

**CITY COUNCIL REGULAR MEETING
300 WEST CROWELL STREET
MONROE, NORTH CAROLINA 28112
OCTOBER 11, 2022 – 6:00 P.M.
AGENDA
www.monroenc.org**

RECOGNITIONS

1. Invocation
2. Pledge of Allegiance
3. Proclamation Recognizing Red Ribbon Week
4. Public Comment Period

PUBLIC HEARINGS

Please adhere to the following guidelines:

- Proceed to the podium, and state your name and address clearly;
 - Be concise; avoid repetition; limit comments to three (3) minutes or less;
 - Designate a spokesperson for large groups.
5. Request to Table Rezoning Request for Properties Located Along W. Jefferson Street and W. Crowell Street from Residential Medium Density to Conditional District Jefferson & Crowell to December 13, 2022 With Further Advertising (*Tabled from August 9, 2022*)
 6. Level I-a Economic Development Incentive Grant to American Wick Drain
 - A. Public Hearing
 - B. Action
 7. Rezoning Request for Properties Located Along Old Charlotte Highway from Neighborhood Business, Residential Medium Density and Residential Low-Density to Conditional District Regent Pines – 2022 (*Tabled from August 9, 2022*)
 - A. Public Hearing
 - B. Action
 8. U.S. Department of Justice/Bureau of Justice Assistance Grant
 - A. Public Hearing
 - B. Action

CONSENT AGENDA

The City Council uses a Consent Agenda to consider items that are non-controversial and routine. The Consent Agenda is acted upon by one motion and vote of the Council. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Council Member or Citizen with consent of Council. The Consent Agenda contains the following items:

9. Belk Tonawanda Park Master Plan – Phase I-B
 - A. Change Order from The John R. McAdams Company
 - B. Capital Project Budget Ordinance
 - C. City Manager to Execute Documents
10. Call for Public Hearings to be Held November 8, 2022
 - A. Rezoning Request for Property Located at 2733 W. Roosevelt Boulevard from Conditional District Genesis Holdings to General Business
 - B. Code of Ordinances Text Amendment to Chapter 157 titled Unified Development Ordinance
 - C. Code of Ordinances Text Amendment to Chapter 159 titled Stormwater Management Ordinance
11. Charlotte-Monroe Executive Airport
 - A. Charlotte-Monroe Executive Airport Fuel Storage Policy Revisions
 - B. Aerowood Aviation Fuel Storage Agreement
 - C. City Manager to Execute Documents
12. Inspection Services Interlocal and Mutual Aid Agreement with Union County
 - A. Interlocal Agreement
 - B. City Manager to Execute Documents
13. Minutes of City Council Meetings of September 13, 2022
14. Ordinance Amending Standard Specifications and Detail Manual
15. Outside City Customer Service Water and Sewer Request by Doug Marsh for 3219, 3221, 3303 and 3307 Secrest Short Cut Road
16. Planning Board Request to Add Pledge of Allegiance and Moment of Silence to Planning Board Agenda
17. Resolutions
 - A. Performance Bond Amount for Finance Officer
 - B. Retiring Employee Theresa LaDell Gardner

REGULAR AGENDA

18. Union County Public Schools Bond Presentation
19. Naming of Ceramics and Pottery Room at Phil Bazemore Active Adult Center to Rosa Bell Ceramics and Mary Ann Smith Pottery Room

INFORMATIONAL COMMITTEE MINUTES, COMMITTEE STAFF NOTES AND REPORTS

20. Disbursement of Fiscal Year 2022-2023 City Council Discretionary Funds by Council Member Julie Thompson
 21. Financial Reports for August 2022
 22. Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims for September 2022
- **Agenda** is tentative and is subject to change up to and including the time of the Meeting.
 - **Addressing Item on Agenda:** Prior to the Meeting, please complete the Sign-up Sheet located in the Lobby area. Each speaker will be limited to three minutes.
 - **Addressing Item Added to Agenda during Meeting:** Please raise your hand during the item you wish to address. Each speaker will be limited to three minutes.
 - **Cell Phones/Pagers:** As a courtesy, please turn off cell phones and pagers while Meeting is in progress.
 - **Rules Governing Public Comment Period During City Council Regular Meetings (Resolution R-2019-23):**
 1. A Public Comment Period shall be placed on the agenda of each City Council Regular Meetings. Said agenda item shall occur following any recognitions such as Proclamations or recognitions of citizens and groups, but no later than before the start of the Consent Agenda considered by Council during the meeting.
 2. Each person desiring to speak during the Public Comment Period shall sign up to speak prior to the start of the meeting on the form provided by listing their name and topic on which he or she will speak.
 3. A total time of thirty (30) minutes will be allotted for the Public Comment Period at the end of which those who signed up to speak may be requested to hold their comment until the next regular Public Comment Period during which they will be given priority for comment. Council, in its discretion, may extend the time allotted for Public Comment.
 4. Each speaker shall be allotted up to three (3) minutes to speak which shall be strictly observed unless otherwise extended at the discretion of the Council.
 5. Speakers shall at all times maintain proper decorum and shall make their comments in a civil manner. Speakers shall remain at the podium to make comments and not approach Council or staff without the express invitation of the Mayor or presiding officer.
 6. At the request of Council, groups of persons supporting or opposing the same positions may be asked to designate a spokesperson to speak.

7. Speakers shall not speak on any topic which is the subject of a public hearing on the same agenda.
8. Council will refrain from engaging in a dialogue with speakers except to the extent necessary to clarify the speaker's position.
9. No formal action will be taken by Council during the same meeting on any matter which was initially introduced during the Public Comment Period.
10. Council shall not restrict the subject matter of any comment based on content in any way except as provided herein.

**PROCLAMATION RECOGNIZING
RED RIBBON WEEK
P-2022-12**

WHEREAS, alcohol and drug abuse in this Nation have reached epidemic stages; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, The National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and

WHEREAS, the National Red Ribbon Campaign® will be celebrated in every community in America during “Red Ribbon Week®”, October 23-31; and

WHEREAS, business, government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying Red Ribbons during this week long campaign.

NOW, THEREFORE, I, Marion L. Holloway, Jr., Mayor of the City of Monroe do hereby proclaim October 23-31, 2022 as:

“RED RIBBON WEEK®”

in the City of Monroe and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug-free state.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this the 11th day of October, 2022.

Marion L. Holloway, Jr., Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Bridgette H. Robinson, City Clerk

PREPARED BY: Bridgette H. Robinson, City Clerk

SUBJECT: Public Comment Period

SUMMARY STATEMENT

The Public Comment Period is set aside to receive comment from the Public in accordance with North Carolina General Statutes.

REVIEW

RULES GOVERNING THE PUBLIC COMMENT PERIOD DURING CITY COUNCIL REGULAR MEETINGS

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8. Council will refrain from engaging in a dialogue with speakers except to the extent necessary to clarify the speaker's position.
9. No formal action will be taken by Council during the same meeting on any matter which was initially introduced during the Public Comment Period.
10. Council shall not restrict the subject matter of any comment based on content in any way except as provided herein.

RECOMMENDATION

Receive public comment.



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Lisa Stiwinter, Planning and Development Director

PREPARED BY: Keri Mendler, Senior Planner

SUBJECT: Conditional District Jefferson & Crowell St. Project

SUMMARY STATEMENT

The purpose of this staff report is to provide an update on the Conditional District “Jefferson & Crowell St.” rezoning project. As a reminder, this project is located along W. Jefferson St. and W. Crowell St. further identified as tax parcels: 09-273-004A, 09-273-004B, 09-273-004C, 09-273-004D, 09-273-004E, 09-273-004F. The rezoning request was to rezone the properties from RMD (Residential Medium Density) to Conditional District (CD) “Jefferson & Crowell” in order to develop 15 attached townhomes.

REVIEW

At the August 9, 2022 City Council meeting, the applicant requested to table the public hearing in order to go back to Planning Board at the September 7, 2022 meeting and return to City Council for a public hearing at the October 11, 2022 meeting. Council granted this request without further advertisement.

The applicant requested to defer their project once more to the November 2, 2022 Planning Board meeting, resulting in a public hearing on December 13, 2022.

RECOMMENDATION

Staff recommends this project be re-advertised before it comes back to Council, which is currently scheduled for December 13, 2022.



STAFF REPORT

TO: City Council

VIA: Brian Borne, City Manager

DATE: October 11, 2022

FROM: R. Christopher Platé, Executive Director, Monroe-Union County
Economic Development Commission

PREPARED BY: Ron Mahle, Existing Industry Manager

SUBJECT: Request Level I-a Economic Development Incentive Grant to American
Wick Drain

SUMMARY STATEMENT

City Council is requested to consider the award of a Level I-a Economic Development Incentive Grant to American Wick Drain in an amount not to exceed \$52,000.00 over a five-year period.

REVIEW

Our office began discussions with American Wick Drain (under code name Project Filter 2) in the Summer of 2022.

The project under consideration is a \$4,000,000 investment in a new 30,000 square foot manufacturing expansion and the purchase and installation of related production equipment at American Wick Drain's production facility located on Airport Road in Monroe. The company is headquartered in Monroe, North Carolina, where it has had a manufacturing facility since 1998. They currently employ 54 people making foundation drain systems used in building construction, highways, bridges, and athletic fields.

This project is in competition with another corporate production facility located in Nevada. If Monroe is selected, the project could involve the construction of \$3,500,000 of new production space and the installation of approximately \$500,000 of new equipment at its location within the Monroe Corporate Center. The project is anticipated to retain the current number of employees.

Monroe-Union County Economic Development Commission staff has reviewed the details of the project and recommend the award of a Level I-a Economic Development Incentive Grant in an amount not to exceed \$52,000 paid over a five-year period, as inducement to lure the potential investment. Given the projected capital investment, a Level I-a Economic Development Incentive Grant would be in an amount not to exceed \$52,000.00 to be paid in five (5) annual payments beginning in FY 2025 based upon appraised value each year as appraised by the Union County Tax Administration office. This grant is based on the company's projected total investment of \$4,000,000 in new equipment and building(s) over the grant period, but not less than \$2,000,000. Considering its projected investment in the City of Monroe, the current tax rate and assuming a consistent assessed value with no depreciation, the company would pay estimated ad valorem taxes on the new taxable investment of \$100,000.00 over the grant period. Actual tax revenue to the City will be based on the assessed value of the investment each year depending upon the depreciation schedule and timing of the investments.

Staff has reviewed the details of the project and conducted a cost-benefit analysis that shows the project has a 2.05 to 1.0 ratio for the term of the grant and a 12.44 to 1.0 ratio for the life of the project. This project was presented to the Monroe-Union County Economic Development Board of Advisors at their October 11, 2022, meeting where they unanimously recommended the project be taken to City Council for consideration.

RECOMMENDATION

It is the recommendation of the Monroe-Union County Economic Development Commission staff and the Monroe-Union County Economic Development Commission Board of Advisors that Monroe City Council award a Level I-a Economic Development Incentive Grant to American Wick Drain, in an amount not to exceed \$52,000.

The recommended actions before City Council are as follows:

- A. Council action needed – Motion to adopt Resolution Awarding Incentive Agreement OR Motion to deny grant
- B. Council action needed (*only required if Resolution Awarding Incentive Grant approved*) - Motion to approve the Incentive Agreement

Attachment(s):
R-2022-65
Incentive Agreement
Acceptance of Incentive Form

**RESOLUTION OF MONROE CITY COUNCIL
TO AWARD LEVEL I-A ECONOMIC DEVELOPMENT INCENTIVE GRANT TO
AMERICAN WICK DRAIN
R-2022-65**

WHEREAS, the City of Monroe has adopted an Economic Development Grant Program, hereinafter “Program”; and,

WHEREAS, American Wick Drain has duly applied for a Level I-a Economic Development Incentive Grant under said program; and,

WHEREAS, a public hearing was conducted by the City Council on October 11, 2022, at which hearing testimony was given by Monroe-Union County Economic Development Existing Industry Manager, Ron Mahle and a company representative; and,

WHEREAS, the proposed investment for this project is anticipated to be approximately \$4,000,000; and,

WHEREAS, the City Council makes the following findings with respect to said application:

1. All facilities, if Monroe is the selected location, are proposed to be built and/or improved by the applicant on property currently within the corporate limits of the City of Monroe.
2. The applicant will be the principal employer of persons with respect to the grant application under the Program.
3. The applicant is a manufacturing business, which will have a minimum new investment of \$2,000,000 in new taxable machinery, equipment, and building improvements which qualifies them for an economic development incentive grant.
4. No other grant from the Program has been awarded to the applicant for this project.
5. The applicant is not in the retail or the construction trade.
6. That the applicant meets all other applicable requirements of the Grant Program set forth by the City Council.

WHEREAS, based on the above findings and other documentation in the file, the City Council concludes that the applicant qualifies for a Level I-a Grant under the Program for an amount not to exceed Fifty-Two Thousand Dollars (\$52,000.00) paid over a five-year grant period, beginning in Fiscal Year 2025. With qualification for the grant established and the economic benefits accrued to the City in the form of new employment, increased tax base and increased City utility revenues, the grant application should be approved subject to compliance with the Program and subject to appropriation; and,

WHEREAS, the City of Monroe anticipates entering into an Economic Incentive Grant Agreement with American Wick Drain, if Monroe is the selected location and pursuant to the City of Monroe Economic Development Incentive Grant Policy.

NOW, THEREFORE, BE IT RESOLVED THAT the grant application of American Wick Drain, for a Level I-a Grant be approved subject to compliance with the requirements and provisions of the Program and subject to appropriation. Staff is hereby authorized to negotiate the Economic Development Incentive Grant Agreement and the Mayor is hereby authorized to execute on behalf of the City the Economic Development Incentive Grant Agreement with American Wick Drain, under the terms stated above and pursuant to the City of Monroe Economic Development Incentive Grant Policy.

Adopted this 11th day of October 2022.

Attest:

Marion L. Holloway, Jr., Mayor

Bridgette H. Robinson, City Clerk

NORTH CAROLINA

UNION COUNTY

This **INCENTIVE AGREEMENT** made and entered into this 11th day of October 2022 between AMERICAN WICK DRAIN CORPORATION (the “Company”) and the CITY OF MONROE (the “City”).

WHEREAS, North Carolina General Statutes §158-7.1 authorizes a municipality to undertake an economic development project by extending assistance to a company as an incentive to cause the company to expand its operations thereby expanding the tax base of the City and providing jobs for its citizens; and

WHEREAS, the Monroe City Council adopted an Economic Development Incentive Grant Program to provide such assistance as an incentive for expanding business investments in the City of Monroe; and

WHEREAS, the Company intends to make improvements to real property and purchase and install new manufacturing equipment at its facility in Monroe and thereby invest approximately Four Million Dollars (\$4,000,000) in taxable capital improvements and equipment and anticipates retaining and/or creating jobs; and

WHEREAS, such expansion of a business qualifies it for a Level I-a Economic Development Incentive Grant by the City, and the City Council of the City of Monroe, after public hearing, approved awarding up to a maximum amount of \$52,000.00 to the Company over a five (5) year period based on the qualifying capital investment of the Company; and

WHEREAS, the Company and the City enter into this agreement to describe the incentives to be provided by the City in connection with the Company’s investments.

NOW THEREFORE, in consideration of the foregoing premises and the mutual covenants contained in this Agreement, the Parties agree as follows:

- 1. Capital Investments:** The Company commits to investing approximately Four Million Dollars (\$4,000,000), but no less than Two Million Dollars (\$2,000,000.00), in new taxable building improvements, machinery, and equipment over a five (5) year period beginning in 2023. Said improvements and new investment shall be located in the City of Monroe and will include the tax value of property relocated into the City as well as newly acquired property. The Company shall provide the City with all necessary documentation and access to inspect improvements necessary to confirm compliance by the Company prior to the City’s annual appropriation of the grant.
- 2. Annual Grants:** The City agrees to pay to the Company up to a maximum amount of Fifty-Two Thousand Dollars (\$52,000.00) spread over a five (5) year period beginning with City

fiscal year 2025. Each annual payment shall be appropriated by the Monroe City Council as part of its annual budget adoption process pursuant to the requirements of North Carolina law. The amount of each annual payment shall be based upon proof that the qualifying capital investments have been made by the Company during the preceding year.

3. **Limitations:** Any grants provided under this Agreement are subject to the Company meeting the minimum qualifications required by the City of Monroe Economic Development Incentive Grant Program, the terms of which are incorporated herein by reference and upon the terms and conditions set out in attached Exhibit A which are incorporated herein. The minimum qualifications require capital expenditures by the Company with an ongoing presence in the City of Monroe which results in the associated additional investment as shown on the Union County tax records. In any year that the Company's capital expenditures fail to meet the minimum qualifications set out in the Economic Development Incentive Grant Program, the Company shall not be entitled to a grant payment for that year.
4. **Assignments:** No party shall sell or assign any interest in or obligation under this Agreement without the prior expressed written consent of all the parties.
5. **Limitation of Obligation by the City: NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS CREATING A PLEDGE OF THE FAITH AND CREDIT OF THE CITY WITHIN THE MEANING OF ANY CONSTITUTIONAL DEBT LIMITATION.** No provision of this Agreement shall be construed or interpreted neither as delegating governmental powers nor as a donation or the lending of the credit of the City within the meaning of the North Carolina constitution. This Agreement shall not directly or indirectly or contingently obligate the City to make any payments beyond those appropriated in the City's sole discretion for any fiscal year in which this Agreement shall be in effect. No provision of this agreement shall be construed to pledge or create a lien on any class or source of the City's moneys, nor shall any provision of this Agreement restrict to any extent prohibited by law, any action or right of action on the part of any future City governing body. To the extent of any conflict between this paragraph and any other provision of this Agreement, this paragraph shall take priority.
6. **Miscellaneous:**
 - A. This Agreement shall be governed by and interpreted by the laws of the State of North Carolina.
 - B. Any Communication required or permitted by this Agreement must be in writing and shall be deemed given when delivered by hand or mailed first-class mail, postage paid, and addressed as follows:

If to the Company: American Wick Drain
1209 Airport Road
Monroe, North Carolina 28110
Mr. Scott Morris, President

If to the City: City of Monroe
Post Office Box 69
Monroe, North Carolina 28111-0069
Attn: Mr. R. Christopher Platé, Executive Director of
Monroe-Union County Economic Development
Commission

- C. If any provision of this Agreement shall be determined to be unenforceable, that provision shall be severable and shall not affect any other provision of this Agreement.
- D. This Agreement constitutes the entire agreement between the parties, and this Agreement shall not be changed or modified except in writing signed by all the parties.
- E. Subject to the specific provisions of this Agreement, this Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties and their respective successors and assigns.
- F. **E-Verify Requirement.** The Company shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if the Company utilizes a subcontractor, the Company shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

AMERICAN WICK DRAIN CORPORATION

ATTEST:

Scott Morris, President

Katrina Manus, Human Resources Manager

(SEAL)

The Mayor and City Clerk hereby acknowledge the award of grant.

CITY OF MONROE

ATTEST:

Marion L. Holloway, Jr., Mayor

Bridgette H. Robinson, City Clerk

(SEAL)

EXHIBIT A:

1. The Company must invest no less than \$2,000,000 in new taxable improvements, buildings, machinery, and equipment over a five (5) year period, beginning in 2023. Such investment will include the tax value of property relocated into the City as well as newly acquired property.
2. The Company must be in good standing with the City during the grant period in order to receive each of the annual grant payments. If at any time the Company fails to be in good standing, grant payments will be suspended until such time the Company returns to good standing. The Company may receive payment prior to its fulfillment of the qualifying investment, but the payment will be issued in proportion to the investment that has been completed to date of the payment request.
3. The Company must request each year's annual grant payment and file the proper form which is available from the Economic Development Department.
4. The City will appropriate the calculated Maximum Annual Grant Payment under this Agreement for the Company each fiscal year for the five (5) year period, beginning in City fiscal year 2025. The calculated Maximum Annual Grant Payment for the Company, which is based on \$4,000,000 capital investment, inclusive of the tax value of property relocated into the City, and a grant factor of .0130, will not exceed \$52,000. The Actual Grant Payment may differ as it is calculated using the current year's Grant Factor and the current year's assessed value of the real property and personal property associated with this Agreement.
5. The City will pay the grant payment within sixty (60) days confirmation of the investment, and confirmation of good standing of the Company. The payment will be in the form of a check mailed or hand delivered to the local facility.

**NORTH CAROLINA
UNION COUNTY**

**ACCEPTANCE OF ECONOMIC
DEVELOPMENT GRANT**

THAT WHEREAS, by Resolution adopted by the Monroe City Council on, October 11, 2022, American Wick Drain Corporation was awarded a Level I-a Economic Development Incentive Grant pursuant to the City's Economic Development Grant Program; and,

WHEREAS, American Wick Drain Corporation wishes to formerly accept said Grant and acknowledge its obligation to abide by the terms of the Grant Program and the Resolution both of which are attached hereto and incorporated herein by reference.

NOW THEREFORE, American Wick Drain Corporation agrees as follows:

1. That it accepts said grant and covenants that it will abide by the attached Resolution and Grant Program which it has read and understands.
2. That it further understands that the grant award was based on representations made in the grant application and at the public hearing at which the grant was awarded.

ATTEST:

American Wick Drain Corporation

Katrina Manus, Human Resources Manager

Scott Morris, President

(SEAL)

The Mayor and City Clerk hereby acknowledge the award of this Grant.

ATTEST:

CITY OF MONROE

Bridgette H. Robinson, City Clerk

Marion L. Holloway, Jr., Mayor

(SEAL)



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Lisa Stiwinter, Planning and Development Director

PREPARED BY: Keri Mendler, Senior Planner

SUBJECT: Zoning Map and Text Amendment request for Conditional District
“Regent Pines - 2022”

SUMMARY STATEMENT

City Council is requested to consider a zoning map and text amendment for the properties located along Old Charlotte Highway further identified as tax parcels: 09-301-059, 09-301-059A, 09-301-060A, 09-301-045, and 09-301-047. The request is to rezone the properties from NB (Neighborhood Business), RMD (Residential Medium Density), and RLD (Residential Low Density) to Conditional District “Regent Pines - 2022”.

At the August 9, 2022 City Council meeting, the applicant requested to go back to Planning Board with modifications to the project. The applicant presented changes to Planning Board at their September 7, 2022 meeting and received a unanimous recommendation for approval.

REVIEW

The applicant, Old Charlotte Land Group, is requesting a Conditional District rezoning in order to develop 96 detached single-family homes. The total area of the project is 30.03 acres with 14 acres (46.9%) of open space. The site is currently zoned a mixture of Business and Residential. The properties can currently be developed for commercial uses on the front portion and residential uses on the rear portion.

AREA CHARACTERISTICS

Adjoining Land Uses and Zoning District

	Existing Uses	Zoning District
North	Residential & Church/School	RLD (Residential Low Density)
East	Nottingham Apartments	RHD (Residential High Density)
South	Residential & Office/Warehouse	RLD (Residential Low Density) & NB (Neighborhood Business)
West	Office/Warehouse (General Contractor)	GI (General Industrial)

REQUIREMENTS

Proposal

The applicant is requesting a Conditional District rezoning in order to develop 96 detached single-family homes. The total area of the project is 30.03 acres with 14 acres (46.9%) of open space.

Density & Dimensional Standards

The density of this project is 3.2 units per acre. The minimum lot size for the homes is 3,674 square feet. The applicant has provided a mix of lot widths; 71- 35-foot wide lots and 25- 40-foot wide lots. The data below is simply to provide the board with information to compare the proposed density to what is allowed by the zoning ordinance in other residential districts in Monroe.

Zoning District	Maximum Allowable Density
RLD	2 unit/acre
RMD	3 units/acre by-right; 4 units/acre clustering
RHD	10 units/acre

The proposed minimum setbacks are as follows:

Front: 15-feet

Corner Side: 15-feet

Interior Side: 5-feet

Rear: 20-feet

Landscaping

Street trees will be planted every 50-feet and will be 3-inches in caliper at time of planting. Front yard trees will be planted at a rate of one (1) tree per lot and will be 1 ½ inches in caliper at the time of planting. A 25-foot landscape buffer is also being proposed around the site.

Open Space

The project is required to provide 12.5% open space, which would equal 3.75 acres. The applicant has provided approximately 14 acres, which is 46.9% of the total site. The open space also includes a covered pavilion with an outdoor grill station, a walking path, a playground area, and a general purpose activity field.

Elevations

The developer is proposing the exterior building materials to include fiber cement, stone, stucco, or brick. Vinyl and EFIS will only be utilized for trim, eaves, soffits, and windows. The minimum heated floor area of the homes is 1,500 square feet. The front façade will also include 25% brick or stone.

Parking

The applicant is proposing that all homes will have a two-car rear load garage, which will be accessed by alleyways. Each driveway will be able to accommodate at least two (2) vehicles. The revised site plan includes overflow parking areas throughout the site with a total of 33 parking spots and an additional three parking spots at the mailbox center.

Sidewalk

Five-foot wide sidewalks will be provided along both sides of all interior streets. Additionally, a ten-foot wide multi-use path will be installed along Old Charlotte Highway

Stormwater

The applicant will be required to provide stormwater management to treat the stormwater runoff for the project. The stormwater will be evaluated and reviewed, if the project is approved by City Council, at the building permit stage of the process. The location, size and type of storm water management systems depicted on the rezoning plan are subject to review and approval as part of the full development plan submittal and are not implicitly approved with this rezoning. Adjustments may be necessary in order to accommodate actual storm water treatment requirements and actual site discharge points. At the time of site plan submittal, site will meet stormwater management requirements in accordance with Chapter 159 Stormwater Management Ordinance of the Monroe Code of Ordinances.

Stream Buffer

All blue line streams on the site have been provided with a 50-foot buffer on both sides as required by the ordinances.

Transportation

The project is located along Old Charlotte Highway, between Roland Drive and Arnold Drive. The project will be accessed by one entrance on Old Charlotte Highway and one entrance on Roland Drive. The North Carolina Department of Transportation and the City of Monroe did not require a traffic impact analysis for this project; however, the project is required to construct a right deceleration lane and a left turn lane into this development from Old Charlotte Highway.

Schools

The proposed 96-lot residential development will be within the following school attendance areas for the current school year:

Rocky River Elementary	Currently at 80% rated capacity
Monroe Middle	Currently at 87% rated capacity
Monroe High	Currently at 67% rated capacity

The proposed project is not expected to adversely affect school enrollments.

LAND USE AND TRANSPORTATION PLAN CONSISTENCY

The Land Use and Transportation Plan indicates this area is Suburban. While residential uses typically take the form of neighborhoods with uniform housing types and densities, a mix of housing types and lot sizes is preferred in Suburban locations. Attached and multi-family housing is suitable in mixed-housing neighborhoods and activity centers. Commercial development mostly serves the needs of nearby residents and often locates along corridors with higher traffic volumes and near prominent intersections. Emphasis should be placed on integrating the design of commercial centers with surrounding neighborhoods. Multimodal connectivity between neighborhoods and to nearby centers also should be emphasized. Strategic connections to the off-street multi-use trail network are preferred and open space should be preserved in both active and passive forms within neighborhoods.

Single-family uses are listed as a priority use in this character area. The density for suburban residential is 2-4 units per acre. The proposed project is consistent with the Future Land Use Plan.

PUBLIC NOTIFICATION

1. The applicant sent a neighborhood notification letter to adjoining property owners on February 25, 2022. Staff does not recall receiving any phone calls from when these letters were mailed.
2. A rezoning notification sign has been posted on this site since July 29, 2022.
3. Official rezoning notification letters were sent on July 29, 2022.

MODIFICATIONS SINCE JULY 13, 2022 PLANNING BOARD

- Reduced number of lots to 96 (previously 99)
- Added an additional park interior to the development
- Added five parallel parking spaces across the street from Lots 66 & 96
- Added an overflow parking area with four parking spaces near Roland Dr.
- Added an overflow parking area with 24 parking spaces near the front of the site
- Added a covered pavilion with grill station in open space
- Added a 60'x100' general purpose field near the front of the site
- Provided additional lot sizes; now a mix of 35-feet and 40-feet wide lots.

RECOMMENDATION

Planning staff and Planning Board recommend approval of the rezoning “Regent Pines - 2022”.

City Council will need to take action on the following items:

- Zoning action: Motion to adopt Resolution approving land development plan compliance
OR Motion to adopt Resolution denying land development plan compliance
- Zoning action: Motion to adopt Ordinance amending Code Section 1.2.1 Official Zoning Map **OR** Motion to deny zoning map amendment
- Zoning action (only required if Ordinance amending Official Zoning Map): Code Section 1.3.1 Zoning Districts Established

Attachments:

1. Ortho Map
2. Zoning Map
3. Site Plan
4. Elevations
5. Future Land Use Map
6. Future Land Use Description
7. APO List
8. APO Map
9. Approval Resolution
10. Denial Resolution
11. Ordinance 157.1.2.1
12. Ordinance 157.1.3.1



Ortho Map

CD "Regent Pines - 2022"

Legend

- Centerlines
- Parcels

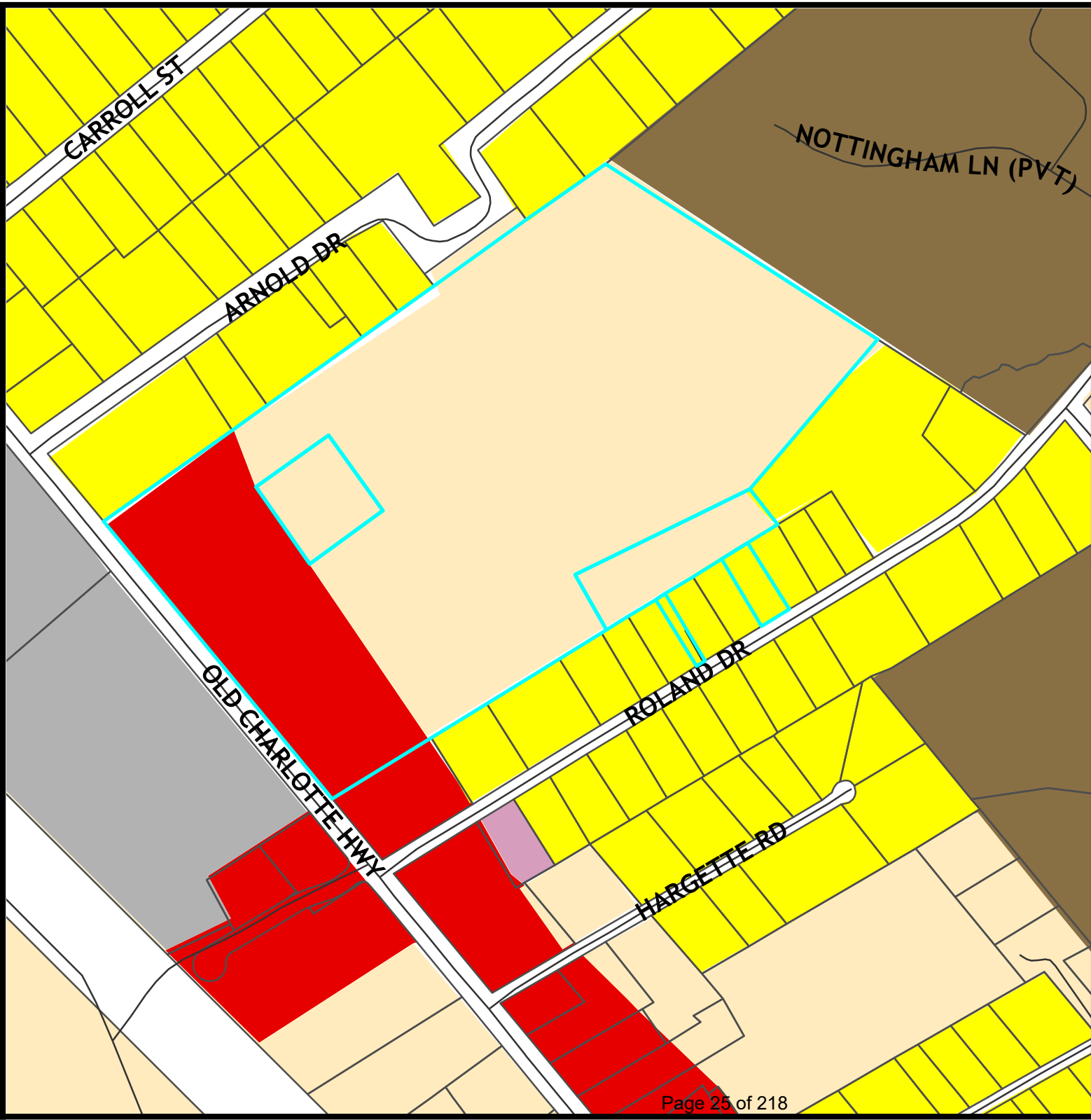
Existing: NB, RMD, & RLD
(Business and Residential)

Owner: Love Rentals, LLC

Acres: 30.03



0 290 580
Feet



Zoning Map

CD "Regent Pines-2022"

Legend

- Centerlines
- Parcels

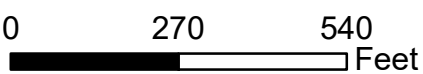
Zoning Districts

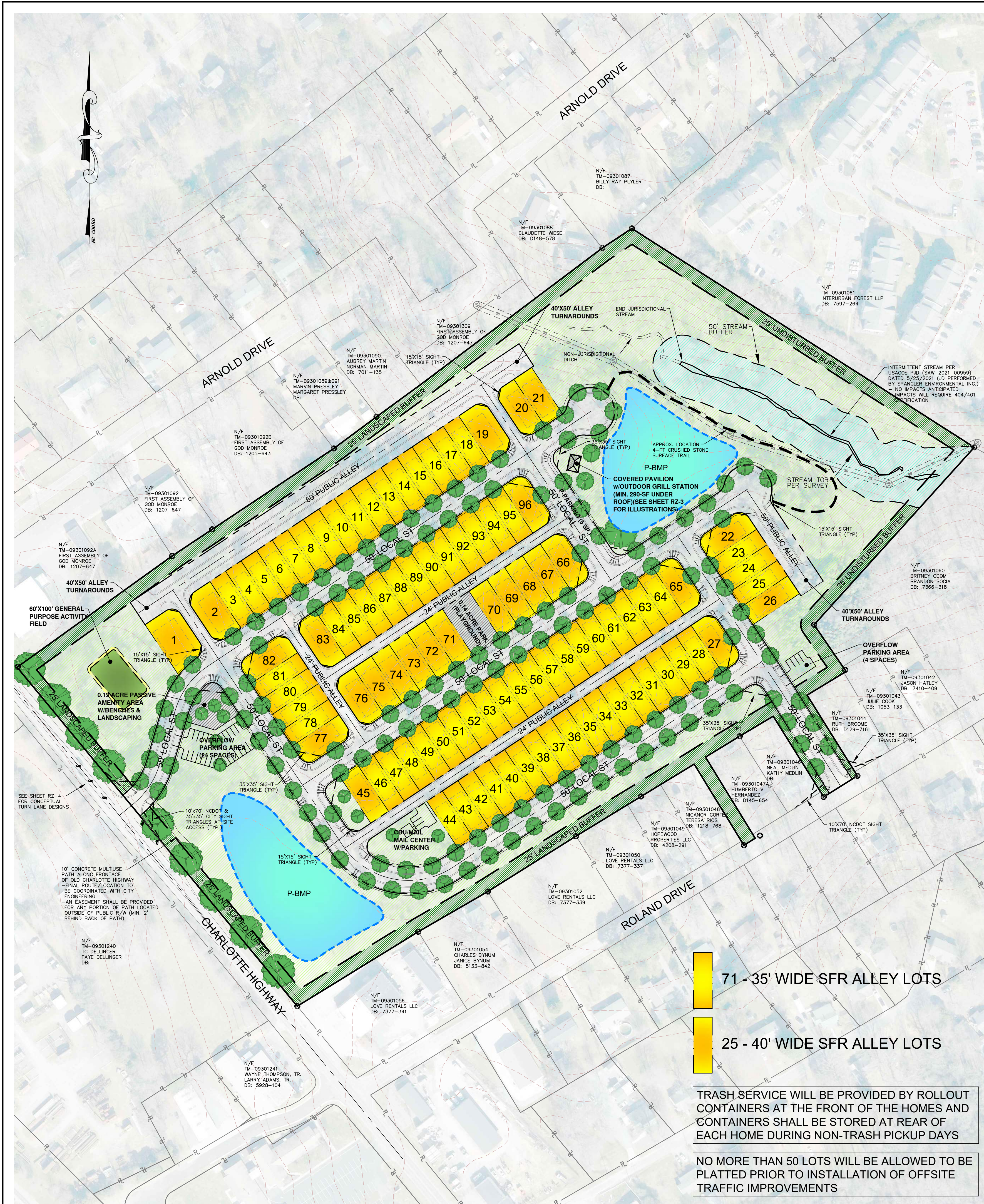
- CD
- GI
- NB
- RHD
- RLD
- RMD

Existing: RMD, RLD, NB
(Residential & Business)

Owner: Love Rentals, LLC

Acres: 30.03





DEVELOPER & PROPERTY OWNER INFORMATION:

DEVELOPER: CHARLOTTE LAND GROUP, LLC
11535 CARMEL COMMONS BLVD #101
CHARLOTTE, NORTH CAROLINA 28226
ATTN: SHAWN SANTEE

PROPERTY OWNER: LOVE RENTALS, LLC
2675 OLD CHARLOTTE HIGHWAY
MONROE, NORTH CAROLINA 28110

TAX PARCELS: 09301059, 09301059A, 09301060A, 09301047
09301045

SITE ACREAGE: 30.03 ACRES±

DENSITY: 3.20 UNITS/ACRE (96 UNITS/30.03 AC.)

CURRENT ZONING: GB & R-20

PROP. ZONING: CONDITIONAL DISTRICT "REGENT PINES - 2022"



VICINITY MAP - N.T.S.

CITY OF MONROE STANDARD NOTES & CONDITIONS

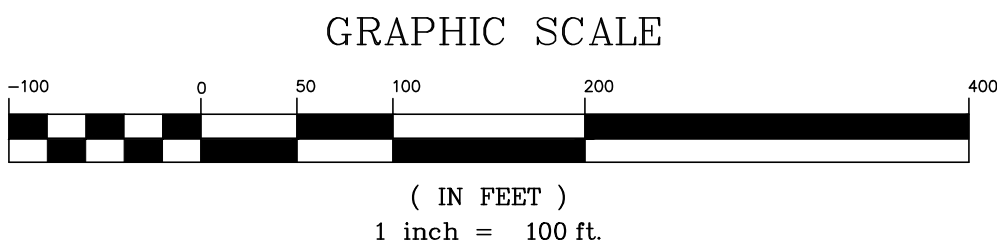
- 1.0 PROPOSED REZONING FROM GB/R-20 TO CONDITIONAL DISTRICT "REGENT PINES - 2022".
- 2.0 SETBACKS AND YARDS SHALL BE AS FOLLOWS:
REAR LOAD SINGLE FAMILY LOTS: FRONT/CORNERS-15 FT, INTERIOR SIDES-5 FT, REAR-20 FT
BUILDINGS (STRUCTURES) IN OPEN SPACE/AMENITY AREAS SHALL BE SET 10' FROM R/W AND RESIDENTIAL LOT LINES
- 3.0 SETBACKS FOR ACCESSORY STRUCTURES SHALL BE MIN. OF FIVE (5) FEET FROM ALL PROPERTY LINES AND CANNOT BE LOCATED BEYOND THE FRONT MOST CORNER OF THE PRIMARY STRUCTURE (HOME).
- 4.0 ALL ROADS AND ALLEYS WILL BE PUBLIC STREETS AND CONSTRUCTED IN ACCORDANCE WITH THE CITY OF MONROE STANDARDS.
- 5.0 PROPOSED ROADS WILL BE PUBLIC, SUBJECT TO CITY OF MONROE'S ACCEPTANCE POLICIES AND PROCEDURES.
- 6.0 FIVE (5) FOOT WIDE SIDEWALKS WILL BE REQUIRED ON BOTH SIDES OF ALL INTERIOR DEVELOPMENT STREETS.
- 7.0 STREET SIDEWALKS SHALL BE CONSTRUCTED WITH EACH HOME ALONG ALL STREET FRONTAGES (FRONT & CORNER YARDS).
- 8.0 ALL DRIVEWAYS SHALL BE PAVED WITH CONCRETE OR ASPHALT FROM THE ALLEY TO THE GARAGE AND SHALL ACCOMMODATE A MINIMUM OF TWO (2) VEHICLES OUTSIDE OF THE GARAGE FOR EACH DWELLING UNIT. DRIVEWAYS SHALL BE MIN. 16'-FEET WIDE.
- 9.0 NO PORTION OF A DRIVEWAY MAY BE LOCATED WITHIN A SIGHT TRIANGLE EASEMENT.
- 10.0 STREET TREES (IN DESIGNATED PLANTING STRIP - SEE STREET CROSS SECTION DETAILS) SHALL BE PLANTED AT AN AVERAGE OF 50'-FEET ON-CENTER ALONG BOTH SIDES OF ALL PUBLIC ROADS (ALONG ALL LOT FRONTAGES AND COMMON AREA FRONTAGE). SEE DETAIL ON SHEET RZ-2 FOR LOT SPECIFIC TREE REQUIREMENTS (IN ADDITION TO STREET TREES)
THERE SHALL BE NO TREES LOCATED WITHIN SIGHT DISTANCE TRIANGLES FOR SAFETY PURPOSES.
STREET TREES SHALL BE MINIMUM OF 3.0-INCHES IN CALIPER MEASURED SIX (6) INCHES ABOVE GRADE AND SHOULD BE A VARIETY OF SPECIES. STREET TREES ADJACENT TO LOTS TO BE PLANTED DURING HOME CONSTRUCTION.
- 11.0 ALL NEW TREES SHALL BE SUITABLE FOR HEALTHY GROWTH FOR THE AREA CLIMATE. ONE (1) FRONT YARD TREES SHALL BE PLANTED PER LOT AND BE MIN. OF 1-1/2 INCHES IN CALIPER MEASURED SIX (6) INCHES ABOVE GRADE.
- 12.0 ALL LANDSCAPING SHALL BE KEPT IN A THRIVING CONDITION.
- 13.0 HOMEOWNERS ASSOCIATION WILL BE RESPONSIBLE FOR THE OWNERSHIP AND MAINTENANCE OF OPEN SPACE, COMMON AREAS, BMPs, ETC. HOA WILL ALSO BE RESPONSIBLE FOR ENFORCING THE PROHIBITION ON OVERNIGHT PARKING IN REGENT PINES (A RESTRICTION TO BE ADDED IN THE GOVERNING DOCUMENTS FOR REGENT PINES), AS WELL AS A LIMITATION IN THE NUMBER OF RENTALS IN REGENT PINES TO 10-PERCENT (10%) OF TOTAL UNITS (SAID RESTRICTION TO BE ADDED IN THE GOVERNING DOCUMENTS FOR REGENT PINES).
- 14.0 SIGN REGULATIONS FOR THIS DEVELOPMENT SHALL ADHERE TO THE RESIDENTIAL SIGN REQUIREMENTS.
- 15.0 ALL ELEVATIONS, PACKETS, OR OTHER SUPPLEMENTAL MATERIAL SUBMITTED TO STAFF, PLANNING BOARD, AND/OR CITY COUNCIL IN REFERENCE AND SUPPORT OF ANY CONDITIONAL DISTRICT SHALL BE REGARDED AS AN INTEGRAL ELEMENT OF THE APPROVED SITE PLAN; MINOR DEVIATIONS FROM SUBMITTED MATERIAL SHALL BE ALLOWED AT THE DISCRETION OF THE PLANNING DIRECTOR OR CITY DESIGNEE.
- 16.0 EXISTING TREES WITHIN THE DEVELOPMENT THAT ARE SEVENTY-FIVE (75) INCHES OR GREATER IN CIRCUMFERENCE MUST BE PRESERVED AND SHALL NOT BE REMOVED. QUALIFYING TREES SHALL BE LOCATED AND SHOWN ON THE CONSTRUCTION DRAWINGS. GRAND TREES MAY BE REMOVED FOR PUBLIC INFRASTRUCTURE CONSTRUCTION (ROADS, WATER SEWER), BUT MUST BE MITIGATED AT A RATE OF 4-3" TREES PER TREE REMOVED.
- 17.0 EXISTING TREES WITHIN THE DEVELOPMENT THAT ARE TWENTY-FIVE (25) INCHES OR GREATER IN CIRCUMFERENCE MAY ONLY BE REMOVED IF THEY ARE LOCATED WITHIN AN APPROVED STREET CROSS SECTION, BUILDING PAD, DRIVEWAY AREA, UTILITY CONSTRUCTION, OR OTHER APPROVED CONSTRUCTION LIMITS.
- 18.0 PETITIONER VOLUNTARILY AGREES TO ALL CONDITIONS APPROVED BY CITY COUNCIL, WHICH ARE LISTED ON THIS CONDITIONAL DISTRICT PLAN AND SUPPORTING DOCUMENTS.

COMMUNITY ARCHITECTURAL STANDARDS - RESIDENTIAL STANDARDS

- 1.0 MINIMUM LOT SIZE FOR REAR LOAD SINGLE FAMILY LOTS WILL BE 3,674 SQ.FT. (AVERAGE LOT SIZE = 3,929 SQ.FT.±).
- 2.0 MINIMUM HEATED SQUARE FOOTAGE FOR DETACHED SINGLE FAMILY UNITS = 1,500 SQ.FT.
- 3.0 EXTERIOR BUILDING MATERIALS MAY INCLUDE BRICK, STONE, FIBER CEMENT (HARDIE BOARD OR EQUIVALENT), AND STUCCO. VINYL AND EIFS WILL ONLY BE PERMITTED AS TRIM, EAVES, SOFFITS, AND WINDOWS.
- 4.0 FOR HOUSES BUILT ON SLAB FOUNDATIONS, THE FRONT AND SIDES OF EACH DWELLING UNIT SHALL BE PROVIDED WITH A BRICK OR STONE WATER TABLE THAT EXTENDS AT LEAST EIGHTEEN (18) INCHES ABOVE GRADE.
EXPOSED FOUNDATION WALLS SHALL BE TREATED WITH NO BARE/RAW CONCRETE EXPOSED. TREATMENTS MAY INCLUDE BRICK, STONE OR COLORED PARGING. VENEERS MAY BE USED IN LIEU OF STANDARD BRICK OR STONE.
- 5.0 ALL EXPOSED (EXTERIOR OF HOME) CHIMNEYS SHALL BE STUCCO OR BRICK VENEERED CONSISTENT WITH THE ARCHITECTURE OF THE HOME.
- 6.0 FRONT ELEVATION OF ALL RESIDENTIAL UNITS SHALL CONSIST OF A MINIMUM OF 25% BRICK, STONE, OR LIKE MATERIAL.
- 7.0 THE MAJORITY OF ALL ROOF AREAS ON ANY HOME SHALL HAVE A MINIMUM OF 6/12 ROOF PITCH. SECONDARY ROOF FEATURES SUCH AS PORCH ROOFS MAY BE 4/12 ROOF PITCH.
- 8.0 ALL REAR LOAD SINGLE FAMILY HOMES SHALL HAVE A TWO (2) CAR GARAGE.
- 9.0 FRONT LAWNS OF ALL DWELLING UNITS SHALL BE SODDED PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY. COMMON AREAS MAY BE SEEDED.
- 10.0 AMENITY CONSTRUCTION SHALL BEGIN NO LATER THAN 50% OF THE CERTIFICATES OF OCCUPANCY BEING ISSUED.
- 11.0 THE FRONT WALL OF ALL HOUSES SHALL NOT RUN UNBROKEN (UNARTICULATED) FOR A DISTANCE OF MORE THAN 24 LINEAR FEET. ALL WALL OFFSETS SHALL BE A MINIMUM OF ONE (1) FOOT IN DEPTH.
THE ADDITION OF MASONRY SIDING (BRICK OR STONE) ON SIDES OF THE HOUSE THAT MAY CAUSE WIDTH TO EXCEED 24'-FT SHALL BE EXEMPTED FROM THIS REQUIREMENT.

LANDSCAPED BUFFERS MAY BE DISTURBED AND REPLANTED WITH A MIXTURE OF EVERGREEN AND DECIDUOUS TREES. BUFFERS DESIGNATED AS UNDISTURBED SHALL BE LEFT NATURAL.

SEE SHEET RZ-3 FOR SAMPLE HOUSING ELEVATIONS



OPEN SPACE CALCULATIONS:

25' PERIMETER BUFFER	- 2.73 ACRES
50' STREAM BUFFER	- 1.48 ACRES
DESIGNATED AMENITY AREAS	- 0.27 ACRES
UNSPECIFIED COMMON AREAS	- 9.59 ACRES
TOTAL OPEN SPACE	- 14.07 ACRES (46.9%)

LOT DIMENSIONAL STANDARDS:

MIN. LOT WIDTH	- 35 FT. AT FRONT SETBACK
MIN. LOT SIZE	- 3,674 SQ.FT.
FRONT SETBACK	- 15 FT.
CORNER SIDE YARD	- 15 FT. (INCLUDES ALLEYS)
INTERIOR SIDE YARD	- 5 FT.
REAR YARD	- 20 FT.
LOT SIZE RANGES	- 3,674 SF - 7,021 SF

DATE	ISSUED FOR	REV
12/23/21	Submittal to City	0
2/22/22	Address City Staff Comments	1
4/06/22	Address City Staff Comments - 99 Lots	2
5/04/22	Address Minor Engineering Comments	3
8/03/22	Add GP Activity Field & Overflow Parking	4
8/16/22	Add Grill Station & Specify 4" Stone Surface Trail	5
8/24/22	Add 40' Lots, Play Area & Additional Parking	6



Engineer:



R. Joe Harris & Associates, Inc.

Engineering • Land Surveying • Planning
Landscape Architecture • Management

1186 Stonewall Boulevard, Fort Mill, S.C. 29708 P: (803) 802-1799

www.rjoharris.com

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Corporate Seal Engineer's Seal

REZONING DOCUMENT
NOT FOR CONSTRUCTION

Project Manager	Drawn
-	B. Pridemore
Department Manager	Checked
-	-
Print/Plot Date	

August 24, 2022

Client

CHARLOTTE LAND GROUP, LLC
11535 Carmel Commons Boulevard
Suite #101
Charlotte, North Carolina 28226
P: 704-400-4282

Project:

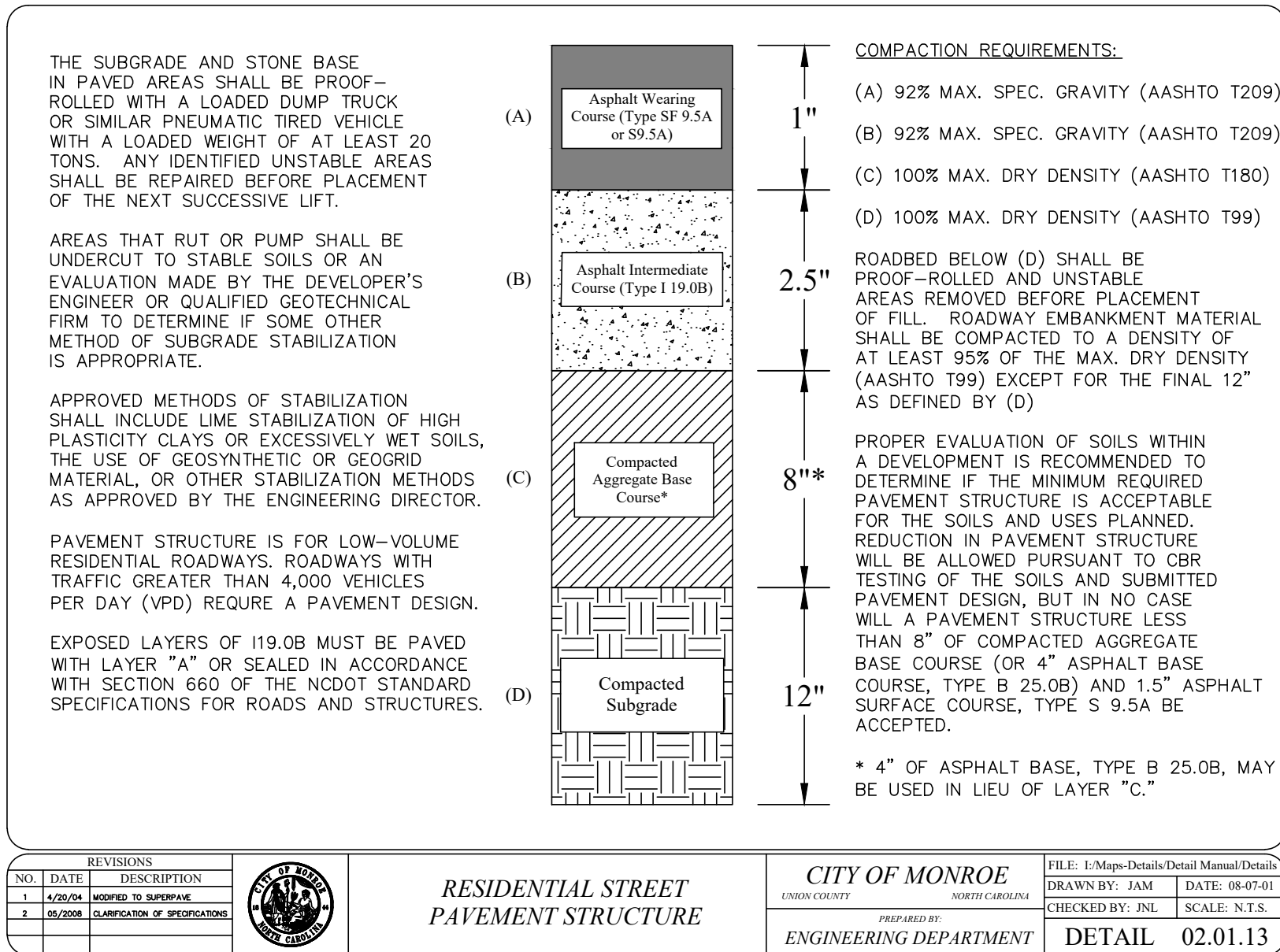
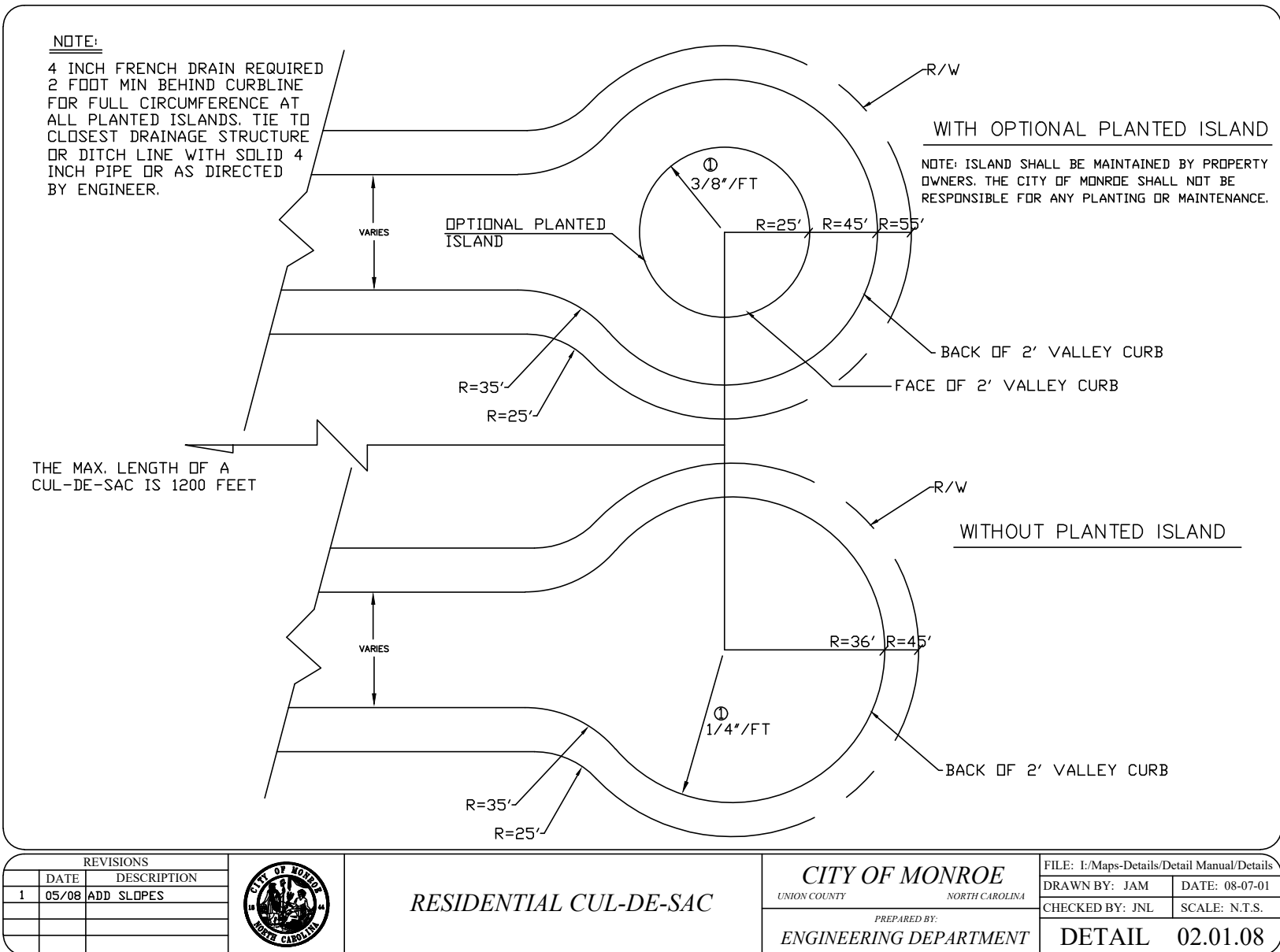
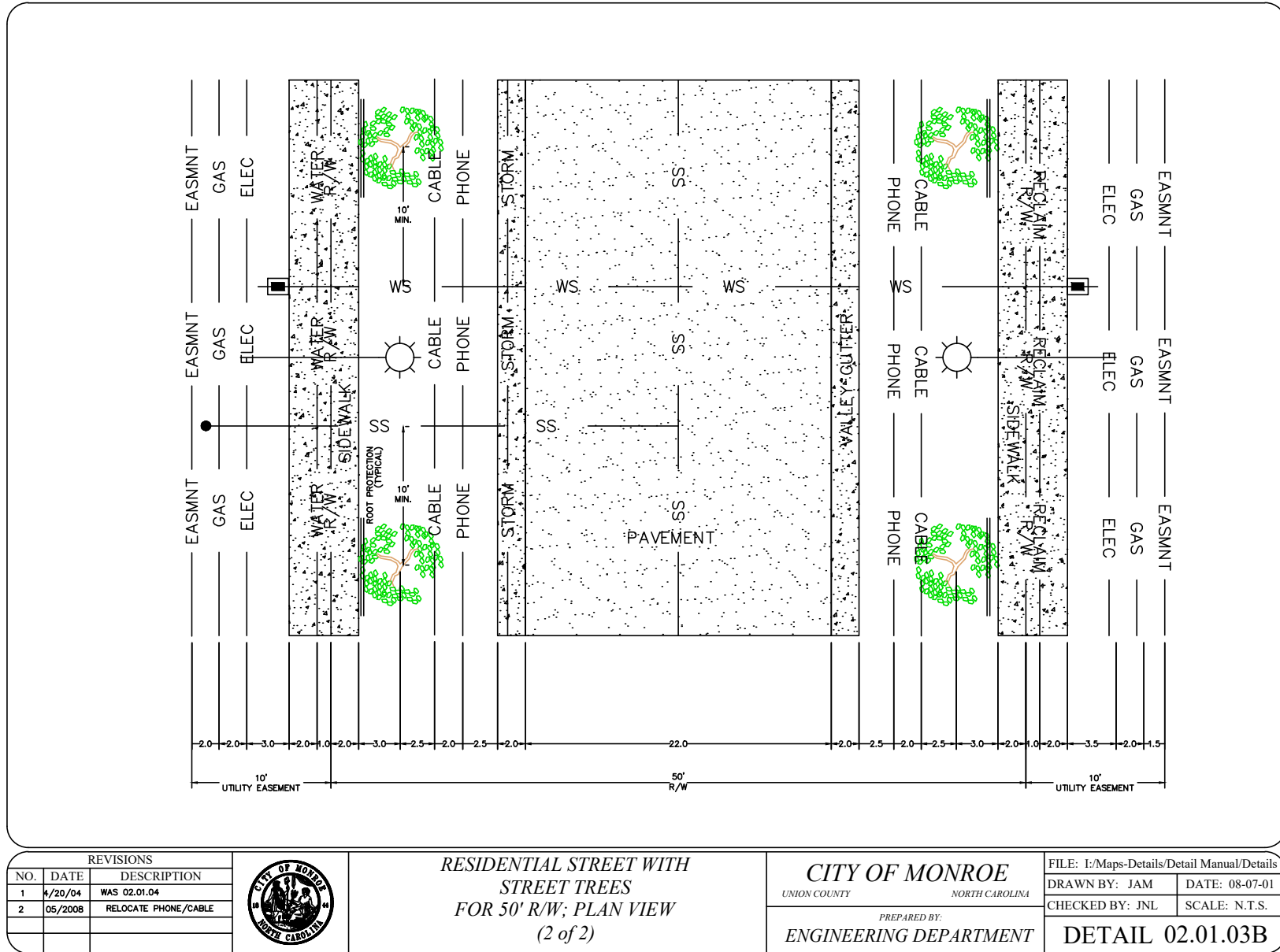
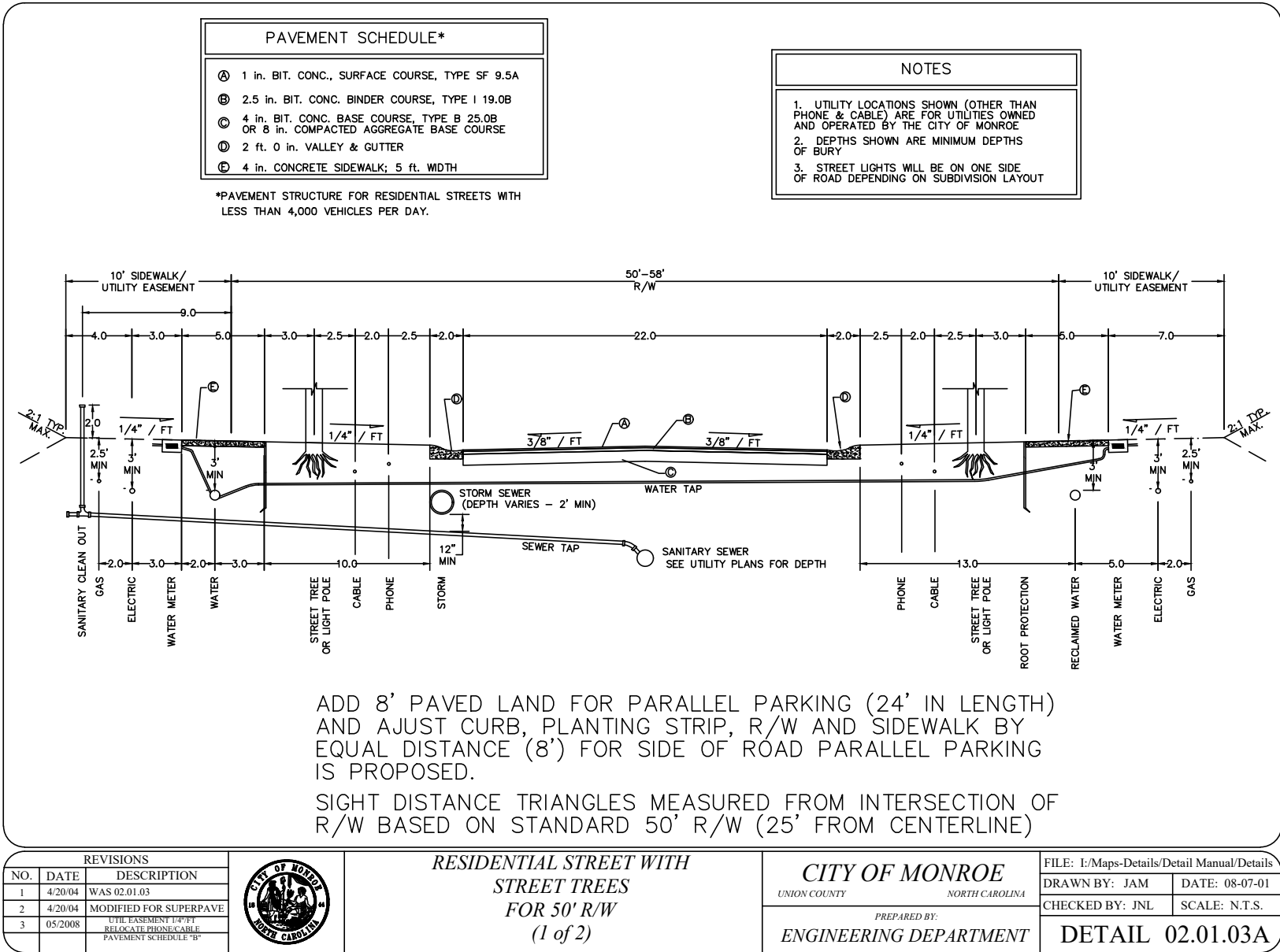
Conditional District
"REGENT PINES-2022"

Drawing Title:

REZONING PLAN
Master Overall Plan

Project No.	Drawing No.
4654	
DWG File Name:	
4654-Regent Pines C Rezoning	
Rev 1.5	

RZ-1



LOT SIZE CHART (NOMINAL LOT SIZE -- MIN. REQUIRED LOT WIDTH)											
NO.	WIDTH (FT.)	AREA (SF)	NO.	WIDTH (FT.)	AREA (SF)	NO.	WIDTH (FT.)	AREA (SF)	NO.	WIDTH (FT.)	AREA (SF)
1	67	7021	31	35	3675	61	35	3675	91	35	3675
2	55	5603	32	35	3675	62	35	3675	92	35	3675
3	35	3675	33	35	3675	63	35	3675	93	35	3675
4	35	3675	34	35	3675	64	35	3675	94	35	3675
5	35	3675	35	35	3675	65	47	4763	95	35	3675
6	35	3675	36	35	3675	66	48	4868	96	48	4868
7	35	3675	37	35	3675	67	40	4200			
8	35	3675	38	35	3675	68	40	4200			
9	35	3675	39	35	3675	69	40	4200			
10	35	3675	40	35	3675	70	40	4200			
11	35	3675	41	35	3675	71	40	4200			
12	35	3675	42	35	3675	72	40	4200			
13	35	3675	43	35	3675	73	40	4200			
14	35	3675	44	35	3675	74	40	4200			
15	35	3675	45	40	4200	75	40	4200			
16	35	3675	46	35	3675	76	47	4763			
17	35	3675	47	35	3675	77	47	4763			
18	35	3675	48	35	3675	78	35	3675			
19	55	5603	49	35	3675	79	35	3675			
20	45	4553	50	35	3675	80	35	3675			
21	35	3674	51	35	3675	81	35	3675			
22	47	4761	52	35	3675	82	47	4763			
23	35	3675	53	35	3675	83	47	4763			
24	35	3675	54	35	3675	84	35	3675			
25	35	3675	55	35	3675	85	35	3675			
26	40	4200	56	35	3675	86	35	3675			
27	47	4763	57	35	3675	87	35	3675			
28	35	3675	58	35	3675	88	35	3675			
29	35	3675	59	35	3675	89	35	3675			
30	35	3675	60	35	3675	90	35	3675			

CONDITIONAL NOTES & STANDARDS

GENERAL CONDITIONS:

1.0 CONDITIONAL DISTRICT "REGENT PINES -- 2022" IS HEREBY SUBMITTED FOR APPROVAL SUBJECT TO THE SPECIFIC TERMS AND CONDITIONS NOTED HEREON THE REZONING PLAN.

2.0 MAX. ALLOWED DENSITY SHALL BE 96 SINGLE FAMILY DETACHED DWELLINGS (ALLEY LOAD).

3.0 ANY TECHNICAL ISSUES NOT ADDRESSED WITHIN THE REZONING MASTER PLAN SHALL BE SUBJECT TO THE CURRENT CONSTRUCTION DOCUMENT APPROVAL PROCESS IN PLACE AT TIME OF SUBMITTAL AND MUST COMPLY WITH THE CITY'S SUBDIVISION AND LAND DEVELOPMENT STANDARDS (LATEST EDITION).

4.0 FUTURE AMENDMENTS TO THIS REZONING PLAN (WHICH INCLUDES THESE DEVELOPMENT STANDARDS AND CONDITIONS) MAY BE APPLIED FOR BY THE OWNER AT THE TIME OF AMENDMENT PETITION (MASTER DEVELOPER).

5.0 UPON APPROVAL OF THIS REZONING PETITION AND CONDITIONAL DISTRICT PLAN, ALL CONDITIONS APPLICABLE TO THE DEVELOPMENT OF THE SITE IMPOSED UNDER THE REZONING PLAN WILL, UNLESS AMENDED IN THE MANNER PROVIDED UNDER THE ORDINANCE, BE BINDING UPON AND INSURE TO THE BENEFIT OF THE PETITIONER AND SUBSEQUENT OWNERS OF THE SITE AND THEIR RESPECTIVE HEIRS, DEVISEES, PERSONAL REPRESENTATIVES, SUCCESSORS IN INTEREST OR ASSIGNS.

