lisa Strickland, Richard Long, Sarah McAllister, Cathy Nance

The Public Enterprise Committee was scheduled to meet August 1, 2023. Due to lack of a quorum, Acting Chair Thompson proceeded with the Agenda for information purposes for those attending. Staff Notes were prepared for information purposes only.

Item 2: Award Contract for 2023 Distribution Leak Survey and Atmospheric Corrosion Inspection Contract

The Energy Services Department completed a Request for Qualifications (RFQ) to determine the most qualified company to perform leak survey and atmospheric corrosion inspection services for the City of Monroe. On June 29, 2023, the City of Monroe Energy Services Department received qualifications from three (3) responders. The review of the qualifications received concluded that EGW Utilities was the most qualified firm to provide these services. The contract services are for providing a Leak Survey of all distribution mains, services and farm taps, along with an Atmospheric Corrosion inspection of all meter sets and farm taps for the City's natural gas distribution system. The services provided will help the City meet the federal regulations of 49 CFR Parts 192.706, 192.721, and 192.481. The services will be provided over a three (3) year period beginning on the date of the contract and expiring at the end of the calendar year in 2025. Each year is a different geographical area, the total gas system is completed over a three (3) year period. There are sufficient funds budgeted to contract the services.

Due to the lack of a quorum, Acting Chair Thompson said she would seek the Mayor's approval to refer the item to Council.

Item 3: Award of Contract for Advanced Metering Infrastructure (AMI) Procurement Services

On December 29, 2022, the City of Monroe Energy Services and Water Resources departments contracted E Source based on their qualifications for an AMI project assessment for the City of Monroe. The assessment was aimed to determine feasibility, operational impacts, stakeholder impacts, methods and technologies for implementation of an AMI project. The assessment included Energy Services, Water Resources, Finance, Billing, and Customer Service. The results of the assessment concluded that it is in the best interest of the City of Monroe to move forward with the AMI project implementation. Energy Services and Water Resources staff recommends that the Public Enterprise Committee approve sending this request to City Council for consideration and approval of a contract for E Source Companies LLC in the amount

of \$166,293.00 for professional services for the procurement phase of the AMI project implementation. Staff requests that this item is placed on the City Council consent agenda to authorize the City Manager to execute the necessary documents.

Due to the lack of a quorum, Acting Chair Thompson said she would seek the Mayor's approval to refer the item to Council.

Item 4: Award of Purchase of One Underground Puller

Energy Services staff requests the Public Enterprise Committee approve sending this request to City Council for approval to award the purchase of an Underground Puller to Sherman & Reilly, Inc. in the amount of \$203,873.00. Sufficient funds are budgeted for the acquisition in account number 5408220 424020.

Due to the lack of a quorum, Acting Chair Thompson said she would seek the Mayor's approval to refer the item to Council.

Item 5: Request to Award the Purchase of a Backhoe

The Engineering Department is proposing to replace a 2007 Case backhoe. Funding in the amount of \$170,000 was included in the budget for FY 24. The Public Enterprise Committee is requested to approve awarding purchase of the backhoe in the amount of \$156,900.00 to Hills Machinery through the North Carolina Sheriff's Association, and authorize the City Manager to execute any and all necessary documents.

Due to the lack of a quorum, Acting Chair Thompson said she would seek the Mayor's approval to refer the item to Council.

Item 6: Request to Award the Purchase of Street Sweepers

The Engineering Department is proposing to replace two 2018 street sweepers. Funding in the amount of \$650,000 was included in the budget for FY 24. The Public Enterprise Committee is requested to approve the award of two Tymco 600 street sweepers in the amount of \$617,008.00 to Amick Equipment through the North Carolina Sheriff's Association and to authorize the City Manager to execute any and all necessary documents.

Due to the lack of a quorum, Acting Chair Thompson said she would seek the Mayor's approval to refer the item to Council.

Item 7: 2023 Union County Critical Intersection Analysis

The Engineering Department provided information regarding the 2023 Union County Critical Intersection Analysis. A total of 40 intersections were identified as part of this year's process by

Public Enterprise Committee

August 1, 2023

STAFF NOTES FOR INFORMATIONAL PURPOSES ONLY

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entities within Union County and the public. These intersections were then evaluated for feasibility of necessary improvements, crash frequency and severity, traffic volumes, and growth rates. Monroe had four intersections that were included in the recommended list; US 74 and US 601, Rocky River Road and Old Charlotte Highway, Johnson Street and Franklin Street, and Bragg Street and Lancaster Avenue. The 2023 Union County Critical Intersection Analysis report is set to be finalized in September of 2023. Once the report is formally adopted by Union County, the county along with all of the supporting municipalities will apply for Planning and Research Funds (PL Funds) through CRTPO to be able to hire a firm to do further analysis of each intersection. The analysis is anticipated to cost \$40,000 per intersection with Union County and the participating municipalities providing a 20% match. Depending on the intersections selected, Monroe's portion of the match would be \$4,000 per intersection and the funds are anticipated to be needed in FY25. The Public Enterprise Committee is requested to endorse the list of intersections identified and commit to future funding of the 20% match for any future awarded planning grants to be shared with Union County. If the committee is in agreement, this item would be placed on the August 8, 2023 consent agenda.

