



PUBLIC SAFETY COMMITTEE

Monroe Fire Station 4
Community Room
3907 Old Charlotte Highway
Monroe, NC
May 17, 2021
4:00 PM

AGENDA

1. Minutes from April 19, 2021 Meeting
2. Budget Amendment for Donations Received for Police Explorer Program
3. Fire Station Location Analysis Study

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES
April 19, 2021**

The Public Safety Committee met on April 19, 2021, at 4:00 p.m. in the Community Room at Fire Station 4.

Members Present: Chairman Marion Holloway, Council Member Angelia James, Committee Member Gary Anderson, Committee Member Julian Garrett, and Committee Member Walter Gibson.

Absent: Council Member Freddie Gordon, Committee Member Charles Perry

Staff Present: City Manager Larry Faison, City Attorney Mujeeb Shah-Khan, Fire Chief Ron Fowler, Fire Administrative Assistant Alice Williams, Police Chief Bryan Gilliard, Police Lieutenant Monique Holt

Guests: Robert Yanacsek, Ulunda Baker, Selina Campbell

Chairman Holloway called the meeting to order at 4:00 p.m.

Item 1. Approval of Meeting Minutes of February 15, 2021

Committee Member Anderson made a motion to approve the minutes of the Public Safety Committee meeting of February 15, 2021. Council Member James seconded the motion and the motion passed unanimously.

Item 2. Serve Unity Outreach Presentation

Ms. Ulunda Baker with Serve Unity Outreach to propose a community alliance program comprised of organizations that serve various needs of the community, City, Police, Fire and neighborhoods. Also discussed ways to possibly partner on community outreach by supporting some Police outreach efforts to neighborhoods.

Item 3. Fire Department Donation of Surplus Property (Self-Contained Breathing Apparatus)

Fire Chief Ron Fowler presented to Public Safety Committee a request to approve a resolution to donate surplus SCBA's to volunteer fire departments, South Piedmont Community College (SPCC) and the Public Safety Academies with Union County Public Schools (UCPS) that have a need for SCBA's to use in their respective firefighter training programs. Committee Member Anderson made a motion to approve the resolution. Council Member James seconded the motion and the motion passed unanimously.

Item 4. Fire Department Swift Water Rescue Program

Fire Chief Fowler presented an overview/update of the Fire Department's Swift Water Rescue Program and recent enhancements including providing an opportunity to tour the equipment needed for the program.

Adjournment

There being no further business, Council Member James made a motion to adjourn the meeting. Committee Member Anderson seconded the motion which passed unanimously, and the meeting was adjourned at 4:25pm.

Respectfully submitted,

Alice Williams



STAFF REPORT

TO: Public Safety Committee

VIA: E.L. Faison, City Manager

DATE: May 17, 2021

FROM: J. Bryan Gilliard, Chief of Police

PREPARED BY: Angie Rangolan, Support Services Supervisor

SUBJECT: Budget Amendment for Donations Received for Explorer Program

SUMMARY STATEMENT

The Police Department seeks to accept donations in the amount of \$500 from Woodman Life Insurance for the Monroe Police Explorer Program and requests a budget amendment.

REVIEW

The Police Department has received a \$500 donation from Woodmen Life Insurance. These funds will be used for the Monroe Police Explorer Program.

RECOMMENDATION

Staff requests approval from the Public Safety Committee to accept this donation and appropriate and designate the funds and forward to full Council for approval.

Attachment(s): Budget Amendment BA-2021-11

**CITY OF MONROE
BUDGET AMENDMENT
BA-2021-11**

1. Amendment necessary to designate and appropriate funds received from Woodmen Life Insurance for the Monroe Police Explorer Program.

General Fund:

Revenues:	
Miscellaneous	\$500
Expenditures:	
Public Safety	\$500

Adopted this the 8th day of June 2021.

Bobby G. Kilgore, Mayor

Attest:

Bridgette H. Robinson, City Clerk



STAFF REPORT

TO: Public Safety Committee

VIA: E.L. Faison, City Manager

DATE: May 17, 2021

FROM: Ronald D. Fowler, Fire Chief

PREPARED BY: Alice Williams, Administrative Assistant

SUBJECT: Adoption of a Budget Ordinance to Provide Funding for a Fire Station Location Analysis Study

SUMMARY STATEMENT

The Public Safety Committee is requested to consider a recommendation for Council adoption of a Budget Ordinance to reallocate funding for a Fire Station Location Analysis Study.

REVIEW

Staff has identified the need to conduct a Fire Station Location Analysis Study and has obtained a proposal from NC Fire Chiefs Consulting, who is the official fire consulting group for the NC League of Municipalities. This study will provide a qualified and objective review of the current fire station locations and provide recommendations on meeting current and future station location needs to best serve our citizens. The proposed cost is \$22,896.

Due to lower than expected costs to install emergency traffic signals at Fire Stations 4 and 5, the Fire Department has excess funds in Capital Project GB1904 for Installation of Emergency Traffic Signals. Staff requests the Public Safety Committee recommend that City Council adopt a Budget Ordinance to reallocate some of these funds to the Fire Department to fund the Fire Station Location Study.

RECOMMENDATION

Staff recommends that the Public Safety Committee recommend that Council adopt Budget Ordinance BO-2021-07 to amend GB1904 approving the transfer of \$22,896 to the Fire Department's operating budget to fund the Fire Station Location Study.

Attachment: BO-2021-07

**CAPITAL PROJECT BUDGET ORDINANCE
FUNDING FOR FIRE STATION LOCATION ANALYSIS STUDY
BO-2021-07**

WHEREAS, excess funding is available in project GB1904 for Emergency Traffic Signals for the Fire Departments and;

WHEREAS, in order to evaluate and identify future needs, a Fire Station Location Analysis Study is being conducted to provide a qualified and objective review and;

WHEREAS, it is desired that the funding be transferred from project GB1904 to the appropriate public safety expense line item to conduct this study.

NOW, THEREFORE, BE IT ORDAINED, that the City Council of the City of Monroe adjusts the appropriations in the above project GB1904 and transfers the funding to public safety for the purpose listed above and amends the following revenues and expenses:

General Fund:

Revenue:

Transfer from General Capital Projects Fund	\$22,896
---	----------

Expense

Public Safety	\$22,896
---------------	----------

General Capital Project Fund:

Expense:

Transfer to General Fund	\$22,896
--------------------------	----------

Public Safety GB1904	\$(22,896)
----------------------	------------

BE IT FURTHER ORDAINED, that an amendment to the capital project GB1904 budget for FY 2020-2021 is approved to transfer funding to Public Safety as listed above.

Adopted this 8th day of June, 2021.

Attest:

Bobby G. Kilgore, Mayor

Bridgette H. Robinson, City Clerk