

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE MEETING
CITY HALL MEETING ROOM
300 W. CROWELL STREET
MONROE, NORTH CAROLINA 28112
MAY 1, 2023 – 3:00 P.M.
AGENDA**

1. Minutes of Citizens Appointment Committee Meeting of March 13, 2023
2. Consideration of Appointment

**CITY OF MONROE
CITIZENS APPOINTMENT COMMITTEE
SPECIAL MEETING**

March 13, 2023

3:30 p.m.

Present: Council Member Freddie Gordon and Council Member Julie Thompson.

Absent: Mayor Pro Tem/Chair Gary Anderson.

Staff Present: Assistant City Attorney Ashley Britt and Deputy City Clerk Sherry Hicks.

Visitors: Bob Yanascek.

The Citizens Appointment Committee met in the City Hall Conference Room at 3:30 p.m. on March 13, 2023. Council Member Thompson presided in Chair Anderson's absence.

Item No. 1. Minutes of Citizens Appointment Committee Meeting of December 5, 2022.

Council Member Gordon moved to approve the minutes of the Citizens Appointment Committee Meeting of December 5, 2022. Council Member Thompson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson

NAYS: None

Item No. 2. Consideration of Appointments and Reappointments.

A. Historic District Commission. Council Member Thompson advised that there were five vacancies on the Historic District Commission. She advised that five applications were received for consideration of appointment to the Historic District Commission: Matthew Klaren, Anna Dowdy, Gladys Kerr, Jennifer Loria, and Allen Watson.

Council Member Gordon advised that he was pleasantly surprised that with five openings at the quality of applicants that were received and was quite shocked. He was happy that five people wanted to serve and he would suggest that all five of them be appointed.

Council Member Thompson advised that for clarification purposes, on Mr. Klaren's resume that was submitted on Sunday, December 11, 2022 with the listing of meetings to attend November 14 and December 12 which was customary when filing applications. She advised that Staff gathered the information, verified that everything was complete and that all the requirements have been met before the names were put on the staff report.

Assistant City Attorney Britt advised that was correct as Staff confirmed their attendance.

Council Member Thompson advised that there would not be a "yes" beside their name if the applicant had not met the requirements.

Assistant City Attorney Britt advised that was correct.

Council Member Thompson advised that she wanted to state for the record that she wanted to commend the Clerk's office for doing such a good job.

1. **Matthew Klaren.** Council Member Gordon moved to recommend appointment of Matthew Klaren to a Partial Term on the Historic District Commission with an effective date of January 1, 2023 and term expiration date of December 31, 2023 to replace James Kerr. Council Member Thompson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson
NAYS: None

2. **Anna Dowdy.** Council Member Gordon moved to recommend appointment of Anna Dowdy to a Full Term on the Historic District Commission with an effective date of January 1, 2023 and term expiration date of December 31, 2026 to replace Megan Woazeah. Council Member Thompson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson
NAYS: None

3. **Gladys Kerr.** Council Member Gordon moved to recommend appointment of Gladys Kerr to a Full Term on the Historic District Commission with an effective date of January 1, 2023 and term expiration date of December 31, 2026 to replace Susan Sganga. Council Member Thompson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson
NAYS: None

4. **Jennifer Loria.** Council Member Gordon moved to recommend appointment of Jennifer Loria to a Partial Term on the Historic District Commission with an effective date of January 1, 2023 and term expiration date of December 31, 2023 to replace Rich Ali. Council Member Thompson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson
NAYS: None

5. **Allen Watson.** Council Member Gordon moved to recommend appointment of Allen Watson to a Full Term on the Historic District Commission with an effective date of January 1, 2023 and term expiration date of December 31, 2026. Council Member Thompson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson
NAYS: None

B. Monroe-Union County Economic Development Board of Advisors. Council Member Thompson advised that there were two vacancies and one eligible applicant for consideration of

re-appointment to the Monroe-Union County Economic Development Board of Advisors: Jonathan Edwards.

Council Member Gordon advised that Mr. Edwards has previously served and came from an agricultural background and felt that the Board needed someone like that.

Council Member Gordon moved to recommend re-appointment of Jonathan Edwards to a Full Term on the Monroe-Union County Economic Development Board of Advisors with an effective date of January 1, 2023 and term expiration date of December 31, 2025. Council Member Thompson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson

NAYS: None

C. Public Safety Committee. Council Member Thompson advised that there was one vacancy for the Public Safety Committee and two applications were received: David Beckwith and Bob Yanacek.

