CITY OF MONROE - GENERAL SERVICES COMMITTEE
CITY HALL CONFERENCE ROOM
300 W. CROWELL STREET, MONROE, NC 28112
Thursday, June 2, 2022 - 4:00 PM

AGENDA
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1. General Services Committee Meeting Minutes of May 5, 2022

2. Parks and Recreation Department Grant from United States Tennis Association

3. Parks and Recreation Department Grant from Centralina Area Agency on Aging

4. Name Revision of Phil Bazemore Senior Center to Phil Bazemore Active Adult Center

5. Capital Project Budget Ordinance for Modification of North Carolina Department of Transportation Grant for Charlotte-Monroe Executive Airport Apron Rehabilitation Project (Areas A, B and Half of C)

6. Various Budget Adjustments for Budgetary Compliance for Fiscal Year 2022 Budget

7. Ratify Annual Service Contracts over $100,000

8. Budget Amendment for Downtown Dedication Bench

Other Items

CITY OF MONROE
GENERAL SERVICES COMMITTEE MEETING
City Hall Conference Room
300 W. Crowell Street
Monroe, NC 28112
May 5, 2022 4:00 PM

MINUTES

Present: Committee Member Mayor Pro Tem Gary Anderson, Committee Member Julie Thompson

Absent: Committee Member Lynn Keziah (Chairman),

Staff: Brian Borne, Interim City Manager; Lisa Strickland, Finance Director; Ashley Ivey, Accounting Manager; Ron Fowler, Fire Chief; Matt Black, Downtown Director; Peter Cevallos, Airport Manager; Sarah McAllister, Director of Engineering; Teresa Campo, Community Development Coordinator; Mary Lou Connelly, Senior Budget Analyst

Visitor(s): None

The General Services Committee met in the City Hall Conference Room at 4:00 p.m. on May 5, 2022. A quorum was present. Committee Member, Mayor Pro Tem Gary Anderson presided.

Item 1. General Services Committee Meeting Minutes from April 6, 2022.
Accounting Manager Ashley Ivey presented the minutes from the April 6, 2022 General Services Committee meeting for the Committee's approval.

Committee Member Thompson moved to approve the Minutes of the General Services Committee Meeting of April 6, 2022.

Mayor Pro Tem Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Mayor Pro Tem Anderson, Committee Member Thompson

NAYS: None

Item 2. Terminal Space Lease Agreement with the Hertz Corporation.
Airport Manager Peter Cevallos presented a request to approve the terminal space lease agreement with the Hertz Corporation.

The Airport has enjoyed long standing relationship with the Hertz Corporation to provide car rentals for the Airport's customers, primarily the business executives that arrive and depart from our facility. Recently, staff has been approached by Hertz with an interest to further enhance their presence by having an on-site presence in the Airport terminal. As there is no available office space, staff is prepared to offer some space in the lobby where Hertz could install a free-standing kiosk/booth, at no cost to the City. Hertz has agreed to this concept and is prepared to pay for the space at the lease rate established in the Monroe Fee Schedule, $12 per square foot, per year. They would man this booth at least 5 days a week, and possibly on weekends as well, depending on the amount of business. A two-year lease for this presence in the lobby has been drafted and signed by Hertz.

As part of the negotiation, the FBO Concession Agreement has also been updated to coincide with the new lease terms. The new Concession Agreement will provide the City a concession fee equal to ten percent of the monthly net time and mileage changes generated by the all the rentals that are conducted through

the Airport and the airport will show up on Hertz website whereas now it does not, therefore more traffic should come through Monroe.

The Monroe Airport Commission voted at their April 11, 2022 meeting to unanimously support the recommendation to send the lease agreement to City Council for approval and execution.

Staff is requesting the General Services Committee recommend City Council approve both the and the two-year lease agreement for Hertz to provide a booth in the terminal lobby, and authorize the City Manager to sign the lease agreement with Hertz Corporation.

Committee Member Thompson moved to approve and forward to City Council for approval.

Mayor Pro Tem Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Mayor Pro Tem Anderson, Committee Member Thompson

NAYS: None

Item 3. Budget Amendment – Legal expenses & Contract award to Poyner Spruill, LLP and Moore & Van Allen PLLC.

Finance Director Lisa Strickland presented a request to amend the budget for fiscal year 2022, for legal expenses because of the funding for the amotion proceedings, and also to get the contracts for Poyner Spruill, LLP and Moore & Van Allen PLLC approved.

Staff is requesting a budget amendment for legal expenses for the amotion hearing that were unanticipated. An amendment to appropriate $200,000 for the hearing officer and the hearing from General Fund Unassigned Fund Balance for the current fiscal year is requested. Since legal expenses are still ongoing, staff is requesting authorization for the Interim City Manager to execute any and all necessary documents with Poyner Spruill, LLP and Moore & Van Allen PLLC in amounts not to exceed $250,000 each.

Staff recommends a favorable recommendation from the Committee for approval of the attached budget amendment containing a budget adjustment for legal fees for Fiscal Year 2022 and also authorizes the Interim City Manager to execute any and all documents with Poyner Spruill, LLP and Moore & Van Allen PLLC in amounts not to exceed $250,000 each.

Committee Member Thompson moved to approve and forward to City Council for approval.

Mayor Pro Tem Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Mayor Pro Tem Anderson, Committee Member Thompson

NAYS: None

Item 4. Budget Amendment – Purchase of Police Vehicles.

Finance Director Lisa Strickland presented a request to amend the budget for fiscal year 2022 for the purchase of police vehicles, the amendment is needed due to the increase in price of the vehicles and the radios.

Staff is requesting a budget amendment from General Fund Unassigned Fund Balance for the purchase of police vehicles for fiscal year 2022. The purchase price of vehicles and equipment has increased dramatically due to market conditions. The price of a police vehicle last year was $31,163. The cost per vehicle this year is $37,804. The price of a radio last year was $4,198 and this year is $4,612. The City is ordering 15 vehicles this year, which is a combination of replacement vehicles as well as vehicles for new officers. With the steep price increases, the budget is short approximately $110,000 for the purchase of the vehicles and associated equipment for the fiscal year. An amendment is requested to cover this shortfall.

Staff recommends a favorable recommendation from the Committee for approval of the budget amendment for police vehicles for Fiscal Year 2022.

Committee Member Thompson moved to approve and forward to City Council for approval.

Mayor Pro Tem Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Mayor Pro Tem Anderson, Committee Member Thompson

NAYS: None

Item 5. Budget Ordinance – Amend funding for specific projects in the Special Revenue Fund Project.
Accounting Manager Ashley Ivey presented a request to reallocate funds that have been freed up due to being awarded $10,000,000.00 of American Rescue Plan monies that is going to be used for officer salaries and benefits.

In November 2021 and January 2022, Council approved budget ordinances identifying projects for funding in the American Rescue Plan Act of 2021 Special Revenue Fund. The US Treasury has released additional guidance on uses of the funds and certain reporting requirement changes. Staff has attended numerous trainings provided by the UNC School of Government on the American Rescue Plan Act funding and how to minimize the reporting burden to local governments. While there are necessary compliance requirements for all funds spent, there is an opportunity to minimize the compliance and reporting burden for a portion of the funding received.

The US Treasury now allows local governments to elect a standard allowance approach for revenue replacement of up to $10,000,000. Allowable expenditures under this category are for any government services authorized by State law. Under this standard allowance, expenditures do not have to relate to COVID and are not subject to the requirements of the other expenditure categories, but they are subject to award terms, certain prohibitions on expenditures, and uniform guidance requirements. Staff is proposing to reimburse the General fund for law enforcement salaries and benefits for the fiscal year ended June 30, 2022 up to this $10,000,000. By supplanting these funds, the City may spend freed up non-grant revenues for previously approved projects.