6.0 THE SCHEMATIC DEPICTIONS OF THE LOTS, STREETS, SIDEWALKS AND OTHER SITE ELEMENTS SET FORTH IN THE CONDITIONAL DISTRICT REZONING PLAN SHOULD BE REVIEWED IN CONJUNCTION WITH THE PROVISIONS OF THESE DEVELOPMENT STANDARDS. THE ULTIMATE LAYOUT (FINAL), LOCATIONS, AND SIZES OF THE DEVELOPMENT AND SITE ELEMENTED DEPICTED ON THE REZONING PLAN ARE GRAPHIC REPRESENTATIONS AND SUBJECT TO MINOR ADJUSTMENTS. THEY MAY BE ALTERED IN ACCORDANCE WITH THE SETBACKS, YARDS AND BUFFER REQUIREMENTS SET FORTH IN THIS REZONING PLAN AND THE DEVELOPMENT STANDARDS, PROVIDED ANY SUCH ALTERATIONS AND MODIFICATIONS DO NOT MATERIALLY CHANGE THE OVERALL DESIGN INTENT DEPICTED ON THIS CONDITIONAL DISTRICT REZONING PLAN (PLANNING STAFF MAY GRANT ADMINISTRATIVE APPROVAL OF MINOR CHANGES).

7.0 DEVELOPMENT OF THE SITE WILL BE GOVERNED BY THIS CONDITIONAL DISTRICT REZONING PLAN AND THE DEVELOPMENT STANDARDS ESTABLISHED HEREIN AND COLLECTIVELY REFERRED TO AS THE "REZONING PLAN", AS WELL AS THE APPLICABLE PROVISIONS OF THE CITY OF MONROE ZONING ORDINANCE (THE "ORDINANCE").

8.0 THE CONDITIONS AND STANDARDS DENOTED ON THIS REZONING PLAN SHALL TAKE PRECEDENT WHEN IN CONFLICT WITH THE CITY'S APPROVED ORDINANCES AND STANDARDS.

PLANNING & ZONING:

1.0 CLUSTER MAILBOXES SHALL PROVIDED AND SUBJECT TO THE LATEST UNITED STATES POSTAL SERVICE (USPS) CLUSTER MAILBOX GUIDELINES. THE LOCATION OF MAILBOX CLUSTER SHALL BE COORDINATED WITH AND APPROVED BY THE USPS POSTMASTER AND CITY OF MONROE ENGINEERING DEPARTMENT.

2.0 LOT LINES SHALL BE SUBJECT TO THE LATEST CITY OF MONROE LAND DEVELOPMENT DESIGN GUIDELINES AND ORDINANCE.

3.0 THE PETITIONER, HEIRS AND ASSIGNS AGREES TO SUBMIT A LANDSCAPE PLAN AND LIGHTING PLAN WITH THE CONSTRUCTION DOCUMENTS. ALL STREET TREES SHALL BE MAINTAINED BY THE PROPERTY OWNERS ASSOCIATION (POA) AND/OR HOMEOWNERS ASSOCIATION (HOA), AS APPLICABLE. THE CITY OF MONROE WILL ASSUME NO MAINTENANCE RESPONSIBILITIES FOR TREES THAT ARE PLACED WITHIN THE STREET RIGHTS-OF-WAY.

4.0 SIGNAGE WITHIN THE DEVELOPMENT SHALL MEET THE REQUIREMENTS OF THE ORDINANCE.

5.0 NEW HOMES WILL MEET THE THE ARCHITECTURAL STANDARDS SET FORTH IN THIS PETITION. REFER TO THE SPECIFIC ARCHITECTURAL CONDITIONS AND STANDARDS OUTLINED ON SHEET RZ-1.

6.0 DEVELOPMENT MAY BE APPROVED AND CONSTRUCTED IN PHASES AND SHALL BE SPECIFIED WITHIN THE APPROVED CONSTRUCTION DRAWINGS.

FIRE SAFETY:

1.0 THE PROPOSED DEVELOPMENT SHALL BE SUBJECT TO THE CITY OF MONROE FIRE DEPARTMENT'S FIRE MARSHAL APPROVAL AND THE 2012 NORTH CAROLINA FIRE CODE.

ENGINEERING -- ROADWAYS & STORMWATER:

1.0 ALL PROPOSED PUBLIC STREETS WILL BE SUBJECT TO THE CITY OF MONROE'S TYPICAL RESIDENTIAL STREET STANDARDS. SIDEWALKS SHALL BE INSTALLED ALONG BOTH SIDES OF ALL NON-ALLEY STREETS AND MAY BE CONSTRUCTED WITH EACH HOME.

2.0 STREET LAYOUTS MAY BE MODIFIED TO ACCOMMODATE FINAL SITE LAYOUTS AND DEVELOPMENT PLANS WITHIN THE DEVELOPMENT AREA BOUNDARIES TO THE EXTENT PERMITTED BY THE ORDINANCE.

3.0 SIGHT TRIANGLES SHALL BE PROVIDED IN ACCORDANCE WITH THE CITY OF MONROE STANDARD SPECIFICATIONS AND DETAIL MANUAL (DETAIL 02.01.10) AND NO PORTION OF A DRIVEWAY CAN BE LOCATED WITHIN A SIGHT TRIANGLE.

4.0 MINIMUM CENTERLINE RADII AS FOLLOWS:

150-FT FOR PUBLIC ROADS

150-FT FOR PUBLIC ALLEYS

ENGINEERING -- WATER RESOURCES (WATER & SEWER):

1.0 PROPOSED GRAVITY SEWER AND POTABLE WATER MAIN SYSTEMS SHALL BE DEDICATED TO THE CITY OF MONROE FOR OWNERSHIP AND MAINTENANCE UPON COMPLETION AND APPROVAL.

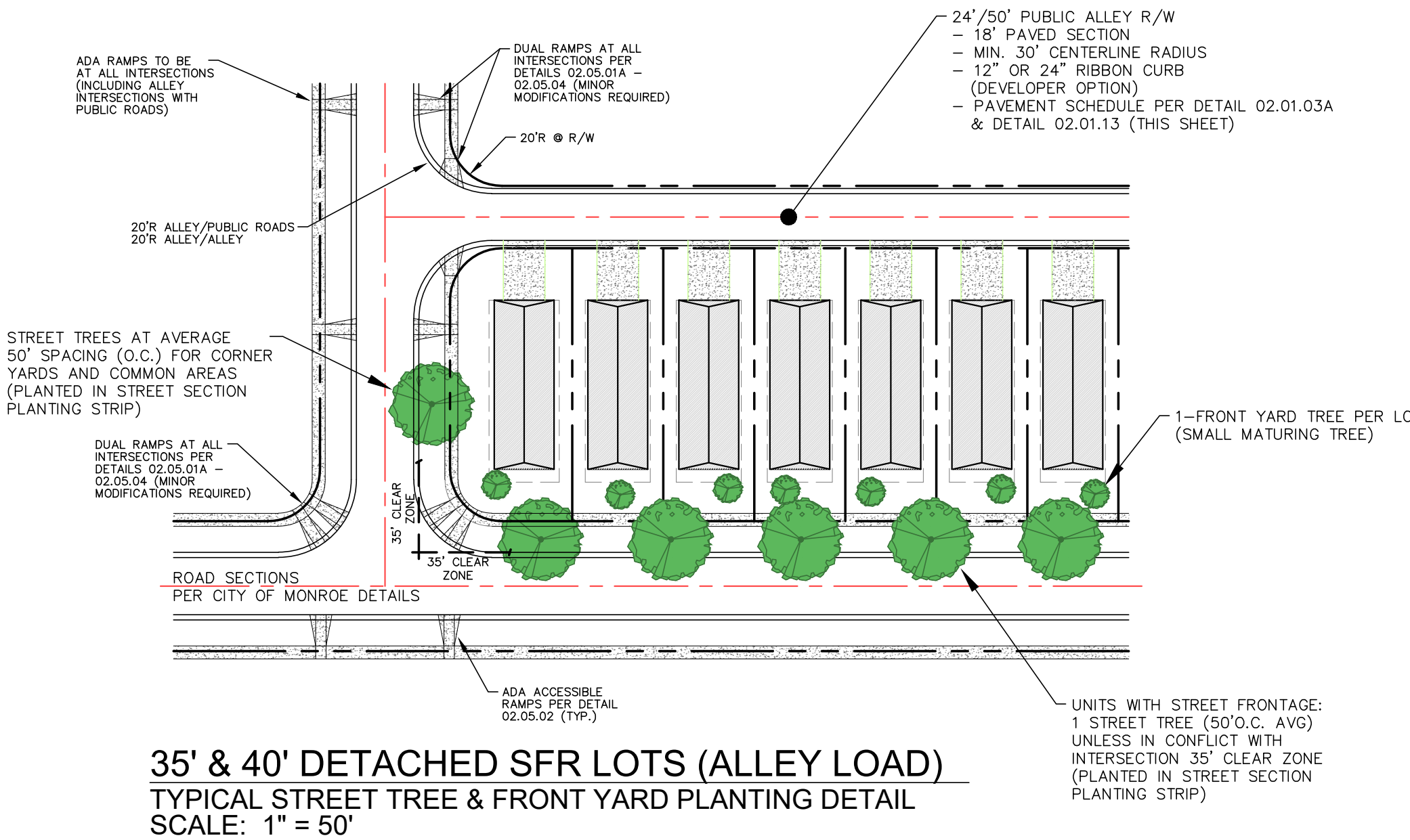
ENVIRONMENTAL:

1.0 DEVELOPER WILL BE SOLELY RESPONSIBLE FOR ANY IMPACTS TO JURISDICTIONAL STREAMS AND/OR WETLANDS AND COPIES OF SUCH PERMITS SHALL BE PROVIDED TO THE CITY OF MONROE.

2.0 404/401 CERTIFICATIONS, AS APPLICABLE, MAY BE OBTAINED IN PHASES AS ALLOWED BY THE UNITED STATES ARMY CORPS OF ENGINEERS (USACE) AND NORTH CAROLINA DIVISION OF WATER RESOURCES (NCDWR).

TRANSPORTATION:

1.0 TIA WILL NOT BE REQUIRED PER CONFIRMATION WITH NCDOT AND CITY OF MONROE ENGINEERING DEPARTMENT, BUT LEFT-TURN LANE AND RIGHT-TURN LANE WILL BE REQUIRED ONTO SITE ACCESS ALONG CHARLOTTE HIGHWAY.



DATE ISSUED FOR REV

12/23/21 Submittal to City 0

2/22/22 Address City Staff Comments 1

4/06/22 Address City Staff Comments - 99 Lots 2

5/04/22 Address Minor Engineering Comments 3

8/03/22 Add GP Activity Field & Overflow Parking 4

8/16/22 Add Grill Station & Specify 4" Stone Surface Trail 5

8/24/22 Add 40' Lots, Play Area & Additional Parking 6

NORTH CAROLINA 811

811

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North Carolina One-Call Center

Engineer:

RJH

R. Joe Harris & Associates, Inc.

Engineering • Land Surveying • Planning
Landscape Architecture • Management

1186 Stonerock Boulevard, Fort Mill, S.C. 29708 P: (803) 802-1799

www.rjoharris.com

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Corporate Seal Engineer's Seal

REZONING DOCUMENT
NOT FOR CONSTRUCTION

Project Manager Drawn

- B. Pridemore

Department Manager Checked

-

Print/Plot Date

August 24, 2022

Client

CHARLOTTE LAND GROUP, LLC

11535 Carmel Commons Boulevard
Suite #101
Charlotte, North Carolina 28226
P: 704-400-4282

Project:

Conditional District
"REGENT PINES-2022"

Drawing Title:

REZONING PLAN
Additional Notes & Details

Project No. Drawing No.

4654

DWG File Name:

4654-Regent Pines C Rezoning

Rev 1.5

RZ-2

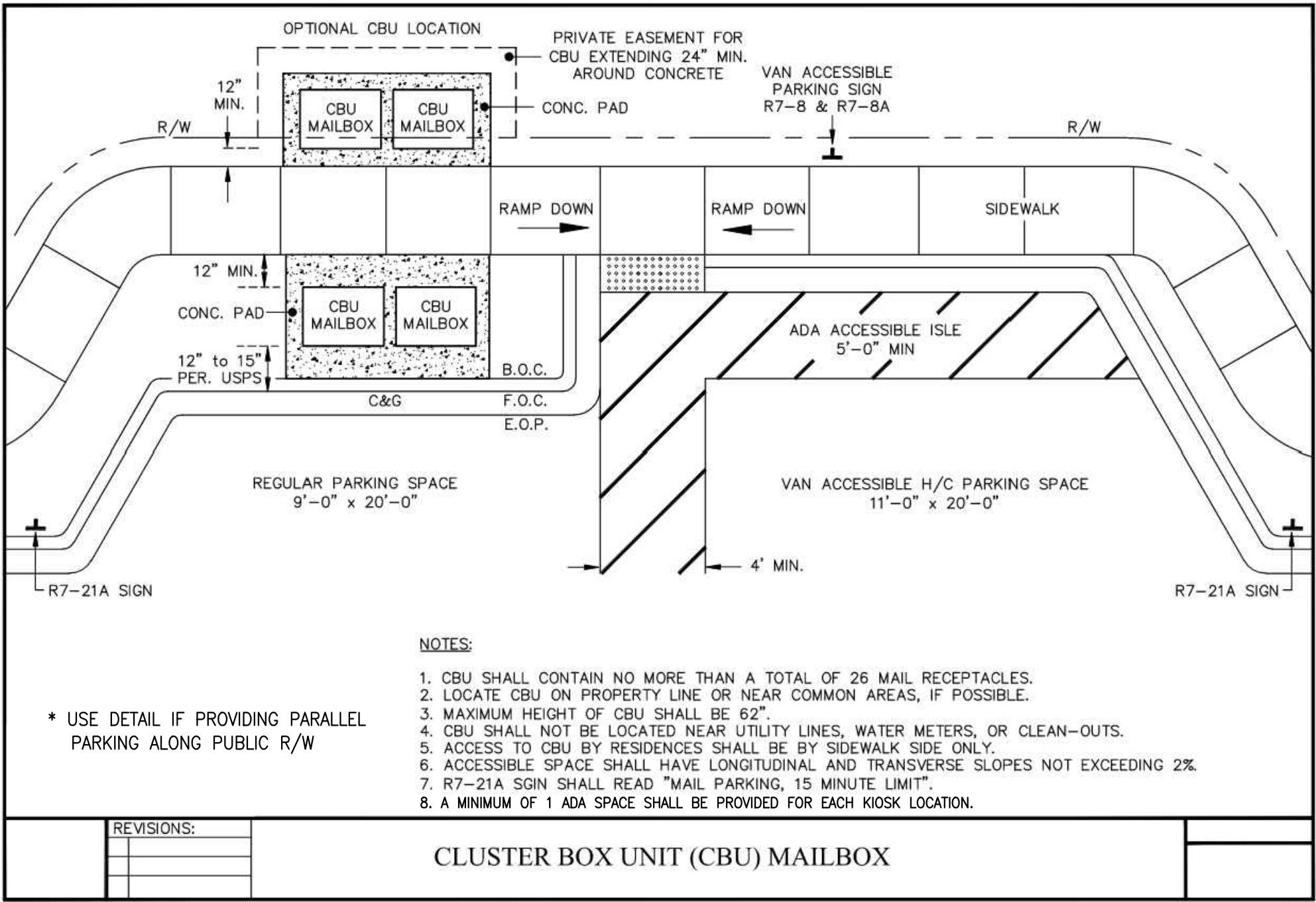
OUTDOOR GRILL STATION:



SAMPLE REAR ELEVATION:



SAMPLE ILLUSTRATION IS PROVIDED FOR GENERAL REFERENCE ONLY AND BUILT PRODUCT(S) MAY VARY SO LONG AS THEY ARE CONSISTENT WITH SAMPLE



COVERED PAVILION:



SAMPLE FRONT ELEVATIONS:



SAMPLE ELEVATIONS ARE PROVIDED FOR GENERAL REFERENCE ONLY AND BUILT PRODUCT(S) MAY VARY SO LONG AS THEY ARE CONSISTENT WITH SAMPLES.

DATE	ISSUED FOR	REV
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8/16/22	Add Grill Station & Specify 4' Stone Surface Trail	5
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Engineer:

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Engineering • Land Surveying • Planning
Landscape Architecture • Management

1186 Stonecrest Boulevard, Fort Mill, S.C. 29708 P: (803) 802-1799

www.rjoe Harris.com

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Corporate Seal	Engineer's Seal
----------------	-----------------

REZONING DOCUMENT
NOT FOR CONSTRUCTION

Project Manager	Drawn
-	B. Pridemore
Department Manager	Checked
-	-

Print/Plot Date
August 24, 2022

Client

CHARLOTTE LAND GROUP, LLC
11535 Carmel Commons Boulevard
Suite #101
Charlotte, North Carolina 28226
P: 704-400-4282

Project:

Conditional District
"REGENT PINES-2022"

Drawing Title:

REZONING PLAN
CBU Detail & Sample
Elevations

Project No. 4654	Drawing No.
DWG File Name: 4654-Regent Pines C Rezoning Rev 1.5	RZ-3



DATE	ISSUED FOR	REV
12/23/21	Submittal to City	0
2/22/22	Address City Staff Comments	1
4/06/22	Address City Staff Comments - 99 Lots	2
5/04/22	Address Minor Engineering Comments	3
8/03/22	Add GP Activity Field & Overflow Parking	4
8/16/22	Add Grill Station & Specify 4' Stone Surface Trail	5
8/24/22	Add 40' Lots, Play Area & Additional Parking	6



Engineer:

RJH

R. Joe Harris & Associates, Inc.

Engineering • Land Surveying • Planning
Landscape Architecture • Management

1186 Stonewall Boulevard, Fort Mill, S.C. 29708 P: (803) 802-1799

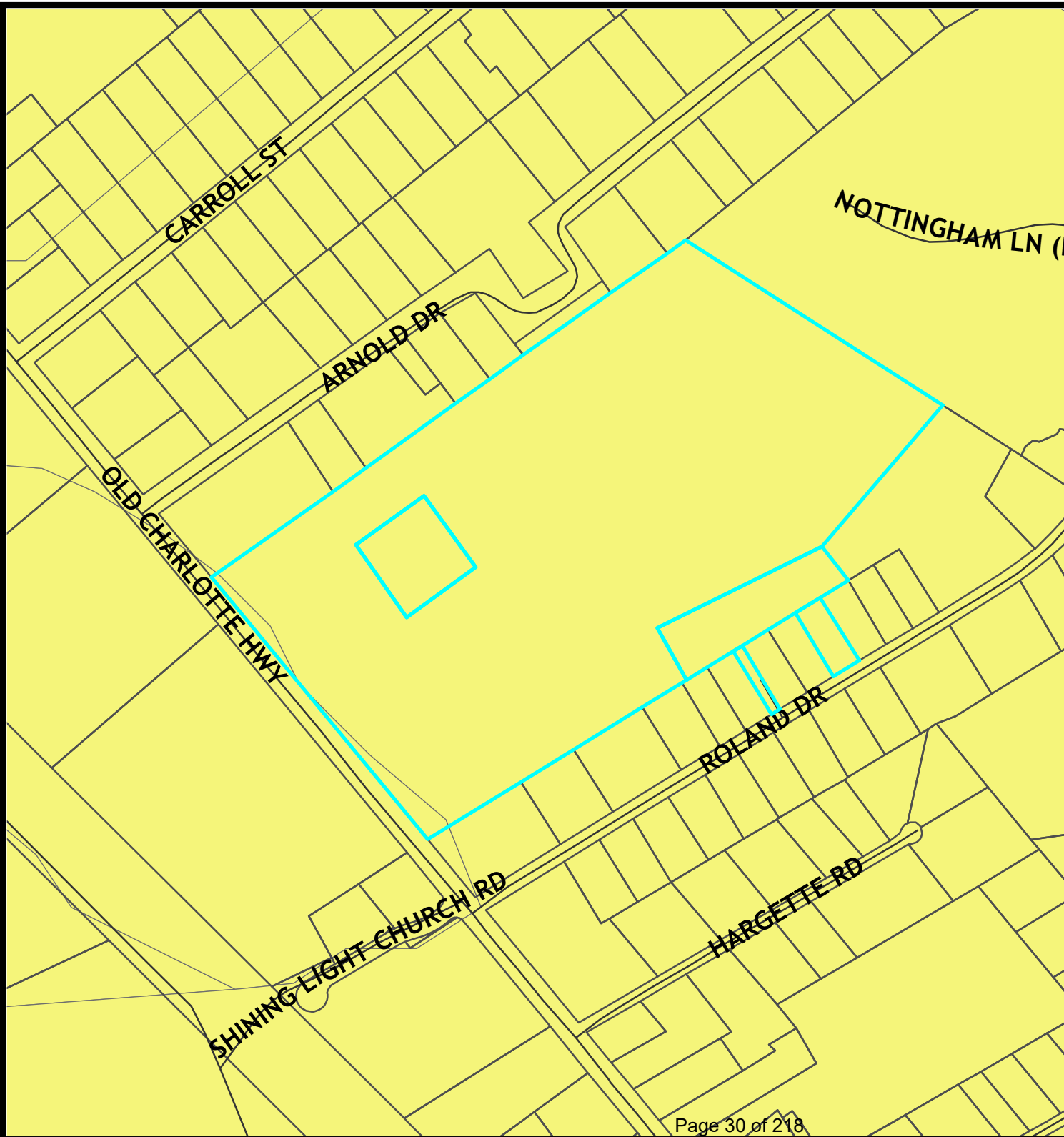
www.rjoe Harris.com

This drawing shall not be used for construction purposes until the seal and signature of the responsible registrant appears on the drawing, and proper permit forms and related fees are transmitted by the Owner, Owner's Agent or Contractor to the Authority having jurisdiction.

Corporate Seal Engineer's Seal

**REZONING DOCUMENT
NOT FOR CONSTRUCTION**

Project Manager	Drawn
-	B. Pridemore
Department Manager	Checked
-	-
Print/Plot Date	
August 24, 2022	
Client	
CHARLOTTE LAND GROUP, LLC 11535 Carmel Commons Boulevard Suite #101 Charlotte, North Carolina 28226 P: 704-400-4282	
Project:	
Conditional District "REGENT PINES-2022"	
Drawing Title:	
REZONING PLAN Conceptual Turn Lane Improvements @ Charlotte Highway	
Project No.	Drawing No.
4654	RZ-4
DWG File Name:	
4654-Regent Pines C Rezoning Rev 1.5	



Future Land Use Plan

CD "Regent Pines - 2022"

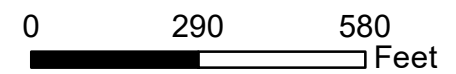
Legend

-  Parcels
-  Future Land Use Character Area
-  Suburban

Existing: NB, RMD, & RLD
(Business and Residential)

Owner: Love Rentals, LLC

Acres: 30.03

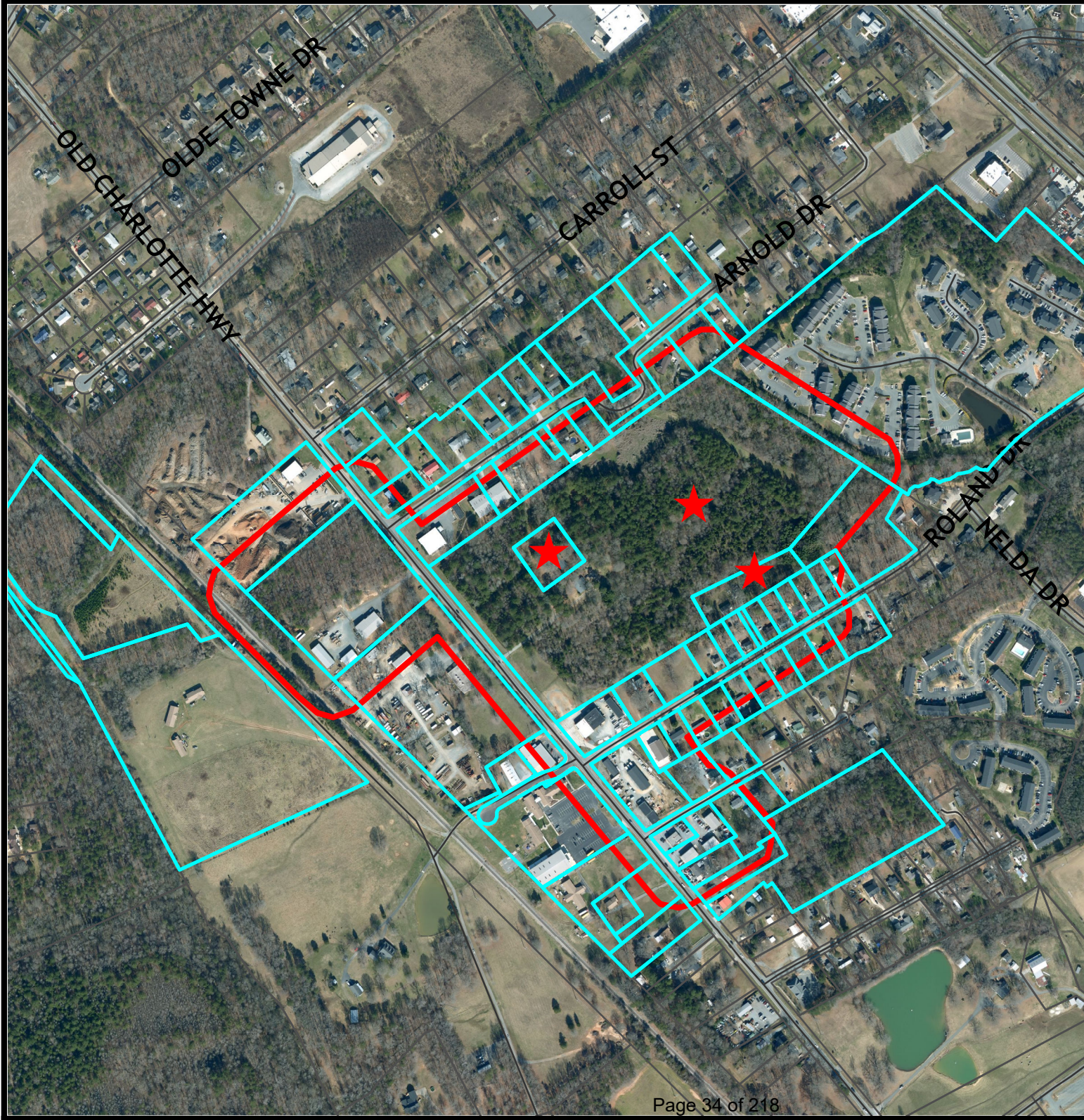


Land Use and Transportation Plan

The Land Use and Transportation Plan indicates this area is Suburban. While residential uses typically take the form of neighborhoods with uniform housing types and densities, a mix of housing types and lot sizes is preferred in Suburban locations. Multimodal connectivity between neighborhoods and to nearby centers also should be emphasized. Strategic connections to the off-street multi-use trail network are preferred and open space should be preserved in both active and passive forms within neighborhoods. The density for suburban residential is 2-4 units per acre.

	ACCTNO	OWNERNAME1	OWNERNAME2	OWNERADDRE	OWNERCITY	OWNERSTATE	OWNERZIP
1	09301003	HOWARD NASRIN	HOWARD TAD	2518 OLD CHARLOTTE HWY	MONROE	NC	28110
2	09301011	WOOTEN MICHAEL WAYNE		2307 HARGETTE RD	MONROE	NC	281108574
3	09301052	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
4	09301092A	FIRST ASSEMBLY OF GOD OF MONROE		2500 ARNOLD DR	MONROE	NC	28110
5	09301100	LOPEZ MARIA O	LOPEZ VALENTIN B	2509 ARNOLD DR	MONROE	NC	28110
6	09301103	KEANE PAUL J		2515 ARNOLD DR	MONROE	NC	28110
7	09301109	MILLS DAMARA GADDY EXECUTOR	MILLS JACOB MICHAEL	3726 BELK MILL RD	WINGATE	NC	28174
8	09301240A	PRIVETTE DAVID M		PO BOX 1189	MONROE	NC	28111
9	09301240B	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
10	09301012	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
11	09301015	C & D DEVELOPMENTS LLC		716 VICTORIAN LANE	MONROE	NC	28112
12	09301001D	WATTS JACKIE M		2511 OLD CHARLOTTE HWY	MONROE	NC	28110
13	09301017	PRICE JUDY ANNETTE		2310 ROLAND DR	MONROE	NC	28110
14	09301018	HINSON SUSIE T		2312 ROLAND DR	MONROE	NC	28110
15	09301025	HELMS JEFFREY A		2328 ROLAND DR	MONROE	NC	28110
16	09301042	HATLEY JASON D		2331 ROLAND DR	MONROE	NC	28110
17	09301046	MEDLIN NEAL	MEDLIN KATHY GAIL	5025 WINDING LN	INDIAN TRAIL	NC	28079
18	09301056	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
19	09301093	BAUCOM ANGELA ROBIN		2710 OLD CHARLOTTE HWY	MONROE	NC	28110
20	09301097	STATES AMBER	STATES JOSHUA DAVID	2503 ARNOLD DR	MONROE	NC	28110
21	09301050	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
22	09301060	ODOM BRITNEY	SOCIA BRANDON	2337 ROLAND DR	MONROE	NC	28110
23	09301090	MARTIN AUBREY EARL	MARTIN NORMAN KENT	2516 ARNOLD DR	MONROE	NC	28110
24	09301092B	FIRST ASSEMBLY OF GOD OF	MONROE	2500 ARNOLD DR	MONROE	NC	28110
25	09301104	TRICON SFR 2020-2 BORROWER LLC		C/O TRICON AMERICAN HOMES LLC 1508 BROOKHOLLOW DR	SANTA ANA	CA	92705
26	09301309	FIRST ASSEMBLY OF GOD OF	MONROE	2500 ARNOLD DR	MONROE	NC	28110
27	09301003B	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
28	09301010	GAMBLE BARBARA B		6017 BICKETT RIDGE DR	MONROE	NC	28110
29	09301059A	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
30	09301092	FIRST ASSEMBLY OF GOD OF	MONROE	2500 ARNOLD DR	MONROE	NC	28110
31	09301242	THOMPSON WAYNE TRUSTEE	ADAMS LARRY TRUSTEE	2541 OLD CHARLOTTE HWY	MONROE	NC	28110
32	09301094	MULLIS BOBBY N	MULLIS DEBORAH F HURST	2720 OLD CHARLOTTE HWY	MONROE	NC	28110
33	09301096	BELL ELIZABETH C		2405 AJARS RD	MARSHVILLE	NC	28103
34	09301107	BELL BELINDA H		4002 GILBOA RD	MARSHVILLE	NC	28103
35	09301021	SULLIVAN JIMMY LEE	SULLIVAN CRYSTAL A	700 S CHURCH ST	MONROE	NC	28112
36	09301045	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
37	09301048	CORTEZ NICANOR V	RIOS TERESA	2306 WILSON AVE	MONROE	NC	28110
38	09301054	BYRUM CHARLES W	BYRUM JANICE H	7111 SECREST SHORT CUT RD	INDIAN TRAIL	NC	28079
39	09301060A	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
40	09301088	WIESE CLAUDETTE G		2524 ARNOLD DR	MONROE	NC	28110
41	09301091	PRESSLEY MARGARET	PRESSLEY MARVIN A	2514 ARNOLD DR	MONROE	NC	28110
42	09301243 70	SHINING LIGHT BAPT CHURCH % TIM CRUSE		2541 OLD CHARLOTTE HWY	MONROE	NC	28110
43	09301098	KAIZEN KAREN	KAIZEN WINFIELD J	2507 ARNOLD DR	MONROE	NC	28110
44	09301101	TARLTON ANNA F		2511 ARNOLD DR	MONROE	NC	28110
45	09301245B60	SHINING LIGHT BAPTIST CHURCH		2541 OLD CHARLOTTE HWY	MONROE	NC	28110

46	09301245B70	SHINING LIGHT BAPTIST CHURCH TRUSTEES		2541 OLD CHARLOTTE HWY	MONROE	NC	28110
47	09301246	MOORE KYLE BRUCE		2513 OLD CHARLOTTE HWY	MONROE	NC	28110
48	09301004	BAUCOM RONALD M		2310 HARGETT RD	MONROE	NC	281108574
49	09301020	ROGERS HELENA MARIA		2318 ROLAND DR	MONROE	NC	281108568
50	09301022	BAUCOM RONALD MCCOY		2310 HARGETTE RD	MONROE	NC	28110
51	09301023	ZAPATA RICARDO ZAPATA	GARCIA MANUEL VASQUEZ	2326 ROLAND DR	MONROE	NC	28110
52	09301059	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
53	09301086	MULLIS BECKY	MULLIS BOBBY LINWOOD	2530 ARNOLD DR	MONROE	NC	28110
54	09301087	PLYLER BILLY RAY		2528 ARNOLD DR	MONROE	NC	28110
55	09301102	LONG EDWARD NELSON	LONG MARTHA B	2513 ARNOLD DR	MONROE	NC	28110
56	09301241	THOMPSON WAYNE TRUSTEE	ADAMS LARRY TRUSTEE	2541 OLD CHARLOTTE HWY	MONROE	NC	28110
57	09301245	WHITLEY FRANK C		2523 OLD CHARLOTTE HWY	MONROE	NC	28110
58	09301003A	SANFORD JIMMY D	SANFORD TERESA G	2308 HARGETTE RD	MONROE	NC	28110
59	09301016	HARRELL J LAYNE		2306 ROLAND DR	MONROE	NC	281108522
60	09301043	COOK JULIE A		2329 ROLAND DR	MONROE	NC	28110
61	09301044	BROOME RUTH S		5414 GOLDMINE RD	MONROE	NC	28110
62	09301049	HOPEWOOD PROPERTIES LLC		PO BOX 428	MONROE	NC	28111
63	09301243 60	SHINING LIGHT BAPTIST CHURCH % TIM CRUSE		2541 OLD CHARLOTTE HWY	MONROE	NC	28110
64	09301106	HELMS JUDY	HELMS TED RICHARD	2523 ARNOLD DR	MONROE	NC	28110
65	09301001	WATTS JACKIE M		2511 OLD CHARLOTTE HWY	MONROE	NC	28110
66	09301019	CAUSEY JAMES D III		2316 ROLAND DR	MONROE	NC	28110
67	09301047	LOVE RENTALS LLC		2675 OLD CHARLOTTE HIGHWAY	MONROE	NC	28110
68	09301047A	HERNANDEZ HUMBERTO VARGAS		2321 ROLAND DR	MONROE	NC	28110
69	09301061	INTERURBAN FOREST LLP		ATTN: WILLIAM T DOOGAN 7495 PEAKVIEW AVE	ENGLEWOOD	CO	80111
70	09301089	PRESSLEY MARGARET	PRESSLEY MARVIN A	2514 ARNOLD DR	MONROE	NC	28110
71	09301240	DELLINGER T C & FAYE A		821 TRIPLE OAKS RD	MONROE	NC	28112



APO Map

**CD "Regent Pines
- 2022"**

Legend

- Centerlines
- Parcels
- Notified Properties
- Subject Property

71 Properties Notified



**RESOLUTION APPROVING LAND USE AND TRANSPORTATION PLAN
COMPLIANCE
CONDITIONAL DISTRICT “REGENT PINES - 2022”
R-2022-57**

WHEREAS, in accordance with the provisions of North Carolina General Statute 160D-605, the City Council does hereby find and determine that the adoption of the zoning map amendment for Conditional District “REGENT PINES – 2022” and further described below properties are consistent with the adopted Land Use and Transportation Plan. The Land Use and Transportation Plan identifies this area as Suburban. Single-family uses are listed as a priority use in this character area, and the proposed project is for the development of single-family homes. The suburban character area states the density for residential is 2-4 units per acre. This development is 3.3 units per acre; therefore, it is consistent. The project is reasonable and in the public interest because it will provide additional housing options closer to the city core versus on the outskirts creating sprawl.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Monroe adopts the Resolution Approving Land Use and Transportation Plan Compliance for properties with Union County Tax Parcel Number(s): 09-301-059, 09-301-059A, 09-301-060A, 09-301-045, and 09-301-047.

Adopted this 11th day of October, 2022

Attest:

Marion L. Holloway Jr., Mayor

Bridgette H. Robinson, City Clerk

**RESOLUTION DENYING LAND USE AND TRANSPORTATION PLAN
COMPLIANCE
CONDITIONAL DISTRICT “REGENT PINES - 2022”
R-2022-57**

WHEREAS, in accordance with the provisions of North Carolina General Statute 160D-605, the City Council does hereby find and determine that the adoption of the zoning map amendment for Conditional District “*REGENT PINES – 2022*” and further described below properties are consistent with the adopted Land Use and Transportation Plan. The Land Use and Transportation Plan identifies this area as Suburban. Single-family uses are listed as a priority use in this character area, and the proposed project is for single-family homes. The suburban character area states the density for residential is 2-4 units per acre. This development is 3.3 units per acre; therefore, it is consistent. However, the proposed development is not a reasonable use or in the public interest because this project is along a heavily traveled corridor and additional traffic could strain existing traffic concerns. Based on this information, the conditions have changed which justify amending the Land Development Plan. As a result of this zoning map amendment denial, the Land Development Plan is amended to reflect the land use modification.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Monroe adopts the Resolution Denying Land Use and Transportation Plan Compliance for properties with Union County Tax Parcel Number(s): 09-301-059, 09-301-059A, 09-301-060A, 09-301-045, and 09-301-047.

Adopted this 11th day of October, 2022

Attest:

Marion L. Holloway Jr., Mayor

Bridgette H. Robinson, City Clerk

ORDINANCE TO AMEND CITY OF MONROE CODE OF ORDINANCES
TITLE XV: LAND USES
CHAPTER 157: ZONING CODE
O-2022-61

Preamble

Pursuant to authority conferred by Chapter 160D-701 of the North Carolina General Statutes, as amended and for the purpose of promoting the health, safety, morals, or general welfare of the inhabitants of the City by lessening congestion in and around the streets; securing safety; preventing the overcrowding of land; avoiding undue congestion; and facilitating the adequate provision of transportation,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONROE THAT TITLE XV, CHAPTER 157 ZONING CODE OF THE CITY OF MONROE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

Section 1. Amend §157.1.2.1 **OFFICIAL ZONING MAP** as follows:

Rezone the properties located along Charlotte Highway further identified with parcel ID numbers 09-301-059, 09-301-059A, 09-301-060A, 09-301-045, and 09-301-047 from NB (Neighborhood Business), RMD (Residential Medium Density), and RLD (Residential Low Density) to Conditional District (CD) “Regent Pines-2022”

Section 2. This Ordinance shall be effective upon adoption.

Adopted this 11th day of October, 2022

Attest:

Marion L. Holloway Jr., Mayor

Bridgette H. Robinson, City Clerk

ORDINANCE TO AMEND CITY OF MONROE CODE OF ORDINANCES
TITLE XV: LAND USES
CHAPTER 157: ZONING CODE
O-2022-62

Preamble

Pursuant to authority conferred by Chapter 160D-701 of the North Carolina General Statutes, as amended and for the purpose of promoting the health, safety, morals, or general welfare of the inhabitants of the City by lessening congestion in and around the streets; securing safety; preventing the overcrowding of land; avoiding undue congestion; and facilitating the adequate provision of transportation,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONROE THAT TITLE XV, CHAPTER 157 ZONING CODE OF THE CITY OF MONROE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

Section 1. Amend §157.1.3.1 ZONING DISTRICTS ESTABLISHED as follows:

Conditional District (CD) “Regent Pines-2022”

Section 2. This Ordinance shall be effective upon adoption.

Adopted this 11th day of October, 2022

Attest:

Marion L. Holloway Jr., Mayor

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: J. Bryan Gilliard, Police Chief

PREPARED BY: David M. Morton, Police Captain

SUBJECT: Public Hearing to Consider U.S. Department of Justice/Bureau of Justice Assistance Grant

SUMMARY STATEMENT

Public hearing to receive public comments on grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance and take action following the public hearing.

REVIEW

The Police Department has received a grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. This grant is from the federal government in the amount of \$25,459 and it is recommended that the grant be used update surveillance equipment and investigative gear for our police department. There is not a match requirement for this grant. Council is required to hold a public hearing for the Justice Assistance Grants for the purpose of providing the citizens a time to provide comments/input on which activities should be included in funding proposals regarding this grant. Following the public hearing, Council will need to take action to accept the grant and designate and appropriate funds.

RECOMMENDATION

Staff recommends City Council accept this grant and approve Budget Amendment BA-2022-34 to appropriate and designate the funds.

Attachment(s): Budget Amendment BA-2022-34

**CITY OF MONROE
BUDGET AMENDMENT
BA-2022-34**

1. Amendment necessary to designate and appropriate funds received from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

General Fund:

Revenues:	
Restricted Revenue	\$25,459
Expenditures:	
Public Safety	\$25,459

Adopted this the 11th October of 2022.

Marion Holloway, Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: City Council

VIA: Brian Borne, City Manager

DATE: October 11, 2022

FROM: Ryan Jones, Parks and Recreation Director

PREPARED BY: Ryan Jones, Parks and Recreation Director

SUBJECT: Budget Ordinance and Change Order for additional construction management for the Belk Tonawanda Park Phase 1-B Project.

SUMMARY STATEMENT

City Council is requested to consider a recommendation to approve a change order to The John R. McAdams Company, Inc. in the amount of \$25,946.11 and budget ordinance in the amount of \$25,947 for funds needed for additional construction management services for the Belk Tonawanda Phase 1-B project.

REVIEW

On January 11, 2022, City Council awarded the Belk Tonawanda Phase 1B project to Fairwood Construction, LLC. Early in the construction process, it was evident that the splash pad portion of the project would see significant delays based on supply chain issues related to certain equipment specific to the splash pad. These issues have delayed the project from the original schedule of mid-July to early November for completion of the splash pad portion of this project. All other facets of this project have been completed including new pathways throughout Belk Tonawanda Park, permanent corn hole boards and table tennis tables, a renovated and relocated bocce court and an outdoor fitness station.

As part of the construction management process, The John R. McAdams Company, Inc. was awarded a contract on April 7, 2021 to provide professional architectural and engineering services for the detailed design of Belk Tonawanda Park Phase 1-B. This included the design, preparation of construction documents, and general construction management services as a consultant specific to this project. Due to the delay in this project and the need for continued consultation services, staff requests a change order in the amount of \$25,946.11 for additional construction management of the Belk Tonawanda Phase 1B project. The revised contract total including the requested change order is \$121,146.11.

Staff is also requesting approval of a budget ordinance in the amount of \$25,947 to appropriate funds from the general fund unassigned fund balance to cover this change order to The John R. McAdams Company, Inc. contract.

Due to the cancellation of the General Services Committee Meeting scheduled for October 6, 2022, the Chair approved moving this matter forward to the Consent section of the October 11, 2022, City Council Regular Meeting Agenda for consideration of approval.

RECOMMENDATION

Staff recommends Council approval of a change order in the amount of \$25,946.11 to The John R. McAdams Company, Inc. contract for construction management of the Belk Tonawanda Phase 1-B. Staff also recommends approval of a Budget Ordinance of \$25,947 to appropriate funds to cover this change order and requests authorization for the City Manager to execute the necessary documents.

Attachment(s): BO-2022-17

**CAPITAL PROJECT BUDGET ORDINANCE
BELK TONAWANDA MASTER PLAN – PHASE I-B
BO-2022-17**

WHEREAS, the City also previously approved the construction (renovation) of Belk Tonawanda Park Master Plan – Phase I-B and has a construction contract with Fairwood Construction, LLC; and

WHEREAS, the City also previously approved the construction management contract for the Belk Tonawanda Park Master Plan – Phase I-B and has a consultant contract with The John R. McAdams Company, Inc.; and

WHEREAS, a Change Order is needed in the amount of \$25,946.11 to cover the additional construction management services that include design, preparation of construction documents and general construction management for the Belk Tonawanda Park Master Plan – Phase I-B project due to project delays.; and

WHEREAS, a budget appropriation from the General Fund Unassigned Fund Balance is requested to cover this Change Order for the additional construction management services.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Monroe appropriates the following additional funding to the Belk Tonawanda Park Master Plan – Phase I-B project GB2101 for the change order to McAdams Company.

General Fund:

Revenue:

Appropriation of Fund Balance	\$25,947
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Expense:

Transfer to General Capital Projects Fund	\$25,947
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General Capital Project Fund:

Revenue:

Transfer from General Fund	\$25,947
----------------------------	----------

Expense:

Project Costs	\$25,947
---------------	----------

Adopted this 11th day of October, 2022.

Attest:

Marion L. Holloway, Jr., Mayor

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Lisa Stiwinter, Planning and Development Director

PREPARED BY: Doug Britt, Senior Planner

SUBJECT: Call for Public Hearing to be held on November 8, 2022 to consider a zoning map amendment request to rezone the property located at 2733 W. Roosevelt Boulevard further identified as tax parcel: 09-301-067 from Conditional District “Genesis Holdings” to General Business (GB).

SUMMARY STATEMENT

This is a request to call for a public hearing to be held on November 8, 2022 for a zoning map amendment request to rezone the property located at 2733 W. Roosevelt Boulevard further identified as tax parcel: 09-301-067 from Conditional District “Genesis Holdings” to General Business (GB).

REVIEW

Staff has received a zoning map amendment request to rezone the property located at 2733 W. Roosevelt Boulevard further identified as tax parcel: 09-301-067 from Conditional District “Genesis Holdings” to General Business (GB). Staff is requesting that City Council call for a public hearing to be held on November 8, 2022 to consider this item.

RECOMMENDATION

Staff recommends City Council call for the required public hearing to be held on November 8, 2022, 6:00 p.m. to consider this matter.



STAFF REPORT

TO: City Council

VIA: Brian Borne, City Manager

DATE: October 11, 2022

FROM: Lisa Stiwinter, Planning and Development Director

SUBJECT: Call for Public Hearing to be held on November 8, 2022 to consider zoning texts amendment requests to amend Code of Ordinances –Title XV: Land Usage, Chapter 157 titled “Unified Development Ordinance”.

SUMMARY STATEMENT

This is a request to call for a public hearing to be held on November 8, 2022 to consider a zoning text amendment request to amend Code of Ordinances –Title XV: Land Usage, Chapter 157 to Section 3.3.3: Board of Adjustment, Section 3.3.4: Planning Board, and Section 3.4.20: Zoning Permit, Section 5.9: Mixed-Use Zoning District Parking Standards and Section 5.10: Mixed-Use Zoning District Incentives, Section 6.1.1: Floodplain and Floodway Districts, Section 7: Permissible Uses and Standards, Section 8.1: Subdivisions, Section 8.2: Signs, Section 8.3 Landscaping, Buffering, Fences and Walls, Section 8.4: Parking Requirements, Section 8.7.1: General Provisions, Section 8.8: Open Space Standards, Section 10: Nonconformities, and Section 11: Definitions of Terms of the Unified Development Ordinance (UDO).

REVIEW

Staff is requesting a zoning text amendment to amend the Code of Ordinances-Title XV: Land Usage, Chapter 157 to Section 3.3.3: Board of Adjustment, Section 3.3.4: Planning Board, and Section 3.4.20: Zoning Permit, Section 5.9: Mixed-Use Zoning District Parking Standards and Section 5.10: Mixed-Use Zoning District Incentives, Section 6.1.1: Floodplain and Floodway Districts, Section 7: Permissible Uses and Standards, Section 8.1: Subdivisions, Section 8.2: Signs, Section 8.3 Landscaping, Buffering, Fences and Walls, Section 8.4: Parking Requirements, Section 8.7.1: General Provisions, Section 8.8: Open Space Standards, Section 10: Nonconformities, and Section 11: Definitions of Terms of the Unified Development Ordinance (UDO).

Staff is requesting that City Council call for a public hearing to be held on November 8, 2022 to consider this item.

RECOMMENDATION

Staff recommends City Council call for the required public hearing to be held on November 8, 2022 at 6:00 p.m. to consider this matter.



STAFF REPORT

TO: City Council

VIA: Brian Borne, City Manager

DATE: October 11, 2022

FROM: Sarah McAllister, Engineering Director

PREPARED BY: Sarah McAllister, Engineering Director

SUBJECT: Call for Public Hearing to be held on November 8, 2022 to consider a text amendment request to amend Code of Ordinances –Title XV: Land Usage, Chapter 159 titled Stormwater Management Ordinance to establish Section 801 titled Floodplain Damage Prevention Ordinance

SUMMARY STATEMENT

This is a request to call for a public hearing to be held on November 8, 2022 to consider a text amendment request to amend Code of Ordinances –Title XV: Land Usage, Chapter 159 titled Stormwater Management Ordinance to establish Section 801 titled Floodplain Damage Prevention Ordinance.

REVIEW

Staff is requesting a text amendment to amend the Code of Ordinances-Title XV: Land Usage, Chapter 159 titled “Stormwater Management Ordinance” to establish Section 801 titled “Floodplain Damage Prevention Ordinance”.

Staff is requesting that City Council call for a public hearing to be held on November 8, 2022 to consider this item.

RECOMMENDATION

Staff recommends City Council call for the required public hearing to be held on November 8, 2022 at 6:00 p.m. to consider this matter.



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Peter Cevallos, Airport Manager

PREPARED BY: Peter Cevallos, Airport Manager

SUBJECT: Approval of Airport Fuel Storage Policy Revision and Aerowood Fuel Storage Agreement

SUMMARY STATEMENT

Staff is requesting City Council approve the revisions made to City Policy MA-02, Charlotte-Monroe Executive Airport Fuel Storage Policy, and the associated fuel storage agreement with Aerowood Aviation.

REVIEW

Aerowood Aviation, the flight school that operate on the Airport, has seen an exponential growth in the number of training flights. Their average consumption of fuel in the past year has grown to over 8,000 gallons a month of aviation fuel to support their operation. At the Airport Commission September 12, 2022 meeting, Aerowood Aviation submitted a request to conduct self-fueling. The Commission discussed the request, and its impact to the City fixed base operation, and at the conclusion of the discussion directed staff to develop a fuel storage agreement as an alternative to Aerowood Aviation installing their own fuel tanks.

City Policy MA-02, Charlotte-Monroe Executive Airport Fuel Storage Policy currently allows certain corporate jet operators that have aircraft based on the airport in conjunction with long-term leases the opportunity to purchase aviation fuel in bulk and allowing such fuel to be stored in the City owned fuel facilities for a published fee, as an additional incentive for aircraft owners who consume large quantities of fuel. Staff has revised the policy, which has an associated agreement

incorporated into the policy, to be used as a viable alternative which could be offered to Aerowood Aviation.

Staff has made the following revisions to the policy:

- References to requiring aircraft to be based at the airport have been removed (this stems from guidance recently received from Dept. of Transportation; can be shared upon request)
- Expanded the fuel type to include both Jet-A and AVGAS: current policy is limited to Jet-A (storage/purchasing criteria remain the same); criteria for storage/purchase of AVGAS is a minimum of 50,000 gallons a year for eligibility
- Policy will require agreement to include list of eligible aircraft or fleet of aircraft that will be strictly employed when fuel requests are received

While the overall intent of policy is still intact and enforceable, the revisions would provide an avenue for a high volume user like Aerowood to benefit. Staff has discussed and shared the revised policy and associated agreement with Mr. Brandon Atkinson, Aerowood Aviation owner. He is aware of the requirements on aircraft, storage, use and he is in favor of proceeding with the fuel storage agreement as an alternative to him installing fuel storage tanks for his use.

Due to the cancellation of the General Services Committee Meeting scheduled for October 6, 2022, the Chair approved moving this matter forward to the Consent section of the October 11, 2022, City Council Regular Meeting Agenda for consideration of approval.

The Airport Commission discussed this request at their October 10, 2022 meeting and unanimously recommends City Council approve both the revision of the policy and the fuel storage agreement with Aerowood Aviation.

RECOMMENDATION

With Airport Commission recommendation, Staff is requesting City Council approve:

- The revisions made to City Policy MA-02, Charlotte-Monroe Executive Airport Fuel Storage Policy; and
- The associated fuel storage agreement with Aerowood Aviation
- Authorize the City Manager sign and execute any and all documents.

Attachment(s):
City Policy MA-02, Charlotte-Monroe Executive Airport Fuel Storage Policy
Fuel Storage Agreement with Aerowood Aviation

	Policy: Charlotte-Monroe Executive Airport Fuel Storage	Effective Date: November 20, 2007
		Revision Effective Date: October 7, 2008; April 2, 2019; October 11, 2022
	Policy Number: MA-02	Page 1 of 4
	Brian J. Borne, City Manager	Charlotte-Monroe Executive Airport Responsible Party

WHEREAS, the City of Monroe may consider a request for fuel storage and service as defined in this policy to the extent that the City is able to accommodate the Airport’s storage fuel tanks in support of bulk fuel storage for select customers; and

WHEREAS, the City may offer a favorable rate to the owners of eligible aircraft with the opportunity to purchase aviation fuel in bulk and allowing such fuel to be stored in the City owned fuel facilities for a published fee, as an additional incentive for aircraft owners who consume large quantities of fuel.

NOW, THEREFORE, the Monroe City Council adopts the following Fuel Storage Policy whereby aircraft owners are given this opportunity for storage and service under the following terms and conditions:

1. The City may dedicate select fuel storage tanks to support this service policy.
2. This service is limited to persons or entities with an active long-term hangar lease with the City of Monroe or owning a hangar at the Airport, until additional fuel storage tanks are constructed and made available for dedicated fuel service and storage services.
3. Depending on the type of aviation fuel purchased, the following minimum ownership requirements and consumption amounts shall apply:
 - a) For Jet-A fuel, persons or entities must own or have a controlling interest in eligible aircraft, and said aircraft shall consume a minimum of 20,000 gallons of Jet-A fuel annually to remain eligible for the service;
 - b) For Aviation Gasoline, persons or entities must own or have a controlling interest in eligible aircraft or multiples, such as a flight school fleet, and said aircraft or fleet of aircraft shall consume a minimum of 50,000 gallons of Aviation Gasoline (AVGAS) fuel annually to remain eligible for the service.
4. Only those aircraft identified within a fuel service and storage agreement (the “Agreement”) will be eligible to receive fuel at the policy’s rate.
5. This Agreement will be executed between the City and the qualifying purchaser for a period of twelve months (the “Initial Term”) and shall automatically renew for additional twelve month periods (any one of which is referred to as a “Renewal Term”) at the agreed fee, and as long the requirements set out in the Fuel Storage Policy are met. (See Appendix 1 for Agreement).
6. This fee is set for the length of the Initial Term of the Agreement. The agreed fee is subject to annual review, and if recalculation is necessary due to adjustment in the tax rate and the direct/indirect fueling costs incurred by the City, that fee will not be affected for the active term of any standing agreement, but it will be updated accordingly at the commencement of the next automatic Renewal Term immediately following the active term.
7. The airport manager shall be contacted prior to delivery of fuel who will determine if the fuel to be acquired is suitable for storage and if the City has sufficient capacity available for storage. If capacity is not available, no delivery will be accepted.
8. All fuel purchases must be from the City’s approved fuel supplier, with the minimum quantity delivered being 8,000 gallons, or 1 tanker load.
9. Only fuel, which is properly certified and suitable for its intended use, may be delivered to City fuel facilities, and it shall meet or exceed all testing requirements the City uses for receiving fuel.
10. All deliveries to the City fuel facilities shall be under the supervision, inspection, and testing of City staff or their agents.

11. The purchaser will pay the City for the actual gallon amount received into the City's facilities per the established fee in the City's Fees Schedule each time fuel is dispensed into the aircraft listed in the Agreement. The purchaser will also pay any related fees pursuant to the City's Fees Schedule.
12. The purchaser of fuel shall be solely responsible for the cleanup of any site that becomes contaminated due to the spillage or loss of fuel during delivery to the City facilities.
13. The purchaser, at its own expense, will name the City as an additional insured, and will furnish certificates of such insurance to the City with the provisions that the City will be given thirty days' written notice of any intent to terminate or modify such insurance by either purchaser or the insuring company.
14. The request for fuel will be done at normal hours of operations unless previously coordinated, and dispensed into those aircraft identified in the Agreement, per standard fueling practices.
15. The City staff will monitor the storage tank fuel level, and notify the purchaser when the fuel tank has approximately 15% of capacity remaining. Upon this notification, the purchaser shall have the tank resupplied.
16. Should the purchaser not have self-purchased fuel available for dispensing or should the total annual fuel purchased not meet the minimum fuel storage amount eligible for dispensing at the agreed fee, fuel will be offered at the full retail price by the City.

Appendix:

1. Fuel Storage Agreement

**CHARLOTTE-MONROE EXECUTIVE AIRPORT
FUEL STORAGE AGREEMENT**

THIS FUEL STORAGE AGREEMENT (“Agreement”) entered into this the ____ day of _____, 20__ by and between the **CITY OF MONROE**, a municipal corporation chartered under the laws of the State of North Carolina (hereafter "City of Monroe") and _____, (hereafter “Purchaser”).

WITNESSETH:

WHEREAS the City of Monroe has adopted a fuel storage policy (the “Policy”) authorizing owners of eligible aircraft at Charlotte-Monroe Executive Airport to acquire and deliver aviation fuel to Airport fueling facilities to be stored and dispensed into aircraft; and

WHEREAS the Purchaser seeks to purchase fuel for storage by the City of Monroe pursuant to said City Policy.

NOW, THEREFORE, in consideration of the mutual representations, covenants, benefits to be derived, and agreements contained herein and hereinafter set forth, City of Monroe and the Purchaser agree as follows:

During the term of this Agreement, the Purchaser is authorized to purchase bulk quantities of aviation fuel to be delivered and stored in City owned fueling facilities. Purchaser shall comply with all conditions set out in the Policy which is attached hereto and the terms of which are incorporated by reference as fully set out herein. The following aircraft, as shown within this table (or on the attached appendix for list of multiples) are eligible to receive fuel:

Aircraft Type	Make/Model	FAA Registration Number

The term of this Agreement shall be for a period of twelve months (“Initial Term”) and shall automatically renew for additional twelve month periods (any one of which is referred to as a “Renewal Term”) as long as the requirements set out in the Policy are met. When the Purchaser does not meet the requirements of the Policy or fails to comply with City ordinance or policy, this Agreement shall automatically terminate, and Purchaser will not be able to store fuel in City facilities upon consumption of all fuel then stored with the City of Monroe. In addition, either party may terminate this Agreement upon thirty days’ notice to the other party, and upon such termination, the Purchaser may consume all fuel then stored with the City of Monroe under the terms of this Agreement.

The availability of storage will be determined at the City’s sole discretion. Depending on the availability of fuel storage capacity, the City of Monroe will designate the appropriate fuel storage tanks, when available, to support this service. Purchaser agrees to consume a minimum amount of fuel annually to remain eligible for the service, as defined by the Policy, and agrees to pay the City of Monroe for the amount received into City facilities, per gallon fee established in the City Fees Schedule, along with any other related fees, each time fuel is dispensed into the aircraft listed in this Agreement. This fee is set for the length of the Initial Term of this Agreement. The agreed fee is subject to annual review, and if recalculation is necessary due to adjustment in the tax rate and the direct/indirect fueling costs incurred by the City of Monroe, that fee will not be affected for the active term of any standing agreement, but it will be updated accordingly at the commencement of the next automatic Renewal Term immediately following the active term.

To the maximum extent allowed by law, the Purchaser does hereby, for itself, its heirs, executors, administrators, agents, officers and assignees, and anyone entitled to act on its behalf, release and discharge the City of Monroe from any and all claims of damages, loss, injury or liabilities of any kind suffered by it as a result of the activities arising pursuant to the Agreement. Purchaser assumes all risk associated with this Agreement, including but not limited to loss of fuel, deterioration or contamination of fuel, personal injury and damage to personal property associated with the delivery, storage, and aircraft fueling pursuant to this Agreement except for damages caused solely by the negligent acts of the City of Monroe, its employees, or agents. Purchaser, at its own expense, will name the City of Monroe as an additional insured, and will furnish certificates of such insurance to the City of Monroe with the provisions that

City of Monroe will be given thirty days' written notice of any intent to terminate or modify such insurance by either Purchaser or the insuring company.

To the maximum extent allowed by North Carolina law, the Purchaser agrees to indemnify and save the City of Monroe harmless from all suits, actions, debts, accounts, damages, and any reasonable costs, losses, and expenses arising out of any activities associated with this Agreement excluding any suits, losses claims or costs arising solely from the willful conduct or negligence of City of Monroe, its officers, agents and employees.

Any notice to be given hereunder shall be made in writing and mailed by first class U.S. Mail to each of the parties as hereinafter stated or to such other address, as such party may designate to the other in writing:

City of Monroe City of Monroe P.O. Box 69 Monroe, NC 28111	Purchaser _____ _____ _____
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Subject to the terms and provisions hereof, either party may assign or transfer its right hereunder upon written approval of the other party, such approval not unreasonably withheld.

This Agreement contains the entire understanding between the parties. No other agreement, statement, or promise made by either Party, orally or in writing, which is not contained in this Agreement shall be valid or binding.

This Agreement is subject to all present and future valid and applicable laws, rules, regulations, and statutes of any governmental authority having jurisdiction and the parties hereto agree to collaborate when necessary to obtain permits, certifications, licenses, or the like as may be required to comply with such laws and regulations.

Except as otherwise stated in this Agreement, if any article, paragraph, or provision of this Agreement is declared or rendered unlawful by a court or regulatory agency with jurisdiction is deemed unlawful for any reason, the remainder of this Agreement shall be not affected thereby and shall continue in full force and effect to the extent permitted by law.

E-Verify Requirement. The Purchaser shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if the Purchaser utilizes a subcontractor, the Purchaser shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate original by its duly authorized representatives.

Attest: _____ City Clerk	CITY OF MONROE By: _____ City Manager PURCHASER By: _____
---	---

CHARLOTTE-MONROE EXECUTIVE AIRPORT FUEL STORAGE AGREEMENT

THIS FUEL STORAGE AGREEMENT ("Agreement") entered into this the 11th day of October, 2022 by and between the **CITY OF MONROE**, a municipal corporation chartered under the laws of the State of North Carolina (hereafter "City of Monroe") and **AEROWOOD AVIATION**, (hereafter "Purchaser").

WITNESSETH:

WHEREAS the City of Monroe has adopted a fuel storage policy (the "Policy") authorizing owners of eligible aircraft at Charlotte-Monroe Executive Airport to acquire and deliver aviation fuel to Airport fueling facilities to be stored and dispensed into aircraft; and

WHEREAS the Purchaser seeks to purchase fuel for storage by the City of Monroe pursuant to said City Policy.

NOW, THEREFORE, in consideration of the mutual representations, covenants, benefits to be derived, and agreements contained herein and hereinafter set forth, City of Monroe and the Purchaser agree as follows:

During the term of this Agreement, the Purchaser is authorized to purchase bulk quantities of aviation fuel to be delivered and stored in City owned fueling facilities. Purchaser shall comply with all conditions set out in the Policy which is attached hereto and the terms of which are incorporated by reference as fully set out herein. The following aircraft, as shown within this table (or on the attached appendix for list of multiples) are eligible to receive fuel:

<u>Aircraft Type</u>	<u>Make/Model</u>	<u>FAA Registration Number</u>
	<SEE ATTACHED LIST>	

The term of this Agreement shall be for a period of twelve months ("Initial Term") and shall automatically renew for additional twelve month periods (any one of which is referred to as a "Renewal Term") as long as the requirements set out in the Policy are met. When the Purchaser does not meet the requirements of the Policy or fails to comply with City ordinance or policy, this Agreement shall automatically terminate, and Purchaser will not be able to store fuel in City facilities upon consumption of all fuel then stored with the City of Monroe. In addition, either party may terminate this Agreement upon thirty days' notice to the other party, and upon such termination, the Purchaser may consume all fuel then stored with the City of Monroe under the terms of this Agreement.

The availability of storage will be determined at the City's sole discretion. Depending on the availability of fuel storage capacity, the City of Monroe will designate the appropriate fuel storage tanks, when available, to support this service. Purchaser agrees to consume a minimum amount of fuel annually to remain eligible for the service, as defined by the Policy, and agrees to pay the City of Monroe for the amount received into City facilities, per gallon fee established in the City Fees Schedule, along with any other related fees, each time fuel is dispensed into the aircraft listed in

this Agreement. This fee is set for the length of the Initial Term of this Agreement. The agreed fee is subject to annual review, and if recalculation is necessary due to adjustment in the tax rate and the direct/indirect fueling costs incurred by the City of Monroe, that fee will not be affected for the active term of any standing agreement, but it will be updated accordingly at the commencement of the next automatic Renewal Term immediately following the active term.

To the maximum extent allowed by law, the Purchaser does hereby, for itself, its heirs, executors, administrators, agents, officers and assignees, and anyone entitled to act on its behalf, release and discharge the City of Monroe from any and all claims of damages, loss, injury or liabilities of any kind suffered by it as a result of the activities arising pursuant to the Agreement. Purchaser assumes all risk associated with this Agreement, including but not limited to loss of fuel, deterioration or contamination of fuel, personal injury and damage to personal property associated with the delivery, storage, and aircraft fueling pursuant to this Agreement except for damages caused solely by the negligent acts of the City of Monroe, its employees, or agents. Purchaser, at its own expense, will name the City of Monroe as an additional insured, and will furnish certificates of such insurance to the City of Monroe with the provisions that City of Monroe will be given thirty days written notice of any intent to terminate or modify such insurance by either Purchaser or the insuring company.

To the maximum extent allowed by North Carolina law, the Purchaser agrees to indemnify and save the City of Monroe harmless from all suits, actions, debts, accounts, damages, and any reasonable costs, losses, and expenses arising out of any activities associated with this Agreement excluding any suits, losses claims or costs arising solely from the willful conduct or negligence of City of Monroe, its officers, agents and employees.

Any notice to be given hereunder shall be made in writing and mailed by first class U.S. Mail to each of the parties as hereinafter stated or to such other address, as such party may designate to the other in writing:

City of Monroe:
City of Monroe
P.O. Box 69
Monroe, North Carolina 28111

Purchaser:
AEROWOOD AVIATION
3900 Paul J. Helms Drive
Monroe, NC 28110

Subject to the terms and provisions hereof, either party may assign or transfer its right hereunder upon written approval of the other party, such approval not unreasonably withheld.

This Agreement contains the entire understanding between the parties. No other agreement, statement, or promise made by either Party, orally or in writing, which is not contained in this Agreement shall be valid or binding.

This Agreement is subject to all present and future valid and applicable laws, rules, regulations, and statutes of any governmental authority having jurisdiction and the parties hereto agree to collaborate when necessary to obtain permits, certifications, licenses, or the like as may be required to comply with such laws and regulations.

Except as otherwise stated in this Agreement, if any article, paragraph, or provision of this Agreement is declared or rendered unlawful by a court or regulatory agency with jurisdiction is deemed unlawful for any reason, the remainder of this Agreement shall be not affected thereby and shall continue in full force and effect to the extent permitted by law.

E-Verify Requirement. The Purchaser shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if the Purchaser utilizes a subcontractor, the Purchaser shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate original by its duly authorized representatives.

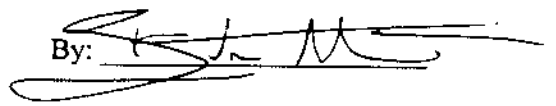
CITY OF MONROE:

By: _____

ATTEST:

Bridgette Robinson, City Clerk

PURCHASER: *Aerwood Aviation*

By: 



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Brian J. Borne, City Manager

PREPARED BY: Brian J. Borne, City Manager

SUBJECT: Inspection Services Inter-local and Mutual Aid Agreement

SUMMARY STATEMENT

The Union County and the City of Monroe desire to enter into an Inter-local and Mutual Aid Agreement for Inspection Services.

REVIEW

This Agreement is for County and City to provide inspectors under their employ to mutually assist the other with the performance of certain North Carolina State Building Code inspection work within each Party's respective jurisdictions.

We anticipate inspections services will be performed during regular workdays and hours, with scheduling of services to be mutually agreed upon between both parties on a weekly basis.

Pursuant to N.C. General Statute 160D-1102, 160D-1105, and 160D-1107, as well as Part 1 of Article 20 of Chapter 160A of the General Statutes Union County and the City enter into an inter-local agreement in order to maintain inspection services.

The initial term of this agreement shall be five (5) years from the date of execution. Upon the end of the initial term, this Agreement may be renewed for additional agreed upon terms upon written amendment to this Agreement. This Agreement may be terminated, without cause, by either Party upon thirty (30) days' written notice.

Due to the cancellation of the General Services Committee Meeting scheduled for October 6, 2022, the Chair approved moving this matter forward to the Consent section of the October 11, 2022, City Council Regular Meeting Agenda for consideration of approval.

RECOMMENDATION

Staff recommends that City Council ratify the Inspection Services Inter-Local and Mutual Aid Agreement between Union County and the City of Monroe and authorize the City Manager to sign all documents necessary.

Attachments:
Inspection Services Inter-local and Mutual Aid Agreement

NORTH CAROLINA

**INSPECTION SERVICES INTERLOCAL
AND MUTUAL AID AGREEMENT**

UNION COUNTY

THIS INSPECTION SERVICES INTERLOCAL AND MUTUAL AID AGREEMENT (“Agreement”) is entered into this _____, 2022, by and between **UNION COUNTY**, a political subdivision of the State of North Carolina (hereafter “County”), and the **CITY OF MONROE**, a municipal corporation chartered under the laws of the State of North Carolina (hereafter “City”), individually each a (“Party”), and collectively (“Parties”).

WHEREAS, pursuant to N.C.G.S. § 160D-1102, City currently provides North Carolina State Building Code inspections within its municipal limits; and

WHEREAS, pursuant to N.C.G.S. § 160D-1102, County provides North Carolina State Building Code inspections within its jurisdiction in Union County; and

WHEREAS, N.C.G.S. § 160D-1102 provides that a local government may provide for inspections services in several ways, including, among others, contracting with another unit of local government for the provision of inspection services pursuant to Part 1 of Article 20 of Chapter 160A of the General Statutes, or arranging for the county in which a city is located to perform inspections services within the city’s jurisdiction as authorized by N.C.G.S. §§ 160D-1104 and 202; and

WHEREAS, Part 1 of Article 20 of Chapter 160A of the General Statutes authorizes any unit of local of government of this State and any other unit of local government of this State to enter into agreements with each other in order to execute any undertakings; and

WHEREAS, N.C.G.S. § 160D-1105 authorizes a local government to contract with the employer of an individual who holds applicable certificates issued by the North Carolina Code Officials Qualification Board; and

WHEREAS, N.C.G.S. § 160D-1107 provides that any two or more cities or counties may enter into contracts with each other to provide mutual aid and assistance in the administration and enforcement of State and local laws pertaining to the North Carolina State Building Code; and

WHEREAS, Parties desire to authorize County to direct one or more of County’s inspectors to perform inspections within City’s jurisdiction as services and mutual aid as further set forth and detailed herein and as authorized by N.C.G.S. §§ 160D-1102, 160D-1105, and 160D-1107, as well as Part 1 of Article 20 of Chapter 160A of the General Statutes; and

WHEREAS, Parties desire to authorize City to direct one or more of City’s inspectors to perform inspections within County’s jurisdiction as services and mutual aid as further set forth and detailed herein and as authorized by N.C.G.S. §§ 160D-1102, 160D-1105, and 160D-1107, as well as Part 1 of Article 20 of Chapter 160A of the General Statutes.

