

**PUBLIC SAFETY COMMITTEE
CITY HALL CONFERENCE ROOM
300 W. CROWELL STREET
MONROE, NORTH CAROLINA 28112**

www.monroenc.org

April 3, 2023 – 4:15 PM

AGENDA

1. Staff Notes from March 6, 2023 meeting
2. Ordinance for Special Events - July 4th, Halloween Happenings, Patriots' Day & 2023 Christmas Tree Lighting
3. Staff Report & Budget Amendment - Grant from Synthomer

**PUBLIC SAFETY COMMITTEE
MEETING STAFF NOTES FOR
INFORMATIONAL PURPOSES ONLY
March 6, 2023**

The Public Safety Committee was scheduled to meet on March 6, 2023, at 4:15 p.m. in the City Hall Large Conference Room. Due to lack of a quorum, Chairman Anderson proceeded with the Agenda for information purposes for those attending. Staff notes were prepared *for informational purposes only*.

Members Present: Chairman Gary Anderson, Council Member Freddie Gordon,

Absent: Committee Member Hayden Desio-Munn, Committee Member Chip Wardwell, Council Member James Kerr

Staff Present: Interim City Manager Lisa Strickland, Attorney Ken Honeycutt, Fire Chief Ron Fowler, Fire Deputy Chief Greg Collins, Fire Deputy Chief Bryan Kindley, Fire Administrative Assistant Alice Withers, Police Captain TJ Goforth, Director Engineering Sarah McAllister, Grant Administrator Lisa Kerner

Guests: David Beckwith, Charles Perry

Chairman Gary Anderson called the meeting to order at 4:17 p.m.

Item 1. Code of Ordinances Amendment to Chapter 76

Engineering Director Sarah McAllister requested consideration of amending Chapter 76 Paring Schedule VI: Tow-away Zones and Schedule VIII: No Truck Parking to add to the parking lot on the west side of Charlotte Avenue between W Crowell Street and W Jefferson Street.

Item 2. Fire Department SAFER Grant Opportunity

Fire Chief Ron Fowler requested consideration of a Staffing for Adequate Fire and Emergency Response (SAFER) grant that opened February 13, 2023 and closes on March 17, 2023. The fire department would like to apply for this grant to seek staffing to separate the current Ladder/Rescue Company into two separate companies, which requires 12 additional personnel.

Item 3. Fire Engine 6 Contract Award and Reimbursement Resolution

Fire Chief Ron Fowler requested consideration in awarding a contract to Atlantic Emergency Solutions Inc. and Pierce Manufacturing for one Pierce Enforcer Pumper fire apparatus in the amount of \$853,062. The base price for the apparatus is \$893,062 and with the 100% prepay option, which results in a savings of \$40,000 for a contract price of \$853,062 and consider adopting a Reimbursement Resolution to allow the City to be reimbursed for expenses incurred prior to debt issuance.

Other

Fire Chief Ron Fowler requested consideration in awarding retiring Engineer Marty Honeycutt his fire helmet.

Respectfully submitted,

Alice Withers – Fire Administrative Assistant II



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: April 3, 2023

FROM: Sarah McAllister, P.E., Engineering Director

SUBJECT: Ordinance for Special Events – July 4th, Halloween Happenings, Patriot’s Day & 2023 Christmas Tree Lighting

SUMMARY STATEMENT

The Public Safety Committee is requested to consider an ordinance to temporarily close certain state-maintained roads for three City of Monroe special events.

REVIEW

The City of Monroe Parks & Recreation Department is planning to hold the Independence Day Celebration on Monday, July 4th, Halloween Happenings on October 21st, Patriots’ Day on September 10th, and the 2023 Christmas Tree Lighting Event on Saturday, December 2nd. North Carolina General Statute 20-169 states a municipality shall pass an ordinance approving a special event and place signs giving notice of the event if it involves state-maintained roads. The July 4th celebration requires the temporary closure of IB Shive Drive (SR1245) and Halloween Happenings and the tree lighting event requires the temporary closure of Franklin Street (SR 2100) from Charlotte Avenue to Hayne Street. The Patriots’ Day event requires the closure of Hayne Street (NC 207) from Jefferson Street to Franklin Street (SR 2100). Therefore, the attached Ordinance (O-2023-11) is provided for approval of the event and the temporary lane closure. Once approved, the Street Division will place the signs giving notice prior to the event.