The City has been awarded a total of $11,326,507.16. The $1,326,507.16 over and above the standard allowance will remain in one already approved project for the Bearskin Creek Stream Restoration Project at Goulston. This project falls under the infrastructure reporting category that will have more of a reporting burden, but Staff believes the compliance and reporting requirements for this project can be met.

The attached budget ordinance serves to reallocate funding for the other previously approved projects, obligate funding for certain projects as well as recognize investment earnings in the project fund. The attached budget ordinance also allocates funding to fund and/or adjust projects as follows:

Sunset Park Renovations (dog park, picnic shelter, basketball courts)	$250,000
Replace Creft Park Playground Equipment & Install Shade Structure	57,000
Don Griffin Park Playground Equipment with Shade Structure	57,000
Dickerson Center Restroom Renovation with Control Link	55,000
Resurface Basketball Courts at Creft Park	35,000
Additional Funding at Belk Tonawanda Renovation Phase 1B	110,000
Eliminate Outdoor Payment Kiosk	(10,000)
Eliminate Reimbursement for Permanent Sneeze Shields	(56,855)
Reduce Funding for Downtown Parking Improvements	(302,804)
Recognize and Allocate Investment Earnings	(532)
Allocate all Unallocated Funding	(193,809)

A complete listing of all funded projects after these adjustments with budget amounts was shown for reference.

Staff is requesting that the General Service Committee approve Budget Ordinance 2022-09 and forward to Council for their approval on the consent agenda at the regular meeting of May 10, 2022.

Committee Member Thompson moved to approve and forward to City Council for approval.

Mayor Pro Tem Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Mayor Pro Tem Anderson, Committee Member Thompson

NAYS: None

Item 6. Agreement for the Urgent Repair Program.
Community Development Coordinator Teresa Campo presented a request to adopt a budget ordinance to allocate $1,000,000 of funding awarded by the American Rescue Plan for housing related projects with the City's current public/private partners.

The City was awarded American Rescue Plan funding in the amount of $11,326,507.16. On November 9, 2021, City Council adopted a Budget Ordinance to allocate $1,000,000 of funding from the grant for housing related projects with our current public/private partners. An agreement with Union Anson County Habitat for Humanity, Inc. for Urgent Repair Program funding in an amount not to exceed $350,000 will require City Council approval and City Council authorization for the Interim City Manager to execute any and all required documents.

The agreement with Union Anson County Habitat for Humanity, Inc. will provide services to eligible income households/individuals and/or Qualified Census Tract households/individuals who need emergency repairs to keep them safe and secure by providing high quality housing. The direct services will be up to $280,000 and indirect costs for administration of the program is 20% of the amount of the assistance up to $70,000. Projects will be capped at $10,000 per project.

Staff recommends forwarding to City Council with a favorable recommendation for approval of the agreement with Union Anson County Habitat for Humanity, Inc. for Urgent Repair Program funding in an amount not to exceed $350,000 and authorize the Interim City Manager to execute any and all required documents.

Committee Member Thompson moved to approve and forward to City Council for approval.

Mayor Pro Tem Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Mayor Pro Tem Anderson, Committee Member Thompson

NAYS: None

Item 7. Agreement for Mortgage and Foreclosure Assistance.
Community Development Coordinator Teresa Campo presented a request to adopt a budget ordinance to allocate $1,000,000.00 of funding awarded by the American Rescue Plan for housing related projects with the City's current public/private partners.

The City was awarded American Rescue Plan funding in the amount of $11,326,507.16. On November 9, 2021, City Council adopted a Budget Ordinance to allocate $1,000,000 of funding from the grant for housing related projects with our current public/private partners. An agreement with Monroe Union County Community Development Corporation for Mortgage & Foreclosure Assistance in an amount not to exceed $350,000 will require City Council approval and City Council authorization for the Interim City Manager to execute any and all documents.

The contract with Monroe Union County Community Development Corporation will provide services to eligible income households/individuals and/or Qualified Census Tract households/individuals who experienced financial hardship due to the pandemic on or after March 3, 2021. The expenses may include mortgage payment assistance, payment assistance for homeowner insurance, flood insurance, mortgage insurance, HOA fees and assistance with delinquent property taxes to prevent foreclosure, displacement or delinquency. The direct services will be up to $280,000 and indirect costs for administration of the program is 20% of the amount of the assistance up to $70,000.

Staff recommends forwarding to City Council with a favorable recommendation for approval of the contract with Monroe Union County Community Development Corporation for Mortgage & Foreclosure Assistance in an amount not to exceed $350,000 and authorize the Interim City Manager to execute the any and all documents.

Committee Member Thompson moved to approve and forward to City Council for approval.

Mayor Pro Tem Anderson seconded the motion, which unanimously passed with the following votes:

AYES: Mayor Pro Tem Anderson, Committee Member Thompson

NAYS: None

Item 8. RAISE Grant opportunity for Downtown District.
Downtown Director Matt Black presented information on the RAISE Grant, which would be for rebuilding infrastructure as well as capital investments in surface transportation.

What is it?
- Rebuilding American Infrastructure with Sustainability and Equity
- Part of the Bipartisan Infrastructure Law
- $1.5 billion for FY 2022 alone
- Funds capital investments in surface transportation
- Additional funding for "Areas of Persistent Poverty and Historically Disadvantaged Communities".

Eligible Cost Share/Match

- Federal cost shares up to 80% in urban areas
- Federal cost shares up to 100% in:
    - Rural areas
    - Areas of Persistent Poverty
    - Historically Disadvantaged Communities

Minimum Award Size

- $5 Million for projects in urban areas
- $1 Million for projects in rural areas

Maximum Award Size

- $25 Million per project
- $225 Million per State.

Matt predicts that the city would receive $12-$14 Million from the RAISE Grant. The grant is competitive and some recommendations for the projects are building infrastructure beyond common practice, projects that would create tourism, projects that will have a reasonable timeline for competition, and also projects that would remove some stop lights which would cut back on emissions. If the grant was granted this fiscal year, the projects would need to be completed by 2026.

Once the grant is awarded then any cost incurred will be reimbursement and will not be a lump sum award.

Mayor Pro Tem Anderson recommends bringing this back to the committee in early fiscal year 2023 (October/November) due to missing the deadline on April 14, 2022. This gives staff plenty of time to prepare and see what they would want to apply for.

No action was taken.

Other:

None

There being no further business the meeting adjourned at 4:41 p.m.

_____
Committee Chairman, Lynn Keziah

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: General Services Committee

VIA: Brian Borne, Interim City Manager

DATE: June 2, 2022

FROM: Ryan Jones, Parks and Recreation Director

PREPARED BY: Rae Moore, Athletic and Special Events Coordinator

SUBJECT: USTA Southern Parks and Recreation Grant Acceptance

SUMMARY STATEMENT

The Parks and Recreation Department seeks to accept the Parks and Recreation Grant from the United States Tennis Association in the amount of $2,000.00.

REVIEW

The Parks and Recreation Department has received a grant in the amount of $2,000.00 from the United States Tennis Association. These funds will allow staff the opportunity to equip and provide camps and clinics for youth and adults within the community. This grant will allow our department the ability to provide members of the community the opportunity to play tennis in a safe and meaningful way.

RECOMMENDATION

Staff requests approval from the General Services Committee to accept funds associated with the USTA Southern Parks and Recreation Grant.