NOW, THEREFORE, for and in consideration of the mutual promises set forth herein and other good and valuable consideration, the parties agree as follows:

1. **PURPOSE.** This Agreement is for County and City to provide inspectors under their employ to mutually assist the other with the performance of certain North Carolina State Building Code inspection work within each Party's respective jurisdictions.
2. **SERVICES PROVIDED BY COUNTY TO CITY.** County shall provide inspectors who will provide residential and commercial North Carolina State Building Code field inspection work assistance services. County will direct County inspectors to provide Level I, II, and III North Carolina State Building Code inspection work for residential and commercial properties within City's jurisdiction. Such inspection work provided by County shall not include the performance of inspection work under the Fire Prevention Code portion of the North Carolina State Building Code. Additionally, County's assistance to City shall not include performing, or otherwise providing assistance with, residential plan reviews for all portions of the North Carolina State Building Code. City shall remain responsible for enforcement actions related to County's inspection services provided pursuant to this Agreement. The services described in this paragraph shall hereafter be referenced collectively as the "City Services."
3. **SERVICES PROVIDED BY CITY TO COUNTY.** City shall provide inspectors who will provide residential and commercial North Carolina State Building Code field inspection work assistance services. City will direct City inspectors to provide Level I, II, and III North Carolina State Building Code inspection work for residential and commercial properties within County's jurisdiction. Such inspection work provided by City shall not include the performance of inspection work under the Fire Prevention Code portion of the North Carolina State Building Code. Additionally, City's assistance to County shall not include performing, or otherwise providing assistance with, residential plan reviews for all portions of the North Carolina State Building Code. County shall remain responsible for enforcement actions related to City's inspection services provided pursuant to this Agreement. The services described in this paragraph shall hereafter be referenced collectively as the "County Services." "Services" hereafter referenced shall refer to both City Services and County Services collectively.
4. **REQUESTS FOR SERVICES.** County shall provide City Services to City only upon the request of City. City's City Manager or Chief Building Inspector may make such a request for the provision of City Services in writing (which may include electronic correspondence) to County's County Manager, Assistant County Manager, or Building Code Enforcement Director. Likewise, City shall provide County Services to County only upon the request of the County. County's County Manager, Assistant County Manager, or Building Code Enforcement Director may make a request for the provision of County Services in writing (which may include electronic correspondence) to City's City Manager or Chief Building Inspector. County and City officials shall mutually agree upon the properties for which Services shall be provided. Any City or County employee or official providing the Services under this Agreement shall have the same jurisdiction, powers,

rights, privileges, and immunities, including those relating to the defense of civil actions and payments of judgments, as the Code-enforcement officials of City or County.

The number of hours spent by County staff performing the City Services shall be at the sole discretion of County. Nothing in this Agreement shall be construed to deprive County of its discretion to provide, or decline to provide, the City Services under any circumstances. The number of hours spent by City staff performing the County Services shall be at the sole discretion of City. Nothing in this Agreement shall be construed to deprive City of its discretion to provide, or decline to provide, the County Services under any circumstances. In no instance shall City or County, or any of its officials or employees, be held to answer in any civil or criminal action for declining to provide Services.

5. **PERSONNEL.** The personnel necessary for the provision of Services under this Agreement shall be credentialed North Carolina State Building Code inspectors. All employees of County shall remain employees of County and all employees of City shall remain employees of City.
6. **COSTS AND FINANCING.** All of County's actual costs for the provision of the City Services pursuant to this Agreement, including, without limitation, payment of overtime and related fringe benefits to employees, as well as all other costs, will be the responsibility of the City. County will invoice City monthly for City Services performed during the previous month. City's payment of such invoice is due within thirty (30) days from the date of the invoice. All payments shall be conditioned upon appropriation by the City Council of the City of Monroe of sufficient funds for each request for services.

All of City's actual costs for the provision of the County Services pursuant to this Agreement, including, without limitation, payment of overtime and related fringe benefits to employees, as well as all other costs, will be the responsibility of the County. City will invoice County monthly for County Services performed during the previous month. County's payment of such invoice is due within thirty (30) days from the date of the invoice. All payments shall be conditioned upon appropriation by the Union County Board of Commissioners of sufficient funds for each request for services.

7. **TERM AND TERMINATION.** The initial term of this agreement shall be five (5) years from the date of execution. Upon the end of the initial term, this Agreement may be renewed for additional agreed upon terms upon written amendment to this Agreement. This Agreement may be terminated, without cause, by either Party upon thirty (30) days' written notice.
8. **INDEMNIFICATION AND REIMBURSEMENT.** To the maximum extent permitted by applicable law, City agrees to protect, defend, indemnify, and hold County, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or

arising out of this Agreement and/or the performance hereof that are due, in whole or in part, to the negligence of City, its officers, employees, subcontractors or agents. City further agrees to investigate, handle, respond to, provide defense for, and defend the same at its sole expense and agrees to bear all other costs and expenses related thereto.

To the maximum extent permitted by applicable law, County agrees to protect, defend, indemnify, and hold City, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due, in whole or in part, to the negligence of County, its officers, employees, subcontractors or agents. County further agrees to investigate, handle, respond to, provide defense for, and defend the same at its sole expense and agrees to bear all other costs and expenses related thereto.

9. **COMMUNICATIONS.** Parties will cooperate and work together to communicate regarding the performance of the Services.
10. **JOINT AGENCY.** No joint agency is established as a result of this Agreement.
11. **OWNERSHIP OF REAL PROPERTY.** All property of County shall remain property of County and all property of City shall remain property of City under this Agreement.
12. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between Parties. No other agreement, statement, or promise made by either party, orally or in writing, which is not contained in this Agreement shall be valid or binding.
13. **AMENDMENT.** This Agreement may be amended only by written instrument duly executed by Parties.
14. **JOINT EFFORTS.** This Agreement shall be considered for all purposes as prepared through the joint efforts of the Parties and shall not be construed against one Party or the other as a result of preparation, submission, or drafting hereof.
15. **SEVERABILITY.** The provisions hereof are severable, and should any provision be determined to be invalid, unlawful or otherwise null and void by any court of competent jurisdiction, the other provisions shall remain in full force and effect and shall not thereby be affected unless such ruling shall make further performance hereunder impossible or impose an unconscionable burden upon one of the Parties. Parties shall endeavor in good faith to replace the invalid, illegal or unenforceable provisions with valid provisions the economic effect of which comes as close as practicable to that of the invalid, illegal or unenforceable provisions.
16. **COMPLIANCE WITH LAWS.** In the performance of their duties pursuant to this Agreement, County and City shall comply with all laws, rules, regulations, ordinances,

codes, standards, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

IN WITNESS WHEREOF, the parties hereto acting under the authority of their respective governing bodies, have caused this Agreement to be duly executed.

WITNESS

UNION COUNTY

Lynn G. West
Clerk to the Board

William M. Watson
County Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

Approved as to Legal Form: KLK

WITNESS

CITY OF MONROE

Bridgette H. Robinson
City Clerk

Brian J. Borne
City Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

**CITY OF MONROE
CITY COUNCIL STRATEGIC PLANNING MEETING
SEPTEMBER 13, 2022
MINUTES**

The City Council of the City of Monroe, North Carolina, met in a Strategic Planning Meeting in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 4:30 p.m. on September 13, 2022 with Mayor Marion L. Holloway, Jr. presiding.

Present: Mayor Marion L. Holloway, Jr., Mayor Pro Tem Gary Anderson, Council Member Freddie Gordon, Council Member James Kerr, Council Member Lynn Keziah, Council Member Julie Thompson, Interim City Manager Brian J. Borne, City Attorney S. Mujeeb Shah-Khan and City Clerk Bridgette H. Robinson.

Absent: None.

Visitors: Ashley Ivey, Lisa Stiwinter, Angela Davis, Ron Fowler, Doug Britt, Keri Mendler, Sheila Couick, Debra C. Reed, Ashley Britt, Pete Hovanec, Andy Duda, Pam Duda, Benita Sanders, Addison Sanders, Kenneth Deal, Melissa McKeown, Michael Hall, Jan Barten, James R. Samuel, Surluta Anthony, David Dotson, Robert Yanacsek and others.

Mayor Holloway called the City Council Strategic Planning Meeting of September 13, 2022 to order at 4:30 p.m. A quorum was present.

Item No. 1. Residential Development Projects Discussion. Planning and Development Director Lisa Stiwinter advised that in August, Council requested an item be placed on the September Strategic Planning Agenda to discuss currently approved residential development projects. She advised that due to the number of questions and comments that were being received by the community, Planning and Development had prepared a presentation that would provide an overview of the currently approved Residential Development projects.

Ms. Stiwinter advised that according to the North Carolina Office of State Budget, the City of Monroe's population was currently 34,562 and only grew 5.4% in ten years. She advised that Monroe ranked 12th on the growth chart out of 14 municipalities within the County. Ms. Stiwinter advised that could possibly be due to: lack of new residential subdivisions from 2007 to 2015; downturn in the economy; limited density no greater than two units per acre; school districts; and/or, competition amongst the other municipalities that abut Mecklenburg County.

Ms. Stiwinter advised that Monroe started experiencing new residential growth in 2016 possibly due to: increased economy; Monroe Expressway opening in November 2018; updated Growth and Development Vision with Forward Monroe (Land Use Plan) adopted in April 2018; Monroe was a full service City; and, western Union County had experienced tremendous growth.

Ms. Stiwinter advised that residential development went through a development approval process that considered whether or not to grant permission to proceed with the proposed development. She advised that a proposed residential development could undergo two types of development approval processes: administrative (by right); or, Staff level approval process or discretionary or site specific rezoning approval process that was conducted, reviewed and approved by Council.

Ms. Stiwinter advised that the administrative (by right) approval was granted when residential development proposal conformed to zoning and building codes and qualified for construction without requiring discretionary approval. She advised that it was typically a rule-based approach that outlined the permitted use, shape, and density at a parcel level in that specific district.

Ms. Stiwinter advised that the other development process was the discretionary or site specific rezoning approval and was required when proposed development did not conform to existing zoning and requested a deviation from ordinance standards. She advised that the site-specific rezoning created its own set of Ordinance standards and uses for a particular parcel; allowed for the applicant to request deviations from the Ordinance or allowed the City to place conditions on the project that exceeded the Ordinance requirements such as smaller lot sizes, increased density, some conditions that the City had requested was exterior materials, house sizes, etc. Ms. Stiwinter advised that a condition might be proposed by the applicant, Staff member or a review authority and must be accepted by the applicant and the City to become binding and was a mutually agreed upon approval process.

Ms. Stiwinter advised that there were about six residential projects approved prior to 2010 and all of them were single-family detached. Of these, she advised that four were currently under construction and two were in construction drawing plan review. Ms. Stiwinter advised that all required discretionary Council approval.

Ms. Stiwinter provided a summary of new residential development projects from 2016 through 2022. She advised that there were 38 new residential projects from 2016 to 2022 and all were under the old Unified Development Ordinance (UDO). Ms. Stiwinter advised that the project type was four multi-family and 34 single-family. She advised that there were approximately 20 under construction, nine were going through construction drawing plan review phase, eight were not active and one was built out. Ms. Stiwinter advised that four were administrative Staff level approval and 34 were the site specific rezoning or discretionary approval by Council.

Ms. Stiwinter advised that there were several approved Mixed-Use Developments. She advised that one was an old one prior to 2010 and four new approved mixed-use projects and all were under the old UDO. Ms. Stiwinter advised that project types were single-family and commercial; multi-family and commercial, and single-family, multi-family and commercial. She advised that one was under construction and three were in the construction drawing plan review phase.

Ms. Stiwinter advised that there were several pending residential development submittals. She advised that six submittals were under the old Zoning Ordinance and one under the new UDO. Ms. Stiwinter advised that six were single-family and one multi-family. She advised that one was under construction drawing plan review and six were still going through the rezoning process that would come before Council for review and approval.

Ms. Stiwinter advised that it was a goal of the Planning and Development Department to create an interactive development map that provided all current development projects on the City's website. She advised that due to Staff resources and more expertise than their Department could handle, the Planning Department partnered with the Geographic Information System (GIS) Division in the Information Technology (IT) Department to develop an interactive web based map that would display all of the current development projects. Ms. Stiwinter advised that it was still under construction because currently commercial projects were not included; however, there were about 40 residential and mixed-use projects.

Ms. Stiwinter reviewed the website and demonstrated how to search by project name and/or address and noted that each one included a pop up that provided basic information such as project name, type, number of lots/acres, status of the project, whether it was Council/Staff approved and approval date. She advised that eventually all of them would have a link to another subpage. Ms. Stiwinter advised that it also provided additional information such as project location, site plan, elevations, developer, engineering firm, and contact information.

Council Member Kerr asked if there was a way to add the Historic District Overlay.

Ms. Stiwinter advised that Staff would look into the request but she felt that it could be a possibility.

Item No. 2. Diversity, Equity and Inclusion Committee Update. Diversity, Equity and Inclusion (DEI) Committee Chair Surluta Anthony advised that Dr. James Samuel facilitated the City's Open Conversation on Racism Committee and from that the DEI Committee was formed.

Dr. James Samuel suggested that any attempt to explain the impact of DEI on the future growth, development and well-being of the City and every other American community was nearly impossible to be overstated. Dr. Samuel advised that to give proper context to the importance of DEI on the future growth and development of this community, a look back in time was needed to create the proper perspective to reflect upon the significance that DEI would have on the future. He advised that as Americans, the future was going to be significantly different than the past and the world was rapidly becoming different from even a few decades ago as rapid change was the norm.

Dr. Samuel advised that there were changes in industries, technologies, municipalities and communities like Monroe; however, the greatest change was learning how to create a community, nation, and world, where each and every kindred felt acknowledged, respected, included and valued for who, what and whatever they were. He advised that DEI taught everyone to make conscious choices as human beings and discover the unconscious challenges of being human. Dr. Samuel advised that some were endeavoring to embrace this and not empowered to completely embody it; however, Council was.

Dr. Samuel advised that few people would ever have the position, privilege or power to change the community that DEI embodied, but Council did. He advised that the members of this community and the DEI Committee could not sanction the DEI Committee as an invaluable asset within the City of Monroe, but Council could. Dr. Samuel advised that in Dr. Martin Luther King,

Jr.'s book, *Where Do We Go From Here: Chaos or Community* warned that as an inclusive community, we would either learn to live together as neighbors or eventually die together as fools. He advised that the development and management of the DEI Committee was not just another important initiative; however, it was the single most demographically driven imperative of their lifetime.

Dr. Samuel advised that the 2020 census proved that America within the next 20 years would be a nation where everyone was a minority. He advised that it compelled everyone to prepare and plan for such a community because in a nation where the historical zero sum exploitation of differences had provided advantages for some, while prescribing disadvantages for others. Dr. Samuel advised that the goal of learning how to live together after so many centuries in this nation of being forced to live apart was not an easy task. He advised that it would be hard and virtually impossible unless devoting oneself to personal learnings and visionary leadership. Dr. Samuel advised that statistics proved that organizations and groups, corporation and communities when DEI was valued, actually became more progressive, creative, efficient and successful than their counterparts.

Dr. Samuel advised that only Council had the position, privilege, and power to decide where to go from here. He advised that the DEI Committee could only become a reality through the support of leaders like Council who were willing to help others acquire the awareness, knowledge and skills needed to understand that differences need not be disadvantages.

Dr. Samuel advised that Insight Consulting had worked together for three decades in promoting the value of diversity, equity and inclusion and demonstrated through their work that differences could become greatest strengths, but only if willing to do the work required to make it so.

Dr. Samuel advised that the DEI Committee had done great work and developed a statement that had already been presented to Council for approval: "The City of Monroe is committed to ensuring that barriers of inequality are removed and all voices are heard. We will develop and improve socio-economic opportunities. We pledge to promote open and inclusive conversations to foster culture sensitivity that creates a sense of belonging."

Dr. Samuel advised that history would record when Council was faced with undeniable evidence that a DEI initiative was needed, this leadership would either embrace the value of DEI by vision or by pain. He advised that diversity was an inevitability that could not be denied; however, those who were envisioned to value DEI by vision, would reap the untold benefits and rewards of their proactive leadership.

Dr. Samuel advised that some rewards and benefits of DEI included: preparing the community for the change in demographics; improving the investment that this community has made in human capital; increasing the profitability of everything that this City embodied; promoting the sustainability of this community; and, enhancing the organizational effectiveness throughout this community.

Dr. Samuel advised that the DEI Committee appealed to the City leaders of their continued support of leadership and the dedicated members that have already laid the foundation for the continued development of a DEI initiative. He advised that the DEI Committee had already done the work

in order to make DEI a masterpiece for the City and a model for the progressive minded municipalities throughout this nation.

Ms. Anthony advised that the DEI Committee would present a budget to Council in the next couple of months along with a plan of direction.

Council Member Gordon advised that the DEI Committee was a result of the Open Conversation on Racism Committee consisting of 25 members and even though everyone was not active, they had a good core group that was diligent in their attendance. He requested Council's approval to revise the committee membership to 12 in order to obtain a quorum and vote on items more frequently.

Council Member Anthony suggested 14 members so that it would not be so hard to make a quorum.

Council Member Gordon advised that he concurred with Ms. Anthony's recommendation of 14.

Council Member Keziah moved to revise the DEI Committee membership to 14 members. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES:	Council Members Gordon, Kerr, Keziah, Thompson, Mayor Pro Tem Anderson and Mayor Holloway
NAYS:	None

Item No. 3. Preliminary Fund Balance Update. Finance Director Lisa Strickland provided preliminary details on the Fund Balance calculation as of August 31, 2022.

Ms. Strickland advised that Staff had calculated a total estimated fund balance as of June 30, 2022 in the amount of \$36,483,149. She advised that this amount has decreased over the total fund balance amount as of June 30, 2021 of \$38,644,925 by \$2,161,776. Ms. Strickland advised that this amount was still subject to change since adjustments might still be posted as a result of the City's financial audit. She advised that the total fund balance was divided into four categories: non spendable \$724,014; restricted \$14,618,178; assigned \$19,347,568; and, unassigned \$1,793,389.

Ms. Strickland advised that the assigned fund balance included a reserve in the amount of \$12,713,817 as per the City's Fund Balance Reserve Policy. She advised that the 25% required reserve per the City policy was based on the City's adopted budget less one-time federal and state grants.

Ms. Strickland advised that the unassigned fund balance was common appropriations from where Staff brought budget amendments during the year for Council's approval. She advised that the other fund, fund balance, as of June 30, 2022 was just below \$1.8 million and that was the lowest it has been in quite a few years. Ms. Strickland advised that a lot of money was allocated out of the unassigned fund balance for different projects and over runs that happened due to the market right now and market conditions had turned sour and some of the projects had over runs.

Ms. Strickland advised that restricted fund balance was restricted by an outside force such as state statutes that governed most of these. She advised that there was a calculation that the statute spelled out regarding how the City had to come up with \$9.5 million and enter all of the amounts into their calculation and provided the City with a total that had to be kept in reserve. Ms. Strickland advised that the Powell Bill was restricted to just the expenses that were allowed under the Powell Bill; public safety and was some of the City's drug money that was collected and restricted to public safety expenditures. She advised that Culture and Recreation total consisted of a few small grants; however, it was mostly donations at the Dowd Theatre and those were restricted for use at the Theatre.

Ms. Strickland advised that the required reserve based on the FY23 budget was calculated as follows:

Fiscal Year 2023 Adopted Budget			
General Fund Expenditures	Federal and State Grants	Net Expenditures	X 25%
\$51,894,270	(\$1,039,002)	\$50,855,268	\$12,713,817

Ms. Strickland advised that including activity that has occurred from July 1 through August 20, 2022, the balance of assigned money that has been formally set aside totaled \$2,749,678. She advised that this was divided as follows: Airport grant acceptance \$249,678; and, Downtown projects \$2,500,000.

Ms. Strickland advised that the preliminary unassigned fund balance as of August 31, 2022 was \$1,391,944. She advised that this amount also included activity that has occurred from July 1 through August 31, 2022.

There being no further business, Council Member Keziah moved to adjourn the City Council Strategic Planning Meeting of September 13, 2022 at 5:15 p.m. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Marion L. Holloway, Jr., Mayor

Attest:

Bridgette H. Robinson, City Clerk
Transcribed by Deputy City Clerk Sherry Hicks

**CITY OF MONROE
CITY COUNCIL REGULAR MEETING
SEPTEMBER 13, 2022
MINUTES**

The City Council of the City of Monroe, North Carolina, met in Regular Session in the City Hall Council Chambers located at 300 West Crowell Street in Monroe, North Carolina at 6:00 p.m. on September 13, 2022 with Mayor Marion L. Holloway, Jr. presiding.

Present: Mayor Marion L. Holloway, Jr., Mayor Pro Tem Gary Anderson, Council Member Council Member Freddie Gordon, Council Member James Kerr, Council Member Lynn Keziah, Council Member Julie Thompson, City Manager Brian J. Borne, City Attorney S. Mujeeb Shah-Khan and City Clerk Bridgette H. Robinson.

Absent: None.

Visitors: Andy Duda, Carley Englander, Dan Barry, Erin Murphy, Hayden D. Munn, Jennifer Smith, Kara Murphy, Karen Harbin, Mary Thomas, Pam Duda, Susan Sganga, Tony Mangum and others.

Mayor Holloway called the City Council Regular Meeting of September 13, 2022 to order at 6:00 p.m. A quorum was present.

RECOGNITIONS

Item No. 1. Invocation. Associate Pastor Tony Mangum from Bible Baptist Tabernacle delivered the invocation.

Item No. 2. Award of Financial Reporting Achievement to City of Monroe Finance Department. Finance Director Lisa Strickland advised that the Finance Department was awarded the Certificate of Achievement for Excellence in Financial Reporting for the 29th consecutive year for the Fiscal Year ended 2021 by the Government Finance Officers Association (GFOA) of the United States and Canada. Ms. Strickland advised that the Certificate of Achievement was the highest form of recognition for excellence in state and local government financial reporting. In order to be awarded a Certificate of Achievement, she advised that a government must publish an easily readable and efficiently organized comprehensive annual financial report. Ms. Strickland advised that the report must satisfy both generally accepted accounting principles and applicable legal requirements.

Ms. Strickland advised that the Annual Comprehensive Financial Report had been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive “spirit of full disclosure” to clearly communicate its financial story and motivate potential users

and user groups to read the report. She advised that the Certificate of Achievement was valid for a period of one year only.

Ms. Strickland thanked Accounting Manager Ashley Ivey and the Accounting Team to make this a quality document.

Item No. 3. Public Comment Period.

A. Pam Duda. Ms. Pam Duda advised that she felt that the Pledge of Allegiance was a sign of respect and honor to service people, the community and the country. She requested that Council consider make the Pledge of Allegiance a regular part of the Regular Meeting Agenda.

Ms. Duda advised that she was delighted to see the Planning and Development Director's presentation at the September 13, 2022 City Council Strategic Planning Meeting regarding the aggregate results of developments. She requested that this process be taken a step further by having a dashboard overview of these aggregate results so that as developments came before Council, there were statistics presented to Council so that when Council made a decision, the body was able to see what the City had number wise versus what was actually going to be approved. Ms. Duda advised that she felt that this helped with some of the decision making and transparency of what was really going on.

Ms. Duda advised that she was excited that there were residents that were more involved and aware and wanted to get involved in the City of Monroe. She advised that one of the areas of concern was crime. Ms. Duda advised that she hoped that there was some public forum that could be developed in which the public could be involved to present solutions and have their voices heard as to how they could help solve crime.

Council Member Keziah felt that adding the Pledge of Allegiance after the Invocation would be a good addition to the Regular Meeting Agenda.

Mayor Holloway agreed.

B. Kara Murphy. Kara Murphy advised that they were transgender. They advised that when they came out and started to transition, they were accepted by their family and friends and they had the respect and acceptance of the community during this time. They advised that they were one of the lucky ones as they were not kicked out of their home and made homeless, they did not lose their job because they were different, they had not been slandered on social media with disgusting accusations and they had not been attacked, seriously hurt or killed as so many like them had.

Because others had fought for their right to live their true and authentic life, they advised that they could fight for others to live their true and authentic lives. They advised that because others were visible and represented people like them, they could represent the community and welcome others. They advised that they could be present to share the respect, acceptance and inclusion and that was why they were one of the lucky ones.

C. Erin Murphy. Ms. Erin Murphy advised that this country was founded on the idea of freedom for all. Ms. Murphy advised that diversity was a strength not a weakness. She advised that everyone could agree to disagree and could find a common ground. Ms. Murphy advised that everyone deserved the pursuit of life, liberty and happiness. She advised that as Americans, everyone should be proud to fight for everyone's rights even if someone disagreed with them and not stomp on anyone's rights. Ms. Murphy advised that as a community, everyone should strive to be inclusive, tolerant and proud Americans.

D. Dan Barry. Mr. Dan Barry advised that Council had a challenging night ahead of them and his prayer for all of Council was they discerned the will of the Lord and had the courage to follow His will. Mr. Barry referenced words from scripture, "Be strong and courageous." He advised that Council knew in their hearts what they needed to do and the question was did Council have the courage to do it.

E. Hayden Desio Munn. Ms. Hayden Desio Munn voiced her opinion on the relocation of the Drag Queen Story Time to Belk Tonawanda Park. Ms. Munn advised that it was her understanding that this was the same story time that was denied by the Union County Public Library, Wingate Methodist Church and the Waxhaw Tap House.

Ms. Munn advised that while she personally did not have an issue with the LGBT community, she did stand up for the children of the City of Monroe and Union County.

Ms. Munn advised that the Bible contained several scriptures on the importance in protecting children. She quoted Matthew 18:10, "Take heed that ye despise not one of these little ones; for I say unto you, That in heaven their angels do always behold the face of my Father which is in heaven." Ms. Munn advised that this verse personally resonated with her.

Ms. Munn advised that for those that did not read or subscribe to the Bible, she referenced a quote from the late Nelson Mandela, "There can be no keener revelation of a society's soul than the way in which it treats its children."

F. Mary Thomas. Ms. Mary Thomas expressed concern with the time it took to repair the markings for sidewalks and roads. She advised that this was a safety issue for handicapped people in Monroe.

CONSENT AGENDA

Written background information was provided in advance in the Council Agenda Packet for each item on the Consent Agenda. One motion and vote was taken, which included approval of all items on the Consent Agenda.

Item No. 4. Budget Amendments.

A. Parks and Recreation Department Equipment Maintenance Capital Replacements. Parks and Recreation Director Ryan Jones advised by memorandum that on June 14, 2022, Council

approved the Fiscal Year 2023 operating budget that included funding for several large equipment items associated with Parks Maintenance. Mr. Jones advised that quotes were provided and funding was approved based on those quotes. However, due to cost increases related to several requested items, he advised that this equipment was substantially under budget. Mr. Jones advised that the total increase in cost totaled \$27,194.90 for all items combined.

Mr. Jones advised that Staff would recommend consideration for approval of the appropriation of funds to cover the overage associated with this cost increase. He provided the following itemized breakdown of the requested funding:

Item	Funded	Actual	Difference
4100 Toro Mower	\$65,000	\$87,473.03	\$22,473.03
Hustler Mowers (Asset #2356 and #2346)	\$28,000	\$29,464.60	\$1,464.60
Kobota Tractor	\$57,000	\$60,257.27	\$3,257.27
Total	\$150,000	\$177,194.90	\$27,194.90

Mr. Jones advised that due to the cancellation of the General Services Committee Meeting scheduled for September 1, 2022, the Committee Chair has approved moving this matter forward to the Consent section of the September 13, 2022, City Council Regular Meeting Agenda for consideration of approval.

Mr. Jones advised that it was the recommendation of Staff that Council adopt a Budget Amendment appropriating funds from General Fund Unassigned Fund Balance to cover cost increases related to Capital Equipment Replacements for Parks Maintenance in the amount of \$27,195.

Council Member Kerr moved Budget Amendment BA-2022-35:

**BUDGET AMENDMENT
BA-2022-35**

1. Amendment necessary to designate and appropriate funds from General Fund balance to cover increases in costs associated with previously quoted equipment costs in the Parks Maintenance capital replacements.

General Fund:

Revenues:

General Fund Balance \$27,195

Expenditures:

Parks and Recreation Capital Replacement Budget \$27,195

Adopted this 13th day of September, 2022.

Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

B. Water and Sewer Fund. Water Resources Director Scott Clark advised by memorandum that the Fiscal Year 2023 Budget authorized in the City's Waste Treatment Plant cost center for treatment chemical was \$101,500. Mr. Clark advised that adequate chemical supply was critical for properly treating wastewater and meeting North Carolina regulations. He advised that the large cost increases were experienced for chlorine, sulfur dioxide and polymer. Mr. Clark advised that in the Wastewater Treatment Plant cost center, an additional \$193,000 budget authorization was needed to meet the chemical needs through June 30, 2024.

Mr. Clark advised that the Budget authorized the City's Water Filter Plant cost center for treatment chemical was \$1,260,000. He advised that adequate chemical supply was critical for providing safe drinking water to the residents and meeting North Carolina regulations. Mr. Clark advised that large cost increases were experienced for chlorine, carbon and orthophosphate. He advised that in the Water Treatment Plant cost center, an additional \$330,000 budget authorization was needed to meet the chemical needs through June 30, 2024.

Mr. Clark advised that the Budget authorized the City's Water Filter Plant cost center for repairs and maintenance of equipment was \$213,000. He advised that the Water Filter Plant requires multiple pumps to draw water from the lake into the plant for treatment. Mr. Clark advised that one raw water pump had failed and needed to be replaced. He advised that this had not been a budgeted item. Mr. Clark advised that in the Water Treatment Plant cost center, an additional \$115,000 budget authorization was needed to purchase the replacement pump.

Mr. Clark advised that the Budget authorized the City's Water Distribution System cost center for Capitalized Motor Vehicles was \$100,000. He advised that the purchase of new vehicles would remove older vehicles that had reached their maximum useful life per fleet services. Due to large cost increases in motor vehicles and the addition of lighting and toolboxes, Mr. Clark advised that an additional \$40,000 budget authorization was needed to purchase the necessary vehicles.

Mr. Clark advised that due to the cancellation of the Public Enterprise Committee Meeting scheduled for September 6, 2022, the Committee Chair has approved moving this matter forward to the Consent section of the September 13, 2022, City Council Regular Meeting Agenda for consideration of approval.

Mr. Clark advised that it was the recommendation of Staff that Council adopt a Budget Amendment authorizing an additional \$678,000 to meet various needs within the Water Resources Division for the balance of Fiscal Year 2023.

Council Member Kerr moved Budget Amendment BA-2022-33:

**BUDGET AMENDMENT
BA-2022-33**

1. Amendment necessary to designate and appropriate funds for additional chemical costs at the Waste Treatment Plant due to cost increases, additional chemical costs at the Water Filter Plant due to cost increases, replacement and upgrade of the raw water pump that failed at the Water Filter Plant and purchase of motor vehicles due to cost increases.

Water & Sewer Fund:

Revenue:

Appropriation of Fund Balance	\$678,000
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Expenses:

Waste Treatment Plant	\$193,000
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Water Filter Plant	\$445,000
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Distribution System	\$40,000
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Adopted this 13th day of September, 2022.

Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway

NAYS: None

Item No. 5. Call for Public Hearing to be Held October 11, 2022 to Consider U.S. Department of Justice/Bureau of Justice Assistance Grant. Police Chief Bryan Gilliard advised by memorandum that the Police Department had received a grant from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. Mr. Gilliard advised that this Grant was from the federal government in the amount of \$25,459 and it was recommended that the Grant be used to update surveillance equipment and investigative gear for the Police Department. He advised that there was not a match requirement for this Grant.

Mr. Gilliard advised that Council was required to hold a public hearing for the Justice Assistance Grant for the purpose of providing the citizens a time to provide comments/input on which activities should be included in funding proposals regarding this grant. He advised that following the public hearing, Council would need to take action to accept the grant and designate and appropriate funds.

Mr. Gilliard advised that due to the cancellation of the Public Safety Committee Meeting scheduled for September 5, 2022, the Committee Chair approved moving this matter forward to the Consent section of the September 13, 2022 City Council Regular Meeting Agenda for consideration of approval.

Mr. Gilliard advised that it was the recommendation of Staff that Council call for the required public hearing to be held on October 11, 2022 at 6:00 p.m. to consider this matter.

Council Member Kerr moved to call for a public hearing to be held on October 11, 2022 at 6:00 p.m. to consider this matter. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Item No. 6. Certification of Tax Base and Tax Charge for 2022-2023. Finance Director Lisa Strickland advised by memorandum that North Carolina General Statute Section 105-321(b) stated, “The municipal governing body shall adopt and enter in its Minutes an order directing the Tax Collector to collect the taxes charged in the tax records and receipts.” Ms. Strickland advised that the Order of Collection should have the force and effect of a judgment and execution against the taxpayer’s real and personal property.

Ms. Strickland advised that due to the cancellation of the General Services Committee Meeting scheduled for September 1, 2022, the Committee Chair has approved moving this matter forward to the Consent section of the September 13, 2022, City Council Regular Meeting Agenda for consideration of approval.

Ms. Strickland advised that it was the recommendation of Staff that Council authorize the Mayor to execute Order of Collection directing the Tax Collector to collect the 2022-2023 tax levy as listed below:

Type	Amount
Property Tax	\$23,402,299.87
Special District Tax	\$56,979.30
Total Late Listings	\$58,465.74
Total Tax Levy	\$23,517,744.91

Council Member Kerr moved to authorize the Mayor to execute the following Order of Authorization:

TO THE TAX COLLECTOR OF THE CITY OF MONROE:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the City of Monroe Customer Service Division and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the City of Monroe and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 13th day of September, 2022.

/s/ Marion L. Holloway, Jr., Mayor

Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Item No. 7. Creft Park Playground Renovation Project. Parks and Recreation Director Ryan Jones advised by memorandum that the Parks and Recreation Department had been selected to receive a matching Cares Grant in the amount of \$57,000 from GameTime, Incorporated. Mr. Jones advised that GameTime, Incorporated was a leader in the playground industry and provided these Grant opportunities to extend play opportunities to families. He advised that these funds would allow Staff the opportunity to provide a substantial upgrade to the playground at Creft Park. Mr. Jones advised that this grant will allow the Department the ability to provide members of the community the opportunity to enjoy the playgrounds in a safe and meaningful way.

Mr. Jones advised that the grant required a 100% match. He advised that the matching funds existed in the current operating budget for the Creft Park playground upgrade. Mr. Jones advised that with this grant and match, total funding for this project included up to \$114,000.

Mr. Jones advised that due to the cancellation of the General Services Committee Meeting scheduled for September 1, 2022, the Committee Chair approved moving this matter forward to the Consent section of the September 13, 2022 City Council Regular Meeting Agenda for consideration of approval.

Mr. Jones advised that it was the recommendation of Staff that the City formally accept the funds associated with the GameTime, Incorporated Playground Cares Grant in the amount of \$57,000 and adopt a Capital Project Budget Ordinance appropriating the funds to the current Creft Park Playground Renovation Project GB2205.

A. GameTime, Incorporated Playground Cares Grant. Council Member Kerr moved to accept the GameTime, Incorporated Playground Cares Grant in the amount of \$57,000. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES:	Council Members Gordon, Kerr, Keziah, Thompson, Mayor Pro Tem Anderson and Mayor Holloway
NAYS:	None

B. Capital Project Budget Ordinance. Council Member Kerr moved to adopt Budget Ordinance Capital project BO-2022-16:

**CAPITAL PROJECT BUDGET ORDINANCE
CREFT PARK PLAYGROUND RENOVATION PROJECT
GAMETIME, INCORPORATED PLAYGROUND CARES GRANT
BO-2022-16**

WHEREAS, the City had previously approved capital project funding for the renovation of the Creft Park Playground structure in the Fiscal Year 2022 approved budget in the amount of \$57,000; and

WHEREAS, matching grant funds are available through the GameTime, Incorporated Playground Cares Grant; and

WHEREAS, a budget appropriation is requested for the purpose of playground replacement and renovation at Creft Park;

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Monroe appropriates the following additional funding to the Creft Park Playground Renovation Project GB2205 for equipment and installation of new playground equipment at Creft Park:

General Capital Project Fund:

Revenue:

Restricted Revenue \$57,000

Expense:

Project Costs \$57,000

Adopted this 13th day of September, 2022.

Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway

NAYS: None

Item No. 8. John Glenn Water Treatment Plant Treatment Basin #2 Coatings Project. Water Resources Director Scott Clark advised by memorandum that the City's John Glenn Water Treatment Plant (WTP) had multiple large treatment basins needed to purify water for City customers. Due to the treatment process chemicals used and the pH of the water, Mr. Clark advised that protective coatings were needed on the concrete structures that came in contact with the water being treated. He advised that the basins were last coated over 20 years ago and the coatings systems had started to fail. Mr. Clark advised that it was imperative to replace the coatings to protect and extend the useful life of the basin concrete. He advised that the first phase of the project replaced coatings on Treatment Basin #1 and this phase was to replace coatings on Treatment Basin #2.

Mr. Clark advised that the Water Resources Department solicited formal bid proposals for this project. He advised that the following bids were received on August 19, 2022:

Contractor	Amount
Saffo Contractors	\$624,500
Carolina Management Team	\$780,057
Hartman Walsh	\$906,655
Crom Coatings & Restorations	\$1,135,000
East Coast Infrastructure	\$1,237,662

Mr. Clark advised that because budgeted funds were available and based on the Mayoral Committee Principals dated November 19, 2019, this contract award was coming directly to Council without a Committee recommendation.

Mr. Clark advised that it was the recommendation of Staff that Council award the contract for the John Glenn Water Treatment Plant Treatment Basin #2 Coatings Project to the lowest-identified

bidder, Saffo Contractors, in the amount of \$624,500, approve a 5% project contingency and authorize the City Manager to execute all necessary documents.

A. Award of Contract to Saffo Contractors. Council Member Kerr moved to award the contract for the John Glenn Water Treatment Plant Treatment Basin #2 Coatings Project to Saffo Contractors in the amount of \$624,500. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

B. Contingency Allowance. Council Member Kerr moved to approve a 5% project contingency with regard to the John Glenn Water Treatment Plant Treatment Basin #2 Coatings Project contract with Saffo Contractors. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

C. City Manager to Execute Documents. Council Member Kerr moved to authorize the City Manager to execute any and all necessary documents with regard to the contract with Saffo Contractors for the John Glenn Water Treatment Plant Treatment Basin #2 Coatings Project. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Item No. 9. Minutes of City Council Meetings of August 9, 2022. Council Member Kerr moved to approve the Minutes of the City Council Strategic Planning and Regular Meetings of August 9, 2022. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Item No. 10. North Carolina Department of Environmental Quality Grant and/or Loan Funding Application. Water Resources Director Scott Clark advised by memorandum that in 2021, Federal legislation provided potential funding for water/wastewater infrastructure spending over the next several years. Mr. Clark advised that the first legislation, the American Rescue Plan Act (ARPA), was providing non-competitive grants to all states, counties, and municipalities to be used for a wide range of eligible purposes through the Coronavirus Local Fiscal Recovery Fund.

Mr. Clark advised that the State of North Carolina received ARPA funding and had finalized its plan for water infrastructure funding that would be managed by the North Carolina Department of Environmental Quality – Division of Water Infrastructure (NCDEQ-DWI). He advised that this plan had allocated approximately \$800 million in water investments, with \$54.1 million being allotted for non-distressed, not at-risk water and wastewater utilities.

Mr. Clark advised Staff was recommending an application to NCDEQ for the following projects that were contained in the City’s Fiscal Year 2023 and Fiscal Year 2024 Capital Improvement Plan:

WTP Generator	\$250,000
WTP Filter, Chemical, Basin Upgrade	\$2,900,000
WTP Water Storage Tank	\$3,250,000
Total	\$6,400,000

Mr. Clark advised that the second piece of legislation was the Infrastructure Investment and Jobs Act (IIJA) which allocated additional infrastructure funding that would be provided through existing programs over the next five years. He advised that the North Carolina State Revolving Loan programs were slated to receive \$11.9 billion during this time for both the Clean Water State Revolving Fund (CWSRF) and Drinking Water State Revolving Fund (DWSRF) eligible uses.

Mr. Clark advised that the City was resubmitting an application due to not being awarded funding initially. He advised that the application for the Fall 2022 funding cycle was due September 30, 2022. Mr. Clark advised that the City had a reasonable opportunity to be awarded some funding from this cycle.

Mr. Clark advised that Staff would pursue grant funding for other Water Resources Capital Improvement Projects in the spring of 2023. He advised that the application would be brought back to the Council at the appropriate time.

Mr. Clark advised that due to the cancellation of the Public Enterprise Committee Meeting scheduled for September 6, 2022, the Committee Chair has approved moving this matter forward to the Consent section of the September 13, 2022, City Council Regular Meeting Agenda for consideration of approval.

Mr. Clark advised that it was the recommendation of Staff that Council adopt a Resolution authorizing the resubmittal of the NCDEQ Quality Grant and/or Loan Funding Application and authorizing the City Manager to execute any and all necessary documents and approve the submittal of the Water Resources Fiscal Year 2023 and Fiscal Year 2024 Capital Improvement Plan to be submitted as part of the Funding Application.

A. Resolution Authorizing Filing of Application and City Manager to Execute Documents.
Council Member Kerr moved to adopt Resolution R-2022-62:

**RESOLUTION OF MONROE CITY COUNCIL
AUTHORIZING FILING OF APPLICATION FOR
STATE LOAN AND/OR GRANT FUNDING ASSISTANCE FROM
NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY
R-2022-62**

WHEREAS, the City of Monroe has need for and intends to study and construct drinking water treatment plant and system improvements. These projects are further described as the construction of risk and resiliency improvements for the City's John Glenn Water Treatment Plant and the pre-project planning for the replacement of the City's Nelson Heights elevated storage tank for the following: standby power generation; chemical system improvements; reliability improvements in turbidity removal/filtration processes; and, replacement of the Nelson Heights elevated storage tank that has reached the end of its useful life; and

WHEREAS, the City of Monroe intends to request State loan and/or grant assistance for these projects.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Monroe, that the City of Monroe, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the grant agreement a provision authorizing the State Treasurer, upon failure of the City of Monroe to make scheduled repayment of the grant, to withhold from the City of Monroe any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the grant.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Brian Borne, City Manager, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.

That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this 13th day of September, 2022.

Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway

NAYS: None

B. Capital Improvement Plan Submittal. Council Member Kerr moved to approve submitting Fiscal Years 2023 and 2024 Capital Improvement Plan for Water Resources as part of the submittal application. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway

NAYS: None

Item No. 11. Ordinances.

A. Fiscal Year 2022-2023 Fees Schedule to Allow Customers to Operate Solar Photovoltaic Systems in Parallel with City's Electric System, Remove Standby Fee and Add Use of Batteries as Part of Customer-Owned Solar Systems for Renewable Energy Credit Rate Rider RECR-1. Energy Services Director Rob Miller advised by memorandum that this was a request to amend the Renewable Energy Credit Rate Rider Electric Rate Rider RECR-1 that allowed customers to operate solar photovoltaic systems in parallel with the City's electric system. Mr. Miller advised that the revisions to the rate rider included the removal of the standby fee and the addition that customers might use batteries as part of customer-owned solar systems.

Mr. Miller advised that due to the cancellation of the Public Enterprise Committee Meeting scheduled for September 6, 2022, the Committee Chair has approved moving this matter forward to the Consent section of the September 13, 2022, City Council Regular Meeting Agenda for consideration of approval.

Mr. Miller advised that it was the recommendation of Staff that Council adopt an Ordinance amending the Fiscal Year 2022-2023 Fees Schedule to reflect these amendments.

Council Member Kerr moved to adopt Ordinance O-2022-42:

ORDINANCE TO AMEND CITY OF MONROE FEES SCHEDULE FISCAL YEAR 2022-2023 O-2022-42

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONROE THAT THE CITY OF MONROE FEES SCHEDULE FISCAL YEAR 2022-2023 IS HEREBY AMENDED AS FOLLOWS:

Section 1. Chapter VI. Electric
Article C. Electric Rate Riders
Renewable Energy Credit Rate Rider Electric Rate Rider RECR-1

AVAILABILITY

This rate rider is available to customers on any City of Monroe (“City”) rate schedule who operate solar photovoltaic generating system, with or without battery storage, located and utilized at the customer’s primary residence or business. To qualify for this rate rider, the customer must have complied with the City’s Interconnection Standards and obtain an approved Interconnection Request Form and an approved Purchase Power Agreement. As part of the Interconnection Request Form approval process, the City retains the right to limit the number and size of renewable energy generating systems installed on the City’s System. The generating system that is in parallel operation with service from the City and located on the customer’s premises must be manufactured, installed, and operated in accordance with all governmental and industry standards, in accordance with all requirements of the local code official, and fully conform with the City’s applicable renewable energy interconnection interface criteria. Qualified customers must be generating energy for purposes of an inflow/outflow arrangement to receive credits under this rate rider. That is, the City agrees to buy energy delivered to the utility and the customer agrees to sell their energy output and associated energy from the renewable energy resource. Customers with qualified systems may also apply for NC GreenPower credits or North Carolina Municipal Power Agency 1 (“NCMPA1”) Renewable Energy Certificate (“REC”) credits.

Qualified customers must be generating energy for purposes of a “net billing” arrangement to receive credits under this rate rider.

MONTHLY CREDIT

Solar arrays below 20kW of installed capacity (DC) – Applicable to Rate (R) and (SC)*

- The customer will be billed according to their retail rate schedule on metered electricity delivered to the customer with the following modifications:
 - Additional metering costs \$2.43/month
- Credited 6.18 cents per kWh for energy delivered by the customers to the City.

Solar arrays between 20kW – 100kW (DC) – Not Applicable to Rate (R)**

- The customers will be billed according to their retail rate schedule on metered electricity delivered to the customer with an additional meter charge of \$2.43/month and credited at a fixed amount at the rates listed below:
 - On-Peak Energy \$0.0583
 - Off-Peak Energy \$0.0311

For larger facilities contact the electric department.

**For generation less than 20 kW the on-peak energy avoided cost credit rate can be applied to all hours.*

*** These energy credits include a capacity component.*

ON-PEAK ENERGY

On-Peak Energy shall be the metered energy during the On-Peak Energy Period of the current calendar month, whereby the On-Peak Energy Period is defined as non-holiday weekdays from 7:00 AM to 11:00 PM EST.

Section 2. This Ordinance shall be effective September 14, 2022.

Adopted this 13th day of September, 2022.

Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

B. Temporarily Close State-Maintained Roads for Christmas Parade to be Held November 20, 2022. Engineering Director Sarah McAllister advised by memorandum that the Union County Christmas Parade was held each year in Downtown Monroe on the Sunday before Thanksgiving. Ms. McAllister advised that various municipal departments including Engineering, Fire and Police participated in this annual event that was coordinated by the Alliance for Children. She advised that North Carolina General Statute Section 20-169 stated that a municipality should pass an Ordinance approving a special event and place signs giving notice of the event if it involved state-maintained roads. Ms. McAllister advised that the Christmas Parade event required the temporary closure of the following streets: Hayne Street (NC 207) between Sunset Drive (SR 2180) and Church Street (SR 3521); Lancaster Avenue (SR 3515) between College Street and Charlotte Avenue (SR 3515); Franklin Street (SR 2100) between Charlotte Avenue (SR 2139) and Windsor Street; and, Sunset Drive (SR 2180) between Griffith Road (SR 2139) and Hayne Street (NC 207).

Ms. McAllister advised that due to the cancellation of the Public Safety Committee Meeting scheduled for September 5, 2022, the Committee Chair approved moving this matter forward to the Consent section of the September 13, 2022 City Council Regular Meeting Agenda for consideration of approval.

Ms. McAllister advised that it was the recommendation of Staff that Council adopt an Ordinance approving the temporary lane closures. She advised that if approved, the Street Division would place the signs giving notice prior to the event.

Council Member Kerr moved to adopt Ordinance O-2022-66:

**ORDINANCE TO TEMPORARILY CLOSE CERTAIN
STATE-MAINTAINED ROADS FOR SPECIAL EVENT
ORGANIZED BY CITY OF MONROE, NORTH CAROLINA
UNION COUNTY CHRISTMAS PARADE EVENT TO BE HELD NOVEMBER 20, 2022
O-2022-66**

WHEREAS, North Carolina General Statute 20-169 authorizes local authorities to regulate by ordinance the use of a highway within their jurisdiction by processions, assemblages, or anything that may be construed as a procession or assemblage; and,

WHEREAS, the City of Monroe will consult with the local North Carolina Department of Transportation (NCDOT) Division office to verify that a proposed event will not 1) interfere with other planned special events and 2) impact or be impacted by planned maintenance or other activities; and

WHEREAS, the Alliance for Children is coordinating the 2022 Union County Christmas Parade event that will involve the participation of several municipal departments on Sunday, November 20, 2022; and

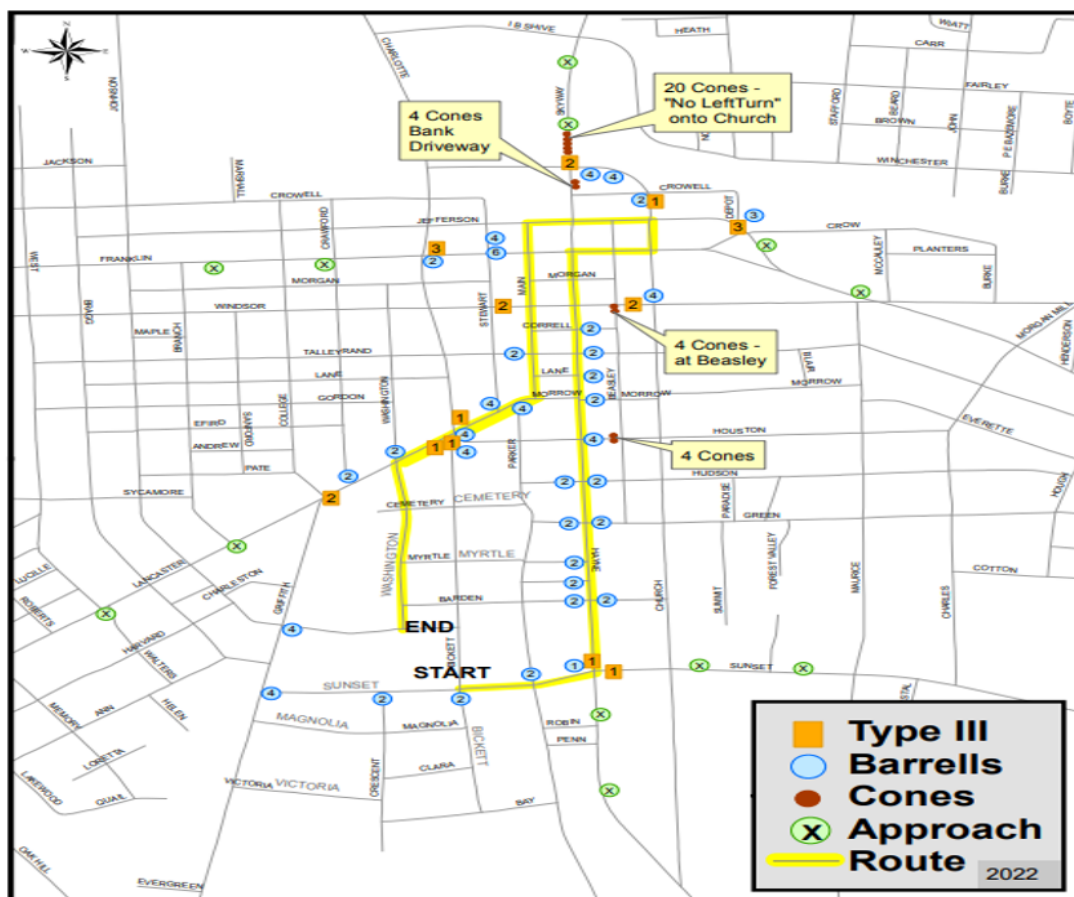
WHEREAS, this event will require the temporary closure of the following streets:

- Hayne Street (NC 207) between Sunset Drive (SR 2180) and Church Street (SR 3521)
- Lancaster Avenue (SR 3515) between College Street and Charlotte Avenue (SR 3515)
- Franklin Street (SR 2100) between Charlotte Avenue (SR 2139) and Windsor Street
- Sunset Drive (SR 2180) between Griffith Road (SR 2139) and Hayne Street (NC 207)

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. City Council approves and authorizes the temporary closure the above-listed streets for a special event per the attached map;
2. City Council hereby authorizes the City Manager to take any actions necessary to effect the provisions of this Ordinance;
3. This Ordinance shall be effective as of the date of adoption.

Adopted this 13th day of September, 2022.



Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Item No. 12. Union County Water Line Easements. Water Resources Director Scott Clark advised by memorandum that Union County Staff was requesting two water line easements as part of their Customer Water Main Extension Program. Mr. Clark advised that the parcels (Tax ID #s 04168014A and 09250003A) were owned by the City of Monroe and outside of the city limits on Griffith Road.

Mr. Clark advised that Staff had placed appropriate conditions in the easement language to protect all City interests in Lake Lee and to protect the City's water supply. He advised that Union County had worked cooperatively with the City in the past when the City needed easements from Union County. Mr. Clark advised that approval of the easements would demonstrate a continued City commitment to working with Union County on important utility projects.

Mr. Clark advised that due to the cancellation of the Public Enterprise Committee Meeting scheduled for September 6, 2022, the Committee Chair has approved moving this matter forward to the Consent section of the September 13, 2022, City Council Regular Meeting Agenda for consideration of approval.

Mr. Clark advised that it was the recommendation of Staff that Council approve the Union County Water Line Easements and authorize the Mayor to execute any and all necessary documents.

A. City of Monroe Property Located on Griffith Road – Tax Parcel # 04168014A. Council Member Kerr moved to approve the Union County Water Line Easement for Tax Parcel # 04168014A located on Griffith Road. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Said Water Line Easement is hereby incorporated as a part of these Minutes as “Exhibit A.”

B. City of Monroe Property Located on Griffith Road – Tax Parcel # 09250003A. Council Member Kerr moved to approved the Union County Water Line Easement for Tax Parcel # 09250003A located on Griffith Road. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Said Water Line Easement is hereby incorporated as a part of these Minutes as “Exhibit B.”

C. Mayor to Execute Documents. Council Member Kerr moved to authorize the Mayor to execute and any all necessary documents with regard to the Water Line Easements with Union County for Tax Parcel #s 04168014A and 09250003A. Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

INFORMATIONAL COMMITTEE MINUTES, COMMITTEE STAFF NOTES AND REPORTS

Item No. 13. Committee Minutes/Staff Notes.

A. Minutes of Board of Adjustment Meeting of June 23, 2022. Minutes of the Board of Adjustment Meeting of June 23, 2022 were received as information by Council. As this item was for informational purposes only, no action was required from Council.

B. Minutes of Historic District Committee Meeting of June 13, 2022 and July 11, 2022. Minutes of the Historic District Committee Meeting of June 13, 2022 and July 11, 2022 were received as information by Council. As this item was for informational purposes only, no action was required from Council.

C. Minutes of Monroe Tourism Development Authority Meeting of July 14, 2022. Minutes of the Monroe Tourism Development Authority Meeting of July 14, 2022 were received as information by Council. As this item was for informational purposes only, no action was required from Council.

D. Minutes of Monroe-Union County Economic Development Board of Advisors Meeting of July 12, 2022. Minutes of the Monroe-Union County Economic Development Board of Advisors Meeting of July 12, 2022 were received as information by Council. As this item was for informational purposes only, no action was required from Council.

E. Minutes of Planning Board Meetings of June 1, 2022 and July 13, 2022. Minutes of Planning Board Meetings of June 1, 2022 and July 13, 2022 were received as information by Council. As this item was for informational purposes only, no action was required from Council.

F. Minutes of Public Enterprise Committee Meeting of April 5, 2022. Minutes of the Public Enterprise Committee Meeting of April 5, 2022 were received as information by Council. As this item was for informational purposes only, no action was required from Council.

G. Minutes/Staff Notes of Diversity, Equity, and Inclusion Committee Meetings of February 9, 2022, April 6, 2022 and June 8, 2022. Minutes/Staff Notes of the Diversity, Equity, and Inclusion Committee Meetings of February 9, 2022, April 6, 2022 and June 8, 2022 were received as information by Council. As this item was for informational purposes only, no action was required from Council.

Item No. 14. Disbursement of Fiscal Year 2022-2023 City Council Discretionary Funds by Mayor Pro Tem Gary Anderson. City Clerk Bridgette Robinson advised by memorandum that Staff had received requests from Mayor Pro Tem Gary Anderson for disbursement of City Council Discretionary Funds to the Monroe High School Athletic Foundation in the amount of \$250 and the Monroe Civitan Club in the amount of \$100. Disbursements for Mayor Pro Tem Anderson follow:

Date	Recipient	Public Purpose	Fiscal Impact	
			Amount	Balance
07/01/2022	Discretionary Allocation Fiscal Year 2022-2023			\$3,000
08/09/2022	Monroe High School Athletic Foundation	Support of high school athletics	\$250	\$2,750
08/23/2022	Monroe Civitan Club	Community development	\$100	\$2,650

As this item was for informational purposes only, no action was required from Council.

Item No. 15. Financial Reports for July 2022. Financial Reports for July 2022 were received as information by Council. As this item was for informational purposes only, no action was required from Council.

Item No. 16. Notice of Change of Date, Time and Room Location for City Council Strategic Planning Meeting of October 11, 2022 to October 18, 2022 at 4:00 p.m. in City Hall Conference Room. City Manager Brian Borne advised that with Mayoral approval, the October 11, 2022 City Council Strategic Planning Meeting had been changed to be held at 4:00 p.m. on October 18, 2022 in the City Hall Conference Room to allow a joint meeting with the City of Monroe Planning Board. He advised that public notification had been provided in accordance with the Open Meetings Law. As this item was for informational purposes only, no action was required from Council.

Item No. 17. Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims for August 2022. City Manager Brian Borne reported by memorandum the award of contracts pursuant to Ordinance O-2001-17, Change Orders (CO) approved pursuant to Resolution R-2000-76 and the settlement of claims pursuant to Ordinance O-2018-50 for August 2022:

Name	Purpose	Fiscal Impact	
		Fund	Amount
(10069) Labella Associates, PC	Annual renewal 3 rd year to provide supplemental	(8025) Water and Sewer-Construction	\$54,000.00
(10535) GMSTEK, LLC	Cloud based management	(8620) Airport-Operations	\$7,280.65
(552) Booth & Associates, Inc.	Updating substation Spill Prevention Plan	(8210) Electrical-Administration	\$14,400.00
(450) Michael Hatley	Annual contract	(8030) WR-Water Treatment Plant	\$24,995.00
(5514) Dataprose, LLC	Printing and mailing of customer utility bills	(2026) Finance-Customer Service	\$29,669.00
(8726) Otis Elevator Company	Elevator maintenance at Customer Service Building	(2026) Finance-Customer Service	*\$3,086.00
(10957) Common Heart, Inc.	Common Heart Funding Agreement	(1015) Legislative-Council Approval	\$10,000.00
(9) American Rewinding of NC, Inc.	Pre-qualification contract – hangar door Insp/PM	(8620) Airport-Operations	*\$4,999.00
(2533) Smart, Inc.	Preventative maintenance/repair-fitness equipment	(7011) Park & Recreation-Recreational	*\$1,162.00
(11480) Richard Mandell Golf Architecture I	Renovation business plan for Monroe Country Club	(4610) Tourism Development	\$22,500.00
(10158) Atlantic Pinstriping, Inc.	City courier car wrap, downtown promotion	(4520) Downtown Monroe-MuniServDist	*\$4,100.00
(2533) Smart, Inc.	PM & Misc. Repairs for fitness equipment at OACC & Winchester	(7040) Park & Recreation-MAFC	\$12,00.00
(8980) Concord Engineering & Surveying, Inc.	Annual renewal 5 th year	(8010) Water and Sewer-Administration	\$10,000.00
(8004) AMLDCO, Inc.	Annual renewal 3 rd /4 th /5 th year	(8010) Water and Sewer-Administration	\$14,997.00
(8924) Atlantic Emergency Solutions, Inc.	Fire App Annual Service and Maintenance contract	(5510) Fire-Fire	\$15,000.00
(2594) Rocky C. Rushing	Appliance parts and repair as needed	(5510) Fire-Fire	*\$1,500.00
(10736) SRK Fence, LLC	Fencing for Dog Park and Basketball Ct at Sunset Park	(7012) Park & Recreation-Parks Maint	\$44,929.60
(256) Monroe-Union County Community	Housing Counseling Services & Fair Housing	(4020) Planning and Develop-CommDevel	\$25,000.00
(5394) Bio-Nomic Services, Inc.	Annual contract FY23-FY27	(8010) Water and Sewer-Administration	\$50,000.00
(10317) CivicPlus, Inc.	Online software for Recreation Division	(7010) Park & Recreation-Administration	*\$1,500.00
(292) JF Acquisition, LLC	Annual subscription – Airport Fuel Mgt Software	(8620) Airport-Operations	*\$2,675.03
(7971) Jaguar Software Development	Annual Maint & support CK scanning & Remove Depot	(2025) Finance-Payment Center	*\$3,120.00
(601) Lawrence Associates	Engineering and surveying services	(8120) Stormwater-Maintenance	\$20,000.00

Name	Purpose	Fiscal Impact	
		Fund	Amount
(10333) Smoke Pit Monroe, LLC	FY 23 Employee Appreciation Celebration on September 13	(2510) Human Resources-Human Resources	\$7,300.00
(6320) Signpro	Lettering, striping on apparatus and buildings	(5510) Fire-Fire	*\$3,000.00
(9854) Stevens Trucking & Septic Services	Annual renewal contract for porta jon rental	(8025) Water and Sewer-Construction	\$15,000.00
(10799) H & S Paving, LLC	Resurfacing Basketball Cts at Sunset and Creft Parks	(7010) Park & Recreation-Administration	\$40,750.00
(11493) KCI Associates of North Carolina, PA	Annual contract	(8010) Water and Sewer-Administration	\$90,000.00
(7753) E Rhyne Davis	Aviation fuel filter replacements	(8620) Airport-Operations	\$8,193.39
(10916) Club Automation, LLC	Monthly fees for membership software	(7040) Park & Recreation-MAFC	\$25,914.00
(5309) Consolidated Laundry Equipment, Inc.	Repair/replacement to industrial washer and dryer	(7040) Park & Recreation-MAFC	*\$3,000.00
(1432) Love Plumbing & Air	Annual contract	(8010) Water and Sewer-Administration	\$14,997.00
(11002) Sidney W. Hinton	Transformer witness and engineering support	(8210) Electrical-Administration	*\$4,995.00
(3347) Bobcat of Monroe	Equipment rental	(3020) Engineering-Street	*\$2,000.00
(10630) Blue Phoenix Entertainment, Inc.	Employee Appreciation Celebration rentals	(2510) Human Resources-Human Resources	*\$787.00
(215) Union County Historic	Union County Historic Preservation Commission	(1015) Legislative-Council Appropriation	\$17,500.00
(11068) Don Christopher Griffin	Replacement of existing carpet-Downtown	(4520) Downtown Monroe-MuniServDist	*\$1,780.00
(9269) Scott Wahlers	Sports officials for Park & Recreation	(7011) Park & Recreation-Recreational	\$19,790.00
(3533) Automated Fire Systems, Inc.	Fire extinguisher inspection, repair and maintenance	(5510) Fire-Fire	*\$2,500.00
(10595) Wind River Environmental, LLC	Monroe Country Club mower wash pit clean outs	(4610) Tourism Development	*\$2,855.68
(125) Union County Community Arts Council	Public Service Partnerships Outside Agency	(4020) Planning and Development-CommDevel	\$32,500.00
(3019) Union County Crisis Assistance	Public Services Outside Agency Partnerships	(4020) Planning and Development-CommDevel	\$30,000.00
(75) Carolina Tractor & Equipment, Inc.	Excavator rentals for Air Show and Water Department	(4610) Tourism Development	\$11,112.21
(10180) Schneider Tree Care, Inc.	Misc./Emergency Tree Services at various P&R locations	(7012) Park & Recreation-Parks Maint	\$5,000.00
(9700) Carolina Air Solutions, Inc.	HVAC repairs as needed	(1620) City Facilities-Maintenance	\$15,000.00

Name	Purpose	Fiscal Impact	
		Fund	Amount
(8935) Waste Pro – Charlotte South, Inc.	Portable restroom services	(7011) Park & Recreation-Recreational	*\$4,120.00
(11514) C Design, Inc.	Preliminary design services new ES Building	(2030) Finance-Purchasing	\$56,500.00
(8091) Itek Graphics	Print and install Ag Wall	(4630) Tourism Dev-Monroe Science Center	*\$2,123.98
(11507) Roger Gilbert Milne	CJ6 aircraft for performance at WOM Air Show	(4610) Tourism Development	*\$200.00
(168) Smith Turk & Irrigation	Miscellaneous parts or repairs to equipment	(7012) Park & Recreation-Parks Maint	*\$3,000.00
(10437) Warbird Adventures, Inc.	TP40 aircraft for performance at WOM Air Show	(4610) Tourism Development	\$5,900.00
*Approved by Department Director		TOTAL	\$802,731.54

There were no settlement of claims. As this item was for informational purposes only, no action was required from Council.

REGULAR AGENDA

Item No. 18. Charlotte-Monroe Executive Airport Layout Plan Update. Charlotte-Monroe Executive Airport Manager Peter Cevallos advised that the Charlotte-Monroe Executive Airport's Layout (or Master) Plan (ALP) Update was the culmination of a multi-year process that had been developed to show the future build-out of the airport for the coming years. Mr. Cevallos advised that once approved by Council, this update would be submitted to the State and to the Federal Aviation Administration (FAA) and would be used as validation for future projects. He advised that this regulatory requirement provided the State and the FAA an update to the current plan that was on file.

Mr. Cevallos advised that the ALP was a scaled drawing set of existing and proposed land use facilities necessary for the operations and development of the airport. He advised that it included a narrative report that provided the necessary background to the drawing set. Mr. Cevallos advised that the ALP, a requirement by the Airport Improvement Program Grant Assurances, served as a record of aeronautical requirements for both current and future use. He advised that it served as a reference for local community deliberations on land use and zoning proposals and budget issues. Mr. Cevallos advised that the ALP was incorporated into and was recognized as part of the National Plan of Integrated Airport Systems (NPIAS). He advised that it defined how the airport would be developed within the defined period of time (approximately 20 years) showing future designs of the airfield components and terminal (hangar) areas. Mr. Cevallos advised that these designs were the basis of defining future grant funding priorities. Likewise, he advised that this plan would be submitted to the North Carolina Department of Transportation (NCDOT) for incorporation into the State's North Carolina Airport System Plan (ASP).

Mr. Cevallos advised that this was the fifth ALP submitted to the Federal Aviation Administration (FAA) as a matter of record. He advised that previous versions were submitted in 1969 (the first

one when the Airport was established at its current location), 1977, 1986 and 2001. Mr. Cevallos advised that what was termed “pen and ink” changes were authorized when there was a significant singular change that affected the size or primary design of the airport. He advised that various changes had been issued for the Airport where required (last one being in 2009 for runway extension and subsequent land acquisitions that define the current property).

Mr. Cevallos advised that as a legal requirement for Airports that received Federal assistance, the ALP drawing set would reflect actual or planned modifications to the Airport and significant development designs. He advised that it was organized into series of drawings with each page specifically defining a particular component of the Airport and how it met FAA Airport design standards. Mr. Cevallos advised that the ALP Narrative Report provided background and validated the drawing set by giving further detail such as the forecast data. He advised that it explained the proposed items of development and gave rationale for the design features. Mr. Cevallos advised that finally, it summarized the various stages of Airport development and layout sketches of the major items of development in each stage.

Mr. Cevallos advised that a required initial step in conducting this plan update was to conduct an aviation forecast and assessment of existing conditions. He advised that aviation forecasts were time-based projections that provided a reasonable expectation for anticipating airport demand and served as a guide in determining required airport infrastructure, equipment and service needs. Mr. Cevallos advised that in general, forecasts should be realistic, based upon the latest available data, support the study and provide an adequate justification for all future airport planning and development. He advised that various federal, state and local sources of existing and projected airport activity were confirmed to validate projections using the most current airport activity trends and conditions. Mr. Cevallos advised that these sources included the FAA, the NCDOT Division of Aviation (NCDOT-DOA) and local airport records.

Mr. Cevallos advised that a key point that was addressed within this update was the runway’s dimensions and capability. He advised that the facilities were measured using FAA airport design standards and airspace criteria. Mr. Cevallos advised that in particular, the Runway Design Code (RDC) was used to determine runway design criteria based on operational and physical characteristics of the aircraft intended to operate at the airport. He advised that the RDC took into account the aircraft size and performance to determine the required approach and layout dimensions. Mr. Cevallos advised that the current RDC for the Airport was B-II with the future RDC projection to remain as C-II to reflect and accommodate the aircraft requiring this standard. He advised that the Charlotte-Monroe Executive Airport met or exceeded the prescribed design parameters for the intended aircraft.