Due to the lack of a quorum, Acting Chair Thompson said she would seek the Mayor's approval to refer the item to Council.

Item 8: Request to Award Purchase of Jet-Vac CCTV Equipment

The Public Enterprise Committee is requested to consider approving the purchase of the Jet-Vac Sanitary Sewer CCTV Equipment for the Water Resources Maintenance Division. During the budget process quotes were received and funds were approved for the purchase of the Jet-Vac CCTV equipment. Updated quote was received showing a cost increase from the original quotes. The Public Enterprise Committee is requested to approve sending this request to City Council consent agenda for approval of the purchase. Sufficient funds are budgeted for the acquisition of the equipment and Water Resources will continue to work on cost saving measures to absorb the deficiency.

Attachment

Due to the lack of a quorum, Acting Chair Thompson said she would seek the Mayor's approval to refer the item to Council.



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2023

FROM: Scott Clark, Water Resources Director

PREPARED BY: Scott Clark, Water Resources Director

SUBJECT: Budget Amendment for Replacement of F250 4WD Pickup

SUMMARY STATEMENT

The Public Enterprise Committee (PEC) is requested to approve a budget amendment to the Water and Sewer Fund to provide needed funds to cover increased cost for the replacement vehicle.

REVIEW

The Fiscal Year 2024 Water Resources Construction Division cost center budgeted \$61,200 for the purchase of the replacement of the Ford F250 4WD. The pickup has reached the end of its useful life. The purchase of the replacement truck is necessary for the operation of construction projects and for the safety of staff. Due to cost increases the replacement cost through Sourcewell for a 2024 Chevrolet Silverado 2500HD 4WD Crew Cab with Knapheide 696 Service Body is \$78,600. An additional \$17,400 budget authorization is needed to purchase the replacement vehicle.

RECOMMENDATION

Is it the recommendation of Staff that the Public Enterprise Committee takes the following action:

Approve the BA-2023-10 and forward to City Council for consideration on the September 12, 2023 consent agenda.

Attachment(s):
BA-2023-10

**CITY OF MONROE
BUDGET AMENDMENT
BA-2023-10**

Amendment necessary to appropriate an additional \$17,400 for purchase of a replacement motor vehicle due to cost increases.

Water & Sewer Fund:

Revenues:	
Appropriation of Fund Balance	\$ 17,400
Expenses:	
Distribution System	\$ 17,400

Adopted this 12th day of September, 2023.

Marion Holloway, Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2023

FROM: Sarah McAllister, P.E. - Engineering Director

PREPARED BY: Sarah McAllister, P.E. – Engineering Director

SUBJECT: 2023 Union County Critical Intersection Analysis – Intersection Selection

SUMMARY STATEMENT

The Public Enterprise Committee is provided information regarding the 2023 Union County Critical Intersection Analysis.

REVIEW

Staff provided an update on the 2023 Union County Critical Intersection Analysis at the Public Enterprise Meeting on August 1, 2023. Since a quorum did not exist at that meeting, the item was reviewed and approved by Council at their meeting on August 8, 2023. City Council endorsed the list of projects that was provided in the draft Critical Intersection Analysis Report and committed to providing the local match required if Planning and Research Funds were obtained for further study of the intersections through the Charlotte Regional Transportation Planning Organization (CRTPO).

As mentioned previously, a total of 40 intersections were identified as part of this year's process by entities within Union County and the public. These intersections were then evaluated for feasibility of necessary improvements, crash frequency and severity, traffic volumes, and growth rates. Monroe had four intersections that were included in the final recommended list; US 74 and US 601, Rocky River Road and Old Charlotte Highway, Johnson Street and Franklin Street, and Bragg Street and Lancaster Avenue. The 2023 Union County Critical Intersection Analysis report is set to be finalized in September of 2023. Once the report is formally adopted by Union County, the county along with all of the supporting municipalities will apply for Planning and Research

Funds (PL Funds) through CRTPO to be able to hire a firm to do further analysis of each intersection. Staff would like to discuss which intersection the Committee would like to select for further evaluation to be included in the grant application for CRTPO. The analysis is anticipated to cost \$40,000 per intersection with Union County and the participating municipalities providing a 20% match. Depending on the intersections selected, Monroe's portion of the match would be \$4,000 per intersection and the funds are anticipated to be needed in FY 25.

RECOMMENDATION

The Public Enterprise Committee is requested select an intersection for further analysis to be included in the future grant application with CRTPO.

Attachments:
Pages 17 & 19 from the Draft 2023 Critical
Intersection Analysis

The critical intersections from this process are listed below with some background information about traffic, safety, and municipal impacts.