Attachment: BA-2022-20

BUDGET AMENDMENT
BA-2022-20

1. Amendment necessary to designate and appropriate funds received from the Southern Parks and Recreation Grant from the United States Tennis Association (USTA) in the amount of $2,000.00.

   General Fund:

   Revenues:
   Restricted Revenue $2,000

   Expenditures:
   Parks and Recreation $2,000

   Adopted this 14th day of June, 2022.

_____
Marion L. Holloway, Jr., Mayor

Attest:

_____
Bridgette H. Robinson, City Clerk

STAFF REPORT

TO:	General Services Committee
VIA:	Brian Borne, Interim City Manager
DATE:	June 2, 2022
FROM:	Ryan Jones, Parks and Recreation Director
PREPARED BY:	Ryan Jones, Parks and Recreation Director
SUBJECT:	Centralina Area Agency on Aging Grant Acceptance

SUMMARY STATEMENT

The Parks and Recreation Department seeks to accept the 2022 Older American's Act allocation from the Centralina Area Agency on Aging in the amount of $500.00 and requests a budget amendment.

REVIEW

The Parks and Recreation Department has received a grant in the amount of $500.00 from the Centralina Area Agency on Aging. These funds will allow staff the opportunity to equip and provide active adult programs within the community. This grant will allow our department the ability to provide members of the community the opportunity to enjoy programs and facilities at a high quality level.

RECOMMENDATION

Staff requests approval from the General Services Committee to accept funds associated with the Centralina Area Agency on Aging Grant.

Attachment: Budget Amendment BA-2022-21

BUDGET AMENDMENT
BA-2022-21

1. Amendment necessary to designate and appropriate funds received from the 2022 Older American's Act allocation from the Centralina Area Agency on Aging in the amount of $500.

General Fund:

Revenues:	
Restricted Revenue	$500
Expenditures:	
Parks and Recreation	$500

Adopted this 14th day of June, 2022.

Attest:

Marion L. Holloway, Jr., Mayor

Bridgette H. Robinson, City Clerk

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: General Services Committee

VIA: Brian Borne, Interim City Manager

DATE: June 2, 2022

FROM: Ryan Jones, Parks and Recreation Director

PREPARED BY: Ryan Jones, Parks and Recreation Director

SUBJECT: Name Revision of Senior Center

SUMMARY STATEMENT

On December 3, 2019, City Council approved revisions to the naming of the renovated Enquirer Journal building to the Phil Bazemore Senior Center. Staff seeks approval to revise the naming of the renovated facility from the Phil Bazemore Senior Center to the Phil Bazemore Active Adult Center.

REVIEW

At the December 3, 2019, City Council meeting, Council approved revisions for naming the renovated senior center building (formerly the Enquirer Journal Building) to the Phil Bazemore Senior Center. At the conclusion of the Enquirer Journal building renovation, the current Senior Center facility, which is named the Ellen Fitzgerald Senior Center, will no longer be utilized as a senior center. However, the name of that building will remain named for Ellen Fitzgerald. Staff is requesting that the new facility that was approved to be named the "Phil Bazemore Senior Center" be revised to the "Phil Bazemore Active Adult Center". Current recreation trends have shown that previously named senior centers are better received by appropriate age groups utilizing these types of centers as active adult facilities. It is also worth noting, that the scope of activities offered at the new facility will include more opportunities for exercise and will focus on the member's access to active living programs and projects. The facility will remain true to the foundation of adult programming that provides opportunities for all skill and mobility levels, as well as, passive and active recreational activities. The new facility allows staff to broaden program offerings that include a focus on active lifestyles and will be more attractive to those within the demographic who are looking for more programming related to physical activity.

RECOMMENDATION

Staff requests that the General Services Committee recommend Council approval to revise the current name of the new "Senior Center" (formerly the Enquirer Journal Building) from the Phil Bazemore Senior Center to the Phil Bazemore Active Adult Center.

Attachments: Minutes – October 1, 2019
Minutes – December 3, 2019

Ms. Lorice Robinson stated that everything she wanted to say had been stated by previous speakers. Ms. Robinson thanked Council for leaving the name as the Winchester Community Center.

Item No. 7. Senior Center Facility Signage. Council Member Keziah stated that one of the proudest things he had every done since he had been on City Council was to talk about a man that was a gentleman, a consensus builder, respected and did as much for Monroe by being on the City Council as anyone that had every served. He advised that this man was Phil Bazemore.

Council Member Keziah stated that the pre-k building in Winchester was there because of Mr. Bazemore and his love for the pre-k. He stated that Mr. Bazemore's love for children was unbelievable.

Council Member Keziah advised that the Old Armory Community Center located in the Quality Hill neighborhood was there because of Mr. Bazemore.

Council Member Keziah advised that Mr. Bazemore was the person who came up with the Martin Luther King, Jr. Boulevard name that ran from 200 South to Dickerson Boulevard.

Council Member Keziah stated that Mr. Bazemore was the City of Monroe's first member to the Board of Directors to the National League of Cities.

Council Member Keziah stated that anytime the City of Monroe had a problem in Raleigh, the City sent Mr. Bazemore to work out the situation. He stated that if there was an issue in Washington, DC, the City sent Mr. Bazemore to assist with the issue because he was respected.

Council Member Keziah stated that Mr. Bazemore was elected to serve on the City Council in 1981 and since that time, the growth of Monroe was phenomenal. He stated that Mr. Bazemore was there every bit of the way.

Council Member Keziah stated that Mr. Bazemore had a calming effect, everyone respected and loved him.

Council Member Keziah stated that the City was in the process of building a new Senior Center where *The Enquirer-Journal* building was located. He advised that the new Senior Center would be 20,000 sq. ft. where the current facility was 9,000 sq. ft.

Council Member Keziah moved to name the new Senior Center facility the Phil Bazemore Senior Center.

Council Member Anthony stated that she echoed everything Council Member Keziah said. She stated that Mr. Bazmore was a wonderful man who contributed a lot to the City of Monroe and the State of North Carolina. Council Member Anthony stated that she had the utmost respect and admiration for him. She stated that one could not rewrite history nor could one take away from one family to give to another.

Council Member Anthony stated that the current Senior Center was the only building in Monroe that had been named after a woman. She stated that the Fitzgerald family gave the land for the first hospital in 1921. Council Member Anthony stated that the house was moved to accommodate the building. She advised that the house later became a convalescence home. Council Member Anthony suggested that another building or a future building be named after Mr. Bazemore thereby affording him the honor and respect that he so rightfully deserved. She stated that she did not want to interrupt history. Council Member Anthony stated that she did not think it was fair to the family of Ellen Fitzgerald or to her memory. She stated that while she was in agreement that Mr. Bazemore perhaps deserved more honor and recognition, it was her hope that Council did not tamper with history and did not ignore the contributions of Ms. Fitzgerald. Council Member Anthony stated that even though the building was moving, the concept was not and the new facility name should remain the Ellen Fitzgerald Senior Center.

Council Member Keziah stated that the Ellen Fitzgerald name would remain on the current building. He stated that the Ellen Fitzgerald family gave the land for the hospital and then the building was built. He reiterated that the name would stay on the building. Council Member Keziah stated that in his opinion, there was not a more deserving person to name the new Senior Center facility after than Mr. Bazemore. He stated that he had served on Council a long time and no one had been as much of a gentleman or more deserving of this recognition than Mr. Bazemore.

Council Member Keziah stated that his motion stood to name the new facility the Phil Bazemore Senior Center.

Council Member McGee stated that he was not negating that Mr. Bazemore had not given a lot to his community; however, as Council Member Anthony stated, the name of the Senior Center was the Ellen Fitzgerald Senior Center. He did not feel like the name should be changed.