Mr. Cevallos advised that the FAA used the aforementioned airport design criteria and specifically the RDC to ensure the airport met the minimum safety standards with respect to the performance characteristics for a family of aircraft represented by a critical aircraft. He advised that it was expected that this critical aircraft conducted at least 500 annual itinerant operations per year at the airport to serve as the representative. Based on the aviation forecast, Mr. Cevallos advised that it was determined that the existing critical aircraft was the Dassault Falcon 900 EX and the future critical aircraft was the Bombardier Challenger 350. He advised that the weight, wingspan, and performance characteristics of these aircraft, in conjunction with site-specific conditions,

determined the airport's geometry in terms of runway/taxiway configurations, lengths and separations.

Mr. Cevallos advised that for this update, the aviation forecasts provided an assessment of the airport's expected activity for the next 20-year planning period (2020-2039). He advised that this defined period would provide the framework for future facilities that would be needed to meet the anticipated demand. Mr. Cevallos advised that total aircraft operations (take-offs and landings) showed a progressive increase from 55,660 to 67,452. He advised that this was a marked increase as in comparison to the FAA's determined values that was set in their Terminal Area Forecast (TAF), a consistent 56,100 operations inclusive. Mr. Cevallos advised that the Airport Engineers had shown a positive percent difference from the TAF of 1.0% now, 5.1% in five years, 10.5% in approximately ten years and 22.0% by the year 2039. He advised that for total based aircraft, the Airport Engineer compared the FAA's determined TAF value of 93 aircraft that showed no projected growth over next ten years as the benchmark and concluded that there would be a progressive increase over the next ten years. Specifically, Mr. Cevallos advised that their projections were: 114 for 2020; 124 for 2024; 136 for 2029; and, 161 for 2039. Based on these projections, he advised that the Charlotte-Monroe Executive Airport was not expected to reach its capacity or service volume limits within the 20-year long range planning time frame.

Mr. Cevallos advised that the ALP Update identified airfield facilities needed to satisfy the 20-year forecast of aviation demand at the Airport. He advised that this identification did not necessarily constitute a requirement in terms of absolute design standards or goals, but rather an option for facility improvements to resolve various types of facility or operational inadequacies or to make improvements as demand warrants. Mr. Cevallos advised that the Airport's conventional hangar storage totaled 86,532 sq. ft. (this total did not include the 10,000 sq. ft. maintenance hangar or the two private hangars, 13,600 sq. ft. on the field).

Mr. Cevallos advised that the planning criteria defined that 147,700 sq. ft. of conventional hangar storage by 2039 would satisfy the hangar storage requirement to accommodate all size aircraft as well as additional space for aircraft maintenance and office functions. He advised that the airport currently had a total apron size of 769,960 sq. ft. with 89 individual tie-down spaces for outside aircraft storage. Mr. Cevallos advised that this amount exceeded design criteria for expected growth patterns. He advised that any effort to adjust the amount of ramp space would be driven by a re-purposing or re-design of the existing aprons.

Since the airport supported both based aircraft and visiting, transient aircraft, Mr. Cevallos advised that this plan also defined requirements to support transient aircraft. He advised that the parking requirements for transient aircraft was defined as 80% to park on the apron and the remaining 20% stored in hangars. Mr. Cevallos advised that this ratio was used to calculate forecast demand for transient aircraft storage areas. He advised that at the airport, transient operations represented about 37% of total operations. Assuming that 20% of the current 194 peak-day operations would require hangar storage, he advised that this represented 18 transient aircraft stored at the airport at any given time.

Mr. Cevallos advised that the airport facilities were 460 acres with approximately one-fourth of it developed. He advised that the runway was 7,000 feet long and the airfield was equipped with

full air-navigation instrumentation to support aircraft operations in all-weather. Mr. Cevallos advised that there was a total of four instrument approaches, two each for either end of the runway.

Mr. Cevallos advised that most aircraft ground activity occurred at the main terminal which was located mid-point of the airport. He advised that located adjacent to the terminal was the Federal Inspection Station otherwise known as the Customs facility. Mr. Cevallos advised that there were 11 hangars on the field used for aircraft storage or service. He advised that 11 of these hangars were City-owned and two were private hangars built on City property. Of the 11 hangars, Mr. Cevallos advised that four were used for bulk storage (individuals leasing hangar space), four were leased in their entirety by a single entity, two were buildings that were made up of individual storage units (one-aircraft garages), and one was the corporate community hangar leased to corporate customers.

Mr. Cevallos advised that the airport had 89 outdoor (tie-down) spaces designed for single engine and small twin engine aircraft. He advised that the Airport also had a fuel storage capacity of 63,000 gallon of aviation fuel made up of four 15,000-gallon storage tanks, a 5,000-gallon Jet-A tanker, a 3,000-gallon Jet-A tanker and a 1,000 gallon AVGAS tanker.

Mr. Cevallos advised that the ALP Update identified not only the future needs for airfield components such as runway and taxiways improvements, but also identified the area of development for future hangars and aprons and other facilities that would support the airport's mission as a public-use airport. He advised that the proposed layout for projected hangar development phases were included in the ALP Update. Mr. Cevallos advised that these phases were organized in approximate five-year increments by color codes. He advised that the color coding allowed Staff to focus on the specific development areas for an orderly and accurate growth. Mr. Cevallos advised that should all areas described be completed, the projected total would be approximately 120 hangars and close to 600,000 sq. ft.

Mr. Cevallos reviewed a diagram that showed the southern end of the airport and the proposed areas of hangar development. He advised that there were hangar sites of different sizes laid out so that the broadest range of customer could be supported. Mr. Cevallos advised that the area adjacent to the south end of the runway was designated for hangars having a minimum size of 25,000 sq. ft. and they would be marketed to the larger corporate operator seeking exclusivity and distinction on the airfield.

In further review of the diagram, Mr. Cevallos pointed out an area which was additional property that was not currently owned by the City, but would be advantageous for airport development. He advised that the property is approximately 12.2 acres and was depicted as an alternate layout of mixed use box hangars no greater than 10,000 sq. ft. Mr. Cevallos advised that should Council give a recommendation, Staff along with the Airport consultant's assistance, could contact the property owner to see if there was an interest in the City purchasing the property. He advised that the acquisition was grant-eligible.

Mr. Cevallos advised that the current, existing Corporate Hangar Area was depicted as the expected eventual build-out showing three medium to large corporate hangars. He advised that the area of development was the property located directly across from the runway and its future

build-out depicted a mixed use of box hangars no greater than 10,000 sq. ft. and individual storage hangars sized for small, medium, and large general aviation aircraft. Mr. Cevallos advised that the road access to this terminal area would be the old Goldmine Road. He advised that aircraft access into this area would be via a new partial parallel taxiway that NCDOT had in its list of project priorities for the airport.

Mr. Cevallos next reviewed a diagram depicting the northern portion of the airport. He advised that the first significant area would be the apron between the main terminal building and Hangar #1 which showed the potential of two large hangars sites that would accommodate up to two 15,000 sq. ft. hangars. Mr. Cevallos advised that the associated ramp would have to be strengthened for its re-purpose as a ramp to support large corporate aircraft. He advised that the ramp was scheduled to be rehabilitated as part of a larger NCDOT grant-funded project. Mr. Cevallos advised that future build-out showed redevelopment of this area, replacing the existing older hangars with two new 10,000 sq. ft. hangars.

Mr. Cevallos advised that the northwest area of the airfield was designed to serve the airport's general aviation aircraft population. He advised that typical build-out showed hangars no greater than 10,000 sq. ft. in size and provision for individual storage aircraft hangar, small and medium sized aircraft. Mr. Cevallos advised that the plan showed different colors that signified a phased sequence of development. He advised that access to this area would be with a land bridge taxiway which would be created as part of the project to strengthen and widen the parallel Taxiway A.

Mr. Cevallos advised that another significant development landmark was the proposed location of the Air Traffic Control Tower site. He advised that access to the Tower would come from the proposed access road that originated at the old Goldmine Road. Mr. Cevallos advised that the ALP also showed a new enlarged and enhanced fuel storage area that would support four to five 15,000-gallon storage tanks, becoming the airport's primary fuel depot.

Mr. Cevallos advised that this matter was presented to the Charlotte-Monroe Executive Airport Commission on June 13, 2022.

Mr. Cevallos advised that it was the recommendation of the Charlotte-Monroe Executive Airport Commission and Staff that Council approve the ALP Update and authorize the City Manager to formally submit this plan as record to the NCDOT for inclusion to the State's ASP and the FAA's NPIAS. He advised that going forward, Staff would work with the Airport Engineers to define and quantify the projects' scope of work and budget described in this Plan Update. Mr. Cevallos advised that this was beneficial as it would facilitate the continued dialogue with NCDOT and FAA to determine project priorities based on current funding opportunities and airfield requirements. He advised that Staff could continue marketing airport facilities and the potential hangar development areas utilizing terminal area plans that are part of this plan update.

A. Charlotte-Monroe Executive Airport Plan Layout Update. Council Member Keziah moved to approve the Charlotte-Monroe Executive Airport Plan Layout as presented. Council Member Kerr seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

B. City Manager to Execute Documents. Council Member Keziah moved to authorize the City Manager to execute any and all necessary documents with regard to the Charlotte-Monroe Executive Airport Plan Layout Update for submission to the North Carolina Department of Transportation for inclusion in the State's North Carolina Airport System Plan and to the Federal Aviation Administration for inclusion in the National Plan of Integrated Airport Systems for record. Council Member Kerr seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Item No. 19. Resolution Supporting Continued Development of County and Municipal Infrastructure to Sustain Economic Investment, Workforce Development and Preferred Quality of Life in Union County. Monroe-Union County Economic Development Executive Director Chris Platé advised that the Monroe-Union County Economic Development Commission Board of Advisors (MUCEDC) along with the Board of Directors for the Union County Chamber (Chamber) had unanimously passed Resolutions stating the need for continued investment in infrastructure, commercial/industrial product development, workforce development and other community enhancements to ensure the continued success of economic development and the desired quality of life we enjoy here in Union County. Mr. Platé advised that consistent economic development success, culminating in the highest level of capital investment and job creation in the history of Union County (Fiscal Year 2022), highlighted the need for the community to continue to strive for more opportunities to broaden the tax base and provide more career opportunities for our residents.

Mr. Platé advised that the community was at a point with the least amount of industrial park land since before 1995. He advised that there were only approximately 50 acres remaining in the Monroe Corporate Center, 70 acres in the Expressway Commerce Park at Monroe and 75 acres remaining in Sutton Park. He advised that Union County's labor shed was under extreme stress to provide the necessary supply of labor required at this time. Mr. Platé advised that COVID-related residential migration to Union County had stripped Western Union County's wastewater capacity and was now applying pressure to Monroe's capacity. He advised that the Union County Chamber saw the need and had included these types of issues in their current Public Policy agenda.

Mr. Platé advised that Monroe had been a leader in making this investment. He advised that other governments and organizations had also contributed to the projects that had allowed the community to be so successful. Mr. Platé advised that a partial list of those investments in infrastructure and quality of life projects included: Monroe Aquatics and Fitness Center; Science Center; Dowd Center Theatre; Monroe's natural gas line extensions (to TRANSCO and Marshville); Charlotte-Monroe Executive Airport's runway extension and US Customs operation; Monroe Corporate Center; AeroPointe Industrial Centre; Expressway Commerce Park @ Monroe;

SPCC's Tyson Center for Technology and other buildings; Union County's Yadkin River Water project; municipal parks throughout the County; and, Simpson Agricultural Event Center.

Mr. Platé advised that this success had emptied the "wagon." He advised that both the Chamber and the MUCEDC, were calling for additional investment in the following areas: new industrial and business parks and pad development; increased water and wastewater capacity throughout the County; fiber expansion for better internet access (for both businesses and educational purposes); interior improvements (i.e., Winchester redevelopment in Monroe and Town Centre in Indian Trail); roadway enhancements throughout the County; Charlotte-Monroe Executive Airport's control tower and maintenance hangar projects; SPCC's Aseptic Training Center and Western Campus; and, Wingate's Town Development Initiative (aka "Town and Gown" project).

Mr. Platé advised that the MUCEDC and Chamber were requesting that Council adopt a Resolution helping to create a unified front for the funding of more projects that would support the future success in economic development, housing and education to support needed workforce and strong community projects that would further enhance our quality of life.

Council Member Keziah moved to adopt Resolution R-2022-61:

**RESOLUTION SUPPORTING MONROE-UNION COUNTY
ECONOMIC DEVELOPMENT COMMISSION
R-2022-61**

WHEREAS, there are organized and focused efforts made the by Monroe Union Economic Development Commission to enable business growth and sustain a preferred quality of life throughout Monroe and Union County; and

WHEREAS, the economic and business development efforts of the Monroe-Union County Economic Development Commission have produced exemplary engagement with businesses and have resulted in record levels of business growth and support throughout Union County that positively impact the livelihood and quality of life of all residents; and

WHEREAS, this exemplary engagement and record levels of business growth in Union County are evidenced by more than \$342,000,000 of new capital investment announced for industrial projects and 967 new jobs created within the last fiscal year; and

WHEREAS, due to a continued focus on support of economic investment in Union County and the continued presence of strong, diverse existing and developing industries, Monroe and Union County has been able to weather the economic storms experienced by much of the rest of the United States over the past two decades, including recent supply chain issues; and

WHEREAS, much of this economic growth has been supported and spurred by Union County's and the City of Monroe's significant investments in industrial park development, speculative buildings, natural gas and reliable drinking water to the residents and businesses of Monroe and Union County for the next fifty years and beyond; and

WHEREAS, it is recognized that continued and additional investment in wastewater treatment is needed to support additional economic development opportunities and growth of a skilled workforce; and

WHEREAS, Monroe is home to industries that train and employ Union County residents in advanced agri-business and high-tech manufacturing technology due to a solid business foundation, a highly educated and skilled labor force, exemplary public safety, top- ranked schools, an award-winning community college, and the utility and transportation infrastructure necessary to support and maintain a robust business environment; and

WHEREAS, Monroe has undertaken significant planning efforts, supported by substantial public funding, for the future growth and development of the city to enhance a shared vision and expectation of improved quality of life; and

WHEREAS, without strong economic growth and the associated expansion of utility, transportation, and educational infrastructure needed to foster this growth, the current record inflationary costs and other continuing escalations in labor and supplies will be borne by the existing residents of Monroe and Union County without those increases being shared and buffered by the attraction of new businesses and residents.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council publicly express their support for the Monroe Union County Economic Development Commission and their efforts to promote, secure and enhance business and industry throughout Monroe and Union County.

BE IT FURTHER RESOLVED that this Resolution be entered upon the permanent Minutes of the City Council.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this the 13th day of September, 2022.

Mayor Pro Tem Anderson seconded the motion, which passed unanimously with the following votes:

AYES:	Council Members Gordon, Kerr, Keziah, Thompson, Mayor Pro Tem Anderson and Mayor Holloway
NAYS:	None

Item No. 20. Resolution Ratifying Charter Amendments for Centralina Regional Council.

City Attorney Mujeeb Shah-Khan advised that Monroe was a part of the Centralina Regional Council. City Attorney Shah-Khan advised that in early in 2022, Centralina noted an issue in its Charter that had an impact on Centralina's tax exempt status. He advised that Centralina's tax attorneys noted that a change needed to be made in Centralina's Charter and Bylaws to ensure it would be considered a tax exempt entity.

City Attorney Shah-Khan advised that on February 9, 2022, the Board of Delegates of the Centralina Regional Council approved amendments to its Charter and Bylaws. In order for the Charter amendments to be finalized, he advised that each Centralina member's governing body was required to approve the Charter amendments. City Attorney Shah-Khan advised that accordingly, Centralina had asked the City to approve the Charter amendments. He advised that the Charter amendments did not impose any obligations upon the City.

City Attorney Shah-Khan advised that it was the recommendation of Staff that Council adopt a Resolution approving the Centralina Charter amendments.

Mayor Pro Tem Anderson moved to do adopt Resolution R-2022-63:

**RESOLUTION RATIFYING UPDATED CHARTER OF
CENTRALINA REGIONAL COUNCIL
R-2022-63**

WHEREAS, the City of Monroe is a member of Centralina Regional Council (Centralina), a council of governments serving the needs of the nine-county region that includes Anson, Cabarrus, Gaston, Lincoln, Iredell, Mecklenburg, Rowan, Stanly and Union counties; and

WHEREAS, on February 9, 2022, the Centralina Board of Delegates adopted a resolution amending the organization's Charter to add language prohibiting private entities from benefitting from or having an interest in the organization's earnings or assets; and

WHEREAS, each member government must endorse the Charter as Centralina's governing document.

NOW, THEREFORE, BE IT RESOLVED by the Monroe City Council that the City of Monroe hereby ratifies the amended Centralina Regional Council Charter attached to this Resolution.

Adopted this 13th day of September, 2022.

Council Member Kerr seconded the motion, which passed unanimously with the following votes:

AYES:	Council Members Gordon, Kerr, Keziah, Thompson, Mayor Pro Tem Anderson and Mayor Holloway
NAYS:	None

Said amended Centralina Regional Council Charter is hereby incorporated as a part of these Minutes as "Exhibit C."

Item No. 21. Discussion on Portions of Union County Pride Festival Programming. Council Member Thompson advised that Union County Pride was a legitimate 501(c)(3) non-profit organization. She advised that this discussion was regarding the Drag story hour and crafts for children that were scheduled to occur at Union County Pride's September 18, 2022 festival. The Drag story hour would be from 3:00 p.m. to 4:00 p.m.

Council Member Thompson advised that there had been some posts on sites that were advertising the story hour and the different events that the Pride Organization would be sponsoring. She advised that the inference was that tickets were being sold for these events. Council Member Thompson advised non-profits could not sell tickets on City property.

Council Member Thompson advised that there was also a post about the space for the story time hour being sold out. She advised that there was an inference that tickets were also being sold for this event. Council Member Thompson advised that after questions were asked and the correct information was provided by City Staff, this was not a ticketed event. She advised that parents were not purchasing tickets for their children to attend. Council Member Thompson advised that the ticketing was for gauging attendance numbers and for interest. She advised that there were a lot of natural entrances into the park and technically the park was open to the public as it should

be. Council Member Thompson reiterated that this was a 501(c)(3) organization sponsoring the event; therefore, they could access the park. She advised that she wanted to provide this information as context.

Council Member Thompson advised that to underscore the vagueness and the necessity of addressing the attendance of children at the event, it was important to note for the public that this organization would also be hosting an event at a local business on September 17, 2022 which included Drag performers. She advised that she felt it was important to note that this business had set the attendance age for that event to be 18 and up.

Council Member Thompson advised that freedom of speech and the ability to peaceably assemble were foundations of this country and society; however, sexually oriented or suggestive practices should not be made available to children especially on or in City-owned property. She advised that Chapter 112 of the City's Code of Ordinances, was a reminder to promote the health, safety and general welfare of the citizens of the City and to establish reasonable and uniform regulations to prevent the deleterious effects of such content and conduct especially in regard to minors.

Council Member Thompson advised that these shows pushed very close to the definition of adult establishment entertainment as mentioned in the Code of Ordinances she just referenced.

Council Member Thompson advised that this was a personal note but she was confident that the citizens of the City and Union County still looked for and held to the fixed principles that promoted community standards, common decency, reasonableness and regard.

Council Member Thompson advised that as an Elected Official, she felt that she must speak to these issues. She advised that she felt that her colleagues, in measure, believed the same as it affected children.

Council Member Thompson advised that she had planned to make a motion to the effect that Council set the same parameter for age attendance to the Drag show events for children at the local business did. However, she advised that immediately before this meeting started, there was a discussion with the City Attorney that setting such a parameter overreached Council's authority as a board and Council could not do that. Council Member Thompson requested that City Attorney Mujeeb Shah-Khan clarify this comment.

City Attorney Shah-Khan advised that one of the issues was that Council Member Thompson had approached him with a suggestion that attendance at the Drag Queen be limited to those 18 or above. However, based on his review, he advised that the City's police power authority that was granted by the General Assembly did not allow the City the ability to regulate attendance in that fashion. As such, he advised that when there was an absence of clear legal authority, there was also another statute in North Carolina that comes into play that when a Council acts outside of its clear legal authority. That statute could subject Council to liability.

City Attorney Shah-Khan advised that there was authority provided in State law and the City's Code of Ordinance for restrictions related to a sexually-oriented performance or an adult performance. However, because there was not clear legal authority to allow the City to undertake

such a restriction for this event, he advised that this would not be an act that Council should not do because it was beyond the scope of the authority that Council had. City Attorney Shah-Khan advised that various options were discussed. He advised that Staff did a thorough analysis to determine that there was not the legal ability to make that restriction.

Council Member Kerr advised that no one on Council wished to restrict anyone's right to gather, celebrate, have a parade or a festival. He advised that the concerns that had circulated back and forth was that Council was concerned about the children and the children being exposed. Council Member Kerr advised that children needed to be older before this was something that was a part of their lives.

Council Member Kerr advised that the legal observations were such that Council did not seem to have that authority. He advised that a Resolution had been drafted that they hoped would be carefully listened to by the organizers and the contents of the document taken into consideration. Council Member Kerr advised that he had confirmed with the owner of the venue that was hosting the September 17, 2022 performance that the same venue was available at no charge. He advised that if the event were moved to this location, it could have controlled access with regard to the 18-year-old age attendance requirement.

Council Member Keziah echoed the comments of Council Members Kerr and Thompson. He advised that as members of the City Council, their jobs were to protect especially the young. Council Member Keziah advised that even though Council was not able to do what they wanted to do, he hoped that the event organizers would adhere to the Resolution and protect the youngest kids.

A. Resolution Concerning Drag Queen Story Time Event on September 18, 2022. Council Member Thompson read the Resolution for the record prefacing that this was not where Council wanted to be tonight; however, they were further than they were:

**RESOLUTION CONCERNING DRAG QUEEN STORY TIME EVENT ON
SEPTEMBER 18, 2022
R-2022-64**

WHEREAS, the Union County Pride Festival ("Festival") will be held throughout Union County during September of 2022; and

WHEREAS, a portion of the Festival will be held at Belk Tonawanda Park on Sunday, September 18, 2022; and

WHEREAS, a portion of the Festival at Belk Tonawanda Park will include a Drag Queen Story Hour where children may be present; and

WHEREAS, members of the City Council are concerned about the potential impact of Drag Queen Story Hour on children; and

WHEREAS, the laws of the State of North Carolina and the United States protect free expression and freedom of speech, but in some cases do not strike a balance between freedom and the need to protect our children; and

WHEREAS, the City Council acknowledges that it cannot at this time, stop Drag Queen Story Hour from taking place on City owned property during the Festival, the City Council notes it can express its opinion concerning this event; and

WHEREAS, the City Council wishes to express its opinion on Drag Queen Story Hour.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Monroe expresses that it does not support the Drag Queen Story Hour which is scheduled to take place at Belk Tonawanda Park on September 18, 2022.

BE IT FURTHER RESOLVED, that the City Council is concerned about the potential impact of Drag Queen Story Hour on children that may in attendance.

BE IT FURTHER RESOLVED, that the City Council requests that Union County Pride voluntarily considers limiting attendance at Drag Queen Story Hour to those of eighteen (18) years of age and above.

BE IT FURTHER RESOLVED, that the City Council requests that this Resolution be published by the City and made available on its website no later than 2:00 p.m. on Wednesday, September 14, 2022.

She advised that if adopted, she would encourage others to share this document because it was a Resolution on behalf of the Council. Council Member Thompson advised that the public would be able to see members of Council who were in favor or against the Resolution once the vote was taken. She advised that she felt it was important to establish this document for the public record and to be able to say where Council stood on this and why. Council Member Thompson advised that this was all about the children.

Council Member Thompson advised that Council would continue in their efforts to get the legislation in place that was needed to address this more directly as a Council.

Mayor Pro Tem Anderson moved to adopt Resolution R-2022-64:

**RESOLUTION CONCERNING DRAG QUEEN STORY TIME EVENT ON
SEPTEMBER 18, 2022
R-2022-64**

WHEREAS, the Union County Pride Festival (“Festival”) will be held throughout Union County during September of 2022; and

WHEREAS, a portion of the Festival will be held at Belk Tonawanda Park on Sunday, September 18, 2022; and

WHEREAS, a portion of the Festival at Belk Tonawanda Park will include a Drag Queen Story Hour where children may be present; and

WHEREAS, members of the City Council are concerned about the potential impact of Drag Queen Story Hour on children; and

WHEREAS, the laws of the State of North Carolina and the United States protect free expression and freedom of speech, but in some cases do not strike a balance between freedom and the need to protect our children; and

WHEREAS, the City Council acknowledges that it cannot at this time, stop Drag Queen Story Hour from taking place on City owned property during the Festival, the City Council notes it can express its opinion concerning this event; and

WHEREAS, the City Council wishes to express its opinion on Drag Queen Story Hour.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Monroe expresses that it does not support the Drag Queen Story Hour which is scheduled to take place at Belk Tonawanda Park on September 18, 2022.

BE IT FURTHER RESOLVED, that the City Council is concerned about the potential impact of Drag Queen Story Hour on children that may in attendance.

BE IT FURTHER RESOLVED, that the City Council requests that Union County Pride voluntarily considers limiting attendance at Drag Queen Story Hour to those of eighteen (18) years of age and above.

BE IT FURTHER RESOLVED, that the City Council requests that this Resolution be published by the City and made available on its website no later than 2:00 p.m. on Wednesday, September 14, 2022.

Adopted this 13th day of September, 2022.

Council Member Keziah seconded the motion, which passed unanimously with the following votes:

AYES:	Council Members Gordon, Kerr, Keziah, Thompson, Mayor Pro Tem Anderson and Mayor Holloway
NAYS:	None

Item No. 22. Closed Session pursuant to North Carolina General Statutes Sections 143-318.11 (a)(1) and (a)(3) – *Brittany L. Taylor v. Jaleighsa Blakeney and City of Monroe*. Mayor Pro Tem Anderson moved to go into Closed Session pursuant to North Carolina General Statutes Sections 143-318.11 (a)(1) and (a)(3) to prevent the disclosure of information that was privileged or confidential pursuant to the law of this State or of the United States, or not considered a public

record within the meaning of Chapter 132 of the General Statutes, to preserve the attorney-client privilege between the City's attorneys and the City Council and to consider and give instructions to the City's attorneys concerning the handling of claims, specifically in the case of *Brittany L. Taylor v. Jaleighsa Blakeney and the City of Monroe*, 20-CVS-2058 (Union County). Council Member Kerr seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Upon return from Closed Session, Mayor Pro Tem Anderson moved to return to Regular Session. Council Member Kerr seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

There being no further business, Council Member Kerr moved to adjourn the City Council Regular Meeting of September 13, 2022 at 7:25 p.m. Council Member Gordon seconded the motion, which passed unanimously with the following votes:

AYES: Council Members Gordon, Kerr, Keziah, Thompson,
Mayor Pro Tem Anderson and Mayor Holloway
NAYS: None

Attest:

Marion L. Holloway, Jr., Mayor

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: City Council

VIA: Brian Borne, CMSM, MBA, BLA, City Manager

DATE: October 11, 2022

FROM: Sarah McAllister, P.E., Engineering Director

PREPARED BY: Sarah McAllister, P.E., Engineering Director

SUBJECT: Ordinance Amending Standard Specifications and Detail Manual

SUMMARY STATEMENT

City Council is requested to consider an amendment to the City of Monroe Standard Specification and Detail Manual.

REVIEW

The City of Monroe Standard Specification and Detail Manual was originally adopted by the Monroe City Council on August 21, 2001. The Engineering Department, with assistance from Energy Services and Water Resources, has compiled a number of recommended changes to the Detail Manual to modify the locations of utilities within a street right-of-way on the details. The purpose of the changes is to maximize the efficiency of the space within the utility easement. In addition, the temporary turnaround is being deleted and replaced with a new hammerhead turnaround and an updated temporary turnaround detail.

DIVISION 08.00 ROADWAY/STORM DRAINAGE DETAILS

Revise/Replace as attached:

Detail 02.01.01	Local Residential Street for 45' R/W
Detail 02.01.02	Residential Street with Ditches for 50' R/W
Detail 02.01.03A	Residential Streets with Street Trees for 50' R/W
Detail 02.01.03B	Residential Streets with Street Trees for 50' R/W; Plan View
Detail 02.01.04A	Residential Collector Street with Street Trees for 60' R/W
Detail 02.01.04B	Residential Collector Street with Street Trees for 60' R/W; Plan View
Detail 02.01.05	Residential Street without Street Trees for 50' R/W

Detail 02.01.06 Collector/Commercial/Industrial Street for 60' R/W
Detail 02.01.07 Collector/Commercial/Industrial Street with Street Trees for 60' R/W

DELETE:

Detail 02.01.15 Valley Curb "T" Turnaround Temporary

ADD:

Detail 02.01.15A Residential Hammerhead Turnaround
Detail 02.01.15B Valley Curb "T" Turnaround Temporary

Ordinance Amendment O-2022-67 is attached and reflects the recommended changes.

Due to the cancellation of the Public Enterprise Committee Meeting of October 4, 2022, the Committee Chair has approved moving this matter forward to the Consent section of the October 11, 2022 Regular City Council Meeting Agenda for consideration of approval.

Upon adoption of the amendment by the City Council, the update will be available at the City of Monroe Web Site (www.monroenc.org/) under the Engineering Department for downloading. In accordance with the Fee Schedule, the amendment can also be purchased at the Engineering Department for \$20. A hard copy of the complete City of Monroe Standard Specifications and Detail Manual can be acquired for \$50 or on CD for \$20.

RECOMMENDATION

City Council is requested to Ordinance O-2022-67 amending the details within the Standard Specifications and Detail Manual.

Attachment: Ordinance O-2022-67

**ORDINANCE TO AMEND CITY OF MONROE
STANDARD SPECIFICATIONS AND DETAIL MANUAL
O-2022-67**

BE IT ORDAINED by the City Council of the City of Monroe that the City of Monroe Standard Specifications and Detail Manual be amended as follows:

Section 1. Amend **REVISION LOG** to add:

<u>Rev. No.</u>	<u>Date Adopted by City Council</u>	<u>Summary</u>
15	October 11, 2022	Revised per Ordinance O-2022-67

Section 2. Amend **DIVISION 08.00 ROADWAY/STORM DRAINAGE DETAILS.**

Revise/Replace as attached:

Detail 02.01.01	Local Residential Street for 45' R/W
Detail 02.01.02	Residential Street with Ditches for 50' R/W
Detail 02.01.03A	Residential Streets with Street Trees for 50' R/W
Detail 02.01.03B	Residential Streets with Street Trees for 50' R/W; Plan View
Detail 02.01.04A	Residential Collector Street with Street Trees for 60' R/W
Detail 02.01.04B	Residential Collector Street with Street Trees for 60' R/W; Plan View
Detail 02.01.05	Residential Street without Street Trees for 50' R/W
Detail 02.01.06	Collector/Commercial/Industrial Street for 60' R/W
Detail 02.01.07	Collector/Commercial/Industrial Street with Street Trees for 60' R/W

Delete:

Detail 02.01.15	Valley Curb "T" Turnaround Temporary
-----------------	--------------------------------------

Add as attached:

Detail 02.01.15A	Residential Hammerhead Turnaround
Detail 02.01.15B	Valley Curb "T" Turnaround Temporary

Adopted this 11th day of October, 2022.

Attest:

Marion L. Holloway, Jr., Mayor

Bridgette H. Robinson, City Clerk

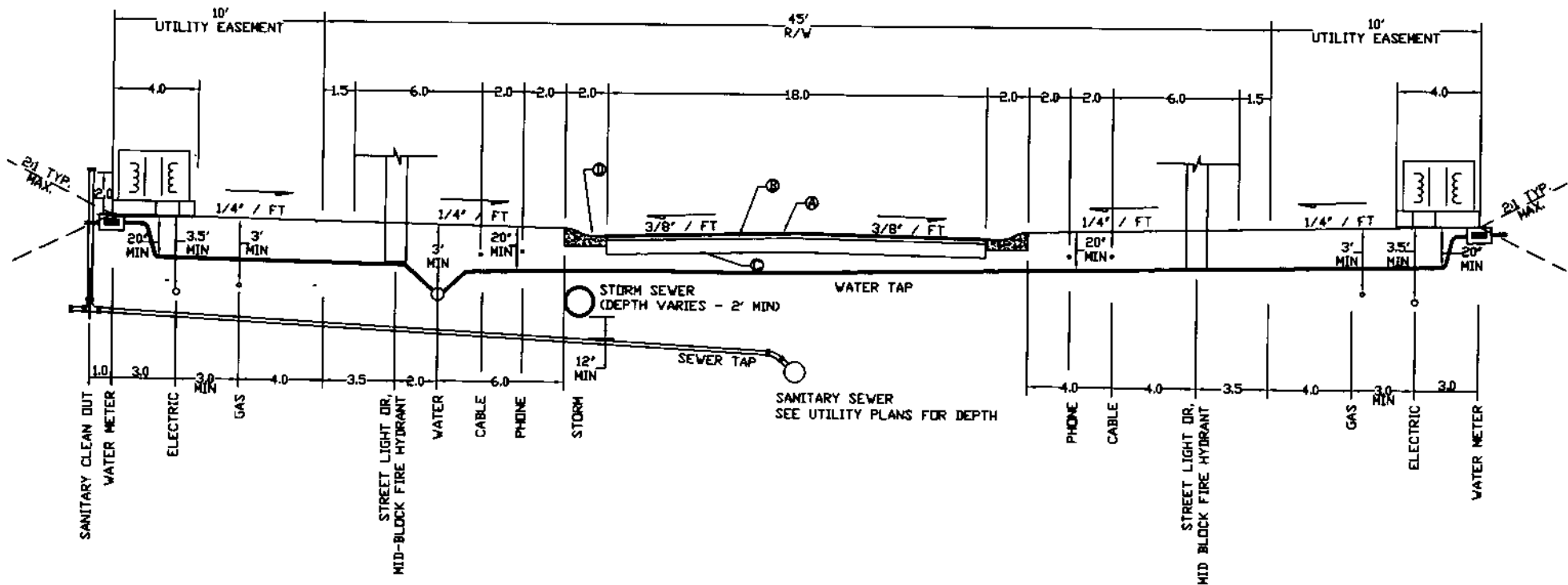
PAVEMENT SCHEDULE*

- Ⓐ 1 in. BIT. CONC., SURFACE COURSE, TYPE SF 9.5A
- Ⓑ 2.5 in. BIT. CONC. BINDER COURSE, TYPE I 19.0B
- Ⓒ 4 in. BIT. CONC. BASE COURSE, TYPE B 25.0B
OR 8 in. COMPACTED AGGREGATE BASE COURSE
- Ⓓ 2 ft. 0 in. VALLEY & GUTTER

*PAVEMENT STRUCTURE FOR RESIDENTIAL STREETS WITH
LESS THAN 4,000 VEHICLES PER DAY.

NOTES

1. UTILITY LOCATIONS SHOWN ARE FOR ALL UTILITIES AND SHALL NOT BE DEVIATED FROM WITHOUT CITY OF MONROE APPROVAL
2. DEPTHS SHOWN ARE MINIMUM DEPTHS
3. STREET LIGHTS WILL BE ON ONE SIDE OF ROAD DEPENDING ON SUBDIVISION LAYOUT
4. FIRE HYDRANT/STREET LIGHTS SHALL BE ALIGNED WITH COMMON LOT LINE OF PARCELS
5. MAINTAIN AT LEAST ONE SURVEY STAKE FOR THE BACK OF CURB AND THE BACK OF THE UTILITY EASEMENT PER LOT.



REVISIONS

NO.	DATE	DESCRIPTION
1	04/20/04	MODIFIED FOR SUPERPAVE
2	05/2008	UTIL. EASEMENT 10' TOTAL. PHONE CABLE TAPPING AND PLANTING. PAVEMENT SCHEDULE 'B'
3	09/2022	RELOCATE SANITARY SEWER CLEANOUT & WATER METER BOX. AMEND NOTES



LOCAL RESIDENTIAL STREET FOR 45' R/W

CITY OF MONROE
UNION COUNTY NORTH CAROLINA
PREPARED BY:
ENGINEERING DEPARTMENT

FILE: I:\Maps-Details\Detail Manual\Details
DRAWN BY: JAM DATE: 08-07-01
CHECKED BY: JNL SCALE: N.T.S.
DETAIL 02.01.01

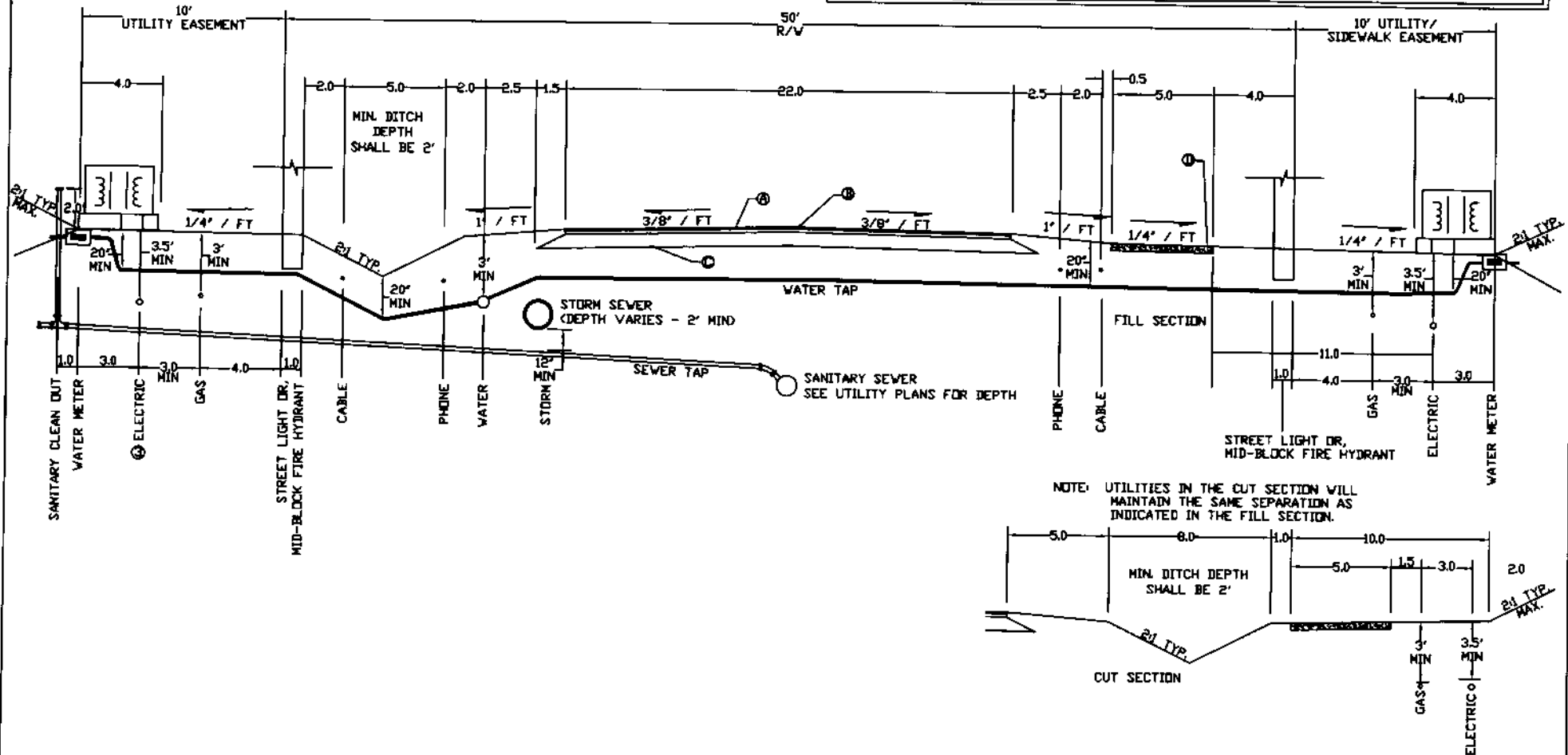
PAVEMENT SCHEDULE*

- Ⓐ 1 in. BIT. CONC., SURFACE COURSE, TYPE SF 9.5A
- Ⓑ 2.5 in. BIT. CONC. BINDER COURSE, TYPE I 19.0B
- Ⓒ 4 in. BIT. CONC. BASE COURSE, TYPE B 25.0B
OR 8 in. COMPACTED AGGREGATE BASE COURSE
- Ⓓ 4 in. CONCRETE SIDEWALK, 5 ft. WIDTH

*PAVEMENT STRUCTURE FOR RESIDENTIAL STREETS WITH
LESS THAN 4,000 VEHICLES PER DAY.

NOTES

1. UTILITY LOCATIONS SHOWN ARE FOR ALL UTILITIES AND SHALL NOT BE DEVIATED FROM WITHOUT CITY OF MONROE APPROVAL
2. DEPTHS SHOWN ARE MINIMUM DEPTHS
3. STREET LIGHTS WILL BE ON ONE SIDE OF ROAD DEPENDING ON SUBDIVISION LAYOUT
4. FIRE HYDRANT/STREET LIGHTS SHALL BE ALIGNED WITH COMMON LOT LINE OF PARCELS
5. MAINTAIN AT LEAST ONE SURVEY STAKE FOR THE BACK OF CURB AND THE BACK OF THE UTILITY EASEMENT PER LOT.



REVISIONS

NO.	DATE	DESCRIPTION
1	4/20/04	MODIFIED FOR SUPERPAVE
2	05/2008	UTIL. EASEMENT 10' W/ 5' ROADWAY TABLE PER PAVEMENT SCHEDULE "B"
3	01/2015	RELOCATE UTILITIES
4	09/2022	RELOCATE SANITARY SEWER CLEAN OUT & WATER METER BOX, ADJUST VPI'S



RESIDENTIAL STREET WITH DITCHES FOR 50' R/W

CITY OF MONROE
UNION COUNTY NORTH CAROLINA
PREPARED BY:
ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details
DRAWN BY: JAM DATE: 08-07-01
CHECKED BY: JNL SCALE: N.T.S.
DETAIL 02.01.02

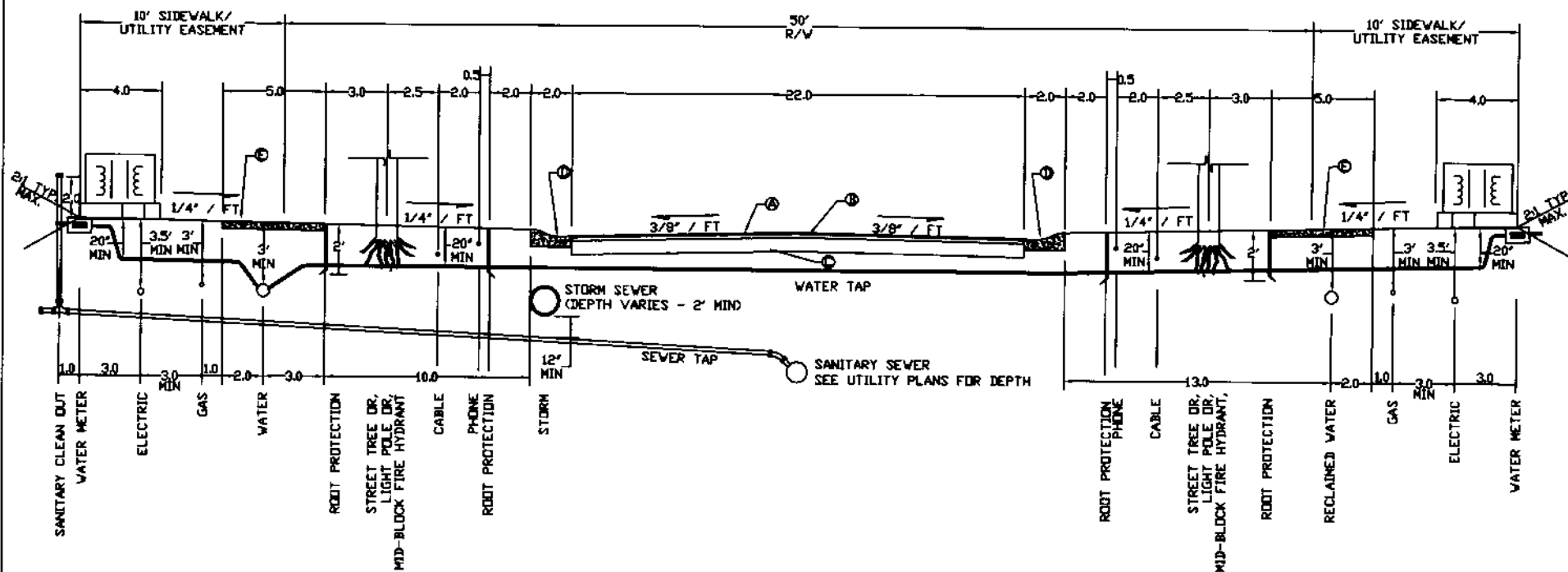
PAVEMENT SCHEDULE*

- ① 1 in. BIT. CONC., SURFACE COURSE, TYPE SF 9.5A
- ② 2.5 in. BIT. CONC. BINDER COURSE, TYPE I 19.0B
- ③ 4 in. BIT. CONC. BASE COURSE, TYPE B 25.0B
OR 8 in. COMPACTED AGGREGATE BASE COURSE
- ④ 2 ft. 0 in. VALLEY & GUTTER
- ⑤ 4 in. CONCRETE SIDEWALK, 5 ft. WIDTH

*PAVEMENT STRUCTURE FOR RESIDENTIAL STREETS WITH
LESS THAN 4,000 VEHICLES PER DAY.

NOTES

1. UTILITY LOCATIONS SHOWN ARE FOR ALL UTILITIES AND SHALL NOT BE DEVIATED FROM WITHOUT CITY OF MONROE APPROVAL
2. DEPTHS SHOWN ARE MINIMUM DEPTHS
3. STREET LIGHTS WILL BE ON ONE SIDE OF ROAD DEPENDING ON SUBDIVISION LAYOUT
4. FIRE HYDRANT/STREET LIGHTS SHALL BE ALIGNED WITH COMMON LOT LINE OF PARCELS
5. MAINTAIN AT LEAST ONE SURVEY STAKE FOR THE BACK OF CURB AND THE BACK OF THE UTILITY EASEMENT PER LOT.



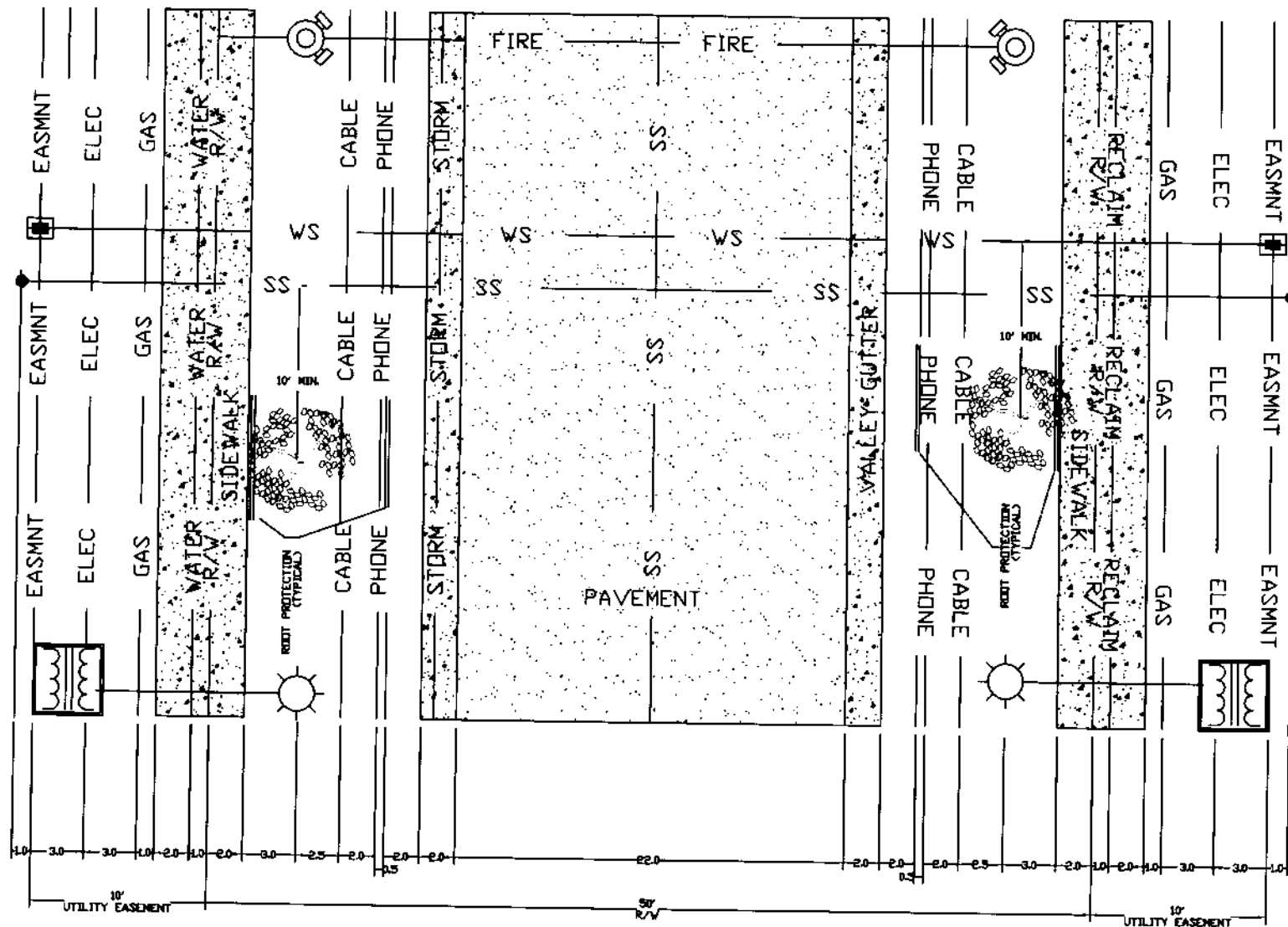
REVISIONS		
NO.	DATE	DESCRIPTION
1	4/20/04	WAS 02.01.03
2	4/20/04	MODIFIED FOR SUPERPAVE
3	05/2008	NOTE: CURRENT 1/4" / FT. PAVEMENT IS 1/4" / FT. NOTE: CITY OF MONROE HAS CLEANED & WATER METER SET. ADDED TREE ROW. PAVEMENT. (NOTES: 1/4" / FT. / 1/4" / FT.)
4	09/2022	



**RESIDENTIAL STREET WITH
STREET TREES
FOR 50' R/W
(1 of 2)**

CITY OF MONROE
UNION COUNTY NORTH CAROLINA
PREPARED BY:
ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details
DRAWN BY: JAM DATE: 08-07-01
CHECKED BY: JNL SCALE: N.T.S.
DETAIL 02.01.03A



REVISIONS		
NO.	DATE	DESCRIPTION
1	4/20/04	WAS 02.01.04
2	05/2008	RELOCATE PHONE/CABLE
3	09/2022	ALLOCATE 5'-10" R/W POWER/CABLE & 5'-10" R/W FOR GAS



**RESIDENTIAL STREET WITH
STREET TREES
FOR 50' R/W; PLAN VIEW
(2 of 2)**

CITY OF MONROE
UNION COUNTY NORTH CAROLINA
PREPARED BY
ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details
DRAWN BY: JAM DATE: 08-07-01
CHECKED BY: JNL SCALE: N.T.S.
DETAIL 02.01.03B

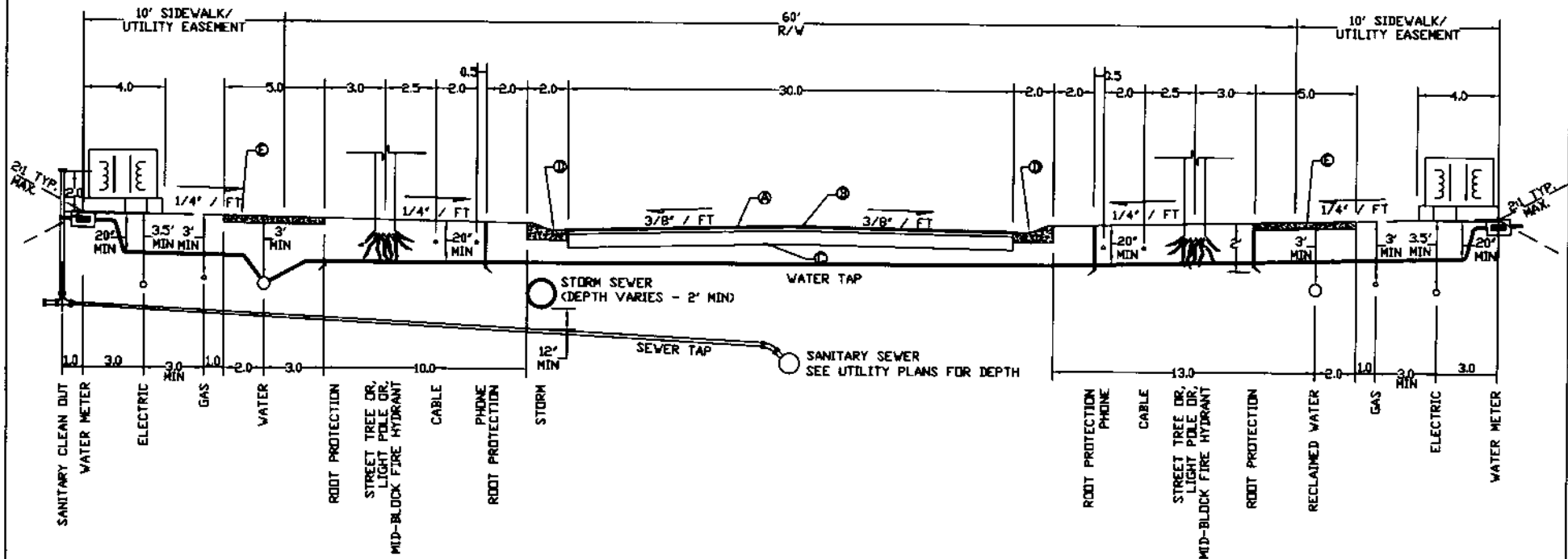
PAVEMENT SCHEDULE*

- Ⓐ 2" BIT. CONC. SURFACE COURSE, TYPE SF 9.5
- Ⓑ 2.5" BIT. CONC. BINDER COURSE, TYPE I 19.0B ⓐ
- Ⓒ 10" COMPACTED AGGREGATE BASE COURSE
- ⓐ 2'-0" VALLEY & GUTTER
- ⓑ 4" CONCRETE SIDEWALKS, 5' WIDTH

*PAVEMENT SCHEDULE FOR RESIDENTIAL STREETS WITH LESS THAN 4,000 VEHICLES PER DAY.

NOTES

1. UTILITY LOCATIONS SHOWN ARE FOR ALL UTILITIES AND SHALL NOT BE DEVIATED FROM WITHOUT CITY OF MONROE APPROVAL
2. DEPTHS SHOWN ARE MINIMUM DEPTHS
3. STREET LIGHTS WILL BE ON ONE SIDE OF ROAD DEPENDING ON SUBDIVISION LAYOUT
4. FIRE HYDRANT/STREET LIGHTS SHALL BE ALIGNED WITH COMMON LOT LINE OF PARCELS
5. MAINTAIN AT LEAST ONE SURVEY STAKE FOR THE BACK OF CURB AND THE BACK OF THE UTILITY EASEMENT PER LOT.



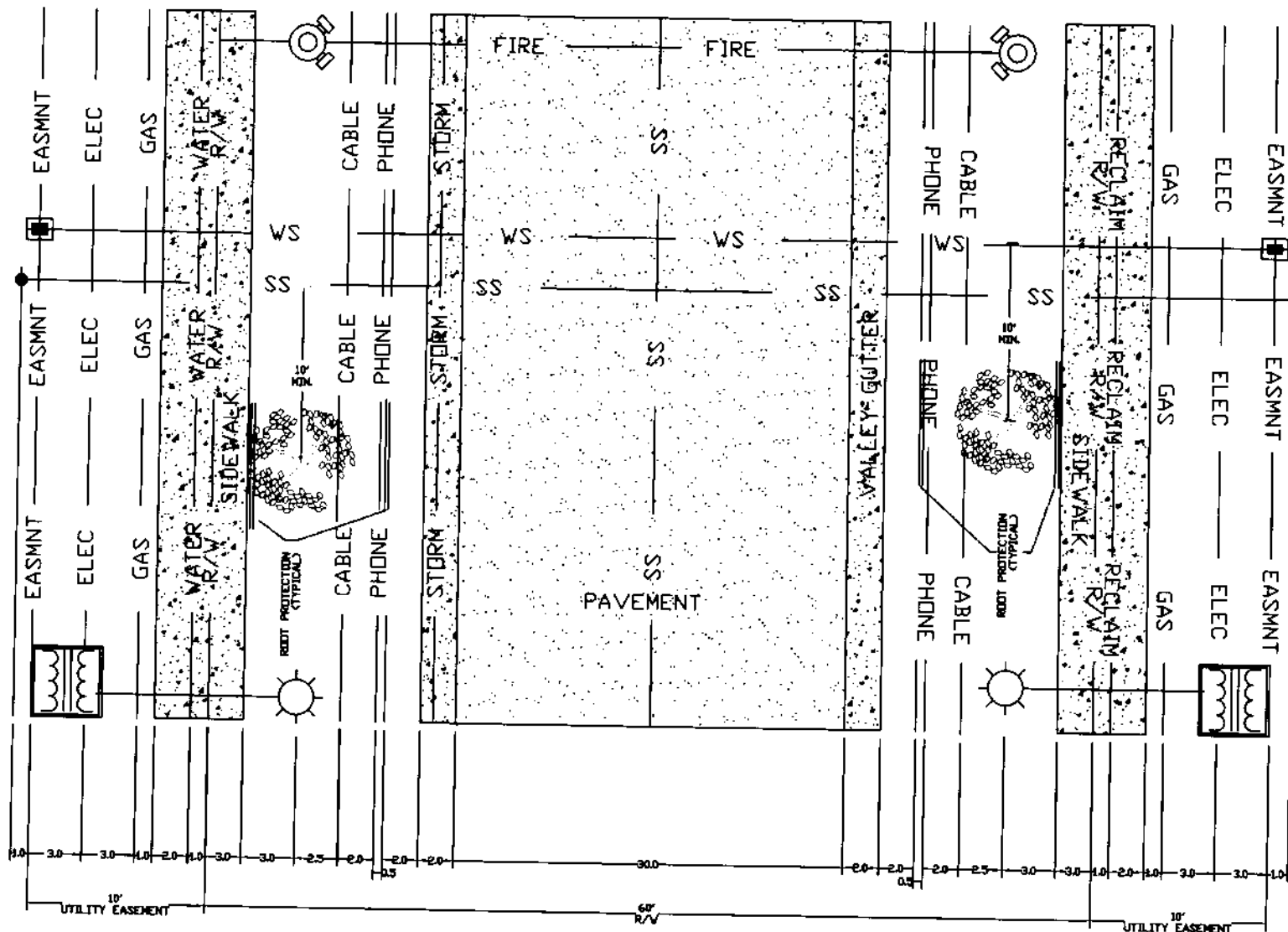
REVISIONS		
NO.	DATE	DESCRIPTION
1	05/2008	ADDED TO PLAN UNTIL 1/4" TYP. RELOCATE PHONE/CABLE PAVEMENT SCHEDULE "B"
2	09/2022	REVISED TO SHOW UTILITY LOCATIONS AND DEPTHS. SEE NOTE 1.



**RESIDENTIAL COLLECTOR STREET
WITH STREET TREES
FOR 60' R/W
(1 of 2)**

CITY OF MONROE
UNION COUNTY NORTH CAROLINA
PREPARED BY:
ENGINEERING DEPARTMENT

FILE: I:\Maps-Details\Detail Manual\Details	
DRAWN BY: CJO	DATE: 4-20-04
CHECKED BY: JNL	SCALE: N.T.S.
DETAIL 02.01.04A	



REVISIONS		
NO.	DATE	DESCRIPTION
1	05/2008	RELOCATE PHONE/CABLE
2	09/2022	RELOCATE GAS/WATER/CABLE/PHONE



**RESIDENTIAL COLLECTOR STREET
WITH STREET TREES
FOR 60' R/W; PLAN VIEW
(2 of 2)**

CITY OF MONROE
UNION COUNTY NORTH CAROLINA
PREPARED BY:
ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details
DRAWN BY: CJO DATE: 4-20-04
CHECKED BY: JNL SCALE: N.T.S.
DETAIL 02.01.04B

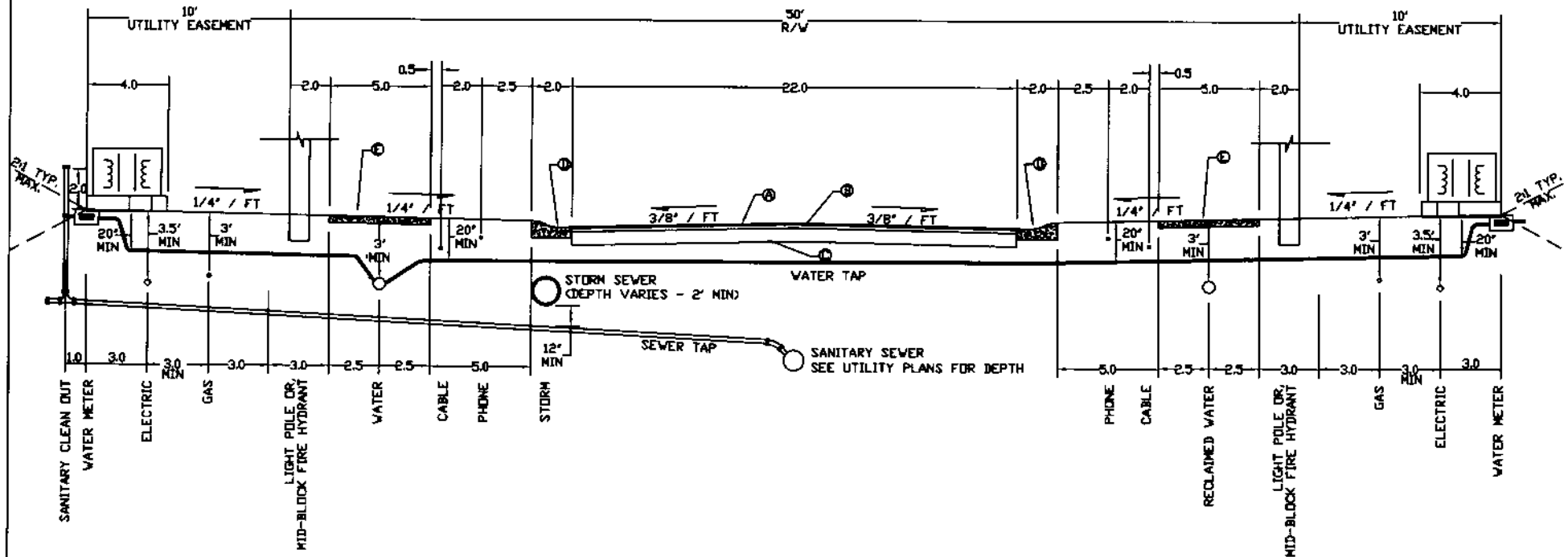
PAVEMENT SCHEDULE*

- Ⓐ 1 in. BIT. CONC., SURFACE COURSE, TYPE SF 9.5A
- Ⓑ 2.5 in. BIT. CONC. BINDER COURSE, TYPE I 19.0B
- Ⓒ 4 in. BIT. CONC. BASE COURSE, TYPE B 25.0B
OR 8 in. COMPACTED AGGREGATE BASE COURSE
- Ⓓ 2 ft. 0 in. VALLEY & GUTTER
- Ⓔ 4 in. CONCRETE SIDEWALK, 5 ft. WIDTH

*PAVEMENT SCHEDULE FOR RESIDENTIAL STREETS WITH
LESS THAN 4,000 VEHICLES PER DAY.

NOTES

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2. DEPTHS SHOWN ARE MINIMUM DEPTHS
3. STREET LIGHTS WILL BE ON ONE SIDE OF ROAD DEPENDING ON SUBDIVISION LAYOUT
4. FIRE HYDRANT/STREET LIGHTS SHALL BE ALIGNED WITH COMMON LOT LINE OF PARCELS
5. MAINTAIN AT LEAST ONE SURVEY STAKE FOR THE BACK OF CURB AND THE BACK OF THE UTILITY EASEMENT PER LOT.



REVISIONS

NO.	DATE	DESCRIPTION
1	4/20/04	MODIFIED FOR SUPERPAVE
2	05/2008	UTL. EASEMENT 1/2" TYP. SLOPES FOR CABLE PAVEMENT SCHEDULE
3	09/2022	REVISIONS TO SANITARY SEWER CLEAN OUT & WATER METER



RESIDENTIAL STREET WITHOUT STREET TREES FOR 50' R/W

CITY OF MONROE

UNION COUNTY

NORTH CAROLINA

PREPARED BY:

ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details

DRAWN BY: JAM

DATE: 08-07-01

CHECKED BY: JNL

SCALE: N.T.S.

DETAIL 02.01.05

PAVEMENT SCHEDULE *

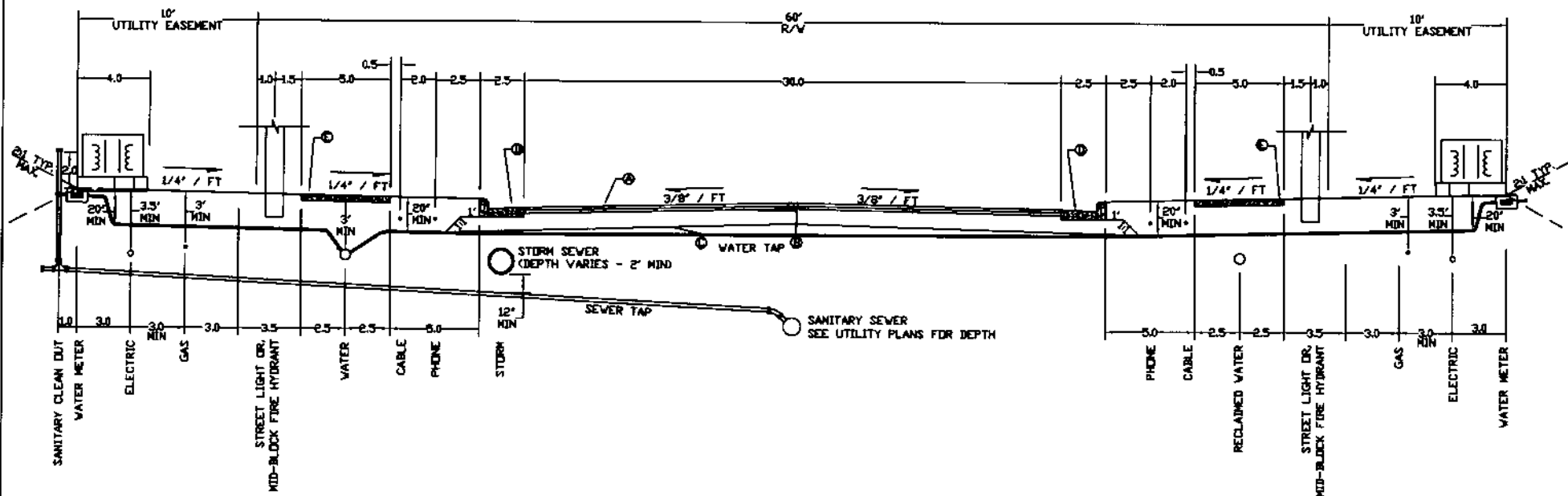
- ① 2.5 in. BIT. CONC., SURFACE COURSE, TYPE SF 9.5A OR S9.5B
- ② 2.5 in. BIT. CONC., BASE COURSE, TYPE 1 19.0B
- ③ 10 in. AGGREGATE BASE COURSE **
- ④ 2 Ft. 6 in. CURB & GUTTER
- ⑤ 4 in. CONCRETE SIDEWALK, 5 Ft. WIDTH

* PAVEMENT STRUCTURE FOR STREETS WITH LESS THAN 4,000 VEHICLES PER DAY

** STONE REQUIREMENTS UNDER THE CURBLINE MAY BE WAIVED FOR CERTAIN USES WHERE TRAFFIC IS PREDOMINATELY PASSENGER VEHICLE (I.E., MEDICAL PARKS, OFFICE PARKS, ETC.)

NOTES

1. UTILITY LOCATIONS SHOWN ARE FOR ALL UTILITIES AND SHALL NOT BE DEVIATED FROM WITHOUT CITY OF MONROE APPROVAL
2. DEPTHS SHOWN ARE MINIMUM DEPTHS
3. STREET LIGHTS WILL BE ON ONE SIDE OF ROAD DEPENDING ON SUBDIVISION LAYOUT
4. FIRE HYDRANT/STREET LIGHTS SHALL BE ALIGNED WITH COMMON LOT LINE OF PARCELS
5. MAINTAIN AT LEAST ONE SURVEY STAKE FOR THE BACK OF CURB AND THE BACK OF THE UTILITY EASEMENT EVERY 100 FT.



REVISIONS		
NO.	DATE	DESCRIPTION
1	4/20/04	UPDATE NOTES
2	05/2008	UTIL. EASEMENT 1/4" / FT PAVEMENT SCHEDULE A & B
3	09/2022	REVISED TO REFLECT 2022 ENERGY SERVICES PROPOSED



COLLECTOR/COMMERCIAL/INDUSTRIAL STREET FOR 60' R/W

CITY OF MONROE
UNION COUNTY NORTH CAROLINA

PREPARED BY:
ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details

DRAWN BY: JAM DATE: 08-07-01

CHECKED BY: JNL SCALE: N.T.S.

