City of Monroe
Where Heartland Meets High Tech

PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
March 6, 2023
4:15 PM

AGENDA

1. Minutes from February 6, 2023
2. Code of Ordinances Amendment to Chapter 76
3. Federal Staffing for Adequate Fire and Emergency Response (SAFER) Grant Application
4. Fire Engine 6 Contract Award

PUBLIC SAFETY COMMITTEE
MEETING MINUTES
February 6, 2023

The Public Safety Committee met on February 6, 2023, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present:	Chairman Gary Anderson, Committee Member Chip Wardwell, Council Member Freddie Gordon, Council Member James Kerr
Absent:	Committee Member Hayden Desio-Munn, Committee Member Walt Gibson,
Staff Present:	City Manager Brian Borne, City Attorney Mujeeb Shah-Khan, Fire Chief Ron Fowler, Fire Administrative Assistant Alice Withers, Police Chief Bryan Gilliard, Finance Director Lisa Strickland, Fire Deputy Chief Greg Collins
Guests:	David Beckwith, Bob Yanacsek

Chairman Gary Anderson called the meeting to order at 4:18 p.m.

Item 1. Approval of Minutes of December 5, 2022 Meeting
Council Member Gordon made a motion to approve the minutes of the Public Safety Committee meeting of December 5, 2022. Council Member Kerr seconded the motion and the motion passed unanimously.

Item 2. Fire Department SAFER Grant Opportunity
Fire Chief Ron Fowler presented to the Committee an upcoming Staffing for Adequate Fire and Emergency Response (SAFER) grant. Fire Chief Ron Fowler stated that the grant application period has not yet opened, but could any time and when it does it's generally only a thirty-day time frame to apply. The fire department would like to apply for this grant to seek staffing to separate the current Ladder/Rescue Company into two separate companies. This was for discussion and informational purposes only at this time. However, the Committee stated they recommend going straight to City Council with the approval of the application.

Item 3. Budget Amendment for Synthomer Grant
Fire Chief Ron Fowler presented to the Committee a request to accept a grant from Synthomer (formerly Omnova Solutions) in the amount of $1,500 to be designated for Fire Camp 1872 and recommend City Council accept the grant and approve the budget amendment to appropriate the funds to the Fire Department expenditure accounts. Committee Member Wardwell made a motion to recommend Council to approve the budget amendment and appropriate the funds to the Fire Department expenditure accounts. Council Member Kerr seconded the motion and the motion passed unanimously.

Item 4. Fire Station 6 Update
Fire Chief Ron Fowler presented to the Public Safety Committee an update on Fire Station 6. This was for discussion and informational purposes only.

Item 5. FEMA Assistance to Firefighters Grant
Fire Chief Ron Fowler presented to the Public Safety Committee a grant opportunity from Federal Emergency Management Agency (FEMA) to purchase four washers and two dryers to launder firefighter turn out gear. The grant total would be approximately $60,000 with a 90% Federal funding and a 10% match from the City ($6,000). The gear washers would go at Fire Stations 1, 2, 3, 5, and the gear dryers would go at Fire Stations 2 and 3. Council Member Kerr made a motion to recommend Council to authorize staff to apply for FEMA Assistance to Firefighters Grant for approximately $60,000. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Other
Police Chief Bryan Gilliard updated the Committee on the new Police Department that is currently under construction.

Adjournment
There being no further business, Council Member Kerr made a motion to adjourn the meeting. Committee Member Wardwell seconded the motion which passed unanimously, and the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Alice Withers – Committee Secretary

STAFF REPORT

TO: Public Safety Committee

VIA: Lisa Strickland, Interim City Manager

DATE: March 6, 2023

FROM: Sarah McAllister, P.E., Engineering Director

SUBJECT: Ordinance to Amend Traffic Code – Chapter 76 – Parking Schedule VI. Tow-Away Zones and VIII. No Truck Parking

SUMMARY STATEMENT

The Public Safety Committee is requested to consider prohibiting truck parking in the parking lot on the west side of Charlotte Avenue between W Crowell St and W Jefferson Street.