RECOMMENDATION

Staff recommends approval of the attached Ordinance (O-2023-11). If the Public Safety Committee is in agreement, the Ordinance (O-2023-11) will be placed on the consent agenda for consideration by City Council at the next meeting on April 11, 2023.

Attachment:
Ordinance (O-2023-11)
Maps: Fourth of July Barricades, Halloween
Happenings Barricades, Christmas Tree

Lighting Barricades

**AN ORDINANCE TO TEMPORARILY CLOSE CERTAIN
STATE-MAINTAINED ROADS FOR SPECIAL EVENTS
ORGANIZED BY THE CITY OF MONROE, NC
O-2023-11**

WHEREAS, North Carolina General Statute 20-169 authorizes local authorities to regulate by ordinance the use of a highway within their jurisdiction by processions, assemblages, or anything that may be construed as a procession or assemblage; and

WHEREAS, the City of Monroe will consult with the local North Carolina Department of Transportation (NCDOT) Division office to verify that a proposed event will not 1) interfere with other planned special events and 2) impact or be impacted by planned maintenance or other activities; and

WHEREAS, the City of Monroe will sponsor and hold its annual Independence Day Celebration on Monday, July 4, 2023, Patriots' Day Celebration on September 10, 2023, Halloween Happenings on October 21, 2023, and Christmas Tree Lighting event on Saturday, December 2, 2023; and

WHEREAS, the July 4th event will require the temporary closure of IB Shive Drive (SR 1245), the Halloween Happenings event and the Christmas Tree Lighting event will require the temporary closure of Franklin Street (SR 2100) between Charlotte Avenue and Hayne Street. The Patriots' Day event will require the closure of Hayne Street (NC 207) between Jefferson Street and Franklin Street (SR 2100).