DETAIL 02.01.06

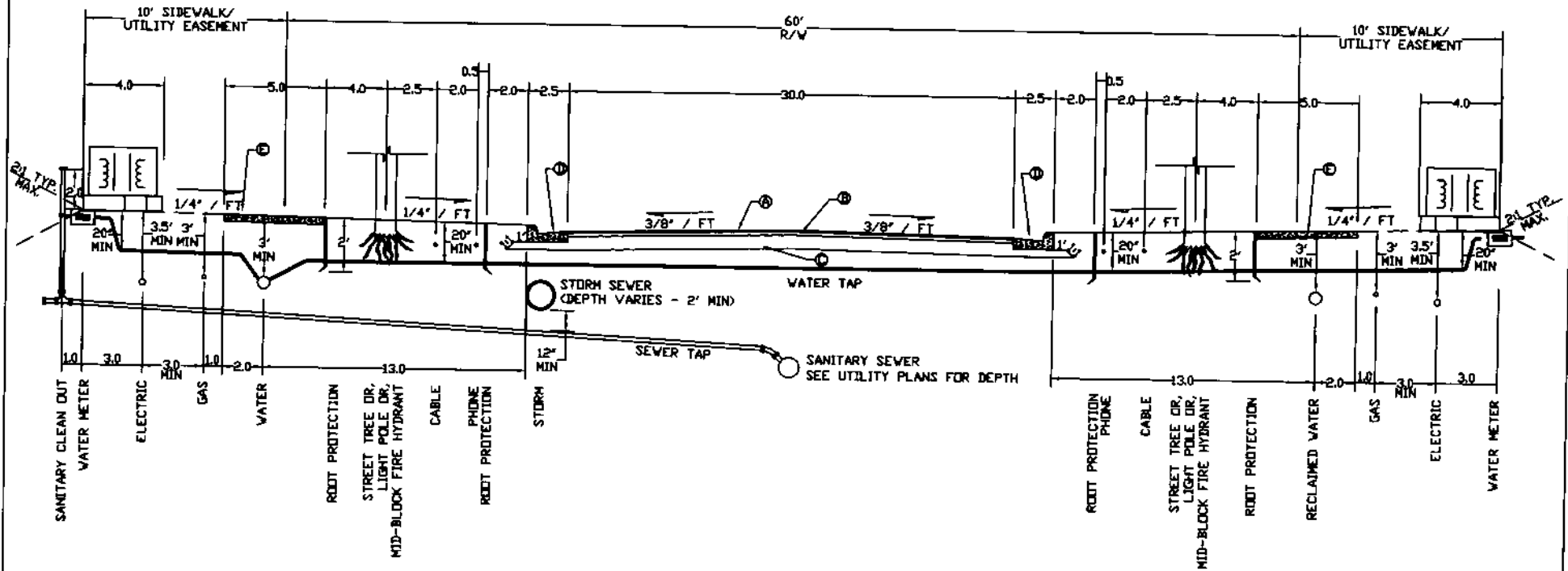
PAVEMENT SCHEDULE*

- Ⓐ 2.5 in. BIT. CONC., SURFACE COURSE, TYPE SF 9.5A OR S9.5B
- Ⓑ 2.5 in. BIT. CONC. BINDER COURSE, TYPE I 19.0B
- Ⓒ 10 in. COMPACTED AGGREGATE BASE COURSE
- Ⓓ 2 ft. 6 in. CURB & GUTTER
- Ⓔ 4 in. CONCRETE SIDEWALKS, 5 ft. WIDTH

*PAVEMENT SCHEDULE FOR STREETS WITH LESS THAN 4,000 VEHICLES PER DAY.

NOTES

1. UTILITY LOCATIONS SHOWN ARE FOR ALL UTILITIES AND SHALL NOT BE DEVIATED FROM WITHOUT CITY OF MONROE APPROVAL
2. DEPTHS SHOWN ARE MINIMUM DEPTHS
3. STREET LIGHTS WILL BE ON ONE SIDE OF ROAD DEPENDING ON SUBDIVISION LAYOUT
4. FIRE HYDRANT/STREET LIGHTS SHALL BE ALIGNED WITH COMMON LOT LINE OF PARCELS
5. MAINTAIN AT LEAST ONE SURVEY STAKE FOR THE BACK OF CURB AND THE BACK OF THE UTILITY EASEMENT EVERY 100 FT.



REVISIONS

NO.	DATE	DESCRIPTION
1	05/2008	UTIL EASEMENT 10' FT RELOCATE PHONE CABLE PAVEMENT SCHEDULE A & B
2	09/2022	RELOCATE CABLE FROM STREET TO ALLEY RELOCATE CABLE FROM STREET TO ALLEY RELOCATE CABLE FROM STREET TO ALLEY



COLLECTOR/COMMERCIAL/INDUSTRIAL
STREET WITH STREET TREES
FOR 60' R/W

CITY OF MONROE

UNION COUNTY

NORTH CAROLINA

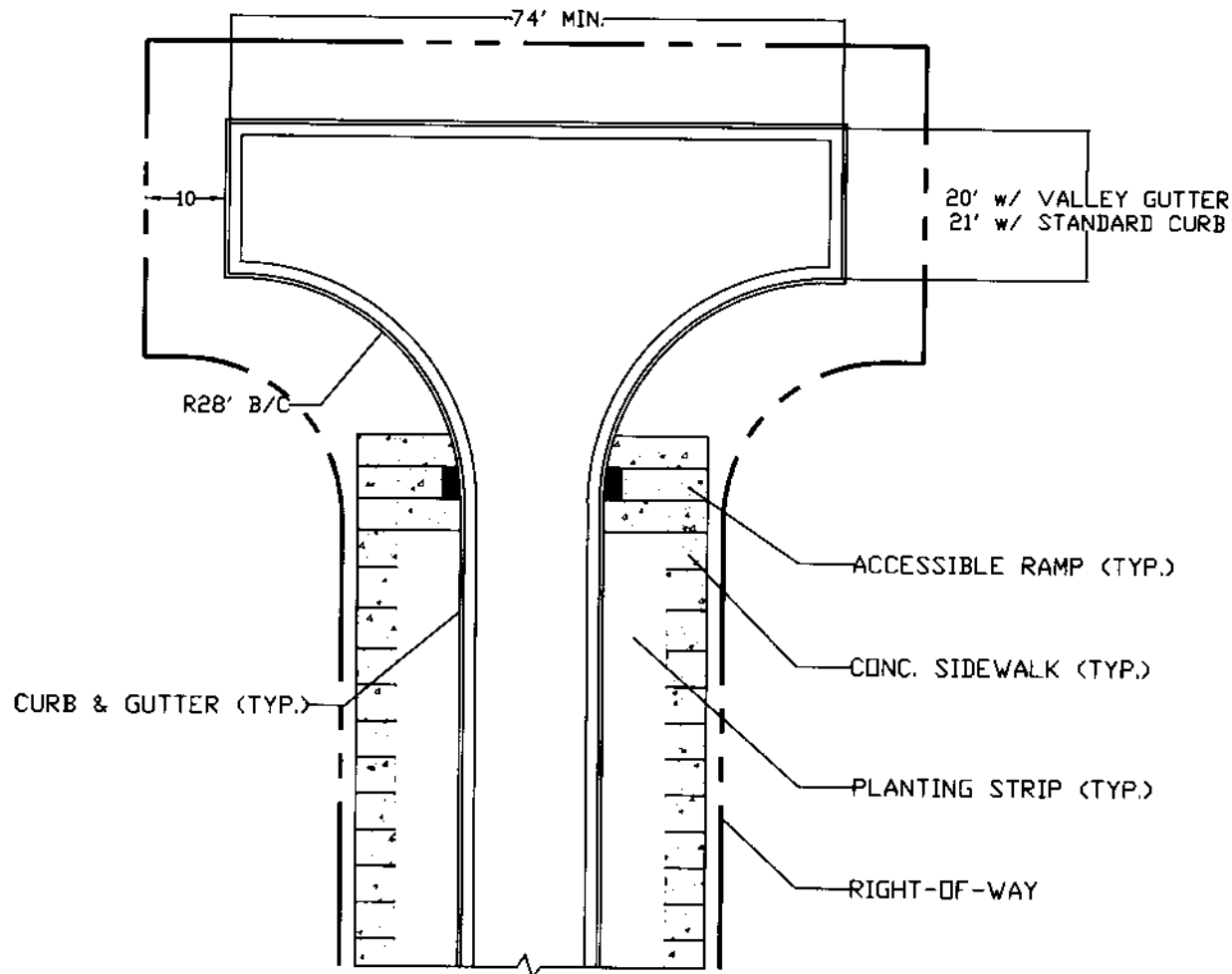
PREPARED BY:
ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details

DRAWN BY: DKO DATE: 04-20-04

CHECKED BY: JNL SCALE: N.T.S.

DETAIL 02.01.07



NOTES

1. REFERENCE CITY OF MONROE RESIDENTIAL PAVEMENT STRUCTURE DETAIL 02.01.13 FOR TURNAROUND PAVEMENT SECTION

REVISIONS		
NO.	DATE	DESCRIPTION



RESIDENTIAL HAMMERHEAD TURNAROUND

CITY OF MONROE
UNION COUNTY NORTH CAROLINA

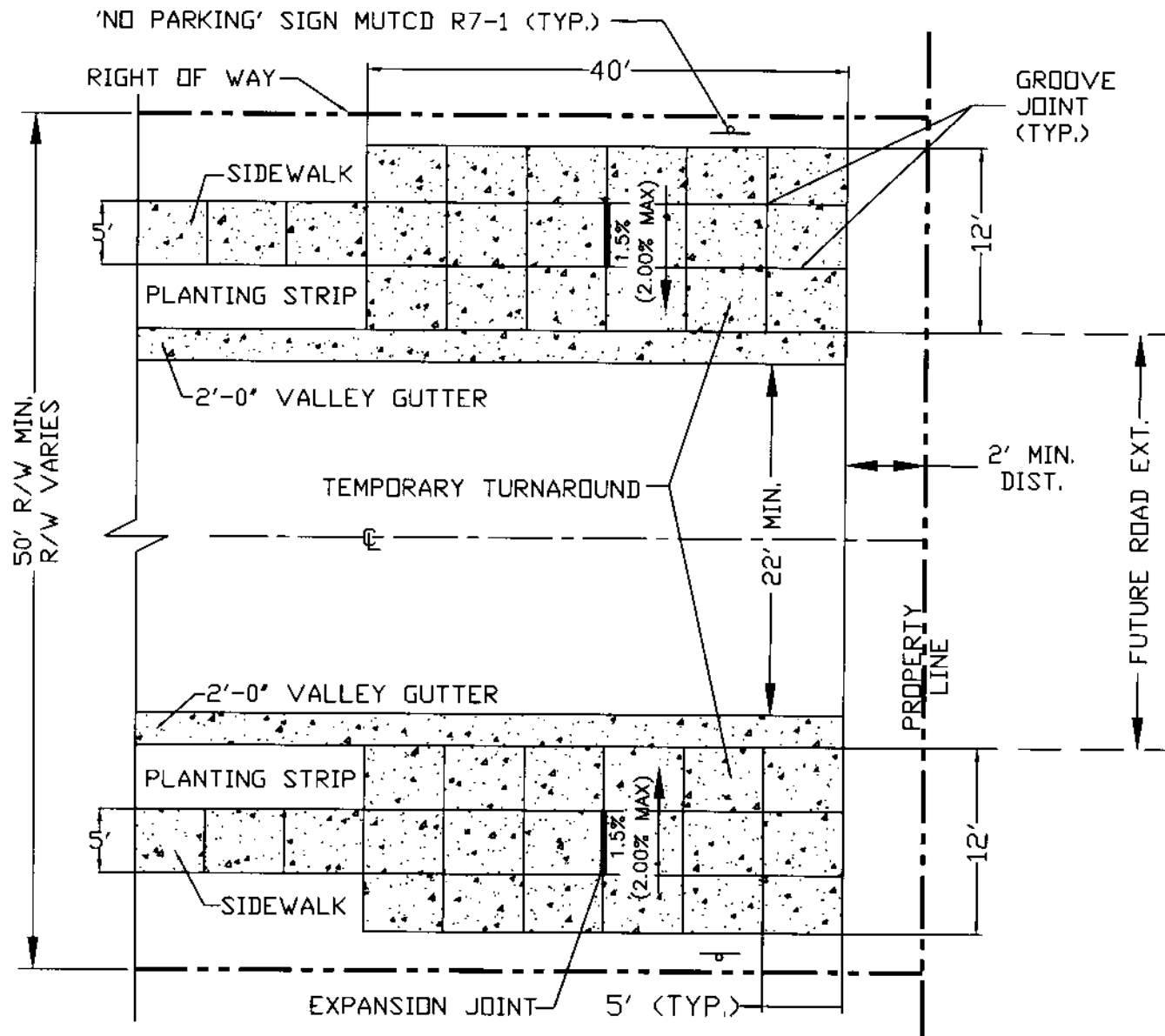
PREPARED BY
ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details

DRAWN BY: KMM DATE: 05/2022

CHECKED BY: SAM SCALE: N.T.S.

DETAIL 02.01.15A



NOTES

1. TEMPORARY TURNAROUND MATERIAL SHALL BE MIN. 3600 PSI CONCRETE, 6" THICK.
2. TEMPORARY INSTALLATION ONLY - TO BE REMOVED WHEN FUTURE DEVELOPMENT CONNECTS TO STREET. 'SIDEWALK' PORTION OF TURNAROUND MAY BE LEFT IN PLACE IF NOT DAMAGED.
3. NOT TO BE USED AS A PRIVATE DRIVEWAY.
4. END OF ROADWAY MARKERS TO BE INSTALLED ACCORDING TO CITY OF MONROE STANDARD DETAIL 02.07.01

REVISIONS		
NO.	DATE	DESCRIPTION
1	8/3/22	DIMENSION CHANGES
2	9/21/22	ALTERED TURNAROUND WIDTH



VALLEY CURB "T" TURNAROUND TEMPORARY

Page 118 of 218

CITY OF MONROE
UNION COUNTY NORTH CAROLINA
PREPARED BY:
ENGINEERING DEPARTMENT

FILE: I:/Maps-Details/Detail Manual/Details	
DRAWN BY: KMM	DATE: 05/2022
CHECKED BY: SAM	SCALE: N.T.S.
DETAIL 02.01.15B	



STAFF REPORT

TO: City Council

VIA: Brian Borne, City Manager

DATE: October 11, 2022

FROM: Scott E. Clark, Water Resources Director

PREPARED BY: Scott E. Clark, Water Resources Director

SUBJECT: Outside City Customer Service Water and Sewer Request by Doug Marsh for 3219, 3221, 3303 and 3307 Secrest Short Cut Road

SUMMARY STATEMENT

City Council is requested to consider an outside City service request as shown below.

REVIEW

Water Resources Department Staff has received a request for outside City services as shown on the attached exhibit (5 pages) as follows:

1. Doug Marsh is requesting water and sewer service for 4 future new single family homes to be located at 3219, 3221, 3303 and 3307 Secrest Short Cut Rd. In speaking with the Planning Department they did not feel these lots were good candidates to require voluntary annexation.

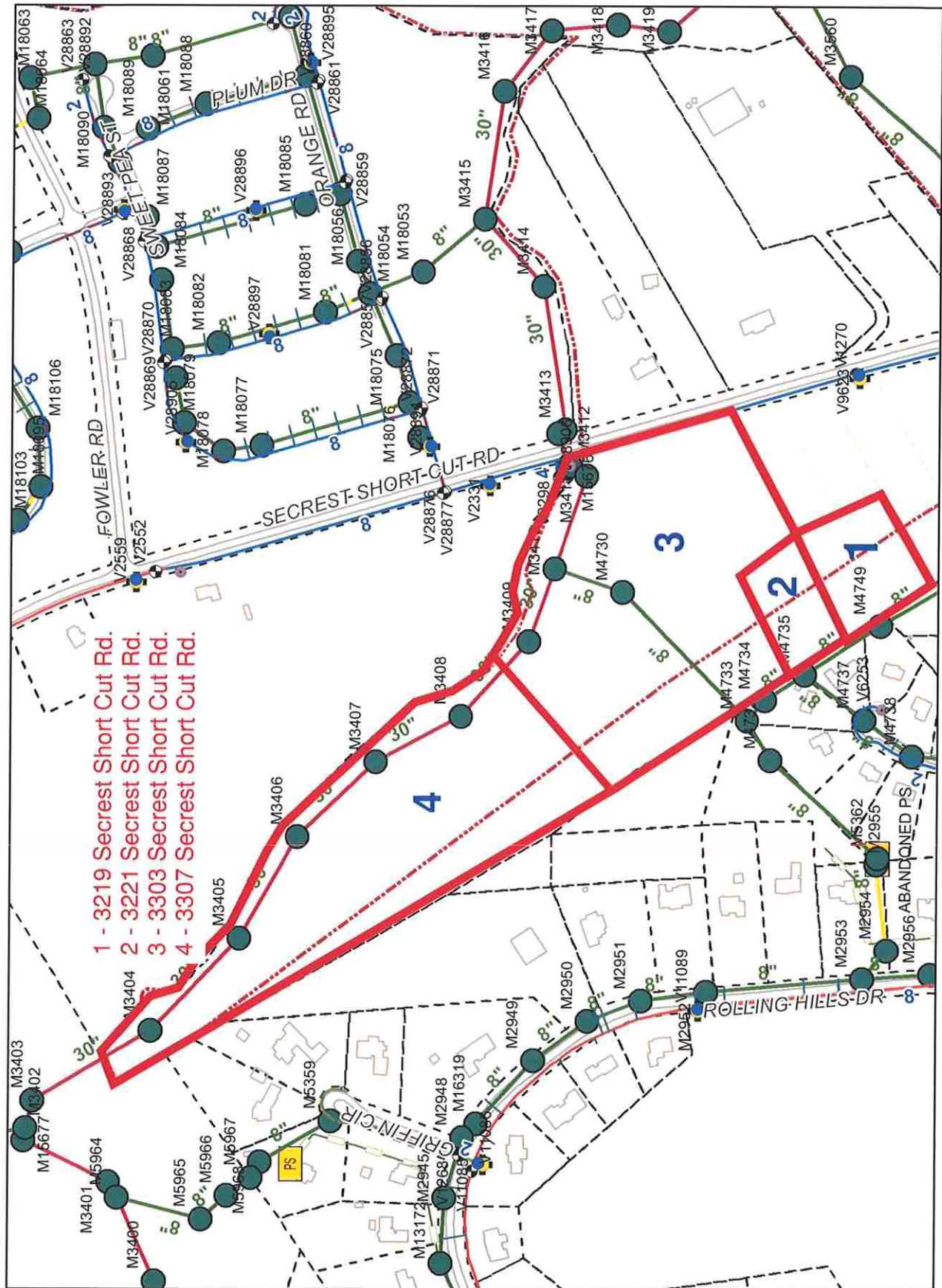
All outside City service requests require both City Council approval, and Union County Board of Commissioner (UCBC) approval pursuant to City Ordinances and the Water and Sewer Master Agreement with Union County. The UCBC approved this request at their September 6, 2022 meeting.

As a matter of policy, outside city water and sewer customers pay double tap fees and double monthly customer base charges on their City accounts.

Due to the cancellation of the Public Enterprise Committee Meeting of October 4, 2022, the Committee Chair has approved moving this matter forward to the Consent section of the October 11, 2022 Regular City Council Meeting Agenda for consideration of approval.

RECOMMENDATION

It is the recommendation of Staff that City Council approve the request for outside City water and sewer services to the 4 lots located at 3219, 3221, 3303 and 3307 Secrest Short Cut Rd.





Out of City Limits
WATER AND/OR SEWER SERVICE REQUEST
Operations Center 704-282-4601

Applicant Name: Pinnacle Homes USA LLC

Email address: jennifer@pinnaclehomesusa.net

Phone number: 704-288-7826

Property Address: 3219 Secrest Shortcut Rd

Tax Map Parcel Number 09256004G - Parcel Size (Acres) 1.589

☒ **Water Service**

Request for Water Service is being submitted for the following reason(s).

☒ **New Construction**

☐ **Existing Well Failure.** Provide brief description: _____

☒ **Sewer Service**

Request for Sewer Service is being submitted for the following reason(s).

☒ **New Construction**

☐ **Existing Septic System Failure**

Out of City Limits - Water and Sewer Service Terms and Conditions

- All requests are subject to Union County Commission and City of Monroe Council approval.
- The Property Owner shall comply with the City of Monroe Water and/or Sewer Ordinances.
- An evaluation of voluntary annexation will be conducted.
- Property Owner shall pay the appropriate tap and capacity fees for outside City customers based on the prevailing fee schedule and will be required to set up an account with the City of Monroe Customer Service Department.
- Property Owner shall acquire all necessary offsite easements if required to connect to the City's water distribution and/or sewer collection system. A copy of the recorded private easement(s) shall be provided to the City of Monroe Water Resources Department.
- Upon payment of fees and completion of the water and/or sewer tap, billing shall begin immediately.
- Water services shall be per the City of Monroe Specifications and shall have remote radio read technology.
- Property Owner shall notify the City of Monroe prior to making the connection to the sewer tap to schedule an onsite inspection of the installation. Only one (1) property parcel shall be connected to the sewer tap.
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- Property Owner shall assume ownership and maintenance responsibility for the service forcemain and the sewer pump and all other plumbing past the sewer tap.
- Property Owner shall agree to pay a monthly flat rate sewer bill if water service is from a private well.
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- Depending upon schedules for the Union County Commissioners meetings and Monroe City Council meetings, the total timeframe for service approval can take as long as 3-5 months.

I hereby certify that the information provided is, to the best of my knowledge, correct and complete. I understand that I must adhere to the City of Monroe's Out of City Limits – Water and Sewer Service Terms and Conditions as outlined above. I also understand that any approval may be revoked and penalties imposed under the City's ordinance if this certification is not complete and true or for failure to comply with the Terms and Conditions.

Jennifer Trull
Applicant's Signature

7/19/2020

Date



Out of City Limits
WATER AND/OR SEWER SERVICE REQUEST
Operations Center 704-282-4601

Applicant Name: Pinnacle Homes USA LLC

Email address: jennifer@pinnaclehomesusa.net

Phone number: 704-288-7826

Property Address: 3221 Secrest Shortcut Rd

Tax Map Parcel Number 09256004H - Parcel Size (Acres) 1.148

☒ **Water Service**

Request for Water Service is being submitted for the following reason(s).

☒ **New Construction**

☐ **Existing Well Failure.** Provide brief description: _____

☒ **Sewer Service**

Request for Sewer Service is being submitted for the following reason(s).

☒ **New Construction**

☐ **Existing Septic System Failure**

Out of City Limits - Water and Sewer Service Terms and Conditions

- All requests are subject to Union County Commission and City of Monroe Council approval.
- The Property Owner shall comply with the City of Monroe Water and/or Sewer Ordinances.
- An evaluation of voluntary annexation will be conducted.
- Property Owner shall pay the appropriate tap and capacity fees for outside City customers based on the prevailing fee schedule and will be required to set up an account with the City of Monroe Customer Service Department.
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Applicant's Signature

7/19/2020

Date



Out of City Limits
WATER AND/OR SEWER SERVICE REQUEST
Operations Center 704-282-4601

Applicant Name: Pinnacle Homes USA LLC

Email address: jennifer@pinnaclehomesusa.net

Phone number: 704-288-7826

Property Address: 3303 Secrest Shortcut Rd

Tax Map Parcel Number 09256004J - Parcel Size (Acres) 10.283

☒ **Water Service**

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Jennifer Trull
Applicant's Signature

7/19/2020

Date



Out of City Limits
WATER AND/OR SEWER SERVICE REQUEST
Operations Center 704-282-4601

Applicant Name: <u>Pinnacle Homes USA LLC</u>	
Email address: <u>jennifer@pinnaclehomesusa.net</u>	Phone number: <u>704-288-7826</u>
Property Address: <u>3307 Secrest Shortcut Rd</u>	
Tax Map Parcel Number <u>09256004K</u> - _____	Parcel Size (Acres) <u>10.284</u>

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Jennifer Trull
Applicant's Signature

7/19/2020

Date



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Lisa Stiwinter, Planning and Development Director

PREPARED BY: Keri Mendler, Planner

SUBJECT: Planning Board Request to add Pledge of Allegiance and Moment of Silence to Planning Board Agenda

SUMMARY STATEMENT

At the October 5, 2022 Planning Board members voted to request City Council approval to add the Pledge of Allegiance and a moment of silence to the Planning Board agendas.

REVIEW

At the October 5, 2022 Planning Board members voted to add the Pledge of Allegiance and a moment of silence to the Planning Board agendas. The Planning Board was advised that the request must be approved by the City Council, and it has asked for Council approval of the request.

RECOMMENDATION

Planning Board recommends City Council approve its request to add the Pledge of Allegiance and a moment of silence to the Planning Board agendas.



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Lisa Strickland, Finance Director

PREPARED BY: Lisa Strickland, Finance Director

SUBJECT: Resolution Establishing Amount of Finance Officer Bond

SUMMARY STATEMENT

City Council is requested to establish the amount of the Finance Officer Bond as required by North Carolina General Statutes §159-29(a).

REVIEW

North Carolina General Statutes §159-29(a) requires that the City's Finance Officer be required to be bonded in an amount to be fixed by the governing board. The amount of the bond fixed by the governing board may not be less than the greater of the following:

- (1) Fifty thousand dollars (\$50,000).
- (2) An amount equal to ten percent (10%) of the unit's annually budgeted funds, up to one million dollars (\$1,000,000).

The City of Monroe's annual budget for all funds for fiscal year 2023 is \$186,176,704. Based on this information, the amount required for the City of Monroe City Council to set as the Finance Officer performance bond is one million dollars (\$1,000,000).

Due to the cancellation of the General Services Committee Meeting scheduled for October 6, 2022, the Chair approved moving this matter forward to the Consent section of the October 11, 2022, City Council Regular Meeting Agenda for consideration of approval.

RECOMMENDATION

Staff requests that City Council approve the attached Resolution R-2022-67 to establish the amount for the Finance Officer bond and authorize the City Manager to execute any required documents to obtain the required bond.

Attachment(s):
Resolution R-2022-67

**RESOLUTION ESTABLISHING THE AMOUNT
OF PERFORMANCE BOND FOR FINANCE OFFICER
R-2022-67**

WHEREAS, North Carolina General Statutes §159-29(a), Fidelity Bonds, requires that the Finance Officer obtain a performance bond in an amount to be fixed by the Governing Board; and

WHEREAS, the amount of the bond may not be less than the greater of the following:

- (1) Fifty Thousand Dollars (\$50,000).
- (2) An amount equal to ten percent (10%) of the City's annually budgeted funds, up to one million dollars (\$1,000,000); and

WHEREAS, the City Council for the City of Monroe, agrees that it should ensure that the Finance Officer should obtain a bond to meet the requirements of North Carolina General Statutes §159-29(a)

THEREFORE, BE IT RESOLVED THAT, the City Council for the City of Monroe, based on the City's budget of \$186,176,704 for fiscal year 2023, establishes that the amount of the performance bond with sufficient sureties to be acquired be \$1,000,000 for the City's Finance Officer.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute any documents and agreements as necessary to obtain the performance bond for the Finance Officer.

Adopted this 11th day of October, 2022.

Attest:

Marion L. Holloway, Jr., Mayor

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Lisa Strickland, Finance Director

PREPARED BY: Karen Penegar, Purchasing Manager

SUBJECT: Resolution Honoring Retiring Employee Theresa LaDell Gardner

SUMMARY STATEMENT

City Council is requested to consider adoption of a Resolution to honor retiring employee Theresa LaDell Gardner.

REVIEW

Finance Department Waterhouse Supervisor/Buyer LaDell Gardner will be retiring on December 1, 2022. Ms. Gardner joined the City on June 22, 1998 and will be retiring with 25 years of services.

RECOMMENDATION

Staff requests that Council adopt a Resolution expressing appreciation to Ms. Gardner for her service to the City of Monroe over the past 25 years and extending best wishes on her retirement. The Resolution will be presented to Ms. Gardner at a later date.

Attachment: Resolution R-2022-60

**RESOLUTION OF MONROE CITY COUNCIL
HONORING RETIRING EMPLOYEE
THERESA LADELL GARDNER
R-2022-60**

WHEREAS, on the occasion of her retirement on December 1, 2022, the City Council wishes to express its sincere appreciation to LaDell Gardner for her loyal and dedicated service to the City of Monroe Finance Department; and

WHEREAS, LaDell Gardner joined the City of Monroe as Warehouse Clerk in the Finance Department on June 22, 1998, was promoted to Senior Warehouse Clerk on January 31, 2000, promoted to Buyer/Lead Warehouse Clerk on February 12, 2005, promoted to Warehouse Supervisor/Buyer on March 24, 2007 and has served in this position ever since; and

WHEREAS, LaDell has successfully led the daily operations of the Warehouse for 25 years with the highest dedication and commitment. Her dedication to the City of Monroe is unmatched in times of exponential growth and change.

WHEREAS, the City of Monroe is most grateful for the professional and personal contributions LaDell Gardner has given to the City of Monroe; and

WHEREAS, the City Council of the City of Monroe wishes to acknowledge and express its appreciation to her for the years of distinguished service to the citizens of Monroe, noting that LaDell will be missed both professionally and as a friend.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council publicly express their sincere appreciation to her for the years of outstanding performance to the City of Monroe over the past 25 years and extend very best wishes for a long and happy retirement.

BE IT FURTHER RESOLVED that this Resolution be entered upon the permanent Minutes of the City Council.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this the 11th day of October, 2022.

Marion L. Holloway, Jr. Mayor

Attest:

Bridgette H. Robinson, City Clerk

UNION COUNTY PUBLIC SCHOOLS

2022 VOTE

BOND

NOV. 8

FREQUENTLY ASKED QUESTIONS

Q. WHAT IS A **BOND**?

A. A bond is a loan that is issued by a local government agency to finance long-term construction projects. Union County would sell bonds over a period of time to finance the renovations and additions that our schools need. Bonds are the most cost-effective method to finance school facilities.

Q. WHY DO WE NEED BONDS TO **RENOVATE SCHOOLS**?

A. School renovation and construction projects are very expensive to fund at one time. Bonds spread the cost of major capital improvements over a number of years. This is similar to securing a mortgage on a home and spreading the cost of home buying over a period of years.

Q. WHY DO WE NEED **THIS BOND**?

A. To address aging facilities. UCPS has more than \$800 million in facility needs to address renovations, upgrades, and future planning. The 2022 bond will build on previous investments and provide adequate facilities for students and staff.

Q. WHAT'S INCLUDED IN THE 2022 **BOND PROJECT LIST**?

A. This bond package will address aging facilities by replacing current buildings for East Elementary and Forest Hills High, schools that were built in the 1950s and 1960s.

Q. WHAT HAPPENS IF THE **BOND DOESN'T PASS**?

A. The Board of Education will work with the county to develop an alternative plan to address aging facilities, renovations, upgrades and capacity. This will delay capital improvement projects on the long-range planning list.

Q. IF THE BOND PASSES ON NOV. 8, WHEN WILL **CONSTRUCTION PROJECTS BEGIN**?

A. Construction projects will begin in spring of 2023. A production calendar will be available to follow the progress of each project.

Q. HOW WERE THE PROJECTS SELECTED FOR THE **2022 SCHOOL BOND**?

A. The Board of Education recommended several projects from the long-range capital planning list to the Union County Board of Commissioners (BOCC) to be considered for the 2022 bond referendum. These two projects were approved for this bond by the BOCC.

Q. MY CHILD'S SCHOOL IS NOT ON THIS BOND, WHY SHOULD I BE CONCERNED **ABOUT THESE PROJECTS**?

A. Union County Public Schools is committed to ensuring that all students receive a quality education in safe and efficient learning environments. All schools benefit when we value public schools. District improvements increase safety, support evolving educational practices, modernize aging facilities and directly improve the quality of life in Union County. With a successful bond, more projects will move up on the priority list for capital needs and future bonds.

Q. WHAT IS THE **ESTIMATED TAX INCREASE**?

A. According to the Board of County Commissioners, future ad valorem tax rates will need to be increased based on the County's Debt Policy if voters approve the bond referendum. Beginning in FY2024, the estimated maximum debt service impact for the UCPS bond is \$13,620,000 or the equivalent of 1.73 cents of dedicated property tax.

Example: For each \$100,000 in value, there would be an impact of approximately \$17.30.

Q. WHEN IS THE VOTE FOR THE **SCHOOL BOND**?

A. Nov. 8, 2022. Additional information is available at ucps.k12.nc.us/bond2022

Visit <https://www.unioncountynclections.gov/> for information about voting and registering to vote.

STAY CONNECTED



www.ucps.k12.nc.us/bond2022

PREGUNTAS MAS FRECUENTES

Q. QUE ES UN **BONO**?

A. Un bono es un préstamo emitido por una agencia gubernamental local para el financiamiento de proyectos de construcción a largo plazo. El Condado Unión podría vender bonos durante un período de tiempo para financiar las renovaciones y adiciones que necesitan nuestras escuelas. Los bonos son el método más efectivo en cuanto a costos para financiar las instalaciones escolares.

Q. ¿POR QUÉ NECESITAMOS BONOS **PARA RENOVAR LAS ESCUELAS**?

A. Los proyectos de renovación y construcción de escuelas son muy costosos de financiar de una sola vez. Los bonos distribuyen el costo de las mejoras de capital a lo largo en varios años. Esto es similar a asegurar la hipoteca de una casa y repartir el costo de la compra de la misma a lo largo de un periodo de años.

Q. ¿POR QUÉ NECESITAMOS **ESTE BONO**?

A. Para atender a las instalaciones deterioradas. UCPS tiene más de 800 millones de dólares en necesidades de infraestructura para hacer frente a las renovaciones, actualizaciones, y la planificación futura. El bono de 2022 se basará en las inversiones anteriores y proporcionará instalaciones adecuadas para los estudiantes y el personal.

Q. ¿QUÉ ESTA INCLUIDO EN LA LISTA DE PROYECTOS **DEL BONO PARA EL 2022**?

A. Este bono dará la ayuda necesaria para la renovación de las instalaciones mediante la sustitución de los edificios actuales de las escuelas East Elementary y Forest Hills High, estas escuelas fueron construidas en las décadas del 1950 y 1960.

Q. ¿QUÉ PASA SI EL BONO **NO SE APRUEBA**?

A. La Junta de Educación trabajará con el condado para desarrollar un plan alternativo para abordar el envejecimiento de las instalaciones, renovaciones, mejoras y capacidad. Esto retrasará los proyectos de mejora de capital en la lista de planificación a largo plazo.

Q. SI EL BONO SE APRUEBA EL 8 DE NOVIEMBRE 8 ¿CUÁNDO COMENZARÁN LOS **PROYECTOS DE CONSTRUCCIÓN**?

A. Los proyectos de construcción comenzarán en la primavera del 2023. Un calendario de producción estará disponible para seguir el progreso de cada proyecto.

Q. ¿CÓMO SE SELECCIONARON LOS PROYECTOS **PARA EL BONO ESCOLAR DEL 2022**?

A. La Junta de Educación recomendó varios proyectos de la lista de planificación de capital a largo plazo a la Junta de Comisionados (BOCC) del Condado Unión para ser considerados para el referéndum de bonos del 2022. Estos dos proyectos fueron aprobados para este bono por el BOCC.

Q. LA ESCUELA DE MI HIJO NO ESTÁ EN ESTE BONO, ¿POR QUÉ DEBERÍA PREOCUPARME **POR ESTOS PROYECTOS**?

A. Las Escuelas Públicas del Condado de Unión están comprometidas a asegurar que todos los estudiantes reciban una educación de calidad en ambientes de aprendizaje seguros y eficientes. Todas las escuelas se benefician cuando valoramos las escuelas públicas. Las mejoras del Distrito aumentan la seguridad, apoyan la evolución de las prácticas educativas, modernizan las instalaciones envejecidas y mejoran directamente la calidad de vida en el Condado Unión. Con un bono exitoso, más proyectos subirán en la lista de prioridades para las necesidades de capital y futuros bonos.

Q. ¿CUÁL ES EL AUMENTO **ESTIMADO DE IMPUESTOS**?

A. De acuerdo con la Junta de Comisionados del Condado, las futuras tasas de impuestos ad valorem deberán aumentarse basadas en la Política de Deuda del Condado si los votantes aprueban el referéndum de bonos. A partir del año fiscal 2024, el impacto máximo estimado del servicio de la deuda por el bono de UCPS es de \$13,620,000 o el equivalente a 1.73 centavos de impuesto a la propiedad.

Ejemplo: Por cada \$100,000 de valor, habría un impacto de aproximadamente \$17.30

Q. ¿CUÁNDO ES LA VOTACIÓN **PARA EL BONO ESCOLAR**?

A. El 8 de noviembre del 2022. Información adicional está disponible en ucps.k12.nc.us/bond2022

Visite <https://www.unioncountynclections.gov/> para obtener información sobre la votación y la inscripción para poder votar.

Union County Public Schools (UCPS) is committed to ensuring that all students receive a quality education in safe and efficient learning environments.

On Nov. 8, Union County residents will vote on \$134,405,000 in school bonds. This bond package will address aging facilities and replace current buildings for East Elementary and Forest Hills High, schools that were built in the 1950s and 1960s.

UCPS has more than **\$800 million** in facility needs to address renovations, upgrades and future planning. The 2022 bond will build on previous investments and provide adequate facilities for students, additional space for academic and athletic programs, expand dining and multi-purpose areas and remove mobile units.

With a successful bond, more projects will move up on the priority list for capital needs and future bonds.

All schools and communities benefit when we value public schools. District improvements increase safety, support evolving educational practices, modernize aging facilities and directly impact the quality of life in Union County.

BOND PROJECTS \$134,405,000 TO REPLACE 2 SCHOOLS



EAST ELEMENTARY

Approximately \$38,592,589*

*INCLUDES DESIGN COST

- Original building is **70 YEARS** old
- Existing building will be demolished
- New school will be built on same property
- New school will be a two-story facility
 - Architectural features include: Additional Pre-K classrooms, flexible multi-purpose gym, expanded dining space, collaboration areas, more energy efficient building, improved safety with more on-site parking, innovative classroom space that aligns with academic programs.

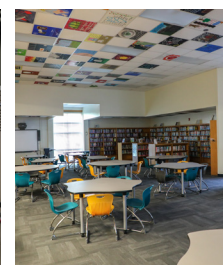


FOREST HILLS HIGH

Approximately \$95,812,411*

*INCLUDES DESIGN COST

- The school is **60 YEARS** old
- Current building is inadequate for a modern-day high school
- New school will be a two-story facility
 - Architectural features include: New auditorium, expanded dining room area, updated teacher workrooms, modern media center with collaboration space, multi-purpose auxiliary gym, new weight room, new arts and band spaces, innovative classroom space that aligns with academic programs.
- All instruction and school-day activities will be in one building



Las Escuelas Públicas del Condado Union (UCPS) se comprometen a garantizar que todos los estudiantes reciban una educación de calidad en entornos de aprendizaje seguros y eficientes.

El 8 de noviembre, los residentes del Condado Union votarán sobre \$134.405.000 en bonos escolares. Este paquete de bonos es para las instalaciones antiguas y reemplazará los edificios actuales de East Elementary y Forest Hills High, estas escuelas fueron construidas en los años 1950s y 1960s.

UCPS tiene más de **\$800 millones** en las necesidades de instalaciones para atender renovaciones, mejoras y planificación futura. El bono de año 2022 se basará en inversiones anteriores y proporcionará instalaciones adecuadas para los estudiantes, espacio adicional para programas académicos y atléticos, ampliará las zonas de los comedores, áreas de usos múltiples y eliminará las unidades móviles.

Con un bono exitoso, más proyectos ascenderán en la lista de prioridades para necesidades de capital y bonos futuros.

Todas las escuelas y comunidades se benefician cuando valoramos las escuelas públicas. Las mejoras del distrito aumentan la seguridad, apoyan prácticas educativas en constante evolución, modernizan las instalaciones antiguas e impactan directamente la calidad de vida en el Condado Union.

BONOS PROYECTAN \$134,405,000 PARA REEMPLAZAR 2 ESCUELAS



EAST ELEMENTARY

Aproximadamente \$38,592,589*

*INCLUYE COSTOS DE DISEÑO

- El edificio original tiene **70 AÑOS** de antigüedad
- Se demolerá el edificio existente
- Se construirá una nueva escuela en la misma propiedad
- La nueva escuela será una instalación de dos plantas
 - Las características arquitectónicas incluyen: Aulas Pre-K adicionales, gimnasio flexible para varios usos, espacio de comedor ampliado, áreas de trabajo, edificios con mayor eficiencia energética, seguridad mejorada con más estacionamiento en el lugar, espacio de aula innovador que se alinea con los programas académicos.

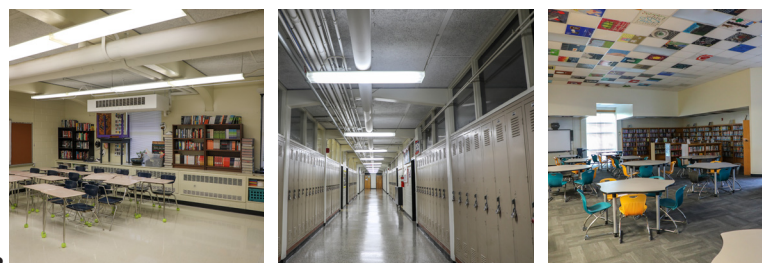


FOREST HILLS HIGH

Aproximadamente \$95,812,411*

*INCLUYE COSTOS DE DISEÑO

- La escuela tiene **60 AÑOS**
- El edificio actual no es adecuado para una escuela secundaria moderna
- La nueva escuela será una instalación de dos pisos
 - Características arquitectónicas incluyen: Nuevo auditorio, área de comedor ampliada, salas de trabajo para maestros actualizadas, centro de medios moderno con espacio para reuniones, gimnasio auxiliar multiuso, sala de pesas, nuevos espacios para artes y bandas, espacio de aula innovador que se alinea con los programas académicos.
- Todas las actividades de instrucción y de día escolar se realizarán en un solo edificio





STAFF REPORT

TO: City Council

VIA: Brian Borne, City Manager

DATE: October 11, 2022

FROM: Ryan Jones, Parks and Recreation Director

PREPARED BY: Ryan Jones, Parks and Recreation Director

SUBJECT: Naming of Ceramics/Pottery Room at Phil Bazemore Active Adult Center

SUMMARY STATEMENT

On September 27, 2006, the Ceramics room located at the Winchester Recreation Complex was dedicated in honor of Rosa Bell. In addition to Mrs. Bell's contribution to ceramics, Mary Ann Smith provided significant contribution to the pottery program at Dickerson Community Center before combining both programs at the Winchester Community Center. Staff seeks approval to name the ceramics and pottery room at the Phil Bazemore Active Adult Center in honor of Rosa Bell and Mary Ann Smith as the Rosa Bell Ceramics and Mary Ann Smith Pottery Room and incorporate the program at Winchester Recreation Complex from its current location at the Winchester Recreation Complex into the ceramics and pottery programming that will be offered at the Phil Bazemore Active Adult Center upon the completion of the construction of the new facility.

REVIEW

The Ceramics Room at Winchester was dedicated in Rosa Bell's honor on September 27, 2006. Mrs. Bell was hired by the Recreation Commission as a Recreation Specialist at the Winchester Community Center where she planned a variety of programs for children and adults. She worked at the downtown Recreation Center for a year and was first introduced to the art of ceramics. While at this center she became a certified ceramics instructor. She returned to the Winchester Community Center and began a ceramics program at that Center. She continued to do general

recreation programming, as well as, ceramics until the program grew to a point of needing a full-time instructor. She became a City employee in 1964 when Parks and Recreation became a City department and continued to teach ceramics at Winchester Community Center until 2002. After her retirement, Mrs. Bell became a regular advocate for the ceramics program as a dedicated participant within the program. The program continued to see success over several years.

Mary Ann Smith was hired as the Arts and Crafts Supervisor at the Dickerson Community Center and established the ceramics and pottery program at Dickerson Community Center until she retired in April of 2007. As the program grew and more people were interested in this art, the decision was made to move all equipment and combine the two programs at Winchester Community Center. Mrs. Smith provided well attended pottery and ceramics programs to the community until her retirement.

However, over the last five years, while the ceramics and pottery programs remain successful as offered at the Ellen Fitzgerald Senior Center, the ceramics program at the Winchester Recreation Complex has seen significant decline in participation. Mrs. Bell's participation has also been significantly limited. The request to incorporate the participants utilizing the ceramics room at Winchester Recreation Complex into the Phil Bazemore Active Adult Center will provide better access to ceramics programming in a state of the art facility in the ceramics and pottery room named in honor of Rosa Bell and Mary Ann Smith. These two individuals were critical in the establishment and development of these programs.

Due to the cancellation of the General Services Committee Meeting scheduled for October 6, 2022, the Chair approved moving this matter forward to the Regular section of the October 11, 2022, City Council Regular Meeting Agenda to allow for public input and Council's consideration of approval.

RECOMMENDATION

Staff recommends Council approval to name the ceramics and pottery room at the new Phil Bazemore Active Adult Center the Rosa Bell Ceramics and Mary Ann Smith Pottery Room in honor of Rosa Bell and Mary Ann Smith and their significant contribution to the art of Ceramics and Pottery in Monroe.

CITY OF MONROE
CITY COUNCIL REGULAR MEETING OF OCTOBER 11, 2022
NOTICE OF PUBLIC INPUT FOR
NAMING OF CERAMICS AND POTTERY ROOM AT
PHIL BAZEMORE ACTIVE ADULT CENTER TO
ROSA BELL CERAMICS AND MARY ANN SMITH POTTERY

At the City Council Regular Meeting of October 11, 2022 at 6:00 p.m., one item on the Agenda for discussion will be the consideration of the naming of the Ceramics and Pottery Room at Phil Bazemore Active Adult Center to the Rosa Bell Ceramics and Mary Ann Smith Pottery Room. Interested residents are invited to attend and provide input at this meeting.

The meeting will be held in the City Hall Council Chambers located at 300 W. Crowell Street in Monroe, North Carolina. Any person may request an accommodation for a disabling condition in order to attend the meeting. This request should be made to the City Clerk at 704-282-4502.



Bridgette H. Robinson

Bridgette H. Robinson, City Clerk

NEWS ITEM

Copy: Sunshine List



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Bridgette H. Robinson, City Clerk

PREPARED BY: Bridgette H. Robinson, City Clerk

SUBJECT: Disbursement of Fiscal Year 2022-2023 City Council Discretionary Funds
by Council Member Julie Thompson

SUMMARY STATEMENT

Notification of request for disbursements of City Council Discretionary Funds.

REVIEW

Staff has received requests from Council Member Julie Thompson for disbursement of City Council Discretionary Funds to Bridge to Recovery in the amount of \$500 and Heart for Monroe in the amount of \$500. Disbursements for Council Member Thompson to date are as follows:

Date	Recipient	Public Purpose	Fiscal Impact	
			Amount	Balance
07/01/2022	Discretionary Allocation Fiscal Year 2022-2023			\$3,000
09/12/2022	Bridge to Recovery	Health related programs	\$500	\$2,500
09/21/2022	Heart for Monroe	Support of programs related to alleviating homelessness	\$500	\$2,000

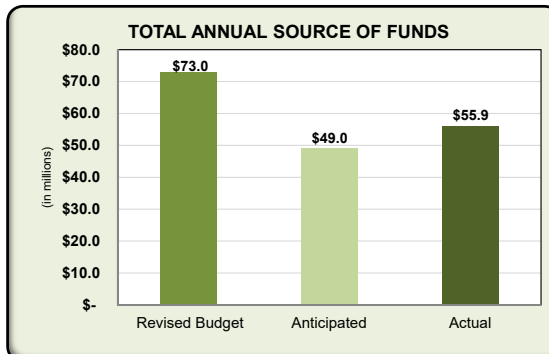
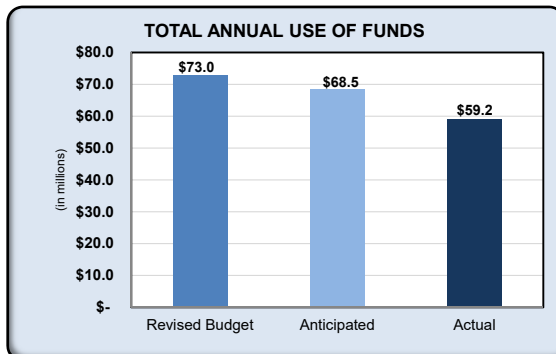
RECOMMENDATION

There is no action required from Council. This item is for informational purposes only.

**CITY OF MONROE
GENERAL FUND
FINANCIAL SUMMARY REPORT
FISCAL YEAR 2022-2023
(As of August 31, 2022)**



	Actual FY22	Original Budget FY23	Revised Budget FY23	Actual to Date FY23	YTD % Anticipated	YTD % Realized
Revenues						
Ad Valorem Property Taxes	\$ 22,401,486	\$ 22,647,900	\$ 22,647,900	\$ 1,350,499	99.7%	5.96%
Vehicle Property Taxes	1,863,934	1,896,000	1,896,000	170,506	82.6%	9.0%
Prior Year Taxes	144,957	100,160	100,160	43,786	43.7%	43.7%
Penalties and Interest	99,918	110,220	110,220	12,875	82.0%	11.7%
Other Taxes & Licenses	135,700	112,347	112,347	28,885	90.3%	25.7%
Additional City Vehicle Tax	870,125	864,500	864,500	77,820	82.9%	9.0%
Intergovernmental	488,844	403,811	403,811	-	78.9%	0.0%
Grants	1,795,357	1,586,572	1,586,572	62,857	4.0%	4.0%
Sales Tax ⁽¹⁾	10,624,120	10,669,348	10,669,348	(51,991)	63.9%	-0.5%
Electric Sales Tax ⁽¹⁾	2,722,288	2,793,635	2,793,635	-	51.4%	0.0%
Telecom Sales Tax ⁽¹⁾	173,341	220,000	220,000	-	60.6%	0.0%
Cable Sales Tax ⁽¹⁾	183,387	173,696	173,696	-	51.3%	0.0%
Sales Tax Piped Nat Gas ⁽¹⁾	202,098	167,325	167,325	-	41.1%	0.0%
Permits and Fees	920,154	738,740	738,740	170,601	85.9%	23.1%
Building Permits / Tech Fees	1,741,010	680,568	680,568	177,089	86.0%	26.0%
Sales and Services	593,339	526,695	526,695	68,717	83.1%	13.0%
Investment Earnings ⁽²⁾	891,124	400,000	400,000	(9,097)	-2.3%	-2.3%
Miscellaneous	279,050	383,097	383,247	7,194	49.9%	1.9%
Other Sources	5,934,615	1,449,000	2,161,351	712,934	63.9%	33.0%
Total	\$ 52,064,848	\$ 45,923,614	\$ 46,636,115	\$ 2,822,674		
Reimbursements from Other Funds	\$ 7,208,180	\$ 7,960,232	\$ 7,960,232	\$ 1,296,432	16.7%	16.3%
Total Revenues and Reimbursements	\$ 59,273,029	\$ 53,883,846	\$ 54,596,347	\$ 4,119,106		
Expenditures						
General Government	\$ 13,299,764	\$ 15,176,481	\$ 16,131,167	\$ 2,312,623	16.7%	14.3%
Outside Agency	358,790	310,150	352,172	5,458	16.7%	1.5%
Transportation	2,331,232	4,700,827	6,946,009	408,929	16.7%	5.9%
Police	11,941,624	14,130,268	15,265,180	2,443,901	16.7%	16.0%
Fire	9,449,356	11,773,783	11,958,178	1,804,913	16.7%	15.1%
Building Standards	970,438	1,526,115	1,555,871	438,622	16.7%	28.2%
Cultural and Recreational	3,271,350	3,718,007	3,746,403	533,900	16.7%	14.3%
Debt Service	2,886,790	2,732,096	2,732,096	(159,833)	16.7%	-5.9%
Total	\$ 44,509,343	\$ 54,067,727	\$ 58,687,076	\$ 7,788,513		
Contributions to Other Functions						
Airport	\$ 1,080,615	\$ 1,251,526	\$ 1,251,526	\$ 208,588	16.7%	16.7%
Downtown	(80,177)	210,863	216,708	40,989	16.7%	18.9%
Dowd Theatre	334,624	237,544	237,544	39,591	16.7%	16.7%
Golf Course	8,213	194,327	199,471	37,532	16.7%	18.8%
Economic Development	318,000	318,000	-	-	NA	NA
Capital Projects (GF)	12,994,183	1,555,564	1,555,564	1,555,564	100.0%	100.0%
Capital Projects (Airport)	43,976	-	-	-	NA	NA
Self-Insurance Funds	-	-	50,000	50,000	100.0%	100.0%
Total	\$ 14,699,435	\$ 3,767,824	\$ 3,510,813	\$ 1,932,263		
Total Expenditures and Contributions	\$ 59,208,777	\$ 57,835,551	\$ 62,197,889	\$ 9,720,776		
Net Change in Fund Balance	\$ 64,251	\$ (3,951,705)	\$ (7,601,542)	\$ (5,601,670)	100.0%	



Notes:

⁽¹⁾ Sales Tax revenues are distributed on a 90 day delay.

⁽²⁾ Investment Earnings are distributed quarterly to all funds.

CITY OF MONROE BUDGET NET OPERATING PROFIT/(LOSS) ENTERPRISE FUND OPERATIONS				
	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023
Monroe Country Club				
Golf Course				
Revenues	\$ 1,122,662	\$ 1,002,145	\$ 1,002,145	\$ 270,943
Expenditures	916,685	1,090,075	1,100,855	171,686
Net Operating Profit/(Loss)	\$ 205,977	\$ (87,930)	\$ (98,710)	\$ 99,257
Ballroom				
Revenues ⁽¹⁾	\$ 51,295	\$ 30,300	\$ 30,300	\$ 8,025
Expenditures	70,715	91,147	93,724	12,249
Net Operating Profit/(Loss)	\$ (19,420)	\$ (60,847)	\$ (63,424)	\$ (4,224)
Total Monroe Country Club Net Operating Profit/(Loss)	\$ 186,556	\$ (148,777)	\$ (162,134)	\$ 95,033
Center Theatre				
Revenues	\$ 400,514	\$ 678,506	\$ 678,506	\$ 8,848
Expenditures	400,871	798,140	818,322	88,362
Net Operating Profit/(Loss)	\$ (358)	\$ (119,634)	\$ (139,816)	\$ (79,514)
Monroe Aquatics & Fitness Center				
Revenues	\$ 2,959,331	\$ 3,038,756	\$ 3,038,756	\$ 644,502
Expenditures	2,998,476	3,674,837	3,701,429	693,137
Net Operating Profit/(Loss)	\$ (39,145)	\$ (636,081)	\$ (662,673)	\$ (48,635)
Stormwater				
Revenues	\$ 2,767,930	\$ 2,829,636	\$ 2,829,636	\$ 334,306
Expenditures	2,135,519	2,362,132	2,565,562	304,634
Net Operating Profit/(Loss)	\$ 632,411	\$ 467,504	\$ 264,074	\$ 29,672
Water Resources				
Revenues	\$ 23,132,535	\$ 22,197,305	\$ 22,197,305	\$ 3,347,676
Expenditures	12,287,611	14,131,436	14,549,478	2,265,017
Net Operating Profit/(Loss)	\$ 10,844,924	\$ 8,065,869	\$ 7,647,827	\$ 1,082,659
Electric				
Revenues	\$ 63,243,642	\$ 68,781,235	\$ 68,781,235	\$ 7,595,137
Expenditures	54,980,571	59,732,800	59,942,682	5,718,805
Net Operating Profit/(Loss)	\$ 8,263,071	\$ 9,048,435	\$ 8,838,553	\$ 1,876,333
Natural Gas				
Revenues	\$ 20,516,161	\$ 24,136,700	\$ 24,136,700	\$ 1,480,848
Expenditures	13,942,245	14,454,267	14,554,171	1,589,551
Net Operating Profit/(Loss)	\$ 6,573,915	\$ 9,682,433	\$ 9,582,529	\$ (108,704)
Airport				
Operations				
Revenues	\$ 2,992,835	\$ 2,766,632	\$ 2,766,632	\$ 580,429
Expenditures	3,013,208	2,900,582	2,900,813	537,081
Net Operating Profit/(Loss)	\$ (20,372)	\$ (133,950)	\$ (134,181)	\$ 43,347
U.S. Customs Service				
Revenues	1,806	3,920	3,920	282
Expenditures	37,067	37,944	38,150	2,546
Net Operating Profit/(Loss)	\$ (35,261)	\$ (34,024)	\$ (34,230)	\$ (2,265)
Total Airport Net Operating Profit/(Loss)	\$ (55,633)	\$ (167,974)	\$ (168,411)	\$ 41,083
Solid Waste				
Operations				
Revenues	\$ 2,906,704	\$ 2,888,341	\$ 2,888,341	\$ 356,570
Expenditures	2,984,664	3,189,934	3,192,134	312,636
Net Operating Profit/(Loss)	\$ (77,960)	\$ (301,593)	\$ (303,793)	\$ 43,935

Notes:

Does not include capital, debt service, sale of fixed assets, one-time restricted intergovernmental or other financing sources and uses

⁽¹⁾Ballroom revenue reflects rental refunds

CITY OF MONROE BUDGET GENERAL FUND BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 37,565,387	\$ 37,629,638	\$ 37,629,638	\$ 37,629,638	NA
Revenues					
Taxes	\$ 24,510,295	\$ 24,754,280	\$ 24,754,280	\$ 1,577,666	6.37%
Other Taxes and Licenses	1,005,825	976,847	976,847	106,705	10.92%
Intergovernmental Revenues Unrestricted	14,394,078	14,427,815	14,427,815	(51,991)	-0.36%
Intergovernmental Revenues Restricted	1,795,357	1,586,572	1,586,572	62,857	3.96%
Permits and Fees	2,661,164	1,419,308	1,419,308	347,689	24.50%
Sales and Services	593,339	526,695	526,695	68,717	13.05%
Investment Earnings	891,124	400,000	400,000	(9,097)	-2.27%
Miscellaneous	279,050	383,097	383,247	7,194	1.88%
Sub Total	\$ 46,130,233	\$ 44,474,614	\$ 44,474,764	\$ 2,109,739	4.74%
Other Financing Sources					
Transfer From Other Funds	\$ 5,680,026	\$ 624,000	\$ 1,336,351	\$ 712,934	53.35%
Proceeds From Limited Obligation Bonds	254,589	-	-	-	NA
Proceeds From LT Debt / Installment Pur.	-	825,000	825,000	-	0.00%
Inception Capital Lease	-	-	-	-	NA
Advance To/From Other Funds	-	-	-	-	NA
Sub Total	\$ 5,934,615	\$ 1,449,000	\$ 2,161,351	\$ 712,934	32.99%
Reimbursements from Other Funds					
Cost Allocations	\$ 7,208,180	\$ 7,960,232	\$ 7,960,232	\$ 1,296,432	16.29%
Sub Total	\$ 7,208,180	\$ 7,960,232	\$ 7,960,232	\$ 1,296,432	16.29%
Annual Sources of Funds	\$ 59,273,029	\$ 53,883,846	\$ 54,596,347	\$ 4,119,106	7.54%
Total Sources of Funds	\$ 96,838,416	\$ 91,513,484	\$ 92,225,985	\$ 41,748,744	45.27%
<i>Uses of Funds</i>					
Expenditures					
General Government	\$ 13,658,553	\$ 15,486,631	\$ 16,483,339	\$ 2,318,081	14.06%
Transportation	2,331,232	4,700,827	6,946,009	408,929	5.89%
Public Safety					
Building Standards	970,438	1,526,115	1,555,871	438,622	28.19%
Police	11,941,624	14,130,268	15,265,180	2,443,901	16.01%
Fire	9,449,356	11,773,783	11,958,178	1,804,913	15.09%
Culture & Recreation	3,271,350	3,718,007	3,746,403	533,900	14.25%
Debt Service	2,886,790	2,732,096	2,732,096	(159,833)	-5.85%
Sub Total	\$ 44,509,343	\$ 54,067,727	\$ 58,687,076	\$ 7,788,513	13.27%
Other Financing Uses					
Transfers to Other Funds	\$ 14,699,435	\$ 3,767,824	\$ 3,510,813	\$ 1,932,263	55.04%
Sub Total	\$ 14,699,435	\$ 3,767,824	\$ 3,510,813	\$ 1,932,263	55.04%
Total Uses of Funds	\$ 59,208,777	\$ 57,835,551	\$ 62,197,889	\$ 9,720,776	15.63%
Ending Balance	\$ 37,629,638	\$ 33,677,933	\$ 30,028,096	\$ 32,027,968	

CITY OF MONROE BUDGET GENERAL FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2,023	% Realized
Taxes					
Ad Valorem Property Taxes	\$ 22,401,486	\$ 22,647,900	\$ 22,647,900	1,350,499	5.96%
Vehicle Property Taxes	1,863,934	1,886,000	1,886,000	170,506	9.04%
Current Year Tax Gap Bills	-	10,000	10,000	-	0.00%
Prior Year Taxes	144,764	100,000	100,000	43,786	43.79%
Prior Yr Gap Bills	193	160	160	-	0.00%
Penalties and Interest	99,918	110,220	110,220	12,875	11.68%
Total Taxes	\$ 24,510,295	\$ 24,754,280	\$ 24,754,280	1,577,666	6.37%
Other Taxes and Licenses					
Privilege License	\$ 2,149	\$ 2,300	\$ 2,300	92	3.98%
Priv License Penalties	25	25	25	10	40.00%
Rental of Motor Vehicle	74,333	63,700	63,700	14,279	22.42%
Add'l City Vehicle Tax	870,125	864,500	864,500	77,820	9.00%
Heavy Duty Rental Equip	59,194	46,322	46,322	14,505	31.31%
Total Other Taxes and Licenses	\$ 1,005,825	\$ 976,847	\$ 976,847	106,705	10.92%
Unrestricted Intergovernmental					
Beer and Wine Tax	\$ 137,777	\$ 151,360	\$ 151,360	-	0.00%
State Fire Fees	2,527	2,656	2,656	-	0.00%
ABC Profit Distribution	348,540	249,795	249,795	-	0.00%
Local Option Sales Tax	10,624,120	10,669,348	10,669,348	(51,991)	-0.49%
Electricity Sales Tax	2,722,288	2,793,635	2,793,635	-	0.00%
Telecom Sales Tax	173,341	220,000	220,000	-	0.00%
Cable Sales Tax	183,387	173,696	173,696	-	0.00%
Nat Gas Sales Tax	202,098	167,325	167,325	-	0.00%
Total Unrestricted Intergovernmental	\$ 14,394,078	\$ 14,427,815	\$ 14,427,815	(51,991)	-0.36%
Restricted Intergovernmental					
Reimbursements FEMA	\$ -	\$ -	\$ -	-	NA
FEMA Covid-19 Claim	-	-	-	-	NA
CARES Funds	-	-	-	-	NA
Federal Grants Police Dept	201	-	-	-	NA
Police Grant 2020-DJ-BX-0266	16,553	-	-	-	NA
Federal Grants Fire Dept	-	-	-	-	NA
State Grants Econ Dev	-	-	-	-	NA
DEA Funds - Local	-	-	-	-	NA
DEA Funds - State	15,416	-	-	1,938	NA
Powell Bill State Allocation	1,051,654	1,039,002	1,039,002	-	0.00%
NCDPS Mutual Aid Assist	50,711	-	-	-	NA
Local Grants Planning	-	-	-	-	NA
Interlocal Agreement Fire	40,000	-	-	-	NA
Interlocal Agreement SRO	397,381	333,650	333,650	60,419	18.11%
Interlocal Agreement SPCC LEO	137,701	134,220	134,220	-	0.00%
Interlocal Agreement ABC LEO	81,377	79,700	79,700	-	0.00%
One NC Econ Dev Grant	-	-	-	-	NA
Rural Econ Dev Center	-	-	-	-	NA
NCRPA New Initiative Grant	1,000	-	-	-	NA
Reimbursements FEMA	-	-	-	-	NA
CARES Funds	864	-	-	-	NA
OAA-Senior Center Grant	500	-	-	500	NA
USTA Grant (Tennis Assoc)	2,000	-	-	-	NA
Total Restricted Intergovernmental	\$ 1,795,357	\$ 1,586,572	\$ 1,586,572	62,857	3.96%
Permits and Fees					
Erosion-Sed Ctrl Permits	\$ 142,025	\$ 72,708	\$ 72,708	26,250	36.10%
Erosion-Sed Ctrl Cvt Citations	-	-	-	-	NA
Erosion-Sed Ctrl Inspectn Fees	-	-	-	-	NA
Construction Re-inspection Fee	500	2,000	2,000	-	0.00%
P&Z Permit Fees	42,930	35,000	35,000	4,830	13.80%
P&Z Action Fees	78,305	61,483	61,483	24,780	40.30%
P&Z Board of Adjustment Fees	3,500	3,137	3,137	650	20.72%
P&Z Historic District Fees	2,400	2,275	2,275	100	4.40%
P&Z Publication Fees	-	-	-	-	NA
P&Z Other	1,000	702	702	80	11.40%
P&Z Civil Citations	-	1,400	1,400	-	0.00%
P&Z Technology Fee	43,280	16,846	16,846	4,527	26.87%
P&Z Small Cell Wireless	-	-	-	-	NA
Police Court Fees	13,350	11,000	11,000	2,072	18.83%
Police Parking	15,600	14,550	14,550	1,900	13.06%
Police Parking Tkt Late Fees	4,515	4,096	4,096	595	14.53%
Police Precious Metals Permit	1,122	1,122	1,122	-	0.00%
Police Firing Range Fees	1,300	2,025	2,025	-	0.00%
Police Pawnbroker's License	1,080	1,080	1,080	-	0.00%

CITY OF MONROE BUDGET GENERAL FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2,023	% Realized
Utility Misc Charge	413,357	400,000	400,000	73,088	18.27%
NSF Fees	9,284	9,780	9,780	2,827	28.91%
Building Permit Fees	-	-	-	-	NA
Bldg Interlocal Reimb Fees	-	-	-	-	NA
Bldg Homeowner Recovery Fund	749	-	-	750	NA
Code Enf Civil Citations	24,085	12,481	12,481	1,635	13.10%
Bldg Publication Fees	-	-	-	-	NA
Code Enforce Abatements	28,386	25,000	25,000	7,414	29.66%
PROP Application Fee	-	-	-	-	NA
PROP Civil Citations	-	-	-	-	NA
Technology Fee	160,293	50,000	50,000	16,012	32.02%
Inspections-Building	487,750	248,068	248,068	49,760	20.06%
Inspections-Electrical	385,281	140,000	140,000	40,025	28.59%
Inspections-Mechanical	350,414	120,000	120,000	35,715	29.76%
Inspections-Plumbing	316,860	100,000	100,000	32,473	32.47%
Inspections-Other	39,663	20,000	20,000	2,354	11.77%
Plan Review	-	2,500	2,500	-	0.00%
Small Cell Wireless	-	-	-	-	NA
Fire Dept Inspection Fees	76,800	43,055	43,055	17,442	40.51%
Fire Dept Plan Review	17,334	19,000	19,000	2,411	12.69%
Total Permits and Fees	\$ 2,661,164	\$ 1,419,308	\$ 1,419,308	347,689	24.50%
Sales and Services					
Cemetery Plot Sales	\$ 30,275	\$ 33,003	\$ 33,003	6,500	19.70%
Grave Openings	38,050	39,750	39,750	8,300	20.88%
Recording Fees	1,050	1,225	1,225	270	22.04%
Cremorial Niche	-	250	250	-	0.00%
Sale of Land	-	-	-	-	NA
Sale of Fixed Assets	235,959	118,630	118,630	209	0.18%
Rent Misc Buildings	5	-	-	-	NA
Rent Old City Hall	15,000	-	-	2,100	NA
Street Signs	-	2,000	2,000	-	0.00%
Monroe History Books	-	-	-	-	NA
Resident Address Plates	157	167	167	75	45.18%
Misc Sales Other	11,309	9,080	9,080	2,618	28.84%
Merchandise for Sale	2,800	2,300	2,300	200	8.70%
Ceramics Winchester	352	500	500	24	4.87%
Ceramics Senior Center	1,516	2,700	2,700	487	18.03%
Pottery Senior Center	390	500	500	51	10.20%
Computer Senior Center	-	500	500	-	0.00%
Youth Basketball	10,331	9,500	9,500	-	0.00%
Adult Softball	900	1,200	1,200	-	0.00%
Adult Basketball	-	1,000	1,000	-	0.00%
Youth Baseball	4,556	3,400	3,400	1,860	54.71%
Youth Softball	(15)	500	500	850	170.00%
Youth Tackle Football	-	-	-	-	NA
Youth Flag Football	4,576	1,500	1,500	505	33.67%
Adult Flag Football	-	-	-	-	NA
Pickleball	1,299	550	550	70	12.73%
Youth Kickball	-	-	-	-	NA
Adult Dodgeball	-	-	-	-	NA
Camps & Clinics	390	1,000	1,000	357	35.70%
Youth Soccer	6,064	6,500	6,500	4,775	73.46%
Track Program	2,525	3,500	3,500	-	0.00%
Bocce	-	350	350	-	0.00%
Cornhole	-	240	240	-	0.00%
Adult Trips	12,842	20,000	20,000	590	2.95%
Yearly Facility Maint Fee	11,515	30,000	30,000	1,110	3.70%
Instructional Programs	-	1,200	1,200	-	0.00%
Special Event Fees	3,250	4,000	4,000	-	0.00%
After School	152,665	150,000	150,000	26,950	17.97%
Swimming Lessons	-	-	-	-	NA
Winchester Pool Fees	1,392	1,900	1,900	538	28.30%
Daily Fees	2,557	3,000	3,000	472	15.73%
Rental Discounts	-	-	-	-	NA
Rent Dickerson Ctr	2,518	1,400	1,400	235	16.79%
Rent Senior Center	-	13,500	13,500	-	0.00%
Rent Sutton Park	4,250	4,500	4,500	2,420	53.78%
Rent Shute Center	3,876	4,500	4,500	630	14.00%
Rent Winchester Center	1,370	1,300	1,300	210	16.15%

CITY OF MONROE BUDGET GENERAL FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2,023	% Realized
Rent Parks	2,695	6,000	6,000	980	16.33%
Rent Parks Williams Athl Cmplx	14,841	23,450	23,450	1,150	4.90%
Rent Youth Soccer Complex	-	-	-	-	NA
Rent Old Armory	10,742	11,900	11,900	2,360	19.83%
Rent Baseball Fields	360	2,000	2,000	-	0.00%
Carowinds Tickets	-	7,000	7,000	1,900	27.14%
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	\$ 593,339	\$ 526,695	\$ 526,695	68,717	13.05%
Investment Earnings					
Investment Earnings	\$ 891,046	\$ 400,000	\$ 400,000	(9,155)	-2.29%
Interest Earned Trustee	78	-	-	58	NA
Total Investment Earnings	\$ 891,124	\$ 400,000	\$ 400,000	(9,097)	-2.27%
Miscellaneous					
Federal Bureau of Invest.	\$ -	\$ -	\$ -	-	NA
Reimb US Mashal Srv	16,122	-	-	(2,729)	NA
Reimb DEA/OT Justice Dept	9,725	-	-	-	NA
Third Party	-	-	-	-	NA
Miscellaneous Reimbursements	5,682	34,803	34,803	880	2.53%
Hazmat Materials-Fire	-	-	-	-	NA
Occupancy Tax Collections	17,409	18,510	18,510	2,316	12.51%
Police Private	-	-	-	-	NA
Police Explorers	500	-	150	-	0.00%
Fire Donations/Sponsorships	825	-	-	4,000	NA
Fire Youth Group	-	-	-	-	NA
Fire Fighter Camp	1,280	-	-	-	NA
Donations Air Show	148,851	190,000	190,000	2,383	1.25%
PILT Monroe Housing Auth	37,497	21,200	21,200	-	0.00%
Miscellaneous Other	2,890	72,525	72,525	343	0.47%
Cash Discounts	-	-	-	-	NA
Purchasing Rebate	18,426	20,000	20,000	-	0.00%
Misc St. James Assoc	6,326	6,325	6,325	-	0.00%
Highway 74 Upkeep	9,412	11,734	11,734	-	0.00%
Miscellaneous Reimbursements	-	-	-	-	NA
P&R Donations/Sponsorships	4,105	8,000	8,000	-	0.00%
Dedications / Bench and Trees	-	-	-	-	NA
Miscellaneous Other	-	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	\$ 279,050	\$ 383,097	\$ 383,247	7,194	1.88%
Other Financing Sources					
Transfers from other funds					
TF From Downtown Monroe	\$ -	\$ -	\$ -	-	NA
TF From ARPA	4,976,860	-	-	597	NA
TF From Gov Capital Project	71,295	-	711,780	711,766	100.00%
TF From Electric Fund	444,696	450,000	450,000	-	0.00%
TF From Natural Gas	168,240	174,000	174,000	-	0.00%
TF From Airport	-	-	571	571	100.03%
TF From Airport Capital Proj	-	-	-	-	NA
TF from Prop & Liab	18,936	-	-	-	NA
TF From General Fund	3,773,495	3,729,591	3,734,086	626,094	16.77%
Sub Total Transfers from Other Funds	\$ 9,453,521	\$ 4,353,591	\$ 5,070,437	1,339,028	216.80%
Proceeds Limited Obligation Bd	\$ 254,589	\$ -	\$ -	-	NA
Proceeds Installment Purchase	-	825,000	825,000	-	0.00%
Appropriation Of Fund Bal	-	3,951,705	7,577,641	-	0.00%
Appropriation Of Fund Bal	-	-	23,901	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Oth Fin Inception of Lease	-	-	-	-	NA
Advance From Electric Fund	-	-	-	-	NA
Total Other Financing Sources	\$ 9,708,110	\$ 9,130,296	\$ 13,496,979	1,339,028	9.92%
Total General Fund Revenues	\$ 55,838,343	\$ 53,604,910	\$ 57,971,743	3,448,767	5.95%

Notes:

(1) Investment Earnings - Funds are distributed quarterly among all funds.