Table 5: 2023 Critical Intersection List

Intersection	Municipality	Traffic Growth	Safety (Total Crashes over Last Five Years)
US 74 and US 601	Monroe	Moderate	More than 50 crashes
Rocky River and Old Charlotte Highway	Monroe	Moderate	More than 60 crashes
Mill Grove and Idlewild/Indian Trail-Fairview and Secrest Short Cut (Two Intersections)	Hemby Bridge and Indian Trail	Moderate	More than 70 crashes
New Town and Cuthbertson	Wesley Chapel	High	More than 30 crashes
Rea Road and Marvin School	None	High	11 to 20 crashes
Willoughby and NC 84	None	High	21 to 30 crashes
Old Charlotte Highway and Hayes/Faircroft (Two Intersections)	Indian Trail	High	21 to 30 crashes
NC 218 and Indian Trail-Fairview	Fairview	Moderate	21 to 30 crashes
Billy Howey and Waxhaw-Indian Trail	Wesley Chapel	High	11 to 20 crashes
Johnson and Franklin	Monroe	Moderate	21 to 30 crashes
Lester Davis and New Town	Wesley Chapel	High	21 to 30 crashes
Cuthbertson and Lawson/Brough Hall (Four Intersections)	Waxhaw	High	11 to 20 crashes
Bragg and Lancaster Ave	Monroe	Low	11 to 20 crashes
Stacy Howie and Waxhaw-Marvin	Marvin	High	11 to 20 crashes
Unionville-Indian Trail and Unionville-Brief/CJ Thomas	Unionville	Low	Up to 10 crashes

Table 4: 2023 Candidate Intersection List

Candidate Intersection	Score	Details
US 74 and US 601 (near Hilltop)	70	Submit for CRTPO 2055 MTP
Mill Grove and Idlewild/Indian Trail Fairview and Secrest Short Cut	65	Submit as STI highway project
Rocky River and Old Charlotte Highway	65	Submit as STI rail project
Willoughby and NC 84	60	
Stinson-Hartis/Younts/Indian Trail Fairview Road	55	Already improved, plus buildings complicate project
New Town and Cuthbertson	55	
NC 218 and Indian Trail Fairview	55	
Sunset and Hayne	55	Already improved
Antioch Church and Weddington-Matthews	55	Already improved
Airport and Old Charlotte Highway	55	Already improved
Rea Road and Marvin School	55	
Old Charlotte Highway and Hayes/Faircroft	55	
Billy Howey and Waxhaw-Indian Trail	50	
US 601 and Unionville-Indian Trail	50	Already improved
Rogers and Old Charlotte Highway	50	Already improved
Lester Davis and New Town	45	
Bragg and Lancaster Avenue	45	
Johnson and Franklin	45	
Waxhaw Marvin and Gray Byrum	45	Waxhaw ok with not recommending
Cuthbertson and Lawson/Brough Hall	45	
Stacy Howie and Waxhaw Marvin	40	
Pine Oak and Waxhaw Marvin	40	Waxhaw ok with not recommending
Beulah Church and Weddington Matthews	40	Already improved
Beulah Church and Twelve Mile Creek	40	Not on Federal Aid System
Franklin and Sunset	40	Already improved
Billy Howey and New Town	40	All way stop effective for now
Weddington Road and Waxhaw Highway	40	Monroe doesn't want included due to ROW concerns
US 601 and Sikes Mill	40	
Antioch Church and Forest Lawn	40	Already Improved
Twelve Mile and New Town	35	
Old Waxhaw Monroe and South Providence	35	
Morgan Mill and New Salem	35	
Sunset and Medlin	30	
Henry Nesbit and Waxhaw Marvin	30	
Joe Kerr and Marvin School	30	
Rocky River and Price	30	
Unionville Brief and Unionville Indian Trail	30	Committee is including based on Unionville input
Old Camden and New Salem	25	Had all-way stop recently installed
Chambwood and Potter	25	
NC 218 and Unionville Brief	25	



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2023

FROM: Scott Clark, Director of Water Resources

PREPARED BY: Scott Clark, Director of Water Resources

SUBJECT: Contract Award – Maintenance Division Service Truck

SUMMARY STATEMENT

Public Enterprise Committee (PEC) is requested to consider a purchase contract for a replacement service truck in the Water Resources Maintenance Division.

REVIEW

Budgeted funds are available in the FY24 budget to replace a 2006 Sterling Utility truck in the Water Resources Maintenance Division that has reached the end of its useful life. The City garage concurs with the replacement of this equipment.

The Water Resources Department is dependent on the service truck to perform a wide variety of water and sewer maintenance projects. Having a reliable truck of this type is essential to the success of Water Resources projects and emergency response to utility issues.

Water Resources staff worked with the City Purchasing Division personnel to find the best procurement strategy through formal bid process for this important purchase. There was no bid response, therefore the Water Resources Department reached out to local area providers and Rick Hendrick City Chevrolet had a vehicle which met all City specifications, staff is recommending the following award:

Service Truck – 2024 Chevrolet Silverado 1HTKPVK8PH371507 with all applicable quoted features. Provided by Rick Hendrick City Chevrolet, Charlotte, North Carolina.

Price \$105,207.81. Budgeted funds in the amount of \$105,207.81 are available in FY24 budget.

RECOMMENDATION

It is the recommendation of Staff that the Public Enterprise Committee takes the following action:

Approve purchase of the 2024 Chevrolet Silverado and forward to City Council for consideration on the September 12, 2023 consent agenda.

