

**CITY OF MONROE
PUBLIC ENTERPRISE COMMITTEE
300 W. CROWELL STREET, MONROE, NC 28112
TUESDAY, APRIL 5, 2022 - 4:00 PM
AGENDA
www.monroenc.org**

1. Minutes of February 15, 2022 Public Enterprise Committee Meeting
2. NCDEQ Grant and/or Loan Funding Application
3. WESCO Master Supply Agreement

Public Enterprise Committee Minutes

February 15, 2022

City Hall Conference Room

3:30 p.m.

Members Present: Council Member Freddie Gordon (Chair), Council Member James Kerr, Council Member Julie Thompson, Committee Member Loretta Melancon

Staff: Brian Borne, Russell Colbath, Richard Riser, David Lucore, Rob Miller, Cathy Nance

Guest: Dr. Edwin Elam

Council Member Freddie Gordon called the Public Enterprise Committee Meeting to order at 3:30 p.m.

Item #1. Adoption of Minutes of the Meeting

Recommendation:

Approve the minutes from the November 16, 2021 Public Enterprise Committee meeting.

Motion: Adopt November 16, 2021 PEC Meeting Minutes

Motion made by: Council Member James Kerr

Second: Committee Member Loretta Melancon

Voting: **In Favor:** Council Member Freddie Gordon, Council member James Kerr, Council Member Julie Thompson, Committee Member Loretta Melancon.

Opposed: None

Action: Motion is approved.

Item #2. Staff Report -- Outside City Service Request

Recommendation:

City Staff recommends that the Public Enterprise Committee approve the request for outside city water service to the single-family home at 1508 Airport Road, contingent upon the owner entering into an agreement as specified in the Staff Report.

Presentation and Discussion:

Rich Riser, Water Resources Engineering Manager, stated that Water Resources received a request for outside City services at 1508 Airport Rd. Michael Wilfong, the owner of the property, has a single-family home there, and is concerned about drinking water quality of its well due to

contamination. There is no sewer available for the parcel. In speaking with the Planning department, this property is a candidate for future annexation upon development of the site to other than a single-family residence. Therefore, we are not pursuing voluntary annexation at this time. However, Staff recommends Mr. Wilfong sign an agreement requiring future voluntary annexation as a condition of continued water service should the property redevelop or combine with the adjoining parcel, for any use except a single-family home. All outside City service requests require both City Council approval as well as Union County Board of Commissioner approval pursuant to City Ordinances and the Water and Sewer Master Agreement with Union County. The Union County Board of Commissioner approved the request at the January 18, 2022 meeting. As a matter of policy, outside city water and sewer customers pay double tap fees and double monthly customer base charges on their city accounts.

It is the recommendation of staff that the Public Enterprise Committee take the following action:
Motion to approve the request for outside City water service to the single-family home at 1508 Airport Road, contingent upon Mr. Wilfong entering into an agreement as specified above.

Motion: To approve the request for outside City water service to 1508 Airport Road
Motion made by: Council Member Julie Thomas
Second: Council Member James Kerr
Voting: **In Favor:** Council Member Freddie Gordon, Council member James Kerr, Council Member Julie Thompson, Committee Member Loretta Melancon.
Opposed: None
Action: Motion is approved.

Item #3. Staff Report – Outside City Service Request

Richard Riser stated that the Water Resources staff has received a request for outside services as shown on the attached exhibit from Jerry Myers for a parcel at 2819 and 2823 Helms Pond Road as well as 2909 Helms Pond Road. Helms Pond Road is on the north side of the bypass off Olive Branch. There are presently two existing single-family homes. Those are on 2819 and 2823 Helms Pond Road parcel and Mr. Myers is looking for five future single-family homes on lots that will be subdivided from the 2909 Helms Pond Road address. There is no sewer available in the area. In speaking with the planning department, they do not feel these lots are good candidates for annexation. Again as indicated previously, all outside City service requests require both City Council as well as Union County Board of Commissioner approval pursuant to City Ordinances and the Water and Sewer Master Agreement with Union County. The Union County Board of Commissioners did approve the request at the January 18, 2022 meeting. As a matter of policy, outside city water and sewer customers pay double tap fees as well as double monthly customer base charges.