From a procedural standpoint, City Attorney Shah-Khan stated that because this was being done under the City's Naming Policy, before the motion was seconded and moved forward, Council had to receive some sort of public input from those in attendance. He stated that if Council wished to move forward with public input, then Council could make a motion and then continue to discuss it.

Council Member Holloway asked if the motion needed to be seconded.

City Attorney Shah-Khan suggested that the motion be remade after the conclusion of the public input.

Council Member Keziah stated that public input on the Winchester Facility Signage was done differently.

City Attorney Shah-Khan stated that the public input had been received at the September 17, 2019 City Council Regular Meeting and additional public input was received tonight. He stated that this was an entirely new set of public input and that was why it was different from the prior item.

Ms. Doris Wheeler suggested that the new Senior Center continue to be called the Ellen Fitzgerald Senior Center. Ms. Wheeler stated that she did not see a reason to change the name just because a new building to house the Senior Center was being built.

Ms. Patricia Polund thanked Council Members Anthony and McGee for their input. Ms. Polund stated that when she heard that the new Senior Center was going to be renamed, it caused her some concern because she could not think of another example where a woman who played a very defining part of the City of Monroe's history had been publicly honored.

Ms. Polund stated that in renaming the Senior Center, the name of Ellen Fitzgerald would fade from the collective memory of the local residents and the single honor to local women's history would disappear.

Ms. Polund stated that she had nothing against the fine name and reputation of Phil Bazemore. She stated that there was a street renamed for him that was beside the Winchester Community Center. Ms. Polund felt that something additional could be found to honor Mr. Bazemore whereas she was very hard pressed to know what else could bear Ellen Fitzgerald's name.

Ms. Polund advised that if the current Senior Center building was sold, it would become something else. She stated that while a plaque could be placed at the site, she did not feel that anyone would go by a privately-owned building to see a plaque. Ms. Pollock stated that having the name did give people pause to question who Ellen Fitzgerald was and why a building was named after her. She stated that the fact that it was no longer going to be on the Fitzgerald land was neither here nor there. Ms. Polund stated that the hospital that Ms. Fitzgerald stipulated be built by the City and ran by the City was no longer there either and no one minded that.

Ms. Polund felt that if Council wanted to do something further for Ellen Fitzgerald, perhaps an option would be to explore the North Carolina State Highway Historical Marker Program. She felt that the name needed to stay with the Senior Center wherever it went.

Ms. Polund stated that there was one significant thing in the history of the hospital. She stated that the State Historical Marker Program required that it be a significant piece of history for the state. Ms. Polund advised that this would require some research to ensure that it was true that in 1953 when Union Memorial Hospital opened, the Ellen Fitzgerald Hospital became a long-term facility for critically ill patients. She advised that it had been said that this was the first long-term care hospital in either North Carolina or South Carolina. Ms. Polund stated that this was a significant first that might warrant a highway marker being placed in that area. She restated that she would like to see the Senior Center continued to be named Ellen Fitzgerald wherever it was located.

Mr. Robert Yanacsek stated that the people present tonight spoke about preserving history in their neighborhoods. Mr. Yanacsek stated that it was vitally important that history be preserved. At the minimum, he requested that Council table this matter to the December 3, 2019 City Council Regular Meeting to allow more input to be received from the community.

Ms. Michele King stated that she had only been in Monroe for four years and she was still learning the history of the area and understanding why changes were proposed by Council to the public.

Ms. King stated that she did not often understand the intent or the motives behind the changes. However, she stated that it would be a grave mistake to change the name of the Ellen Fitzgerald Center. She stated that she did not know Mr. Bazemore and heard that he was a wonderful friend of Council Member Keziah.

Council Member Keziah stated that Mr. Bazemore was a friend of everybody.

Ms. King stated that certainly there would be another project that was coming up in Monroe that could be named after Mr. Bazemore. She stated that Council did not need to dismiss that. Ms. King stated that Council Member Anthony was correct in her statement that this was a female who should be recognized along with Christina Darden and a lot of other females. She stated that to take this away or to dismiss that was a fault and sent Monroe back another 40 years. Ms. King stated that she was not going to stand before Council and let this happen. She stated that she did not feel the matter needed to be tabled but rather a motion needed to be made that the name of the new structure for the Senior Center would remain the Ellen Fitzgerald Senior Center.

Ms. Margaret Desio stated that she had been a resident of Monroe her entire life. Ms. Desio stated that she knew when the houses were on the site, when it became a long-term care facility and then a senior citizens center.

Ms. Desio stated that the Ellen Fitzgerald name was associated with the site. She stated that it was where Ms. Fitzgerald gave the land, she moved the houses and she came to have the hospital built. Ms. Desio stated that Ellen Fitzgerald was not associated with the Senior Center. She stated that Ellen Fitzgerald was associated with the corner of Morrow Street and Hayne Street. Ms. Desio stated that the building should be there and it should be named the Ellen Fitzgerald Building. She stated that the City owned the building, it was not going to be sold and whatever else the building was used for would retain the name Ellen Fitzgerald.

Ms. Desio reiterated that Ellen Fitzgerald was associated with the site not with a senior citizen center. She stated that she was all for naming the new Senior Center after Mr. Bazemore who was a fine man.

Mr. Haywood Hilliard stated that when he moved to Monroe, he was told the site was the Ellen Fitzgerald and he had to learn about it. He stated that he did not remember the hospital but he knew that it had been the Ellen Fitzgerald Senior Center which had provided a lot of activities for the senior citizens of Monroe.

Mr. Hilliard stated that it was 1920 before any woman could vote in the United States of America. He advised that the women had to go out and protest in the streets just like what was done in the Civil Rights Movement. Mr. Hilliard stated that changing the name did not make sense.

Council Member Keziah restated his motion to name the new Senior Center the Phil Bazemore Senior Center. Council Member Holloway seconded the motion.

Council Member Holloway stated that he agreed with the comments of Ms. Desio. He stated that everyone that knew the history knew that the Fitzgerald family had the property. Council Member

Holloway stated the site was what was being preserved. He stated that a Senior Center could be built anywhere. Council Member Holloway stated that the Fitzgerald property was fixed right where it was and that was where Ellen Fitzgerald's legacy needed to be preserved and tribute paid to a family that gave such a nice gift to the City of Monroe and the citizens.

Council Member Anthony stated that one of the speakers had a suggestion that the matter be tabled to allow for more community input. She asked if this suggestion was a possibility.

Council Member Keziah stated that his motion to name the new Senior Center the Phil Bazemore Senior Center stood.

Council Member Anthony stated that a vote could be taken but she felt it was always important to hear from the citizens because Council represented the entire citizenship of Monroe.

Mayor Kilgore asked Council Member Keziah if he wanted to table the matter to the December 3, 2019 City Council Regular Meeting to receive additional public input.

Council Member Keziah stated no.

Ms. Cassandra Carelock asked Council Member Keziah why he was afraid to bring the request to the community. Ms. Carelock asked why this matter could not be tabled to allow the public provide input.

Council Member Keziah stated that Mr. Bazemore was a fine man and deserved everything that he had previously mentioned.

Ms. Carelock stated that she understood Mr. Bazmore was a fine mane but she stated that Ms. Fitzgerald was a fine woman.

Council Member Keziah agreed that Ms. Fitzgerald was a fine woman.

Ms. Carelock reiterated her request that the matter be continued to allow public input.

Ms. King stated that she was not changing her mind about her previous comments and proposal. However, she asked Council Member Holloway and Council Member Keziah to publicly state that the site of the current Ellen Fitzgerald Senior Center would remain an Ellen Fitzgerald Center or property.