Attachment(s):
Vehicle Buyer's Order

Date: 08/22/2023

VEHICLE BUYER'S ORDER

Buyer Name and Address	Co-Buyer Name and Address	Seller Name and Address
CITY OF MONROE 2401 walkulp Ave MONROE NC 28110	N/A	RICK HENDRICK CITY CHEVROLET 5101 E. INDEPENDENCE BLVD. CHARLOTTE NC 28212
Email: Phone: Cell: (704)226-5475	Email: N/A Phone: N/A Cell: N/A	Salesperson: Deal Number: 214695

THIS BUYER'S ORDER IS FOR THE FOLLOWING ☒ NEW ☐ USED ☐ CAR ☐ TRUCKTO BE DELIVERED
ON OR ABOUT 08/22/2023

Year	Make	Model	Type	Trim	Color	Mileage	Stock #
2024	CHEVROLET	SILVERADO	2WD REG		SUMMIT WHI		
TRADE IN RECORD 1				VIN 1HTKHPVK8PH371507			
YR. N/A	MAKE N/A	MODEL N/A	TYPE N/A	PRICE OF VEHICLE →		\$ 69686.00	
COLOR N/A	TRIM N/A	MILEAGE N/A		SELLER ACCESSORIES:			
VIN N/A				KNAPHEIDE CK132H2094J - CHANGE		35121.81	
TITLE NO. N/A	PLATE NO. N/A	EXP. DATE N/A		ADD 3RD SET OF KEYS		399.00	
OWNER N/A		LOAN # N/A		N/A		N/A	
LIENHOLDER N/A		PHONE N/A		N/A		N/A	
ADDRESS N/A		SPOKE WITH N/A		N/A		N/A	
AMOUNT N/A	GOOD TILL N/A	VERIFIED BY N/A		N/A		N/A	
TRADE IN RECORD 2				N/A			
YR. N/A	MAKE N/A	MODEL N/A	TYPE N/A	N/A		N/A	
COLOR N/A	TRIM N/A	MILEAGE N/A		N/A		N/A	
VIN N/A				N/A		N/A	
TITLE NO. N/A	PLATE NO. N/A	EXP. DATE N/A		SUB-TOTAL		105206.81	
OWNER N/A		LOAN # N/A		N/A		N/A	
LIENHOLDER N/A		PHONE N/A		N/A		N/A	
ADDRESS N/A		SPOKE WITH N/A		N/A		N/A	
AMOUNT N/A	GOOD TILL N/A	VERIFIED BY N/A		N/A		N/A	
COLLISION COVERAGE				N/A			
NAME OF AGENT		PHONE		N/A		N/A	
ADDRESS				N/A		N/A	
POLICY NUMBER		COLLISION DEDUCTIBLE		N/A		N/A	
INSURANCE CO.		SPOKE WITH		TOTAL DELIVERED PRICE		105206.81	
EFFECTIVE DATE	EXP. DATE	VERIFIED BY		TRADE-IN ALLOWANCE(S)		N/A	
NOTICE PROVIDED IN ACCORDANCE WITH N.C.G.S. 20-101.2 Seller may receive a fee, commission or other compensation for providing, procuring or arranging financing for the retail purchase of a motor vehicle, for which Buyer may be responsible.				CASH PRICE OR TRADE DIFFERENCE		105206.81	
DEALER ADMINISTRATIVE FEE The Dealer Administrative Fee represents Seller costs such as administrative services, notary services, courier expense and cleaning, inspecting and adjusting new and used vehicle inventories as well as additional Seller profit. It is not a government fee.				N/A		N/A	
NEGATIVE EQUITY Buyer is aware the balance owed on Buyer's trade-in exceeds the trade-in allowance offered by Seller. Accordingly, Buyer understands that N/A will be paid off on Buyer's behalf to N/A and this amount is included when computing the "balance due."				PLUS: DEALER ADMINISTRATIVE FEE		N/A	
				PLUS: HIGHWAY USE TAX		N/A	
				PLUS: NO TAX, TAG TITLE, TEMP TAG ONLY		1.00	
				PLUS: PAYOFF ON TRADE VEHICLE(S)		N/A	
				N/A		N/A	
				TOTAL BALANCE		\$ 105207.81	
				SERVICE CONTRACTS		N/A	
				MAINTENANCE AGREEMENTS		N/A	
				LESS INITIAL PAYMENT/CASH DOWN		N/A	
				LESS REBATE/FACTORY INCENTIVE		N/A	
				BALANCE DUE		\$ 105207.81	

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN SELLER ARE THEIRS, NOT SELLER'S. ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS SELLER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY SELLER ON ITS OWN BEHALF. SELLER NEITHER ASSUMES NOR AUTHORIZES ANY PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF ANY PRODUCTS.

UNLESS SELLER MAKES A WRITTEN WARRANTY ON ITS OWN BEHALF, OR ENTERS INTO A SERVICE CONTRACT WITHIN 90 DAYS FROM THE DATE OF THIS AGREEMENT, SELLER MAKES NO WARRANTIES, EXPRESS OR IMPLIED, ON THE VEHICLE, AND THERE WILL BE NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THIS PROVISION DOES NOT AFFECT ANY WARRANTIES COVERING THE VEHICLE THAT THE MANUFACTURER OR SUPPLIER MAY PROVIDE.

I certify that I took delivery of this vehicle on 08/22/2023

Customer initials:

TERMS OF PAYMENT OF BALANCE DUE:

☐ RETAIL INSTALLMENT CONTRACT

☐ OTHER N/A

For your protection, request a receipt for all payments you make.