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

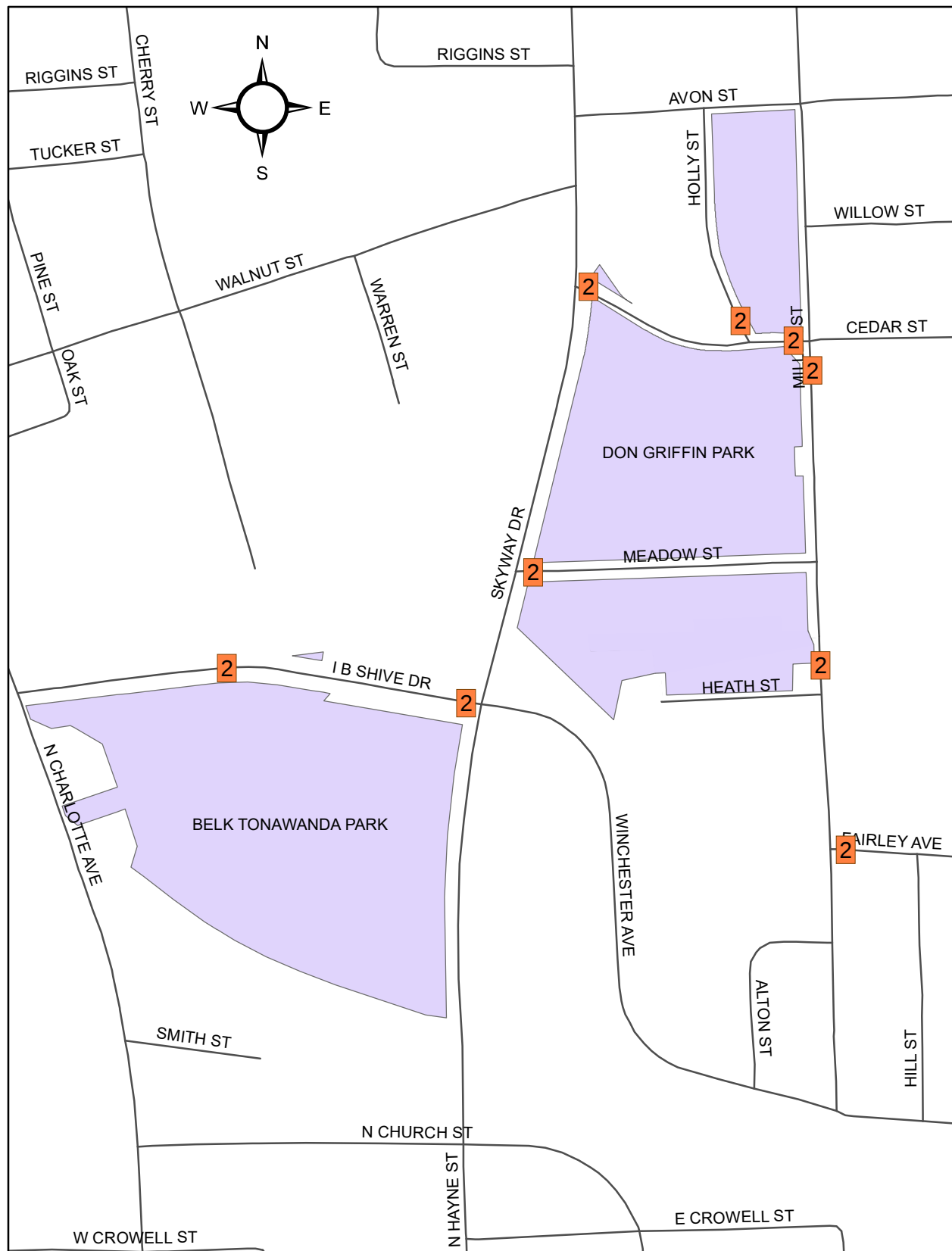
1. City Council approves and authorizes the temporary closure of IB Shive Drive (SR1245) on July 4th, Hayne Street (NC 207) between Jefferson Street and Franklin Street (SR 2100) on September 10th, and Franklin Street (SR 2100) between Charlotte Avenue and Hayne Street on October 21st and December 2nd for a special event per the attached maps;
2. City Council hereby authorizes the City Manager to take any actions necessary to effect the provisions of this Ordinance;
3. This Ordinance shall be effective as of the date of adoption.

Adopted this 11th day of April, 2023.

Attest:

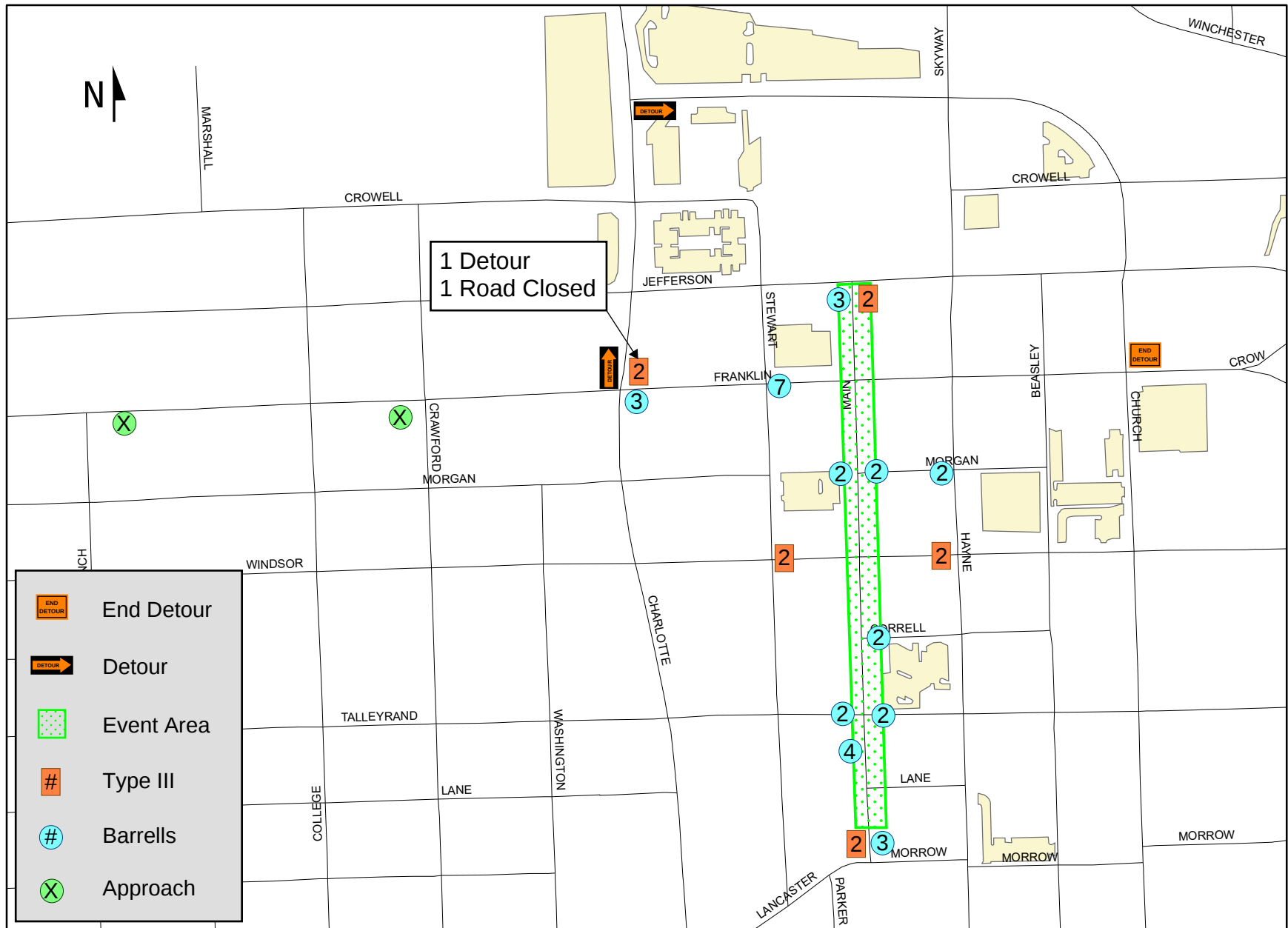
Mayor Marion L. Holloway, Jr.