It is the recommendation of staff that Public Enterprise committee take the following action:
Motion to approve the request for outside city water service to seven lots, 2819 and 2823 Helms Pond Road and five lots resulting from the subdivision of 2909 Helms Pond Road.

Motion: Motion to approve the request for outside city water service to seven lots, 2819 and 2823 Helms Pond Road and five lots resulting from the subdivision of 2909 Helms Pond Road.

Motion made by: Committee Member Loretta Melancon

Second: Council Member Julie Thompson

Voting: **In Favor:** Council Member Freddie Gordon, Council member James Kerr, Council Member Julie Thompson, Committee Member Loretta Melancon.
Opposed: None

Action: Motion is approved.

Item #4. Discussion of Regular Meeting Date and Time

David Lucore stated that the recommendation is that all meetings be held during the first two weeks of the month so that the meetings are not spread out across the entire month. The recommendation is for the Committee to come to a consensus on when they would like to meet earlier in the month. Council Member Gordon suggested that the meeting move from the third to the first Tuesday of the month. Council Member Julie Thompson asked that the meeting be at 4 p.m. like other committee meetings.

Motion: To change the Public Enterprise Committee meetings to the first Tuesday of each month at 4 p.m. in the City Hall Large Conference Room.

Motion made by: Council Member James Kerr

Second: Council Member Julie Thompson

Voting: **In Favor:** Council Member Freddie Gordon, Council member James Kerr, Council Member Julie Thompson, Committee Member Loretta Melancon.
Opposed: None

Action: Motion is approved.

Councilman Gordon then asked if there were any other items to discuss.

David Lucore introduced Cathy Nance from Energy Services, who will be secretary for the PEC for the next two years. He also thanked the Committee for allowing him to serve as the Energy Services Director for the past three years, and announced he would be retiring shortly. He then introduced Rob Miller, who would be the interim Director of Energy Services.

With no further discussion, Council Member Gordon asked if anyone wanted to make a motion to adjourn. Council Member James Kerr made a motion to adjourn.

Recommendation: Adjourn the meeting at 3:50 pm.

Motion made by: Committee Member James Kerr

Second: Council Member Julie Thompson

Voting: **In Favor:** Council Member Freddie Gordon, Council member James Kerr, Council Member Julie Thompson, Committee Member Loretta Melancon.
Opposed: None

Action: Motion is approved.

There being no further business, the meeting adjourned at 3:50 pm.

Freddie Gordon, Chair



STAFF REPORT

TO: Public Enterprise Committee
VIA: Brian Borne, Interim City Manager
DATE: April 5, 2022
FROM: Russell Colbath, Water Resources Director
SUBJECT: NCDEQ Grant and/or Loan Funding Application

SUMMARY STATEMENT

The Public Enterprise Committee (PEC) is requested to consider a Resolution that is required as part of NCDEQ funding applications for City projects.

REVIEW

In 2021, several pieces of Federal legislation provided potential funding for water/wastewater infrastructure spending over the next several years.

The first legislation, the American Rescue Plan Act (ARPA), is providing non-competitive grants to all states, counties, and municipalities to be used for a wide range of eligible purposes through the Coronavirus Local Fiscal Recovery Fund. The state of North Carolina received ARPA funding and has finalized its plan for water infrastructure funding that will be managed by the NC Department of Environmental Quality – Division of Water Infrastructure (NCDEQ-DWI). This plan has allocated approximately \$800M in water investments, with \$54.1M being allotted for non-distressed, not at-risk water and wastewater utilities. Staff is recommending an application to NCDEQ for the following projects that are contained in the City's FY23 and FY24 Capital Improvement Plan:

WTP Generator	\$ 250,000
WTP Basin #2 Coating	\$ 700,000
WTP Basin #3 Coating	\$ 800,000
WTP Filter, chemical, basin upgrade	<u>\$2,900,000</u>
Total	\$4,650,000

The application for the spring 2022 funding cycle is due May 5, 2022, and the attached Resolution is required to submit. Staff is recommending PEC approval of this Resolution and forwarding it to City Council for consideration on the April 12, 2022 consent agenda. The City has a reasonable chance to get some funding from this cycle.