This Agreement is not binding upon either Seller or Buyer until signed by an authorized Seller representative.

If Buyer is buying this Vehicle in a credit sale transaction evidenced by a retail installment sale contract, this Agreement is binding when the retail installment contract is signed, but will not remain binding if a third party finance source does not agree to purchase the retail installment contract executed by Buyer and Seller based on this Agreement on the terms as submitted. See paragraph 10 on page 3 of this Agreement, which shall survive the termination of this agreement for any reason.

Buyer agrees that this Agreement includes all of the terms and conditions on all pages of this Agreement hereof, that this Agreement cancels and supersedes any prior agreement including oral agreements, and as of the date below comprises; together with any retail installment sale contract the complete and exclusive statement of the terms of the agreement relating to the subject matters covered by this Agreement.

Agreement to Arbitrate: By signing below, you agree that, pursuant to the Arbitration Provision on page 4 of this Buyer's Order, you or we may elect to resolve any dispute by neutral, binding arbitration and not by a court action. See the Arbitration Provision for additional information concerning the agreement to arbitrate.

Buyer Signs X City of Monroe By:

Co-Buyer Signs X N/A

Buyer, by signing this Agreement, acknowledges that Buyer has read and agrees to its terms and has received a true copy of this Agreement.

BUYER SIGNS X City of Monroe By:

DATE 08/22/2023

CO-BUYER SIGNS X N/A

DATE N/A

MANAGER'S APPROVAL

(Must Be Accepted By An Authorized Representative of the Seller)

X

GINNY QUINONES

DATE 08/22/2023

VIN: 1HTKHPVK8PH371507 - CC56403 Silverado 2023 5500 MD 2WD Reg Cab 84" CA
currently on order with Knapheide in Midland NC. Chassis on ground. Body Upfit ETA TBD

Make: CHEVROLET Model: 5500 CHASSIS CAB Year: 2023 Single/Dual: DRW
Cab Type: Wheelbase: 165.0 Cab-to-Axle: 84.0 VIN: SEE BELOW

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT	
1	KC132H2094J	KC132H2094J COVERED SERVICE BODY PAINTED WHITE	\$28,270.00	\$28,270.00	INCLUDED IN ORIGINAL
		11' HIGH ROOF BODY FITS 84CA DRW CHASSIS			
		HITCH			
1	KNAP 34898814	KNAP HITCH AY UB UN 16K STEP	\$526.04	\$526.04	INCLUDED IN ORIGINAL
		16K CAPACITY			
		7-PIN TRAILER PLUG			
1	POLL 11-893	7 POLE PLASTIC TRAILER PLUG	\$95.00	\$95.00	INCLUDED IN ORIGINAL
1	KNAP 26064113W	3 BOW OVERHEAD LADDER RACK, 48.8" WIDTH - WHITE	\$894.17	\$894.17	ADD-ON
1	KNAP 20062253	SIDE MOUNT LADDER RACK FOR CANOPY ROOF, KUV, OR KUVCC	\$1,492.73	\$1,492.73	ADD-ON
1		SPRAY LINERS	\$187.00	\$187.00	INCLUDED IN ORIGINAL
	SPRAYLINE SB BUMPER	SPRAYLINE SERVICE BODY BUMPER			
1	KNAP 20224600	INSTALLATION OF 2020 & NEWER GM FACTORY CAMERA	\$80.00	\$80.00	INCLUDED IN ORIGINAL
16	BUYE 5623755	LED COMPARTMENT LIGHTS	\$62.28	\$996.48	ADD-ON
1	KNAP 20072732	MECHANIC'S VISE BRACKET	\$243.44	\$243.44	ADD-ON
4	KNAP 12315321	CODEABLE PADLOCK, GM (SIDE-CUT KEY) FOR 2014 & NEWER	\$71.49	\$285.96	ADD-ON
		CHEVY SILVERADO/GMC SIERRA AND 2016 & NEWER CHEVY			
		EXPRESS/GMC SAVANA			
2	CTECH 20192514	6 DRAWER UNIT 3-3" 2-5" 1-7"	\$2,132.09	\$4,264.18	ADD-ON
1	CTECH 700107	6 DRAWER UNIT 3 3" 2 5" 1 7"	\$1,629.48	\$1,629.48	ADD-ON
		14WX29.82HX17.5D			
1	2023 SHERIFF'S	SHERIFFS PRICE ADJMT	(\$3,201.00)	(\$3,201.00)	ADD-ON
	ADJMT				
1	2023 SHERIFFS OPT	SHERIFFS OPTS DISCOUNT	(\$641.67)	(\$641.67)	ADD-ON
	DI				
		Quote Total (ANY APPLICABLE SALES TAX NOT INCLUDED):		\$35,121.81	

CUSTOMER SIGNATURE FOR ACCEPTANCE OF SPECS REQUIRED
ALONG WITH LETTER OF INTENT OR PURCHASE ORDER

CUSTOMER NAME: CITY OF MONROE (NC) GM FLEET ACC. NO. 803218
ACCEPTED BY (SIGN): _____ DATE: _____
ACCEPTED BY (PRINT): _____
TITLE: _____