REVIEW

Construction of the new parking lot on the west side of Charlotte Avenue between W Crowell Street and W Jefferson Street is almost complete. The attached Ordinance Amendment (O-2023-09) would update the ordinances to prevent tractor trailers from using the public parking lot for long term parking and designate the lot as a tow-away zone for illegally parked vehicles. If adopted, signs will be erected at the drive entrances advising "Tow Away Zone," "Park in Designated Spaces" and "No Trucks." These are the same postings used for other public lots adjacent to City Hall. Please see attached picture.

RECOMMENDATION

Staff recommends approval of the attached Ordinance Amendment (O-2023-09) amending Chapter 76 Parking Schedule VI: Tow-away Zones and Schedule VIII. No Truck Parking to add the parking lot on the west side of Charlotte Avenue between W Crowell Street and W Jefferson Street. If the Public Safety Committee is in agreement, the proposed amendment to the Parking Schedules will be placed on the consent agenda for consideration by City Council at the next meeting on March 14, 2023.

Attachment:
Ordinance (O-2023-09)
Picture of signage


TOW-AWAY
ZONE
704-282-4700
PARK IN
DESIGNATED
SPACES
ONLY

AN ORDINANCE TO AMEND
TITLE VII, CHAPTER 76
OF THE CITY OF MONROE CODE OF ORDINANCES
O-2023-09

BE IT ORDAINED by the City of Monroe Council that Title VII: Traffic Code, Chapter 76 – Parking Schedules of the City of Monroe Code of Ordinances is amended as follows:

ADD

SCHEDULE VI. Tow-Away Zones

Parking Lot or Location
Parking Lot on the west side of Charlotte Avenue between W Crowell Street and W Jefferson Street

SCHEDULE VIII. No Truck Parking

Parking Lot or Location
Parking Lot on the west side of Charlotte Avenue between W Crowell Street and W Jefferson Street

Adopted this ___ day of March, 2023.

____
Marion L. Holloway, Jr., Mayor

ATTEST:

____
Bridgette H. Robinson, City Clerk

STAFF REPORT

TO: Public Safety Committee

VIA: Lisa Strickland, Interim City Manager

DATE: March 6, 2023

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Bryan Kindley, Deputy Chief

SUBJECT: Federal SAFER Grant Opportunity

SUMMARY STATEMENT

The Federal Staffing for Adequate Fire and Emergency Response (SAFER) grant opened February 13, 2023 and staff recommends applying for this grant.

REVIEW

The Federal Staffing for Adequate Fire and Emergency Response (SAFER) grant opened February 13, 2023 and closes on March 17, 2023. Staff recommends applying for this grant to seek staffing to separate the current Ladder/Rescue Company into two separate companies. Separating this company requires 12 additional personnel, providing four additional personnel on each of three shifts, resulting in a four-person Ladder Company and four-person Rescue Company.

Staff has identified this staffing need and requested funds in the upcoming budget, however, we feel it would be prudent to apply for this grant opportunity. This is a 100% federally funded grant for 36 months that covers the cost of regular salary and benefits with no city match required.

RECOMMENDATION

Staff requests the Public Safety Committee to recommend that City Council approve Staff to apply for the SAFER grant opportunity for 12 personnel.

City of Monroe
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STAFF REPORT

TO:	Public Safety Committee
VIA:	Lisa Strickland, Interim City Manager
DATE:	March 6, 2023
FROM:	Ronald D. Fowler, Fire Chief
PREPARED BY:	Greg Collins, Deputy Fire Chief
SUBJECT:	Fire Engine 6 Contract Award and Reimbursement Resolution

SUMMARY STATEMENT

Staff will present to the Public Safety Committee a purchasing proposal from Pierce Manufacturing and Atlantic Emergency Solutions Inc. for the purchase of one fire engine apparatus for $853,062. Staff is also requesting a reimbursement resolution in an amount not to exceed $825,000.