Council Member Thompson advised that for clarification purposes, she was filling the chairman's role because the chairman was not here as she was not the chairman of this committee. She advised that she did not schedule, reschedule or cancel these meetings as that was not in her authority. Council Member Thompson inquired of Assistant City Attorney Britt if that was correct as she did not have that authority.

Assistant City Attorney Britt advised that was correct.

Council Member Thompson advised that she did not have any direct influence over an applicant's process to fulfill all they need to fulfill that goes through the Clerk's office. She inquired if that was correct.

Assistant City Attorney Britt advised that was correct.

Council Member Thompson inquired if the Public Safety Committee meeting for January was cancelled. She advised that one of the main reasons to try to have these because we meet quarterly and there were applicants waiting to move forward as expeditiously as possible as the next meeting was not until June.

Staff confirmed that January's Public Safety Committee meeting was cancelled.

Council Member Thompson advised that there was not an opportunity for anyone interested in applying during this session of Citizens Appointment Committee to go to the January meeting because there was not one.

Council Member Gordon advised that Mr. Beckwith's application noted he attended two meetings in February and March.

Council Member Thompson advised that was correct.

Mr. Bob Yanacek inquired if he could speak.

Council Member Thompson advised that he could but then she had something to say. Assistant City Attorney Britt advised that because it was a special meeting, they could not have any citizen comment as that was not on the notice and they had to adhere to what was on the notice and there could only be discussion and appointment amongst the committee members.

Council Member Thompson advised that was fine.

1. David Beckwith. Council Member Thompson moved to recommend appointment of David Beckwith to a Full Term to the Public Safety Committee with an effective date of January 1, 2023 and term expiration date of December 31, 2024. Council Member Gordon seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson
NAYS: None

Council Member Thompson moved to adjourn the Citizens Appointment Committee Special Meeting of March 13, 2023 at 3:40 p.m. Council Member Gordon seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon and Thompson
NAYS: None

Gary Anderson, Chairperson

03-13-2023



STAFF REPORT

TO: Citizens Appointment Committee

VIA: Mark Watson, City Manager

DATE: May 1, 2023

FROM: Bridgette H. Robinson, City Clerk

PREPARED BY: Sherry K. Hicks, Deputy City Clerk

SUBJECT: Consideration of Appointments and Reappointments

SUMMARY STATEMENT

Consideration of Appointments to Boards.

REVIEW

The Citizens Appointment Committee will meet on May 1, 2023 to consider the following application:

Name of Board	Vacancies	Applicant	Met Meeting Requirements and Provided Resume
Charlotte-Monroe Executive Airport Commission	N/A	Appoint Council Member James Kerr as Vice-Chair	N/A
Planning Board	One	William D. Dotson to replace Rich Ali who resigned	Yes

RECOMMENDATION

Discussion and recommendation of appointment to City Council.

CITY OF MONROE
APPLICATION TO SERVE ON APPOINTED BOARDS
COMMITTEES OR COMMISSIONS

Applicant must attend a minimum of two (2) Committee meeting(s) of interest within one year prior to submitting application before application will be considered.

DATE: 10/04/2022

COMMITTEE/BOARD seeking appointment: Planning Board

NAME: William D. Dotson

ADDRESS: 2202 Fox Hunt Drive, Monroe, NC

MAILING ADDRESS: _____

YEARS IN MONROE (UNION) COUNTY 12

RESIDENCY: CITY COUNTY (circle one)

Are you a United States Citizen? YES / NO (circle one)

PRIMARY PHONE NUMBER (984) 221 - 0788 HOME / MOBILE / BUSINESS (circle one)

E-mail Address: wdotson@carolina.rr.com

EDUCATION:

List Schools, dates attended, Degrees obtained:

School	Date Attended	Degree
1. UNCC	2000	Bachelor of Arts
2.		
3.		
4.		

OCCUPATION:

Past 3 and current employers and positions held

Employer	Position Held
1. CMPD	Officer (22 years)
2. USMC	(4 years)
3.	

Please list civic and fraternal organizations in which you participate in Monroe/Union County.

Member of the Charlotte Monroe Executive Airport Commission, Member of the Planning Board, Member of the PBLA, and attend First Baptist of Indian Trail.

