



PUBLIC SAFETY COMMITTEE

City Hall - Large Conference Room
300 W. Crowell Street
Monroe, NC
July 11, 2022
3:00 PM

AGENDA

1. Minutes from May 2, 2022
2. Ordinance to Amend Code of Ordinances Chapter 76
3. Award of Helmet to Retiring Firefighter Chad Burns
4. Update on Police Response to Shots Fired on July 4th

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES
May 2, 2022**

The Public Safety Committee met on May 2, 2022, at 4:15 p.m. in the City Hall Large Conference Room.

Members Present: Chairman Gary Anderson, Committee Member Walter Gibson, Council Member James Kerr, Committee Member Selina Campbell, Committee Member Chip Wardwell

Absent: Council Member Freddie Gordon

Staff Present: Interim City Manager Brian Borne, Assistant City Attorney Ashely Britt, Fire Chief Ron Fowler, Fire Captain Katie Hinson, Fire Administrative Assistant Alice Williams, Police Chief Bryan Gilliard, Police Captain David Morton, Director of Engineering Sarah McAllister

Guests: Charles Perry

Chairman Anderson called the meeting to order at 4:17 p.m.

Item 1. Approval of Meeting Minutes of April 4, 2022

Council Member Kerr made a motion to approve the minutes of the Public Safety Committee meeting of April 4, 2022. Council Member Campbell seconded the motion and the motion passed unanimously.

Other: Presentation of Fun Run

Fire Captain Katie Hinson presented an overview of the Fun Run on April 9, 2022. The Fun Run is free to participate in and begins and ends at the Monroe Aquatic Center. This was just for informational purposes only.

Item 2. Budget Amendment for Donation Received for Police Explorer Program

Police Chief Bryan Gilliard presented a donation of \$250 received from Council Member Julie Thompson for the Police Explorer Program. Council Member Kerr made a motion to accept the donation and forward City Council for approval. Committee Member Wardwell seconded the motion and the motion passed unanimously.

Item 3. Budget Ordinance for Fire Department Capital Project Transfer

Fire Chief Ron Fowler presented to the Public Safety Committee the Fire Department had \$80,000 allocated in the FY21 Budget to replace Medic 4 truck. Due to delays, MFD just received the truck in the last month. The remaining funds were inadvertently added back into the City's General Fund. In addition, Monroe Fire Department had another Capital project budgeted for emergency signals installed at Station 4 and Station 5. That project is complete and we had a savings of \$31,000 left in that project account. Staff is requesting to transfer that \$31,000 from that Capital project to the Medic 4 replacement. Based on the estimates and quotes, we can finish out Medic 4 and any that we don't use, we will roll back into the General Fund. Staff is requesting that the Public Safety Committee make that recommendation to Council to adopt the Budget Ordinance to transfer the \$31,295 from one project account to the Medic 4 project account. Committee member Wardwell made a motion to move this forward to Council for approval. Council member Kerr seconded the motion and the motion passed unanimously.

Item 4. Budget Amendment for Donation Received for Fire Camp 1872

Fire Chief Ron Fowler presented to committee a donation of \$600 from the Union County Fire Chiefs Association. Committee member Campbell made a motion accept the donation and to move this forward to City Council to accept the donation. Committee member Wardwell seconded the motion and the motion passed unanimously.

Other: Donations received for Fire Camp 1872

Fire Chief Ron Fowler presented to committee additional donations just received of \$680 from Monroe Rotary Club and \$1,000 from Union County Burned Children's Fund. Committee consensus was to forward this to City Council to accept the donations at the June Council meeting.

Item 5. Budget Amendment for DEA Reimbursement

Police Chief Bryan Gilliard presented to committee a Budget Amendment for reimbursement of overtime incurred while working on the Federal Task Force. Committee Member Wardwell made the motion to accept the reimbursement from the DEA. Council Member Kerr seconded the motion and the motion passed unanimously.

Item 6. Ordinance for Special Events

Engineering Director Sarah McAllister presented to the committee an ordinance to temporarily close streets for the July 4th and Christmas parades. Council member Kerr made a motion to move said ordinance on to the Consent agenda for Council approval. Committee member Wardwell seconded the motion and the motion passed unanimously.