REVIEW

The FY23 budget originally allocated $825,000 for the purchase of one fire engine to serve the new fire district identified as "Fire Station 6". Council has since allocated an additional $100,000 bringing the total allocation to $925,000. Staff recommends using the HGAC (Houston-Galveston Area Council) procurement service for this purchase.

Staff has carefully evaluated the proposal submitted through HGAC by Pierce Manufacturing and Atlantic Emergency Solutions Inc. Based on this review, it is staff's opinion that Pierce Manufacturing's specifications conform substantially to the specifications as outlined by the city.

HGAC Buy is a "Government-to-Government" procurement service available nationwide. As a unit of local government assisting other local governments, HGAC Buy strives to make the governmental procurement process compliant with state statutes. The city is a member of HGAC and has used this service for other capital purchases in the past.

The base price for the apparatus is $893,062. Staff recommends accepting a 100% prepay option, which results in a savings of $40,000 for a contract price of $853,062 This price includes a performance bond to protect the City's interest against failure to meet the contracted agreement.

The fire truck was budgeted to be funded by an installment financing in the amount of $825,000. The remainder of the purchase was funded from general fund balance. A reimbursement resolution is necessary to reimburse the City for the amount expended prior to the closing date of the financing.

RECOMMENDATION

Staff requests the Public Safety Committee to recommend that City Council award a contract to Atlantic Emergency Solutions Inc. and Pierce Manufacturing for one Pierce Enforcer Pumper fire apparatus in the amount of $853,062 and adopt Reimbursement Resolution R-2023-11 to allow the City to be reimbursed for expenses incurred prior to debt issuance.

Attachment: Resolution R-2023-11

REIMBURSEMENT RESOLUTION
WITH REGARD TO INSTALLMENT FINANCING
R-2023-11

AUTHORIZING CITY OF MONROE, NORTH CAROLINA TO UNDERTAKE CERTAIN EXPENDITURES WITH RESPECT TO PURCHASE OF A FIRE TRUCK PRIOR TO THE ISSUANCE OF INSTALLMENT FINANCING DEBT THE CITY FOR SUCH PURPOSES IN AN AMOUNT NOT TO EXCEED $825,000.

WHEREAS, the City of Monroe, North Carolina (*"City"*) intends to finance the costs of purchase of a Fire Truck (the *"Equipment"*);

WHEREAS, the City presently intends, at one time or from time to time, to finance all or a portion of the costs of the Equipment with proceeds of installment financing and reasonably expects to execute and deliver its installment financing obligations (the *"Obligations"*) to finance, or to reimburse itself for, all or a portion of the costs of the Equipment; and

WHEREAS, the City desires to proceed with the Equipment purchase and will incur and pay certain expenditures in connection with the purchase prior to the date of execution and delivery of the Obligations (the *"Original Expenditures"*), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the City intends, and reasonably expects, to be reimbursed for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Monroe as follows:

Section 1. ***Official Declaration of Intent.*** The City presently intends, and reasonably expects, to reimburse itself for the Original Expenditures incurred and paid by the City on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The City reasonably expects to execute and deliver the Obligations to finance all or a portion of the costs of the purchase and the maximum principal amount of Obligations expected to be executed and delivered by the City to pay for all or a portion of the costs of the Equipment is $825,000.

Section 2. ***Compliance with Regulations.*** The City adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulations promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the City's intent to reimburse itself for the Original Expenditures from proceeds of the Obligations.

Section 3. ***Itemization of Capital Expenditures.*** The City's Finance Officer, with advice from the City's bond counsel, is hereby authorized, directed and designated to act on behalf of the City in determining and itemizing all of the Original Expenditures incurred and paid by the City in connection with the Equipment purchase during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations. The reimbursement allocation must be made not later than 18 months after the later of the date the Original Expenditure is paid or the date the equipment is either placed in service; provided, however in no event may the reimbursement allocation be made more than 3 years after the date the Original Expenditure is paid.

Section 4. ***Effective Date.*** This Resolution is effective immediately on the date of its adoption.

Adopted this 14th day of March, 2023.

Attest:

____
Marion L. Holloway, Jr., Mayor

____
Bridgette H. Robinson, City Clerk