Council Member Keziah confirmed yes.

Ms. King asked Council what was going in the property.

Council Member Keziah stated that it would be something City-oriented and would be listed as the Ellen Fitzgerald Center.

Council Member Jordan asked City Attorney Shah-Khan if the present Council could commit the actions of future Councils. He asked if future Councils decided that they wanted to do something different with the Ellen Fitzgerald site, would they be allowed to do that.

City Attorney Shah-Khan stated that Council would have what the actions taken by precedent by the current Council. He advised that a future Council could choose to act in accordance with the Naming Policy and they would be apprised at that time that a discussion had been held and a discussion was provided by the members of where they were. City Attorney Shah-Khan stated that future Councils could decide to do something; however, they could decide to keep things the same.

Council Member Jordan stated that was what he was asking. He stated that it was sounding like this Council could commit the actions of future Councils and he knew that was not correct and he wanted the City Attorney to state that to the public.

City Attorney Shah-Khan stated that one other thing was that Staff had not looked at was if any restrictions were placed on the land at the time. He advised Council Member Jordan his comments were correct.

Council Member Keziah stated that as mentioned by Ms. Desio, the land was given for a hospital. He stated that Ms. Fitzgerald was definitely important. Council Member Keziah stated that the name was going to stay on the current building which was on the correct site. He stated that Mr. Bazemore was the first African-American Mayor and everything he did was done in a class manner.

Council Member Keziah stated that he thought that naming the new Senior Center facility after Phil Bazemore was an honor because he was a gentleman in every sense of the way. He stated that over half of the people present at the meeting were present for Mr. Bazemore.

Council Member Anthony stated that for clarification purposes, a lot of the people were here because there was an issue. She stated that just because they were present did not mean that they were here for naming the new Senior Center after Mr. Bazemore. Council Member Anthony stated that unless the members in attendance were going to be polled individually, Council Member Keziah did not know why they were present.

Ms. Doris Massey stated that she was told that a room at the new Senior Center would be named in honor of Mr. Bazemore and she came for the room naming not for the Senior Center name to be changed.

Council Member Anthony stated that there were folks here for Mr. Bazemore but everyone had a different understanding of what was being done in honor of Mr. Bazemore.

Ms. Tiffany Wilson stated that she was a woman, believed in women's history, was an African-American and believed in African-American history. She stated that with as many buildings that were located with the City, only one building had been named after a woman. Ms. Wilson stated that a recommendation had now been made to rename a facility to honor Phil Bazemore and in the

same token, take away the only facility named after a female. Ms. Wilson stated that this type of action was a stab in the face. She questioned if Mr. Bazemore would be agreeable to taking away Ms. Fitzgerald's name and renaming the Senior Center after himself. Ms. Wilson stated that she did not feel anyone was saying do not name a building after Mr. Bazemore. Rather, she felt that the City had plenty of future buildings that could be named after Mr. Bazemore and allow him to be honored in the way he should be honored.

Ms. Wilson stated that the Senior Center was known as the Ellen Fitzgerald Senior Center. She stated that if there was an empty building with a name on it, no one was going to look up the history. Ms. Wilson stated that there was value in the women's history. She stated that there was one female on Council. Ms. Wilson stated that Council Member Keziah had stated that Mr. Bazemore was an excellent gentleman and she was saying Ms. Fitzgerald was an excellent woman. She stated that when looking at the history, it was stepping stones/building blocks. Ms. Wilson again suggested that the matter be tabled to let the community decide if they wanted to name the whole building or a room after Mr. Bazemore. She stated that the community needed to know what was going on and they needed to have their voice.

Mayor Kilgore stated that he was hearing a lot from both sides. He stated that whatever Council did tonight needed to be done right. Mayor Kilgore stated that he was ready to vote if that was the pleasure of Council or was agreeable to postponing the matter to December.

Council Member Keziah stated that this was embarrassing to Mr. Bazemore because nothing was being taken away from Ms. Fitzgerald. He stated that her name would still be on the land that she gave the City.

Council Member Keziah stated that if the Council wished to table this matter to December 3, 2019, he did not have a problem with it but he felt that this was an embarrassment.

Council Member Keziah moved to table this matter to the December 3, 2019 City Council Regular Meeting to allow further input from the public. Council Member Anthony seconded the motion, which passed unanimously with the following votes:

AYES:	Council Members Anthony, Holloway, Jordan, Keziah, McGee, Mayor Pro Tem Anderson and Mayor Kilgore
NAYS:	None

CONSENT AGENDA

Written background information was provided in advance in the Council Agenda Packet for each item on the Consent Agenda. One motion and vote was taken, which included approval of all items on the Consent Agenda.

Item No. 8. Asphalt Paving Program for 2019-2020. Engineering Director Jim Loyd advised by memorandum that on September 11, 2019, Staff received the following sealed bids for the 2019-2020 Asphalt Paving Program:

With regard to the Natural Gas Fund, Ms. Watts advised that the unrestricted net position was $25.3 million, an operating income of $5.6 million, cash flow from operations of $8.4 million and unrestricted cash of just over $27 million.

In reviewing the Airport Fund, Ms. Watts advised that there was an unrestricted net position of negative $401,000 and an operating loss of $1.3 million.

Ms. Watts advised that the non-major Enterprise Funds (Aquatics and Fitness Center, Stormwater and Solid Waste) had an unrestricted net position of $2.9 million and an operating income of $341,000.

Item No. 16. Senior Center Facility Signage *(Tabled from October 1, 2019).* City Manager Faison advised that a request was made by Council Member Keziah to provide an opportunity for discussion by the General Services Committee to explore the naming of the new proposed Senior Facility in a manner that recognized former Council Member P.E. Bazemore, per the City's Naming of Public Facilities and Lands in Recognition of Individuals Policy. He advised that on September 12, 2019, the General Services Committee favorably recommended the naming of the new proposed Senior Center in a manner that recognized Mr. Bazemore. Mr. Faison advised that the matter was initially considered at the October 1, 2019 City Council Regular Meeting and was tabled to the December 3, 2019 City Council Regular Meeting to allow additional community involvement in the naming of the new proposed Senior Center.

Mr. Faison advised that the Community Center at the Winchester Recreation Complex was named for Mr. Bazemore in February 1989. However, he advised that at the August 20, 2019 City Council Regular Meeting, Council heard a request from the Council Member/Winchester Neighborhood Committee Chair Anthony for the renaming of the Community Center. Mr. Faison advised that this item was tabled until the October 1, 2019 City Council Regular Meeting to allow for the circulation of a petition that could measure neighborhood interest for renaming the Bazemore Community Center. He advised that at the October 1, 2019 City Council Regular Meeting, action was taken to rename the facility as the Winchester Community Center.

Mr. Faison advised that the existing Senior Center was named the Ellen Fitzgerald Senior Center. He advised that Staff indicated multiple inquiries from Senior Center patrons suggesting potential names of the new senior facility to be located at the former Enquirer-Journal Building. Mr. Faison advised that patron interests have included retaining the current name "Ellen Fitzgerald" for branding and identification purposes while others have expressed a different name might provide an opportunity to broaden the participant base.

Mr. Faison advised that emerging trends amongst recreation programmers is to deemphasize the use of "Senior" in a facility's name due in part to the emergence of names referring to "Active Adult Centers" as the norm for naming these facilities.

Mr. Faison advised that the questions before Council was whether to name the new proposed Senior Center or whether to name in a manner that recognized former Council Member P.E. Bazemore, per the City's Naming of Public Facilities and Lands in Recognition of Individuals

Policy. He advised that Council was not required to take action to name the new proposed Senior Center.