Discussion was made with questions about the criteria and eligibility for the Fire Camp.

Adjournment

There being no further business, Council Member Kerr made a motion to adjourn the meeting. Committee member Campbell seconded the motion which passed unanimously, and the meeting was adjourned at 4:45 pm.

Respectfully submitted,

Alice Williams – Committee Secretary



STAFF REPORT

TO: Public Safety Committee

VIA: Brian J. Borne, City Manager

DATE: July 11, 2022

FROM: Sarah McAllister, P.E., Engineering Director

SUBJECT: Ordinance to Amend Traffic Code – Chapter 76 Parking Schedules, Schedule I. Parking Prohibited at All Times and Schedule VI. Tow-Away Zones

SUMMARY STATEMENT

The Public Safety Committee is requested to consider amending Schedule I. Parking Prohibited at All Times and Schedule VI: Tow-away Zones to add Corporate Center Drive from Goldmine Road to its western end.

REVIEW

Monroe Union County Economic Development has requested to have both sides of Corporate Center Drive from Goldmine Road to its western end signed as No Parking and Tow-Away Zone. This is to prevent tractor trailers from using the public street for long term parking. Therefore, the attached Ordinance Amendment (O-2022-56) would update the ordinances to reflect the request. Engineering Staff will work with the Economic Development Staff to install all signage once adopted.

RECOMMENDATION

Staff recommends amending Chapter 76 Parking Schedules, Schedule I. Parking Prohibited at All Times and Schedule VI: Tow-away Zones to add both sides of Corporate Center Drive from Goldmine Road to its western end. If the Public Safety Committee is in agreement, the proposed amendment to the Parking Schedules will be placed on the consent agenda for consideration by City Council at the next meeting on July 12, 2022.

Attachment:
Ordinance (O-2022-56)
Corporate Center Drive Picture

**AN ORDINANCE TO AMEND
TITLE VII, CHAPTER 76
OF THE CITY OF MONROE CODE OF ORDINANCES
O-2022-56**

BE IT ORDAINED by the City of Monroe Council that Title VII: Traffic Code, Chapter 76 – Parking Schedules of the City of Monroe Code of Ordinances is amended as follows:

ADD

SCHEDULE I. Parking Prohibited At All Times

Street Name	Side	From	To
Corporate Center Drive	Both	Goldmine Road	1,000 feet west of center line of Goldmine Road

SCHEDULE VI. Tow-Away Zones

Parking Lot or Location
Corporate Center Drive from Goldmine Road to 1,000 feet west of center line of Goldmine Road

Adopted this 12th day of July, 2022.

Marion L. Holloway, Mayor

ATTEST:

Bridgette H. Robinson, City Clerk

Corporate Center Drive – Example Picture





STAFF REPORT

TO: Public Safety Committee

VIA: Brian J. Borne, City Manager

DATE: July 11, 2022

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant

SUBJECT: Award of Fire Helmet to Retiring Firefighter Chad Burns

SUMMARY STATEMENT

Public Safety Committee is requested to recommend to Council awarding Firefighter Chad Burns his fire helmet on the occasion of his retirement.

REVIEW

Firefighter Chad Burns will be retiring on August 1, 2022, with 20 years and 2 months of service with the City of Monroe.

The General Assembly of North Carolina recognizes the importance and the symbolism of the Firefighter's helmet. General Statute §160A-294.1 authorizes municipalities, at the discretion of the governing board, to honor retiring firefighters by awarding them their fire helmet. Recognizing the importance of the fire helmet to Firefighter Chad Burns, Staff feels it is fitting and proper to honor him by awarding him his fire helmet to cherish during retirement. In accordance with General Statute §160A-294.1, staff recommends that the City Council set the price of the helmet at \$0.01 (one cent), and award Firefighter Burns his fire helmet.

Due to meeting schedules, this item has been placed on the July 12, 2022 Council Agenda.

RECOMMENDATION

Staff requests the Public Safety Committee recommend that City Council authorize awarding Firefighter Chad Burns his fire helmet for his service to the City of Monroe at a price set at one cent.