(2) Monthly local option sales tax is distributed on a 90 day delay.

(3) Utility sales tax is distributed quarterly.

CITY OF MONROE BUDGET GENERAL FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
General Government					
Legislative					
Legislative - City Council	\$ 322,564	\$ 319,381	\$ 319,381	\$ 40,247	12.60%
Special Appropriations (Outside Agencies-1015)	358,790	310,150	352,172	5,458	1.55%
Planning Board (1022)	6,005	10,920	11,920	700	5.87%
Board of Adjustments (1023)	1,458	3,755	3,955	188	4.76%
Airport Commission (1025)	1,615	4,306	4,306	323	7.50%
Historic District Commission (1027)	3,865	8,960	8,960	495	5.53%
Downtown Monroe Board (1028)	727	3,768	3,768	-	0.00%
Sub Total Legislative	\$ 695,023	\$ 661,240	\$ 704,462	\$ 47,411	6.73%
Administration					
City Manager	\$ 1,089,641	\$ 1,160,333	\$ 1,164,573	\$ 235,262	20.20%
City Attorney	797,082	458,784	459,784	76,900	16.73%
Economic Development	1,071,106	1,325,424	1,820,424	149,925	8.24%
Public Information	336,368	373,410	373,410	20,805	5.57%
Sub Total Administration	\$ 3,294,197	\$ 3,317,951	\$ 3,818,191	\$ 482,892	12.65%
Facilities Maintenance					
Facilities Maintenance	\$ 1,323,654	\$ 1,827,529	\$ 1,962,792	\$ 198,287	10.10%
Sub Total Facilities Maintenance	\$ 1,323,654	\$ 1,827,529	\$ 1,962,792	\$ 198,287	10.10%
Finance					
Accounting	\$ 591,517	611,346	609,096	127,991	21.01%
Finance Administration	412,943	629,500	668,721	95,847	14.33%
Billing	846,436	897,896	907,891	136,592	15.04%
Payment Center	537,118	585,791	585,791	96,437	16.46%
Customer Service	522,029	591,549	595,696	88,489	14.85%
Purchasing	204,623	277,705	281,465	44,358	15.76%
Fleet (Garage)	336,225	377,188	377,188	39,301	10.42%
Warehouse	309,291	376,746	377,241	60,979	16.16%
Sub Total Finance	\$ 3,760,183	\$ 4,347,721	\$ 4,403,089	\$ 689,993	15.67%
Human Resources					
Human Resources	\$ 656,360	\$ 867,884	\$ 884,387	\$ 144,053	16.29%
Safety & Health	158,416	197,738	197,738	31,964	16.16%
Sub Total Human Resources	\$ 814,777	\$ 1,065,622	\$ 1,082,125	\$ 176,017	16.27%
Engineering					
Engineering	\$ 966,769	\$ 1,150,213	\$ 1,150,213	\$ 240,643	20.92%
Sub Total Engineering	\$ 966,769	\$ 1,150,213	\$ 1,150,213	\$ 240,643	20.92%
Planning and Development					
Planning	\$ 946,761	\$ 1,034,380	\$ 1,035,460	\$ 200,492	19.36%
Community Redevelopment	243,795	282,382	345,042	29,651	8.59%
Community Maintenance	-	131,829	131,829	21,011	15.94%
Sub Total Planning and Development	\$ 1,190,556	\$ 1,448,591	\$ 1,512,331	\$ 251,154	16.61%
Information Technology					
Information Technology	\$ 1,478,399	\$ 1,435,114	\$ 1,603,937	\$ 212,585	13.25%
GIS	134,997	232,650	246,200	19,100	7.76%
Sub Total Information Technology	\$ 1,613,395	\$ 1,667,764	\$ 1,850,137	\$ 231,684	12.52%
Total General Government	\$ 13,658,553	\$ 15,486,631	\$ 16,483,339	\$ 2,318,081	14.06%
Transportation					
Engineering					
Street Dept	\$ 1,965,876	\$ 3,753,067	\$ 5,586,767	\$ 388,610	6.96%
Powell Bill	365,356	947,760	1,359,242	20,319	1.49%
Sub Total Engineering	\$ 2,331,232	\$ 4,700,827	\$ 6,946,009	\$ 408,929	5.89%
Total Transportation	\$ 2,331,232	\$ 4,700,827	\$ 6,946,009	\$ 408,929	5.89%
Public Safety					
Building Standards					
Code Enforcement	\$ 291,961	\$ 578,673	\$ 581,723	\$ 216,793	37.27%
Building Standards	678,477	947,442	974,148	221,829	22.77%
Sub Total Building Standards	\$ 970,438	\$ 1,526,115	\$ 1,555,871	\$ 438,622	28.19%
Police	\$ 11,941,624	\$ 14,130,268	\$ 15,265,180	\$ 2,443,901	16.01%
Fire	9,449,356	11,773,783	11,958,178	1,804,913	15.09%
Total Public Safety	\$ 22,361,418	\$ 27,430,166	\$ 28,779,229	\$ 4,687,436	16.29%

CITY OF MONROE BUDGET GENERAL FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Final Budget 2023	YTD Actual 2023	% Realized
Cultural and Recreational					
Administration	\$ 272,260	\$ 255,569	\$ 255,569	\$ 44,721	17.50%
Recreation	1,458,533	1,814,030	1,825,651	269,598	14.77%
Parks Maintenance	1,540,557	1,648,408	1,665,183	219,581	13.19%
Total Cultural and Recreational	\$ 3,271,350	\$ 3,718,007	\$ 3,746,403	\$ 533,900	14.25%
Sub Total Expenditures	\$ 41,622,553	\$ 51,335,631	\$ 55,954,980	\$ 7,948,346	14.20%
Reimbursements from Other Funds					
Administration	\$ (3,038,618)	\$ (3,698,433)	\$ (3,698,433)	\$ (616,406)	16.67%
Utility Billing	(863,129)	(948,379)	(948,379)	(158,063)	16.67%
Customer Service/Collections	(1,067,569)	(1,152,961)	(1,152,961)	(192,160)	16.67%
Engineering	(372,428)	(362,368)	(362,368)	(60,395)	16.67%
Street	(663,466)	(373,955)	(373,955)	(36,493)	9.76%
Administrative Services (Purchasing)	(116,314)	(122,403)	(122,403)	(20,401)	16.67%
Fleet (Garage)	(181,279)	(275,233)	(275,233)	(41,432)	15.05%
Warehouse	(437,779)	(471,882)	(471,882)	(78,647)	16.67%
Parks Maintenance	(15,314)	(15,521)	(15,521)	(2,587)	16.67%
Facilities Maintenance	(162,332)	(188,730)	(188,730)	(31,455)	16.67%
Manual Adjs Allocations	(289,952)	(350,367)	(350,367)	(58,394)	16.67%
Total Reimbursements from Other Funds	\$ (7,208,180)	\$ (7,960,232)	\$ (7,960,232)	\$ (1,296,432)	16.29%
Transfers Out to Other Funds⁽¹⁾					
Dowd Theatre	\$ 334,624	\$ 237,544	\$ 237,544	\$ 39,591	16.67%
Parks & Rec Fund	3,773,495	3,729,591	3,734,086	626,094	16.77%
Golf Course	8,213	194,327	199,471	37,532	18.82%
Downtown Monroe	(80,177)	210,863	216,708	40,989	18.91%
Monroe-Union Co Econ Dev	318,000	318,000	-	-	NA
Capital Projects General Gov	12,994,183	1,555,564	1,555,564	1,555,564	100.00%
Capital Projects P&R	-	-	-	-	NA
Airport	1,080,615	1,251,526	1,251,526	208,588	16.67%
Airport - Capital Projects	43,976	-	-	-	NA
Govn Capital Reserve	-	-	-	-	NA
SIF - Property Casualty	-	-	50,000	50,000	100.00%
Transfers Out to Other Funds	\$ 18,472,930	\$ 7,497,415	\$ 7,244,899	\$ 2,558,357	35.31%
Debt Service					
General Fund	\$ 2,402,390	\$ 2,240,182	\$ 2,240,182	\$ (124,030)	-5.54%
Parks & Recreation Fund	484,400	491,914	491,914	(35,803)	-7.28%
Total Debt Service	\$ 2,886,790	\$ 2,732,096	\$ 2,732,096	\$ (159,833)	-5.85%
Unreserved					
General Fund	\$ -	\$ -	\$ -	\$ -	NA
Parks & Recreation Fund	-	-	-	-	NA
Golf Course Fund	-	-	-	-	NA
Total Unreserved	\$ -	\$ -	\$ -	\$ -	NA
Total General Fund Expenditures	\$ 55,774,092	\$ 53,604,910	\$ 57,971,743	\$ 9,050,437	15.61%

NOTES:

⁽¹⁾ General Fund Debt Service :

15 Fire Station # 4
17 Three Fire Trucks
17 ATI Specialty Materials
18 Fire Trucks
18 LOBs (demolition/paving)
19 Fire Truck
20 ERP System (Munis)
20 Fire BlazeUnit
21 LOBs New Police Department Building

	2023 Payment	Prin. Bal. @ 6/30/2022	Payoff Yr
	\$ 460,790	\$ 1,100,000	2025
	200,240	940,000	2027
	87,649	687,566	2031
	189,222	1,025,000	2028
	49,778	493,425	2039
	73,659	462,000	2029
	128,606	1,853,000	2030
	94,877	697,000	2030
	920,226	9,638,200	2041
	\$ 2,205,047	\$ 16,896,191	
Parks & Recreation Fund Debt Service :			
09 Facilities Construction-32 (Winchester Ctr/J Ray Shute Gym)	\$ 166,898	\$ 318,896	2024
21 LOBs (Senior Center) Estimate	320,974	3,361,800	2041
	\$ 487,872	\$ 3,680,696	

CITY OF MONROE BUDGET POLICE ASSET FORFEITURE FUND					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 366,366	\$ 445,366	\$ 445,366	\$ 445,366	NA
Restricted Revenues					
DEA Funds - Justice Dept	\$ 174,339	\$ -	\$ -	\$ 5,543	NA
DEA Funds - Treasury Dept	-	-	-	-	NA
Investment Earnings	(1,145)	-	-	-	NA
Sub Total	\$ 173,194	\$ -	\$ -	\$ 5,543	NA
Other Financing Sources					
Appropriation Of Fund Bal	\$ -	\$ 213,000	\$ 449,515	\$ -	0.00%
Sub Total	\$ -	\$ 213,000	\$ 449,515	\$ -	0.00%
Annual Sources of Funds	\$ 173,194	\$ 213,000	\$ 449,515	\$ 5,543	1.23%
Total Sources of Funds	\$ 539,560	\$ 658,366	\$ 894,881	\$ 450,908	50.39%
<i>Uses of Funds</i>					
Expenditures					
US Justice Drugs	\$ 94,193	\$ 106,000	\$ 341,533	\$ 18,722	5.48%
US Treasury Drugs	-	107,000	107,982	-	0.00%
Sub Total	\$ 94,193	\$ 213,000	\$ 449,515	\$ 18,722	4.16%
Total Uses of Funds	\$ 94,193	\$ 213,000	\$ 449,515	\$ 18,722	4.16%
		-	-	-	
Ending Balance	\$ 445,366	\$ 445,366	\$ 445,366	\$ 432,186	

Notes:
Police Asset Forfeiture funds were reported previously in the General Fund.

CITY OF MONROE BUDGET CHARLOTTE-MONROE EXECUTIVE AIRPORT FUND BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 9,177	\$ 35,590	\$ 35,590	\$ 35,590	NA
Revenues					
Restricted Intergovernmental	\$ 82,000	\$ -	\$ -	\$ -	NA
Sales and Services	2,869,122	2,636,210	2,636,210	580,740	22.03%
Investment Earnings	8	-	-	2	NA
Miscellaneous ⁽¹⁾	125,513	134,342	134,342	(32)	-0.02%
Sub Total	\$ 3,076,642	\$ 2,770,552	\$ 2,770,552	\$ 580,710	20.96%
Other Financing Sources					
Transfer From Other Funds	\$ 1,080,615	\$ 1,251,526	\$ 1,251,526	\$ 208,588	16.67%
Proceeds From Revenue Bonds	-	-	-	-	NA
Proceeds From LT Debt / Installment Pur.	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Sub Total	\$ 1,080,615	\$ 1,251,526	\$ 1,251,526	\$ 208,588	16.67%
Annual Sources of Funds	\$ 4,157,257	\$ 4,022,078	\$ 4,022,078	\$ 789,298	19.62%
Total Sources of Funds	\$ 4,166,434	\$ 4,057,668	\$ 4,057,668	\$ 824,888	20.33%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 682,047	\$ 817,016	\$ 817,016	\$ 114,860	14.06%
Capital	-	41,000	41,000	-	0.00%
Operating	2,069,739	1,785,513	1,785,744	372,546	20.86%
Customs	37,067	37,944	38,150	2,546	6.67%
Airport Debt Service	1,080,569	1,042,552	1,042,552	22,905	2.20%
Sub Total	\$ 3,869,422	\$ 3,724,025	\$ 3,724,462	\$ 512,857	13.77%
Reimbursements to other funds					
Cost Allocations	\$ 261,422	\$ 298,053	\$ 298,053	\$ 49,675	16.67%
Sub Total	\$ 261,422	\$ 298,053	\$ 298,053	\$ 49,675	16.67%
Other Financing Uses					
Other Financing Uses - Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Total Uses of Funds	\$ 4,130,844	\$ 4,022,078	\$ 4,022,515	\$ 562,532	13.98%
Ending Balance	\$ 35,590	\$ 35,590	\$ 35,153	\$ 262,356	NA

Notes:

CITY OF MONROE BUDGET CHARLOTTE-MONROE EXECUTIVE AIRPORT FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Restricted Revenues					
CARES Funds	\$ 82,000	\$ -	\$ -	\$ -	NA
Total Restricted Revenues	\$ 82,000	\$ -	\$ -	\$ -	NA
Sales and Services					
Merchandise for Sale	\$ 431	\$ 440	\$ 440	\$ 13	2.90%
Sale of Land	-	-	-	-	NA
Sale of Fixed Assets	-	-	-	-	NA
Rent Terminal Office Spac	-	-	-	-	NA
Land Lease	(1,470)	419	419	949	226.51%
Flowage Fee	-	-	-	-	NA
Tie-down Lease	58,359	72,024	72,024	12,144	16.86%
Hangar Lease	295,801	291,097	291,097	68,853	23.65%
Office Lease	16,727	29,834	29,834	5,121	17.16%
T-hangar Lease	89,879	94,188	94,188	15,698	16.67%
Towing	2,400	4,800	4,800	400	8.33%
Pumping Fee	99,465	91,289	91,289	16,327	17.89%
Catering	-	451	451	-	0.00%
Overnight Tie-down/Hangar	15,116	14,180	14,180	5,640	39.77%
Charges for Service-Misc	16,650	6,349	6,349	2,310	36.38%
Maintenance Hangar Lease	-	42,390	42,390	1,493	3.52%
Operation Fees	7,774	276	276	3,499	1267.62%
Fuel Storage Fee	-	-	-	-	NA
Aircraft Ramp Fee	17,300	16,521	16,521	2,800	16.95%
Customs User Fees	4,200	3,150	3,150	525	16.67%
Customs Regulated Garbage	800	1,200	1,200	-	0.00%
Call Out Fee	1,500	2,364	2,364	100	4.23%
Aircraft Washes	-	-	-	-	NA
Ground Handling Fee	-	-	-	-	NA
Delinquent Penalty	931	500	500	285	57.00%
Account Reinstatement Fee	-	-	-	-	NA
Publications	1,588	2,163	2,163	258	11.92%
Pilot Supplies	218	1,757	1,757	24	1.35%
Oil Sales	4,802	2,389	2,389	842	35.26%
Aviation Fuel Sales	2,236,651	1,958,429	1,958,429	443,461	22.64%
Military Fuel Sales	-	-	-	-	NA
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	\$ 2,869,122	\$ 2,636,210	\$ 2,636,210	\$ 580,740	22.03%
Investment Earnings					
Investment Earnings	\$ 0.49	\$ -	\$ -	\$ -	NA
Interest Earned Trustee	7.10	-	-	2.48	NA
Total Investment Earnings	\$ 7.59	\$ -	\$ -	\$ 2.48	NA
Miscellaneous					
Miscellaneous Reimbursements	\$ 170	\$ -	\$ -	\$ -	NA
Miscellaneous Other	-	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Lease Revenue	122,597	128,210	128,210	-	0.00%
Lease Interest Income	2,745	6,132	6,132	(32)	-0.53%
Total Miscellaneous	\$ 125,513	\$ 134,342	\$ 134,342	\$ (32)	-0.02%
Other Financing Sources					
Transfers from other funds (to subsidize operations)					
TF From General Fund	\$ 1,080,615	\$ 1,251,526	\$ 1,251,526	\$ 208,588	16.67%
TF From Airport Capital Proj	-	-	-	-	NA
Sub Total Interfund Transfers	\$ 1,080,615	\$ 1,251,526	\$ 1,251,526	\$ 208,588	16.67%
Proceeds Revenue Bonds	\$ -	\$ -	\$ -	\$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	-	437	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	\$ 1,080,615	\$ 1,251,526	\$ 1,251,963	\$ 208,588	16.66%
Total Airport Fund Revenues	\$ 4,157,257	\$ 4,022,078	\$ 4,022,515	\$ 789,298	19.62%

Notes:

CITY OF MONROE BUDGET CHARLOTTE-MONROE EXECUTIVE AIRPORT FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Airport Operations					
Personnel					
Salary	\$ 411,635	\$ 515,681	\$ 515,681	\$ 76,806	14.89%
Overtime	7,099	17,795	17,795	3,410	19.16%
Car Allowance	-	-	-	-	NA
Social Security Taxes	30,489	34,061	34,061	5,794	17.01%
Life Insurance	672	629	629	116	18.42%
Employer Share Insurance	85,600	158,639	158,639	16,585	10.45%
Retirement	44,403	61,571	61,571	8,437	13.70%
401(k)	16,803	22,866	22,866	2,749	12.02%
Cell Phone Allowance	1,200	1,200	1,200	200	16.67%
Workers Compensation	2,146	4,574	4,574	762	16.67%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
CARES Grant Personnel	82,000	-	-	-	NA
Total Personnel	\$ 682,047	\$ 817,016	\$ 817,016	\$ 114,860	14.06%
Capital					
Capitalized Motor Vehicles	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Equipment	-	41,000	41,000	-	0.00%
Total Capital	\$ -	\$ 41,000	\$ 41,000	\$ -	0.00%
Operating					
Bank Service Charges	\$ 53,101	\$ 44,000	\$ 44,000	\$ 10,584	24.05%
Financial Management	966	1,126	1,126	820	72.81%
Engineering Services	650	1,500	1,500	-	0.00%
Technical Contracted Services	11,400	14,060	15,010	-	0.00%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	38,395	36,000	35,281	2,381	6.75%
Repairs & Maint Buildings	24,593	18,190	18,190	1,533	8.43%
Repairs & Maint Grounds	82,627	86,000	87,500	14,580	16.66%
Software License & Support	11,817	10,966	10,966	1,238	11.29%
Repairs & Maint Copiers	979	1,000	1,000	10	0.98%
Repairs & Maint ERP System AMA	7,555	7,933	7,933	-	0.00%
Equipment Rentals	-	-	-	-	NA
Vehicle Fuel	7,648	11,214	11,214	-	0.00%
Vehicle Maintenance	13,826	16,000	16,000	2,405	15.03%
Unemployment Insurance	-	410	410	-	0.00%
Wellness & Clinic Cost	4,360	4,283	4,283	714	16.66%
Property Damages	64,528	76,354	76,354	12,726	16.67%
Telecommunications	2,462	6,636	6,636	500	7.54%
Marketing & Promotions	9,677	10,000	9,500	476	5.01%
Uniforms and Shoes	4,549	7,000	7,000	535	7.65%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	7,123	5,965	5,965	-	0.00%
Customer Fuel Rebates	2,522	2,000	2,000	-	0.00%
General Supplies	9,027	14,000	13,500	1,315	9.74%
Postage	-	100	100	-	0.00%
Small Equipment	73	4,960	4,960	-	0.00%
PC's Peripherals	1,002	1,040	1,040	-	0.00%
Utilities	115,576	117,249	117,249	18,561	15.83%
Items for Resale Merchandise	3,513	7,500	7,000	400	5.71%
Items for Resale Av Gas	1,585,061	1,272,979	1,272,979	302,167	23.74%
Items for Resale Oil	3,279	2,500	2,500	1,365	54.62%
Items for Resale Catering	-	1,000	1,000	-	0.00%
Organizational Dues	1,041	1,033	1,033	40	3.87%
Subscriptions & Publications	317	1,165	1,165	-	0.00%
Bad Debt Expense	61	-	-	-	NA
Other Operating Expense	2,009	1,350	1,350	197	14.59%
Special Events	-	-	-	-	NA
Over/Short Fuel Inventory	-	-	-	-	NA
Total Operating	\$ 2,069,739	\$ 1,785,513	\$ 1,785,744	\$ 372,546	20.86%

CITY OF MONROE BUDGET CHARLOTTE-MONROE EXECUTIVE AIRPORT FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Reimbursements to other funds					
Allocations Administration	\$ 190,200	\$ 213,454	\$ 213,454	\$ 35,576	16.67%
Allocations Utility Billing	15,872	18,133	18,133	3,022	16.67%
Allocations Cust Srv/Pmt Ctr	14,108	14,566	14,566	2,428	16.67%
Allocations Engineering	-	-	-	-	NA
Allocations Purchasing	4,480	4,751	4,751	792	16.67%
Allocations Fleet	10,908	11,589	11,589	1,932	16.67%
Allocations Parks Maint	-	-	-	-	NA
Allocations Facilities Maint	22,051	25,702	25,702	4,284	16.67%
Allocations Manual Adjs	3,803	9,858	9,858	1,643	16.67%
Total Reimbursements to other funds	\$ 261,422	\$ 298,053	\$ 298,053	\$ 49,675	16.67%
Total Operations	\$ 3,013,208	\$ 2,941,582	\$ 2,941,813	\$ 537,081	18.26%
Customs Service	\$ 2,714	\$ 2,730	\$ 2,730	\$ 492	18.04%
Technical Contracted Services	-	2,546	2,546	-	0.00%
Cleaning Srv Waste Disposal	1,061	4,800	4,800	-	0.00%
Repairs & Maint Equipment	3,685	2,000	2,000	-	0.00%
Repairs & Maint Buildings	3,044	3,674	3,880	-	0.00%
Software License & Support	-	-	-	-	NA
Property Damages	2,767	1,704	1,704	284	16.67%
Telecommunications	17,011	10,307	10,307	522	5.06%
Training and Travel Exp	-	2,000	2,000	-	0.00%
General Supplies	-	-	-	-	NA
Small Equipment	-	1,000	1,000	-	0.00%
PC's Peripherals	-	-	-	-	NA
Utilities	6,784	7,183	7,183	1,248	17.38%
Other Operating Expense	-	-	-	-	NA
Total Customs Service	\$ 37,067	\$ 37,944	\$ 38,150	\$ 2,546	6.67%
Airport Debt Service⁽¹⁾⁽²⁾					
Installment Principal	\$ 6,796	\$ 47,644	\$ 47,644	\$ -	0.00%
Installment Interest	21,813	20,730	20,730	(97)	-0.47%
Bonds Principal	900,840	883,300	883,300	-	0.00%
Bonds Interest	141,390	82,326	82,326	22,680	27.55%
Bonds Admin Fees	3,245	3,245	3,245	-	0.00%
Debt Issuance Cost	-	-	-	-	NA
Bonds Pmt Escrow Agent	-	-	-	-	NA
Bonds Yrly Monitoring Fee	4,348	3,331	3,331	-	0.00%
Capital Leases Principal	1,723	1,836	1,836	296	16.11%
Capital Leases Interest	413	140	140	25	18.08%
Total Debt Service	\$ 1,080,569	\$ 1,042,552	\$ 1,042,552	\$ 22,905	2.20%
Transfers to Other Funds					
TF To General Fund	\$ -	\$ -	\$ -	\$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Total Transfers out to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Total Airport Fund Expenditures	\$ 4,130,844	\$ 4,022,078	\$ 4,022,515	\$ 562,532	13.98%

NOTES:

⁽¹⁾ Airport Debt Service :

2016 Airport Hangar Construction (interfund loan)
2017 Revenue Bonds
2020 New ERP System (share)
2020 A Combined Enterprise System Rev Bonds - Refunding

2023	Balance	Payoff Yr
\$ 60,265	\$ 688,243	2036
140,629	1,858,940	2043
8,107	59,403	2030
877,288	5,140,000	2028
\$ 1,086,289	\$ 7,746,586	

⁽²⁾ Governmental accounting standards (GASB 87) require the City to recognize leases as a part of its debt service.

Charlotte Monroe Airport
10 Year History of Taxable Assets

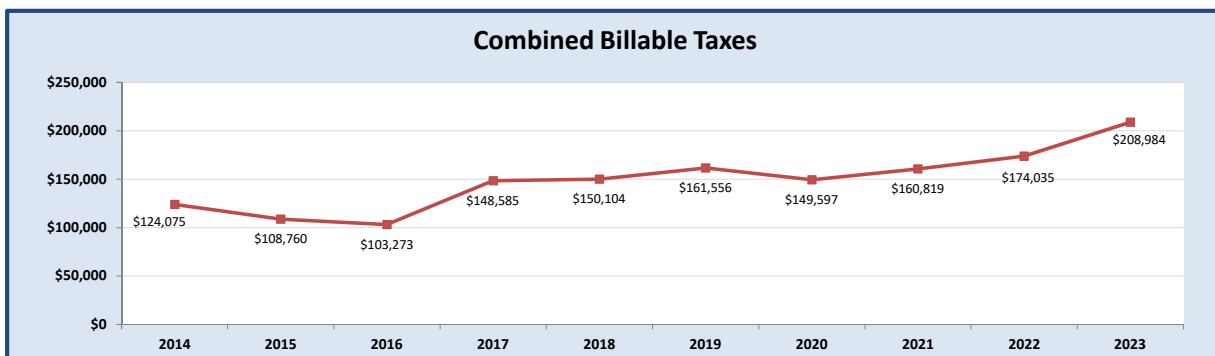
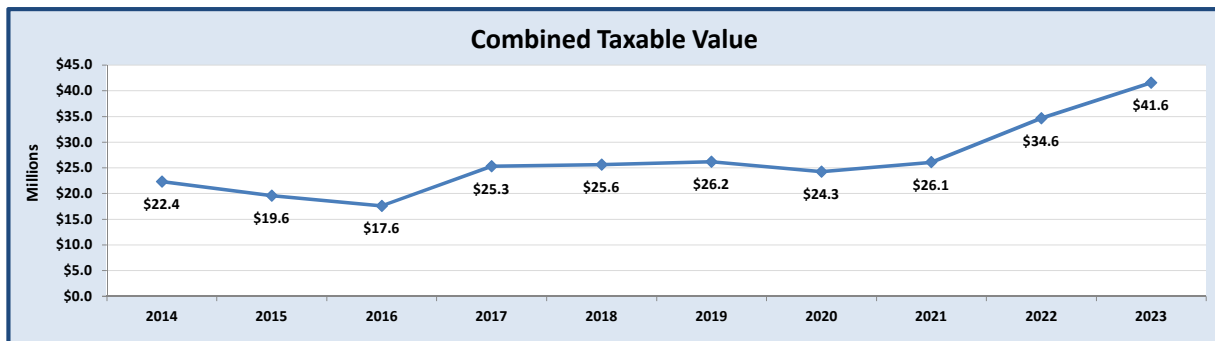
Value as of January 1	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
for tax collection Fiscal Year	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Airplanes										
#	103	102	82	83	115	107	99	110	112	116
Value	\$ 21,669,130	\$ 18,909,731	\$ 17,007,969	\$ 24,736,391	\$ 24,995,479	\$ 25,607,498	\$ 23,666,954	\$ 25,487,933	\$ 34,126,927	\$ 41,081,942
Tax Rate ⁽¹⁾	0.555	0.555	0.586	0.586	0.5863	0.6163	0.6163	0.6163	0.5025	0.5025
Taxes	\$ 120,264	\$ 104,949	\$ 99,718	\$ 145,029	\$ 146,548	\$ 157,819	\$ 145,859	\$ 157,082	\$ 171,488	\$ 206,437
Average Value/Planes	\$ 210,380	\$ 185,390	\$ 207,414	\$ 298,029	\$ 217,352	\$ 239,322	\$ 239,060	\$ 231,708	\$ 304,705	\$ 354,155
Hangers										
#	3	3	3	3	3	3	3	3	3	3
Sq.Ft.	19,674	19,674	19,044	19,044	19,044	19,044	19,044	19,044	19,044	19,044
Value	\$ 686,700	\$ 686,700	\$ 606,400	\$ 606,400	\$ 606,400	\$ 606,400	\$ 606,400	\$ 606,400	\$ 506,900	\$ 506,900
Tax Rate ⁽¹⁾	0.555	0.555	0.586	0.586	0.5863	0.6163	0.6163	0.6163	0.5025	0.5025
Taxes	\$ 3,811	\$ 3,811	\$ 3,555	\$ 3,555	\$ 3,555	\$ 3,737	\$ 3,737	\$ 3,737	\$ 2,547	\$ 2,547
Avg Value SF	\$ 34.90	\$ 34.90	\$ 31.84	\$ 31.84	\$ 31.84	\$ 31.84	\$ 31.84	\$ 31.84	\$ 26.62	\$ 26.62
Combined Taxable Value	\$ 22,355,830	\$ 19,596,431	\$ 17,614,369	\$ 25,342,791	\$ 25,601,879	\$ 26,213,898	\$ 24,273,354	\$ 26,094,333	\$ 34,633,827	\$ 41,588,842
Combined Billable Taxes	\$ 124,075	\$ 108,760	\$ 103,273	\$ 148,585	\$ 150,104	\$ 161,556	\$ 149,597	\$ 160,819	\$ 174,035	\$ 208,984

Notes:

⁽¹⁾ A revenue neutral tax rate (0.5025) was adopted in FY22.

⁽²⁾ FY22 fuel rates increased with the market avg rate; expecting FY23 fuel revenues and expenditures to level out

	FY22 Actual	FY23 Budget	Change
Operating Revenues ⁽²⁾	\$ 2,994,642	\$ 2,770,552	\$ (224,090)
Operating Expenditures ⁽²⁾	3,050,275	2,938,963	(111,312)
Net Operating Revenue / (Deficit)	\$ (55,633)	\$ (168,411)	\$ (112,778)
Combined Billable Taxes	\$ 174,035	\$ 208,984	\$ 34,949
Net Revenue / (Deficit)	\$ 118,402	\$ 40,573	\$ (77,829)
Annual Debt Service	\$ 1,080,569	\$ 1,042,552	\$ (38,017)



CITY OF MONROE BUDGET MONROE AQUATIC & FITNESS CENTER BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 2,100,528	\$ 1,982,398	\$ 1,982,398	\$ 1,982,398	NA
Revenues					
Sales and Services	\$ 2,965,341	\$ 3,036,490	\$ 3,036,490	\$ 644,502	21.23%
Investment Earnings ⁽¹⁾	(6,010)	6,056	6,056	-	0.00%
Miscellaneous	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Installment Purchase Cont	-	-	-	-	NA
Total Revenues	\$ 2,959,331	\$ 3,042,546	\$ 3,042,546	\$ 644,502	21.18%
Annual Sources of Funds	\$ 2,959,331	\$ 3,042,546	\$ 3,042,546	\$ 644,502	21.18%
Total Sources of Funds	\$ 5,059,859	\$ 5,024,944	\$ 5,024,944	\$ 2,626,901	52.28%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 1,832,719	\$ 2,168,530	\$ 2,168,530	\$ 461,253	21.27%
Capital	62,554	222,345	257,068	-	0.00%
Operating	899,554	1,078,936	1,105,528	160,656	14.53%
Debt Service	16,431	16,369	16,369	899	5.49%
Sub Total	\$ 2,811,258	\$ 3,486,180	\$ 3,547,495	\$ 622,808	17.56%
Reimbursements to other funds					
Cost Allocations	\$ 266,203	\$ 427,371	\$ 427,371	\$ 71,228	16.67%
Sub Total	\$ 266,203	\$ 427,371	\$ 427,371	\$ 71,228	16.67%
Transfer out to other funds					
Transfer out to other funds	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Total Uses of Funds	\$ 3,077,461	\$ 3,913,551	\$ 3,974,866	\$ 694,036	17.46%
Ending Balance	\$ 1,982,398	\$ 1,111,393	\$ 1,050,078	\$ 1,932,864	

Notes:

⁽¹⁾ Investment Earnings allocated among all funds on a quarterly basis.

CITY OF MONROE BUDGET MONROE AQUATIC & FITNESS CENTER REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Sales and Services					
Merchandise for Sale	\$ 821	\$ 800	\$ 800	\$ 239	29.91%
Vending Machines	6,294	6,000	6,000	2,867	47.78%
Commission MAFC Pro Shop	413	-	-	1,072	NA
Adult Trips	1,256	15,000	15,000	-	0.00%
Swimming Lessons	34,648	19,000	19,000	5,360	28.21%
Day Camp	111,607	55,000	55,000	32,200	58.55%
Nursery Fees	-	-	-	-	NA
Guest Fees	54,164	65,000	65,000	17,370	26.72%
Joining Fees	57,060	35,000	35,000	15,554	44.44%
Monthly Dues	2,581,190	2,750,000	2,750,000	542,724	19.74%
Special Programs	7,673	6,500	6,500	1,400	21.54%
Juice/Health Bar	76,254	55,000	55,000	18,348	33.36%
Membership Chgs Fee	3,357	4,000	4,000	875	21.88%
Membership Freeze Fee	5,550	6,500	6,500	1,540	23.69%
Sale of Fixed Assets	-	3,790	3,790	-	0.00%
Rent Aquatic Ctr-Facility	20,677	12,500	12,500	4,554	36.43%
Rent Aquatic Center-Pool	4,376	2,400	2,400	400	16.67%
Total Sales and Services	\$ 2,965,341	\$ 3,036,490	\$ 3,036,490	\$ 644,502	21.23%
Investment Earnings					
Investment Earnings	\$ (6,010)	\$ 6,056	\$ 6,056	\$ -	0.00%
Total Investment Earnings	\$ (6,010)	\$ 6,056	\$ 6,056	\$ -	0.00%
Miscellaneous					
Third Party	\$ -	\$ -	\$ -	\$ -	NA
Miscellaneous Other	-	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	\$ -	\$ -	\$ -	\$ -	NA
Other Financing Sources					
TF From Aquatics Ctr Cap Proj	\$ -	\$ -	\$ -	\$ -	NA
TF From Natural Gas	-	-	-	-	NA
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	871,005	932,320	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	\$ -	\$ 871,005	\$ 932,320	\$ -	0.00%
Total MAFC Fund Revenues	\$ 2,959,331	\$ 3,913,551	\$ 3,974,866	\$ 644,502	16.21%

CITY OF MONROE BUDGET MONROE AQUATIC & FITNESS CENTER EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
MAFC Operations					
Personnel					
Salary	\$ 1,404,180	\$ 1,711,043	\$ 1,711,043	\$ 361,011	21.10%
Overtime	2,313	6,681	6,681	4,021	60.18%
Social Security Taxes	108,788	59,690	59,690	28,350	47.50%
Life Insurance	1,112	1,090	1,090	247	22.64%
Employer Share Insurance	188,329	205,173	205,173	32,651	15.91%
Retirement	76,129	102,183	102,183	17,474	17.10%
401(k)	29,734	39,633	39,633	6,052	15.27%
Cell Phone Allowance	3,300	3,000	3,000	450	15.00%
Workers Compensation	4,873	10,037	10,037	1,673	16.67%
Temporary Labor	13,962	30,000	30,000	9,325	31.08%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 1,832,719	\$ 2,168,530	\$ 2,168,530	\$ 461,253	21.27%
Capital					
Capitalized Motor Vehicles	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Equipment	12,694	98,845	133,568	-	0.00%
Capital Outlay Buildings	49,860	123,500	123,500	-	0.00%
Sub Total Capital	\$ 62,554	\$ 222,345	\$ 257,068	\$ -	0.00%
Operating					
Bank Service Charges	\$ 25,657	\$ 17,960	\$ 17,960	\$ 8,087	45.03%
Financial Management	1,626	915	915	667	72.85%
Technical Contracted Services	10,202	9,750	9,750	-	0.00%
FEMA Covid Exp.	-	-	-	-	NA
Cleaning Srv Building	53,200	53,208	57,641	8,867	15.38%
Cleaning Srv Linen	389	3,500	3,500	-	0.00%
Repairs & Maint Equipment	15,709	32,000	32,164	2,036	6.33%
Repairs & Maint Buildings	53,558	91,700	97,775	10,725	10.97%
Repairs & Maint Grounds	1,992	3,500	4,695	253	5.40%
Software License & Support	22,434	27,704	29,623	4,297	14.51%
Repairs & Maint Copiers	6,077	3,500	3,500	133	3.80%
Repairs & Maint ERP System AMA	6,493	6,817	6,817	-	0.00%
Repairs & Maint Pools	30,079	26,000	27,749	5,950	21.44%
Repairs & Maint Generators	-	500	500	-	0.00%
Vehicle Fuel	1,515	2,220	2,220	-	0.00%
Vehicle Maintenance	3,225	4,000	4,000	-	0.00%
Unemployment Insurance	-	1,050	1,050	-	0.00%
Wellness & Clinic Cost	7,085	7,954	7,954	1,326	16.67%
Property Damages	43,379	34,609	34,609	5,768	16.67%
Telecommunications	8,829	8,520	8,520	1,498	17.58%
Marketing & Promotions	41,013	98,000	101,450	8,118	8.00%
Printing	7,809	12,000	12,000	930	7.75%
Uniforms and Shoes	5,490	7,000	7,000	20	0.28%
Training and Travel Exp	1,956	1,808	1,808	-	0.00%
Trip Costs - Adults	1,256	15,000	15,000	-	0.00%
General Supplies	5,599	10,000	10,000	2,170	21.70%
Postage	1,522	8,750	8,750	-	0.00%
Housekeeping	39,342	59,750	59,750	7,081	11.85%
Small Equipment	11,939	27,563	31,570	4,128	13.07%
PC's Peripherals	10,453	3,120	3,120	-	0.00%
Pool Chemicals	47,273	49,000	49,000	3,938	8.04%
Software	-	3,500	3,500	-	0.00%
Utilities	329,341	340,768	340,768	60,216	17.67%
Items for Resale Merchandise	(139)	1,200	1,200	-	0.00%
Organizational Dues	126	470	470	-	0.00%
Subscriptions & Publications	-	-	-	-	NA
Other Operating Expense	14,166	22,750	22,750	257	1.13%
Special Events	4,386	10,850	10,850	-	0.00%

CITY OF MONROE BUDGET MONROE AQUATIC & FITNESS CENTER EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Oth Day Camp	37,232	30,000	33,600	13,260	39.47%
Oth Juice/Health Bar	49,342	42,000	42,000	10,933	26.03%
Sub Total Operating	\$ 899,554	\$ 1,078,936	\$ 1,105,528	\$ 160,656	14.53%
Transfers Out to Other Funds					
TF To Gov Capital Project	\$ -	\$ -	\$ -	\$ -	NA
Total Transfers Out to Other Funds	-	-	-	-	0.00%
Reimbursements to other funds					
Allocations Administration	\$ 218,537	\$ 368,494	\$ 368,494	\$ 61,416	16.67%
Allocations Cust Srv/Pmt Ctr	15,647	16,129	16,129	2,688	16.67%
Allocations Purchasing	7,670	8,126	8,126	1,354	16.67%
Allocations Fleet	6,040	6,427	6,427	1,071	16.67%
Allocations Parks Maint	2,007	2,029	2,029	338	16.67%
Allocations Facilities Maint	9,177	10,705	10,705	1,784	16.67%
Allocations Manual Adjs	7,125	15,461	15,461	2,577	16.67%
Sub Total Reimbursements to other funds	\$ 266,203	\$ 427,371	\$ 427,371	\$ 71,228	16.67%
Unreserved	\$ -	\$ -	\$ -	\$ -	NA
Total MAFC Operations	\$ 3,061,030	\$ 3,897,182	\$ 3,958,497	\$ 693,137	17.51%
MAFC Debt Service⁽²⁾					
Installment Principal	\$ 8,463	\$ 8,623	\$ 8,623	\$ -	0.00%
Installment Interest	1,184	1,473	1,473	(121)	-8.21%
Capital Leases Principal	5,472	5,830	5,830	939	16.11%
Capital Leases Interest	1,313	443	443	80	18.14%
Total MAFC Debt Service	\$ 16,431	\$ 16,369	\$ 16,369	\$ 899	5.49%
Total MAFC Fund Expenditures	\$ 3,077,461	\$ 3,913,551	\$ 3,974,866	\$ 694,036	17.46%

NOTES:

⁽¹⁾ MAFC Debt Service :
2020 New ERP System (share)

2023	Balance	Payoff Yr
10,095	73,970	2030
\$ 10,095	\$ 73,970	

CITY OF MONROE BUDGET WATER RESOURCES BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 20,072,146	\$ 24,448,245	\$ 24,448,245	\$ 24,448,245	NA
Revenues					
Restricted Intergovernmentas	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services	25,906,801	21,781,076	21,781,076	3,345,664	15.36%
Investment Earnings ⁽¹⁾	(104,362)	93,319	93,319	2	0.00%
Miscellaneous	209,195	322,910	322,910	2,010	0.62%
Sub Total	\$ 26,011,635	\$ 22,197,305	\$ 22,197,305	\$ 3,347,676	15.08%
Other Financing Sources					
Transfers from Other Funds	\$ 851,211	\$ -	\$ 13,908	\$ 13,908	100.00%
Inception of Lease	-	-	-	-	NA
Proceeds From LT Debt/ Revenue Bonds	-	-	-	-	NA
Installment Purchase Cont	-	-	-	-	NA
Sub Total	\$ 851,211	\$ -	\$ 13,908	\$ 13,908	100.00%
Annual Sources of Funds	\$ 26,862,846	\$ 22,197,305	\$ 22,211,213	\$ 3,361,583	15.13%
Total Sources of Funds	\$ 46,934,992	\$ 46,645,550	\$ 46,659,458	\$ 27,809,829	59.60%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 5,297,900	\$ 6,105,020	\$ 6,105,020	\$ 978,691	16.03%
Capital & Construction	1,796,199	3,112,500	4,920,310	137,857	2.80%
Operating	5,030,060	5,872,666	6,290,708	927,368	14.74%
Debt Service	2,375,471	2,367,397	2,367,397	154,413	6.52%
Sub Total	\$ 14,499,630	\$ 17,457,583	\$ 19,683,435	\$ 2,198,329	11.17%
Reimbursements to other funds					
Cost Allocations	\$ 1,959,651	\$ 2,153,750	\$ 2,153,750	\$ 358,958	16.67%
Sub Total	\$ 1,959,651	\$ 2,153,750	\$ 2,153,750	\$ 358,958	16.67%
Other Financing Uses					
Transfers to Other Funds	\$ 6,027,466	\$ 5,053,830	\$ 5,053,830	\$ 2,101,667	41.59%
Sub Total	\$ 6,027,466	\$ 5,053,830	\$ 5,053,830	\$ 2,101,667	41.59%
Unreserved	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Total Uses of Funds	\$ 22,486,747	\$ 24,665,163	\$ 26,891,015	\$ 4,658,954	17.33%
Ending Balance	\$ 24,448,245	\$ 21,980,387	\$ 19,768,443	\$ 23,150,875	

Notes:

⁽¹⁾ Investment Earnings are distributed quarterly among all funds.

CITY OF MONROE BUDGET WATER RESOURCES REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Restricted Intergovernmental					
Reimbursements FEMA	\$ -	\$ -	\$ -	\$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
Total Restricted Intergovernmental	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services					
Sale of Land	\$ 2,879,100	\$ -	\$ -	\$ -	NA
Sale of Fixed Assets	87,533	-	-	-	NA
Rent Antenna Space	-	-	-	-	NA
Rent Land	781	-	-	-	NA
Sales of Water	8,594,256	8,433,825	8,433,825	1,097,137	13.01%
Wastewater Treatment	9,569,706	9,341,324	9,341,324	1,177,152	12.60%
Cty Wastewater Treatment	466,468	550,000	550,000	60,214	10.95%
Water and Sewer Taps	109,600	109,718	109,718	12,828	11.69%
Grease Trap Inspection	24,650	25,580	25,580	22,869	89.40%
High Strength Wastewater	143,117	167,164	167,164	52,661	31.50%
Wastewater Civil Penalti	800	812	812	200	24.63%
Service Charges	218,645	149,005	149,005	50,363	33.80%
Lake Permits	34,321	24,682	24,682	6,375	25.83%
Septic Hauler Permits	(4)	-	-	-	NA
Industrial Use Permits	18,154	18,929	18,929	21,805	115.19%
Unauthorized Taking of WA	3,400	-	-	300	NA
Water Shortage Response Fees	-	-	-	-	NA
Main Extension Permits	7,272	7,874	7,874	1,839	23.36%
Other Operating Misc	1,259	-	-	1,040	NA
Water Capacity Fees	1,837,099	1,442,796	1,442,796	405,023	28.07%
Sewer Capacity Fees	1,910,645	1,509,367	1,509,367	435,859	28.88%
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	\$ 25,906,801	\$ 21,781,076	\$ 21,781,076	\$ 3,345,664	15.36%
Investment Earnings					
Investment Earnings	\$ (104,362)	\$ 93,319	\$ 93,319	\$ 2	0.00%
Interest Earned Trustee	-	-	-	-	NA
Total Investment Earnings	\$ (104,362)	\$ 93,319	\$ 93,319	\$ 2	0.00%
Miscellaneous					
Third Party	\$ -	\$ -	\$ -	\$ -	NA
Miscellaneous Reimbursements	206,121	322,910	322,910	2,010	0.62%
Miscellaneous Other	3,074	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	\$ 209,195	\$ 322,910	\$ 322,910	\$ 2,010	0.62%
Other Financing Sources					
Transfers from other funds					
TF From W&S Capital Projects	\$ 851,211	\$ -	\$ 13,908	\$ 13,908	100.00%
TF From Gov Capital Project	-	-	-	-	NA
Sub Total Interfund Transfers	\$ 851,211	\$ -	\$ 13,908	\$ 13,908	100.00%
Proceeds Revenue Bonds	\$ -	\$ -	\$ -	\$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	2,495,000	4,706,944	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	\$ 851,211	\$ 2,495,000	\$ 4,720,852	\$ 13,908	0.29%
Total Water & Sewer Fund Revenues	\$ 26,862,846	\$ 24,692,305	\$ 26,918,157	\$ 3,361,583	12.49%

Notes:

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
W&S Administration Division					
Personnel					
Salary	\$ 767,379	\$ 791,098	\$ 791,098	\$ 139,212	17.60%
Overtime	38	-	-	-	NA
Car Allowance	5,769	6,001	6,001	1,154	19.23%
Social Security Taxes	56,517	56,516	56,516	10,262	18.16%
Life Insurance	1,556	1,459	1,459	321	21.97%
Employer Share Insurance	119,570	141,765	141,765	25,939	18.30%
Retirement	84,505	95,524	95,524	16,900	17.69%
401(k)	37,222	39,560	39,560	6,395	16.17%
Cell Phone Allowance	2,700	2,700	2,700	450	16.67%
Workers Compensation	5,355	12,347	12,347	2,058	16.67%
Temporary Labor	5,924	-	-	-	NA
Sub Total Personnel	\$ 1,086,535	\$ 1,146,970	\$ 1,146,970	\$ 202,691	17.67%
Capital & Construction					
Capitalized Motor Vehicles	\$ -	\$ -	\$ 37,959	\$ -	0.00%
Capitalized Equipment	12,950	-	-	-	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	\$ 12,950	\$ -	\$ 37,959	\$ -	0.00%
Operating					
Bank Service Charges	\$ -	\$ -	\$ -	\$ -	NA
Financial Management	10,044	10,831	10,831	7,888	72.83%
Engineering Services	6,182	75,000	86,893	-	0.00%
Technical Contracted Services	55,574	64,112	85,450	-	0.00%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	3,305	8,600	9,000	885	9.83%
Repairs & Maint Buildings	3,348	8,786	24,978	2,722	10.90%
Software License & Support	8,578	9,934	9,934	3,616	36.40%
Repairs & Maint Copiers	3,616	3,000	3,000	136	4.53%
Repairs & Maint ERP System AMA	35,260	37,023	37,023	-	0.00%
Repairs & Maint SCADA	8,920	9,538	9,538	-	0.00%
Repairs/Maint City Beautificat	2,613	5,000	5,000	-	0.00%
Vehicle Fuel	4,836	4,175	4,175	-	0.00%
Vehicle Maintenance	1,366	1,500	1,500	426	28.43%
Unemployment Insurance	-	1,013	1,013	-	0.00%
Wellness & Clinic Cost	6,540	6,730	6,730	1,122	16.67%
Property Damages	64,870	109,602	109,602	18,267	16.67%
Telecommunications	5,818	9,632	9,632	769	7.98%
Marketing & Promotions	2,669	6,700	6,700	-	0.00%
Uniforms and Shoes	2,301	1,900	1,900	323	17.02%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	8,036	16,037	16,037	1,426	8.89%
Water Shortage Response	-	-	-	-	NA
General Supplies	9,000	10,890	11,343	1,209	10.65%
Small Equipment	310	600	600	-	0.00%
PC's Peripherals	5,803	10,530	10,530	-	0.00%
Software	-	-	-	-	NA
Utilities	27,582	20,384	20,384	3,612	17.72%
Organizational Dues	1,275	2,245	2,245	-	0.00%
Subscriptions & Publications	228	228	228	-	0.00%
Bad Debt Expense	28,166	49,864	49,864	(422)	-0.85%
Other Operating Expense	6,254	3,100	3,100	217	7.00%
Sub Total Operating	\$ 312,492	\$ 486,954	\$ 537,229	\$ 42,196	7.85%
Reimbursements to other funds					
Allocations Administration	\$ 121,090	\$ 139,274	\$ 139,274	\$ 23,212	16.67%
Allocations Utility Billing	527,402	589,424	589,424	98,237	16.67%
Allocations Cust Srv/Pmt Ctr	264,178	288,984	288,984	48,164	16.67%
Allocations Purchasing	6,929	7,230	7,230	1,205	16.67%
Allocations Fleet	782	830	830	138	16.67%
Allocations Facilities Maint	54,491	63,401	63,401	10,567	16.67%
Allocations Water Res Admin	(180,139)	(180,139)	(180,139)	(30,023)	16.67%
Allocations Manual Adjs	110,710	75,603	75,603	12,601	16.67%
Sub Total Reimbursements to other funds	\$ 905,443	\$ 984,607	\$ 984,607	\$ 164,101	16.67%
Unreserved / Balance	\$ -	\$ 27,142	\$ 27,142	\$ -	0.00%
Total W&S Administration Division	\$ 2,317,420	\$ 2,645,673	\$ 2,733,907	\$ 408,987	14.96%

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	YTD Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
W&S Maintenance Division					
Personnel					
Salary	\$ 898,985	\$ 986,848	\$ 986,848	\$ 157,664	15.98%
Overtime	29,550	44,447	44,447	6,535	14.70%
Standby	18,718	17,493	17,493	3,907	22.33%
Social Security Taxes	67,805	69,179	69,179	12,035	17.40%
Life Insurance	1,898	1,833	1,833	312	17.01%
Employer Share Insurance	252,431	280,334	280,334	38,811	13.84%
Retirement	104,702	122,800	122,800	20,408	16.62%
401(k)	41,919	46,631	46,631	7,549	16.19%
Cell Phone Allowance	590	840	840	140	16.67%
Workers Compensation	8,710	20,738	20,738	3,456	16.67%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 1,425,308	\$ 1,591,143	\$ 1,591,143	\$ 250,817	15.76%
Capital & Construction					
Imprvmt Conctrct Material&Labor	\$ 262,576	\$ 850,000	\$ 1,928,183	\$ (18,491)	-0.96%
Capitalized Motor Vehicles	-	100,000	100,000	-	0.00%
Capitalized Equipment	124,768	15,500	15,500	-	0.00%
Capital Outlay Buildings	-	-	-	-	NA
Sub Total Capital & Construction	\$ 387,345	\$ 965,500	\$ 2,043,683	\$ (18,491)	-0.90%
Operating					
Engineering Services	\$ -	\$ -	\$ -	\$ -	NA
Technical Contracted Services	7,559	13,293	17,080	1,012	5.92%
Repairs & Maint Equipment	10,309	8,000	9,666	5,539	57.31%
Repairs & Maint Buildings	-	-	-	-	NA
Software License & Support	5,776	7,737	7,737	-	0%
Repairs & Maint Copiers	215	200	200	5	2.42%
Repairs & Maint Pump Stations	194,751	150,000	171,502	16,149	9.42%
Repairs & Maint Utility Lines	2,034	15,000	15,000	559	3.73%
Repairs STs-Dir Cost UT Cuts	184,282	120,000	120,000	-	0.00%
Vehicle Fuel	47,289	67,632	67,632	-	0.00%
Vehicle Maintenance	49,289	48,000	48,000	6,326	13.18%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	9,265	11,013	11,013	1,836	16.67%
Property Damages	26,821	25,777	25,777	4,296	16.67%
Telecommunications	6,277	6,672	6,672	1,106	16.58%
Uniforms and Shoes	12,439	15,700	15,700	948	6.04%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	5,649	13,765	14,005	-	0.00%
Permits	-	1,400	1,400	-	0.00%
Compliance Fines	-	5,000	5,000	-	0.00%
General Supplies	23,922	15,300	15,300	1,790	11.70%
Materials	203,298	245,000	245,252	55,026	22.44%
I & I Materials	28,896	35,000	35,000	2,634	7.52%
Safety	1,832	2,700	2,700	-	0.00%
Small Equipment	22,541	32,486	32,486	1,822	5.61%
PC's Peripherals	869	9,290	9,290	-	0.00%
Meter Exchanges	88,805	181,320	241,320	18,929	7.84%
Organizational Dues	4,204	7,490	7,490	392	5.23%
Other Operating Expense	2,280	1,000	1,000	550	55.00%
Sub Total Operating	\$ 938,601	\$ 1,038,775	\$ 1,126,221	\$ 118,919	10.56%
Reimbursements to Other Funds					
Allocations Administration	\$ 217,961	\$ 250,685	\$ 250,685	\$ 41,781	16.67%
Allocations Street	26,557	28,725	28,725	4,788	16.67%
Allocations Purchasing	12,748	13,303	13,303	2,217	16.67%
Allocations Fleet	34,407	36,504	36,504	6,084	16.67%
Allocations Warehouse	41,483	44,723	44,723	7,454	16.67%
Allocations Parks Maint	3,580	3,669	3,669	612	16.67%
Force Account Labor	(244)	(12,500)	(12,500)	(2,083)	16.67%
Allocations Water Res Admin	58,892	58,892	58,892	9,815	16.67%
Allocations Manual Adjs	-	-	-	-	NA
Allocations Credits	-	-	-	-	NA
Sub Total Reimbursements to other funds	\$ 395,384	\$ 424,001	\$ 424,001	\$ 70,667	16.67%
Total W&S Maintenance Division	\$ 3,146,638	\$ 4,019,419	\$ 5,185,048	\$ 421,912	8.14%

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	YTD Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
W&S Construction Division					
Personnel					
Salary	\$ 420,580	\$ 564,507	\$ 564,507	\$ 82,134	14.55%
Overtime	1,581	18,126	18,126	241	1.33%
Standby	151	6,241	6,241	-	0.00%
Social Security Taxes	30,723	40,368	40,368	5,961	14.77%
Life Insurance	900	764	764	157	20.55%
Employer Share Insurance	118,381	126,890	126,890	20,798	16.39%
Retirement	44,245	59,870	59,870	8,835	14.76%
401(k)	17,189	23,107	23,107	3,000	12.98%
Cell Phone Allowance	1,650	1,200	1,200	300	25.00%
Workers Compensation	4,103	7,851	7,851	1,309	16.67%
Temporary Labor	-	96,885	96,885	-	0.00%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 639,504	\$ 945,809	\$ 945,809	\$ 122,734	12.98%
Capital & Construction					
Land Right of Way	\$ 618	\$ 10,000	\$ 10,000	\$ -	0.00%
Imprvmt Conctrct Material&Labor	402,023	650,000	1,044,799	111,748	10.70%
Streets-Direct Cost Infrastruc	137,668	115,000	115,000	-	0.00%
Capitalized Motor Vehicles	97,414	159,000	237,857	-	0.00%
Capitalized Equipment	-	190,000	190,000	34,000	17.89%
Capital Outlay Buildings	-	-	-	-	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	\$ 637,723	\$ 1,124,000	\$ 1,597,656	\$ 145,748	9.12%
Operating					
Engineering Services	\$ 29,394	\$ 82,000	\$ 100,834	\$ 1,748	1.73%
Technical Contracted Services	36	6,075	6,075	36	0.59%
Repairs & Maint Equipment	26,395	8,000	11,638	681	5.85%
Repairs & Maint Buildings	-	-	-	-	NA
Software License & Support	1,222	2,182	2,182	-	0.00%
Repairs & Maint Copiers	39	50	50	1	1.08%
Equipment Rentals	768	2,500	2,941	140	4.76%
Vehicle Fuel	17,606	34,367	34,367	-	0.00%
Vehicle Maintenance	32,219	46,700	46,700	656	1.41%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	4,905	5,507	5,507	918	16.66%
Property Damages	18,588	18,256	18,256	3,043	16.67%
Telecommunications	390	2,160	2,160	145	6.72%
Uniforms and Shoes	9,709	9,890	9,890	2,026	20.48%
Training and Travel Adv	-	-	-	945	NA
Training and Travel Exp	7,623	14,491	14,956	305	2.04%
Permits	-	-	-	-	NA
General Supplies	1,586	5,300	5,300	403	7.60%
Materials	71,392	87,872	87,872	11,020	12.54%
Tap Crew Materials	42,250	61,564	61,564	7,037	11.43%
Safety	4,783	3,000	3,000	20	0.67%
Small Equipment	13,584	26,173	26,173	10,105	38.61%
PC's Peripherals	2,847	4,600	4,600	-	0.00%
Software	-	-	-	-	NA
Streets-Dir Cost New Taps	54,685	40,800	40,800	-	0.00%
Organizational Dues	480	870	870	-	0.00%
Subscriptions & Publications	-	-	-	-	NA
Other Operating Expense	2,673	1,000	1,000	73	7.32%
Over/Short Water Inventory	-	-	-	-	NA
Sub Total Operating	\$ 343,174	\$ 463,357	\$ 486,735	\$ 39,301	8.07%
Reimbursements to other funds					
Allocations Administration	\$ 121,091	\$ 139,274	\$ 139,274	\$ 23,212	16.67%
Allocations Engineering	-	-	-	-	NA
Allocations Purchasing	6,828	7,125	7,125	1,188	16.67%
Allocations Fleet	22,677	24,059	24,059	4,010	16.67%
Force Account Labor	(7,882)	(12,500)	(12,500)	(2,083)	16.67%
Allocations Water Res Admin	31,178	31,178	31,178	5,196	16.67%
Allocations Manual Adjs	-	-	-	-	NA
Allocations Charges	-	-	-	-	NA
Allocations Credits	-	-	-	-	NA
Sub Total Reimbursements to other funds	\$ 173,892	\$ 189,136	\$ 189,136	\$ 31,523	16.67%
Total W&S Construction Division	\$ 1,794,294	\$ 2,722,302	\$ 3,219,336	\$ 339,305	10.54%

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	YTD Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Water Treatment Plant					
Personnel					
Salary	\$ 590,383	\$ 689,208	\$ 689,208	\$ 119,005	17.27%
Overtime	15,058	8,533	8,533	4,279	50.14%
Social Security Taxes	48,018	47,412	47,412	9,744	20.55%
Life Insurance	1,227	1,205	1,205	228	18.90%
Employer Share Insurance	168,540	175,251	175,251	32,045	18.29%
Retirement	66,558	84,099	84,099	14,967	17.80%
401(k)	27,675	33,500	33,500	5,205	15.54%
Cell Phone Allowance	1,680	1,680	1,680	280	16.67%
Workers Compensation	6,384	13,314	13,314	2,219	16.67%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 925,522	\$ 1,054,202	\$ 1,054,202	\$ 187,970	17.83%
Capital & Construction					
Capitalized Motor Vehicles	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Equipment	590,837	13,000	62,429	-	0.00%
Capital Outlay Buildings	-	950,000	950,000	-	0.00%
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	\$ 590,837	\$ 963,000	\$ 1,012,429	\$ -	0.00%
Operating					
Engineering Services	\$ 132,707	\$ 15,000	\$ 38,901	\$ 2,295	5.90%
Technical Contracted Services	168	2,793	2,793	-	0.00%
Lake Wardens	60,709	56,617	56,617	12,488	22.06%
Cleaning Srv Waste Disposal	43,088	54,500	54,756	-	0.00%
Repairs & Maint Equipment	202,365	213,000	287,148	48,244	16.80%
Repairs & Maint Buildings	2,656	2,350	2,350	707	30.08%
Software License & Support	3,055	4,411	4,411	-	0.00%
Repairs & Maint Copiers	147	150	150	4	2.47%
Repairs & Maint Generators	15,992	15,000	15,915	4,392	27.60%
Repairs & Maint Tanks	99,061	103,061	103,061	-	0.00%
Repairs & Maint Dams	4,158	68,000	79,030	1,243	1.57%
Repairs & Maint SCADA	-	5,000	5,000	-	0.00%
Vehicle Fuel	2,488	4,478	4,478	-	0.00%
Vehicle Maintenance	10,352	4,800	5,180	1,037	20.02%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	6,540	7,342	7,342	1,224	16.67%
Property Damages	28,521	32,446	32,446	5,408	16.67%
Telecommunications	5,472	7,304	7,304	937	12.83%
Marketing & Promotions	8,437	11,000	12,160	-	0.00%
Uniforms and Shoes	7,512	9,200	9,200	907	9.86%
Training and Travel Adv	-	-	-	1,745	NA
Training and Travel Exp	512	7,830	7,830	-	0.00%
Permits	4,955	5,785	5,785	2,860	49.44%
Compliance Monitoring	31,738	32,300	35,554	1,996	5.62%
Process & System Testing	41,929	46,300	47,650	4,139	8.69%
Lead/Copper Compliance	1,912	2,250	2,250	-	0.00%
General Supplies	6,225	8,225	8,225	760	9.24%
Materials	3,173	4,050	4,050	-	0.00%
Safety	131	1,000	1,000	-	0.00%
Small Equipment	8,898	12,200	12,200	-	0.00%
PC's Peripherals	1,737	4,250	4,250	-	0.00%
Treatment Chemicals	894,140	1,260,000	1,308,016	329,773	25.21%
Laboratory Supplies	21,609	19,000	19,000	2,510	13.21%
Utilities	321,962	343,674	338,674	59,307	17.51%
Organizational Dues	11,930	6,200	11,200	10,000	89.29%
Subscriptions & Publications	-	500	500	-	0.00%
Other Operating Expense	2,177	1,000	1,000	47	4.73%
Union County	167,424	96,000	96,000	41,041	42.75%
Sub Total Operating	\$ 2,153,879	\$ 2,467,016	\$ 2,631,425	\$ 533,065	20.26%
Reimbursements to other funds					
Allocations Administration	\$ 145,306	\$ 167,124	\$ 167,124	\$ 27,854	16.67%
Allocations Purchasing	8,194	8,550	8,550	1,425	16.67%
Allocations Fleet	7,038	7,467	7,467	1,245	16.67%
Allocations Water Res Admin	38,106	38,106	38,106	6,351	16.67%
Allocations Manual Adjs	-	-	-	-	NA
Sub Total Reimbursements to other funds	\$ 198,644	\$ 221,247	\$ 221,247	\$ 36,875	16.67%
Total Water Treatment Plant	\$ 3,868,882	\$ 4,705,465	\$ 4,919,303	\$ 757,909	15.41%

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	YTD Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Waste Treatment Plant					
Personnel					
Salary	\$ 814,028	\$ 907,961	\$ 907,961	\$ 142,892	15.74%
Overtime	2,295	13,055	13,055	339	2.59%
Social Security Taxes	60,467	66,311	66,311	10,585	15.96%
Life Insurance	1,643	1,655	1,655	272	16.44%
Employer Share Insurance	206,077	205,444	205,444	33,079	16.10%
Retirement	90,370	111,458	111,458	17,388	15.60%
401(k)	36,524	43,248	43,248	6,964	16.10%
Cell Phone Allowance	1,465	1,500	1,500	250	16.67%
Workers Compensation	8,162	16,264	16,264	2,711	16.67%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 1,221,030	\$ 1,366,896	\$ 1,366,896	\$ 214,479	15.69%
Capital & Construction					
Capitalized Motor Vehicles	\$ -	\$ -	\$ 102,695	\$ 10,600	10.32%
Capitalized Equipment	167,344	60,000	125,888	-	0.00%
Capital Outlay Buildings	-	-	-	-	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	\$ 167,344	\$ 60,000	\$ 228,583	\$ 10,600	4.64%
Operating					
Engineering Services	\$ 85,895	\$ 10,000	\$ 28,527	\$ 1,794	6.29%
Technical Contracted Services	-	2,793	2,793	-	0.00%
FEMA Covid Exp.	-	-	-	-	NA
Cleaning Srv Waste Disposal	65,350	136,681	147,789	12,234	8.28%
Repairs & Maint Equipment	157,406	107,081	148,656	9,388	6.32%
Repairs & Maint Buildings	13,876	9,250	9,250	973	10.52%
Software License & Support	4,456	5,705	5,705	-	0.00%
Repairs & Maint Copiers	588	500	500	23	4.62%
Repairs & Maint Generators	42,074	50,000	50,515	7,895	15.63%
Repairs & Maint SCADA	-	5,000	5,000	-	0.00%
Vehicle Fuel	8,734	11,471	11,471	-	0.00%
Vehicle Maintenance	10,896	8,549	8,549	975	11.40%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	8,720	9,178	9,178	1,530	16.67%
Property Damages	41,906	46,217	46,217	7,703	16.67%
Telecommunications	2,449	2,880	2,880	467	16.20%
Uniforms and Shoes	9,495	12,620	12,620	1,328	10.52%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	1,515	7,340	7,340	-	0.00%
Permits	6,160	6,160	6,160	-	0.00%
Compliance Fines	-	5,000	5,000	-	0.00%
Compliance Monitoring	29,198	42,000	58,732	3,076	5.24%
General Supplies	9,021	9,300	9,300	2,077	22.33%
Materials	-	40,000	40,000	-	0.00%
Safety	5,118	6,475	6,475	634	9.78%
Small Equipment	7,166	3,675	3,675	-	0.00%
PC's Peripherals	2,706	5,200	5,200	-	0.00%
Treatment Chemicals	130,185	101,500	101,500	21,800	21.48%
Pre-Treatment Chemicals	145,174	240,000	240,000	16,400	6.83%
Laboratory Supplies	25,343	35,911	39,988	3,452	8.63%
Software	-	-	-	-	NA
Utilities	449,448	475,076	475,076	84,141	17.71%
Organizational Dues	18,487	18,730	18,730	17,869	95.40%
Subscriptions & Publications	-	-	-	-	NA
Other Operating Expense	551	2,272	2,272	131	5.76%
Sub Total Operating	\$ 1,281,914	\$ 1,416,564	\$ 1,509,098	\$ 193,888	12.85%
Reimbursements to other funds					
Allocations Administration	\$ 201,816	\$ 232,121	\$ 232,121	\$ 38,687	16.67%
Allocations Purchasing	11,088	11,570	11,570	1,928	16.67%
Allocations Fleet	13,295	14,105	14,105	2,351	16.67%
Force Account Labor	8,125	25,000	25,000	4,167	16.67%
Allocations Water Res Admin	51,963	51,963	51,963	8,661	16.67%
Allocations Manual Adjs	-	-	-	-	NA
Allocations Charges	-	-	-	-	NA
Sub Total Reimbursements to other funds	\$ 286,287	\$ 334,759	\$ 334,759	\$ 55,793	16.67%
Total Waste Treatment Plant	\$ 2,956,576	\$ 3,178,219	\$ 3,439,336	\$ 474,760	13.80%