The second piece of legislation is the Infrastructure Investment and Jobs Act (IIJA), which has allocated additional infrastructure funding that will be provided through existing programs over

the next 5 years. The North Carolina State Revolving Loan programs are slated to receive \$11.9B during this time for both the Clean Water State Revolving Fund (CWSRF) and Drinking Water State Revolving Fund (DWSRF) eligible uses. The City will pursue a separate application to fund other Water Resources capital improvement projects in the fall of 2022 and/or spring 2023. This application will be brought back to the Public Enterprise Committee at the appropriate time.

RECOMMENDATION

It is the recommendation of Staff that the Public Enterprise Committee take the following action:

Motion to approve Resolution 2022-30 and forward to City Council for consideration on the April 12, 2022 consent agenda.

Attachment R-2022-30

**RESOLUTION OF THE MONROE CITY COUNCIL
AUTHORIZING THE FILING OF APPLICATION FOR
STATE LOAN AND/OR GRANT FUNDING ASSISTANCE FROM
THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY**

R-2022-30

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of water treatment works and drinking water systems, and

WHEREAS, The **City of Monroe** has need for and intends to construct drinking water treatment system improvements. The project is further described as risk and resiliency improvements at the City's John Glenn WTP for the following:

Standby power generation, rehabilitation coatings for treatment basins 2&3, chemical system improvements, and reliability improvements in turbidity removal/filtration processes, and

WHEREAS, The **City of Monroe** intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Monroe,
That **City of Monroe** the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the grant agreement a provision authorizing the State Treasurer, upon failure of the **City of Monroe** to make scheduled repayment of the grant, to withhold from the **City of Monroe** any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the grant.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That **Brian Borne, Interim City Manager**, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 12th of April, 2022, at Monroe, North Carolina.

Attest:

Marion Holloway, Mayor

Bridgette H. Robinson, City Clerk

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting **City Clerk** of the **City of Monroe** does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the **Monroe City Council** duly held on the 12th day of April, 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2022.

R-2022-30



STAFF REPORT

TO: Public Enterprise Committee

VIA: Brian J. Borne, Interim City Manager

DATE: April 5, 2022

FROM: Robert Miller, Interim Director of Energy Services

PREPARED BY: Karen Penegar, Purchasing Manager

SUBJECT: Award of Master Supply Agreement for Transformers, Wire & Electric Commodities

SUMMARY STATEMENT

Public Enterprise Committee is requested to consider award of a contract for the purchase of various electric commodities utilizing a master supply agreement with WESCO.

REVIEW

Staff has been in negotiation with various vendors and municipalities in an attempt to solve the supply chain challenges the City has incurred in electric commodities. Staff has reached an agreement with WESCO for a Master Supply Agreement that guarantees the City firm pricing and stable availability. WESCO will achieve this through competitively bidding on behalf of one or more public procurement units with various manufacturers as materially specified by City of Monroe. City of Monroe is authorized to utilize this contract per G.S. 143-129(e)(3) Exception to Competitive Bidding Requirements. Participating manufacturers have an agreement with WESCO and WESCO competitively solicits and administers each contract providing cost and supply stability for City of Monroe. This agreement is for an initial term of 3 years with supply and purchase requirements reviewed quarterly and modified accordingly.

RECOMMENDATION

Staff recommends that the Public Enterprise Committee approve the recommendation of award of a Master Supply Agreement with WESCO to City Council and authorize the Interim City Manager to execute the contract on behalf of the City of Monroe.

Attachment: Master Supply Agreement