****Knapheide Requires Copy of Purchase Order from City of Monroe to start Change Order and utilize Sheriff's Discounted Pricing****



Vehicle Locator

Detail Report for Customer

RICK HENDRICK CITY CHEVROLET

5101 E INDEPENDENCE BLVD, CHARLOTTE, NC, 28212

704-536-1410

Customer/Company: undefined

Sales Consultant:

Address: undefined

Vehicle #1: 2023 Chevrolet Silverado Medium Duty	VIN/Order #	MSRP	Stock #
	1HTKHPVK8PH371507	\$70,685.00	N/A

Additional Vehicle Information

GM Marketing Information

Body Style: CC56403-2WD HD Chassis Regular Cab

PEG: 1WT-1WT

Primary Color: GAZ-Summit White

Trim: H2Q-Vinyl, Jet Black / Dark Ash, Interior Trim

Engine: L5D-Engine, Duramax 6.6L Turbo-Diesel V8

Transmission: MIU-RDS A1700RDS, PTO, GVWR 19.5K Max, GCWR 26K

Options: 01U-Special Color Upper (SEO)

066-Rear Axle, 4.10 Ratio

1WT-1WT

5DY-Electrical Provisions, Rear of Frame

719-Seat Belt, Black

7Y8-Batteries, Heavy-Duty Dual 1300 CCA

9L3-Spare Tire Delete

9L7-Accessory Electrical Switches

A31-Power Windows

AE7-Seats: 40/20/40/ Split Front Bench

AKO-Glass, Deep Tinted

AQQ-Keyless Remote Entry

AU3-Door Locks, Power

AY0-Airbags-frontal, front seat and head-curtain

B3P-Special Vehicle Sales

BG9-Floor Covering: Rubberized Vinyl, Black

BTN-Top Post Threaded, Battery Jump Start Stud

C67-Air Conditioning, Manual

C99-Air Bag Deactivation Switch, Front, Passenger-side

DGP-Mirrors: Outside, Black, Htd, Man Fold/Pwr Adj 102" WdL

E01-Assist Steps, Black

ED9-Wheelbase 165 Inch 84" CA

F0D-Axle to End of Frame, 63"

FNP-Front Fender Extension, Painted Body Color

FPF-Equipment Emission, Diesel DPF Manual Regeneration

FSN-Front Suspension, 8000 lbs.

FTL-Front Axle, 8000 lbs.

FTO-Axle Lubricant, Rear, Synthetic

FU7-Rear Suspension, 15,500 lb, Multi-Leaf

G68-Shock Absorbers, Rear

G86-Axle-Limited Slip

GAZ-Summit White

GZG-GVW Rating, 19,500 Lbs

H2Q-Vinyl, Jet Black / Dark Ash, Interior Trim

IOB-Radio, 7" Color Screen, Bluetooth, w/ USB Port

J27-Rear Axle, 15,500lb

JL1-Integrated Trailer Brake Controller

K05-Heater Engine Block

K34-Cruise Control-Automatic, Electronic

K40-Engine Brake-Exhaust

KBK-Transmission Shift Control Calibration, Performance

KHB-Alternator, Dual, 150 Amp & 220 Amp

KI4-110 Volt Electrical Receptacle, In Cab

L5D-Engine, Duramax 6.6L Turbo-Diesel V8

MIU-RDS A1700RDS, PTO, GVWR 19.5K Max, GCWR 26K

N12-Exhaust System, Rear Exit

N2L-Fuel Tank, Rear, 40 Gallon (Front Tank Delete)

N4C-Emission, 50 State

P0D-Grille Guard Screen, Insect Protection

PCJ-Vocational Specific Heavy Suspension Package

PD7-Wheel, Spare, Delete

PTO-Engine Control-Power Take Off (PTO) Controls

PWV-Wheels, 19.5" x 6.75", Aluminum

R6G-26,000 lbs. (11,793 kg) GCWR

R7N-5500 HD Series

SFW-Back-Up Alarm Calibration (SEO)

TR1-Lamps, Rear, Stop

TRW-Provision, for Cab Roof Mounted Lamp / Beacon

U05-Horn, Dual Note

U2J-SiriusXM Satellite Radio, Delete

UDC-Driver Information Center, 3.5" Display

UE1-OnStar Communication System

UNL-Auxiliary Wiring

UQ3-Speaker System, 6

UVC-Rear View Camera System

UY7-Trailer Provisions

UZF-Rear Back Up Alarm

V22-Grille-Radiator, Chrome

V46-Bumper, Front, Chrome

V76-Recovery Hooks

VG7-Clean Idle Label, Door

VK3-License Plate Front Mounting Hardware

VV4-Onstar 4G LTE Wi-Fi Hotspot

XEK-Tires, Front 225/70R19.5H Highway, Continental (NEW)

YAT-Tires, Rear 225/70R19.5H Traction, Continental (NEW)

YK6-SEO Processing Option

ZY1-Paint, Solid

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2023

FROM: Sarah McAllister, P.E. - Engineering Director

PREPARED BY: Sarah McAllister, P.E. – Engineering Director

SUBJECT: Prohibit Vehicular Traffic – Spud Smith Street and Mason Street dissatisfied

SUMMARY STATEMENT

The Public Enterprise Committee is requested to consider a request to prohibit vehicular traffic on Spud Smith Street and a portion of Mason Street from Walkup Avenue to Spud Smith Street.