CITY OF MONROE BUDGET WATER RESOURCES EXPENDITURES					
Function/Activity	YTD Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
W&S Debt Service					
Installment Purchase Agreements & State Revolving Loans					
Installment Principal	\$ 25,650	\$ 26,135	\$ 26,135	\$ -	0.00%
Installment Interest	4,502	4,464	4,464	(366)	-8.20%
Revenue Bonds					
Bonds Principal	1,230,976	1,278,834	1,278,834	-	0.00%
Bonds Interest	674,287	616,475	616,475	82,645	13.41%
Bonds Admin Fees	6,433	6,433	6,433	678	10.53%
Debt Issuance Cost	-	-	-	-	NA
Bonds Pmt Escrow Agent	-	-	-	-	NA
Bonds Yrly Monitoring Fee	4,329	6,179	6,179	-	0.00%
Union Co Water Agreement	423,696	423,700	423,700	70,616	16.67%
Capital Leases⁽¹⁾					
Capital Leases Principal	4,515	4,811	4,811	775	16.11%
Capital Leases Interest	1,083	366	366	66	18.12%
Total W&S Debt Service	\$ 2,375,471	\$ 2,367,397	\$ 2,367,397	\$ 154,413	6.52%
Transfers to Other Funds					
TF To Gov Capital Project	\$ 24,166	\$ 26,667	\$ 26,667	\$ 26,667	100.00%
TF To W&S Capital Reserve	3,747,744	2,952,163	2,952,163	-	0.00%
TF To W&S Capital Projects	2,255,556	2,075,000	2,075,000	2,075,000	100.00%
Total Transfers out to Other Funds	\$ 6,027,466	\$ 5,053,830	\$ 5,053,830	\$ 2,101,667	41.59%
Total W&S	\$ 22,486,747	\$ 24,692,305	\$ 26,918,157	\$ 4,658,954	17.31%

NOTES:

⁽¹⁾ Governmental accounting standards (GASB 87) require the City to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

State Revolving Loans:

Revenue Bonds:

	2023	Balance	Payoff Yr
16 Refunding Rev	326,512	2,770,622	2033
17 Revenue Bonds	716,865	9,476,060	2043
20 A Refunding Bonds	302,760	302,760	2023
20 B Refunding Bonds	584,074	5,791,000	2034

Other Debt

19 Union County Agreement	232,059	3,469,183	2042
07 Union County Agreement	191,640	750,590	2026
2020 New ERP System (share)	30,598	224,197	2030
	<u>\$ 2,384,508</u>	<u>\$ 22,784,412</u>	

CITY OF MONROE BUDGET ELECTRIC FUND BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 50,420,385	\$ 59,100,822	\$ 59,100,822	\$ 59,100,822	NA
Revenues					
Restricted Intergovernmentas	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services	68,300,374	68,551,304	68,551,304	7,589,697	11.07%
Investment Earnings ⁽¹⁾	(200,701)	204,931	204,931	-	0.00%
Miscellaneous	64,845	25,000	25,000	5,440	21.76%
Sub Total	\$ 68,164,519	\$ 68,781,235	\$ 68,781,235	\$ 7,595,137	11.04%
Other Financing Sources					
Transfers from Other Funds	\$ 20,000	\$ -	\$ -	\$ -	NA
Proceeds From LT Debt	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Repayment of Advances	46,758	68,347	68,347	-	0.00%
Sub Total	\$ 66,758	\$ 68,347	\$ 68,347	\$ -	0.00%
Annual Sources of Funds	\$ 68,231,276	\$ 68,849,582	\$ 68,849,582	\$ 7,595,137	11.03%
Total Sources of Funds	\$ 118,651,661	\$ 127,950,404	\$ 127,950,404	\$ 66,695,959	52.13%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 4,154,324	\$ 5,771,844	\$ 5,751,844	\$ 819,912	14.25%
Capital & Construction	1,585,816	2,762,000	3,202,254	330,373	10.32%
Operating	49,615,645	52,407,076	52,636,958	4,639,912	8.81%
Debt Service	1,395,558	1,396,425	1,396,626	89,613	6.42%
Sub Total	\$ 56,751,343	\$ 62,337,345	\$ 62,987,682	\$ 5,879,811	9.33%
Reimbursements to other funds					
Cost Allocations	\$ 1,210,602	\$ 1,553,880	\$ 1,553,880	\$ 258,980	16.67%
Sub Total	\$ 1,210,602	\$ 1,553,880	\$ 1,553,880	\$ 258,980	16.67%
Other Financing Uses					
Transfers to Other Funds	\$ 1,588,894	\$ 3,801,666	\$ 3,801,666	\$ 3,351,666	88.16%
Advances to/from Other Funds	-	-	-	-	NA
Sub Total	\$ 1,588,894	\$ 3,801,666	\$ 3,801,666	\$ 3,351,666	88.16%
Total Uses of Funds	\$ 59,550,839	\$ 67,692,891	\$ 68,343,228	\$ 9,490,457	13.89%
Ending Balance	\$ 59,100,822	\$ 60,257,513	\$ 59,607,176	\$ 57,205,502	

Notes:

⁽¹⁾ Investment Earnings - Distributed quarterly among funds

CITY OF MONROE BUDGET ELECTRIC FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Restricted Intergovernmental					
Reimbursements FEMA	\$ -	\$ -	\$ -	\$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
Electricities Grant	-	-	-	-	NA
Total Restricted Intergovernmental	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services					
Sale of Land	\$ 2,088,073	\$ -	\$ -	\$ -	NA
Sale of Fixed Assets	4,920,876	-	-	-	NA
Sales of Power	58,241,950	65,380,540	65,380,540	6,986,329	10.69%
Tax On Sales Of Power	2,405,482	2,731,644	2,731,644	490,986	17.97%
REPS Charges	253,903	267,120	267,120	44,905	16.81%
Service Charges	130	-	-	-	NA
Facilities Charges	-	-	-	-	NA
Rebates	1,750	10,000	10,000	800	8.00%
Pole Attachments	-	90,000	90,000	-	0.00%
Telecomm-Fiber Optic Att	5,771	32,000	32,000	1,154	3.61%
Dark Fiber Use	45,920	40,000	40,000	2,766	6.91%
Interconnection Agreement	-	-	-	-	NA
Misc Sales Other	336,519	-	-	62,758	NA
Total Sales and Services	\$ 68,300,374	\$ 68,551,304	\$ 68,551,304	\$ 7,589,697	11.07%
Investment Earnings					
Investment Earnings	\$ (200,701)	\$ 204,931	\$ 204,931	\$ -	0.00%
Total Investment Earnings	\$ (200,701)	\$ 204,931	\$ 204,931	\$ -	0.00%
Miscellaneous					
Third Party	\$ -	\$ -	\$ -	\$ -	NA
Miscellaneous Reimbursements	59,390	25,000	25,000	4,540	\$ 0
Power Agency Funding	-	-	-	-	NA
Power AgencyTier #2	-	-	-	-	NA
Miscellaneous Other	5,455	-	-	900	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	\$ 64,845	\$ 25,000	\$ 25,000	\$ 5,440	21.76%
Other Financing Sources					
Transfers from other funds					
TF From General Fund	\$ -	\$ -	\$ -	\$ -	NA
TF From Gov Capital Project	-	-	-	-	NA
TF From Water & Sewer	-	-	-	-	NA
TF From Electric Capital Proj	20,000	-	-	-	NA
TF From N Gas Capital Proj	-	-	-	-	NA
TF From Airport	-	-	-	-	NA
Sub Total Interfund Transfers	\$ 20,000	\$ -	\$ -	\$ -	NA
Proceeds Revenue Bonds	\$ -	\$ -	\$ -	\$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Sub Total Proceeds from Financing	\$ -	\$ -	\$ -	\$ -	NA
Appropriation Of Fund Bal	\$ -	\$ -	\$ 650,337	\$ -	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Gen Fund Repayment of Advance	26,087	44,486	44,486	-	-
Airport Repayment of Advance	20,671	23,861	23,861	-	0.00%
Total Other Financing Sources	\$ 66,758	\$ 68,347	\$ 718,684	\$ -	0.00%
Total Electric Fund Revenues	\$ 68,231,276	\$ 68,849,582	\$ 69,499,919	\$ 7,595,137	10.93%

CITY OF MONROE BUDGET ELECTRIC FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Electric Administration Division					
Personnel					
Salary	\$ 1,169,550	\$ 1,653,569	\$ 1,653,569	\$ 202,352	12.24%
Overtime	19,447	23,226	23,226	5,510	23.73%
Car Allowance	4,615	6,001	6,001	1,154	19.23%
Social Security Taxes	87,247	111,443	111,443	15,304	13.73%
Life Insurance	2,418	2,557	2,557	430	16.81%
Employer Share Insurance	214,847	282,234	282,234	34,089	12.08%
Retirement	131,403	189,114	189,114	25,235	13.34%
401(k)	56,272	77,005	77,005	9,674	12.56%
Cell Phone Allowance	2,955	4,440	4,440	630	14.19%
Workers Compensation	7,346	19,774	19,774	3,296	16.67%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 1,696,100	\$ 2,369,363	\$ 2,369,363	\$ 297,672	12.56%
Capital & Construction					
Land	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Motor Vehicles	-	-	-	-	NA
Capitalized Equipment	-	-	-	-	NA
Sub Total Capital & Construction	\$ -	\$ -	\$ -	\$ -	NA
Operating					
Legal Services	\$ 11,335	\$ 25,000	\$ 28,148	\$ 1,694	6.02%
Financial Management	32,710	31,520	31,520	22,956	72.83%
Engineering Services	81,148	105,000	160,899	823	0.51%
Technical Contracted Services	127,256	132,032	196,541	16,691	8.49%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	1,859	1,700	1,700	55	3.25%
Repairs & Maint Buildings	15,598	21,040	21,040	1,506	7.16%
Software License & Support	39,993	39,810	58,720	28,525	48.58%
Repairs & Maint Copiers	5,206	5,000	5,000	5	0.10%
Repairs & Maint ERP System AMA	27,182	28,541	28,541	-	0.00%
Copier Rental	670	-	-	92	NA
Vehicle Fuel	571	1,011	1,011	-	0.00%
Vehicle Maintenance	681	2,245	2,245	-	0.00%
Default Fleet Management	-	-	-	-	NA
Unemployment Insurance	-	3,365	3,365	-	0.00%
Wellness & Clinic Cost	7,630	9,178	9,178	1,530	16.67%
Property Damages	15,967	12,069	12,069	2,012	16.67%
Telecommunications	8,656	5,929	5,929	1,763	29.74%
Marketing & Promotions	11,120	11,829	11,829	11,415	96.50%
Helping Hands	5,584	16,000	16,000	803	5.02%
Uniforms and Shoes	1,709	2,785	2,785	1,729	62.07%
Training and Travel Adv	-	-	-	330	NA
Training and Travel Exp	27,842	63,070	70,220	2,008	2.86%
General Supplies	14,211	7,500	7,771	1,374	17.67%
Small Equipment	1,176	3,400	6,575	-	0.00%
PC's Peripherals	21,791	19,240	19,240	-	0.00%
Software	431	1,000	1,000	-	0.00%
Utilities	70,394	70,421	70,421	11,994	17.03%
Organizational Dues	-	3,610	3,610	-	0.00%
Subscriptions & Publications	-	164	164	-	0.00%
Other Operating Expense	3,324	3,150	3,630	741	20.42%
Sub Total Operating	\$ 534,045	\$ 625,609	\$ 779,150	\$ 108,045	13.87%
Reimbursements to other funds					
Allocations Administration	\$ 902,309	\$ 1,081,966	\$ 1,081,966	\$ 180,328	16.67%
Allocations Utility Billing	57,233	58,971	58,971	9,829	16.67%
Allocations Cust Srv/Pmt Ctr	449,905	480,149	480,149	80,025	16.67%
Allocations Street	2,162	2,360	2,360	393	16.67%
Allocations Purchasing	43,282	45,734	45,734	7,622	16.67%
Allocations Fleet	41,678	44,233	44,233	7,372	16.67%
Allocations Facilities Maint	70,766	82,436	82,436	13,739	16.67%
Allocation Electric Admin	(790,000)	(790,000)	(790,000)	(131,667)	16.67%
Allocations Manual Adjs	59,230	148,270	148,270	24,712	16.67%
Sub Total Reimbursements to other funds	\$ 836,565	\$ 1,154,119	\$ 1,154,119	\$ 192,353	16.67%
Total Electric Administration Division	\$ 3,066,710	\$ 4,149,091	\$ 4,302,632	\$ 598,071	13.90%

CITY OF MONROE BUDGET ELECTRIC FUND EXPENDITURES					
Function/Activity	YTD Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Maintenance/Construction Division					
Personnel					
Salary	\$ 1,676,308	\$ 2,322,466	\$ 2,322,466	\$ 352,676	15.19%
Overtime	59,089	63,408	63,408	15,475	24.40%
Standby	32,024	70,365	70,365	6,107	8.68%
Social Security Taxes	130,250	163,713	163,713	27,488	16.79%
Life Insurance	3,517	3,505	3,505	652	18.59%
Employer Share Insurance	273,649	374,256	374,256	54,178	14.48%
Retirement	194,230	278,899	278,899	45,435	16.29%
401(k)	76,672	105,543	85,543	16,843	19.69%
Cell Phone Allowance	210	-	-	-	NA
Workers Compensation	12,274	20,326	20,326	3,388	16.67%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 2,458,224	\$ 3,402,481	\$ 3,382,481	\$ 522,240	15.44%
Capital & Construction					
Land	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Motor Vehicles	288,436	1,160,000	1,287,774	-	0.00%
Capitalized Equipment	181,188	132,000	248,485	119,986	48.29%
Sub Total Capital & Construction	\$ 469,625	\$ 1,292,000	\$ 1,536,259	\$ 119,986	7.81%
Operating					
Bank Service Charges	\$ -	\$ -	\$ -	\$ -	NA
Technical Meter Repairs	22,252	30,000	30,000	-	0.00%
Technical Contracted Services	138,187	380,000	387,402	3,872	1.00%
Tree Trimming	290,963	393,520	412,469	46,989	11.39%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	9,154	10,000	10,000	458	4.58%
Software License & Support	43,261	50,220	52,220	230	0.44%
Repairs & Maint Copiers	3	10	10	-	0.00%
Repairs & Maint Transformers	187	10,400	10,400	-	0.00%
Repairs & Maint Poles	-	52,000	72,000	-	0.00%
Repairs & Maint SCADA	23,414	40,744	45,244	11,998	26.52%
Repairs & Maint Substations	146,490	155,000	167,361	15,709	9.39%
Repairs & Maint Distrib Lines	98,818	95,000	95,000	13,488	14.20%
Repairs/Maint City Beautificat	-	5,000	5,000	-	0.00%
Vehicle Fuel	48,831	74,883	74,883	48	0.06%
Vehicle Maintenance	58,944	85,000	85,000	7,139	8.40%
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	10,900	12,237	12,237	2,040	16.67%
Property Damages	90,284	99,034	99,034	16,506	16.67%
Telecommunications	11,518	17,596	17,596	1,779	10.11%
Uniforms and Shoes	23,326	38,100	38,100	659	1.73%
Training and Travel Adv	-	-	-	(1,598)	NA
Training and Travel Exp	44,628	54,750	56,045	6,261	11.17%
Energy Incentive Programs	2,050	10,000	10,000	500	5.00%
EDR1 Econ Dev Rate Rider	45,513	601,578	601,578	6,208	1.03%
General Supplies	10,114	10,000	10,000	1,138	11.38%
Materials	36	-	-	-	NA
Small Equipment	82,626	65,000	74,834	13,018	17.40%
PC's/Peripherals	3,814	9,260	9,260	-	0.00%
Software	-	-	-	-	NA
Organizational Dues	39,249	45,000	45,000	196	0.44%
Subscriptions & Publications	-	-	-	-	NA
Bad Debt Expense	47,471	596,484	596,484	(3,790)	-0.64%
Other Operating Expense	49,141	50,000	50,000	4,521	9.04%
Over/Short Electric Inventory	-	-	-	-	NA
Electric Purchases	45,335,019	46,059,007	46,059,007	3,968,428	8.62%
Sales Tax Power Purchase	2,405,410	2,731,644	2,731,644	416,070	15.23%
Sub Total Operating	\$ 49,081,601	\$ 51,781,467	\$ 51,857,808	\$ 4,531,867	8.74%
Reimbursements to other funds					
Allocations Administration	\$ -	\$ -	\$ -	\$ -	NA
Allocations Warehouse	361,913	390,085	390,085	65,014	16.67%
Allocations Parks Maint	9,590	9,676	9,676	1,613	16.67%
Force Account Labor	-	-	-	-	NA
Allocations Manual Adjs	2,534	-	-	-	NA
Sub Total Reimbursements to other funds	\$ 374,037	\$ 399,761	\$ 399,761	\$ 66,627	16.67%
Unreserved / Balance	\$ -	\$ 1,156,691	\$ 1,156,691	\$ -	0.00%
Total Maintenance/Construction Division	\$ 52,383,486	\$ 58,032,400	\$ 58,333,000	\$ 5,240,719	8.98%

CITY OF MONROE BUDGET ELECTRIC FUND EXPENDITURES					
Function/Activity	YTD Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Electrical System Improvements Division					
Capital & Construction					
Imprvmt Construction	\$ 789,842	\$ 850,000	\$ 850,000	\$ 158,040	18.59%
Imprvmt Engineering	18,506	50,000	50,000	7,700	15.40%
Imprvmt Contrct/Frc Acct Labor	307,844	570,000	765,995	44,648	5.83%
Sub Total Capital & Construction	\$ 1,116,191	\$ 1,470,000	\$ 1,665,995	\$ 210,388	12.63%
Total Electrical System Improvements Division	\$ 1,116,191	\$ 1,470,000	\$ 1,665,995	\$ 210,388	12.63%
Electric Debt Service					
Installment Purchase Agreements					
Installment Principal	\$ 22,692	\$ 23,121	\$ 23,121	\$ -	0.00%
Installment Interest	4,123	3,949	3,949	(324)	-8.20%
Revenue Bonds					
Bonds Principal	818,438	857,581	857,581	-	0.00%
Bonds Interest	541,477	503,892	503,892	86,619	17.19%
Bonds Admin Fees	2,847	2,847	2,847	2,847	99.99%
Debt Issuance Cost	-	-	-	-	NA
Bonds Pmt Escrow Agent	-	-	-	-	NA
Bonds Yrly Monitoring Fee	2,847	2,136	2,136	-	0.00%
Capital Leases⁽¹⁾					
Capital Leases Principal	2,528	2,694	2,895	434	14.99%
Capital Leases Interest	607	205	205	37	18.12%
Total Electric Debt Service	\$ 1,395,558	\$ 1,396,425	\$ 1,396,626	\$ 89,613	6.42%
Transfers to Other Funds					
TF To General Fund	\$ 444,696	\$ 450,000	\$ 450,000	\$ -	0.00%
TF To Gov Capital Project	24,167	26,666	26,666	26,666	100.00%
TF To Electric Capital Proj	1,120,031	3,325,000	3,325,000	3,325,000	100.00%
TF To Airport Capital Proj	-	-	-	-	NA
Total Transfers out to Other Funds	\$ 1,588,894	\$ 3,801,666	\$ 3,801,666	\$ 3,351,666	88.16%
Advances to Other Funds					
0	\$ -	\$ -	\$ -	\$ -	NA
Total Advances to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Total Electric	\$ 59,550,839	\$ 68,849,582	\$ 69,499,919	\$ 9,490,457	13.66%

NOTES:

⁽¹⁾ Governmental accounting standards (GASB 87) require the City to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

Revenue Bonds:

16 Refunding Rev

2023	Balance	Payoff Yr
\$ 1,371,702	\$ 11,639,615	2033

Other Debt

2020 New ERP System (share)

27,069	198,342	2030
<u>\$ 1,398,771</u>	<u>\$ 11,837,957</u>	

CITY OF MONROE BUDGET NATURAL GAS FUND BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 30,538,698	\$ 30,912,602	\$ 30,912,602	\$ 30,912,602	NA
Revenues					
Intergovernmental Restricted	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services	20,443,272	24,038,091	24,038,091	1,432,095	5.96%
Investment Earnings ⁽¹⁾	(98,126)	98,609	98,609	-	0.00%
Miscellaneous	199,421	-	-	48,753	NA
Sub Total	\$ 20,544,567	\$ 24,136,700	\$ 24,136,700	\$ 1,480,848	6.14%
Other Financing Sources					
Proceeds From LT Debt	\$ -	\$ -	\$ -	\$ -	NA
Inception of Lease	-	-	-	-	NA
Transfers from other funds	-	-	524,978	524,977	100.00%
Advance from other funds	-	-	-	-	NA
Sub Total	\$ -	\$ -	\$ 524,978	\$ 524,977	100.00%
Annual Sources of Funds	\$ 20,544,567	\$ 24,136,700	\$ 24,661,678	\$ 2,005,825	8.13%
Total Sources of Funds	\$ 51,083,265	\$ 55,049,302	\$ 55,574,280	\$ 32,918,427	59.23%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 1,541,701	\$ 2,834,896	\$ 2,834,896	\$ 320,269	11.30%
Capital & Construction	655,127	755,000	807,448	88,752	10.99%
Operating	10,607,144	9,721,956	9,821,860	953,046	9.70%
Debt Service	2,745,051	2,748,221	2,748,221	232,973	8.48%
Sub Total	\$ 15,549,024	\$ 16,060,073	\$ 16,212,425	\$ 1,595,040	9.84%
Reimbursements to other funds					
Cost Allocations	\$ 1,793,400	\$ 1,897,415	\$ 1,897,415	\$ 316,236	16.67%
Sub Total	\$ 1,793,400	\$ 1,897,415	\$ 1,897,415	\$ 316,236	16.67%
Other Financing Uses					
Transfers to Other Funds	\$ 2,828,240	\$ 4,309,000	\$ 4,309,000	\$ 4,135,000	95.96%
Sub Total	\$ 2,828,240	\$ 4,309,000	\$ 4,309,000	\$ 4,135,000	95.96%
Total Uses of Funds	\$ 20,170,663	\$ 22,266,488	\$ 22,418,840	\$ 6,046,276	26.97%
Ending Balance	\$ 30,912,602	\$ 32,782,814	\$ 33,155,439	\$ 26,872,150	

Notes:

⁽¹⁾ Investment Earnings - Allocation to all funds posted quarterly.

CITY OF MONROE BUDGET NATURAL GAS FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Restricted Intergovernmental					
Reimbursements FEMA	\$ -	\$ -	\$ -	\$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
Total Restricted Intergovernmental	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services					
Sale of Fixed Assets	\$ 28,406	\$ -	\$ -	\$ -	NA
Sales Of Natural Gas	19,455,411	22,782,932	22,782,932	1,365,225	5.99%
Tax on Sales of N Gas	957,307	1,255,159	1,255,159	66,050	5.26%
Service Charges	2,149	-	-	819	NA
PSNC Capacity Charge	-	-	-	-	NA
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	\$ 20,443,272	\$ 24,038,091	\$ 24,038,091	\$ 1,432,095	5.96%
Investment Earnings					
Investment Earnings	\$ (98,127)	\$ 98,609	\$ 98,609	\$ -	0.0%
Interest Earned Trustee	1	-	-	-	NA
Interest Earned Wells Far	-	-	-	-	NA
Total Investment Earnings	\$ (98,126)	\$ 98,609	\$ 98,609	\$ -	0.00%
Miscellaneous					
Third Party	\$ -	\$ -	\$ -	\$ -	NA
Miscellaneous Reimbursements	167,065	-	-	43,942	NA
Pipeline O&M Reimbursemt	31,364	-	-	4,811	NA
Miscellaneous Other	991	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	\$ 199,421	\$ -	\$ -	\$ 48,753	NA
Other Financing Sources					
Transfers from other funds					
TF From General Fund	\$ -	\$ -	\$ -	\$ -	NA
TF From Gov Capital Project	-	-	-	-	NA
TF From Aquatics Ctr	-	-	-	-	NA
TF From Electric Capital Proj	-	-	-	-	NA
TF From N Gas Capital Proj	-	-	524,978	524,977	100.00%
Sub Total Interfund Transfers	-	-	524,978	524,977	100.00%
Proceeds from Financing					
Proceeds Revenue Bonds	\$ -	\$ -	\$ -	\$ -	NA
Proceeds Limited Obligation Bd	-	-	-	-	NA
Proceeds Installment Purchase	-	-	-	-	NA
Sub Total Proceeds from Financing	-	-	-	-	NA
Appropriation Of Fund Bal	-	-	(372,626)	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Advance From Electric Fund	-	-	-	-	NA
Total Other Financing Sources	\$ -	\$ -	\$ 152,352	\$ 524,977	344.58%
Total Natural Gas Fund Revenues	\$ 20,544,567	\$ 24,136,700	\$ 24,289,052	\$ 2,005,825	8.26%

NOTES:

CITY OF MONROE BUDGET NATURAL GAS FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Maintenance/Construction Division					
Personnel					
Salary	\$ 984,948	\$ 1,926,644	\$ 1,926,644	\$ 207,591	10.77%
Overtime	25,620	57,173	57,173	6,029	10.55%
Standby	20,712	27,674	27,674	3,510	12.68%
Social Security Taxes	75,422	116,835	116,835	15,778	13.50%
Life Insurance	2,080	2,054	2,054	401	19.52%
Employer Share Insurance	262,705	391,138	391,138	47,863	12.24%
Retirement	113,476	203,887	203,887	26,360	12.93%
401(k)	47,903	81,972	81,972	9,874	12.05%
Cell Phone Allowance	-	420	420	-	0.00%
Workers Compensation	8,834	17,177	17,177	2,863	16.67%
Temporary Labor	-	9,922	9,922	-	0.00%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 1,541,701	\$ 2,834,896	\$ 2,834,896	\$ 320,269	11.30%
Capital & Construction					
Land	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Motor Vehicles	-	265,000	316,404	39,769	12.57%
Capitalized Equipment	112,405	55,000	56,044	-	0.00%
Sub Total Capital & Construction	\$ 112,405	\$ 320,000	\$ 372,448	\$ 39,769	10.68%
Operating					
Legal Services	\$ -	\$ 15,000	\$ 15,000	\$ -	0.00%
Financial Management	8,089	9,153	9,153	6,666	72.83%
Engineering Services	-	30,000	30,000	-	0.00%
Midland	-	237,386	237,386	237,386	100.00%
Mooreville	-	55,000	56,650	56,650	100.00%
Technical Meter Repairs	53,181	45,000	45,000	6,755	15.01%
Technical Contracted Services	44,280	95,000	95,000	-	0.00%
FEMA Covid Exp.	-	-	-	-	NA
Repairs & Maint Equipment	4,629	13,500	13,500	2	0.02%
Software License & Support	1,316	5,580	5,580	-	0.00%
Repairs & Maint Copiers	0	50	50	-	0.00%
Repairs & Maint ERP System AMA	16,385	17,204	17,204	-	0.00%
Repairs & Maint SCADA	26,570	33,360	33,360	14,678	44.00%
Repairs & Maint Utility Lines	4,862	32,000	32,000	72	0.23%
Repairs & Maint LNG Facility	25,532	91,000	114,257	280	0.24%
Repairs & Maint Trans Pipeline	73,783	85,000	85,000	-	0.00%
Repairs/Maint City Beautificat	2,613	5,000	5,000	-	0.00%
Equipment Rentals	-	3,000	3,000	-	0.00%
Vehicle Fuel	42,272	80,338	80,338	(166)	-0.21%
Vehicle Maintenance	37,975	47,500	47,500	1,920	4.04%
Wellness & Clinic Cost	11,445	12,849	12,849	2,142	16.67%
Property Damages	18,066	29,741	29,741	4,957	16.67%
Telecommunications	13,829	20,680	20,680	2,575	12.45%
Marketing & Promotions	1,508	7,500	7,500	-	0.00%
Public Information	15,219	26,000	28,383	-	0.00%
Special Assistance Progra	16,000	16,000	16,000	-	0.00%
Uniforms and Shoes	25,250	34,580	34,580	2,371	6.86%
Training and Travel Adv	-	-	-	4,563	NA
Training and Travel Exp	35,422	64,970	86,970	10,702	12.31%
Energy Incentive Programs	800	40,000	38,350	-	0.00%
General Supplies	1,351	4,250	4,582	398	8.69%
Materials	247	-	-	-	NA
Small Equipment	65,692	80,500	92,623	4,337	4.68%
PC's Peripherals	1,087	14,440	14,440	-	0.00%
Software	-	-	-	-	NA
Utilities	17,282	12,774	12,774	2,731	21.38%
Organizational Dues	15,401	27,000	38,092	11,484	30.15%
Subscriptions & Publications	995	2,000	2,000	-	0.00%
Bad Debt Expense	8,723	48,107	48,107	(756)	-1.57%
Other Operating Expense	19,335	26,350	26,350	2,069	7.85%
Over/Short N Gas Inventory	-	-	-	-	NA
Natural Gas Purchases	8,912,699	6,834,880	6,834,880	524,004	7.67%
LNG Purchases	127,979	250,000	278,718	2,985	1.07%
Sales Tax Natural Gas	957,329	1,269,264	1,269,264	54,242	4.27%
Sub Total Operating	\$ 10,607,144	\$ 9,721,956	\$ 9,821,860	\$ 953,046	9.70%
Reimbursements to other funds					
Allocations Administration	\$ 425,741	\$ 496,330	\$ 496,330	\$ 82,722	16.67%
Allocations Utility Billing	188,075	208,680	208,680	34,780	16.67%

CITY OF MONROE BUDGET NATURAL GAS FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Allocations Cust Srv/Pmt Ctr	275,069	300,189	300,189	50,032	16.67%
Allocations Street	2,162	2,360	2,360	393	16.67%
Allocations Purchasing	7,232	7,659	7,659	1,277	16.67%
Allocations Fleet	20,760	22,043	22,043	3,674	16.67%
Allocations Warehouse	34,383	37,074	37,074	6,179	16.67%
Allocation Electric Admin	790,000	790,000	790,000	131,667	16.67%
Allocations Manual Adjs	49,978	33,080	33,080	5,513	16.67%
Allocations Credits	-	-	-	-	NA
Sub Total Reimbursements to other funds	\$ 1,793,400	\$ 1,897,415	\$ 1,897,415	\$ 316,236	16.67%
Unreserved / Balance	\$ -	\$ 1,870,212	\$ 1,870,212	\$ -	0.00%
Total Maintenance/Construction Division	\$ 14,054,651	\$ 16,644,479	\$ 16,796,831	\$ 1,629,320	9.70%
N Gas System Improvements Division					
Capital & Construction					
Land	\$ -	\$ -	\$ -	\$ -	NA
Imprvmt Construction	379,076	305,000	305,000	48,983	16.06%
Imprvmt Conctrct/Frc Acct Labor	139,822	100,000	100,000	-	0.00%
Repairs STs-Dir Cost UT Cuts	23,824	30,000	30,000	-	0.00%
Total NG System Improvements Division	\$ 542,722	\$ 435,000	\$ 435,000	\$ 48,983	11.26%
N Gas Debt Service					
Installment Purchase Agreements					
Installment Principal	\$ 1,175,256	\$ 1,230,545	\$ 1,230,545	\$ -	0.00%
Installment Interest	1,335,324	1,283,085	1,283,085	217,980	16.99%
Revenue Bonds					
Bonds Principal	136,746	143,286	143,286	-	0.00%
Bonds Interest	90,471	84,192	84,192	14,472	17.19%
Bonds Admin Fees	6,476	6,476	6,476	476	7.34%
Debt Issuance Cost	-	-	-	-	NA
Bonds Pmt Escrow Agent	-	-	-	-	NA
Bonds Yrly Monitoring Fee	476	357	357	-	0.00%
Capital Leases⁽¹⁾					
Capital Leases Principal	244	260	260	42	16.11%
Capital Leases Interest	59	20	20	4	17.95%
Total N Gas Debt Service	\$ 2,745,051	\$ 2,748,221	\$ 2,748,221	\$ 232,973	8.48%
Transfers to Other Funds					
TF To General Fund	\$ 168,240	\$ 174,000	\$ 174,000	\$ 1,525,000	876.44%
TF to Gov Capital Project	-	-	-	-	NA
TF To Electric Capital Proj	-	-	-	-	NA
TF To N Gas Capital Proj	2,660,000	4,135,000	4,135,000	2,610,000	63.12%
Total Transfers out to Other Funds	\$ 2,828,240	\$ 4,309,000	\$ 4,309,000	\$ 4,135,000	95.96%
Total N Gas	\$ 20,170,663	\$ 24,136,700	\$ 24,289,052	\$ 6,046,276	24.89%

NOTES:

⁽¹⁾ Governmental accounting standards (GASB 87) require the City to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

Revenue Bonds:

16 Refunding (2008 Combined Enterprise Bonds)

Other:

16 Limited Obligation Bonds (LOBs) (Refunding)

18 New Limited Obligation Bonds (LOBS)

2020 New ERP System (share)

	2023	Balance	Payoff Yr
	\$ 229,186	\$ 1,944,763	2033
	2,002,100	24,040,000	2039
	508,013	7,450,000	2043
	18,199	133,348	2030
	<u>\$ 2,757,498</u>	<u>\$ 33,568,111</u>	

CITY OF MONROE BUDGET STORMWATER UTILITY FUND BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 2,182,837	\$ 1,862,563	\$ 1,862,563	\$ 1,862,563	NA
Revenues					
Intergovernmental Restricted	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services	2,774,972	2,822,943	2,822,943	334,306	11.84%
Investment Earnings ⁽¹⁾	(7,043)	6,693	6,693	-	0.00%
Miscellaneous	-	-	-	-	NA
Sub Total	\$ 2,767,930	\$ 2,829,636	\$ 2,829,636	\$ 334,306	11.81%
Other Financing Sources					
Proceeds From LT Debt	\$ -	\$ -	\$ -	\$ -	NA
Oth Fin Inception of Lease	-	-	-	-	NA
Transfers from other funds	-	-	-	-	NA
Advances from other funds	-	-	-	-	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Annual Sources of Funds	\$ 2,767,930	\$ 2,829,636	\$ 2,829,636	\$ 334,306	11.81%
Total Sources of Funds	\$ 4,950,767	\$ 4,692,199	\$ 4,692,199	\$ 2,196,869	46.82%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 974,671	\$ 1,063,490	\$ 1,063,490	\$ 128,078	12.04%
Capital & Construction	146,371	73,000	82,804	8,804	10.63%
Operating	441,631	545,547	748,977	51,040	6.81%
Debt Service	121,314	121,385	121,385	(669)	-0.55%
Sub Total	\$ 1,683,987	\$ 1,803,422	\$ 2,016,656	\$ 187,253	9.29%
Reimbursements to other funds					
Cost Allocations	\$ 719,217	\$ 753,095	\$ 753,095	\$ 125,516	16.67%
Sub Total	\$ 719,217	\$ 753,095	\$ 753,095	\$ 125,516	16.67%
Other Financing Uses					
Transfers to Other Funds	\$ 685,000	\$ 200,000	\$ 200,000	\$ 200,000	100.00%
Sub Total	\$ 685,000	\$ 200,000	\$ 200,000	\$ 200,000	100.00%
Total Uses of Funds	\$ 3,088,204	\$ 2,756,517	\$ 2,969,751	\$ 512,769	17.27%
Ending Balance	\$ 1,862,563	\$ 1,935,682	\$ 1,722,448	\$ 1,684,100	

Notes:

⁽¹⁾ Investment Earnings distributed quarterly among funds

CITY OF MONROE BUDGET STORMWATER UTILITY FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Restricted Intergovernmental					
Reimbursements FEMA	\$ -	\$ -	\$ -	\$ -	NA
FEMA Covid-19 Claim	-	-	-	-	NA
Total Restricted Intergovernmental	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services					
Storm Wtr Permits	\$ 53,325	\$ 15,000	\$ 15,000	\$ 13,450	89.67%
Storm Wtr BMP Annual Inspectn	17,135	14,850	14,850	3,900	26.26%
Storm Wtr Civil Citation	-	-	-	-	NA
Sale of Fixed Assets	-	-	-	-	NA
Stormwater Receipts	2,704,512	2,793,093	2,793,093	316,956	11.35%
Total Sales and Services	\$ 2,774,972	\$ 2,822,943	\$ 2,822,943	\$ 334,306	11.84%
Investment Earnings					
Investment Earnings	\$ (7,043)	\$ 6,693	\$ 6,693	\$ -	0.00%
Total Investment Earnings	\$ (7,043)	\$ 6,693	\$ 6,693	\$ -	0.00%
Miscellaneous					
Miscellaneous Reimbursements	\$ -	\$ -	\$ -	\$ -	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	\$ -	\$ -	\$ -	\$ -	NA
Other Financing Sources					
Transfers from other Funds	\$ -	\$ -	\$ -	\$ -	NA
TF From General Fund	\$ -	\$ -	\$ -	\$ -	NA
TF From Gov Capital Project	-	-	-	-	NA
TF From Stormwtr Capital Proj	-	-	-	-	NA
Sub Total Interfund Transfers	\$ -	\$ -	\$ -	\$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	-	213,234	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Advance From Electric Fund	-	-	-	-	NA
Total Other Financing Sources	\$ -	\$ -	\$ 213,234	\$ -	0.00%
Total Stormwater Utility Fund Revenues	\$ 2,767,930	\$ 2,829,636	\$ 3,042,870	\$ 334,306	10.99%

CITY OF MONROE BUDGET STORMWATER UTILITY FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Maintenance Division					
Personnel					
Salary	\$ 623,564	\$ 702,291	\$ 702,291	\$ 86,033	12.25%
Overtime	3,174	4,192	4,192	302	7.20%
Standby	4,085	5,197	5,197	766	14.75%
Social Security Taxes	45,836	49,159	49,159	6,320	12.86%
Life Insurance	1,301	1,203	1,203	176	14.63%
Employer Share Insurance	186,971	159,179	159,179	16,870	10.60%
Retirement	70,656	85,689	85,689	10,574	12.34%
401(k)	27,315	33,847	33,847	3,318	9.80%
Cell Phone Allowance	1,230	1,020	1,020	100	9.80%
Workers Compensation	10,540	21,713	21,713	3,619	16.67%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 974,671	\$ 1,063,490	\$ 1,063,490	\$ 128,078	12.04%
Capital & Construction					
Imprvmt Construction	\$ 102,996	\$ -	\$ 8,804	\$ 8,804	100.00%
Imprvmt Conctrct Material&Labor	-	-	-	-	NA
Imprvmt Contingencies	-	-	-	-	NA
Capitalized Motor Vehicles	43,375	-	-	-	NA
Capitalized Equipment	-	73,000	74,000	-	-
Capital Outlay Buildings	-	-	-	-	NA
Sub Total Capital & Construction	\$ 146,371	\$ 73,000	\$ 82,804	\$ 8,804	10.63%
Operating					
Bank Service Charges	\$ -	\$ -	\$ -	\$ -	NA
Management Services	-	-	-	-	NA
Financial Management	1,232	1,410	1,410	1,027	72.81%
Engineering Services	55,675	125,000	311,498	-	0.00%
Technical Contracted Services	30,654	47,318	52,907	-	0.00%
FEMA Covid Exp.	-	-	-	-	NA
Cleaning Srv Waste Disposal	22,233	40,000	39,396	3,285	8.34%
Repairs & Maint Equipment	7,612	6,000	6,000	-	0.00%
Software License & Support	5,357	3,925	3,925	4,392	111.91%
Repairs & Maint ERP System AMA	8,193	8,603	8,603	-	0.00%
Repairs/Maint City Beautificat	1,145	5,000	5,000	-	0.00%
Vehicle Fuel	33,916	43,021	43,021	-	0.00%
Vehicle Maintenance	40,600	34,020	34,020	3,581	10.53%
Default Fleet Management	-	-	-	-	NA
Unemployment Insurance	-	146	146	-	0.00%
Wellness & Clinic Cost	7,085	9,178	9,178	1,530	16.67%
Property Damages	11,032	15,989	15,989	2,665	16.67%
Telecommunications	5,136	10,480	10,480	1,557	14.86%
Marketing & Promotions	-	-	-	-	NA
Uniforms and Shoes	5,642	6,614	6,614	500	7.56%
Training and Travel Adv	-	-	-	570	NA
Training and Travel Exp	10,373	8,000	8,000	-	0.00%
General Supplies	7,880	11,000	11,000	-	0.00%
Materials	173,423	140,000	151,947	26,092	17.17%
Small Equipment	1,311	5,950	5,950	-	0.00%
PC's Peripherals	2,744	4,430	4,430	-	0.00%
Software	366	-	-	-	NA
Organizational Dues	5,760	6,675	6,675	5,845	87.57%
Subscriptions & Publications	-	-	-	-	NA
Bad Debt Expense	1,604	4,625	4,625	(44)	-0.95%
Other Operating Expense	2,658	8,163	8,163	40	0.49%
Sub Total Operating	\$ 441,631	\$ 545,547	\$ 748,977	\$ 51,040	6.81%
Reimbursements to other funds					
Allocations Administration	\$ 127,098	\$ 145,795	\$ 145,795	\$ 24,299	16.67%
Allocations Utility Billing	40,358	39,545	39,545	6,591	16.67%
Allocations Cust Srv/Pmt Ctr	13,820	14,735	14,735	2,456	16.67%
Allocations Engineering	323,472	312,592	312,592	52,099	16.67%
Allocations Street	178,938	185,510	185,510	30,918	16.67%
Allocations Purchasing	5,682	6,034	6,034	1,006	16.67%
Allocations Fleet	20,045	21,288	21,288	3,548	16.67%
Allocations Parks Maint	119	127	127	21	16.66%
Allocations Facilities Maint	5,037	5,583	5,583	931	16.67%
Allocations Manual Adjs	4,648	21,886	21,886	3,648	16.67%
Sub Total Reimbursements to other funds	\$ 719,217	\$ 753,095	\$ 753,095	\$ 125,516	16.67%
Total Maintenance Division	\$ 2,281,890	\$ 2,435,132	\$ 2,648,366	\$ 313,438	11.84%

CITY OF MONROE BUDGET STORMWATER UTILITY FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Stormwater Debt Service					
Installment Purchase Agreements					
Installment Principal	\$ 113,685	\$ 116,849	\$ 116,849	\$ -	0.00%
Installment Interest	7,629	4,536	4,536	(669)	-14.75%
Capital Leases⁽¹⁾					
Capital Leases Principal	-	-	-	-	NA
Capital Leases Interest	-	-	-	-	NA
Total Stormwater Debt Service	\$ 121,314	\$ 121,385	\$ 121,385	\$ (669)	-0.55%
Transfers to other funds					
TF To Gov Capital Project	\$ -	\$ -	\$ -	\$ -	NA
TF To Stormwtr Capital Proj	685,000	200,000	200,000	200,000	100.00%
Total Transfers Out to Other Funds	\$ 685,000	\$ 200,000	\$ 200,000	\$ 200,000	100.00%
Unreserved / Balance	\$ -	\$ 73,119	\$ 73,119	\$ -	0.00%
Total Stormwater Utility Fund Expenditures	\$ 3,088,204	\$ 2,829,636	\$ 3,042,870	\$ 512,769	16.85%

Notes:

⁽¹⁾ Governmental accounting standards (GASB 87) require the City to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

Other:

18 Installment Financing (Street Sweepers)
2020 New ERP System (share)

2023	Balance	Payoff Yr
111,290	111,290	2023
10,360	75,912	2030
\$ 121,650	\$ 187,202	

CITY OF MONROE BUDGET SOLID WASTE FUND BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 725,666	\$ 639,713	\$ 639,713	\$ 639,713	NA
Revenues					
Intergovernmental Restricted	\$ 25,619	\$ 23,000	\$ 23,000	\$ 556	2.42%
Sales and Services	2,882,626	2,863,747	2,863,747	356,015	12.43%
Investment Earnings ⁽¹⁾	(1,541)	1,594	1,594	-	0.00%
Miscellaneous	-	-	-	-	NA
Sub Total	\$ 2,906,704	\$ 2,888,341	\$ 2,888,341	\$ 356,570	12.35%
Other Financing Sources					
Installment Purchase Proceeds	\$ -	\$ -	\$ -	\$ -	0.00%
TF From General Fund	-	-	-	-	
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Annual Sources of Funds	\$ 2,906,704	\$ 2,888,341	\$ 2,888,341	\$ 356,570	12.35%
Total Sources of Funds	\$ 3,632,370	\$ 3,528,054	\$ 3,528,054	\$ 996,284	28.24%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 262,406	\$ 222,053	\$ 222,053	\$ 26,773	12.06%
Capital/Construction	-	-	-	-	NA
Operating	2,541,609	2,771,179	2,773,379	253,079	9.13%
Debt Service	7,993	7,997	7,997	(96)	-1.20%
Sub Total	\$ 2,812,008	\$ 3,001,229	\$ 3,003,429	\$ 279,756	9.31%
Reimbursements to other funds					
Cost Allocations	\$ 180,649	\$ 196,702	\$ 196,702	\$ 32,784	16.67%
Other Financing Uses					
Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ 180,649	\$ 196,702	\$ 196,702	\$ 32,784	16.67%
Total Uses of Funds	\$ 2,992,657	\$ 3,197,931	\$ 3,200,131	\$ 312,540	9.77%
Ending Balance	\$ 639,713	\$ 330,123	\$ 327,923	\$ 683,744	

Notes:

⁽¹⁾ Investment Earnings are distributed among funds on a quarterly basis

CITY OF MONROE BUDGET SOLID WASTE FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Intergovernmental Revenues Restricted					
DOR Disposal Tax Distrib	\$ 25,619	\$ 23,000	\$ 23,000	\$ 556	2.42%
Total Intergovernmental Revenues Restricted	\$ 25,619	\$ 23,000	\$ 23,000	\$ 556	2.42%
Sales and Services					
Solid Waste Violations	\$ 2,075	\$ 2,000	\$ 2,000	\$ 800	40.00%
Refuse Collection Fees	2,880,551	2,861,747	2,861,747	355,215	12.41%
Sale of Fixed Assets	-	-	-	-	NA
Recycling Materials	-	-	-	-	NA
Total Sales and Services	\$ 2,882,626	\$ 2,863,747	\$ 2,863,747	\$ 356,015	12.43%
Investment Earnings					
Investment Earnings	\$ (1,541)	\$ 1,594	\$ 1,594	\$ -	0.00%
Total Investment Earnings	\$ (1,541)	\$ 1,594	\$ 1,594	\$ -	0.00%
Miscellaneous					
Cash Discounts	\$ -	\$ -	\$ -	\$ -	NA
Total Miscellaneous	\$ -	\$ -	\$ -	\$ -	NA
Other Financing Sources					
Proceeds Installment Purchase	\$ -	\$ -	\$ -	\$ -	NA
Appropriation Of Fund Bal	-	309,590	311,790	-	0.00%
TF From General Fund	-	-	-	-	NA
Total Other Financing Sources	\$ -	\$ 309,590	\$ 311,790	\$ -	0.00%
Total Solid Waste Fund Revenues	\$ 2,906,704	\$ 3,197,931	\$ 3,200,131	\$ 356,570	11.14%

CITY OF MONROE BUDGET SOLID WASTE UTILITY FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Operating Personnel					
Salary	\$ 107,102	\$ 148,688	\$ 148,688	\$ 18,756	12.61%
Overtime	-	-	-	-	NA
Social Security Taxes	7,745	9,905	9,905	1,404	14.17%
Life Insurance	229	203	203	42	20.44%
Employer Share Insurance	33,531	36,139	36,139	3,109	8.60%
Retirement	11,985	17,713	17,713	2,277	12.86%
401(k)	5,348	7,505	7,505	869	11.58%
Cell Phone Allowance	600	600	600	100	16.67%
Workers Compensation	933	1,300	1,300	217	16.67%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 167,472	\$ 222,053	\$ 222,053	\$ 26,773	12.06%
Capital & Construction					
Capitalized Motor Vehicles	\$ -	\$ -	\$ -	\$ -	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	\$ -	\$ -	\$ -	\$ -	NA
Operating					
Collection Fees	\$ -	\$ 250	\$ 250	\$ -	0.00%
Bank Service Charges	-	-	-	-	NA
Financial Management	1,383	1,512	1,512	1,101	72.80%
Technical Contracted Services	-	689	689	-	0.00%
Refuse Collection	2,323,955	2,554,584	2,554,584	208,576	8.16%
Roadside Trash Pickup	26,400	26,400	28,600	-	0.00%
Software License & Support	-	8,600	8,600	-	0.00%
Repairs & Maint ERP System AMA	4,959	5,207	5,207	-	0.00%
Repairs/Maint City Beautificat	2,613	5,000	5,000	-	0.00%
Vehicle Fuel	345	273	273	-	0.00%
Vehicle Maintenance	506	500	500	-	0.00%
Default Fleet Management	-	-	-	-	NA
Unemployment Insurance	-	618	618	-	0.00%
Wellness & Clinic Cost	1,090	1,224	1,224	204	16.67%
Property Damages	190	189	189	32	16.67%
Telecommunications	482	684	684	-	0.00%
Uniforms and Shoes	-	200	200	-	0.00%
Training and Travel Adv	-	-	-	(395)	NA
Training and Travel Exp	246	3,500	3,500	965	27.56%
General Supplies	81	-	-	-	NA
Small Equipment	136,366	126,050	126,050	40,135	31.84%
PC's Peripherals	869	-	-	-	NA
Bad Debt Expense	5,936	13,199	13,199	(119)	-0.90%
Other Operating Expense	1,162	2,500	2,500	195	7.80%
Solid Waste Education	26,019	20,000	20,000	1,000	5.00%
Sub Total Operating	\$ 2,532,601	\$ 2,771,179	\$ 2,773,379	\$ 251,694	9.08%
Reimbursements to other funds					
Allocations Administration	\$ 56,096	\$ 65,042	\$ 65,042	\$ 10,840	16.67%
Allocations Utility Billing	34,189	33,626	33,626	5,604	16.67%
Allocations Cust Srv/Pmt Ctr	34,842	38,209	38,209	6,368	16.67%
Allocations Engineering	48,956	49,776	49,776	8,296	16.67%
Allocations Planning	-	-	-	-	NA
Allocations Purchasing	845	899	899	150	16.67%
Allocations Fleet	1,579	1,688	1,688	281	16.67%
Allocations Parks Maint	18	20	20	3	16.70%
Allocations Facilities Maint	810	903	903	151	16.67%
Allocations Manual Adjts	3,314	6,539	6,539	1,090	16.67%
Sub Total Reimbursements to other funds	\$ 180,649	\$ 196,702	\$ 196,702	\$ 32,784	16.67%
Total Administration Division	\$ 2,880,722	\$ 3,189,934	\$ 3,192,134	\$ 311,251	9.75%

CITY OF MONROE BUDGET SOLID WASTE UTILITY FUND EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Community Maintenance					
Personnel					
Salary	\$ 59,678	\$ -	\$ -	\$ -	NA
Overtime	-	-	-	-	NA
Social Security Taxes	4,436	-	-	-	NA
Life Insurance	132	-	-	-	NA
Employer Share Insurance	21,304	-	-	-	NA
Retirement	6,540	-	-	-	NA
401(k)	2,261	-	-	-	NA
Workers Compensation	582	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 94,934	\$ -	\$ -	\$ -	NA
Capital & Construction					
Capitalized Motor Vehicles	\$ -	\$ -	\$ -	\$ -	NA
Sub Total Capital & Construction	\$ -	\$ -	\$ -	\$ -	NA
Operating					
Software License & Support	\$ 87	\$ -	\$ -	\$ -	NA
Vehicle Fuel	4,218	-	-	-	NA
Vehicle Maintenance	854	-	-	1,220	NA
Default Fleet Management	-	-	-	-	NA
Wellness & Clinic Cost	1,090	-	-	-	NA
Property Damages	538	-	-	-	NA
Telecommunications	993	-	-	166	NA
Uniforms and Shoes	150	-	-	-	NA
General Supplies	831	-	-	-	NA
Small Equipment	68	-	-	-	NA
PC's Peripherals	-	-	-	-	NA
Software	-	-	-	-	NA
Other Operating Expense	179	-	-	-	NA
Sub Total Operating	\$ 9,008	\$ -	\$ -	\$ 1,385	NA
Total Maintenance Division	\$ 103,942	\$ -	\$ -	\$ 1,385	NA
Solid Waste Debt Service					
Installment Purchase Agreements					
Installment Principal	\$ 6,703	\$ 6,830	\$ 6,830	\$ -	0.00%
Installment Interest	1,289	1,167	1,167	(96)	-8.23%
Capital Leases⁽¹⁾					
Capital Leases Principal	-	-	-	-	NA
Capital Leases Interest	-	-	-	-	NA
Total Solid Waste Debt Service	\$ 7,993	\$ 7,997	\$ 7,997	\$ (96)	-1.20%
Transfers to other funds					
TF To General Fund	\$ -	\$ -	\$ -	\$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Total Transfers Out to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Unreserved / Balance	-	-	-	-	NA
Total Solid Waste Fund Expenditures	\$ 2,992,657	\$ 3,197,931	\$ 3,200,131	\$ 312,540	9.77%

NOTES:

⁽¹⁾ Governmental accounting standards (GASB 87) require the City to recognize leases as a part of its debt service.

Bad Debt Expense - Collection of customer charges written off in prior year. Current fiscal year write offs will post in May to offset credit balance.

Other:

2020 New ERP System (share)

	2023	Balance	Payoff Yr
	\$ 7,997	\$ 58,592	2030
	\$ 7,997	\$ 58,592	

CITY OF MONROE BUDGET DOWNTOWN MONROE BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 547,593	\$ 258,746	\$ 258,746	\$ 258,746	NA
Revenues					
Taxes	\$ 61,893	\$ 64,997	\$ 64,997	\$ 9,310	14.32%
Miscellaneous ⁽¹⁾	355,464	-	-	-	NA
Sub Total	\$ 417,357	\$ 64,997	\$ 64,997	\$ 9,310	14.32%
Other Financing Sources					
Transfers from other funds	\$ (80,177)	\$ 210,863	\$ 216,708	\$ 40,989	18.91%
Proceeds from Financing	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Sub Total	\$ (80,177)	\$ 210,863	\$ 216,708	\$ 40,989	18.91%
Annual Sources of Funds	\$ 337,180	\$ 275,860	\$ 281,705	\$ 50,299	17.86%
Total Sources of Funds	\$ 884,773	\$ 534,606	\$ 540,451	\$ 309,044	57.18%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 123,239	\$ 137,272	\$ 137,272	\$ 26,847	19.56%
Capital	-	-	-	-	NA
Operating ⁽²⁾	500,180	135,978	387,623	70,388	18.16%
Debt Service	2,609	2,610	2,610	31	1.20%
Sub Total	\$ 626,027	\$ 275,860	\$ 527,505	\$ 97,266	18.44%
Other Financing Uses					
Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Total Uses of Funds	\$ 626,027	\$ 275,860	\$ 527,505	\$ 97,266	18.44%
Ending Balance	\$ 258,746	\$ 258,746	\$ 12,946	\$ 211,779	

Notes:

⁽¹⁾ Includes Downtown Pioneers loan payments.

⁽²⁾ Operating expenditures include Downtown Incentive for the Buggy Factory, \$400K.

CITY OF MONROE BUDGET DOWNTOWN MONROE FUND REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Taxes					
MSD Taxes	\$ 59,046	\$ 62,746	\$ 62,746	\$ 8,516	13.57%
Vehicle Property Taxes	2,594	1,981	1,981	243	12.27%
Prior Year Taxes	43	120	120	516	430.39%
Penalties and Interest	210	150	150	34	22.93%
Total Taxes	\$ 61,893	\$ 64,997	\$ 64,997	\$ 9,310	14.32%
Miscellaneous					
Misc Sales Other	\$ -	\$ -	\$ -	\$ -	NA
DM Donations-Sponsorships	\$ -	\$ -	\$ -	\$ -	NA
Cash Discounts	-	-	-	-	NA
Misc Downtown Pioneers	355,464	-	-	-	NA
Total Miscellaneous	\$ 355,464	\$ -	\$ -	\$ -	NA
Other Financing Sources					
Proceeds Installment Purchase	\$ -	\$ -	\$ -	\$ -	NA
Appropriation Of Fund Bal	-	-	245,800	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
TF From General Fund	(80,177)	210,863	216,708	40,989	18.91%
Total Other Financing Sources	\$ (80,177)	\$ 210,863	\$ 462,508	\$ 40,989	8.86%
Total Downtown Monroe Revenues	\$ 337,180	\$ 275,860	\$ 527,505	\$ 50,299	9.54%

Notes:

CITY OF MONROE BUDGET DOWNTOWN MONROE EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Personnel					
Salary	\$ 85,564	\$ 93,571	\$ 93,571	\$ 18,419	19.68%
Overtime	-	-	-	-	NA
Car Allowance	4,615	6,001	6,001	1,154	19.23%
Social Security Taxes	6,840	7,541	7,541	1,484	19.68%
Life Insurance	183	185	185	37	19.83%
Employer Share Insurance	10,652	10,670	10,670	2,052	19.23%
Retirement	9,383	11,360	11,360	2,236	19.68%
401(k)	4,192	4,679	4,679	921	19.68%
Cell Phone Allowance	1,320	1,500	1,500	250	16.67%
Workers Compensation	488	1,765	1,765	294	16.67%
Sub Total Personnel	\$ 123,239	\$ 137,272	\$ 137,272	\$ 26,847	19.56%
Capital & Construction					
Land	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Motor Vehicles	-	-	-	-	NA
Capital Outlay Buildings	-	-	-	-	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	\$ -	\$ -	\$ -	\$ -	NA
Operating					
Collection Fees	\$ 84	\$ -	\$ -	\$ 5	NA
Technical Contracted Services	23,695	16,800	193,768	39,079	20.17%
Software License & Support	1,061	1,000	1,000	-	0.00%
Repairs & Maint Copiers	102	150	150	3	2.01%
Repairs & Maint ERP System AMA	1,420	1,491	1,491	-	0.00%
Copier Rental	-	-	-	-	NA
Vehicle Fuel	(3)	-	-	-	NA
Unemployment Insurance	-	94	94	-	0.00%
Wellness & Clinic Cost	545	612	612	102	16.67%
Property Damages	-	5,475	5,475	913	16.67%
Telecommunications	988	-	-	152	NA
Public Information	25,240	27,390	30,065	14,270	47.46%
Facade Grants	8,250	20,000	64,980	8,000	12.31%
Downtown Incentive Prog	402,787	-	25,022	-	0.00%
Training and Travel Adv	-	-	-	375	NA
Training and Travel Exp	4,544	4,700	4,700	757	16.11%
General Supplies	2,177	2,500	2,500	21	0.84%
Promotional Materials	12,626	13,500	13,500	-	0.00%
Small Equipment	6,673	30,250	32,250	5,903	18.30%
PC's Peripherals	-	1,130	1,130	-	0.00%
Software	-	-	-	-	NA
Utilities	5,376	6,156	6,156	715	11.62%
Organizational Dues	925	950	950	-	0.00%
Subscriptions & Publications	51	380	380	-	0.00%
Bad Debt Expense	3	-	-	-	NA
Other Operating Expense	3,637	3,400	3,400	92	2.72%
Sub Total Operating	\$ 500,180	\$ 135,978	\$ 387,623	\$ 70,388	18.16%
Downtown Debt Service⁽¹⁾⁽²⁾					
Installment Principal	\$ 1,887	\$ 1,923	\$ 1,923	\$ -	0.00%
Installment Interest	333	329	329	(27)	-8.21%
Capital Leases Principal	312	333	333	54	16.10%
Capital Leases Interest	76	25	25	5	18.36%
Total Debt Service	\$ 2,609	\$ 2,610	\$ 2,610	\$ 31	1.20%
Transfers to Other Funds					
TF To General Fund	\$ -	\$ -	\$ -	\$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Total Transfers out to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Total Downtown Monroe Expenditures	\$ 626,027	\$ 275,860	\$ 527,505	\$ 97,266	18.44%

Notes:

⁽¹⁾2020 New ERP System (share)

⁽²⁾ Governmental accounting standards (GASB 87) require the City to to recognize leases as a part of its debt service.

Downtown Incentive for the Buggy Factory, \$400K.

	2023	Balance	Payoff Year
\$	2,251	\$ 16,491	2030
\$	2,251	\$ 16,491	

CITY OF MONROE FINANCIAL PLAN SIF HEALTH & DENTAL FINANCIAL PLAN SUMMARY					
Sources and Uses of Funds	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 1,658,181	\$ 2,377,911	\$ 2,377,911	\$ 2,377,911	NA
Revenues					
Contributions	\$ 9,230,074	\$ 9,398,193	\$ 9,398,193	\$ 156,512	1.67%
Investment Earnings ⁽¹⁾	(5,031)	5,674	5,674	-	0.00%
Miscellaneous	1,357,911	1,514,510	1,514,510	(240,137)	-15.86%
Sub Total	\$ 10,582,954	\$ 10,918,377	\$ 10,918,377	\$ (83,625)	-0.77%
Other Financing Sources					
Transfer From Other Funds					
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Annual Sources of Funds	\$ 10,582,954	\$ 10,918,377	\$ 10,918,377	\$ (83,625)	-0.77%
Total Sources of Funds	\$ 12,241,135	\$ 13,296,288	\$ 13,296,288	\$ 2,294,287	17.26%
<i>Uses of Funds</i>					
Expenditures					
Operating	\$ 9,737,742	\$ 10,767,389	\$ 10,728,166	\$ 1,463,269	13.64%
Sub Total	\$ 9,737,742	\$ 10,767,389	\$ 10,728,166	\$ 1,463,269	13.64%
Reimbursements to other funds					
Cost Allocations	\$ 125,482	\$ 150,988	\$ 150,988	\$ 25,165	16.67%
Sub Total	\$ 125,482	\$ 150,988	\$ 150,988	\$ 25,165	16.67%
Other Financing Uses					
Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Total Uses of Funds	\$ 9,863,224	\$ 10,918,377	\$ 10,879,154	\$ 1,488,434	13.68%
Ending Balance	\$ 2,377,911	\$ 2,377,911	\$ 2,417,135	\$ 805,853	33.34%

Notes:

⁽¹⁾ Investment Earnings are allocated among funds on a quarterly basis.

CITY OF MONROE FINANCIAL PLAN SIF HEALTH & DENTAL REVENUES					
Revenue Sources	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
Contributions					
Health Contrib-Employer	\$ 6,019,769	7,087,837	\$ 7,087,837	\$ -	0.00%
Health Contrib-Employee	901,742	1,087,358	1,087,358	-	0.00%
Retire Health-Emp/Retire	728,539	183,820	183,820	99,949	54.37%
Cobra Payments	573	20,000	20,000	25	0.13%
Dental Contrib-City/Retir	31,203	23,975	23,975	3,614	15.07%
Dental Contrib-Employer	115,474	254,967	254,967	-	0.00%
Dental Contrib-Employee	359,086	420,236	420,236	-	0.00%
H&D Wellness Contrib-Depts	1,073,689	320,000	320,000	52,925	16.54%
Total Contributions	\$ 9,230,074	\$ 9,398,193	\$ 9,398,193	\$ 156,512	1.67%
Investment Earnings					
Interest Earned on SIF	\$ (5,031)	\$ 5,674	\$ 5,674	\$ -	0.00%
Total Investment Earnings	\$ (5,031)	\$ 5,674	\$ 5,674	\$ -	0.00%
Miscellaneous					
Third Party	\$ -	\$ -	\$ -	\$ -	NA
Stop-Loss Reimbursements	898,405	1,314,510	1,314,510	(240,137)	-18.27%
Caremark Rebate	454,235	200,000	200,000	-	0.00%
Miscellaneous Reimbursements	-	-	-	-	NA
Miscellaneous Other	5,271	-	-	-	NA
Total Miscellaneous	\$ 1,357,911	\$ 1,514,510	\$ 1,514,510	\$ (240,137)	-15.86%
Other Financing Sources					
Appropriation Of Fund Bal	\$ -	\$ -	\$ (39,223)	\$ -	0.00%
Total Other Financing Sources	\$ -	\$ -	\$ (39,223)	\$ -	0.00%
Total Health & Dental Revenues	\$ 10,582,954	\$ 10,918,377	\$ 10,879,154	\$ (83,625)	-0.77%

CITY OF MONROE FINANCIAL PLAN SIF HEALTH & DENTAL EXPENDITURES					
Function/Activity	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
Operating					
Social Security Taxes	\$ 5,173	\$ -	\$ -	\$ -	NA
Life Insurance	293	-	-	-	NA
Employer Share Insurance	14,337	-	-	-	NA
Healthcare Clinic	126,443	126,443	136,255	9,812	7.20%
Healthcare Clinic X-Rays	1,540	25,000	25,000	-	0.00%
Technical Contracted Services	-	-	-	-	NA
Repairs & Maint ERP System AMA	1,085	1,139	1,139	-	0.00%
Stop Loss Premium	1,719,948	1,946,364	1,946,364	460,055	23.64%
Retirees' Medicare Supple	274,696	285,000	285,000	47,448	16.65%
Disability Claims	-	5,000	5,000	-	0.00%
Health Claims	3,604,507	5,387,499	5,387,499	411,391	7.64%
Dental Claims	348,760	307,710	307,710	43,272	14.06%
Flex Admin Fees	7,921	10,509	10,509	1,288	12.26%
Retiree Health Claims	1,004,228	500,000	500,000	125,927	25.19%
Retirees' Life Insurance	515	720	720	68	9.40%
Retiree Dental Claims	38,274	25,000	25,000	6,385	25.54%
Retire Health City Portio	498,162	389,382	389,382	90,929	23.35%
Retire Dental City Portio	25,351	21,844	21,844	4,598	21.05%
Retiree Vision Claims	1,920	276	276	-	0.00%
Prescription Claims	1,633,366	1,265,413	1,265,413	179,851	14.21%
Wellness Program	19,346	31,000	33,225	4,125	12.41%
Wellness-Risk Assessment	50,041	55,000	5,330	-	0.00%
Vision Claims	1,442	2,000	2,000	48	2.40%
Claim Processing Fees	21,662	55,000	55,000	3,134	5.70%
Retiree Claim Processing	5,599	3,500	3,500	540	15.42%
Wellness Health Coaching	1,590	5,000	3,410	-	0.00%
Health and Dental Admin	204,745	195,000	195,000	52,178	26.76%
Insurance Broker	16,667	17,500	17,500	4,221	24.12%
PCORI FEES	2,218	2,000	2,000	-	0.00%
Transitional Reinsurance	-	-	-	-	NA
HSA Employer Contribution	20,438	23,750	23,750	18,000	75.79%
HRA Retiree Hearing Aids	10,800	-	-	-	NA
Wellness Incentives-Cash	76,000	78,250	78,250	-	0.00%
Bad Debt Expense	673	-	-	-	NA
Other Operating Expense	-	2,090	2,090	-	0.00%
Sub Total Operating	\$ 9,737,742	\$ 10,767,389	\$ 10,728,166	\$ 1,463,269	13.64%
Reimbursements to other funds					
Allocations Administration	\$ 106,628	\$ 144,901	\$ 144,901	\$ 24,150	16.67%
Allocations Purchasing	-	-	-	-	NA
Allocations Manual Adjs	18,854	6,087	6,087	1,015	16.67%
Sub Total Reimbursements to other funds	\$ 125,482	\$ 150,988	\$ 150,988	\$ 25,165	16.67%
Other Financing Uses					
TF To Gov Capital Project	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Unreserved / Balance	\$ -	\$ -	\$ -	\$ -	NA
Total Health & Dental Expenditures	\$ 9,863,224	\$ 10,918,377	\$ 10,879,154	\$ 1,488,434	13.68%

CITY OF MONROE FINANCIAL PLAN SIF PROPERTY & CASUALTY FINANCIAL PLAN SUMMARY					
Sources and Uses of Funds	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 1,003,177	\$ 966,537	\$ 966,537	\$ 966,537	NA
Revenues					
Contributions	\$ 813,417	\$ 860,250	\$ 860,250	\$ 143,042	16.63%
Investment Earnings ⁽¹⁾	(2,254)	1,913	1,913	-	0.00%
Miscellaneous	54,168	20,003	20,003	24,804	124.00%
Sub Total	\$ 865,330	\$ 882,166	\$ 882,166	\$ 167,846	19.03%
Annual Sources of Funds	\$ 865,330	\$ 882,166	\$ 882,166	\$ 167,846	19.03%
Total Sources of Funds	\$ 1,868,507	\$ 1,848,703	\$ 1,848,703	\$ 1,134,384	61.36%
<i>Uses of Funds</i>					
Expenditures					
Operating	\$ 781,022	\$ 751,163	\$ 807,711	\$ 604,564	74.85%
Sub Total	\$ 781,022	\$ 751,163	\$ 807,711	\$ 604,564	74.85%
Reimbursements to other funds					
Cost Allocations	\$ 102,012	\$ 126,022	\$ 126,022	\$ 21,004	16.67%
Sub Total	\$ 102,012	\$ 126,022	\$ 126,022	\$ 21,004	16.67%
Other Financing Uses					
Transfers to Other Funds	\$ 18,936	\$ -	\$ -	\$ -	NA
Sub Total	\$ 18,936	\$ -	\$ -	\$ -	NA
Total Uses of Funds	\$ 901,970	\$ 877,185	\$ 933,733	\$ 625,567	67.00%
Ending Balance	\$ 966,537	\$ 971,518	\$ 914,970	\$ 508,817	

Notes:

⁽¹⁾ Investment Earnings are allocated among funds on a quarterly basis.