Bridgette Robinson, City Clerk

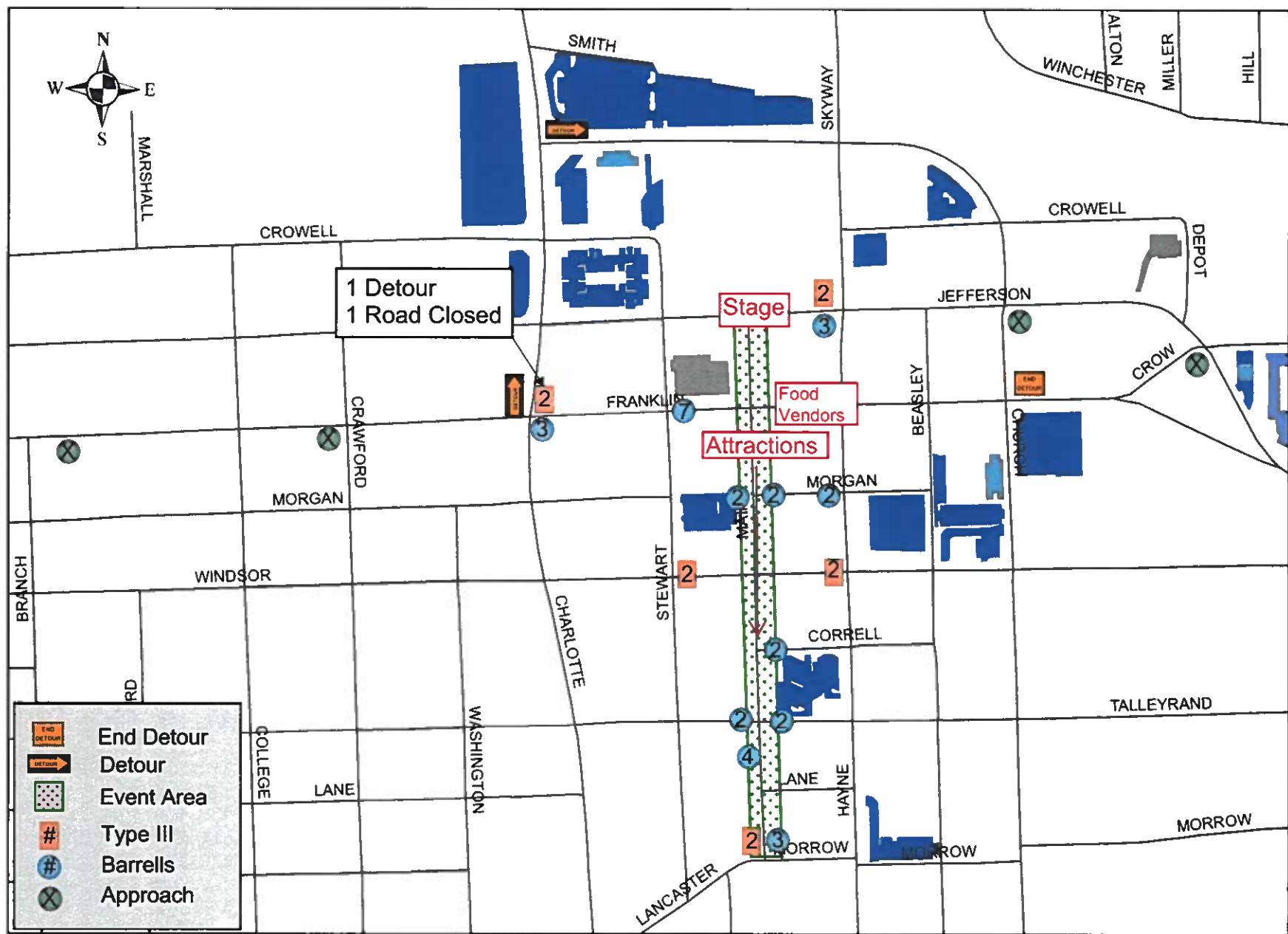


Fourth of July Event Map 2023

Type III Barricades



Halloween Happenings Barricades 10/21/23



Christmas Tree Lighting
Site Map & Barricades Map



STAFF REPORT

TO: Public Safety Committee

VIA: Mark Watson, City Manager

DATE: April 3, 2023

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant II - Fire

SUBJECT: Budget Amendment for Grant Received from Synthomer Foundation

SUMMARY STATEMENT

The Fire Department seeks to accept a grant in the amount of \$3,000 from the Synthomer Foundation to support the department's Fire Camp 1872 and approve a budget amendment allocating these funds to the Fire Department.

REVIEW

The Fire Department has received a \$3,000 grant from the Synthomer Foundation. These funds will be used for the Monroe Fire Camp 1872.

Staff requests the Public Safety Committee consider this matter and recommend moving this to Council for approval.

RECOMMENDATION

Staff requests the Public Safety Committee to recommend that Council accept this grant and approve Budget Amendment BA-2023-09 to appropriate and designate these funds to Fire expenditure accounts.

Attachment: BA-2023-09

**CITY OF MONROE
BUDGET AMENDMENT
BA-2023-09**

1. Amendment necessary to designate and appropriate funds received from Synthomer Foundation for the Monroe Fire Camp 1872.

General Fund:

Revenues:

Miscellaneous – Fire	\$3,000
----------------------	---------

Expenditures:

Public Safety	\$3,000
---------------	---------

Adopted this the 11th day of April of 2023.

Marion Holloway, Mayor

Attest:

Bridgette H. Robinson, City Clerk