



PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
June 5, 2023
4:15 PM

AGENDA

1. Minutes from April 3, 2023 meeting
2. Ordinance to Amend Traffic Code – Chapter 75 – Traffic Schedules –
Schedule II: Through Streets
3. Staff Report & Budget Amendment - FM Global Grant and Gloss
Mountain Productions Payment

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES
April 3, 2023**

The Public Safety Committee met on April 3, 2023, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present: Chairman Gary Anderson, Committee Member Charles Perry, Council Member Freddie Gordon, Council Member James Kerr, Committee Member David Beckwith

Absent: Committee Member Hayden Desio-Munn, Committee Member Chip Wardwell

Staff Present: City Manager Mark Watson, Assistant City Attorney Ashley Britt, Fire Chief Ron Fowler, Engineering Director Sarah McAllister, Fire Administrative Assistant Alice Withers, Police Captain TJ Goforth, Finance Director Lisa Strickland, Fire Deputy Chief Greg Collins, Grant Administrator Lisa Kerner

Guests: Richard Long, Jr.

Chairman Gary Anderson called the meeting to order at 4:19 p.m.

Item 1. Staff Notes of March 6, 2023 Meeting

This was for informational purposes only and did not require approval.

Item 2. Ordinance for Special Events – July 4th, Halloween Happenings, Patriots’ Day, & 2023 Christmas Tree Lighting

Engineer Director Sarah McAllister presented to the Committee a request for consider an ordinance to temporarily close certain state-maintained roads for three City of Monroe special events. Committee Member Perry made a motion to approve the Ordinance for special events and forward to City Council for approval. Council Member Gordon seconded the motion and the motion passed unanimously.

Item 3. Budget Amendment for Synthomer Grant

Fire Chief Ron Fowler presented to the Committee a request to accept a grant from Synthomer (formerly Omnova Solutions) in the amount of \$3,000 to be designated for Fire Camp 1872 and recommend City Council accept the grant and approve the budget amendment to appropriate the funds to the Fire Department expenditure accounts. Council Member Kerr made a motion to recommend Council to approve the budget amendment and appropriate the funds to the Fire Department expenditure accounts. Committee Member Perry seconded the motion and the motion passed unanimously.

Other

Committee Chairman Anderson requested that Monroe Police Department provide an update on the changes for July 4th events with regards to safety at the next Public Safety Meeting.

Committee Chairman Anderson also requested that Fire Chief Ron Fowler send an email listing the dates and times of the Fire Camp 1872 to all Public Safety Committee members so that they may be able to attend.

Adjournment

There being no further business, Council Member Gordon made a motion to adjourn the meeting. Committee Member Perry seconded the motion which passed unanimously, and the meeting was adjourned at 4:26 p.m.

Respectfully submitted,

Alice Withers – Committee Secretary



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: June 5, 2023

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Katie Millican, Engineering Technician II

SUBJECT: Ordinance to Amend Traffic Code – Chapter 75 – Traffic Schedules – Schedule II: Through Streets

SUMMARY STATEMENT

The Public Safety Committee is requested to consider an amendment to the City of Monroe Traffic Code – Chapter 75 - Schedule II: Through Streets with the addition of several streets and the deletion of two.

REVIEW

Since 2017, the City of Monroe has accepted maintenance of a number of streets constructed in accordance with the City of Monroe Standard Specifications and Detail Manual. A portion of the streets within the Glendalough neighborhood were accepted along with the streets from Dogwood Forest. Lexie Lane off of Secrest Shortcut and Shining Light Church Road off of Old Charlotte Highway were also accepted. A portion of Lomax Street was renamed to Help Street and Enterprise Street was renamed to Willis Way. Allen Street, located off Miller Street, was also abandoned due to the construction of the new Community Shelter of Union County. All of these changes are reflected in the attached Ordinance Amendment O-2023-20 amending the Traffic Schedules – Schedule II: Through Streets.

RECOMMENDATION

Staff recommends approval of the attached Ordinance Amendment (O-2023-20) amending Chapter 75 Traffic Schedules - Schedule II. Through Streets. If the Public Safety Committee is in agreement, the proposed amendment to the Traffic Schedules will be placed on the consent agenda for consideration by City Council at the next meeting on June 13, 2023.

Attachment:
Ordinance (O-2023-20)

ORDINANCE TO AMEND CITY OF MONROE CODE OF ORDINANCES
TITLE VII: TRAFFIC CODE
CHAPTER 75: TRAFFIC SCHEDULES
O-2023-20

BE IT ORDAINED by the City of Monroe Council that Title VII: Traffic Code, Chapter 75 – Traffic Schedules, of the City of Monroe Code of Ordinances be amended as follows:

Section 1. Amend **SCHEDULE II. THROUGH STREETS** to add:

<i>THROUGH STREETS</i>	
<i>Through Street</i>	<i>Stop Streets</i>
Balting Glass Drive	Marlay Park
Balting Glass Drive	Innisfree Court
Bivens Road	Willis Way
Charlotte Avenue AKA Old Charlotte Road and Old Charlotte Highway	Shining Light Church Road
Concord Avenue	Help Street
Dalton Cove Road	Haleys Avenue
John Moore Road	Dalton Cove Road
Knocktree Drive	Balting Glass Drive
Knocktree Drive	Marlay Park
O'Connell Street	Knocktree Drive
O'Connell Street	Balting Glass Drive
Secrest Shortcut Road	Help Street
Secrest Shortcut Road	Lexie Lane

Section 2. Amend **SCHEDULE II. THROUGH STREETS** to delete:

<i>THROUGH STREETS</i>	
<i>Through Street</i>	<i>Stop Streets</i>
Bivens Road	Enterprise Street
Miller Street	Allen Street

Adopted this 13th day of June, 2023.

Attest:

Marion L. Holloway Jr., Mayor

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: June 5, 2023

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant II - Fire

SUBJECT: Budget Amendment for FM Global Grant and Gloss Mountain Productions Payment

SUMMARY STATEMENT

The Fire Department seeks to accept a grant in the amount of \$3,500 from FM Global Foundation and a \$4,000 payment from Gloss Mountain Productions and to adopt a budget amendment allocating these funds to the Fire Department.

REVIEW

The Fire Department received a \$3,500 grant from FM Global Foundation. These funds will be used to purchase a new Sparky the Fire Dog suit and for Fire/Life Safety Education materials.

The City also received \$4,000 from Gloss Mountain Productions for a movie shoot that utilized the Fire Training Grounds as a base camp and Staff recommends these funds be allocated for Fire Department expenditure use.

Staff requests the Public Safety Committee to recommend that City Council approve the attached budget amendment to allocate these funds for Fire Department expenditure use.

RECOMMENDATION

Staff requests the Public Safety Committee to recommend that City Council accept these funds, totaling \$7,500, and approve Budget Amendment BA-2023-12 to appropriate these funds to Fire expenditure accounts.

Attachment: BA-2023-12

**CITY OF MONROE
BUDGET AMENDMENT
BA-2023-12**

1. Amendment necessary to designate and appropriate \$3,500 received from FM Global Foundation Grant and to appropriate \$4,000 received from Gloss Mountain Productions.

General Fund:

Revenues:

Miscellaneous – Fire	\$7,500
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Expenditures:

Public Safety	\$7,500
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Adopted this the 13th day of June of 2023.

Marion Holloway, Mayor

Attest:

Bridgette H. Robinson, City Clerk