



March 16, 2022
PLANNING BOARD TRAINING
5:30 p.m. – 7:00 p.m.

Agenda

Time	Topic	Speaker
5:30 – 5:35	Welcome and Introductions	Lisa Stiwinter, City of Monroe
5:35 – 6:15	Agenda Review Roles and Responsibilities State & Local Legislation Development Process and Roles Land Use Policy / Comprehensive Plans Local Codes / Permitting	Michelle Nance, Centralina Regional Council
6:15-6:25	Break	
6:25 – 7:00	Making Decisions - Roles - Open Meetings - Legislative Hearings - Providing Recommendations Planning Board Operations - Rules of Procedure - Conflicts of Interest - Informal Rules Wrap Up	Michelle Nance, Centralina Regional Council



Monroe Board Training What You Need to Know

When: March 16, 2022

5:30 - 7:00 Planning Board Training

Where: Monroe City Hall, 300 W Crowell Street, Monroe, NC

Who Attends: Monroe Planning Board members

Why: Serving on the Planning Board is a challenging but rewarding volunteer activity and there are lots of rules! This training will introduce (or refresh) you on the general purpose of the Board, its role, the types of issues it will hear, and rules about making and documenting decisions.

Who Instructs: The City has asked the Centralina Regional Council to conduct the training, which will be led by Michelle Nance.



Michelle E. Nance is the Regional Planning Director for the Centralina Regional Council, providing planning services to nine counties in the greater Charlotte region. Michelle is the former Director of Planning and Development Services for the city of Gastonia, and has over 25 years of experience in state, regional, and local government planning and economic development.

Michelle holds a Master of Public Administration and BS in Urban and Regional Planning from East Carolina University and is a graduate of the UNC School of Government Public Executive Leadership Academy. She is a past president of the NC Chapter of the American Planning Association and a member of the American Institute of Certified Planners (AICP).