



PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
February 6, 2023
4:15 PM

AGENDA

1. Minutes from December 5, 2022
2. Fire Department SAFER Grant Opportunity
3. Budget Amendment for Synthomer Grant
4. Fire Station 6 Update
5. FEMA Assistance to Firefighters Grant

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES
December 5, 2022**

The Public Safety Committee met on December 5, 2022, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present: Chairman Gary Anderson, Committee Member Chip Wardwell, Council Member Freddie Gordon, Committee Member Hayden Desio-Munn

Absent: Council Member James Kerr, Committee Member Walt Gibson,

Staff Present: City Manager Brian Borne, City Attorney Mujeeb Shah-Khan, Fire Chief Ron Fowler, Fire Administrative Assistant Alice Withers, Police Chief Bryan Gilliard, Asst Fire Marshal/Captain Katie Hinson

Guests:

Chairman Gary Anderson called the meeting to order at 4:15 p.m.

Item 1. Budget Amendments

A. Fire Department payment of \$40,000, from Interlocal Agreement with Union County for Water Rescue and Hazardous Materials Response Assistance

B. Police Department Donation of \$100 from Advanced Driver Training Services, Inc. Committee Member Wardwell made a motion to approve both Amendments and forward to Council for final approval. Council Member Gordon seconded the motion and the motion passed unanimously.

Item 2. Fire Department Holiday Safety Tips

Assistant Fire Marshal/Captain Katie Hinson presented to the Committee Holiday Safety Tips. This was for informational purposes only.

Item 3. Approval of Minutes/Staff Notes of August 1, 2022 meeting

Committee Member Wardwell made a motion to approve the minutes of the Public Safety Committee meeting of August 1, 2022. Council Member Gordon seconded the motion and the motion passed unanimously.

Item 4. Ordinance Amending Chapter 36 titled Fire Prevention of the Code of Ordinances to delete Section §36.04 titled Residency Requirements

Fire Chief Ron Fowler presented to the Public Safety Committee a request to delete the Residency Requirement for members of the Fire Department, which currently requires all members of the Fire Department to reside within 30 miles from Fire Station One.

Committee Member Wardwell made a motion to recommend Council adopt the Ordinance approving the deletion. Committee Member Desio-Munn seconded the motion and the motion passed unanimously.

Item 5. Resolution to Adopt the 2022 Standard of Cover for review and adoption

Fire Chief Ron Fowler presented to the Public Safety Committee the updated Standards of Cover document to assist in ensuring a safe and effective response force for fire suppression, emergency medical, rescue, hazardous materials and other specialty response situations. Committee Member Wardwell made a motion to recommend Council adopt the Resolution adopting the Standards of Cover. Committee Member Desio-Munn seconded the motion and the motion passed unanimously.

Other

Fire Chief Ron Fowler briefed the Committee on a citizen life save the fire department made on Wednesday, November 23, 2022.

Adjournment

There being no further business, Committee Member Wardwell made a motion to adjourn the meeting. Committee Member Desio-Munn seconded the motion which passed unanimously, and the meeting was adjourned at 4:37pm.

Respectfully submitted,

Alice Williams – Committee Secretary



STAFF REPORT

TO: Public Safety Committee

VIA: Brian J. Borne, City Manager

DATE: February 6, 2023

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant

SUBJECT: SAFER Grant Opportunity

SUMMARY STATEMENT

Staff will give the Public Safety Committee an update on an upcoming SAFER grant opportunity.

REVIEW

Staff will provide a general update on an upcoming Federal grant opportunity known as the Staffing for Adequate Fire and Emergency Response (SAFER) grant. The grant application period is not yet open, so we do not have the grant guidance information for this year. Assuming the grant parameters are comparable to previous grant opportunities, Staff recommends applying for this grant when it opens to seek staffing to separate the current Ladder/Rescue Company into two separate companies.

RECOMMENDATION

For discussion and informational purposes only at this time.



STAFF REPORT

TO: Public Safety Committee

VIA: Brian Borne – City Manager

DATE: February 6, 2023

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant II

SUBJECT: Synthomer Grant Acceptance

SUMMARY STATEMENT

Public Safety Committee is requested to accept a grant from Synthomer and approve a budget amendment in the amount of \$1,500 to appropriate these funds for use by the Fire Department.

REVIEW

The Fire Department received a \$1,500 grant donation from Synthomer. The grant is designated to Fire Camp 1872.

RECOMMENDATION

Staff recommends that the Public Safety Committee recommends City Council accept the \$1,500 Synthomer Grant and approve the attached budget amendment to appropriate the funds to the Fire Department expenditure accounts.

Attachment: BA-2023-03

CITY OF MONROE
BUDGET AMENDMENT
BA-2023-03

Amendment necessary to appropriate funding from the Synthomer grant to be used for the Monroe Fire Camp 1872.

General Fund:

Revenues:

Miscellaneous Revenue	\$ 1,500
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Expenditures:

Public Safety	\$ 1,500
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Adopted this 14th day of February.

Marion L. Holloway, Jr., Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Safety Committee

VIA: Brian J. Borne, City Manager

DATE: February 6, 2023

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant

SUBJECT: Fire Station 6 Update

SUMMARY STATEMENT

Staff will report to the Public Safety Committee an update on Fire Station 6.

REVIEW

Staff will provide to the Public Safety Committee a general update on Fire Station 6.

RECOMMENDATION

Fire discussion and informational purposes only.



STAFF REPORT

TO: Public Safety Committee

VIA: Brian J. Borne, City Manager

DATE: February 6, 2023

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant

SUBJECT: FEMA Assistance to Firefighters Grant

SUMMARY STATEMENT

Staff is seeking authorization to apply for a FEMA Assistance to Firefighters Grant.

REVIEW

Staff is seeking authorization to apply for a FEMA Assistance to Firefighters Grant to purchase four washers and two dryers to laundry firefighter turn out gear. The grant total would be approximately \$60,000. This is a 90% Federal funding and 10% matching grant, meaning the city would have to fund approximately \$6,000. The gear washers would go at Fire Stations 1,2,3,5 and the gear dryers would go at Fire Stations 2 and 3.

RECOMMENDATION

The Public Safety Committee is requested to recommend that City Council authorize staff to apply for a FEMA Assistance to Firefighters Grant for approximately \$60,000 to purchase firefighter turn out gear washers and dryers.