Council Member Anthony asked if there was a percentage of the patrons of the Senior Center wish to retain the current name.

City Manager Faison replied no.

Ms. Carol Draper stated that she was a member of the Senior Center. Ms. Draper stated that anyone that spoke about the Senior Center or had questions about facility knew it as the "Fitzgerald Senior Center." She stated that the program was moving locations. Ms. Draper asked for the purpose of changing the name when people knew it as the Fitzgerald Center.

Mayor Kilgore stated that the name of Ellen Fitzgerald would remain on the current building.

Ms. Draper stated that she understood that the proposal was to leave the current building named the Ellen Fitzgerald Building but she asked why the Ellen Fitzgerald name could not be moved with the new proposed Senior Center as it was known as the Fitzgerald Senior Center.

Ms. Patricia Poland asked if Council had decided what would be done with the existing building.

Mayor Kilgore advised that no decision had been made to date.

Ms. Poland felt that this hinged upon what would be done with the existing building. She stated that if the building were sold, a new owner would not want to keep calling in the Ellen Fitzgerald Building.

Ms. Poland did not feel that this was no longer about honoring a site. She stated that Ms. Fitzgerald's home that was on the site was gone as well as the hospital that was named for her. Ms. Poland stated that this was about honoring a woman, the only woman that was so honored who helped further the progress of the City. She stated that Ms. Fitzgerald did not have to leave the City this property. Ms. Poland stated that the City was overjoyed in 1916 when they learned this. She stated that the City had wanted and needed a hospital so bad.

Ms. Poland stated that Dr. John Massey had a fine hospital on W. Windsor Street that opened in 1912. She stated that the majority of the white people would go to Wadesboro or Charlotte.

Ms. Poland stated that the City joyously accepted the gift from Ms. Fitzgerald. She stated that she knew it went through a spell when the hospital no longer ceased to function. Ms. Fitzgerald advised that the hospital was torn down, the Senior Center was built and the City graciously continued to name the facility after Ellen Fitzgerald.

Ms. Poland stated that she had nothing against the name of P.E. Bazemore and stated that he had done a lot for the City too. She stated that the building should be named after the City of Monroe and then honor individuals by naming rooms after them (i.e., Bazemore, Fitzgerald, Massey) and

adding a little memorabilia in the room so that people could have a chance to learn about the individual. Ms. Poland felt that it was time the City stopped name facilities after people.

Ms. Margaret Desio stated that Ms. Fitzgerald was a fine, wealthy lady. Ms. Desio advised that Ms. Fitzgerald lived during the time of the Civil War. She advised that Ms. Fitzgerald left her home place which was a huge ornate home and the grounds for a hospital.

Ms. Desio stated that if one wanted to honor Andrew Jackson, you go to his birthplace and if you want to honor James K. Polk, you go to Pineville. Ms. Desio stated that the Fitzgerald building and site should remain as the Ellen Fitzgerald Building. She felt that the new proposed Senior Center should be named something else. Ms. Desio stated that Mr. Bazemore was a wonderful man.

Ms. Desio advised that there should be a plaque recognizing the site where Ellen Fitzgerald lived and the site where she gave the land. She stated that she did not see moving Ms. Fitzgerald's name to the new proposed Senior Center where the Enquirer-Journal Building was located. She felt it should remain with the building on Hayne Street. Ms. Desio felt that the City needed to honor the site that Ms. Fitzgerald donated.

Mr. Willie Earl Wilson stated that he worked with Mr. Bazemore for many years and met in 1974. Mr. Wilson stated that he spoke with Mr. Bazemore many times during his tenure as a Council Member. He stated that they discussed events that Mr. Bazemore was trying to do on behalf of the City of Monroe and its citizens.

Mr. Wilson stated that Mr. Bazemore was thrilled to serve the City of Monroe as a Council Member for almost 30 years. He felt that Mr. Bazemore would be very proud to have a building named after him if he was still alive.

Ms. Moya Saltzgaber stated that she felt it was time to move way from naming buildings. Ms. Saltzgaber stated that she questioned if an old, brick, refurbished building that was going to be used as a Senior Center would be appropriate for Mr. Bazemore. She stated that she was aware that the City was growing and that the number of City employees was growing too. She hoped that the City was looking at the space needs for employees and had a Master Plan that put up a building and would house various departments and employees. Ms. Saltzgaber felt that a brand new building named in honor of a former City Mayor would be more appropriate place to put Mr. Bazemore's name instead of an older brick building.

Ms. Saltzgaber stated that she agreed with the suggestion of adding a plaque to the Fitzgerald site as there was no guarantee that a building would be there forever.

Ms. Tiffany Wilson stated that she was at the October 1, 2019 discussion of this matter. Ms. Wilson stated that there was a petition that was surfaced through the Internet. She stated that within three hours, there was over 150 signatures to leave the Ellen Fitzgerald name on the new Senior Center building.

Ms. Wilson stated that she liked the suggestion that Ms. Poland had to stop naming buildings after people and instead honor individuals by naming rooms in facilities after them.

Ms. Wilson stated that Mr. Bazemore was not the only African-American who had done great things in the City of Monroe who had passed away. She stated that she took nothing from Mr. Bazemore but there were other individuals (i.e., John Crowder) who had done great things as well.

Ms. Wilson stated that there were females in the City of Monroe who were not honored. She stated that there were no buildings other than the Ellen Fitzgerald building that was named after a woman. Ms. Wilson stated that Council needed to take this into consideration as well.

Ms. Wilson stated that most of the time, people were not going to stop and read a plaque and if there was no structure, no one would go to the site. She felt that a proper honor would be to name a room in the Senior Center after Ms. Fitzgerald and name the building after the City of Monroe.

Council Member Anthony stated that Council just authorized Staff to apply for a National Recreation and Park Association Instructor Training Grant for Evidence-Based Physical Activity Programs for Ellen Fitzgerald Senior Center. She stated that most grants were specific and if the name of the Senior Center were changed, the City would have to forego the grant.

City Manager Faison stated that the grant was not locked into a particular name or site, but rather was for a function.

Parks and Recreation Director Tonya Edwards confirmed that the grant was for a function and not a name or site.

Council Member Keziah stated that Phil Bazemore loved kids and because of this love and passion for children, a new facility was built in the Winchester area to help children. He stated that in his 70's, Mr. Bazemore rode to Raleigh three days a week campaigning for the children. Council Member Keziah stated that Mr. Bazemore was dedicated, was one of the finest people that ever served on Council, he was loved by everyone, he was respected in Raleigh and he was respected in Washington, DC.

In honor of Mr. Bazemore, Council Member Keziah moved to name the new Senior Center the "Phil Bazemore Senior Center." Mayor Pro Tem Holloway seconded the motion.

Council Member McGee stated that Council Member Keziah had mentioned the pre-k building and questioned what that had to do with the Ellen Fitzgerald Senior Center.

Council Member Keziah stated that the headstart building would not be there if it was not for Mr. Bazemore.

Council Member Anthony stated that she knew Mr. Bazemore was instrumental in getting the daycare building and he did love children. She stated that since he cared for the children, it was clear to her and would be better in his honor to name the Winchester Development Daycare Center

after Mr. Bazemore. Council Member Anthony stated that she would rather associate Mr. Bazemore with kids rather than older people.

Council Member Keziah stated that his motion to name the new Senior Center the "Phil Bazemore Senior Center" stood.