Business and Civic experience/skills relevant to the Committee/Board seeking appointment:

Please see attached page

Areas of expertise/special skills relevant to the Committee/Board seeking appointment:
Please see attached page

Please explain your interest in serving on the above named Committee/Board:

Public service has been part of my adult life since serving in the USMC in my 20's and currently as a police officer. Monroe is a wonderful place to live and I want to do my part to ensure that it grows and thrives in the future.

Are you currently serving on any other appointed bodies? ☒ YES ☐ NO (circle one) If Yes, please list.

1. Charlotte Monroe Executive Airport Commission
2. Planning Board
- 3.

Do you currently hold an elected office? YES / ☒ NO (circle one) If Yes, please list.

Do any of your business or personal interests that could create a conflict (either real or perceived) if appointed? YES / NO (circle one) If yes, please explain conflict.

NO

List meeting(s) attended of the Committee/Board of interest:

1. every meeting since November 2021
- 2.
- 3.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
YES / ☒ NO (circle one) If yes, please explain complete disposition.

Have you completed the City's Citizen's Academy? YES / ☒ NO (circle one) If you answered 'Yes,'
When did you complete the academy?

Have you ever been convicted of a felony? YES / ☒ NO (circle one) If YES explain.

Please attach a copy of your resume/curriculum vitae with this application.

Date: 10/04/2022

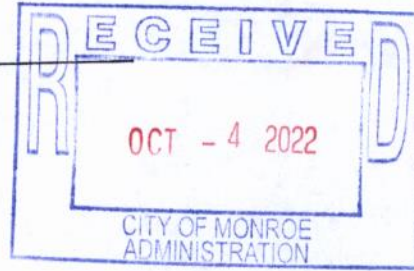
Signature: _____

W. D. Dots

I UNDERSTAND THAT THIS APPLICATION WILL BE KEPT IN ACTIVE STATUS FOR ONE YEAR FROM DATE OF APPLICATION.

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Monroe from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I hereby acknowledge that this application and information provided herein may constitute a public record, pursuant to North Carolina's Public Records Law, N.C.G.S. 132-1, et. seq., and as such, may be released in accordance with all applicable public record laws.

FOR OFFICE USE ONLY: Date Received: _____
ATTENDANCE REQUIREMENT MET: YES / NO



(Dotson resume/curriculum vitae for application for Planning Board)

I am applying for re-appointment to the Planning Board for a full term. I recently served a partial term for approximately one year. During this partial term I attended Planning Board training conducted by a representative of the Centralina Regional Council.

During my term as a Planning Board member, I have brought several issues to the attention of the Planning Board and the City Council. I researched and voiced concerns about corporate rental companies purchasing residential properties in the newly approved developments. I approached this problem by working with the developers to voluntarily find a way to limit the number of rentals in the new neighborhoods. This is reflected in a recent re-zoning application (site plan) where the applicant voluntarily placed a condition on the new development that outlines an HOA covenant restricting the number of rental properties.

I also worked to encourage conditional re-zoning applications that would create lasting communities with long term residents and families. I worked with the developers, other Planning Board members, and current citizens to encourage re-zoning applicants to develop site plans that included amenities and elevations that would give future residents not only a place to live, but foster a sense of community in the long term. It is now common to see a site plan that includes dog parks, splash pads, athletic fields, and playgrounds where residents can interact with their neighbors and enjoy their neighborhood.

During my partial term I worked with the community, the planning staff, and City Council to make sure that the community's concerns were heard and addressed in the recently approved UDO. There was a desire to have as much public input as possible in regards to re-zoning applications that were drastically modified after the public Planning Board hearing and before City Council's vote. I engaged the community and spoke with City Council members regarding the subject. I met with the Planning Department staff and provided research to the Planning Department. The result of this effort was that the City Council listened to the citizens and created a mechanism for sending re-zoning applications back to the Planning Board for a second public hearing.

I believe the only way Monroe can be successful is if its appointed board members, elected officials, and hired staff work together as a team. Everything that I have mentioned above has been the result of working with the other members of the Planning Board, City Council, City Attorney's office, and Planning Department.

I would also like to thank the City Council for the partial term that they appointed me to fill. I hope that during my short term I played a part in creating lasting, sustainable residential neighborhoods for all of our current and future citizens.