REVIEW

The City of Monroe purchased the old Cooper Tools site in 2021. The property has remained vacant and has become an area that is frequented by illegal dumping. In an effort to prevent the illegal dumping and the regular use of City resources to clean up this area, the Engineering and Planning Departments along with Monroe-Union County Economic Development Commission are proposing the closing of Spud Smith Street and Mason Street from Walkup Avenue to Spud Smith Street to prohibit vehicular traffic in the area. Please see the attached map for reference. The City owns all of the adjacent property to these streets with the exception of one property that is owned by Mr. Alex Schattin who is in agreement with the proposed closure. In accordance with North Carolina General Statute 160A-300, Council will need to adopt an ordinance to prohibit vehicular traffic on the streets.

In preparation for the Public Enterprise Committee meeting, the request has been routed directly to the following departments as well as the City’s Technical Review Committee via CityView.

City Manager’s Office

Police Department

City Attorney's Office
Engineering Department
Planning Department
Water Resources

Energy Services
Assistant City Manager's Office
Fire Department

Any comments provided will be presented to the Committee at the meeting on September 5, 2023. At the September 12th meeting, City Council will be requested to approve a resolution calling for a Public Hearing to be held on October 10, 2023 to consider the request to prohibit vehicular traffic. The resolution calling for the Public Hearing will be published once a week for four (4) consecutive weeks prior to October 10th in accordance with the General Statutes. Street closing signs will also be posted in at least two places along the street advising the Public Hearing date. A resolution of intent to prohibit vehicular traffic on Spud Smith Street and Mason Street from Walkup Avenue to Spud Smith Street is attached.

RECOMMENDATION

Engineering Staff recommends that the Public Enterprise Committee concur with the request to prohibit vehicular traffic on Spud Smith Street and Mason Street from Walkup Avenue to Spud Smith Street. It is further recommended at the City Council meeting on September 12, 2023 that City Council call for a Public Hearing to be held on October 10, 2023 to consider the request to prohibit vehicular traffic on Spud Smith Street and Mason Street from Walkup Avenue to Spud Smith Street.

Attachment:
Map
Resolution (R-2023-57)

**RESOLUTION OF INTENT
TO PROHIBIT VEHICULAR TRAFFIC ON SPUD SMITH STREET AND
MASON STREET FROM WALKUP AVENUE TO SPUD SMITH STREET
R-2023-57**

THAT WHEREAS, the City of Monroe proposes to permanently prohibit vehicular traffic on Spud Smith Street and Mason Street from Walkup Avenue to Spud Smith Street pursuant to North Carolina General Statute Section 160A-300, approximately 2,580 linear feet in length.

NOW, THEREFORE, BE IT RESOLVED that the Monroe City Council declares its intent to permanently prohibit vehicular traffic on Spud Smith Street and Mason Street from Walkup Avenue to Spud Smith Street, about 2,580 linear feet in length.

The City Council orders a public hearing to be called on the question at 6:00 p.m., Tuesday, October 10, 2023. The City Clerk is hereby directed:

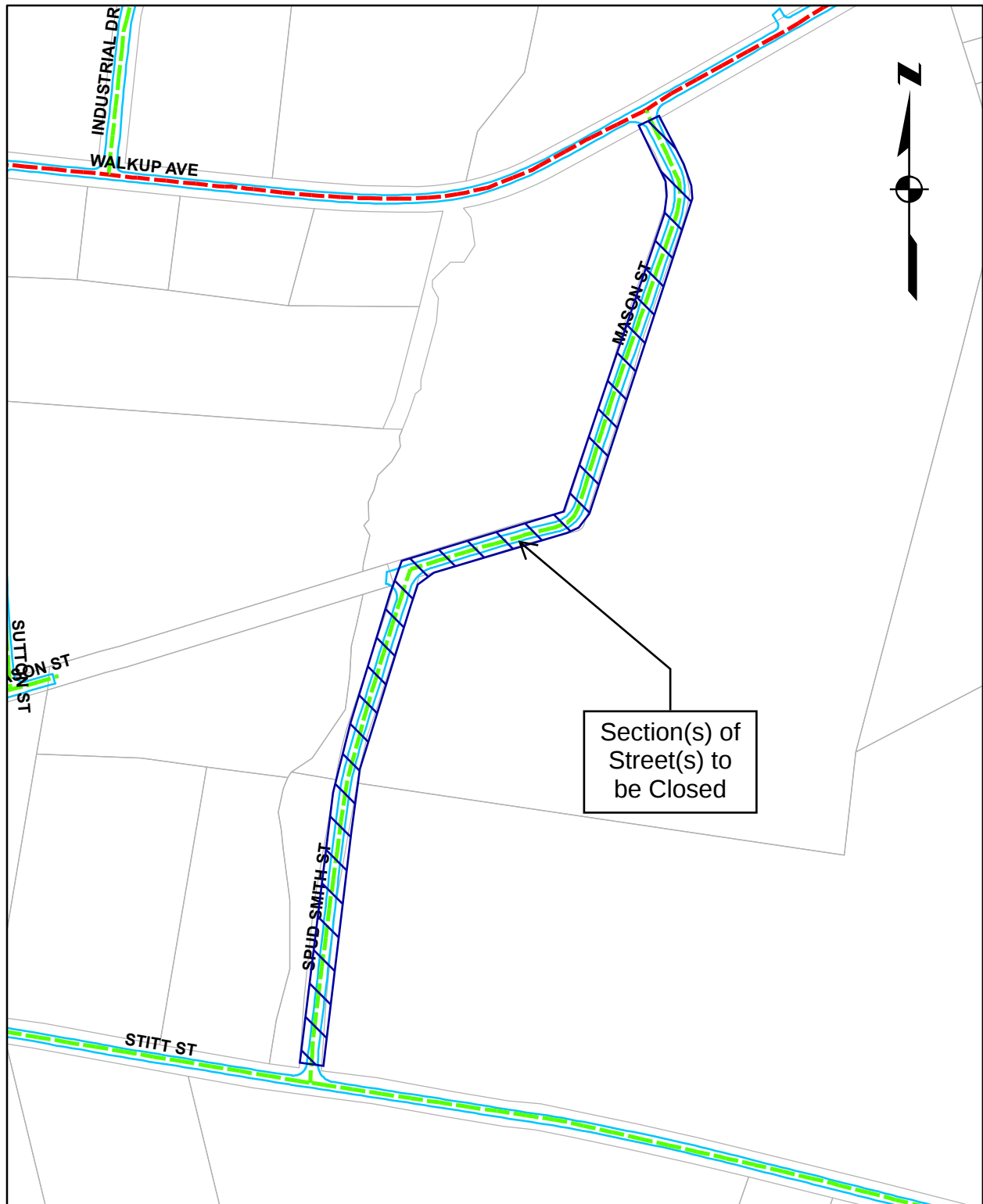
1. To publish a copy of this Resolution in a newspaper authorized to publish legal ads in the City of Monroe as required by statute.
2. To send a copy of this Resolution by certified or registered mail to all owners of the property adjoining the street as shown on the tax records.
3. To cause a notice of the closing to vehicular traffic and public hearing to be prominently posted in at least two places along said street.

Adopted this 12th day of September, 2023.

ATTEST:

Marion L. Holloway, Jr., Mayor

Bridgette H. Robinson, City Clerk



Proposed Street Closing of Spud Smith Street and Mason Street



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2023

FROM: Rob Miller, Energy Services Director

PREPARED BY: Darwin De Los Santos, Energy Services General Manager of Engineering

SUBJECT: Approval of Asset Management Agreement (AMA) contract for Natural Gas Supply

SUMMARY STATEMENT

Energy Services staff requests the Public Enterprise Committee to consider approving the Asset Management Agreement (AMA) contract for Natural Gas Supply. Staff request City Council to authorize the City Manager to execute the Asset Management Agreement (AMA) contract for Natural Gas Supply.

REVIEW

The Energy Services department completed a Request for Proposals (RFP) in August 2023 to determine the optimal firm to manage the City of Monroe Natural Gas supply through an Asset Management Agreement. On August 21 2023, the City of Monroe Energy Services Department received bids from three (3) responders. The review of the bids received concluded that South, LLC was the most qualified firm for these services and provided the best value to our customers.

In the AMA, local natural gas distribution company (City of Monroe), assigns pipeline capacity and gas purchases to the asset manager to serve as an agent for the City. The AMA requires the asset manager to then deliver gas to the City of Monroe under the terms of the agreement. The asset manager maximizes the value of the City owned pipeline capacity by selling or releasing any excess capacity to third parties and providing the City with a monthly asset optimization payment.

RECOMMENDATION

Energy Services staff recommends that the Public Enterprise Committee approve sending the Asset Management Agreement (AMA) contract for Natural Gas Supply between the City of Monroe and Gas South, LLC to City Council for approval. Energy Services staff also request City Council authorizes the City Manager to execute the Asset Management Agreement (AMA) contract for Natural Gas Supply. Staff requests that this item is placed on the City Council consent agenda.



STAFF REPORT

TO: Public Enterprise Committee

VIA: Mark Watson, City Manager

DATE: September 5, 2023

FROM: Scott Clark, Water Resources Director

PREPARED BY: Scott Clark, Water Resources Director

SUBJECT: Vacant Parcel Along Walkup Avenue

SUMMARY STATEMENT

Water Resources is seeking input from the Public Enterprise Committee regarding acquisition of vacant parcel along Walkup Avenue northeast of Frances Street, that is currently listed for sale.

REVIEW

During the Public Enterprise Committee (PEC) meeting on July 5th, 2023, staff requested input from PEC regarding a vacant parcel along Walkup Avenue. The Public Enterprise Committee directed the City Manager to request an appraisal of the vacant parcel along Walkup Avenue, just northeast of Frances Street.

The City Attorney requested the appraisal of the parcel and received a market value of \$59,000 as of August 2, 2023. Acquisition of the parcel would allow Water Resources additional access to the facility and may be utilized for future expansion.

RECOMMENDATION

Staff request the Public Enterprise Committee:

Motion to approve the City Manager, City Attorney, and staff to negotiate with the responsible parties for the purchase of the parcel and prepare a formal purchase offer for approval by City Council.