CITY OF MONROE FINANCIAL PLAN SIF PROPERTY & CASUALTY REVENUES					
Revenue Sources	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
Sales and Services					
P&L Contributions-Departments	\$ 813,417	\$ 860,250	\$ 860,250	\$ 143,042	16.63%
Total Sales and Services	\$ 813,417	\$ 860,250	\$ 860,250	\$ 143,042	16.63%
Investment Earnings					
Interest Earned on SIF	\$ (2,254)	\$ 1,913	\$ 1,913	\$ -	0.00%
Total Investment Earnings	\$ (2,254)	\$ 1,913	\$ 1,913	\$ -	0.00%
Miscellaneous					
Third Party	\$ 53,084	\$ 20,003	\$ 20,003	\$ 24,804	124.00%
Miscellaneous Reimbursements	1,083	-	-	-	NA
Total Miscellaneous	\$ 54,168	\$ 20,003	\$ 20,003	\$ 24,804	124.00%
Other Financing Sources					
Transfers In from other funds (other)					
TF From General Fund	\$ -	\$ -	\$ 50,000	\$ 50,000	100.00%
Sub Total Transfers from Other Funds	\$ -	\$ -	\$ 50,000	\$ 50,000	100.00%
Appropriation Of Fund Bal	\$ -	\$ 16,557	\$ 23,105	\$ -	0.00%
Total Other Financing Sources	\$ -	\$ 16,557	\$ 73,105	\$ 50,000	68.39%
Total Property & Casualty Revenues	\$ 865,330	\$ 898,723	\$ 955,271	\$ 217,846	22.80%

CITY OF MONROE FINANCIAL PLAN SIF PROPERTY & CASUALTY EXPENDITURES					
Function/Activity	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
Operating					
Repairs & Maint ERP System AMA	\$ 798	\$ 838	\$ 838	\$ -	0.00%
Stop Loss Premium	-	-	-	-	NA
Property/Casualty Insuran	569,312	547,151	547,151	552,980	101.07%
Property Damages	210,912	200,674	207,222	1,584	0.76%
General Liability	-	2,500	52,500	50,000	95.24%
Bad Debt Expense	-	-	-	-	NA
Sub Total Operating	\$ 781,022	\$ 751,163	\$ 807,711	\$ 604,564	74.85%
Reimbursements to other funds					
Allocations Administration	\$ 91,118	\$ 112,425	\$ 112,425	\$ 18,738	16.67%
Allocations Purchasing	-	-	-	-	NA
Allocations Manual Adjs	10,894	13,597	13,597	2,266	16.67%
Sub Total Reimbursements to other funds	\$ 102,012	\$ 126,022	\$ 126,022	\$ 21,004	16.67%
Other Financing Uses					
TF To General Fund	\$ 18,936	\$ -	\$ -	\$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Sub Total	\$ 18,936	\$ -	\$ -	\$ -	NA
Unreserved / Balance	\$ -	\$ 21,538	\$ 21,538	\$ -	0.00%
Total Property & Casualty Expenditures	\$ 901,970	\$ 898,723	\$ 955,271	\$ 625,567	65.49%

CITY OF MONROE FINANCIAL PLAN SIF WORKERS' COMPENSATION SUMMARY					
Sources and Uses of Funds	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 1,035,544	\$ 745,897	\$ 745,897	\$ 745,897	NA
Revenues					
Contributions-Employer	\$ 298,892	\$ 450,000	\$ 450,000	\$ 98,990	22.00%
Investment Earnings ⁽¹⁾	(2,291)	2,741	2,741	-	0.00%
Miscellaneous	4,253	-	-	-	NA
Sub Total	\$ 300,854	\$ 452,741	\$ 452,741	\$ 98,990	21.86%
Other Financing Sources					
Transfer From Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Annual Sources of Funds	\$ 300,854	\$ 452,741	\$ 452,741	\$ 98,990	21.86%
Total Sources of Funds	\$ 1,336,398	\$ 1,198,638	\$ 1,198,638	\$ 844,888	70.49%
<i>Uses of Funds</i>					
Expenditures					
Operating	\$ 473,058	\$ 307,969	\$ 293,969	\$ 10,424	3.55%
Sub Total	\$ 473,058	\$ 307,969	\$ 293,969	\$ 10,424	3.55%
Reimbursements to other funds					
Cost Allocations	\$ 117,443	\$ 144,772	\$ 144,772	\$ 24,129	16.67%
Sub Total	\$ 117,443	\$ 144,772	\$ 144,772	\$ 24,129	16.67%
Other Financing Uses					
Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Total Uses of Funds	\$ 590,501	\$ 452,741	\$ 438,741	\$ 34,552	7.88%
Ending Balance	\$ 745,897	\$ 745,897	\$ 759,897	\$ 810,335	

Notes:

⁽¹⁾ Investment Earnings are allocated among funds on a quarterly basis.

CITY OF MONROE FINANCIAL PLAN SIF WORKERS' COMPENSATION REVENUES					
Revenue Sources	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
Contributions					
WC Contributions-Employer	\$ 298,892	\$ 450,000	\$ 450,000	\$ 98,990	22.00%
Total Sales and Services	\$ 298,892	\$ 450,000	\$ 450,000	\$ 98,990	22.00%
Investment Earnings					
Interest Earned on SIF	\$ (2,291)	\$ 2,741	\$ 2,741	\$ -	0.00%
Total Investment Earnings	\$ (2,291)	\$ 2,741	\$ 2,741	\$ -	0.00%
Miscellaneous					
Third Party	\$ 4,253	\$ -	\$ -	\$ -	NA
Miscellaneous Reimbursements	-	-	-	-	NA
Total Miscellaneous	\$ 4,253	\$ -	\$ -	\$ -	NA
Other Financing Sources					
Transfers from other funds					
TF From General Fund	\$ -	\$ -	\$ -	\$ -	NA
Sub Total Transfers from Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Appropriation Of Fund Bal	-	-	(14,000)	-	0.00%
Total Other Financing Sources	\$ -	\$ -	\$ (14,000)	\$ -	0.00%
Total Workers' Comp Revenues	\$ 300,854	\$ 452,741	\$ 438,741	\$ 98,990	22.56%

CITY OF MONROE FINANCIAL PLAN SIF WORKERS' COMPENSATION EXPENDITURES					
Function/Activity	Actual 2022	Financial Plan 2023	Revised Plan 2023	YTD Actual 2023	% Realized
Operating					
Repairs & Maint ERP System AMA	\$ 522	\$ 548	\$ 548	\$ -	0.00%
Stop Loss Premium	-	-	-	-	NA
Insurance Consultant Expenses	13,950	14,000	-	-	NA
Workers Comp Ins Premiums	89,728	73,000	73,000	-	0.00%
Disability Claims	-	-	-	-	NA
Worker Compensation Claim	368,858	220,421	220,421	10,424	4.73%
Sub Total Operating	\$ 473,058	\$ 307,969	\$ 293,969	\$ 10,424	3.55%
Reimbursements to other funds					
Allocations Administration	\$ 103,934	\$ 130,503	\$ 130,503	\$ 21,751	16.67%
Allocations Purchasing	-	-	-	-	NA
Allocations Manual Adjs	13,509	14,269	14,269	2,378	16.67%
Sub Total Reimbursements to other funds	\$ 117,443	\$ 144,772	\$ 144,772	\$ 24,129	16.67%
Other Financing Uses					
TF To Gov Capital Project	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Unreserved / Balance	\$ -	\$ -	\$ -	\$ -	NA
Total Workers' Comp Expenditures	\$ 590,501	\$ 452,741	\$ 438,741	\$ 34,552	7.88%

CITY OF MONROE BUDGET OCCUPANCY TAX FUND					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 260,565	\$ 246,589	\$ 246,589	\$ 246,589	NA
Revenues					
Restricted Intergovernmental	\$ 241,174	\$ 199,497	\$ 199,497	\$ 24,962	12.51%
Investment Earnings	(800)	829	829	-	0.00%
Miscellaneous	-	-	-	-	NA
Sub Total	\$ 240,374	\$ 200,326	\$ 200,326	\$ 24,962	12.46%
Other Financing Sources					
Proceeds from LT Debt	\$ -	\$ -	\$ -	\$ -	NA
Transfers from Other Funds	-	-	-	-	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Annual Sources of Funds	\$ 240,374	\$ 200,326	\$ 200,326	\$ 24,962	12.46%
Total Sources of Funds	\$ 500,939	\$ 446,915	\$ 446,915	\$ 271,551	60.76%
<i>Uses of Funds</i>					
Expenditures					
Operating	\$ -	\$ -	\$ -	\$ -	NA
Debt Service	254,351	258,343	258,343	(32,064)	-12.41%
Transfers out	-	-	-	-	NA
Sub Total	\$ 254,351	\$ 258,343	\$ 258,343	\$ (32,064)	-12.41%
Total Uses of Funds	\$ 254,351	\$ 258,343	\$ 258,343	\$ (32,064)	-12.41%
Ending Balance	\$ 246,589	\$ 188,572	\$ 188,572	\$ 303,615	161.01%

CITY OF MONROE BUDGET OCCUPANCY TAX FUND					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Restricted Intergovernmental					
Monroe Tourism and Develo	\$ 241,174	\$ 199,497	\$ 199,497	\$ 24,962	12.51%
Total Restricted Revenue	\$ 241,174	\$ 199,497	\$ 199,497	\$ 24,962	12.51%
Investment Earnings					
Investment Earnings	\$ (801)	\$ 829	\$ 829	\$ -	0.00%
Interest Earned Trustee	1	-	-	-	NA
Total Investment Earnings	\$ (800)	\$ 829	\$ 829	\$ -	0.00%
Miscellaneous					
Tourism Donations-Sponsorships	\$ -	\$ -	\$ -	\$ -	NA
Cash Discounts	-	-	-	-	NA
Total Misc.	\$ -	\$ -	\$ -	\$ -	NA
Other Financing Sources					
Proceeds from Financing					
Proceeds Limited Obligation Bd	\$ -	\$ -	\$ -	\$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Sub Total Proceeds from Financing	\$ -	\$ -	\$ -	\$ -	NA
Appropriation Of Fund Bal	-	58,017	58,017	-	0.00%
Transfers from Other Funds					
TF From General Fund	-	-	-	-	NA
TF From Occup Tax Proj Fund	-	-	-	-	NA
Sub Total Transfers from Other Funds	\$ -	\$ -	\$ -	\$ -	NA
Total Other Financing Sources	\$ -	\$ 58,017	\$ 58,017	\$ -	0.00%
Total Occupancy Tax Project Fund Revenues	\$ 240,374	\$ 258,343	\$ 258,343	\$ 24,962	9.66%

CITY OF MONROE BUDGET OCCUPANCY TAX FUND					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Operating					
Technical Contracted Services	\$ -	\$ -	\$ -	\$ -	NA
Other Operating Expense	-	-	-	-	NA
Total Operating	\$ -	\$ -	\$ -	\$ -	NA
Debt Service					
Installment Principal	\$ 120,000	\$ 130,000	\$ 130,000	\$ -	0.00%
Installment Interest	133,471	127,463	127,463	(32,064)	-25.16%
Bonds Principal	-	-	-	-	NA
Bonds Interest	-	-	-	-	NA
Bonds Admin Fees	880	880	880	-	0.00%
Debt Issuance Cost	-	-	-	-	NA
Capital Leases Principal	-	-	-	-	NA
Capital Leases Interest	-	-	-	-	NA
Total Debt Service	\$ 254,351	\$ 258,343	\$ 258,343	\$ (32,064)	-12.41%
Other Financing Uses					
TF To General Fund	\$ -	\$ -	\$ -	\$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
TF To Occup Tax Proj Fund	-	-	-	-	NA
Sub Total Transfers to other Funds	-	-	-	-	NA
Total Other Financing Uses	\$ -	\$ -	\$ -	\$ -	NA
Unreserved / Balance	\$ -	\$ -	\$ -	\$ -	NA
Total Occupancy Tax Project Fund Expenditures	\$ 254,351	\$ 258,343	\$ 258,343	\$ (32,064)	-12.41%

Notes:

⁽¹⁾ Monroe Science Center :
18 LOBs

2023	Balance	Payoff Yr
\$ 258,963	\$ 3,125,000	2039

CITY OF MONROE BUDGET MONROE COUNTRY CLUB BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 146,434	\$ 161,947	\$ 161,947	\$ 161,947	NA
Revenues					
Intergovernmental Restricted	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services	1,173,957	1,032,445	1,032,445	278,968	27.02%
Miscellaneous	-	-	-	-	NA
Sub Total	\$ 1,173,957	\$ 1,032,445	\$ 1,032,445	\$ 278,968	27.02%
Other Financing Sources					
Transfer From Other Funds	\$ 8,213	\$ 194,327	\$ 199,471	\$ 38,527	19.31%
Proceeds From LT Debt / Installment Pur.	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Sub Total	\$ 8,213	\$ 194,327	\$ 199,471	\$ 38,527	19.31%
Annual Sources of Funds	\$ 1,182,170	\$ 1,226,772	\$ 1,231,916	\$ 317,495	25.77%
Total Sources of Funds	\$ 1,328,604	\$ 1,388,719	\$ 1,393,863	\$ 479,442	34.40%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 550,267	\$ 703,058	\$ 703,058	\$ 117,530	16.72%
Capital	171,711	146,000	146,000	-	0.00%
Operating	437,133	478,164	491,521	66,405	13.51%
Debt Service	7,545	7,550	7,550	(28)	-0.37%
Sub Total	\$ 1,166,657	\$ 1,334,772	\$ 1,348,129	\$ 183,907	13.64%
Total Uses of Funds	\$ 1,166,657	\$ 1,334,772	\$ 1,348,129	\$ 183,907	13.64%
Ending Balance	\$ 161,947	\$ 53,947	\$ 45,734	\$ 295,535	

Notes:

CITY OF MONROE BUDGET MONROE COUNTRY CLUB REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Restricted Intergovernmental					
Reimbursements FEMA	\$ -	\$ -	\$ -	\$ -	NA
Total Restricted Intergovernmental	\$ -	\$ -	\$ -	\$ -	NA
Sales and Services					
Merchandise for Sale	\$ 52,176	\$ 46,300	\$ 46,300	\$ 13,489	29.13%
Snack Bar	70,836	52,675	52,675	16,859	32.00%
Concessions Tournaments	3,960	6,000	6,000	-	0.00%
Cart Fees	264,935	248,930	248,930	64,355	25.85%
Green Fees	496,851	420,000	420,000	111,569	26.56%
Membership Dues	225,508	220,000	220,000	63,040	28.65%
Golf Lessons	-	1,400	1,400	-	0.00%
Handicap Fees	445	900	900	-	0.00%
Range Fees	7,950	5,940	5,940	1,632	27.47%
Sale of Fixed Assets	-	-	-	-	NA
Rental Discounts	-	(16,450)	(16,450)	-	0.00%
Rentals Country Club	51,295	46,750	46,750	8,025	17.17%
Rent Driving Range Bldg	-	-	-	-	NA
Total Sales and Services	\$ 1,173,957	\$ 1,032,445	\$ 1,032,445	\$ 278,968	22.12%
Miscellaneous					
MCC Sponsorships	\$ -	\$ -	\$ -	\$ -	NA
Miscellaneous Other	-	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Total Miscellaneous	\$ -	\$ -	\$ -	\$ -	NA
Other Financing Sources					
TF From General Fund	\$ 8,213	\$ 194,327	\$ 199,471	\$ 38,527	19.31%
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	108,000	116,213	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	\$ 8,213	\$ 302,327	\$ 315,684	\$ 38,527	12.20%
Total MCC Revenues	\$ 1,182,170	\$ 1,334,772	\$ 1,348,129	\$ 317,495	23.55%

CITY OF MONROE BUDGET MONROE COUNTRY CLUB EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Golf Course					
Personnel					
Salary	\$ 375,578	\$ 482,839	\$ 482,839	\$ 78,474	16.25%
Overtime	263	593	593	289	48.67%
Social Security Taxes	27,775	24,264	24,264	5,806	23.93%
Life Insurance	510	453	453	80	17.57%
Employer Share Insurance	66,088	88,116	88,116	14,319	16.25%
Retirement	30,851	36,673	36,673	7,342	20.02%
401(k)	11,356	16,443	16,443	2,262	13.76%
Cell Phone Allowance	1,785	3,100	3,100	370	11.94%
Workers Compensation	3,384	5,245	5,245	874	16.67%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 517,591	\$ 657,726	\$ 657,726	\$ 109,816	16.70%
Capital & Construction					
Land	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Motor Vehicles	-	-	-	-	NA
Capitalized Equipment	171,711	146,000	146,000	-	0.00%
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	\$ 171,711	\$ 146,000	\$ 146,000	\$ -	0.00%
Operating					
Bank Service Charges	\$ 19,948	\$ 26,000	\$ 26,000	\$ 5,727	22.03%
Financial Management	-	-	-	-	NA
Technical Contracted Services	41,740	12,772	15,512	1,515	9.77%
Repairs & Maint Equipment	24,337	20,000	20,000	4,263	21.31%
Repairs & Maint Buildings	8,375	8,300	8,300	236	2.84%
Repairs & Maint Grounds	22,594	35,000	35,000	1,308	3.74%
Software License & Support	2,544	7,755	7,755	-	0.00%
Repairs & Maint Copiers	86	120	120	3	2.88%
Repairs & Maint ERP System AMA	4,568	4,796	4,796	-	0.00%
Repairs & Maint Golf Course	20,869	34,200	34,200	9,500	27.78%
Repairs & Maint Golf Carts	1,684	7,000	7,000	410	5.85%
Copier Rental	-	-	-	-	NA
Vehicle Fuel	25,544	26,218	26,218	2,524	9.63%
Vehicle Maintenance	240	3,300	3,300	-	0.00%
Default Fleet Management	-	-	-	-	NA
Unemployment Insurance	-	1,000	1,000	-	0.00%
Wellness & Clinic Cost	3,270	3,671	3,671	612	16.66%
Property Damages	12,852	13,440	13,440	2,240	16.67%
Telecommunications	587	2,600	2,600	85	3.28%
Marketing & Promotions	-	-	-	-	NA
Public Information	650	5,000	5,000	-	0.00%
Store Credits	-	5,000	5,000	-	0.00%
Uniforms and Shoes	3,639	3,550	3,550	1,762	49.63%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	100	2,250	2,250	-	0.00%
General Supplies	2,343	2,325	2,325	227	9.78%
Small Equipment	8,615	4,659	7,226	-	0.00%
PC's Peripherals	869	-	-	-	NA
Chemicals & Fertilizers	70,097	69,272	69,272	10,656	15.38%
Software	-	-	-	-	NA
Utilities	43,567	42,816	42,816	7,554	17.64%
Items for Resale Merchandise	36,545	40,000	45,169	6,585	14.58%
Items for Resale Snack Bar	32,988	30,000	30,000	6,148	20.49%
Organizational Dues	1,798	1,815	1,815	-	0.00%
Subscriptions & Publications	40	-	-	-	NA
Bad Debt Expense	3	-	-	-	NA
Other Operating Expense	5,200	8,230	8,230	353	4.29%
Special Events	-	7,500	7,500	-	0.00%
Golf Handicap Srv	3,402	3,760	4,064	162	3.99%
Sub Total Operating	\$ 399,094	\$ 432,349	\$ 443,129	\$ 61,870	13.96%
Total Golf Course Division	\$ 1,088,396	\$ 1,236,075	\$ 1,246,855	\$ 171,686	13.77%

CITY OF MONROE BUDGET MONROE COUNTRY CLUB EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Ballroom					
Personnel					
Salary	\$ 27,641	\$ 36,589	\$ 36,589	\$ 6,451	17.63%
Overtime	-	549	549	-	0.00%
Social Security Taxes	2,269	2,818	2,818	489	17.37%
Employer Share Insurance	515	-	-	271	NA
Retirement	1,613	3,739	3,739	306	8.18%
401(k)	465	1,167	1,167	117	10.05%
Workers Compensation	174	470	470	78	16.65%
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 32,677	\$ 45,332	\$ 45,332	\$ 7,714	17.02%
Capital & Construction					
Capitalized Motor Vehicles	-	-	-	-	NA
Sub Total Capital & Construction	\$ -	\$ -	\$ -	\$ -	NA
Operating					
Bank Service Charges	\$ 2,632	\$ 2,600	\$ 2,600	\$ 502	19.29%
Repairs & Maint Equipment	66	2,000	2,010	-	0.00%
Repairs & Maint Buildings	9,561	10,450	6,450	-	0.00%
Repairs & Maint Grounds	-	4,209	4,209	-	0.00%
Wellness & Clinic Cost	-	-	-	-	NA
Property Damages	3,250	4,011	4,011	669	16.67%
Telecommunications	290	315	315	48	15.37%
Uniforms and Shoes	-	-	-	-	NA
General Supplies	116	-	-	-	NA
Small Equipment	256	2,200	8,767	-	0.00%
PC's Peripherals	-	-	-	-	NA
Utilities	19,460	17,830	17,830	3,136	17.59%
Subscriptions & Publications	-	-	-	-	NA
Other Operating Expense	2,408	2,200	2,200	180	8.20%
Sub Total Operating	\$ 38,039	\$ 45,815	\$ 48,392	\$ 4,535	9.37%
Total Ballroom Division	\$ 70,715	\$ 91,147	\$ 93,724	\$ 12,249	13.07%
Debt Service					
Installment Purchase Agreements					
Installment Principal	\$ 6,028	\$ 6,142	\$ 6,142	\$ -	0.00%
Installment Interest	1,129	1,050	1,050	(86)	-8.19%
Capital Leases Principal	312	333	333	54	16.10%
Capital Leases Interest	76	25	25	5	18.36%
Total MCC Debt Service	\$ 7,545	\$ 7,550	\$ 7,550	\$ (28)	-0.37%
Total MCC Fund Expenditures	\$ 1,166,657	\$ 1,334,772	\$ 1,348,129	\$ 183,907	13.64%

NOTES:

Other:

2020 New ERP System (share)

2023	Balance	Payoff Year
\$ 7,190	\$ 52,684	2030
\$ 7,190	\$ 52,684	

CITY OF MONROE BUDGET MONROE-UNION COUNTY ECONOMIC DEVELOPMENT					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 472,545	\$ 460,928	\$ 460,928	\$ 460,928	NA
Revenues					
Restricted Revenues	\$ 424,000	\$ 990,000	\$ 990,000	\$ 247,500	25.00%
Investment Earnings ⁽¹⁾	(1,653)	-	-	-	NA
Miscellaneous	-	-	-	7,700	NA
Sub Total	\$ 422,347	\$ 990,000	\$ 990,000	\$ 255,200	25.78%
Other Financing Sources					
Transfer From Other Funds	\$ 318,000	\$ 318,000	\$ 318,000	\$ -	0.00%
Installment Purchase Contract	-	-	-	-	NA
Inception of Lease	-	-	-	-	NA
Sub Total	\$ 318,000	\$ 318,000	\$ 318,000	\$ -	0.00%
Annual Sources of Funds	\$ 740,347	\$ 1,308,000	\$ 1,308,000	\$ 255,200	19.51%
Total Sources of Funds	\$ 1,212,892	\$ 1,768,928	\$ 1,768,928	\$ 716,128	40.48%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 434,577	\$ 646,003	\$ 646,003	\$ 133,957	20.74%
Capital	-	318,000	318,000	-	0.00%
Operating	313,268	698,114	706,742	103,676	14.67%
Debt Service ⁽²⁾	4,120	-	-	247	NA
Transfers out	-	-	-	-	NA
Sub Total	\$ 751,964	\$ 1,662,117	\$ 1,670,745	\$ 237,880	14.24%
Total Uses of Funds	\$ 751,964	\$ 1,662,117	\$ 1,670,745	\$ 237,880	14.24%
Ending Balance	\$ 460,928	\$ 106,811	\$ 98,183	\$ 478,248	

Notes:

⁽¹⁾ Investment Earnings are distributed among all funds each quarter.⁽²⁾ Debt Service represents a city-wide capital lease for copiers.

CITY OF MONROE BUDGET MONROE-UNION COUNTY ECONOMIC DEVELOPMENT					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Restricted Revenues					
Interlocal Agreement Econ Dev	\$ 424,000	\$ 990,000	\$ 990,000	\$ 247,500	25.00%
Total Restricted Revenues	\$ 424,000	\$ 990,000	\$ 990,000	\$ 247,500	25.00%
Investment Earnings					
Investment Earnings	\$ (1,653)	\$ -	\$ -	\$ -	NA
Total Investment Earnings	\$ (1,653)	\$ -	\$ -	\$ -	NA
Miscellaneous					
Management Services	\$ -	\$ -	\$ -	\$ 7,700	
Miscellaneous Reimbursements	-	-	-	-	NA
EconDev Donations-Sponsorships	-	-	-	-	NA
Total Miscellaneous	\$ -	\$ -	\$ -	\$ 7,700	NA
Other Financing Sources					
TF From General Fund	\$ 318,000	\$ 318,000	\$ 318,000	\$ -	0.00%
Proceeds Installment Purchase	-	-	-	-	NA
Appropriation Of Fund Bal	-	354,117	362,745	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	\$ 318,000	\$ 672,117	\$ 680,745	\$ -	0.00%
Total MUCED Revenues	\$ 740,347	\$ 1,662,117	\$ 1,670,745	\$ 255,200	15.27%

TABLE 15C
CITY OF MONROE BUDGET
MONROE-UNION COUNTY ECONOMIC DEVELOPMENT

Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Personnel					
Salary	\$ 300,645	\$ 477,500	\$ 477,500	\$ 94,457	19.78%
Overtime	\$ 69	\$ -	\$ -	\$ -	NA
Car Allowance	6,000	6,000	6,000	1,154	19.23%
Social Security Taxes	21,490	36,529	36,529	6,972	19.09%
Life Insurance	618	1,836	1,836	636	34.62%
Employer Share Insurance	59,691	42,294	42,294	14,548	34.40%
Retirement	31,673	57,969	57,969	11,467	19.78%
401(k)	11,569	23,875	23,875	4,723	19.78%
Cell Phone Allowance	-	-	-	-	NA
Workers Compensation	2,822	-	-	-	NA
Temporary Labor	-	-	-	-	NA
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 434,577	\$ 646,003	\$ 646,003	\$ 133,957	20.74%
Capital & Construction					
Capitalized Motor Vehicles	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Equipment	-	318,000	318,000	-	0.00%
Capital Lease	-	-	-	-	NA
Sub Total Capital & Construction	\$ -	\$ 318,000	\$ 318,000	\$ -	0.00%
Operating					
Management Services	\$ 37,688	\$ 15,000	\$ 15,000	\$ -	0.00%
Legal Services	-	40,000	40,000	462	1.16%
Technical Contracted Services	38,890	15,000	23,628	3,600	15.24%
Software License & Support	682	11,500	11,500	-	0.00%
Repairs & Maint Copiers	1,308	-	-	-	NA
Repairs & Maint ERP System AMA	1,604	-	-	-	NA
Copier Rental	-	4,800	4,800	1,405	29.26%
Land & Building Rental	36,600	240,000	240,000	9,150	3.81%
Vehicle Fuel	1,477	7,000	7,000	-	0.00%
Vehicle Maintenance	421	5,462	5,462	-	0.00%
Default Fleet Management	-	-	-	-	NA
Workers Comp Ins Premiums	-	3,578	3,578	3,577	99.98%
Unemployment Insurance	-	-	-	-	NA
Wellness & Clinic Cost	2,180	2,450	2,450	-	0.00%
Property Damages	880	3,873	3,873	3,873	99.99%
Telecommunications	2,360	12,600	12,600	306	2.43%
Marketing & Promotions	123,300	102,500	102,500	27,285	26.62%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	19,009	87,500	87,500	9,896	11.31%
General Supplies	2,506	5,000	5,000	152	3.03%
Small Equipment	374	8,439	8,439	1,494	17.71%
PC's/Peripherals	20,558	-	-	968	NA
Utilities	-	6,000	6,000	-	0.00%
Organizational Dues	4,300	5,000	5,000	25	0.50%
Subscriptions & Publications	1,571	1,000	1,000	154	15.42%
Bad Debt Expense	14	-	-	-	NA
Other Operating Expense	17,546	72,412	72,412	330	0.46%
Special Events	-	49,000	49,000	41,000	83.67%
Sub Total Operating	\$ 313,268	\$ 698,114	\$ 706,742	\$ 103,676	14.67%
MUCED Debt Service					
Installment Principal	\$ 2,030	\$ -	\$ -	\$ -	NA
Installment Interest	250	-	-	(29)	NA
Capital Leases Principal	1,479	-	-	254	NA
Capital Leases Interest	361	-	-	22	NA
Total Debt Service	\$ 4,120	\$ -	\$ -	\$ 247	NA
Other Financing Uses					
TF To General Fund	\$ -	\$ -	\$ -	\$ -	NA
TF To Gov Capital Project	-	-	-	-	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Unreserved / Balance	\$ -	\$ -	\$ -	\$ -	NA
Total MUCED	\$ 751,964	\$ 1,662,117	\$ 1,670,745	\$ 237,880	14.24%

CITY OF MONROE BUDGET COMMUNITY DEVELOPMENT BUDGET SUMMARY					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 56,562	\$ 56,562	\$ 56,562	\$ 56,562	NA
Revenues					
Miscellaneous ⁽¹⁾	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Annual Sources of Funds	\$ -	\$ -	\$ -	\$ -	NA
Total Sources of Funds	\$ 56,562	\$ 56,562	\$ 56,562	\$ 56,562	100.00%
<i>Uses of Funds</i>					
Expenditures					
Operating	\$ -	\$ -	\$ -	\$ -	NA
Sub Total	\$ -	\$ -	\$ -	\$ -	NA
Total Uses of Funds	\$ -	\$ -	\$ -	\$ -	NA
Ending Balance	\$ 56,562	\$ 56,562	\$ 56,562	\$ 56,562	100.00%

⁽¹⁾ Winchester loan repayments

06/1/2022

CITY OF MONROE BUDGET GOVERNMENT CAPITAL RESERVE BUDGET SUMMARY					
Sources and Uses of Funds	Reserve To Date		Revised Budget 2023	YTD Actual 2023	% Realized
	Actual 2022	Budget 2022			
<i>Sources of Funds</i>					
Revenues					
Investment Earnings	\$ 18,131	\$ 3,993	\$ -	\$ -	0.00%
Transfers from Other Funds	600,000	600,000	-	-	0.00%
Sub Total	\$ 618,131	\$ 603,993	\$ -	\$ -	0.00%
Annual Sources of Funds	\$ 618,131	\$ 603,993	\$ -	\$ -	0.00%
Total Sources of Funds	\$ 618,131	\$ 603,993	\$ -	\$ -	0.00%
<i>Uses of Funds</i>					
Expenditures					
Transfer to General Capital Projects Fund	\$ 400,000	\$ 400,000	\$ -	\$ -	0.00%
Sub Total	\$ 400,000	\$ 400,000	\$ -	\$ -	0.00%
Total Uses of Funds	\$ 400,000	\$ 400,000	\$ -	\$ -	0.00%
Total Governmental Capital Reserve for future expenditures	\$ 218,131	\$ 203,993	\$ -	\$ -	0.00%
Reserve Balance	\$ 218,131				

⁽¹⁾ Government Capital Reserve Fund was established in May 2013 by City Council for constructing greenways (R-2013-11). This fund will remain operational for a period not to exceed six years (beginning July 1, 2013 and ending June 30, 2019) or until a cumulative sum not to exceed six hundred thousand (\$600,000) has been received.

CITY OF MONROE BUDGET CENTER THEATRE					
Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Balance	\$ 1,105,553	\$ 1,112,677	\$ 1,112,677	\$ 1,112,677	NA
Revenues					
Sales and Services	\$ 124,975	\$ 411,918	\$ 411,918	\$ 8,848	2.15%
Investment Earnings ⁽¹⁾	1	-	-	0	NA
Miscellaneous	275,538	266,588	266,588	-	0.00%
Sub Total	\$ 400,514	\$ 678,506	\$ 678,506	\$ 8,848	1.30%
Other Financing Sources					
Transfer From Other Funds	\$ 334,624	\$ 237,544	\$ 237,544	\$ 39,591	16.67%
Proceeds from Debt	-	-	-	-	NA
Inception of Lease	-	-	-	-	
Sub Total	\$ 334,624	\$ 237,544	\$ 237,544	\$ 39,591	16.67%
Annual Sources of Funds	\$ 735,138	\$ 916,050	\$ 916,050	\$ 48,438	5.29%
Total Sources of Funds	\$ 1,840,691	\$ 2,028,727	\$ 2,028,727	\$ 1,161,115	57.23%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 230,352	\$ 301,285	\$ 301,285	\$ 43,078	14.30%
Capital	-	-	-	-	NA
Operating	170,519	496,855	517,037	45,284	8.76%
Debt Service	327,142	317,910	317,910	(33,003)	-10.38%
Sub Total	\$ 728,014	\$ 1,116,050	\$ 1,136,232	\$ 55,359	4.87%
Total Uses of Funds	\$ 728,014	\$ 1,116,050	\$ 1,136,232	\$ 55,359	4.87%
Ending Balance	\$ 1,112,677	\$ 912,677	\$ 892,495	\$ 1,105,756	

Notes:

⁽¹⁾ Investment Earnings are distributed among all funds each quarter.

CITY OF MONROE BUDGET CENTER THEATRE REVENUES					
Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Sales and Services					
Merchandise for Sale	\$ -	\$ 30,000	\$ 30,000	\$ 788	2.63%
Theatre Ticket Sales	84,775	95,013	95,013	-	0.00%
User Fees/Technical Labor	1,500	70,584	70,584	-	0.00%
User Fees/Equip Rentals	1,050	35,292	35,292	-	0.00%
User Fees/Event Staff	-	42,350	42,350	-	0.00%
User Fees/Event Cleaning	1,500	21,175	21,175	-	0.00%
Rent Center Theatre Facil	36,150	117,504	117,504	8,060	6.86%
Total Sales and Services	\$ 124,975	\$ 411,918	\$ 411,918	\$ 8,848	2.15%
Investment Earnings					
Investment Earnings	\$ 0	\$ -	\$ -	\$ 0	NA
Interest Earned Trustee	1	-	-	-	NA
Total Investment Earnings	\$ 1	\$ -	\$ -	\$ 0	NA
Miscellaneous					
Miscellaneous Reimbursements	\$ -	\$ -	\$ -	\$ -	NA
Theatre Donations/Sponsorships	277,094	146,875	146,875	-	0.00%
Theatre Foundation Grants	-	-	-	-	NA
Miscellaneous Other	1	-	-	-	NA
Cash Discounts	(10,088)	-	-	-	NA
Misc Ticketing Fees	6,578	53,189	53,189	-	0.00%
Misc Annual Membership	-	10,710	10,710	-	0.00%
Misc Program Advertising	-	2,625	2,625	-	0.00%
Misc Facility Fees	1,953	53,189	53,189	-	0.00%
Total Miscellaneous	\$ 275,538	\$ 266,588	\$ 266,588	\$ -	0.00%
Other Financing Sources					
Transfers from other funds					
TF From General Fund	\$ 334,624	\$ 237,544	\$ 237,544	\$ 39,591	16.67%
Sub Total Interfund Transfers	\$ 334,624	\$ 237,544	\$ 237,544	\$ 39,591	16.67%
Proceeds From LT Debt / Installment Purchase Cont					
Proceeds Limited Obligation Bd	\$ -	\$ -	\$ -	\$ -	NA
Proceeds Installment Purchase	-	-	-	-	NA
Sub Total Proceeds from Debt	\$ -	\$ -	\$ -	\$ -	NA
Appropriation Of Fund Bal	\$ -	\$ 200,000	\$ 220,182	\$ -	0.00%
Oth Fin Inception of Lease	\$ -	\$ -	\$ -	\$ -	NA
Total Other Financing Sources	\$ 334,624	\$ 437,544	\$ 457,726	\$ 39,591	8.65%
Total Center Theatre Revenues	\$ 735,138	\$ 1,116,050	\$ 1,136,232	\$ 48,438	4.26%

Notes:

CITY OF MONROE BUDGET CENTER THEATRE EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Center Theatre Operations					
Personnel					
Salary	\$ 166,526	\$ 203,885	\$ 203,885	\$ 31,220	15.31%
Overtime	-	-	-	-	NA
PT Staffing (Pool)	-	30,971	30,971	-	0.00%
Social Security Taxes	12,723	15,439	15,439	2,383	15.43%
Life Insurance	349	349	349	60	17.27%
Employer Share Insurance	27,324	21,340	21,340	4,104	19.23%
Retirement	17,867	20,745	20,745	3,790	18.27%
401(k)	3,992	6,175	6,175	1,125	18.21%
Cell Phone Allowance	845	1,020	1,020	170	16.67%
Workers Compensation	726	1,361	1,361	227	16.66%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 230,352	\$ 301,285	\$ 301,285	\$ 43,078	14.30%
Capital					
Capitalized Motor Vehicles	\$ -	\$ -	\$ -	\$ -	NA
Capitalized Equipment	-	-	-	-	NA
Capital Outlay Buildings	-	-	-	-	NA
Capital Lease	-	-	-	-	NA
Sub Total Capital	\$ -	\$ -	\$ -	\$ -	NA
Operating					
Bank Service Charges	\$ 6,594	\$ 3,150	\$ 3,150	\$ -	0.00%
Technical Contracted Services	9,467	5,729	6,193	150	2.42%
Repairs & Maint Equipment	-	5,100	5,100	15	0.30%
Repairs & Maint Buildings	4,839	10,710	13,811	624	4.52%
Repairs & Maint Grounds	-	-	-	-	NA
Software License & Support	3,134	5,319	5,319	-	0.00%
Repairs & Maint Copiers	62	100	100	-	0.00%
Equipment Rentals	-	-	-	-	NA
Copier Rental	-	-	-	-	NA
Wellness & Clinic Cost	1,635	1,836	1,836	306	16.67%
Property Damages	1,743	2,488	2,488	415	16.67%
Telecommunications	1,170	5,000	5,000	288	5.76%
Marketing & Promotions	9,332	20,000	22,300	1,980	8.88%
Printing	-	15,000	15,000	-	0.00%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	5	9,000	9,000	-	0.00%
General Supplies	4,969	5,000	5,000	110	2.21%
Postage	-	10,000	10,000	-	0.00%
Small Equipment	216	10,145	13,990	50	0.36%
PC's Peripherals	1,611	1,040	1,040	-	0.00%
Utilities	23,380	24,488	24,488	4,713	19.25%
Items for Resale Merchandise	-	25,000	25,000	-	0.00%
Organizational Dues	-	5,000	5,000	-	0.00%
Subscriptions & Publications	70	4,200	4,200	-	0.00%
Bad Debt Expense	3	-	-	-	NA
Other Operating Expense	291	1,000	1,000	-	0.00%
Special Events	1,306	2,550	2,550	-	0.00%
Fund Raising	446	25,000	26,490	-	0.00%
Programming Events & Film	100,248	300,000	308,983	36,633	11.86%
Sub Total Operating	\$ 170,519	\$ 496,855	\$ 517,037	\$ 45,284	8.76%
Total Center Theatre Operations	\$ 400,871	\$ 798,140	\$ 818,322	\$ 88,362	10.80%

CITY OF MONROE BUDGET CENTER THEATRE					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Debt Service					
Installment Principal	\$ 185,975	\$ 185,975	\$ 185,975	\$ -	0.00%
Installment Interest	139,851	130,649	130,649	(33,061)	-25.31%
Bonds Principal	-	-	-	-	NA
Bonds Interest	-	-	-	-	NA
Bonds Admin Fees	928	928	928	-	0.00%
Debt Issuance Cost	-	-	-	-	NA
Capital Leases Principal	312	333	333	54	16.10%
Capital Leases Interest	76	25	25	5	18.36%
Total Center Theatre Debt Service	\$ 327,142	\$ 317,910	\$ 317,910	\$ (33,003)	-10.38%
Total Center Theatre Expenditures	\$ 728,014	\$ 1,116,050	\$ 1,136,232	\$ 55,359	4.87%

NOTES:

Center Theatre Debt Service :
18 LOBs (Center Theatre)

2023	Balance	Payoff Yr
\$ 318,947	\$ 3,161,575	2039

**MONROE TOURISM AND DEVELOPMENT
BUDGET TO ACTUAL SUMMARY**

Sources and Uses of Funds	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
<i>Sources of Funds</i>					
Beginning Fund Balance	\$ 907,460	\$ 936,824	\$ 936,824	\$ 936,824	NA
Revenues					
Occupancy Tax	\$ 723,523	\$ 598,490	\$ 598,490	\$ 74,887	12.51%
Sales and Services	2,103	632,000	632,000	-	0.00%
Investment Earnings ⁽¹⁾	(1,383)	1,403	1,403	-	0.00%
Miscellaneous	6,001	12,050	12,050	-	0.00%
Annual Sources of Funds	\$ 730,244	\$ 1,243,943	\$ 1,243,943	\$ 74,887	6.02%
Total Sources of Funds	\$ 1,637,704	\$ 2,180,767	\$ 2,180,767	\$ 1,011,712	46.39%
<i>Uses of Funds</i>					
Expenditures					
Personnel	\$ 243,128	\$ 474,965	\$ 474,965	\$ 51,965	10.94%
Operating	455,632	538,469	565,624	61,167	10.81%
MTDA Debt Service	2,119	-	-	(8)	NA
Total Uses of Funds	\$ 700,879	\$ 1,013,434	\$ 1,040,589	\$ 113,124	10.87%
Ending Fund Balance	\$ 936,824	\$ 1,167,333	\$ 1,140,179	\$ 898,587	79%

Notes:

⁽¹⁾ Investment Earnings are distributed among all funds each quarter.

**MONROE TOURISM AND DEVELOPMENT AUTHORITY
MTDA REVENUES**

Revenue Sources	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Other Taxes and Licenses					
Occupancy Tax	\$ 723,523	\$ 598,490	\$ 598,490	\$ 74,887	12.51%
Occ Tx Penalties & Interest	-	-	-	-	NA
Total Occupancy Taxes	\$ 723,523	\$ 598,490	\$ 598,490	\$ 74,887	12.51%
Sales and Services					
Merchandise for Sale	\$ -	\$ 12,000	\$ 12,000	\$ -	0.00%
Gift Shop Sales	-	-	-	-	NA
Rent Misc Buildings	1	-	-	-	NA
Rent Science Ctr Facility	500	12,000	12,000	-	0.00%
Birthday Party Packages	-	28,000	28,000	-	0.00%
Admission Fees	-	550,000	550,000	-	0.00%
Show Appearance Fees	-	20,000	20,000	-	0.00%
Tinker Belle Walk-Thru Sales	1,602	10,000	10,000	-	0.00%
Misc Sales Other	-	-	-	-	NA
Total Sales and Services	\$ 2,103	\$ 632,000	\$ 632,000	\$ -	0.00%
Investment Earnings					
Investment Earnings	\$ (1,383)	\$ 1,403	\$ 1,403	\$ -	0.00%
Interest Earned MTDA Acct	-	-	-	-	NA
Total Investment Earnings	\$ (1,383)	\$ 1,403	\$ 1,403	\$ -	0.00%
Miscellaneous					
Miscellaneous Reimbursements	\$ -	\$ -	\$ -	\$ -	NA
Tourism Donations-Sponsorships	6,001	-	-	-	NA
Cash Discounts	-	-	-	-	NA
Misc Annual Membership	-	12,050	12,050	-	0.00%
Total Miscellaneous	\$ 6,001	\$ 12,050	\$ 12,050	\$ -	0.00%
Other Financing Sources					
Appropriation Of Fund Bal	-	-	27,155	-	0.00%
Oth Fin Inception of Lease	-	-	-	-	NA
Total Other Financing Sources	\$ -	\$ -	\$ 27,155	\$ -	0.00%
Total MTDA Revenues	\$ 730,244	\$ 1,243,943	\$ 1,271,098	\$ 74,887	5.89%

Notes:

MONROE TOURISM AND DEVELOPMENT AUTHORITY MTDA EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Tourism Development Authority					
Personnel					
Salary	\$ 91,794	\$ 114,216	\$ 114,216	\$ 19,211	16.82%
Car Allowance	4,200	4,201	4,201	808	19.23%
Social Security Taxes	6,880	8,582	8,582	1,441	16.79%
Life Insurance	150	147	147	28	18.95%
Employer Share Insurance	12,453	11,402	11,402	2,192	19.23%
Retirement	10,280	13,867	13,867	2,332	16.82%
401(k)	3,897	4,910	4,910	811	16.51%
Internet Connect Allowanc	378	378	378	63	16.67%
Workers Compensation	11	21	21	4	16.67%
Pay Adjustments	-	-	-	-	NA
Sub Total Personnel	\$ 130,043	\$ 157,724	\$ 157,724	\$ 26,888	17.05%
Operating					
Bank Service Charges	\$ -	\$ -	\$ -	\$ -	NA
Management Services	-	-	-	-	NA
Financial Management	2,800	2,900	2,900	2,100	72.41%
Technical Contracted Services	-	-	-	-	NA
Repairs & Maint Equipment	-	-	-	-	NA
Repairs & Maint Buildings	-	-	-	-	NA
Software License & Support	43	616	616	178	28.82%
Repairs & Maint Copiers	72	50	50	2	3.62%
Repairs & Maint ERP System AMA	2,010	2,110	2,110	-	0.00%
Aircraft Fuel	-	-	-	-	NA
Unemployment Insurance	-	18	18	-	0.00%
Property/Casualty Insuran	500	-	-	-	NA
Wellness & Clinic Cost	-	-	-	-	NA
Property Damages	-	-	-	-	NA
Telecommunications	861	800	800	144	17.95%
Marketing & Promotions	20,386	25,000	25,000	1,800	7.20%
Public Information	223	600	600	-	0.00%
Printing	6,242	14,500	14,500	314	2.17%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	2,392	16,500	16,500	-	0.00%
General Supplies	1,212	1,000	1,000	-	0.00%
Postage	-	35	35	-	0.00%
Small Equipment	2,411	-	-	-	NA
PC's Peripherals	3,937	-	-	-	NA
Utilities	-	-	-	-	NA
Items for Resale Merchandise	-	-	-	-	NA
Organizational Dues	375	600	600	-	0.00%
Subscriptions & Publications	150	-	-	-	NA
Bad Debt Expense	-	-	-	-	NA
Other Operating Expense	5,227	2,000	2,000	112	5.61%
Special Events	18,548	30,000	30,000	5,000	16.67%
Occ Tx Cap Proj Distribution	241,174	199,497	199,497	24,962	12.51%
Allocations Administration	9,693	11,045	11,045	1,841	16.67%
Allocations Manual Adjs	5,353	5,717	5,717	953	16.67%
Sub Total Operating	\$ 323,609	\$ 312,988	\$ 312,988	\$ 37,406	11.95%
Unreserved / Balance	-	230,509	230,509	-	0.00%
Total Tourism Development Authority Operations	\$ 453,652	\$ 701,221	\$ 701,221	\$ 64,294	9.17%

MONROE TOURISM AND DEVELOPMENT MTDA EXPENDITURES					
Function/Activity	Actual 2022	Original Budget 2023	Revised Budget 2023	YTD Actual 2023	% Realized
Tinker Belle					
Operating					
Technical Contracted Services	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%
Repairs & Maint Equipment	15,937	25,000	27,005	7,781	28.81%
Land & Building Rental	19,386	19,212	19,212	3,522	18.33%
Aircraft Fuel	5,070	20,000	20,000	-	0.00%
Property/Casualty Insuran	14,250	12,460	12,460	7,917	63.54%
Marketing & Promotions	810	17,275	17,275	-	0.00%
Public Information	-	-	-	-	NA
Printing	-	2,500	2,500	-	0.00%
Training and Travel Exp	10,805	6,500	6,500	-	0.00%
Items for Resale Merchandise	-	3,000	3,000	-	0.00%
Allocations Administration	-	-	-	-	NA
Total Tinker Belle Operating Expenditures	\$ 76,259	\$ 115,947	\$ 117,952	\$ 19,220	16.29%
Monroe Science Center					
Personnel					
Salary	\$ 62,954	\$ 146,689	\$ 146,689	\$ 17,792	12.13%
Overtime	290	-	-	-	NA
PT Staffing (Pool)	-	89,832	89,832	-	0.00%
Social Security Taxes	4,610	8,959	8,959	1,305	14.56%
Life Insurance	137	135	135	33	24.07%
Employer Share Insurance	35,580	44,927	44,927	2,872	6.39%
Retirement	7,085	17,552	17,552	2,160	12.31%
401(k)	1,829	7,336	7,336	613	8.35%
Cell Phone Allowance	600	600	600	100	16.67%
Workers Compensation	-	1,211	1,211	202	16.66%
Total Personnel	\$ 113,086	\$ 317,241	\$ 317,241	\$ 25,076	7.90%
Operating					
Bank Service Charges	\$ -	\$ 2,500	\$ 2,500	\$ -	0.00%
Technical Contracted Services	4,367	8,500	8,500	150	1.76%
Repairs & Maint Equipment	-	-	-	-	NA
Repairs & Maint Buildings	3,458	5,000	9,716	313	3.22%
Repairs & Maint Grounds	-	-	-	-	NA
Software License & Support	17,223	15,502	15,502	-	0.00%
Repairs & Maint Copiers	156	100	100	-	0.00%
Copier Rental	-	-	-	-	NA
Wellness & Clinic Cost	1,090	1,224	1,224	203	16.62%
Property Damages	1,023	1,937	1,937	323	16.67%
Telecommunications	-	250	250	-	0.00%
Marketing & Promotions	3,154	20,000	20,000	-	0.00%
Public Information	-	-	-	-	NA
Printing	-	5,100	5,100	-	0.00%
Training and Travel Adv	-	-	-	-	NA
Training and Travel Exp	-	-	-	-	NA
General Supplies	3,300	3,000	3,000	-	0.00%
Small Equipment	1,470	500	500	-	0.00%
PC's Peripherals	-	1,130	1,130	-	0.00%
Utilities	18,655	43,369	43,369	3,052	7.04%
Items for Resale Gift Shop	(1)	-	20,434	265	1.29%
Organizational Dues	-	-	-	-	NA
Subscriptions & Publications	-	-	-	-	NA
Other Operating Expense	532	-	-	-	NA
Special Events	-	-	-	-	NA
Allocations Administration	-	-	-	-	NA
Allocations Cust Srv/Pmt Ctr	-	-	-	-	NA
Allocations Purchasing	1,336	1,422	1,422	237	16.67%
Allocations Facilities Maint	-	-	-	-	NA
Total Operating	\$ 55,763	\$ 109,534	\$ 134,684	\$ 4,542	0.00%
Total Science Center Operations Operating Expenditures	\$ 168,849	\$ 426,775	\$ 451,925	\$ 29,618	6.55%
MTDA Debt Service⁽¹⁾					
Capital Leases Principal	1,723	-	-	-	NA
Capital Leases Interest	396	-	-	(8)	NA
Total MTDA Debt Service	\$ 2,119	\$ -	\$ -	\$ (8)	
Total MTDA Expenditures	\$ 700,879	\$ 1,243,943	\$ 1,271,098	\$ 113,124	8.90%

NOTES:

Commentary

The unassigned General Fund balance is \$ **1,364,749**

Policy:

General Fund Balance

The General Fund assigned fund balance will be maintained at a level sufficient to provide for the required resources to meet operating cost needs, to allow for unforeseen needs of an emergency nature, to permit orderly adjustment to changes resulting from fluctuations of revenue sources, and to permit appropriations for unique circumstances as deemed appropriate by City Council. The City of Monroe will assign the greater of \$7,500,000 or 25% of the next year's original adopted budget, net of Federal and State pass-through revenues, from the unassigned fund balance. Any emergency appropriation request that would require the level of assigned fund balance to fall below \$7,500,000 or 25% would be for major city projects that are to the overall benefit of the City or required as a part of a matching grant for such a major project.

Any amounts remaining in the fiscal year-end unassigned fund balance in excess of \$7,500,000 or 25% of the approved subsequent year's original council adopted budget, excluding Federal and State pass-through revenue, shall be designated for subsequent year's expenditures. This excess amount will be available for appropriation by the City Council in a subsequent fiscal year to fund the Strategic Plan, capital or debt service expenditures as determined by the City Council during the budget process for that subsequent fiscal year. If during a fiscal year an excess over the stipulated \$7,500,000 or 25% exists, the City Council may request an appropriation to fund unforeseen needs. If an appropriation request will exceed \$100,000 of the excess, the City Council will consider the request at a subsequent regular meeting.

CITY OF MONROE
GENERAL FUND BALANCE
AS OF 9/26/2022

			NON SPENDABLE		RESTRICTED					ASSIGNED				Total Fund Balance
			Inventories	Prepaid	Restricted by State Statute	Streets (Powell Bill)	Public Safety	Culture and Recreation	Building Permits Net Revenue	City's Fund Balance Policy ⁽¹⁾	Subsequent Year's Expenditures ⁽³⁾	Formal Assignments	UNASSIGNED	
As of June 30, 2022			\$ 360,628	\$ 363,385	\$ 9,471,982	\$ 2,571,713	\$ 63,370	\$ 1,082,795	\$ 1,378,318	\$ 12,713,817	\$ 3,884,073	\$ 2,749,678	\$ 1,793,389	\$ 36,433,149 ⁽⁴⁾
FY22	Date	Description												
BO-2022-09	06/14/2022	Appropriations included in FY22 Council Adopted Budget ⁽²⁾				\$ (91,242)		\$ 200,000	\$ 266,874		\$ 3,884,073			
(waiting for soft	07/01/2022	Prior year encumbrances rolled forward			\$ 3,780,216									
BA-2022-26	08/09/2022	Fund Downtown Incentive Prog - Seaboard Pizza											\$ 5,845	
BA-2022-28	08/09/2022	Fund legal settlement											\$ 50,000	
BA-2022-29	08/09/2022	Purchase of safety equip at MCC & Cust Svc (AED units)											\$ 7,370	
BA-2022-30	08/09/2022	Correction for MUCED contract											\$ 177,000	
BA-2022-31	08/09/2022	FY22 unspent appropriations						\$ 4,495					\$ 171,549	
BO-2022-15	08/09/2022	Close completed capital projects				\$ (701,461)						\$ (571)	\$ (10,319)	
BA-2022-35	09/13/2022	Cover incr in equip costs for P&R capital replacements											\$ 27,195	
			\$ -	\$ -	\$ 3,780,216	\$ (792,703)	\$ -	\$ 204,495	\$ 266,874	\$ -	\$ 3,884,073	\$ (571)	\$ 428,640	
			\$ 360,628	\$ 363,385	\$ 5,691,766	\$ 3,364,416	\$ 63,370	\$ 878,300	\$ 1,111,444	\$ 12,713,817	\$ -	\$ 2,750,249	\$ 1,364,749	

Notes:

- (1) Per the General Fund Balance policy, the City will assign the greater of \$7.5 million or 25% of the next year's original adopted budget, net of Federal and State pass-through revenues, from the unassigned fund balance.
- (2) A new special revenue fund for Federal Police Asset Forfeiture Funds was set up in FY22. This reduces the restricted for public safety amount in the General Fund, (\$366K).
- (3) Appropriations General Fund Balance FY23
- | | <u>Unassigned</u> | <u>Restricted</u> | |
|--|-------------------|-------------------|-----------------------------|
| Original Budget : | | \$ 200,000 | |
| Center Theatre Donations | | | |
| Annual Tee Box Funding | \$ 50,000 | | |
| Annual Greenway Funding | 100,000 | | |
| 1520 Economic Incentive Grants | 1,275,940 | | |
| 1620 Replace 1-ton Dump Truck #02459 | 75,000 | | |
| 1620 Roof Replacement - Senior Center | 162,000 | | |
| 1620 Roof Replacement Customer Service | 68,000 | | |
| 1620 Replacement Single Pane Glass For Old | 10,000 | | |
| 2030 Repl '09 Prius | 35,000 | | |
| 2032 Repl '98 Gold Cart | 5,000 | | |
| 2515 Repl '08 Honda Civic | 30,000 | | |
| 2515 Purch and install AED & 1st AID kits | 4,700 | | |
| 3010 Repl Ford F-150 #2489 | 37,500 | | |
| 3520 Repl '09 Highlander #2430 | 41,034 | | |
| 3520 Repl '09 Highlander #2431 | 44,331 | | |
| 3520 Repl '13 Highlander #2665 | 44,331 | | |
| 4010 Repl '10 Ford Escape #2484 | 33,000 | | |
| 5510 Repl '09 Ford F450 - Medic #1757 | 85,000 | | |
| 5510 Repl '15 Ford F250 Battalion 1 #2345 | 70,000 | | |
| 5510 Repl '08 Tahoe Chief 1 #2350 | 50,000 | | |
| 5510 Repl 800 MHz Portable radios (6/yr) | 40,002 | | |
| 5510 Upgrade rescue struts | 35,000 | | |
| 5510 Repl rescue lift air bag system | 26,000 | | |
| 5510 Upgrade SCBA masks w/radio communications | 24,030 | | |
| 5510 Repl thermal imaging cameras 4/yr | 20,000 | | |
| 5510 Repl hose dryerw/gear dryer (Sta 1) | 12,600 | | |
| 5510 Roll-N-Rack hose rolling system | 9,200 | | |
| 6010 Repl '09 Tahoe #2550 | 44,331 | | |
| 7011 Paint Sutton Park Comm Ctr perpainting rotation | 8,000 | | |
| Repl cabinet doors and drawers at OACC | 9,000 | | |
| 7011 Repair Dickerson insulation panels | 15,000 | | |
| 7011 Locate leak at Winchester pool | 4,800 | | |
| 7012 Repl pickup #2267 | 45,000 | | |
| 7012 Repl Torro 4100D #6248 | 65,000 | | |
| 7012 Repl TS90 #4433 | 57,000 | | |
| 7012 Repl mowers #2346 & #2356 | 28,000 | | |
| 7012 New Kubota Utility vehicle | 12,000 | | |
| 7012 Skid tank sprayer | 4,855 | | |
| 210 new planters Downtown | 29,750 | | |
| 350 Furnishings and equip new police station | 1,098,897 | | |
| 350 Dog park | 80,000 | | |
| 350 Ops ctr parking lot (on-going) | 26,667 | | |
| 580 new ground power unit | 41,000 | | |
| 131 Repl Toro 3100D trim mower #1972 | 38,000 | | |
| 131 Utility trailer | 2,735 | | |
| 3530 Repl '09 Highlander #2429 | | 44,331 | use FB for Bldg Inspections |
| 3530 Vehicle for new bldg insp I | | 44,331 | use FB for Bldg Inspections |
| 3025 Excess Powell Bill | | (91,242) | |
| 350 Sidewalk Maint fund | 200,000 | | |
| FY23 TBD future use Public Safety (Fire Station) | (441,630) | | |
| 350 Belk Tonawanda Camera/Security project | 20,000 | | |
| Use Bldg Insp restricted fund balance to cover | | 178,212 | |
| 131 Repl 2007 Toro 4700 #9153 | 84,000 | | |
| 131 Repl Kubota utility vehicle | 24,000 | | |
| | \$ 3,884,073 | \$ 375,632 | 4,259,705 |
- (4) Revised to agree with ACFR

FY22 ADOPTED BUDGET			
GEN FUND EXP.	GRANTS/Reimb	NET EXP.	x 25% =
\$ 51,894,270	\$ (1,039,002)	\$ 50,855,268	\$ 12,713,817

Funds 110,130,131 & 120 per BO-2022-11

City of Monroe
General Fund Balance
Formal Assignments
Transaction History
AS OF 9/26/2022

Date	Transaction	Airport Grant Acceptance	Projects Downtown ⁽¹⁾
12/06/11	Formally Assigned	\$ 2,250,000	
10/01/19	Formally Assigned		\$ 3,000,000
05/15/12	Reverse formal assignment	-	-
06/05/12	BO-2012-06 Boggs Paving settlement	(405,281)	-
09/18/12	BA-2012-23 Security enhancement equip.-Airport Terminal Bldg.	(15,000)	-
09/18/12	BO-2012-11 Talbert & Bright change order #5 (Runway #5 ext.)	(150,000)	-
09/18/12	BO-2012-12 Talbert & Bright change order #4 (Goldmine Rd Redo)	(46,280)	-
09/18/12	BO-2012-13 Talbert & Bright change order #5 (Runway #5 ext.)	(72,616)	-
10/16/12	BO-2012-16 Extended Runway Safety Area (ERSA) Grading Ph. 1	(174,625)	-
04/02/13	Runway 5 Perimeter Sec Fencing	(317,620)	-
04/16/13	Construction International Terminal Bldg.	(98,105)	-
07/16/13	Return federal block grant NCDOT (proj # 36237.17.11.1) to formal assignment airport grant acceptance	300,000	-
7/16/13	Authorize Talbert & Bright - Customs Bldg. construction administration services	(170,481)	-
7/16/13	Authorize Talbert & Bright - design and bid service for glideslope improvements.	(215,037)	-
8/21/13	Additional funding Runway 5 perimeter fencing	(11,740)	-
10/15/13	Utility relocation and small change orders for Terminal Bldg.	(50,000)	-
01/21/14	NCDOT grant (proj #36237.17.13.2) glideslope improvements	100,267	-
04/15/14	US Customs and Border Protection' s IT equipment.	(93,804)	-
08/19/14	BO-2014-08: return funds from project AP0802 (runway strengthening) and AP1201 (runway overlay and rehab)	564,596	-
12/02/14	BO-2014-11 Rwy 5 Medium Intensity Approach Lighting Sys w/ Rwy Alignment Indicator Lights (MALSR)	(63,815)	-
01/06/15	BO-2015-02 Talbert & Bright design and bid service for Bulk Hangars	(64,780)	-
08/18/15	Close capital projects AP0901 & AP1301	147,499	-
08/16/16	Close capital projects AP0811 & AP0902 and AP1102	175,690	-
09/22/16	BO-2016-14 Corporate hangar site development	(1,000,000)	-
07/18/17	Add'l funding for Corp Hangar Construction	(400,000)	-
08/21/18	Close capital projects AP1202 & AP1401	132,147	-
11/06/18	State Aviation Grant from NCDOT	685,800	-
07/16/19	BO-2019-11 Apron Rehab Project Grant Match	(320,561)	-
07/16/19	BO-2019-10 Airport Layout Plan Grant Match	(46,602)	-
08/20/19	BO-2019-16 Corp Hangar Site Development	(550,000)	-
02/05/20	BO-2020-03 Driveway and Paving AP Corporate Hangar	(80,000)	-
07/21/20	BO-2020-08 Close Capital Projects	309,293	-
06/08/21	BO-2021-09 Airport Apron Rehabilitation project	(11,399)	-
06/08/21	BO-2021-08 Runway 5-23 Approach Obstruction Removal project	(7,151)	-
07/13/21	BO-2021-12 Charlotte Avenue Parking Lot Project		(500,000)
02/08/22	BA-2022-03 Office Space Renovations Quonset Hangar	(42,000)	-
02/08/22	BA-2022-04 Customs Telecom shortfall	(4,741)	-
03/08/22	BA-2022-09 Resolve issue with Trees on north end of the runway	(2,000)	-
06/04/22	Grant Match for Airport Apron Rehabilitation areas A, B, and half of C.	(1,976)	-
07/12/22	BO-2022-15 Close projects; return interest to Airport capital projects	571	-

\$ 250,249 \$ 2,500,000

Total Assigned Fund Balance

\$ 2,750,249

Notes:

- (1) Formal assignment for Downtown projects: resurfacing the parking lot on Church St. (cost share with county), new parking lot on N Charlotte Ave. and design of one-way streets conversion.



STAFF REPORT

TO: City Council

VIA: Brian J. Borne, City Manager

DATE: October 11, 2022

FROM: Bridgette H. Robinson, City Clerk

PREPARED BY: Sherry K. Hicks, Deputy City Clerk

SUBJECT: Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims for September 2022

SUMMARY STATEMENT

To inform City Council of the award of contracts pursuant to Ordinance O-2001-17, Change Orders (CO) approved pursuant to Resolution R-2000-76 and Settlement Claims pursuant to Ordinance O-2018-50.

REVIEW

The following is a summary of contracts recently awarded and approved change orders for the month of September 2022.

Name	Purpose	Fiscal Impact	
		Fund	Amount
(8091) ITEK Graphics	Printing services for 30 City Financial Reports	(2010) Finance-Accounting	*\$1,840.70
(3246) Epaggalea, LLC	Flooring services for MAFC	(7040) Park & Recreation-MAFC	*\$4,500.00
(8319) Gametime	Purchase & install of play structure at Don Griffin Park	(7012) Park & Recreation-Parks Maint	\$51,975.40
(11183) Ninja Nation Charlotte	Amusements for various Parks & Recreation Special Events	(7011) Park & Recreation-Recreational	*\$1,500.00
(11516) Patrick	Biplane for performance at	(4610) Tourism	\$5,000.00

McAlee	WOM Air Show	Development	
(3175) Lefler Electronics, Inc.	Paging Fire Monitoring System repairs replacement	(7040) Park & Recreation-MAFC	*\$2,500.00
(9179) FOX51, LLC	P51 aircraft for performance at WOM Air Show	(4610) Tourism Development	\$5,000.00
(8507) Jeffers, Jerald Irving	P3 aircraft for performance at WOM Air Show	(4610) Tourism Development	*\$200.00
(7741) Justin R. Melton	Tree removal and stump grinding at 609 Lancaster Avenue	(3520) Building Standards-Code Enforcement	*\$4,900.00
(9888) Willis Towers Watson Delaware, Inc.	Enterprise Dept. salary survey FY2022-2023	(2510) Human Resources-Human Resource	\$42,000.02
(305) Council on Aging in Union County	Council of Aging services Monroe	(4020) Planning and Develop-CommDevel	\$7,500.00
(8429) Southern Comfort Steam Cleaning, LLC	Steam cleaning of carpeted surfaces at MAFC	(7040) Park & Recreation-MAFC	*\$3,750.00
(10595) Wind River Environmental, LLC	Vac services for wash pit at Energy Services	(8210) Electrical-Administration	*\$2,660.00
(7149) Ideal Gas Measurement, Inc.	Meter testing	(8420) Natural Gas-Maintenance/Const	\$6,235.00
(11382) Centurion Partners Health and Fitness	Delivery and installation of treadmills at MAFC	(7040) Park & Recreation-MAFC	\$71,678.00
(8075) Wells Fargo Vendor Financial Services	HP Designjet T2600dr Lease Agreement 60 months	(8210) Electrical-Administration	\$12,060.00
(11185) Braack Motorsports, Inc.	Jet truck for performance at WOM Air Show	(4610) Tourism Development	\$9,500.00
(8485) Airboss, Inc.	Air Boss for WOM Air Show	(4610) Tourism Development	*\$3,500.00
(11532) David Michael Steele	T6 aircraft for performance at WOM Air Show	(4610) Tourism Development	*\$750.00
(8484) Berlin Airlift Historical Foundation	C54 aircraft for static display at WOM Air Show	(4610) Tourism Development	*\$4,000.00
(11169) Full Throttle Formation Team	12 rv aircraft for performance at WOM Air Show	(4610) Tourism Development	\$7,500.00
(1296) Hampton Inn-Monroe	Hotel rooms for WOM Air Show	(4610) Tourism Development	\$17,000.00
(11543) Joseph L. Doll	T-29 aircraft for performance at WOM Air Show	(4610) Tourism Development	*\$500.00
(9884) First Cut Design & Fabrication, Inc.	Welding services for pipeline as needed	(8420) Natural Gas-Maintenance/Const	\$15,000.00
(9884) First Cut Design & Fabrication, Inc.	Welding qualifications testing	(8420) Natural Gas-Maintenance/Const	*\$4,999.00
(10472) Titan Aviation Fuels, Inc.	Atlas subscription service-FBO software	(8620) Airport-Operations	*\$2,655.00
(10171) Saba Software (Canada), Inc.	Renewal of SABA/Halogen software – No COI software	(2510) Human Resources-Human Resource	\$6,720.00
(11211) Turnkey	Emergency roofing repairs at	(7040) Park &	*\$4,500.00

Construction Pro's, Inc.	MAFC	Recreation-MAFC	
(5670) Boykin Ridge Farm Services	Petting Zoo and trolley ride for P&R Special Events	(7011) Park & Recreation-Recreational	*\$3,400.00
(10806) The Kell Marketing Group	Outdoor courts project at Sunset and Creft Parks	(7011) Park & Recreation-Recreational	\$38,825.36
(9461) Kuhlig, Jr, Clemens C.	Pitts biplane for performance at WOM Air Show	(4610) Tourism Development	*\$2,000.00
*Approved by Department Director		TOTAL	\$344,149.47

No settlement claims to report.

RECOMMENDATION

No action required – for Council Information only.