The motion passed with the following votes:

AYES:	Council Members Gordon, Keziah, Mayor Pro Tem Holloway and Mayor Kilgore
NAYS:	Council Members Anthony, James and McGee

Item No. 17. Beautification Project for Downtown Signal Boxes. Downtown Coordinator Matthew Black advised that the City's Downtown Department was inviting artists to apply for a public art project to create public art on traffic signal boxes (TSB) located in Downtown Monroe. Mr. Black advised that the goal of the project was to use local traffic signal boxes as "canvasses" greatly enhancing Downtown Monroe's visual surroundings. He advised that all TSB's to be completed, pending North Carolina Department of Transportation (NCDOT) approval of the program, would be installed by the Clean Slate Group, utilizing a vinyl application. Mr. Black advised that artists would be submitting their designs to the City and Clean Slate Group would then create a digital image and do the installation.

Mr. Black advised that all art should cover all exposed sides and top of the box. He advised that designs should take into consideration that the TSB would be visible for short glimpses by passing vehicles and some would have more pedestrian traffic than others.

Mr. Black advised that in conjunction with City of Monroe's Engineering Department and NCDOT, the Downtown Office would like to complete the signal boxes located within the Central Business District. He advised that the 2019 proposed TSB Locations included: N. Charlotte Avenue and Jefferson Street intersection; Windsor Street and Main Street intersection; N. Charlotte Avenue and Franklin Street intersection; Main Street and Jefferson Street intersection; N. Main Street and Franklin Street intersection; Church Street and Hayne Street intersection; Franklin Street and Hayne Street intersection; Church Street and Jefferson Street intersection; Jefferson Street and Hayne Street intersection; Church Street and Franklin Street; N. Charlotte Avenue and Jefferson Street intersection; and, N. Charlotte Avenue and Franklin Street intersection.

Mr. Black advised that the total cost estimate for this beautification project was $9,360 which equated to $780 per TSB. He advised that this included the transfer of the art to 3M material and installation of the art onto all of the TSB.

Mr. Black advised that this matter was scheduled to be presented to the General Services Committee on November 21, 2019; however, due to a lack of a quorum, the meeting was cancelled.

City of Monroe
Where Heartland Meets High Tech

STAFF REPORT

TO: General Services Committee

VIA: Brian Borne, Interim City Manager

DATE: June 2, 2022

FROM: Peter Cevallos, Airport Manager

SUBJECT: Budget Ordinance – Grant Modification for the Apron Rehabilitation - Areas A, B, Half of C (Construction) Project

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SUMMARY STATEMENT

The Airport staff request City Council approval for a budget Ordinance to receive federal grant funds and appropriate the necessary local matching funds for the Apron Rehabilitation Project (Areas A, B and Half of C) at the Charlotte-Monroe Executive Airport.

REVIEW

To close out the Apron Rehabilitation Project (Areas A, B and Half of C) at the Charlotte-Monroe Executive Airport, the City has to make a budget adjustment showing the receipt additional grant of $17,780, for additional pavement marking and aircraft tie-down work approved by the State and accomplished during the project. This grant requires a local match by the City of $1,976.

RECOMMENDATION

Staff request that the General Services Committee recommend to City Council approve the budget Ordinance receive federal grant funds in the amount of $17,780 and appropriate the necessary local matching funds in the amount of $1,976 for the Apron Rehabilitation Project (Areas A, B and Half of C).

Attachment(s):
BO-2022-12
NC Dept. Transportation Letter – Modified Grant

CITY OF MONROE BUDGET ORDINANCE –
APRON REHABILITATION AREAS A, B AND HALF OF C PROJECT
BO-2022-12

1. Amendment necessary appropriate necessary funds designated as the local match to receive grant funds for additional pavement marking and aircraft tie-down work during the Apron Rehabilitation Areas A, B and Half of C Project at Charlotte-Monroe Executive Airport.

General Fund:

Revenues:

Appropriation from Formally Assigned for Airport Grant Acceptance Fund Balance	$1,976

Expenses:

Transfer to Airport Fund	$1,976

Airport Capital Project Fund:

Revenues:

Transfer from General Fund	$1,976
Restricted Revenue	$17,780

Expenses:

Airport Project AP1703, Apron Rehabilitation Areas A, B and Half of C Project	$19,756

Adopted this 14th day of June, 2022.

_____
Marion Holloway, Mayor

Attest:

_____
Bridgette H. Robinson, City Clerk

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

05/04/2022

MODIFIED GRANT

The Honorable Bob Kilgore, Mayor
City of Monroe
PO Box 69
Monroe, NC 28111

Dear Mayor Kilgore:

This is in response to Change Request #4000033719 dated April 28, 2022 for Federal Block Grant *Non-Primary Entitlement* Project #36237.17.18.1 for **Charlotte-Monroe Executive.**

This letter acts as an amendment for Project #36237.17.18.1 that was executed by the State of North Carolina on May 13, 2020. This amendment authorizes an additional amount of funding be allocated and to extend the completion date to this project. It also recognizes that all other terms and conditions of the Grant Agreement between the parties dated May 13, 2020 shall remain in full force and effect for the duration of the Grant Agreement.

The following are the current maximum Federal and Local obligations:

Description	Additional Amount	Total Amount	Percentage
Apron Rehabilitation	$17,780	$2,897,687	90% (federal)
Areas A, B, half of C (construction)	$ 1,976	$ 321,966	10% (local)

Under the terms of the grant agreement, this document is incorporated into, and constitutes Amendment No. 1 to the above-referenced grant agreement.

Sincerely,

DocuSigned by:
Julie White
B1309F15DE4B46B...

Julie A. White
Deputy Secretary of Multi-Modal Transportation

JAW/sg

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF AVIATION
1560 MAIL SERVICE CENTER
RALEIGH, NC 27699-1560

Telephone: 919-814-0550
Fax: 919-840-9267

Location:
1050 MERIDIAN DRIVE
MORRISVILLE, NC 27560

Website: ncdot.gov/aviation

STAFF REPORT

TO: General Services Committee

VIA: Brian J. Borne, Interim City Manager

DATE: June 2, 2022

FROM: Lisa Strickland, Finance Director

PREPARED BY: Lisa Strickland, Finance Director

SUBJECT: Budget Amendment for Various Budget Adjustments

SUMMARY STATEMENT

Various adjustments are proposed to the fiscal year 2022 budget in order to recognize activity that was unanticipated and maintain budgetary compliance. All adjustments are outlined below.

REVIEW

Budget Amendment for various items as follows:

1. Due to an increase in fuel sales at the Charlotte-Monroe Executive Airport, a budget amendment is requested to adjust the expense budget in the amount of $500,000 for fuel purchases. The offset to this increase is fuel sales.

2. Amendment proposed to cover higher than anticipated collections for water and sewer capacity fees in the amount of $2,400,000. Water and sewer capacity fees are required by NC General Statute 162A-207(b) to be used for capital improvements related to new development and are transferred to the capital reserve fund to achieve this requirement.

3. Natural gas pricing has been at all-time historic lows from 2015-2021. The cost of natural gas has increased on average 70-80% this year over last fiscal year. As a result, a budget amendment to cover the natural gas purchases account budget in the amount of $2,530,000 is requested. The City calculates natural gas customer rates on a monthly basis. This allows the City to accurately adjust for market pricing of natural gas

purchases and recover market increases as part of natural gas revenue. The offset for this adjustment is the natural gas fee revenue.

4. Donations totaling $303,395 have been received for both the Science Center and the Center Theatre. The donations and corresponding expense need to be adjusted with a budget amendment. Donations were designed for specific items by the donors in many cases or split between the two projects. The final amounts (net of administrative fees) were $20,650 for Science Center Exhibits, $5,826 for the Science Center pavers and programs and $276,919 for the Center Theatre programming and pavers.

5. Center Theatre was not at full capacity during the fiscal year. Revenue losses from ticket sales and facility rentals will need to be covered by the General Fund balance and Theatre donations. The amount of the projected loss for the fiscal year is $186,000 and a budget amendment to cover this amount is recommended. $126,000 of this amount is from the General Fund and $60,000 is from the Theatre Fund balance.

RECOMMENDATION

Staff recommends approval of the attached budget amendment containing various budget adjustments for Fiscal Year 2022.

Attachment: BA-2022-22

BUDGET AMENDMENT
BA-2022-22

1. Due to an increase in fuel sales at the Charlotte-Monroe Executive Airport, a budget amendment is requested to adjust the expense budget in the amount of $500,000 for fuel purchases. The offset to this increase is fuel sales.

Charlotte-Monroe Executive Airport Fund:

Revenue	
Airport Sales	$500,000
Expense	
Airport Operations	$500,000

2. Amendment proposed to cover higher than anticipated collections for water and sewer capacity fees in the amount of $2,400,000. Water and sewer capacity fees are required by NC General Statute 162A-207(b) to be used for capital improvements related to new development and are transferred to the capital reserve fund to achieve this requirement.

Water & Sewer Fund:

Revenue	
Other Revenues	$2,400,000
Expense	
Transfer to Water & Sewer Capital Reserve Fund	$2,400,000

Water & Sewer Capital Reserve Fund:

Revenue	
Transfer from Water & Sewer Fund	$2,400,000
Expense	
Reserved	$2,400,000

3. Natural gas pricing has been at all-time historic lows from 2015-2021. The cost of natural gas has increased on average 70-80% this year over last fiscal year. As a result, a budget amendment to cover the natural gas purchases account budget in the amount of $2,530,000 is requested. The City calculates natural gas customer rates on a monthly basis. This allows the City to accurately adjust for market pricing of natural gas purchases and recover market increases as part of natural gas revenue. The offset for this adjustment is the natural gas fee revenue.

Natural Gas Fund:

Revenue	
Natural Gas Sales	$2,530,000
Expense	
Natural Gas Operations	$2,530,000

4. Donations totaling $303,395 have been received for both the Science Center and the Center Theatre. The donations and corresponding expense need to be adjusted with a budget amendment. Donations were designed for specific items by the donors in many cases or

split between the two projects. The final amounts (net of administrative fees) were $20,650 for Science Center Exhibits, $5,826 for the Science Center pavers and programs and $276,919 for the Center Theatre programming and pavers.

Occupancy Tax Capital Project Fund:

Revenue	
Miscellaneous	$20,650
Expense	
Project Expense (Science Center Exhibits)	$20,650

Center Theatre Fund:

Revenue	
Miscellaneous	$277,094
Expense	
Reserved for Future Programming	$276,919
Recreational Expenses	$175

5. The Dowd Center Theatre was not at full capacity during the fiscal year. Revenue losses from ticket sales and facility rentals will need to be covered by the General Fund balance and Theatre donations. The amount of the projected loss for the fiscal year is $186,000 and a budget amendment to cover this amount is recommended. $126,000 of this amount is from the General Fund and $60,000 is from the Theatre Fund balance.

General Fund:

Revenue	
Appropriation of Fund Balance	$126,000
Expense	
Transfer to Center Theatre Fund	$126,000

Center Theatre Fund:

Revenue	
Transfer from General Fund	$126,000
Appropriation from Theatre Fund Balance	$60,000
Sales and Services	($186,000)

Adopted this 14th day of June, 2022.

_____
Marion L. Holloway, Jr., Mayor

Attest:

_____
Bridgette H. Robinson, City Clerk

STAFF REPORT

TO: General Services Committee

VIA: Brian J. Borne, Interim City Manager

DATE: June 2, 2022

FROM: Lisa Strickland, Finance Director

PREPARED BY: Monica Bulos, Purchasing Assistant

SUBJECT: Ratify Annual Service Contracts over $100,000

SUMMARY STATEMENT

City Council approval is necessary for renewal of reoccurring service contracts for fiscal year 2023. Details are outlined below.

REVIEW

Chapter 34 of the Monroe Code of Ordinances dictates that it is necessary to seek City Council approval on purchases in excess of $100,000. They are as follows:

FY2023 Services Exceeding $100,000			
Company Name	FY22 Expenditures	FY2023 Expenditures	Synopsis
Data Prose	$164,200	$167,484	Bill printing services for cycle bills (128,800) late notices (27,570) and tax statements (9235) Postage is included.
Green's Commercial Cleaning	$428,988	$441,857	Cleaning of city facilities. 3% increase from last year.
Lewis Tree Service Inc. (Formerly Carolina Tree Care)	$389,988	$438,520	Tree trimming services for electric right of ways. A 4% increase is expected by the contractor in FY2023.

Hinson Services	$120,000	$120,000	For maintenance, repair, and replacement of city HVAC systems. Amount may increase or decrease based upon the need of repairs and replacements.
Interlocal Risk Financing Fund of NC	$528,000	$607,000	The Property and Liability premium for all City Departments for FY2022 was $528,000. The amount indicated is the amount budgeted for FY2023 and will not be exceeded.
Dawn Development	$2,417,873	$2,659,660	Construction services for electric and natural gas line installation. Cost increase due to services to growth and new subdivisions. With inflation and the rising cost of energy an increase near 10% is expected.
Tyler Technologies	$220,000	$220,000	City financial software maintenance and support fees.
Underground Solutions	$119,800	$119,800	The water main pipe bursting strategic initiative was implemented by the Water Resource Department in April 2014 and was designed to help close the infrastructure replacement gap for water mains. The trenchless pipe bursting technology requires fusible pipe materials. Currently, there is only one manufacturer of fusible PVC pipe (FPVC), Underground Solutions Inc., and the Water Resources Department is working with them as a sole source provider of the needed pipe materials. Pricing has been stable since April 2014. Quantities of the 6-inch and 8-inch pipe may vary slightly due to field condition encountered. Purchases will be made based on unit prices provided, and will not exceed available budgeted funds without additional approvals.

The contracts listed above are annual service contracts that reoccur each year. Funds for these contracts are included in the recommended fiscal year 2023 budget.

RECOMMENDATION

Staff recommends the General Services Committee forward to City Council for approval of the proposed service contracts and authorize the Interim City Manager to execute necessary contracts for fiscal year 2023.

CITY OF MONROE

STAFF REPORT

TO: General Services Committee

VIA: Brian J. Borne, Interim City Manager

DATE: June 2, 2022

FROM: Brian J. Borne, Interim City Manager

PREPARED BY: Matthew Black, Downtown Director

SUBJECT: Acceptance of Budget Amendment 2022-23

SUMMARY STATEMENT

The General Services Committee is requested to consider approval of a Budget Amendment and to appropriate these funds to the Downtown Department.

REVIEW

The Downtown Department has devised a commemorative bench program and has received a check in the amount of $2,000 to be allocated back into the departments account.

RECOMMENDATION

Staff requests that the General Services Committee recommend to Council approval of the attached Budget Amendment and appropriate these funds to the Downtown account.

Attachment: Budget Amendment BA-2022-23

BUDGET AMENDMENT
BA-2022-23

1. Amendment necessary to appropriate funds for Downtown Commemorative Bench program:

Downtown Monroe Fund:

Revenues:	
Restricted Revenue	$2,000
Expenses:	
Economic & Physical Development	$2,000

Adopted this 14th day of June, 2022.

Attest: Marion L. Holloway Jr., Mayor

Bridgette H. Robinson, City Clerk